

March 24, 2014

**ECONOMIC DEVELOPMENT COMMITTEE**

NO ITEMS

March 24, 2014

**ADMINISTRATIVE COMMITTEE**

1. Discussion of issuance of Certificate of Public Convenience and Necessity (COPCN) for Operation of Emergency Air Ambulance Transportation Services to Air Methods Corporation.
2. Discussion of county owned sites in East Milton for proposed judicial facility.
3. Discussion of Real Property Purchase Agreement with Milton Crossings, LLC for approximately 22 acre parcel on US90 for proposed judicial facility.
4. Discussion of establishing solid waste franchise area or areas north of East River in Santa Rosa County.
5. Discussion of three (3) amendments to the Human Resources Policies as recommended by Human Resource Director.
6. Discussion of use of Williams Lake Road for a 10K Run benefit for the preservation of the Historic Coon Hill Cemetery.
7. Discussion of purchasing Cisco Blade Server System with required operating software from Presidio Networked Solutions, Inc. in the amount of \$40,574.80 based on comparison shopping.
8. Public Hearing items scheduled for 9:30 a.m. Thursday, March 27, 2014: NONE

## Hunter Walker

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**From:** Mike Wood <Mike.Wood@bhcpns.org>  
**Sent:** Tuesday, March 11, 2014 12:15 PM  
**To:** Board of County Commissioners; Hunter Walker  
**Cc:** Bill Perkins  
**Subject:** Baptist Hospital Life Flight  
**Attachments:** Board of County Commissioners - Santa Rosa.pdf

Mr. Walker, Commissioners, My name is Mike Wood and I am the director for Life Flight here at Baptist Hospital. The purpose of the letter is to inform you that Baptist Hospital is in the process of selling the flight program to Air Methods Corporation who has been our vendor for the last ten years. Attached is the formal letter from administration for the board. I am asking that the board terminate Baptist Hospital's CPCON upon the closing of the sale and grant a new CPCON to Air Methods to continue providing the same level of emergency response to the citizens of Santa Rosa County. I will be present at the committee meeting on the morning of the 24th to answer any questions that you may have. If I can be of service to you before the meeting, please contact me at either number listed below. Thank you for your time and attention to this matter. Respectfully,

Mike Wood RN, EMT-P, CMTE  
Program Director  
Life Flight  
850-469-2098 Office

850-516-7955 Cell ----- All electronic data transmissions originating from or sent to Baptist Health Care Corporation (BHC) are subject to monitoring. If the reader of this message is not the intended recipient, please take notice that any use, copying, printing, forwarding or distribution of this message, in any form, is strictly prohibited and may violate State or Federal Law. If you have received this transmission in error, please delete or destroy all copies of this message. Rev.11/11/11.



1000 West Moreno Street  
P.O. Box 17500  
Pensacola, FL 32522-1750  
Phone (850) 434-4011

March 10, 2014

Board of County Commissioners  
of Santa Rosa County  
6495 Caroline Street  
Milton, Florida 32570

RE: Air Methods Corporation request for Certificate of Public Convenience and Necessity in Escambia County

Dear Board of County Commissioners,

Baptist Hospital, Inc. (BHI) enthusiastically supports Air Methods Corporation's Certificate of Convenience and Necessity application for providing advanced life support emergency air ambulance transportation in Escambia County, Florida. BHI has provided Baptist LifeFlight services to this area for the last 37 years; however, due to our desire to focus on our core business lines and as a result of our confidence in Air Methods Corporation, we have decided to divest that portion of our business.

The need for aeromedical services is critical for the service area. I strongly urge the Board to approve this application.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brian Matson'.

Brian Matson  
Senior Vice President  
Baptist Health Care Corporation

BM/pjb

# Emergency Medical Services

## Certificate of Public Convenience and Necessity

WHEREAS, Baptist Life Flight has requested a certificate of need for advanced life support emergency air ambulance transportation; and,

WHEREAS, there has been a need demonstrated for said services; and,

WHEREAS, the above ambulance service has indicated that it will comply with all the requirements of Florida Law and County ordinance, the Board of County Commissioners of Santa Rosa County hereby issues a Certificate of Public Convenience and Necessity for the year 2013.

In issuing this certificate it is understood that the above named ambulance service will meet the requirements of State Law and County ordinance and shall provide emergency services on a twenty-four hour basis for Santa Rosa County.



*Mary M. Johnson*  
Clerk



*Jim Williamson*  
Chairman, Board of County Commissioners

**2013-01**



7301 South Peoria  
Englewood, Colorado 80112  
Phone: 303-792-7400  
Fax: 303-792-7420

Santa Rosa County Board of County Commissioners  
6495 Caroline Street  
Milton, Florida 32570

March 14, 2014

To whom it may concern,

This letter is to request the issuance of the Certificate of Public Convenience and Necessity (COPCN) with Santa Rosa County, Florida and Rocky Mountain Holdings, LLC, D/B/A Air Methods Corporation.

Air Methods has maintained, and continues to maintain, a partnership with Baptist Hospital, Inc. (BHI) to provide advanced life support (rotor wing) air medical services under the name of Baptist LifeFlight. This relationship has provided needed air medical services to the citizens and visitors of Santa Rosa County and surrounding counties. This relationship continues to provide air medical services based within Escambia County, while also providing additional air medical services from our outlying bases in surrounding counties as needed.

I appreciate your time and consideration with this request.

Should there be any further information or questions in regards to this matter, please feel free to contact me.

Respectfully

Aaron L. Brown  
Regional Business Manager  
Air Methods Corporation  
850-699-1804  
128 10<sup>th</sup> Ave.  
Shalimar, FL 32579  
[abrown@airmethods.com](mailto:abrown@airmethods.com)

STATE OF FLORIDA  
COUNTY OF SANTA ROSA

APPLICATION FOR CERTIFICATE OF  
CONVENIENCE AND NECESSITY PERTAINING  
TO OPERATION OF EMERGENCY AIR AMBULANCE TRANSPORTATION  
SERVICES IN SANTA ROSA COUNTY

1. Name of Applicant: Rocky Mountain Holdings, LLC, dba Air Methods Corporation
2. Business address: 7301 South Peoria, Englewood, Colorado 80112
3. Name which applicant will operate: Baptist LifeFlight
4. Telephone Number: 303-792-7400
5. Principal officers:

Mike Allen _____	Title: President, Domestic Air Operations
Ed Rupert _____	Title: Senior Vice President, East Region
Gary Boulion _____	Title: Region 8 Vice President
David Bowman _____	Title: Regional Business Director
Aaron L. Brown _____	Title: Regional Business Manager
6. Directors of Applicant: Aaron D. Todd, Director and CEO, C. David Kikumoto, Chairman of the Board, George W. Belsey, Ralph J. Bernstein, Mark D. Carleton, Jeffery A. Dorsey, MG Carl H. McNair, Jr. (Ret.), John J. Connolly, Ed. D., Lowell D. Miller, Ph.D, Morad Tahbaz
7. Territory which Applicant desires to serve: Santa Rosa County \_\_\_\_\_
8. Number of vehicles: One Air Ambulance Helicopter \_\_\_\_\_
9. Brief description of vehicles, including kind and type, passenger capacity, arrangement, size, and gross weight: One EC-130, single patient transport capability, crew-One Pilot, One RN-Paramedic, , One EMT-Paramedic, Max Gross Weight 5350 lbs. \_\_\_\_\_

10. Describe the location and description of the place or places from which the vehicle is intended to operate: Based at Baptist Hospital helipad in Pensacola, Florida and responds to requests in Northwest Florida and Southern Alabama.
11. Describe briefly the training and experience of the applicant in the transportation and care of patients: Baptist LifeFlight is an ALS EMS Helicopter crewed by a trained RN and Paramedic enabling rapid transport to the necessary facility capable of meeting the needs of the patient. Baptist LifeFlight has been serving the Northwest Florida area since 1977.
12. Description of ambulance:
- a. Make: American Eurocopter \_\_\_\_\_
  - b. Model: EC-130 \_\_\_\_\_
  - c. Year of manufacture: 2010 \_\_\_\_\_
  - d. Motor number: one \_\_\_\_\_
  - e. Chassis: Single engine helicopter \_\_\_\_\_
  - f. State or Federal Aviation Agency registration number: N209LF \_\_\_\_\_
  - g. Color scheme: Blue and Gold \_\_\_\_\_
  - h. Insignia, name, monogram, or other distinguishing characteristics to be used to designate the Applicant's ambulance: Baptist "B" and logo with LifeFlight name \_\_\_\_\_
13. Names and addresses of three (3) residents of the County as references:
- Mike Wood, 2701 Glen Oaks Cir, Gulf Breeze, FL 32563 \_\_\_\_\_
- Arthur "Scott" Blaylock, 4914 Mayo Cir, Pace, FL 32571 \_\_\_\_\_
- Rob Greenquist, 3921 Sun Valley Ct, Milton, FL 32583 \_\_\_\_\_
14. By execution of this Application by its duly authorized officer, Applicant agrees to file, in the event that the Application is granted and prior to its effectiveness, copies of policies of public liability, property damage and malpractice insurance as provided in Ordinance 87-54 of the Board of County Commissioners of Santa Rosa County, Florida, or a surety bond

conditioned for the payment and satisfaction of any final judgment as required by such ordinance.

15. By execution of this Application by its duly authorized officer, Applicant agrees to file, in the event that the Application is granted and prior to its effectiveness, a copy of standard operating procedures which shall include all general and/or special instructions to personnel as to the exact nature of the duties, when applicable, under what conditions, to whom and how emergency care shall be rendered; and acknowledges that said standard operating procedures are to be reviewed and approved by the Board prior to initiation of service.
16. Attached to this application is Applicant's fee of \$50.00.

APPLICANT'S NAME:

Rocky Mountain Holdings, LLC

DBA, Air Methods Corporation,

By: Aaron L. Brown \_\_\_\_\_

Its: Regional Business Manager \_\_\_\_\_

Date: March, 14 2014 \_\_\_\_\_



# CERTIFICATE OF AIRCRAFT INSURANCE

DATE (MM/DD/YYYY)

7/17/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MTB, LLC 25548 Genesee Trail Road Golden, CO 80401	CONTACT NAME: (TX) Patti Ann Rogers	
	PHONE (A/C, No, Ext): 972-980-0800	FAX (A/C, No):
	E-MAIL ADDRESS: progers@airsure.com	
	PRODUCER CUSTOMER ID #: AIRMETH-01	
INSURED Air Methods Corporation 7301 South Peoria Street Englewood CO 80112-4113	INSURER(S) AFFORDING COVERAGE	% NAIC #
	INSURER A : Allianz Global Risks US Insurance Company	28
	INSURER B : As on file with MTB, LLC	72
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

POLICY INFORMATION		CERTIFICATE NUMBER: 16900844		REVISION NUMBER:	
POLICY TYPE			LINE OF BUSINESS SUBCODE		
<input type="checkbox"/> INDUSTRIAL AID	<input type="checkbox"/> PLEASURE & BUS	<input checked="" type="checkbox"/> COMMERCIAL	<input type="checkbox"/> AIRPLANE	<input type="checkbox"/> HELICOPTER	<input checked="" type="checkbox"/> MIXED FLEET
<input type="checkbox"/> NON-OWNED			<input type="checkbox"/> LIABILITY ONLY	<input checked="" type="checkbox"/> HULL & LIABILITY	<input type="checkbox"/> HULL ONLY
				<input type="checkbox"/> EXCESS	<input checked="" type="checkbox"/> QUOTA SHARE

AIRCRAFT INFORMATION					
YEAR	MAKE	MODEL	SERIAL NUMBER	REGISTRATION NUMBER	
TERRITORY: Worldwide					

AIRCRAFT COVERAGES					
INSURER LETTER A	POLICY NUMBER A2GA000137613AM	EFFECTIVE DATE 7/1/2013	EXPIRATION DATE 7/1/2014	ADDITIONAL INSURED? (Y/N) N	SUBROGATION WAIVED? (Y/N) N
COVERAGE	OPTIONS	LIMIT	APPLIES TO	LIMIT	APPLIES TO
AIRCRAFT HULL	<input checked="" type="checkbox"/> Including Hull War	\$ As Agreed		\$	
AIRCRAFT LIABILITY	<input checked="" type="checkbox"/> Combined Single Limi	\$ 50,000,000	EA OCC	\$	EA PER
			EA PASS	\$	AGGR
MEDICAL PAYMENTS	<input checked="" type="checkbox"/> INCLUDING CREW <input type="checkbox"/> EXCLUDING CREW	\$ 50,000	EA PER		
COVERAGE	OPTIONS	LIMIT	APPLIES TO	LIMIT	APPLIES TO
CODE	DESCRIPTION				
	War Liability	\$ 50,000,000	AGGR	\$	
	Personal Injury Liab	\$ 25,000,000	AGGR	\$	
		\$		\$	
		\$		\$	
		\$		\$	

DESCRIPTION OF OPERATIONS / REMARKS (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
- SEE ADDITIONAL REMARKS SCHEDULE -

CERTIFICATE HOLDER	CANCELLATION
For Information Purposes Only	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Will &amp; Kingsley</i> (TX) Bill Kingsley

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ACORD 21 (2009/12)

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**ADDITIONAL REMARKS SCHEDULE**

AGENCY MTB, LLC		NAMED INSURED Air Methods Corporation 7301 South Peoria Street Englewood CO 80112-4113	
POLICY NUMBER A2GA000137613AM		EFFECTIVE DATE: 7/1/2013	
CARRIER Allianz Global Risks US Insurance Company	NAIC CODE		

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**

**FORM NUMBER:** 21      **FORM TITLE:** Certificate of Aircraft (12/09)

**CERTIFICATE HOLDER:** For Information Purposes Only

**ADDRESS:**

The Named Insured includes the following: Air Methods Corporation, Mercy Air Service, Inc., LifeNet., Inc., dba ARCH Air Medical Services Inc., Rocky Mountain Holdings, LLC, FSS Airholdings, Inc., CJ Systems Aviation Group, Inc., CJ Critical Care Transportation Systems, Inc., Special Jet Services, Inc., CJ Critical Care Transportation Systems of Florida, Inc., CJ Critical Care Transportation Systems of Kentucky, Inc., United Rotorcraft Solutions, LLC, OF Air Holdings Corporation, Omniflight Helicopters, Inc., Omniflight Helicopter Services, Inc. dba Fleet Management Resources, Inc., Georgia Aeromedical dba Air Rescue 1, Air Medical Partners, LLC, Omni Transport Systems, Alabama, LLC aka LifeSaver, LLC, Omni Transport Systems, Charleston, LLC aka Meducare, LLC, Native Air Services, Inc., Native American Air Ambulance, Inc., Native American Air Ambulance, LLC, OTS (SUB), LLC, Enchantment Aviation, Inc. dba Southwest Air Ambulance dba Southwest Med Evac, and/or any associated, subsidiary, affiliated, managed, owned or controlled companies or entities thereof.

**SEVERAL LIABILITY NOTICE:** The subscribing insurers' obligations under contracts of insurance to which they subscribe are several and not joint and are limited solely to the extent of their individual subscriptions. The subscribing insurers are not responsible for any co-subscribing insurer who for any reason does not satisfy all or part of its obligation.

**War Liability -** The limit of Insurer's liability in respect of the coverage provided by this endorsement shall be a sub-limit of \$50,000,000, or the applicable policy limit, whichever is less, any one occurrence and in the annual aggregate except with respect to passengers, to whom the full policy limit(s) shall apply. This sub-limit shall apply within the full policy limit(s) and not in addition hereto.



