



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, March 11, 2013– 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Salter & Cole

1. Economic Development Update – Shannon Ogletree.
2. Economic Development Director Recruitment Update.

Administrative Committee – Cole & Melvin

1. Discussion of Agreement with Karen Harrell for Beaches to Woodlands Event Coordinator Services as recommended by the Tourist Development Council.
2. Discussion of Agreement with Denise Haywald for Community Relations/Social Media Coordinator Services as recommended by Tourist Development Council.
3. Discussion of following expenditures as recommended by the Tourist Development Council:
 - \$10,000 from TDC reserves for Navarre Fishing Rodeo
 - \$200,000 from TDC General Fund for covered arena amenities
 - \$200,000 from TDC General Fund for future projects
4. Discussion of placing blue ribbons on Navarre Beach Bridge for month of April for the Gulf Coast Kid's House **Blue to Better** child abuse awareness campaign.
5. Discussion of request for allocation of \$1,000 from tree mitigation fund for tree giveaway program at Navarre Relay for Life event.
6. Discussion of \$25,000 allocation to Town of Jay for recreation program from District Three Recreation Fund.

Administrative Committee – continued

7. Discussion of following requests for 25th annual Riverwalk Arts Festival sponsored by the Santa Rosa Arts and Culture Foundation April 5-7, 2013:
 - use of Courthouse parking lots including south side limestone lot
 - banner across eastern corner of lawn
 - temporary NO WAKE zone designation on Blackwater River from US 90 eastward to railroad trestle during the event
8. Discussion of proposal from Baxley services in the amount of \$15,250 for repairs to the recycling building at Central Landfill based on comparison shopping.
9. Discussion of replacement of legacy PBX telephone exchange at Courthouse with Cisco Voice-Over-IP system at cost of \$120,302.20 utilizing State of Florida Suncom contract.
10. Discussion of inmate work Agreement with the Sheriff's Office.
11. Discussion of use of Courthouse lawn noon Thursday, May 2, 2013 for annual National Day of Prayer observance to include use of Courtroom 100 as rain alternate.
12. Discussion of use of Williams Lake Road for a 10K Run benefit for the preservation of the Historic Coon Hill Cemetery.
13. Public Hearing items scheduled for 9:30 a.m. Thursday, March 14, 2013: None

Engineer's Report

1. Discussion of tree removal at Peter Prince Airport. (Attachment A)
2. Discussion of Preliminary Plat for Miller McCoy Subdivision, a private 14 lot subdivision a portion of Section 2, Township 2 North, Range 27 West, Santa Rosa County, Florida. (Working District 2)
3. Discussion of Paved Road and Drainage Maintenance for Forest at Oriole Beach, a 25 lot subdivision of a portion of Section 31, Township 2 South, Range 28 West, Santa Rosa County, Florida. (Working District 5)

Nina Jo Way	1,156.65 LF±
Palm Tree Court	164.45 LF±

Public Services Committee – Lynchard & Williamson

1. Discussion of approval to process Land Development Code Amendment related to land clearing.
2. Discussion of approval to process Land Development Code Amendment related to trees and landscaping.
3. Discussion of approval of a grant application and resolution for a sidewalk project in the Town of Jay.

Public Works Committee – Williamson & Melvin

1. Discussion of scheduling a public hearing on the proposed vacation of a portion of Big Oak Loop.
2. Discussion of transferring two surplus zero turn mowers from the Parks Department to Santa Rosa Correctional Institution.
3. Discussion of one year extension of agreement with Southern Energy Company for fuel, oil, and lubricants with fuel mark-up reduced to match Santa Rosa County School Board pricing.
4. Discussion of proposal from Beard Equipment Company in the amount of \$12,577.90 for one (1) single wing rotary mower and \$15,774.57 for one (1) dual wing rotary mower based on comparison shopping.

Budget & Financial Management Committee – Melvin & Lynchard

1. Discussion of bids received for SHIP/HOME Substantial Rehabilitation Project located at 3871 Hicks Lane in Pace. Low bidder meeting specifications is Design Home Builders, Inc. with a bid of \$24,710.
2. Discussion of Board approval to exceed the \$25,000 project limit under the SHIP Program for the rehabilitation of the dwelling at 3871 Hicks Lane in Pace.

Budget & Financial Management Committee – continued

3. Budget Amendment 2013 – 102 in the amount of \$303,540 to recognize TDC commitments of the Bagdad Mill Site including the \$162,000 from the Northend TDC reserves and the \$175,000 from the general TDC reserves less the \$33,460 previously carried forward as a grant match (2013-093) and authorizes for expenditure in the Grant Fund.
4. Budget Amendment 2013-103 in the amount of \$38,000 carries forward funds from the MSBU Road Paving Projects Fund for the Tallwood Court Road Paving MSBU Project as approved at the February 28, 2013 BOCC meeting.
5. Budget Amendment 2013-104 in the amount of \$49,575 recognizes Florida Forest Service Volunteer Fire Assistance (VFA) Grant and allocates for expenditure.
6. Discussion of County Expenditures / Check Register.