# CERTIFICATE OF AVIATION LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
6/28/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MTB, LLC 25548 Genesee Trail Road Golden, CO 80401	<b>CONTACT NAME:</b> (TX) Patti Ann Rogers	
	<b>PHONE (A/C, No, Ext):</b> 972-980-0800	<b>FAX (A/C, No):</b>
<b>E-MAIL ADDRESS:</b> progers@airsure.com		
<b>PRODUCER CUSTOMER ID #:</b> AIRMETH-01		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>%</b>
<b>INSURER A:</b> Allianz Global Risks US Insurance Company		28
<b>INSURER B:</b> As on file with MTB, LLC		72
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

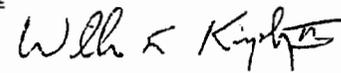
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

**AIRPORT & FBO LIABILITY COVERAGES**      **CERTIFICATE NUMBER:** 16848707      **REVISION NUMBER:**

INSURER LETTER	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	ADDITIONAL INSURED? (Y / N)	SUBROGATION WAIVED? (Y / N)	
A	A2GA000137613AM	7/1/2013	7/1/2014	N	N	
COVERAGE	OPTIONS	LIMIT	APPLIES TO	LIMIT	APPLIES TO	
PREMISES LIABILITY		\$ 50,000,000	BI EA PER EA OCC	\$	PD	
PREMISES MEDICAL PAYMENTS		\$ 50,000	EA PER	\$	EA OCC	
PRODUCTS LIABILITY	SALE OF FUEL & OIL	\$ 50,000,000	BI EA PER EA OCC	\$ 50,000,000	AGGR	
	EXTENDED	\$ 50,000,000	EA OCC	\$		
COMPLETED OPERATIONS LIABILITY	EXTENDED	\$ 50,000,000	BI EA PER EA OCC	\$ 50,000,000	AGGR	
		\$ 50,000,000	EA OCC	\$		
HANGARKEEPERS LEGAL LIABILITY	INCLUDING TAXI	\$ 50,000,000	EA AIRCRAFT	\$ 50,000,000	EA OCC	
	IN FLIGHT	\$ 50,000,000	EA AIRCRAFT	\$ 50,000,000	EA OCC	
FIRE LEGAL LIABILITY		\$ 1,000,000	ANY ONE FIRE			
PERSONAL INJURY LIABILITY		\$ 25,000,000	EA OCC	\$ 25,000,000	AGGR	
ADVERTISING LIABILITY		\$ 25,000,000	EA OCC	\$ 25,000,000	AGGR	
CONTRACTUAL LIABILITY	<input checked="" type="checkbox"/> INCLUDED <input type="checkbox"/> EXCLUDED					
COVERAGE	DESCRIPTION	OPTIONS	LIMIT	APPLIES TO	LIMIT	APPLIES TO
	Territory: Worldwide		\$ 50,000,000	EA Aircraf	\$ 50,000,000	EA OCC
			\$		\$	
			\$		\$	
			\$		\$	
			\$		\$	
			\$		\$	

**DESCRIPTION OF OPERATIONS / REMARKS (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**

- SEE ADDITIONAL REMARKS SCHEDULE -

<b>CERTIFICATE HOLDER</b>  For Informational Purposes Only	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE   (TX) Bill Kingsley
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**ADDITIONAL REMARKS SCHEDULE**

AGENCY MTB, LLC		NAMED INSURED Air Methods Corporation 7301 South Peoria Street Englewood CO 80112-4113	
POLICY NUMBER A2GA000137613AM			
CARRIER Allianz Global Risks US Insurance Company	NAIC CODE	EFFECTIVE DATE: 7/1/2013	

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**

**FORM NUMBER:** 20      **FORM TITLE:** Certificate of Aviation Liability (12/09)

**CERTIFICATE HOLDER:** For Informational Purposes Only

**ADDRESS:**

The Named Insured includes the following:

Air Methods Corporation, Mercy Air Service, Inc., LifeNet., Inc., dba ARCH Air Medical Services Inc., Rocky Mountain Holdings, LLC, FSS Airholdings, Inc., CJ Systems Aviation Group, Inc., CJ Critical Care Transportation Systems, Inc., Special Jet Services, Inc., CJ Critical Care Transportation Systems of Florida, Inc., CJ Critical Care Transportation Systems of Kentucky, Inc., United Rotorcraft Solutions, LLC, OF Air Holdings Corporation, Omniflight Helicopters, Inc., Omniflight Helicopter Services, Inc. dba Fleet Management Resources, Inc., Georgia Aeromedical dba Air Rescue 1, Air Medical Partners, LLC, Omni Transport Systems, Alabama, LLC aka LifeSaver, LLC, Omni Transport Systems, Charleston, LLC aka Meducare, LLC, Native Air Services, Inc., Native American Air Ambulance, Inc., Native American Air Ambulance, LLC, OTS (SUB), LLC, Enchantment Aviation, Inc. dba Southwest Air Ambulance dba Southwest Med Evac, and/or any associated, subsidiary, affiliated, managed, owned or controlled companies or entities thereof.

2

## Emily Spencer

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**From:** Chris Phillips  
**Sent:** Tuesday, March 18, 2014 1:52 PM  
**To:** Hunter Walker; Roger Blaylock  
**Cc:** Emily Spencer; Angie Jones; Mary Ann Vance  
**Subject:** EAST MILTON Potential Courthouse Sites  
**Attachments:** Courthouse Spots East Milton.pdf

You may find the Power Point for the East Milton Courthouse Sites by clicking or going to <X:\BoccRoom\engineering\Power Point\JUDICIAL SITES EAST MILTON.pptx>

I have also attached the PDF that contains the same maps if you'd like to print them.

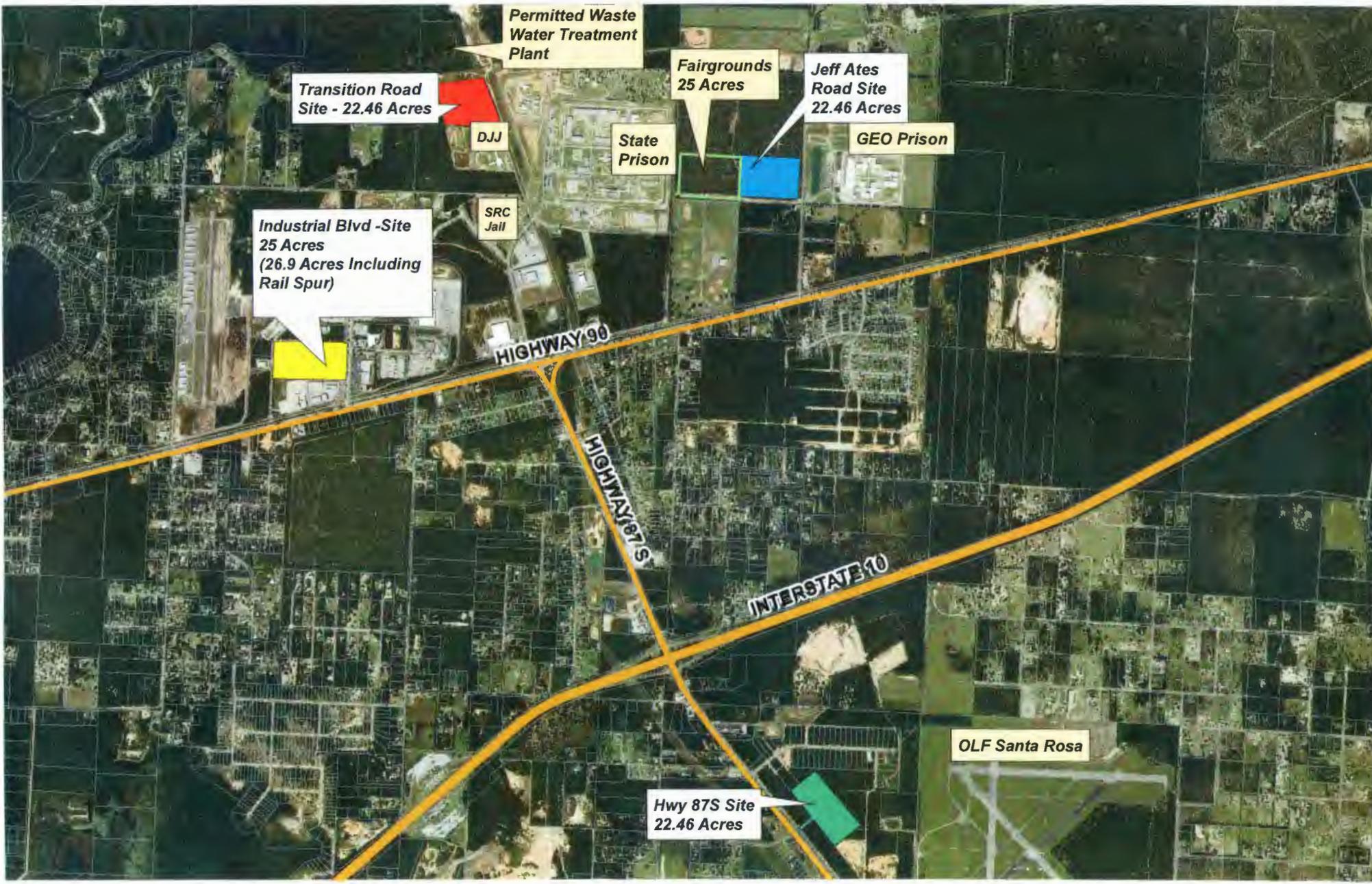
A brief explanation of the Power Point:

- Slide 1: Overall map showing the location of each site as they relate to the highway system, surrounding correctional facilities, and air fields.
- Slide 2: Hwy 87S Site which is located in the I-10 Industrial Park. The lightly shaded purple area is the Military Airport Zone, which specifically prohibits this type of use.
- Slide 3: Jeff Ates Road Site which is located between the GEO Prison and the State Prison on Jeff Ates Road.
- Slide 4: Industrial Boulevard Site (aka Clearwire Parking Lot parcel) located within the SRC Industrial Park. This site is located within a Public Airport Zone, which allows this type of use via Conditional Use.
- Slide 5: Transition Road Site, located north of the Department of Juvenile Justice Facility and immediately south of the permitted City of Milton Waste Water Treatment Plan. This site has approximately 50 feet of elevation change across it.

**Chris Phillips, P.E.**  
Project Engineer  
Santa Rosa County Engineering  
850-981-7100

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Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.



Permitted Waste Water Treatment Plant

Transition Road Site - 22.46 Acres

Fairgrounds 25 Acres

Jeff Ates Road Site 22.46 Acres

DJJ

State Prison

GEO Prison

SRC Jail

Industrial Blvd -Site 25 Acres (26.9 Acres Including Rail Spur)

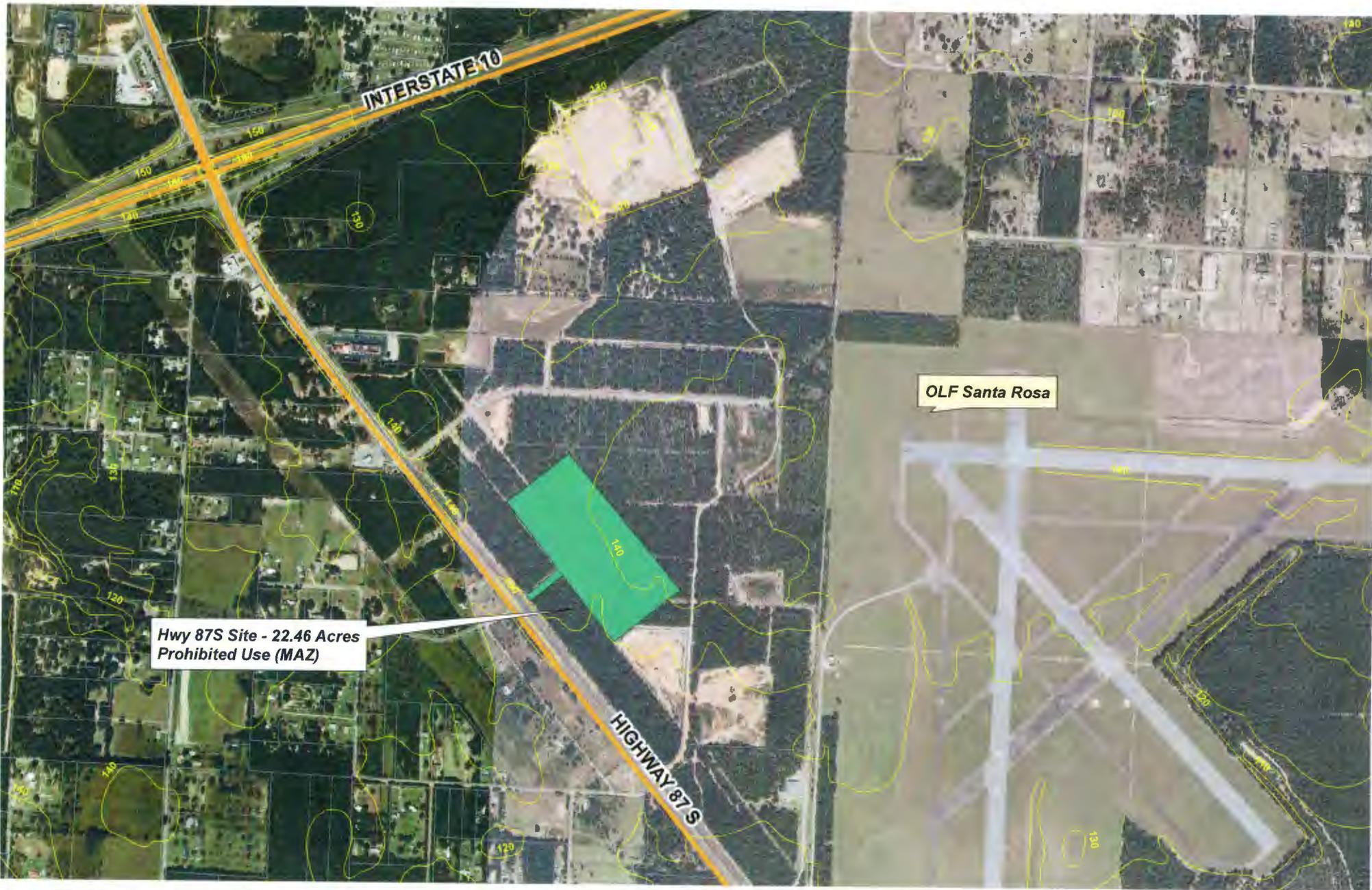
HIGHWAY 90

HIGHWAY 87S

INTERSTATE 10

OLF Santa Rosa

Hwy 87S Site 22.46 Acres



**INTERSTATE 10**

**OLF Santa Rosa**

**Hwy 87S Site - 22.46 Acres  
Prohibited Use (MAZ)**

**HIGHWAY 87 S**



State  
Prison

Fairgrounds  
25 Acres

Jeff Ates  
Road Site  
22.46 Acres

GEO Prison

HIGHWAY 90



**Industrial Blvd -Site - 25 Acres  
(26.9 Acres Including Rail Spur)  
Conditional Use Required (PAZ)**

**SRC  
Jail**

**HIGHWAY 90**



**Transition Road  
Site - 22.46 Acres**

**Permitted Waste  
Water Treatment  
Plant**

**DJJ**

**SRC  
Jail**

**State  
Prison**

## Hunter Walker

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**From:** Angie Jones  
**Sent:** Wednesday, March 19, 2014 9:58 AM  
**To:** Hunter Walker  
**Subject:** contract with Milton Crossings  
**Attachments:** sales agreement iv.doc

Hunter: As you know, I have been working with Attorney John Monroe on a contract for the Highway 90 site. Mr. Monroe represents Brian DeMaria, who has a contract to purchase the site from Charter Bank (documents to follow). Brian DeMaria has assigned his contractual rights to a newly formed company which he wholly owns, Milton Crossings, LLC.

Attached is the contract I propose for the property. If accepted the contract would need to close by the end of 2014. The county would retain the right to cancel the contract for any reason until November 21, 2014.

Angie Jones  
 Santa Rosa County Attorney  
 6495 Caroline Street, Suite C  
 Milton, Florida 32570  
 (850) 983-1857

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Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

## REAL PROPERTY PURCHASE AGREEMENT

**THIS PURCHASE AGREEMENT** (this "Agreement") is made as of this \_\_\_\_ day of \_\_\_\_\_, 2014, by **MILTON CROSSINGS, LLC**, a Florida limited liability company (herein "Seller"), and **SANTA ROSA COUNTY**, a political subdivision of the State of Florida, ("Purchaser").

1. **Property.** Seller agrees to sell and convey and Purchaser agrees to purchase and pay for, on the terms and conditions contained in this Agreement, certain real property located in Santa Rosa County, Florida, more particularly described in **Exhibit "A"**, attached hereto as a part hereof, together with all improvements thereon and all rights, privileges, easements and appurtenances thereto, (collectively, the "Property").

2. **Purchase Price.** The purchase price for the Property is \$1,410,768.75 (subject to adjustment as set forth below), payable as follows:

a. \$10,000.00 deposited with Emmanuel, Sheppard & Condon, as Escrow Agent ("Escrow Agent");

b. \$1,400,768.75 (balance of Purchase Price), subject to adjustments and prorations as provided in this Agreement, by certified or cashier's check, payable at the closing and upon delivery of Seller's deed as hereinafter provided.

c. The Purchase Price is based on the tiered purchase prices as outlined in Charter Bank's response to Seller's RFP for Courthouse sites dated November 12, 2013, ("RFP Response"). The Purchase Price stated herein assumes 22.46 acres. The exact legal description for the property will be determined by survey and should the number of actual acres differ, the purchase price shall be adjusted based on the tiered prices outlined in the RFP Response.

3. **Title and Survey Matters.** Within 60 days after the date of this Agreement, Purchaser shall cause a commitment for title insurance (the "Commitment") with respect to the Property in the amount of the Purchase Price to be issued through a title insurer of Purchaser's choice. Purchaser recognizes that Seller is not currently the fee title holder of the Property but has a valid and binding contract to purchase the fee title to the Property plus the adjoining property (defined hereinafter), from Charter Bank (the "Charter Bank Contract"). If the Commitment shows that Charter Bank does not have title to the Property in fee simple, or that the Property is subject to any title defects, liens or mortgages that will not be paid or released at or prior to closing, or to any easements, rights-of-way, covenants, conditions, reservations or restrictions that will impair Purchaser's ability to use the Property for its current use, then Purchaser shall give Seller written notice thereof within 20 days after the date of receipt of the Commitment, or the same shall be deemed to have been waived by

Purchaser. Any such defects, liens, encumbrances, easements, rights-of-way, covenants, reservations or restrictions that are set forth in such written notice are hereinafter referred to as a "Title Objection".

Seller shall have 120 days from the receipt of such notice to remove such title defects, failing which Purchaser shall have the option of either accepting the title as it then is or demanding a refund of deposit(s) paid which shall immediately be returned to Purchaser thereupon, Purchaser and Seller shall release one another of all further obligations under the Contract. Seller shall use his best efforts to correct defects in the title within the time provided for, including the bringing of necessary suits, except that any Title Objection which is a monetary lien that can be satisfied out of the closing proceeds will be so satisfied.

Seller shall obtain a survey of the Property as soon as possible after the date of this Agreement, and will furnish a copy of the same to Purchaser. Any defect disclosed by such survey will be treated the same as a title defect, such that if Purchaser gives notice thereof to Seller within 20 days after the date of receipt of the survey, such defect will be considered a Title Objection; otherwise, the same shall be deemed to have been waived by Purchaser.

4. **Conveyance.** At the closing, Seller shall execute and deliver to Purchaser the following documents:

a. Its general statutory warranty deed, conveying to Purchaser marketable title to the Property in fee simple, free and clear of all liens and encumbrances except the following (the "Permitted Exceptions"): (a) real estate taxes and assessments which are not due and payable as of the date of the closing, (b) all easements and rights of way, whether or not written or of record, (c) all covenants, conditions, reservations and restrictions of record, (d) rights of tenants in possession, and (e) building, zoning, land use and environmental laws, statutes, ordinances, codes, resolutions and regulations;

b. A non-foreign seller affidavit;

c. A standard seller's title affidavit with respect to parties in possession, construction liens and unrecorded or intervening title matters.

5. **Prorations and Expenses.** Real estate taxes, impounds and assessments will be prorated at closing based on the most recent tax bills available.

6. **Closing Costs.** Seller shall pay for the expense of a boundary survey, settlement fee real estate professionals' fee (if any) and for documentary stamps on the deed. Purchaser shall pay title insurance search fees, and premiums and all recording fees. Each party shall pay their respective attorney's fees.

7. **Closing.** The closing for the payment of the purchase price and delivery of

Seller's deed shall be held at a location of Purchaser's choice, on or before December 31, 2014.

8. **Possession.** Exclusive possession of the Property shall be delivered to Purchaser at the closing, subject to the Permitted Exceptions.

9. **Due Diligence Period.** Seller shall make the Property available for inspection by Purchaser during the first one hundred fifty (150) days after the date of this Agreement (the "Due Diligence Period"), and Purchaser may, at Purchaser's sole risk and expense, undertake an inspection of the Property during that time, and to make such market and feasibility studies, soil borings and tests as Purchaser deems necessary to determine the suitability of the Property for the purchase contemplated herein, provided such tests do not materially damage the Property materially.

Purchaser shall have the right to examine all documents, records and other matters and things related to the Property, including permits, any existing survey or existing title insurance policies, easement agreements, leases, copies of service contracts, warranties, utility servicing agreements, zoning classification and all other documents or items relating to the construction, operation, occupancy and maintenance of the Property. Seller shall make available to the Purchaser, within 10 days following the acceptance of this Agreement, all of the items herein described which are within the possession or control of Seller so as to facilitate Purchaser's prompt and full evaluation of the Property.

Purchaser shall indemnify and hold harmless Seller from all claims, liabilities, costs and expenses incurred by Seller and arising from any entry on or activities conducted upon the Property by Purchaser or its officers, employers or contractors. If Purchaser is not satisfied in its sole discretion with the results of its inspection of the Property, Purchaser may terminate this Agreement by giving written notice of termination to Seller by not later than the expiration date of the Due Diligence Period, and upon such termination, the earnest money deposit shall be returned to Purchaser and both parties shall thereupon be relieved of all further obligation and liability under this Agreement. Purchaser shall keep the results of all such environmental inspections confidential, except to the extent required by law.

Seller states that they are not aware of any condition of the property which might cause the property to be in violation of any state or federal environmental rules, regulations or laws.

10. **Representations as to Environmental and Hazardous Wastes.** Seller represents that, to the best of its knowledge, without inquiry, the following statements are true and correct:

a. **Environmental.** No hazardous or toxic materials, substances,

pollutants contaminants or wastes have been released disposed of at, on or near the Property, nor has the Property been used at any time by any person as a landfill of a waste disposal site.

b. **Hazardous Wastes.** There are no hazardous substances as defined by the Comprehensive Environmental U.S.C. 9602(14), pollutants or contaminants as defined in CERCLA, 42 U.S.C. 9604(A)(2), or hazardous wastes as defined in the Resource Conservation and Recovery Act ("RCRA"), 42 U.S.C. Sec. 6903(5), or other similar applicable federal or state laws and regulations, including regulations, including, but not limited to, asbestos, PCBs and urea formaldehyde, have been generated, released, stored or deposited over, beneath or on the Property or on or in any structures located on the Property from any source whatsoever by Seller, its predecessors in interest in the Property or any other person.

c. **Environmental Assessments.** During the term of this contract, Seller shall supply to Purchaser copies of any environmental studies, audits, reports or the like which come into its possession. Such copies shall be supplied within ten (10) days of Seller's receipt thereof.

11. **Risk of Loss and Condemnation.** The risk of loss or damage to the Property from casualty or condemnation prior to the Closing shall be born by the Seller.

12. **Ingress and Egress.** Seller warrants and represents that there is ingress and egress to the Real Property sufficient for its intended use.

13. **Sale Contingencies.** The parties understand and agree that Purchaser has entered into this contract with the intent of constructing a courthouse or judicial facility on the Property and that such construction shall be financed by a sales tax in Santa Rosa County, Florida, which would have to be passed by referendum of the electorate. This contract is contingent upon passage of the said sales tax referendum. In the event that the contemplated sales tax referendum fails, or is not placed on the ballot for any reason or if the contemplated sales tax is not implemented for any reason, then, at the option of the Purchaser, this contract shall expire and Purchaser's earnest money deposit shall be refunded to it. This contingency need not (and shall not) be completed within the Due Diligence Period otherwise outlined in this Agreement but must be satisfied by November 21, 2014.

This contract is further contingent upon Purchaser obtaining, during the Investigation Period, conditional use approval for the construction of a courthouse on the Property. In the event that such approval is not sought or is not granted during the Investigation Period, then, at the option of the Purchaser, this contract shall expire and Purchaser's earnest money deposit shall be refunded to it.

Further, the parties acknowledge that the intended use of this property by the Purchaser is for a courthouse or judicial facility. If at any time prior to November 21, 2014, Purchaser shall determine, in its sole discretion, that the property is unsuitable or unacceptable for use as a courthouse or judicial facility, then it may cancel this contract without penalty and Purchaser's earnest money deposit shall be refunded to it.

14. **Notices**. Any notice required or permitted to be given to a party under this Agreement, shall be deemed given when received if sent by any of the following means: U.S. certified mail, postage prepaid, return receipt requested; reputable overnight courier; facsimile transmission; or hand delivery; addressed as follows:

To Seller: Milton Crossings, LLC  
Attn: Brian DeMaria  
2539 Bayou Boulevard  
Pensacola, Florida 32503

With copy to: John W. Monroe, Jr.  
Emmanuel, Sheppard & Condon  
30 S. Spring Street  
Pensacola, Florida 32502

To Purchaser: County Administrator  
Santa Rosa County, Florida  
6495 Caroline Street, Suite M  
Milton, Florida 32570

Either party may, from time to time, change its mailing address by written notice to the other party at its then current mailing address in accordance with the provisions of this Paragraph

14. **Binding Effect: No Assignment**. This Agreement shall be binding upon and inure to the benefit of Seller and Purchaser and their respective successors and assigns. Purchaser may assign its rights under this Agreement to any third party, provided Purchaser gives written notice thereof to Seller.

15. **Entire Agreement: Governing Law**. This Agreement, together with all exhibits hereto and any other documents executed and delivered pursuant to the provisions hereof, contains the entire agreement of the parties hereto with respect to the subject matter hereof. No representations, inducements, promises or agreements, oral or otherwise, between the parties not embodied herein or in such letter of understanding will be of any force or effect unless contained in a written amendment to this Agreement executed by both Seller and Purchaser. This Agreement shall be construed in accordance with the laws of the State of Florida.

16. **Default.** In the event Purchaser fails or refuses to close the purchase of the Property and pay the purchase price in accordance with this Agreement, Seller's sole remedy will be to notify Escrow Agent to pay the earnest money deposit to Seller, and immediately upon receipt of such notice, Escrow Agent will pay the deposit. If for any reason Seller fails or refuses to close the purchase of the Property in accordance with this Agreement, other than failure of Seller to make Seller's title marketable as required above, Purchaser may seek specific performance of this Agreement or elect to receive the return of Purchaser's deposit(s) without thereby waiving any action for damages resulting from Seller's breach.

17. **Attorneys' Fees.** In the event any dispute between the parties hereto should result in litigation, the prevailing party will be reimbursed for all reasonable costs, fees and expenses incurred by the prevailing party in connection therewith, including, but not by way of limitation, reasonable attorneys' and legal assistants' fees before trial, at trial, after trial, on appeal and in bankruptcy proceedings.

18. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument, and in making proof hereof, it shall not be necessary to produce or account for more than one counterpart.

19. **Time is of Essence.** Time is of the essence of all provisions of this Agreement. If the last day of any period of time specified in this Agreement falls on a weekend or legal holiday, such period shall be extended through the end of the next business day.

20. **Development Cooperation.** The parties hereto recognize that Seller, as owner of adjoining property ("Adjoining Property") lying west of the Property, intends to develop such Adjoining Property in the future. The parties further recognize that the timing of the development on the Adjoining Property and the Property may not occur simultaneously and also recognize that it may be to the mutual benefit of both parties to share the benefits, burden and expenses of certain improvements to be constructed on the Adjoining Property and the Property. Accordingly, the parties hereto agree that each will adhere to the Santa Rosa County Land Development Code as it pertains to interconnectivity among commercial developments and shall strive to provide in favor of the other reciprocal easements for ingress and egress over paved and designated driveways as such are developed or relocated from time to time on the Adjoining Property and the Property. Further, Purchase and Seller acknowledge that a single shared storm water retention facility may be beneficial to allow for the maximum development of both parcels and therefore agree that the first of Seller or Purchaser to develop their respective parcels, shall strive to place such storm water retention facility at a location to allow for expansion to serve the second property to be developed. The cost of all such expansion shall be borne by the party conducting such expansion work.

In furtherance of the foregoing agreements regarding development, each party agrees to provide to the other, upon request, the proposals for the design of site improvements on their respective properties as such are created from time to time.

All of the provisions of this Section 20 shall survive closing and be binding on the parties hereto and their respective successors and assigns.

**WITNESS** the execution hereof as of the date first written above.

Witnesses:

As to Seller:

**Milton Crossings, LLC**, a Florida limited liability company

\_\_\_\_\_  
Name: \_\_\_\_\_

\_\_\_\_\_  
Brian DeMaria, Manager

\_\_\_\_\_  
Name: \_\_\_\_\_

As to Purchaser:

**Santa Rosa County, Florida**

\_\_\_\_\_  
Jim Melvin, Chairman

ATTEST:

\_\_\_\_\_  
Don Spencer, Clerk of Court

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2014, by \_\_\_\_\_, who is personally known to me or has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public

***EXHIBIT A***

The East 22.46 acres of the following described property: Commence at the Southeast corner of Section 7, Township 1 North, Range 28 West, Santa Rosa County, Florida; thence go North 90 degrees 00 minutes 00 seconds West along the South Line of said Section 7 a distance of 1129.89 feet; thence departing said Section line go North 00 degrees 01 minute 05 seconds West a distance of 99.77 feet to the Northerly Right-Of-Way line of U.S. Highway 90 and the Point of Beginning; thence continue North 00 degrees 01 minute 05 seconds West a distance of 1500.00 feet; thence go North 89 degrees 59 minutes 49 seconds West along a line being 1500.00 feet North and parallel to the aforesaid Northerly right-of-way line of U.S. Highway 90 a distance of 1290.30 feet to the East line of a parcel of land described in Official Records Book 1737 at Page 1688 of the Public Records of Santa Rosa County, Florida; thence go South 00 degrees 32 minutes 32 seconds West along said East line a distance of 1500.07 feet to the aforesaid right-of-way line of U.S. Highway 90; thence go South 89 degrees 59 minutes 49 seconds East along said right-of-way line a distance 1304.97 feet to the Point of Beginning. The above described parcel of land is situated in a portion of Section 7, Township 1 North, Range 28 West, Santa Rosa County, Florida. "FINAL DESCRIPTION TO BE DETERMINED BY CURRENT SURVEY"

**Memorandum of Understanding  
For Santa Rosa County Concerning the Courthouse Location**

As requested, please let this letter reflect the understanding by and between Charter Bank as Owner and F. Brian DeMaria as Buyer, of a +/- 44.6 acre parcel of property identified by the Santa Rosa Property Appraiser as #07-1N-28-0000-01500-0000.

The Buyer has this property under a binding contract with the bank that requires him to close by January 30<sup>th</sup> 2015.

If for some reason the Buyer cancels his contract during this period and does not close on the property the Owner agrees to sell a parcel to Santa Rosa County as per the November 12<sup>th</sup> 2013 RFP submission but reserves the right to decline to do so after December 31<sup>st</sup> 2014.

The above is hereby agreed to by and between:

Owner:  
Charter Bank

Lisa A. Manfred Title: Associate Date: 2-26-14  
Print: Lisa A. Manfred Asset Manager

Buyer:

Brian DeMaria Date: 2/26/14  
Print: BRIAN DEMARIA

ASSIGNMENT OF CONTRACT FOR SALE AND PURCHASE

The undersigned ("Assignor"), do hereby assign all my right, title and interest in and to that certain Contract for Sale and Purchase dated December 19, 2013, between Charter Bank as Seller, and F. Brian DeMara, as Buyer for the sale of property located at 5500 block of Highway 90, Milton, FL (4.5+/- acres)

to:

Milton Crossings, LLC, a Florida limited liability company ("Assignee")

Dated this \_\_\_\_\_ day of March, 2014.

Witnesses

*Michelle P. Hoff*  
Print Name: Michelle P. Hoff  
*James J. McKeithen*  
Print Name: James J. McKeithen

*F. Brian DeMara*  
F. Brian DeMara (Assignor)

SELLER APPROVAL

The foregoing Assignment is approved by Seller

Charter Bank

By:

*[Signature]*

Print Name:

Print Name:

ACCEPTANCE OF ASSIGNEE

Milton Crossings, LLC, a Florida limited liability company, accepts the foregoing Assignment and agrees to be bound by the terms thereof.

Milton Crossings, LLC, a Florida limited liability company (Assignee)

By:

*Michelle P. Hoff*  
Print Name: Michelle P. Hoff  
*James J. McKeithen*  
Print Name: James J. McKeithen

*F. Brian DeMara*



- Only one hauler would be able to provide residential garbage collection service to homes in a specified area.
- You will not be able to select a different service provider.
- Commercial and multi-unit residential, for example service for apartments, would not be included in the franchise agreement.
- **Service would NOT be mandatory**, but you cannot choose another service provider. You can choose not to have curbside service and take your household waste, recyclables, yard debris and bulky waste items to the Central Landfill in Milton or the Jay Transfer Station in Jay.
- **The franchise would only impact single family home residential service, no commercial or multi-unit residential accounts.**

## BENEFITS

- Sets pricing guidelines. no popup charges or extra fees on your quarterly bill
- Added convenience of curbside bulky waste, yard waste and recycling pickup in addition to garbage pick up
- Greater accountability from the provider for damage or clean up
- Less traffic and damage to residential roads from multiple garbage trucks
- Mandatory side door collection for the physically handicapped at no charge
- Special services like side door collection service for the non-handicapped, additional barrels or bear resistant barrels at an additional cost

**Two service options are being explored,  
But commissioners will choose one based on citizen input:**

### Option A

- Garbage pickup **twice a week** in a 95-gallon wheeled container
- Recycle pick up once a week in a wheeled container with a lid that holds 65 gallons
- Yard debris twice a month - Must be in a container or bundled for pickup & less than 50 lbs.
- Bulky items on request via phone call from resident

### Option B

- Garbage pickup **once a week** in a 95-gallon wheeled container
- Recycle pick up once a week in a wheeled container with a lid that holds 65 gallons
- Yard debris twice a month -Must be in a container or bundled for pickup & less than 50 lbs.
- Bulky items on request via phone call from resident

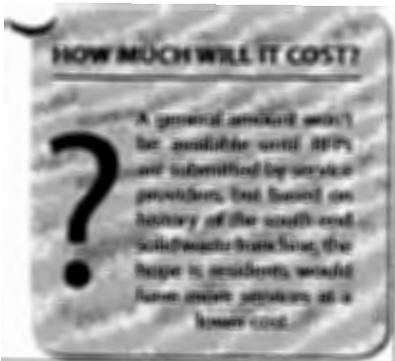
## THE FRANCHISE PROCESS

- Collect citizen input
  - Request for Proposal drafted & approved by commission
  - RFP advertised and available for 60 days
  - Proposals reviewed by staff & commission.
- Evaluation factors include: cost associated with various service options and services, years of experience in solid waste industry, experience in Santa Rosa County, evidence of financial stability of proposer (and any partners), evaluation of proposer's quantity and quality of equipment, and delivery of recyclables to the county's recycle facility.

-Or-

Commissioners can choose NOT to move forward or to interview companies that submitted RFPs. The process would end here and no franchise would be awarded at this time.

- Companies would next present their proposals and answer commissioners' questions in a special interview meeting
- The commission would select one or more companies and negotiations will begin with the top ranked service provider



## HOW THE FRANCHISE WORKS IN 32563 & 32566

- Two service providers divided by generally by zip code, Waste Pro services the 32563 zip and Waste Management 32566 zip code
- Service includes: twice a week garbage pickup, once a week recycling pickup in a wheeled cart, yard waste pick up every other week and bulky waste pickup on demand.

### Current rates

Waste Pro - \$54.31 per quarter  
Waste Management - \$56.38 per quarter

The current contract requires an annual rate adjustment, which can increase or decrease based on the consumer price index and the index for diesel fuel. The contract caps rate adjustment increases to a maximum of four percent per year.

Since October 2010, increases have totaled **less than \$3**.

## HOW DOES THAT COMPARE?

### Waste Pro Residential Home in Pace:

\$60.75 Base quarterly fee  
\$10.14 Fuel recovery charge  
\$70.89 Total quarterly service bill

### Services Provided:

- Twice a week garbage pickup
- Once a week recycling in a non-wheeled bin with no top.
- Bulky waste and yard waste pickup is not available.

South end franchise = higher level of service for a savings of \$60 or more per year when compared to the Pace home.



## Solid Waste Franchise Frequently Asked Questions

### 1. What is a franchise and how would that impact my household garbage service?

A franchise agreement is an agreement the county would enter into with a service provider to collect residential, single family home household garbage. One hauler would be selected to provide residential garbage collection service to homes in a specified area. In return for being given exclusive rights to provide the service, the company would be required to provide a defined level of service to residents and the rates would be regulated. Service would not be mandatory. Residents could choose not to have curbside service. Commercial and service for apartments that currently use dumpsters for example, would not be included in the franchise agreement.

### 2. What are the benefits of franchising?

By offering a franchise to one household solid waste provider residents can expect:

- Restricted pricing guidelines which will eliminate popup charges and extra fees on your quarterly bill
- Added convenience of curbside bulky waste, yard waste and recycling pickup in addition to garbage pick up
- Greater accountability from the provider for damage or clean up
- Less traffic and damage to residential roads from multiple garbage trucks
- Mandatory side door collection for the physically handicapped at no charge
- Special services like side door collection service for the non-handicapped, additional barrels or bear resistant barrels at an additional cost

### 3. How much will it cost?

The exact amount is not known at this time. A general price range will be known once RFPs are submitted, but the final amount will be subject to final contract negotiations. However, based on the franchise history in the south end, users may have more service options at lower quarterly rates. For example:

In 2010, the commission franchised residential curbside collection in generally the 32563 and 32566 zip codes with two service providers. The franchise agreement gave residents twice a week garbage pickup, once a week recycling pickup in a wheeled cart, yard waste pick up every other week and bulky waste pickup on demand all for only \$51.45 per quarter with Waste Pro and \$53.40 per quarter with Waste Management.

Comparatively, a residential home in Pace currently pays Waste Pro a base of \$60.75 per quarter plus a fuel recovery charge. A recent quarterly fuel charge was \$10.14, for a total bill of \$70.89. Service includes twice a week garbage pickup and once a week recycling in a non-wheel bin with no top. Bulky waste and yard waste pickup is not available.

*As you can see, the south end franchise receives a much higher level of service for a savings of \$60 or more per year when compared to the Pace home.*

### 4. What about additional charges and other increases?

The current contract for the south end franchise requires an annual rate adjustment, which can increase or decrease based on the consumer price index and the index for diesel fuel. The contract caps rate increases to a maximum of four percent per year. Since October 2010, increases have totaled less than \$3. Residents in that area now pay only \$54.31 with Waste Pro per quarter or \$56.38 per quarter with Waste Management. Specific limits for any north end franchise agreement will need to be negotiated with the selected service provider(s), but the commission would seek to have some control mechanism for increases and charges written in the contract.

**5. What services would be provided?**

Two options are being proposed by staff:

Option A – Garbage pickup twice a week  
Recycle pick up once a week  
Yard debris twice a month  
Bulky items on request via phone call from resident

Option B – Garbage pickup once a week  
Recycle pick up once a week  
Yard debris twice a month  
Bulky items on request via phone call from resident

Garbage containers will be a 95-gallon wheeled container, the size typical of most containers currently used, with a smaller option available at an additional charge. The recycle container will be a wheeled cart with a lid that will hold at least 64 gallons. Yard debris will need to be placed in a container or bundled for pickup and be less than 50 lbs. Tree limbs in yard debris pickup would be limited to no greater than six feet long and six inches in diameter.

The choice on which option will be selected for the contract will be made by the commission based on citizen input and proposed costs.

**6. What areas would be included?**

The new franchise areas would be north of the Yellow River, though specific franchise areas have not yet been decided as the commission wishes to collect public input first. Staff has developed three options, two based on zip codes and one dividing the area roughly in half, using Hwy. 182 (click to see map of [option 1](#), [option 2](#) and [option 3](#)). The incorporated areas and areas already franchised would not be included in the new franchise areas.

When the south end was franchised in 2010, two service areas were drawn with a different company servicing each area. The idea was that with two companies, service to the residents would be enhanced by encouraging competition between the two providers. Staff recommends that the north end franchise area also be divided into two or three franchise areas. The commission would make the final decision on the franchise areas based on public and staff input.

**7. What is the process of selecting a service provider?**

First an RFP, or Request for Proposals, will be approved by the commission, advertised and available for 60 days. After the advertised deadline for the proposals, the RFPs will be reviewed by staff and the Santa Rosa County Commissioners. The commission will choose which firms to interview based on their RFP.

The selected companies could next present their proposals and answer commissioners' questions in a special interview meeting. The proposals will be evaluated based on several factors including cost associated with various service options and services, years of experience in solid waste industry, experience in Santa Rosa County, evidence of financial stability of proposer (and any partners), evaluation of proposer's quantity and quality of equipment, and delivery of recyclables to the county's recycle facility.

The commission would select one or more companies and negotiations would begin with the top ranked service providers. Dates of the meetings will be advertised, available at [santarosa.fl.gov](http://santarosa.fl.gov) under the meetings calendar, or by calling (850) 983-1877.

Commissioners could also choose not to move forward with creating a franchise if RFPs do not meet the needs of residents.

**8. If I don't like the provider do I have to use the service?-or- I don't have curbside service now, will I have to start paying for it?**

No, you can choose not to have curbside residential service, but there will be no other service provider available from which to choose. If you do decide not to participate, you will not be billed and you will be responsible for taking your household waste, recyclables, yard debris and bulky waste items to the Central Landfill in Milton or the Jay Transfer Station in Jay. Please note, you will not be able to select a different service provider.

**9. What about commercial or business pickup?**

The franchise would only impact curbside residential service. Multi-unit complexes that currently use a dumpster would also not be included in the franchise agreement.

**10. How about recycling?**

Curbside recycling will be part of the franchise agreement and will be collected weekly in a wheeled cart with a lid.

**11. Is the county making money off the franchise?**

No. The selected company would pay the county an administrative fee which will be used to fund a county staff position. This person would field complaints and work as a liaison to help ensure problems are addressed in a timely manner and the best customer service is provided to our residents.

**12. When would the franchise begin?**

The date has not yet been set. In 2010, the county began the process by giving notice to the solid waste collection providers that the commission would explore establishing a north end franchise in 2014. Based on that notice, a franchise area could go into effect on Nov. 10. However, the county could start the change over earlier by offering a buy out of the current residential solid waste providers. The benefit would be that the contract would follow the county's fiscal year calendar of Oct. 1 – Sept. 30. The commission would also make that decision based on citizen and staff input.

**13. How can I provide input to my commission?**

- You may attend one of three public meetings (See public meeting poster 1 and poster 2):
  - Tuesday, Feb. 11 at 6 p.m. at the Pace Community Center, located in the Santa Rosa Sports Plex (PARA ball fields), 5976 Chumuckla Hwy. in Pace
  - Monday, Feb. 17 at 6:30 p.m. at the East Milton Gymnasium located at 8604 Bobby Brown Rd. in East Milton
  - Monday, Feb. 24 at 6 p.m. at the Jay Community Center located at 5259 Booker St. in Jay
- Call Environmental Department Office at (850) 983-7135
- Via email [environmental-Dept@santarosa.fl.gov](mailto:environmental-Dept@santarosa.fl.gov). Please use "Solid Waste Franchise Input" in the subject line of your email.

***Information on the North End Residential Solid Waste Franchise is also available online at [www.santarosa.fl.gov](http://www.santarosa.fl.gov), under "What's Hot."***

## Email

**East Milton Resident:** She is a customer of J&L, attended one of the public meetings, understands the reasoning of the franchise but really likes the service J&L provides and doesn't want to see them forced out of business by our local government.

**Milton Resident:** does not support the idea, feels it is a loss of choice and prices will increase and she won't have any other option.

**Milton Resident:** Customer of J&L, very happy with their service, does not want to see them lose out through no fault of their own, people have lost choice of light bulbs, soda and now garbage.

**Milton Resident:** I have heard that my small, independent garbage service may be forced to close up shop. I have been very happy with this service since the couple who operate it were young with a young health challenged child, who has since died. The couple are now middle aged. They have given me excellent service for 14 years. Check reviews of various garbage service @ <http://www.yellowpages.com/milton-fl/garbage-collection>. J&L three stars, Waste Pro one and one half stars, Waste Management one and one half stars. You can't please all the people all the time. You have hard decisions to make, I respect your dedication and service. But with J&L, one can't argue with success thus 14 years of small business good service.

I have been to the website explaining why South Santa Rosa went with a franchised service. I understand the reasons, and their validity. Same holds true to the north of course.

My collector's truck is not large so road wear and tear is not great. He is able to drive right up to my door to pick up. Due to some health problems caused by aging, it will be difficult for me to move the wheeled container up my dirt drive to the curb (and according to reviews wheels fall off and getting new container takes an Executive Order for a new one). I know of others on this route with similar conditions that make this service very convenient. I read the website that under certain conditions that will be available (at the door collection), at extra cost or for bona fide disability, but really those big trucks up my drive?

Also I hate to see another small business lose out through no fault of their own. Particularly hard to start over at middle age. They have 350 or so customers (three in my household so how many served?). Couldn't they be grandfathered so as to let them continue their business. 350 won't be a big bite out a franchisee's business.

We're likely losing our doctor and longtime health insurance. We've lost choice of light bulbs by which old eyes see better. Soda will be next. If we like our garbage collector, can't we keep our garbage collector?

Thank you for listening. From the website-Solid Waste Franchise Frequently Asked Questions...#7....."Commissioners could also choose not to move forward with creating a franchise if RFPs do not meet the needs of residents." Appreciate your consideration of my concerns.

## Comment Cards

**East Milton** - I'm a happy customer of J&L Garbage Service. We need to come up with a plan that doesn't run a small mom & pop company out of businesses.

**East Milton** - If this proposal goes forward, I would like to see option 2 used and J&L Garbage Service getting zip 83.

## Email

**East Milton Resident:** She is a customer of J&L, attended one of the public meetings, understands the reasoning of the franchise but really likes the service J&L provides and doesn't want to see them forced out of business by our local government.

**Milton Resident:** does not support the idea, feels it is a loss of choice and prices will increase and she won't have any other option.

**Milton Resident:** Customer of J&L, very happy with their service, does not want to see them lose out through no fault of their own, people have lost choice of light bulbs, soda and now garbage.

**Milton Resident:** I have heard that my small, independent garbage service may be forced to close up shop. I have been very happy with this service since the couple who operate it were young with a young health challenged child, who has since died. The couple are now middle aged. They have given me excellent service for 14 years. Check reviews of various garbage service @ <http://www.yellowpages.com/milton-fl/garbage-collection>. J&L three stars, Waste Pro one and one half stars, Waste Management one and one half stars. You can't please all the people all the time. You have hard decisions to make, I respect your dedication and service. But with J&L, one can't argue with success thus 14 years of small business good service.

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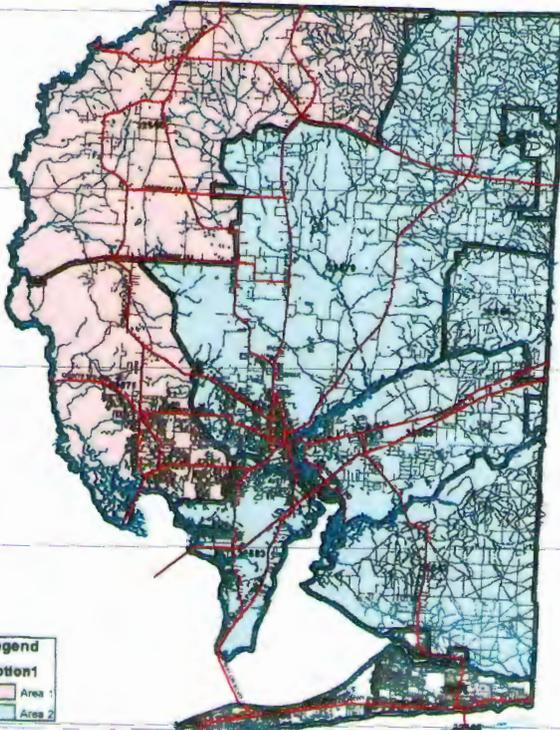


# Possible Franchise Areas

Staff has developed three options, two based on zip codes and one dividing the area roughly in half, using Hwy. 182. The incorporated areas and areas already franchised would not be included in the new franchise areas. The new franchise areas would be north of the Yellow River, though specific franchise areas have not yet been decided as the commission wishes to collect public input first.

## Option 1

- Two Franchise Areas Based on Zip Codes
- Western Area - approximately 12,637 single-family homes
- Eastern Area - approximately 16,893 single-family homes

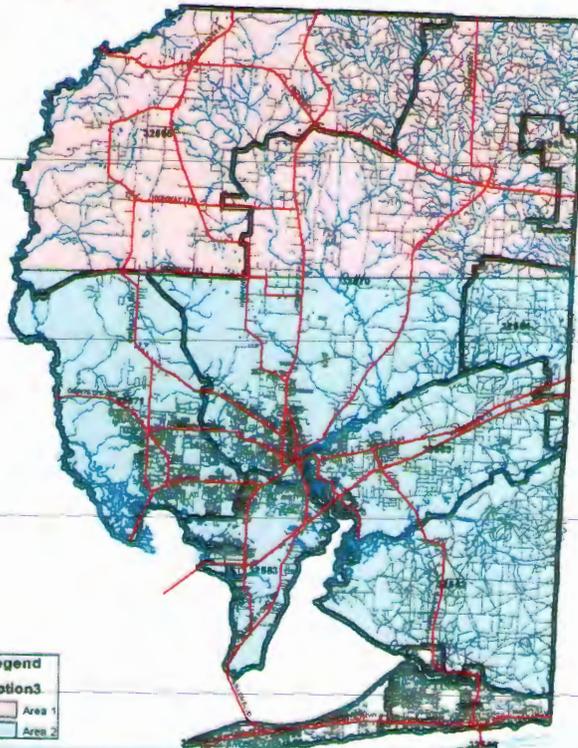
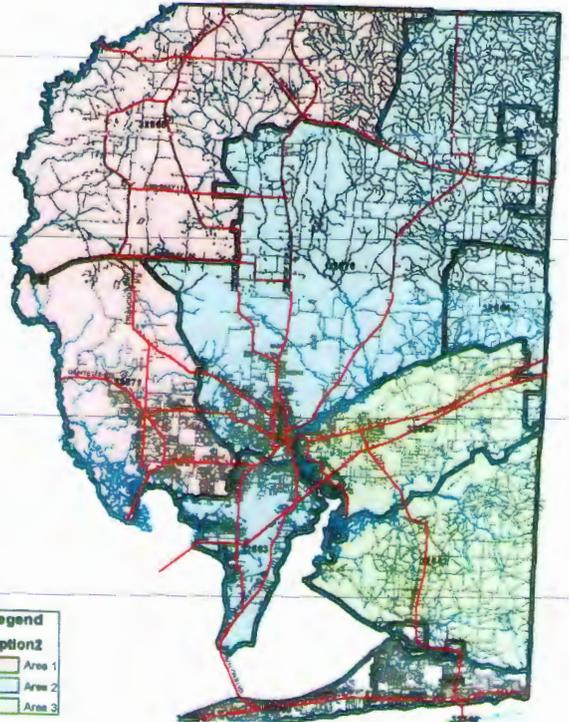


## WHY DIFFERENT AREAS?

The commission believes that like in the south end franchise where there are two franchise areas and service providers, service to the residents would be enhanced by encouraging competition between the providers vs. only one.

## Option 2

- Three franchise areas based on zip codes with 32583 divided into two sections
- Western Area - approximately 12,637 single-family homes
- Central Area - approximately 14,704 single-family homes
- Eastern Area - approximately 2,189 single-family homes



## Option 3

- Two franchise areas divided on a line roughly based on Hwy. 182.
- Northern Area - approximately 2,629 single family homes
- Southern Area - approximately 26,901 single-family homes

# SANTA ROSA COUNTY

DEPARTMENT OF HUMAN RESOURCES  
AND RISK MANAGEMENT

6495 CAROLINE STREET • SUITE 1  
MILTON, FLORIDA 32570-4592  
(850) 983-1863  
FAX (850) 983-1868

DEVANN COOK  
DIRECTOR

## MEMORANDUM

**TO:** Hunter Walker  
**FROM:** DeVann Cook *DeVann*  
**SUBJECT:** HR Policy Changes  
**DATE:** March 19, 2014

**I recommend the following changes to our HR Policies:**

**Policy 80-1, Section I, Applications**

Add wording that will allow departments to fill a vacancy with an intern, student, or employee currently filling the position in an acting (temporary) status. This person would have to meet the minimum qualifications for the job and complete the County's standard physical, drug screen and background check.

**Policy 80-1, Section XIV, Extraordinary Appointments**

Add co-op students to the "Trainee Appointments" section. This will give the co-op students greater opportunity to transition into the County workforce, if they meet all other requirements.

**Policy 80-10, Section VI, Holidays and Other Authorized Activities**

Currently, an employee that is on workers' compensation the day before a holiday receives no compensation for the holiday. We would add wording that clarifies the injured worker receives holiday pay.

DC/lh

cc: A. Jones

6  
March 10, 2014

Don Salter

Santa Rosa County Commissioner

District 3

This letter is to request permission to hold a fundraiser for the preservation of the Historic Coon Hill Cemetery. The event would be a 10K (6.2 miles) road race on Williams Lake Road. This road is a 3.1 mile county maintained dirt road in District 3, approximately eight miles south of Jay and two miles west of Chumuckla Hwy. It leads to Williams Lake boat landing.

All vehicle parking would be done on private property. The name of the event would be "Williams Lake 10K Challenge". The date would be May 24, 2014 at 8:00am.

Event Coordinator and Director

Matt Dobson

10991 Chumuckla Hwy.

Jay, Florida, 32565

(850) 217-2603

rmdobson@liberty.edu

## Emily Spencer

---

**From:** Commissioner Salter  
**Sent:** Wednesday, March 12, 2014 3:02 PM  
**To:** 'Dobson, Roger Matthew'  
**Cc:** Hunter Walker, Emily Spencer  
**Subject:** RE: Williams Lake 10K Trail Challenge with attachments

Matt,  
All is going well. I will get the 10K Trail Challenge on our next agenda in two weeks. Hopefully this one will be as successful as last year. I appreciate all you do.

---

**From:** Dobson, Roger Matthew [mailto:rmdobson@liberty.edu]  
**Sent:** Wednesday, March 12, 2014 12:33 PM  
**To:** Commissioner Salter  
**Cc:** Dobson, Roger Matthew  
**Subject:** RE: Williams Lake 10K Trail Challenge with attachments

Don,

Please see the attached letter concerning the 2nd Edition of the Williams Lake 10K Challenge. I hope you are doing well and if you have any questions concerning this or need more information from me don't hesitate to ask. As you know it was a very successful event last year. And we hope to replicate the success. This will probably be the last installment of this race, but wanted to do it one more time due to requests. I look forward to hearing from you!

Matt Dobson

---

**From:** Commissioner Salter <commsalt@santarosa.fl.gov>  
**Sent:** Monday, June 03, 2013 2:52 PM  
**To:** Dobson, Roger Matthew  
**Subject:** Re: Williams Lake 10K Trail Challenge with attachments

Matt,  
Good article. Well written. My hip surgery went well. I'm now rehabbing. I know the race will be a great success. Thanks for all you do.

Sent from my iPhone

On Jun 3, 2013, at 1:22 PM, "Dobson, Roger Matthew" <rmdobson@liberty.edu> wrote:

<Williams Lake 10K Trail Challenge Press Release.docx>  
<WILLIAMS LAKE 10K TRAIL CHALLENGE flier.docx>

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# SANTA ROSA COUNTY BOARD OF COMMISSIONERS COMPUTER/GIS DEPARTMENT



GIS/ Mapping/Software/Web Support/Network/Hardware Support Team

Aleta Floyd, IS/GIS Director  
Val Jarvis, IS/GIS Supervisor  
Adrian Lowndes, DB Adm/Network Supervisor  
Katrina Penton, Corey Adkinson, Pat Bowman, Brandon Knuth, Ron Strickland

---

TO: Hunter Walker, Jayne Bell  
FROM: Aleta Floyd  
DATE: March 20, 2014  
SUBJECT: Server Blade System Purchase Request

We are requesting permission to purchase the second Cisco Blade Server System for the computer center at Emergency Management building and the required operating system software to replace numerous county servers over 3 years old and to provide new redundant features. By having two cisco blade systems at both county Admin Building and EM building, we will be able to finally implement not only data replication but Server replication that will be extremely beneficial for not only the county's disaster recovery plan but will also expand services for EOC activations.

After comparison shopping for this specific system that will integrate with our current Cisco Server infrastructure, we recommend Presidio as the lowest bidder for \$40,574.80. The Microsoft Windows Server software will need to be purchased off of state contract for \$6013.80.

Thank you.

# PRESIDIO™

Quote #: 11474278-01

Date: 01/28/2014

Page: 1 of 2

**Title:** Santa Rosa County - UCS Smart Play Bundle

**To:** Aleta Floyd

Santa Rosa County Board of Commissioners  
6495 Caroline Street  
Suite B  
Milton, FL 32570

**Phone:** 850-983-1841

**Email:** AletaF@santarosa.fl.gov

**From:** Susan Bacci

Presidio Networked Solutions  
8647 Baypine Road  
Building 1  
Suite 100  
Jacksonville, FL 32256

**Phone:** 407.641.0563

**Fax:**

**Email:** sbacci@presidio.com

**Account Manager:** Melissa Menard

**Lead Time:** 14 to 21 Days

**Ship To:** Santa Rosa County Computer/GIS Department

6495 Caroline Street  
Suite L  
Milton, FL 32570

**Contact:** Aleta Floyd

**Phone:** 850-983-1841

**Email:** AletaF@santarosa.fl.gov

#	Part #	Description	Qty	Price	Ext Price
1	UCS-SP7-B200-V	UCS SP7 B200 VALUE 2x6248,1xCH,4xB200w/2xE5-2640v2,128G	1	\$0.00	\$0.00
2	UCS-SP-INFRA-CHSS	UCS SP BASE 5108 Blade Svr AC Chassis	1	\$6,085.80	\$6,085.80
3	CON-SNTP-SPINFRAC	SMARTNET 24X7X4 UCS SP BASE 5108 Bla	1	\$197.20	\$197.20
			for 12 mo(s)		
4	N01-UAC1	Single phase AC power module for UCS 5108	1	\$0.00	\$0.00
5	N20-CAK	Accessory kit for UCS 5108 Blade Server Chassis	1	\$0.00	\$0.00
6	N20-CBLKB1	Blade slot blanking panel for UCS 5108/single slot	8	\$0.00	\$0.00
7	N20-FAN5	Fan module for UCS 5108	8	\$0.00	\$0.00
8	N20-FW011	UCS Blade Server Chassis FW Package 2.1	1	\$0.00	\$0.00
9	UCS-IOM-2208XP	UCS 2208XP I/O Module (8 External, 32 Internal 10Gb Ports)	2	\$0.00	\$0.00
10	UCSB-PSU-2500ACPL	2500W Platinum AC Hot Plug Power Supply for UCS 5108 Chassis	4	\$0.00	\$0.00
11	CAB-C19-CBN	Cabinet Jumper Power Cord, 250 VAC 16A, C20-C19 Connectors	4	\$0.00	\$0.00
12	UCS-SP7-INFR-FI48	(Not sold standalone) UCS 6248UP 1RU Fabric Int w/12p LIC	2	\$4,328.10	\$8,656.20
13	CON-SNTP-SP7F6248	SMARTNET 24X7X4 TBD	2	\$780.30	\$1,560.60
			for 12 mo(s)		
14	CAB-C13-C14-2M	Power Cord Jumper, C13-C14 Connectors, 2 Meter Length	4	\$0.00	\$0.00
15	DS-SFP-FC8G-SW	8 Gbps Fibre Channel SW SFP+, LC	12	\$0.00	\$0.00
16	N10-MGT011	UCS Manager v2.1	2	\$0.00	\$0.00
17	SFP-10G-SR	10GBASE-SR SFP Module	4	\$0.00	\$0.00
18	SFP-H10GB-CU3M	10GBASE-CU SFP+ Cable 3 Meter	8	\$0.00	\$0.00
19	UCS-ACC-6248UP	UCS 6248UP Chassis Accessory Kit	2	\$0.00	\$0.00

# PRESIDIO

Quote #: 11474278-01

Date: 01/28/2014

Page: 2 of 2

20	UCS-BLKE-6200	UCS 6200 Series Expansion Module Blank	2	\$0.00	\$0.00
21	UCS-FAN-6248UP	UCS 6248UP Fan Module	4	\$0.00	\$0.00
22	UCS-FI-DL2	UCS 6248 Layer 2 Daughter Card	2	\$0.00	\$0.00
23	UCS-PSU-6248UP-AC	UCS 6248UP Power Supply/100-240VAC	4	\$0.00	\$0.00
24	UCS-SP7-SR-B200-V	(Not a standalone SKU) B200M3 w/ 2xE52640B,8x16GB,VIC1240	4	\$6,017.76	\$24,071.04
25	N20-BBLKD	UCS 2.5 inch HDD blanking panel	8	\$0.00	\$0.00
26	UCS-CPU-E52640B	2.00 GHz E5-2640 v2/95W 8C/20MB Cache/DDR3 1600MHz	8	\$0.00	\$0.00
27	UCS-MR-1X162RZ-A	16GB DDR3-1866-MHz RDIMM/PC3-14900/dual rank/x4/1.5v	32	\$0.00	\$0.00
28	UCSB-HS-01-EP	CPU Heat Sink for UCS B200 M3 and B420 M3	8	\$0.00	\$0.00
29	UCSB-MLOM-40G-01	Cisco UCS VIC 1240 modular LOM for M3 blade servers	4	\$0.00	\$0.00
30	CON-STLOC	State/Local Govt 1-yr warranty provision (bundled warranty) CON-SNT-SP7B200V	4	\$0.00	\$0.00

**Sub Total: \$40,570.84**

Florida State Contract Cisco 250-000-09-1 F581667655014

**Grand Total: \$40,570.84**

Terms of the Florida State Contract 250-000-09-1 apply to this quote

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

Customer Signature

Date

**Emily Spencer**

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**From:** Aleta Floyd  
**Sent:** Wednesday, February 19, 2014 1:51 PM  
**To:** Aleta Floyd  
**Subject:** FW: quote

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**From:** Val Jarvis  
**Sent:** Wednesday, February 12, 2014 4:40 PM  
**To:** Aleta Floyd  
**Subject:** RE: quote

Blade Server						
Presidio		TIG		Hixardt		
\$40,570.84		\$40,972.75		\$50,808.18		

---

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

Good Afternoon,

Thank you for contacting SHI. Included is the quote you requested. If you have any further questions regarding this please feel free to contact me. If you'd like to purchase your quote online, click on the link at the bottom of your quote to retrieve it. Please use the following information to create an account:

TOKEN: 15474  
ACCESS KEY: OrangeSLG\_ABC

Have a great day!

Shaina Chinchilla



**Pricing Proposal**

Quotation #:	7655438
Description:	Microsoft
Created On:	Feb-18-2014
Valid Until:	Mar-20-2014

**Santa Rosa County FL**

**Val Jarvis**  
6495 Caroline St., Suite L.  
Milton, FL 32570  
UNITED STATES  
Phone: (850) 983-1844  
Fax: (850) 983-1861  
Email: ValJ@santarosa.fl.gov

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 Microsoft Windows Server 2012 R2 Standard - License - 2 processors - Select, Select Plus - Single Language Microsoft - Part#: P73-06309	12	\$499.65	\$5,995.80
2 Microsoft Windows Server 2012 Standard - Media - volume - DVD - 64-bit - English Microsoft - Part#: P73-05186	1	\$18.00	\$18.00
		<b>Total</b>	<b>\$6,013.80</b>

**Additional Comments**

\*Please note that SHI now has Adobe, Oracle, Symantec, McAfee, Trend Micro and Corel under State Contract # 252-030-09-ACS.\*

To process your order, you can e-mail your request to [floridateam@shi.com](mailto:floridateam@shi.com). You can also fax it to 732-868-6055. Please include a contact e-mail address on all orders, as this is required by most vendors.

SHI Fed ID# 22-3009648

SHI is a Certified Minority (Asian-Pacific) Large Account Reseller, specializing in the sale and distribution of government priced software and hardware...including, but not limited to - Microsoft, Symantec, Adobe, Trend Micro, Citrix, Nuance, McAfee, LANDesk, Intel, Cisco, HP, IBM, VMware and more.

Retrieve your quote:

<https://www.shi.com/Quotes/Quoteinfo.aspx>

*The Products offered under this proposal are subject to the SHI Return Policy, unless there is an existing agreement between SHI and the Customer.*

No support documentation for this agenda item.



# SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA

6051 OLD BAGDAD HWY., STE. 300

MILTON, FLORIDA 32583

www.santarosa.fl.gov

Preliminary  
Engineers Report  
March 24, 2014

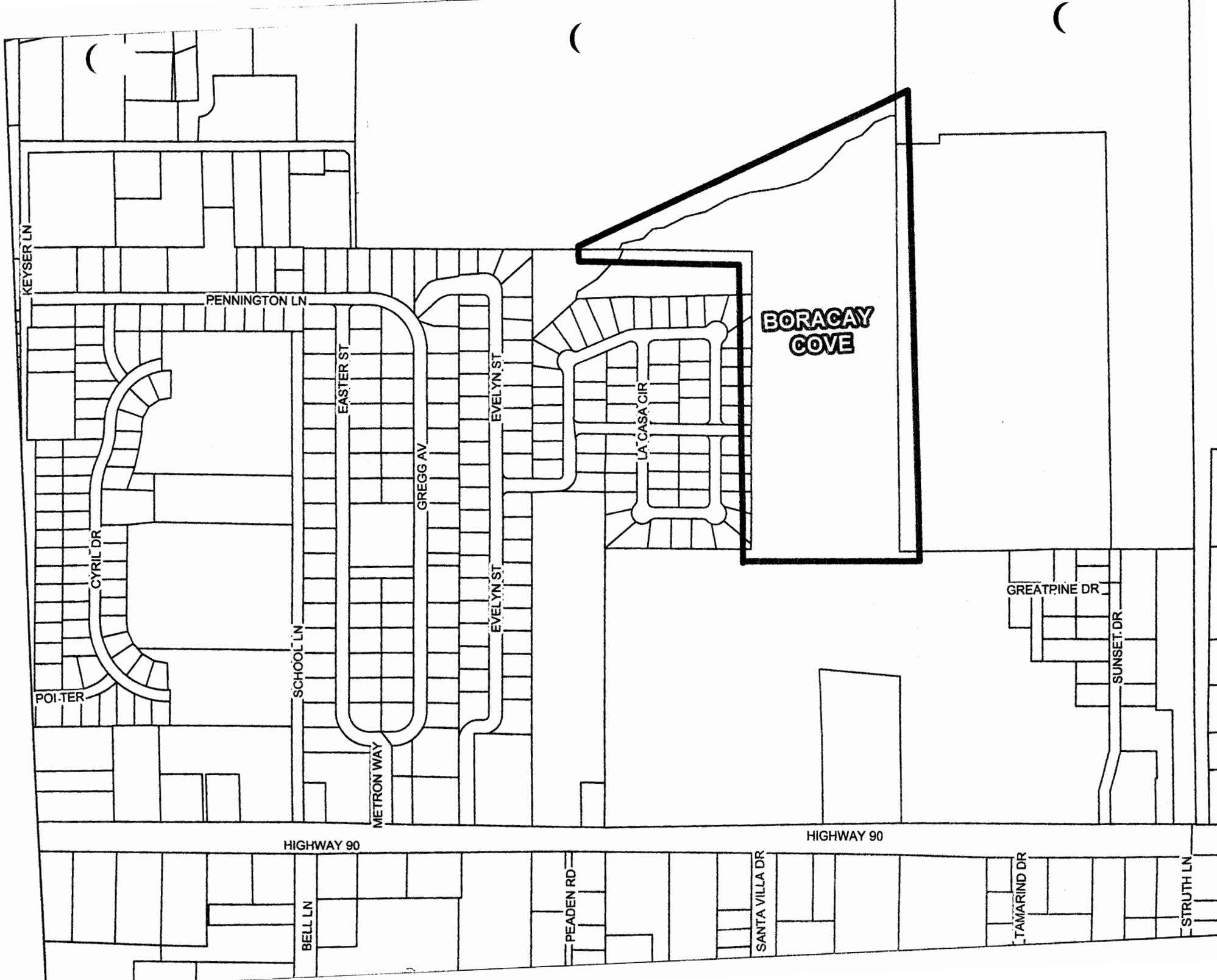
Roger A. Blaylock, P.E.  
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for March 27, 2014 at 9:00 a.m. in Milton, Florida.

1. Recommend approval of Construction Plans for Boracay Cove Subdivision, a 67 lot subdivision of a portion of Section 12, Township 1 North, Range 29 West, Santa Rosa County, Florida. (Working District 1)  
(Attachment A)

Location:                      2 miles, more or less, West on U.S. 90 from the intersection of S.R. 281  
(Avalon Boulevard), North on Evelyn Street, West on La Casa Circle,  
East on La Hacienda Drive, property at the end.



KEYSER LN

PENNINGTON LN

EASTER ST

GREGG AV

EVELYN ST

EVELYN ST

LA CASA CIR

SCHOOL LN

METRON WAY

POTTER

CYRIL DR

HIGHWAY 90

HIGHWAY 90

BELL LN

PEADEN RD

SANTA VILLA DR

TAMARIND DR

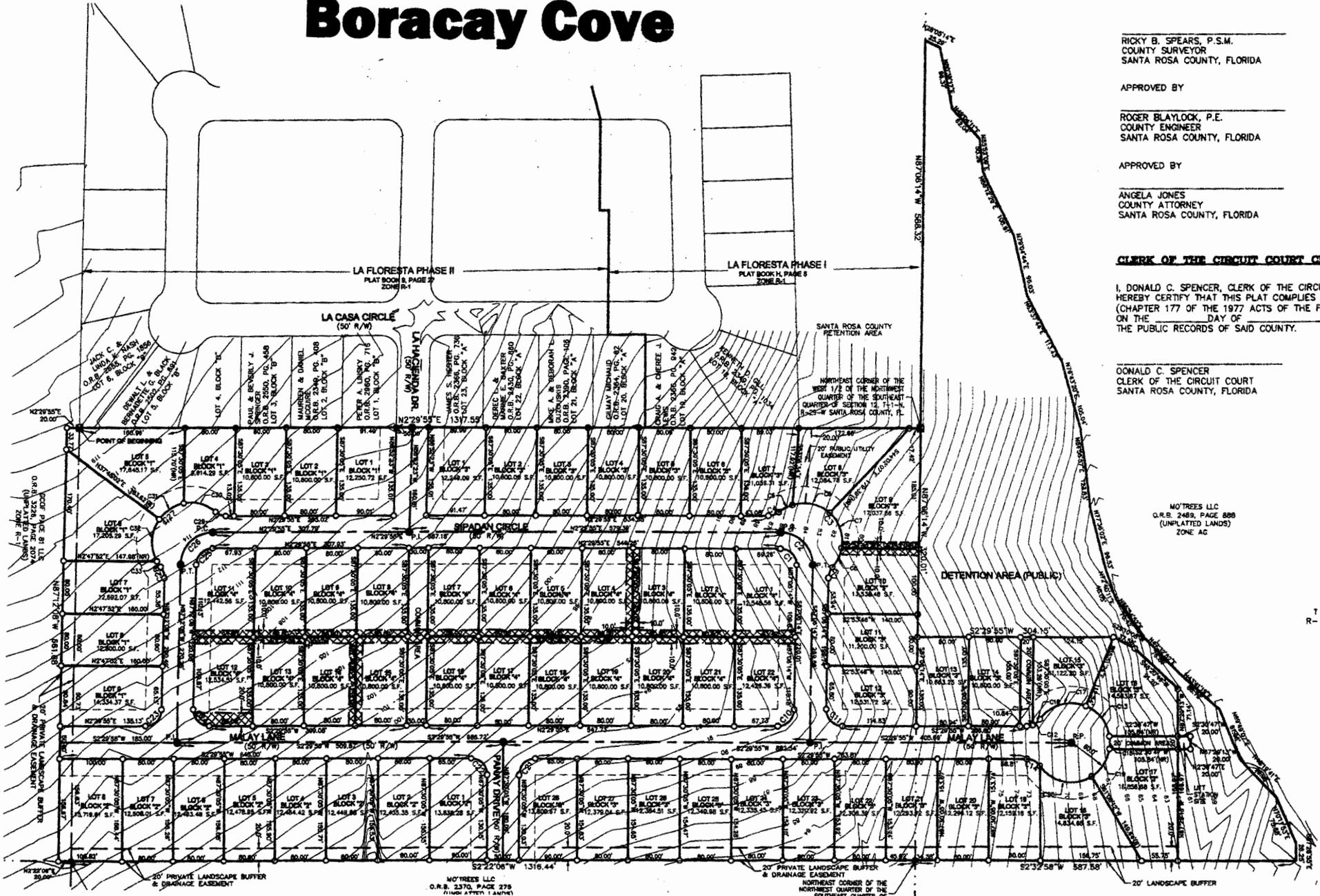
STRUTH LN

GREATPINE DR

SUNSET DR

**BORACAY  
COVE**

# Boracay Cove



RICKY B. SPEARS, P.S.M.  
COUNTY SURVEYOR  
SANTA ROSA COUNTY, FLORIDA

APPROVED BY

ROGER BLAYLOCK, P.E.  
COUNTY ENGINEER  
SANTA ROSA COUNTY, FLORIDA

APPROVED BY

ANGELA JONES  
COUNTY ATTORNEY  
SANTA ROSA COUNTY, FLORIDA

**CLERK OF THE CIRCUIT COURT C**

I, DONALD C. SPENCER, CLERK OF THE CIRCUIT COURT HEREBY CERTIFY THAT THIS PLAT COMPLIES (CHAPTER 177 OF THE 1977 ACTS OF THE FLORIDA LEGISLATURE) ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, WITH THE PUBLIC RECORDS OF SAID COUNTY.

DONALD C. SPENCER  
CLERK OF THE CIRCUIT COURT  
SANTA ROSA COUNTY, FLORIDA

NO'TREES LLC  
O.R.B. 2489, PAGE 888  
(UNPLATTED LANDS)  
ZONE AC

NO'TREES LLC  
O.R.B. 2370, PAGE 278  
(UNPLATTED LANDS)



# Public Services Committee

**Chaired by:**  
Lynchard & Williamson

**Meeting:**  
March 24, 2014, 9:00 A.M.

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## AGENDA

### Development Services

1. Recommend approval of the HOME Substantial Rehabilitation Program second mortgage subordination request for the property located at 4381 Pine Villa Cir., Pace.
2. Recommend approval of the HHRP second mortgage subordination request for the property located at 4149 Highland Blvd., Pace.
3. Recommend approval of the HHRP modification of existing mortgage for the property located at 6985 Martin Rd., Milton.
4. Recommend BOCC authorize the Chairman to sign the enclosed resolutions and related documents to apply for Transportation Alternative Program Grant Applications for projects within Santa Rosa County.



# Department of Public Services

Santa Rosa County, Florida  
6051 Old Bagdad Highway, Suite 202  
Milton, Florida 32583  
www.santarosa.fl.gov  
Office: (850) 981-7040 Fax: (850) 623-1208



**Tony Gomillion, Director**

## MEMORANDUM

**TO:** Board of County Commissioners  
**FROM:** Beckie Cato, Planning Director  
**THROUGH:** Tony Gomillion, Public Services Director  
**SUBJECT:** HOME Substantial Rehabilitation Program  
Second Mortgage Subordination Request  
4381 Pine Villa Cir, Pace, FL 32571  
15-1N-29-3195-00000-0070  
**DATE:** March 14, 2014

## RECOMMENDATION:

Board approval of the request submitted on behalf of homeowner to execute a subordination agreement to be recorded in connection with a refinance of the first mortgage in the approximate amount of \$58,300.00.

## BACKGROUND:

SHIP Second Mortgage: \$30,038.38  
Recorded: 6/20/2012 & Modified on 8/9/2012  
Purpose: HOME Substantial Rehabilitation

Proposal is to reduce the annual interest rate on the first mortgage from 6.375% to 4.875%.

Current monthly principal and interest: \$394.87  
Proposed monthly principal and interest: \$457.25

The refinance and subordination request meets established guidelines and will:  
Reduce the mortgage interest rate.  
Not provide any cash out.

**Note:** The monthly mortgage rate will be increasing due to the fact that the homeowner will be going from a 30 year fixed rate to a 15 year fixed rate.

**Animal Services**  
Dale Hamilton  
Director

**Building Inspections & Code Compliance**  
Rhonda C. Royals  
Building Official

**Emergency Management**  
Brad Baker  
Director

**Community Planning, Zoning & Development**  
Rebecca Cato  
Director

**Veterans Services**  
Karen Haworth  
Director

4451 Pine Forest Road  
Milton, FL 32583  
(850) 983-4680

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

4499 Pine Forest Rd  
Milton, FL 32583  
(850) 983-5360

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

6051 Old Bagdad Hwy, Ste 204  
Milton, FL 32583  
(850) 981-7155

**"One Team, One Goal, One Mission"**



# Department of Public Services

Santa Rosa County, Florida  
6051 Old Bagdad Highway, Suite 202  
Milton, Florida 32583  
www.santarosa.fl.gov  
Office: (850) 981-7040 Fax: (850) 623-1208



**Tony Gomillion, Director**

## MEMORANDUM

**TO:** Board of County Commissioners  
**FROM:** Erin Malbeck, Housing Program Coordinator  
**THROUGH:** Tony Gomillion, Public Services Director  
**SUBJECT:** Hurricane Housing Recovery Program (HHRP)  
**Second Mortgage Subordination Request**  
**4149 Highland Blvd, Pace, FL 32571**  
**26-1N-29-0000-00203-0000**  
**DATE:** March 17, 2014

## RECOMMENDATION:

Board approval of the request submitted on behalf of homeowner to execute a subordination agreement to be recorded in connection with a refinance of the first mortgage in the approximate amount of \$93,000.00

## BACKGROUND:

HOME Second Mortgage: \$24,633.78  
Recorded: 4/4/2006  
Purpose: HHRP Home Purchase Assistance

Proposal is to reduce the annual interest rate on the first mortgage from 5.39% to 4.25%

Current monthly principal and interest: \$608.59  
Proposed monthly principal and interest: \$457.50

The refinance and subordination request meets established guidelines and will:  
Reduce the mortgage interest rate  
Reduce the monthly mortgage payment  
Not provide any cash out

**Animal Services**  
Dale Hamilton  
Director

4451 Pine Forest Road  
Milton, FL 32583  
(850) 983-4680

**Building Inspections &  
Code Compliance**  
Rhonda C. Royals  
Building Official

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Emergency Management**  
Brad Baker  
Director

4499 Pine Forest Rd  
Milton, FL 32583  
(850) 983-5360

**Community Planning,  
Zoning & Development**  
Rebecca Cato  
Director

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Veterans Services**  
Karen Haworth  
Director

6051 Old Bagdad Hwy, Ste 204  
Milton, FL 32583  
(850) 981-7155



# Department of Public Services

Santa Rosa County, Florida  
6051 Old Bagdad Highway, Suite 202  
Milton, Florida 32583  
www.santarosa.fl.gov  
Office: (850) 981-7040 Fax: (850) 623-1208



Tony Gomillion, Director

## MEMORANDUM

**TO:** Board of County Commissioners  
**FROM:** Erin Malbeck *Erin Malbeck*  
Housing Program Coordinator  
**THROUGH:** Tony Gomillion, Public Services Director  
**SUBJECT:** Hurricane Housing Recovery Program (HHRP)  
Modification of Existing HHRP Mortgage  
6985 Martin Rd, Milton, FL 32570  
14-2N-29-0000-00209-0000  
**DATE:** March 14, 2014

### RECOMMENDATION:

That the Board consider a request to modify an existing HHRP mortgage to allow for a payment plan of \$100 a month so that the property owners may purchase another home as their primary residence.

### BACKGROUND:

A letter provided by the homeowner explaining this request is attached

Animal Services  
Dale Hamilton  
Director

4451 Pine Forest Road  
Milton, FL 32583  
(850) 981-7000

Building Inspections &  
Code Compliance  
Rhonda C. Royals  
Building Official

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Emergency Management  
Brad Baker  
Director

4499 Pine Forest Rd  
Milton, FL 32583  
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Community Planning,  
Zoning & Development  
Rebecca Cato  
Director

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Veterans Services  
Karen Haworth  
Director

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(850) 981-7000

March 6, 2014

Erin R. Malbeck  
SRC Housing Program Coordinator  
6051 Old Bagdad Hwy, Ste. 201  
Milton, FL 32583

RE: 6985 Martin Road

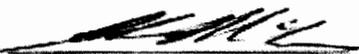
Dear Mrs. Malbeck,

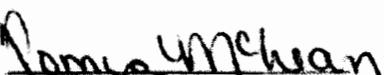
I am writing you this letter in hopes you will be able to assist us in reaching a fair solution to our housing issue. In 2006 we received a Deferred Loan from the Santa Rosa Hurricane Recovery Program. Since that time our family has grown and we have two children. Our home on Martin Road is 920 square feet, and only has one bathroom. This was a wonderful starter home, but with our family growing it has become very restrictive on room for our family. We tried to sale our house in August of last year so we could upgrade to a larger home with more room for our family. Unfortunately, due to the economic conditions, our house, much like many others has lost value. We had it listed for \$89,000.00 and did not receive any offers. During this time in hopes of selling this house we were able to find a house within our budget that is 1700 sq. feet and would have plenty of room for our children. We have qualified for a loan, but were saddened to find out that we cannot purchase it until the Martin road property is sold, as we will be in default if we move out and the entire amount of the loan would be due.

We understand now the terms of the note and we are asking for assistance in moving forward and hopefully accomplishing our goal of purchasing our new home. We do not want to default on the loan on Martin Road. We have contacted our reator who will be listing the house for sale at what she believes is fair market value for our home. While this is in the process, we ask that Santa Rosa Housing allow us to proceed with the closing on the new house. We will maintain the upkeep, insurance, and taxes on the property until it is sold. Will the county please accept \$100.00 a month from us as good faith toward paying off the recovery loan until such time as the house is sold. We understand we will not be entitled to any proceeds from the sale of the property and will work with the Housing Department during the process.

Thank you for all your help and assistance with our dilemma.

Sincerely,

  
Jeremiah Adam Mclean

  
Tanya Mclean



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**Tony Gomillion, Director**

## MEMORANDUM

**TO:** Board of County Commissioners  
**FROM:** Shawn Ward, Transportation Planner  
**THROUGH:** Tony Gomillion, Public Services Director  
**SUBJECT:** Transportation Alternative Program Grant Applications  
**DATE:** March 17, 2014

## RECOMMENDATION

That the Board authorize the Chairman to sign the enclosed resolutions and related documents to apply for Transportation Alternative Program Grant Applications for projects within Santa Rosa County.

## BACKGROUND

The Transportation Alternatives Program (TAP) authorized under Section 1122 of MAP-21 provides funding for programs and projects defined as transportation alternatives, including on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, community improvement activities, and environmental mitigation; recreational trail program projects; safe routes to school projects; and projects for the planning, design or construction of boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

Each year, the Florida – Alabama Transportation Planning Organization (FL-AL TPO) and Florida Department of Transportation requests an application and resolution of support from local governments for projects to be funded through the TAP Program. Once they are received, the TPO ranks the projects based on adopted criteria. By May 1, 2014, the TPO submits the priority list to the Florida Department of Transportation (FDOT) for consideration in the FDOT Five Year Work Program.

**Animal Services**  
Dale Hamilton  
Director

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**Emergency Management**  
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Director  
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**Community Planning,  
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**Veterans Services**  
Karen Haworth  
Director

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**"One Team, One Goal, One Mission"**

The following table lists projects for submittal, 6 of which are re-submittals of prior year applications and one which is a new project for sidewalks on Glover Lane and Hamilton Bridge Road.

Proposed Transportation Alternative Program Actions

Project Name	Description	Cost Estimate	Status	Proposed Action from BOCC
Hamilton Bridge Rd Sidewalk	Design and construction of sidewalk on north side of Hamilton Bridge Road from East Spencer Field Rd to Jim Dandy Lane	\$597,924	Application resubmittal; Originally submitted in 2010	Public hearing, sign application, resolution
Henry St Sidewalk Extension	Design to extend sidewalk from Old Bagdad Hwy to Canal Street	\$452,000	Application resubmittal; Originally submitted in 2010	Public hearing, sign application, resolution
Old Bagdad Highway Sidewalk	Design and construction of sidewalk on north side of Old Bagdad Highway from Avalon Blvd to entrance to Optimist Park and sidewalk on the east side of Parkmore Plaza from Old Bagdad Hwy to Highway 90.	\$309,595	Application resubmittal; Originally submitted in 2012	Public hearing, sign application, resolution
Pace Lane Sidewalk (Skipper Ln to Hwy 90)	Design and construction of sidewalk on west side of Pace Lane from Skipper Lane to Highway 90.	\$312,600	Application resubmittal; Originally submitted in 2012	Public hearing, sign application, resolution
Pace Lane Sidewalk (Skipper Ln to Mathew Rd)	Design and Right-of-Way of sidewalk on Pace Lane from Skipper Lane to Mathew Rd.	\$71,078	Application resubmittal; Originally submitted in 2012	Public hearing, sign application, resolution

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Director

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**"One Team, One Goal, One Mission"**

Project Name	Description	Cost Estimate	Status	Proposed Action from BOCC
King Middle School Sidewalks – City of Milton application submittal	Design and construction of sidewalks on Rosasco Street, Byrom Street and King Street	\$354,963	Application resubmittal; Originally submitted in 2010 by City of Milton	County Support and Local Agency Program (LAP)
Glover Lane / Hamilton Bridge Rd (east) Sidewalks	Design and construction of sidewalk on the west side of Glover Lane from Berryhill Rd to Hamilton Bridge Rd and on the south side of Hamilton Bridge Rd eastward to SR 89.	\$503,678	New Application Submittal for 2014; Supported by the City of Milton.	Public hearing, sign application, resolution

Projects completed by the TAP program include the Blackwater Heritage Trail, Naval Live Oaks multi-use path along US 98, Jay sidewalks, and the historic State Road 1 Connection and Rehabilitation as a bicycle/pedestrian facility.

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**"One Team, One Goal, One Mission"**

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**DISTRICT 3 APPLICATION**  
**TRANSPORTATION ALTERNATIVE PROGRAM PROJECTS**

Date: \_\_\_\_\_ TPO (If Applicable): Florida - Alabama

Project Title: Hamilton Bridge Road

Project Sponsor Santa Rosa County

According to 23 USC 213(c)(4)(B) a project sponsor may be a local government; regional transportation authority; transit agency; natural resource or public land agency; school district, local education agency, or school; tribal government; or other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a state agency) that the State determines to be eligible, consistent with the goals of subsection (c) of section 213 of title 23.

Contact Shawn Ward Title Transportation Planner

Address 6051 Old Bagdad Hwy, Suite 202, Milton, FL 32583

Phone (850) 981-7082 Fax (850) 983-9874

e-mail address: Shawnw@santarosa.fl.gov

Priority (relative to other applications submitted by the Project Sponsor). \_\_\_\_\_

Name of Applicant (If other than Project Sponsor): Same

**1. Qualifying Transportation Alternatives Activities:**

Check the Transportation Alternatives Program (TAP) activity that the proposed project will address. (NOTE: **Checking all activities possible does not ensure or increase eligibility. Each activity checked must meet all criteria required by FHWA and for that specific activity (if included) in Appendix A of FDOT Procedure #525-030-300, Transportation Enhancement Projects).**)

Construction, Planning, and Design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990

Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs

\_\_\_\_\_ Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users

\_\_\_\_\_ Construction of turnouts, overlooks, and viewing areas

\_\_\_\_\_ Community improvement activities, including:

- Inventory, control, or removal of outdoor advertising;
- Historic preservation and rehabilitation of historic transportation facilities;
- Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
- Archaeological activities relating to impacts from implementation of a transportation project eligible under 23 USC.

Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to:

- Address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff including activities described in 23 USC 133(b)(11), 328(a) and 329; or
- Reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats.

The Recreational Trails Program under 23 USC 206 – Contact Alexandra Weiss at Department Of Environmental Protection, Office of Greenways and Trails (850) 245-2052, toll-free at 1-877-822-5208, or email [Alexandra.Weiss@dep.state.fl.us](mailto:Alexandra.Weiss@dep.state.fl.us)

Safe Routes to School Projects – A separate application (FDOT Form # 500-000-30) must be submitted. This form may be accessed at:

<http://www2.dot.state.fl.us/proceduraldocuments/forms/ByNumber.asp?index=5>

Contact Victoria Wilson at (850) 330-1279 for further information.

Planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

## 2. Project Description:

Use additional sheets as necessary to respond to the following:

- (a) Provide a clear and concise detailed description of the Transportation Alternatives project. For sidewalks and multi-use paths, include the preferred width and construction material, (i.e. concrete or asphalt surface). If the project is located parallel to a roadway include which side of roadway is proposed for the construction, and note any unique or special features that may be necessary which have been identified (such as boardwalks, bridges, drainage, guardrail, etc.).
- (b) What type of work is being proposed? (Check all that apply)
- |                                     |  |
|-------------------------------------|--|
| <input type="checkbox"/>            | Planning Activities                                |
| <input type="checkbox"/>            | Project Development and Environmental Studies      |
| <input checked="" type="checkbox"/> | Engineering and Final Plans Preparation Work       |
| <input checked="" type="checkbox"/> | Right of Way Acquisition                           |
| <input checked="" type="checkbox"/> | Construction                                       |
| <input checked="" type="checkbox"/> | Construction Engineering and Inspection Activities |
- (c) Where is the project located (and what is the project length and termini, if appropriate)? Include location map.
- (d) Summarize any special characteristics of project. Provide typical section drawings for appropriate projects.
- (e) Describe the project's existing right of way ownerships. This description shall identify when the right of way was acquired and how ownership is documented (i.e. plats, deeds, prescriptions, certified surveys).
- (f) Describe any proposed right of way acquisition, including expected matching fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right of way.
- (g) Describe any related project work phases that are already complete or currently underway.
- (h) Other specific project information that should be considered.

**3. Project Implementation Information:**

Attach documentation as exhibits to this application.

- (a) Describe the proposed method of performing (i.e. contract or in-house) and administering (i.e. local or state) each work phase of the project. If it is proposed that the project be administered by a governmental entity other than the Department of Transportation, the agency must be certified to administer Federal Aid projects in accordance with the department's **Local Agency Program Manual (Topic No. 525-010-300)**.
- (b) Describe any public (and private, if applicable) support of the proposed project. (Examples include: written endorsement, formal declaration, resolution, financial donations or other appropriate means).
- (c) Describe the proposed ownership and maintenance responsibilities for the project when it is completed.
- (d) Describe source of matching funds and any restrictions on availability.
- (e) Other specific implementation information that should be considered.

**4. Project Cost:**

If a more detailed breakdown of cost estimates is being provided, a sample cost estimates sheet is provided for your use.

Sample Construction Cost Estimate

For latest cost information go to:

<http://www.dot.state.fl.us/specificationsoffice/Estimates/HistoricalCostInformation/HistoricalCost.shtm>

What is the total estimated cost of the work requested to be funded as a transportation alternative project through this application?

Planning Activities.	\$ _____
Project Development and Environmental Studies.	\$ _____
Engineering and Final Plans Preparation Work.	\$ 37,000
Right of Way Acquisition.	\$ 27,000
Construction.	\$ 464,274
Construction Engineering and Inspection Activities.	\$ 69,650
Other. (Describe)	\$ _____
<b>TOTAL:</b>	\$ 597,924

How will the project be funded?

FDOT Transportation Alternative Funds \$ 597,924 + Local \$ 0 = Total \$ 597,924

FDOT Transportation Alternative Funds 100 % + Local 100 % = 100%

**CERTIFICATION OF PROJECT SPONSOR**

I hereby certify that the proposed project herein described is supported by Santa Rosa County  
(Project Sponsor)

and that said entity will: (1) provide any required funding match; (2) enter into a maintenance agreement with the Florida Department of Transportation; (3) comply with the **Federal Uniform Relocation Assistance and Acquisition Policies Act** for any Right of Way actions required for the project, and (4) support other actions necessary to fully implement the proposed project. I further certify that the estimated costs included herein are reasonable and understand that significant increases in these costs could cause the project to be removed from the Florida Department of Transportation work program.

If project is not located along a state roadway:

Is sponsor or applicant willing to administer project using the Department's Local Agency Program (check one)  
Yes  No

Status of sponsor/administrator's LAP certification: Currently certified  Not certified

Applied for certification & pending review  Planning to apply for certification

Other (explain) \_\_\_\_\_

Is resolution included with application? Yes  No

A copy of the adopted resolution showing sponsor's (board or council) approval and support of project should be included with this application.

\_\_\_\_\_  
\* Signature

Jim Melvin

\_\_\_\_\_  
Name (please type or print)

Chairman - Board of County Commissioners

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\* This should be executed by person who has signatory authority for sponsor and is authorized to obligate services and funds for that entity (generally chairman of the board or council).

**RESOLUTION NO. 2014 - \_\_\_\_\_**

**A RESOLUTION BY SANTA ROSA COUNTY, FLORIDA, TO SUPPORT CONSTRUCTION OF THE HAMILTON BRIDGE ROAD SIDEWALKS WITH TRANSPORTATION ALTERNATIVE PROGRAM FUNDING; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, walking helps meet the goals of Chapter 339.175 Florida Statutes - Metropolitan Planning Organization - to serve the mobility needs of people while minimizing transportation related fuel consumption and air pollution; and

**WHEREAS**, the Center for Disease Control (CDC) encourages people to walk for fitness, transportation and fun; and

**WHEREAS**, MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012, to address growing concerns about air quality, open space, and traffic congestion. The Transportation Alternative Program (TAP) strengthens the cultural, aesthetic, and environmental aspects of the Nation's intermodal transportation system; and

**WHEREAS**, this support is consistent with the Florida - Alabama Transportation Planning Organization (TPO), FDOT, CDC, and SAFETEA-LU policies supporting alternative means of transportation.

**NOW, THEREFORE BE IT RESOLVED BY SANTA ROSA COUNTY THAT:** we support the Transportation Alternative Program application for construction of the Hamilton Bridge Road sidewalks.

**PASSED AND ADOPTED** by Santa Rosa County on this 27th Day of March, 2014.

**BOARD OF COUNTY COMMISSIONERS  
SANTA ROSA COUNTY, FLORIDA**

**Attest:**

**BY:** \_\_\_\_\_  
**Jim Melvin, Chairman**

\_\_\_\_\_  
**Donald C. Spencer  
Clerk of Court**

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
DISTRICT 3 APPLICATION  
TRANSPORTATION ALTERNATIVE PROGRAM PROJECTS

Date: \_\_\_\_\_ TPO (If Applicable): Florida - Alabama

Project Title: Henry Street Sidewalks

Project Sponsor Santa Rosa County

According to 23 USC 213(c)(4)(B) a project sponsor may be a local government; regional transportation authority; transit agency; natural resource or public land agency; school district, local education agency, or school; tribal government; or other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a state agency) that the State determines to be eligible, consistent with the goals of subsection (c) of section 213 of title 23.

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Phone (850) 981-7082 Fax (850) 983-9874

e-mail address: Shawnw@santarosa.fl.gov

Priority (relative to other applications submitted by the Project Sponsor). \_\_\_\_\_

Name of Applicant (If other than Project Sponsor): Same

1. Qualifying Transportation Alternatives Activities:

Check the Transportation Alternatives Program (TAP) activity that the proposed project will address. (NOTE: Checking all activities possible does not ensure or increase eligibility. Each activity checked must meet all criteria required by FHWA and for that specific activity (if included) in *Appendix A of FDOT Procedure #525-030-300, Transportation Enhancement Projects*).

- Construction, Planning, and Design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990
- Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs
- \_\_\_\_\_ Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users
- \_\_\_\_\_ Construction of turnouts, overlooks, and viewing areas
- \_\_\_\_\_ Community improvement activities, including:
- Inventory, control, or removal of outdoor advertising;
  - Historic preservation and rehabilitation of historic transportation facilities;
  - Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
  - Archaeological activities relating to impacts from implementation of a transportation project eligible under 23 USC.

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- o Address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff including activities described in 23 USC 133(b)(11), 328(a) and 329; or
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The Recreational Trails Program under 23 USC 206 – Contact Alexandra Weiss at Department Of Environmental Protection, Office of Greenways and Trails (850) 245-2052, toll-free at 1-877-822-5208, or email [Alexandra.Weiss@dep.state.fl.us](mailto:Alexandra.Weiss@dep.state.fl.us)

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- (b) What type of work is being proposed? (Check all that apply)
  - Planning Activities
  - Project Development and Environmental Studies
  - Engineering and Final Plans Preparation Work
  - Right of Way Acquisition
  - Construction
  - Construction Engineering and Inspection Activities
- (c) Where is the project located (and what is the project length and termini, if appropriate)? Include location map.
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- (f) Describe any proposed right of way acquisition, including expected matching fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right of way.
- (g) Describe any related project work phases that are already complete or currently underway.
- (h) Other specific project information that should be considered.

3. Project Implementation Information:

Attach documentation as exhibits to this application.

- (a) Describe the proposed method of performing (i.e. contract or in-house) and administering (i.e. local or state) each work phase of the project. If it is proposed that the project be administered by a governmental entity other than the Department of Transportation, the agency must be certified to administer Federal Aid projects in accordance with the department's *Local Agency Program Manual (Topic No. 525-010-300)*.
- (b) Describe any public (and private, if applicable) support of the proposed project. (Examples include: written endorsement, formal declaration, resolution, financial donations or other appropriate means).
- (c) Describe the proposed ownership and maintenance responsibilities for the project when it is completed.
- (d) Describe source of matching funds and any restrictions on availability.
- (e) Other specific implementation information that should be considered.

4. Project Cost:

If a more detailed breakdown of cost estimates is being provided, a sample cost estimates sheet is provided for your use.

Sample Construction Cost Estimate

For latest cost information go to:

<http://www.dot.state.fl.us/specificationsoffice/Estimates/HistoricalCostInformation/HistoricalCost.shtm>

What is the total estimated cost of the work requested to be funded as a transportation alternative project through this application?

Planning Activities.	\$ _____
Project Development and Environmental Studies.	\$ _____
Engineering and Final Plans Preparation Work.	\$ <u>452,000</u>
Right of Way Acquisition.	\$ _____
Construction.	\$ _____
Construction Engineering and Inspection Activities.	\$ _____
Other. (Describe)	\$ _____
<b>TOTAL:</b>	\$ <u>452,000</u>

How will the project be funded?

FDOT Transportation Alternative Funds \$ 452,000 + Local \$ 0 = Total \$ 452,000

FDOT Transportation Alternative Funds 100 % + Local 100 % = 100%

CERTIFICATION OF PROJECT SPONSOR

I hereby certify that the proposed project herein described is supported by Santa Rosa County  
(Project Sponsor)

and that said entity will: (1) provide any required funding match; (2) enter into a maintenance agreement with the Florida Department of Transportation; (3) comply with the *Federal Uniform Relocation Assistance and Acquisition Policies Act* for any Right of Way actions required for the project, and (4) support other actions necessary to fully implement the proposed project. I further certify that the estimated costs included herein are reasonable and understand that significant increases in these costs could cause the project to be removed from the Florida Department of Transportation work program.

If project is not located along a state roadway:

Is sponsor or applicant willing to administer project using the Department's Local Agency Program (check one)  
Yes  No

Status of sponsor/administrator's LAP certification: Currently certified  Not certified

Applied for certification & pending review  Planning to apply for certification

Other (explain) \_\_\_\_\_

Is resolution included with application? Yes  No

A copy of the adopted resolution showing sponsor's (board or council) approval and support of project should be included with this application.

\_\_\_\_\_  
\* Signature

Jim Melvin

\_\_\_\_\_  
Name (please type or print)

Chairman - Board of County Commissioners

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\* This should be executed by person who has signatory authority for sponsor and is authorized to obligate services and funds for that entity (generally chairman of the board or council).

**RESOLUTION NO. 2014 - \_\_\_\_**

**A RESOLUTION BY SANTA ROSA COUNTY, FLORIDA, TO SUPPORT DESIGN OF THE HENRY STREET SIDEWALKS WITH TRANSPORTATION ALTERNATIVE FUNDING; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, walking helps meet the goals of Chapter 339.175 Florida Statutes - Metropolitan Planning Organization - to serve the mobility needs of people while minimizing transportation related fuel consumption and air pollution; and

**WHEREAS**, the Center for Disease Control (CDC) encourages people to walk for fitness, transportation and fun; and

**WHEREAS**, MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012, to address growing concerns about air quality, open space, and traffic congestion. The Transportation Alternative Program (TAP) strengthens the cultural, aesthetic, and environmental aspects of the Nation's intermodal transportation system; and

**WHEREAS**, this support is consistent with the Florida - Alabama Transportation Planning Organization (TPO), FDOT, CDC, and SAFETEA-LU policies supporting alternative means of transportation.

**NOW, THEREFORE BE IT RESOLVED BY SANTA ROSA COUNTY THAT:** we support the Transportation Alternative Program application for design of the Henry Street sidewalks.

**PASSED AND ADOPTED** by Santa Rosa County on this 27th Day of March, 2014.

**BOARD OF COUNTY COMMISSIONERS  
SANTA ROSA COUNTY, FLORIDA**

**Attest:**

**BY:** \_\_\_\_\_

**Jim Melvin, Chairman**

\_\_\_\_\_  
**Donald C. Spencer  
Clerk of Court**

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
DISTRICT 3 APPLICATION  
TRANSPORTATION ALTERNATIVE PROGRAM PROJECTS

Date: \_\_\_\_\_ TPO (If Applicable): Florida - Alabama

Project Title: Old Bagdad Highway Sidewalks

Project Sponsor Santa Rosa County

According to 23 USC 213(c)(4)(B) a project sponsor may be a local government; regional transportation authority; transit agency; natural resource or public land agency; school district, local education agency, or school; tribal government; or other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a state agency) that the State determines to be eligible, consistent with the goals of subsection (c) of section 213 of title 23.

Contact Shawn Ward Title Transportation Planner

Address 6051 Old Bagdad Hwy, Suite 202, Milton, FL 32583

Phone (850) 981-7082 Fax (850) 983-9874

e-mail address: Shawnw@santarosa.fl.gov

Priority (relative to other applications submitted by the Project Sponsor). \_\_\_\_\_

Name of Applicant (If other than Project Sponsor): Same

**1. Qualifying Transportation Alternatives Activities:**

Check the Transportation Alternatives Program (TAP) activity that the proposed project will address. (NOTE: Checking all activities possible does not ensure or increase eligibility. Each activity checked must meet all criteria required by FHWA and for that specific activity (if included) in *Appendix A of FDOT Procedure #525-030-300, Transportation Enhancement Projects*).

- Construction, Planning, and Design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990
- Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs
- \_\_\_\_\_ Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users
- \_\_\_\_\_ Construction of turnouts, overlooks, and viewing areas
- \_\_\_\_\_ Community improvement activities, including:
- o Inventory, control, or removal of outdoor advertising;
  - o Historic preservation and rehabilitation of historic transportation facilities;
  - o Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
  - o Archaeological activities relating to impacts from implementation of a transportation project eligible under 23 USC.

Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to:

- o Address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff including activities described in 23 USC 133(b)(11), 328(a) and 329; or
- o Reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats.

The Recreational Trails Program under 23 USC 206 – Contact Alexandra Weiss at Department Of Environmental Protection, Office of Greenways and Trails (850) 245-2052, toll-free at 1-877-822-5208, or email [Alexandra.Weiss@dep.state.fl.us](mailto:Alexandra.Weiss@dep.state.fl.us)

Safe Routes to School Projects – A separate application (FDOT Form # 500-000-30) must be submitted. This form may be accessed at:

<http://www2.dot.state.fl.us/proceduraldocuments/forms/ByNumber.asp?index=5>

Contact Victoria Wilson at (850) 330-1279 for further information.

Planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

## 2. Project Description:

Use additional sheets as necessary to respond to the following:

- (a) Provide a clear and concise detailed description of the Transportation Alternatives project. For sidewalks and multi-use paths, include the preferred width and construction material, (i.e. concrete or asphalt surface). If the project is located parallel to a roadway include which side of roadway is proposed for the construction, and note any unique or special features that may be necessary which have been identified (such as boardwalks, bridges, drainage, guardrail, etc.).

- (b) What type of work is being proposed? (Check all that apply)

Planning Activities

Project Development and Environmental Studies

Engineering and Final Plans Preparation Work

Right of Way Acquisition

Construction

Construction Engineering and Inspection Activities

- (c) Where is the project located (and what is the project length and termini, if appropriate)? Include location map.
- (d) Summarize any special characteristics of project. Provide typical section drawings for appropriate projects.
- (e) Describe the project's existing right of way ownerships. This description shall identify when the right of way was acquired and how ownership is documented (i.e. plats, deeds, prescriptions, certified surveys).
- (f) Describe any proposed right of way acquisition, including expected matching fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right of way.
- (g) Describe any related project work phases that are already complete or currently underway.
- (h) Other specific project information that should be considered.

3. Project Implementation Information:

Attach documentation as exhibits to this application.

- (a) Describe the proposed method of performing (i.e. contract or in-house) and administering (i.e. local or state) each work phase of the project. If it is proposed that the project be administered by a governmental entity other than the Department of Transportation, the agency must be certified to administer Federal Aid projects in accordance with the department's *Local Agency Program Manual (Topic No. 525-010-300)*.
- (b) Describe any public (and private, if applicable) support of the proposed project. (Examples include: written endorsement, formal declaration, resolution, financial donations or other appropriate means).
- (c) Describe the proposed ownership and maintenance responsibilities for the project when it is completed.
- (d) Describe source of matching funds and any restrictions on availability.
- (e) Other specific implementation information that should be considered.

4. Project Cost:

If a more detailed breakdown of cost estimates is being provided, a sample cost estimates sheet is provided for your use.

Sample Construction Cost Estimate

For latest cost information go to:

<http://www.dot.state.fl.us/specificationsoffice/Estimates/HistoricalCostInformation/HistoricalCost.shtm>

What is the total estimated cost of the work requested to be funded as a transportation alternative project through this application?

Planning Activities.	\$ _____
Project Development and Environmental Studies.	\$ _____
Engineering and Final Plans Preparation Work.	\$ <u>23,000</u>
Right of Way Acquisition.	\$ _____
Construction.	\$ <u>242,595</u>
Construction Engineering and Inspection Activities.	\$ <u>44,000</u>
Other. (Describe)	\$ _____
TOTAL:	\$ <u>309,595</u>

How will the project be funded?

FDOT Transportation Alternative Funds \$ 309,595 + Local \$ 0 = Total \$ 309,595

FDOT Transportation Alternative Funds 100 % + Local 100 % = 100%

CERTIFICATION OF PROJECT SPONSOR

I hereby certify that the proposed project herein described is supported by Santa Rosa County  
(Project Sponsor)

and that said entity will: (1) provide any required funding match; (2) enter into a maintenance agreement with the Florida Department of Transportation; (3) comply with the *Federal Uniform Relocation Assistance and Acquisition Policies Act* for any Right of Way actions required for the project, and (4) support other actions necessary to fully implement the proposed project. I further certify that the estimated costs included herein are reasonable and understand that significant increases in these costs could cause the project to be removed from the Florida Department of Transportation work program.

If project is not located along a state roadway:

Is sponsor or applicant willing to administer project using the Department's Local Agency Program (check one)

Yes X No \_\_\_\_\_

Status of sponsor/administrator's LAP certification: Currently certified X Not certified \_\_\_\_\_

Applied for certification & pending review \_\_\_\_\_ Planning to apply for certification \_\_\_\_\_

Other (explain) \_\_\_\_\_

Is resolution included with application? Yes X No \_\_\_\_\_

A copy of the adopted resolution showing sponsor's (board or council) approval and support of project should be included with this application.

\_\_\_\_\_  
\* Signature

Jim Melvin

\_\_\_\_\_  
Name (please type or print)

Chairman - Board of County Commissioners

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\* This should be executed by person who has signatory authority for sponsor and is authorized to obligate services and funds for that entity (generally chairman of the board or council).

**RESOLUTION NO. 2014 - \_\_\_\_**

**A RESOLUTION BY SANTA ROSA COUNTY, FLORIDA, TO SUPPORT DESIGN AND CONSTRUCTION OF THE OLD BAGDAD HIGHWAY SIDEWALKS WITH TRANSPORTATION ALTERNATIVE PROGRAM FUNDING; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, walking helps meet the goals of Chapter 339.175 Florida Statutes - Metropolitan Planning Organization - to serve the mobility needs of people while minimizing transportation related fuel consumption and air pollution; and

**WHEREAS**, the Center for Disease Control (CDC) encourages people to walk for fitness, transportation and fun; and

**WHEREAS**, MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012, to address growing concerns about air quality, open space, and traffic congestion. The Transportation Alternative Program (TAP) strengthens the cultural, aesthetic, and environmental aspects of the Nation's intermodal transportation system; and

**WHEREAS**, this support is consistent with the Florida - Alabama Transportation Planning Organization (TPO), FDOT, CDC, and SAFETEA-LU policies supporting alternative means of transportation.

**NOW, THEREFORE BE IT RESOLVED BY SANTA ROSA COUNTY THAT:** we support the Transportation Alternative Program application for design and construction of the Old Bagdad Highway sidewalks.

**PASSED AND ADOPTED** by Santa Rosa County on this 27th Day of March, 2014.

**BOARD OF COUNTY COMMISSIONERS  
SANTA ROSA COUNTY, FLORIDA**

**Attest:**

**BY:** \_\_\_\_\_  
**Jim Melvin, Chairman**

\_\_\_\_\_  
**Donald C. Spencer  
Clerk of Court**

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
DISTRICT 3 APPLICATION  
TRANSPORTATION ALTERNATIVE PROGRAM PROJECTS

Date: \_\_\_\_\_ TPO (If Applicable): Florida - Alabama

Project Title: Pace Lane Sidewalks (Skipper Lane to Hwy 90)

Project Sponsor Santa Rosa County

According to 23 USC 213(c)(4)(B) a project sponsor may be a local government; regional transportation authority; transit agency; natural resource or public land agency; school district, local education agency, or school; tribal government; or other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a state agency) that the State determines to be eligible, consistent with the goals of subsection (c) of section 213 of title 23.

Contact Shawn Ward Title Transportation Planner

Address 6051 Old Bagdad Hwy, Suite 202, Milton, FL 32583

Phone (850) 981-7082 Fax (850) 983-9874

e-mail address: Shawnw@santarosa.fl.gov

Priority (relative to other applications submitted by the Project Sponsor). \_\_\_\_\_

Name of Applicant (If other than Project Sponsor): Same

1. Qualifying Transportation Alternatives Activities:

Check the Transportation Alternatives Program (TAP) activity that the proposed project will address. (NOTE: Checking all activities possible does not ensure or increase eligibility. Each activity checked must meet all criteria required by FHWA and for that specific activity (if included) in *Appendix A of FDOT Procedure #525-030-300, Transportation Enhancement Projects*).

- Construction, Planning, and Design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990
- Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs
- Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users
- Construction of turnouts, overlooks, and viewing areas
- Community improvement activities, including:
  - o Inventory, control, or removal of outdoor advertising;
  - o Historic preservation and rehabilitation of historic transportation facilities;
  - o Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
  - o Archaeological activities relating to impacts from implementation of a transportation project eligible under 23 USC.

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- o Address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff including activities described in 23 USC 133(b)(11), 328(a) and 329; or
- o Reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats.

The Recreational Trails Program under 23 USC 206 – Contact Alexandra Weiss at Department Of Environmental Protection, Office of Greenways and Trails (850) 245-2052, toll-free at 1-877-822-5208, or email [Alexandra.Weiss@dep.state.fl.us](mailto:Alexandra.Weiss@dep.state.fl.us)

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<http://www2.dot.state.fl.us/proceduraldocuments/forms/ByNumber.asp?index=5>

Contact Victoria Wilson at (850) 330-1279 for further information.

Planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

## 2. Project Description:

Use additional sheets as necessary to respond to the following:

- (a) Provide a clear and concise detailed description of the Transportation Alternatives project. For sidewalks and multi-use paths, include the preferred width and construction material, (i.e. concrete or asphalt surface). If the project is located parallel to a roadway include which side of roadway is proposed for the construction, and note any unique or special features that may be necessary which have been identified (such as boardwalks, bridges, drainage, guardrail, etc.).

- (b) What type of work is being proposed? (Check all that apply)

Planning Activities

Project Development and Environmental Studies

Engineering and Final Plans Preparation Work

Right of Way Acquisition

Construction

Construction Engineering and Inspection Activities

- (c) Where is the project located (and what is the project length and termini, if appropriate)? Include location map.

- (d) Summarize any special characteristics of project. Provide typical section drawings for appropriate projects.

- (e) Describe the project's existing right of way ownerships. This description shall identify when the right of way was acquired and how ownership is documented (i.e. plats, deeds, prescriptions, certified surveys).

- (f) Describe any proposed right of way acquisition, including expected matching fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right of way.

- (g) Describe any related project work phases that are already complete or currently underway.

- (h) Other specific project information that should be considered.

3. Project Implementation Information:

Attach documentation as exhibits to this application.

- (a) Describe the proposed method of performing (i.e. contract or in-house) and administering (i.e. local or state) each work phase of the project. If it is proposed that the project be administered by a governmental entity other than the Department of Transportation, the agency must be certified to administer Federal Aid projects in accordance with the department's *Local Agency Program Manual (Topic No. 525-010-300)*.
- (b) Describe any public (and private, if applicable) support of the proposed project. (Examples include: written endorsement, formal declaration, resolution, financial donations or other appropriate means).
- (c) Describe the proposed ownership and maintenance responsibilities for the project when it is completed.
- (d) Describe source of matching funds and any restrictions on availability.
- (e) Other specific implementation information that should be considered.

4. Project Cost:

If a more detailed breakdown of cost estimates is being provided, a sample cost estimates sheet is provided for your use.

Sample Construction Cost Estimate

For latest cost information go to:

<http://www.dot.state.fl.us/specificationsoffice/Estimates/HistoricalCostInformation/HistoricalCost.shtm>

What is the total estimated cost of the work requested to be funded as a transportation alternative project through this application?

Planning Activities.	\$ _____
Project Development and Environmental Studies.	\$ _____
Engineering and Final Plans Preparation Work.	\$ _____
Right of Way Acquisition.	\$ 52,600
Construction.	\$ 211,000
Construction Engineering and Inspection Activities.	\$ 32,000
Other. (Describe)	\$ _____
TOTAL:	\$ 312,600

How will the project be funded?

FDOT Transportation Alternative Funds \$ 312,600 + Local \$ 0 = Total \$ 312,600

FDOT Transportation Alternative Funds 100 % + Local 100 % = 100%

CERTIFICATION OF PROJECT SPONSOR

I hereby certify that the proposed project herein described is supported by Santa Rosa County  
(Project Sponsor)

and that said entity will: (1) provide any required funding match; (2) enter into a maintenance agreement with the Florida Department of Transportation; (3) comply with the *Federal Uniform Relocation Assistance and Acquisition Policies Act* for any Right of Way actions required for the project, and (4) support other actions necessary to fully implement the proposed project. I further certify that the estimated costs included herein are reasonable and understand that significant increases in these costs could cause the project to be removed from the Florida Department of Transportation work program.

If project is not located along a state roadway:

Is sponsor or applicant willing to administer project using the Department's Local Agency Program (check one)  
Yes  No

Status of sponsor/administrator's LAP certification: Currently certified  Not certified

Applied for certification & pending review  Planning to apply for certification

Other (explain) \_\_\_\_\_

Is resolution included with application? Yes  No

A copy of the adopted resolution showing sponsor's (board or council) approval and support of project should be included with this application.

\_\_\_\_\_  
\* Signature

Jim Melvin

\_\_\_\_\_  
Name (please type or print)

Chairman - Board of County Commissioners

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\* This should be executed by person who has signatory authority for sponsor and is authorized to obligate services and funds for that entity (generally chairman of the board or council).

**RESOLUTION NO. 2014 - \_\_\_\_**

**A RESOLUTION BY SANTA ROSA COUNTY, FLORIDA, TO SUPPORT DESIGN AND CONSTRUCTION OF THE PACE LANE SIDEWALKS FROM SKIPPER LANE TO HIGHWAY 90 WITH TRANSPORTATION ALTERNATIVE PROGRAM FUNDING; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, walking helps meet the goals of Chapter 339.175 Florida Statutes - Metropolitan Planning Organization - to serve the mobility needs of people while minimizing transportation related fuel consumption and air pollution; and

**WHEREAS**, the Center for Disease Control (CDC) encourages people to walk for fitness, transportation and fun; and

**WHEREAS**, MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012, to address growing concerns about air quality, open space, and traffic congestion. The Transportation Alternative Program (TAP) strengthens the cultural, aesthetic, and environmental aspects of the Nation's intermodal transportation system; and

**WHEREAS**, this support is consistent with the Florida - Alabama Transportation Planning Organization (TPO), FDOT, CDC, and SAFETEA-LU policies supporting alternative means of transportation.

**NOW, THEREFORE BE IT RESOLVED BY SANTA ROSA COUNTY THAT:** we support the Transportation Alternative Program application for design and construction of the Pace Lane sidewalks.

**PASSED AND ADOPTED** by Santa Rosa County on this 27th Day of March, 2014.

**BOARD OF COUNTY COMMISSIONERS  
SANTA ROSA COUNTY, FLORIDA**

**Attest:**

**BY:** \_\_\_\_\_  
**Jim Melvin, Chairman**

\_\_\_\_\_  
**Donald C. Spencer  
Clerk of Court**

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
DISTRICT 3 APPLICATION  
TRANSPORTATION ALTERNATIVE PROGRAM PROJECTS

Date: \_\_\_\_\_ TPO (If Applicable): Florida - Alabama

Project Title: Pace Lane Sidewalks (Skipper Lane to Mathew Road)

Project Sponsor Santa Rosa County

According to 23 USC 213(c)(4)(B) a project sponsor may be a local government; regional transportation authority; transit agency; natural resource or public land agency; school district, local education agency, or school; tribal government; or other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a state agency) that the State determines to be eligible, consistent with the goals of subsection (c) of section 213 of title 23.

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Name of Applicant (If other than Project Sponsor): Same

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- Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs
- Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users
- Construction of turnouts, overlooks, and viewing areas
- Community improvement activities, including:
- Inventory, control, or removal of outdoor advertising;
  - Historic preservation and rehabilitation of historic transportation facilities;
  - Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
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<http://www2.dot.state.fl.us/proceduraldocuments/forms/ByNumber.asp?index=5>

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- (b) What type of work is being proposed? (Check all that apply)
- Planning Activities
  - Project Development and Environmental Studies
  - Engineering and Final Plans Preparation Work
  - Right of Way Acquisition
  - Construction
  - Construction Engineering and Inspection Activities
- (c) Where is the project located (and what is the project length and termini, if appropriate)? Include location map.
- (d) Summarize any special characteristics of project. Provide typical section drawings for appropriate projects.
- (e) Describe the project's existing right of way ownerships. This description shall identify when the right of way was acquired and how ownership is documented (i.e. plats, deeds, prescriptions, certified surveys).
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- (h) Other specific project information that should be considered.

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4. Project Cost:

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Sample Construction Cost Estimate

For latest cost information go to:

<http://www.dot.state.fl.us/specificationsoffice/Estimates/HistoricalCostInformation/HistoricalCost.shtm>

What is the total estimated cost of the work requested to be funded as a transportation alternative project through this application?

Planning Activities.	\$ _____
Project Development and Environmental Studies.	\$ _____
Engineering and Final Plans Preparation Work.	\$ <u>63,035</u>
Right of Way Acquisition.	\$ <u>8,043</u>
Construction.	\$ _____
Construction Engineering and Inspection Activities.	\$ _____
Other. (Describe)	\$ _____
TOTAL:	\$ <u>71,078</u>

How will the project be funded?

FDOT Transportation Alternative Funds \$ 71,078 + Local \$ 0 = Total \$ 71,078

FDOT Transportation Alternative Funds 100% + Local 100% = 100%

CERTIFICATION OF PROJECT SPONSOR

I hereby certify that the proposed project herein described is supported by Santa Rosa County  
(Project Sponsor)

and that said entity will: (1) provide any required funding match; (2) enter into a maintenance agreement with the Florida Department of Transportation; (3) comply with the *Federal Uniform Relocation Assistance and Acquisition Policies Act* for any Right of Way actions required for the project, and (4) support other actions necessary to fully implement the proposed project. I further certify that the estimated costs included herein are reasonable and understand that significant increases in these costs could cause the project to be removed from the Florida Department of Transportation work program.

If project is not located along a state roadway:

Is sponsor or applicant willing to administer project using the Department's Local Agency Program (check one)

Yes X No \_\_\_\_\_

Status of sponsor/administrator's LAP certification: Currently certified X Not certified \_\_\_\_\_

Applied for certification & pending review \_\_\_\_\_ Planning to apply for certification \_\_\_\_\_

Other (explain) \_\_\_\_\_

Is resolution included with application? Yes X No \_\_\_\_\_

A copy of the adopted resolution showing sponsor's (board or council) approval and support of project should be included with this application.

\_\_\_\_\_  
\* Signature

Jim Melvin

\_\_\_\_\_  
Name (please type or print)

Chairman - Board of County Commissioners

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\* This should be executed by person who has signatory authority for sponsor and is authorized to obligate services and funds for that entity (generally chairman of the board or council).

**RESOLUTION NO. 2014 - \_\_\_\_**

**A RESOLUTION BY SANTA ROSA COUNTY, FLORIDA, TO SUPPORT DESIGN OF THE PACE LANE SIDEWALKS FROM SKIPPER LANE SOUTH TO MATHEW ROAD WITH TRANSPORTATION ALTERNATIVE PROGRAM FUNDING; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, walking helps meet the goals of Chapter 339.175 Florida Statutes - Metropolitan Planning Organization - to serve the mobility needs of people while minimizing transportation related fuel consumption and air pollution; and

**WHEREAS**, the Center for Disease Control (CDC) encourages people to walk for fitness, transportation and fun; and

**WHEREAS**, MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012, to address growing concerns about air quality, open space, and traffic congestion. The Transportation Alternative Program (TAP) strengthens the cultural, aesthetic, and environmental aspects of the Nation's intermodal transportation system; and

**WHEREAS**, this support is consistent with the Florida - Alabama Transportation Planning Organization (TPO), FDOT, CDC, and SAFETEA-LU policies supporting alternative means of transportation.

**NOW, THEREFORE BE IT RESOLVED BY SANTA ROSA COUNTY THAT:** we support the Transportation Alternative Program application for design of the Pace Lane sidewalks.

**PASSED AND ADOPTED** by Santa Rosa County on this 27th Day of March, 2014.

**BOARD OF COUNTY COMMISSIONERS  
SANTA ROSA COUNTY, FLORIDA**

**Attest:**

**BY:** \_\_\_\_\_  
**Jim Melvin, Chairman**

\_\_\_\_\_  
**Donald C. Spencer  
Clerk of Court**



# SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices  
6495 Caroline Street, Suite M  
Milton, Florida 32570-4592



JIM WILLIAMSON, District 1  
ROBERT A. "BOB" COLE, District 2  
W. D. "DON" SALTER, District 3  
JIM MELVIN, District 4  
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator  
ANGELA J. JONES, County Attorney  
JAYNE BELL, OMB Director

Date

Ms. Alicia Brininger  
FDOT District 3 Planning  
P. O. Box 607  
Chipley, Florida 32428-0607

RE: Letter of Support for City of Milton Transportation Alternatives Program Grant Application

Dear Ms. Brininger:

This is to confirm the Board of County Commissioners at their meeting on March 27, 2014 voted to support the Transportation Alternatives Program (TAP) grant application for the King Middle School sidewalks connection to be submitted by the City of Milton.

As a Local Agency Program (LAP) certified agency, the County agrees to manage the project and handle the invoicing, payment, and reimbursement. The project will be designed and constructed by a consultant, with the cost estimate to include a portion for project management by the County and/or construction engineering inspection (CEI). The City of Milton will be responsible for funding or identifying funds to complete the project if the TAP funds are not sufficient. The responsible jurisdiction will be responsible for maintenance of their portion of the project, unless agreed otherwise.

We welcome the opportunity to support the City of Milton in the submission of the application.

Sincerely,

Jim Melvin, Chairman  
Board of County Commissioners

CERTIFICATION OF PROJECT SPONSOR

I hereby certify that the proposed project herein described is supported by Santa Rosa County  
(Project Sponsor)

and that said entity will: (1) provide any required funding match; (2) enter into a maintenance agreement with the Florida Department of Transportation; (3) comply with the *Federal Uniform Relocation Assistance and Acquisition Policies Act* for any Right of Way actions required for the project, and (4) support other actions necessary to fully implement the proposed project. I further certify that the estimated costs included herein are reasonable and understand that significant increases in these costs could cause the project to be removed from the Florida Department of Transportation work program.

If project is not located along a state roadway:

Is sponsor or applicant willing to administer project using the Department's Local Agency Program (check one)  
Yes  No

Status of sponsor/administrator's LAP certification: Currently certified  Not certified

Applied for certification & pending review  Planning to apply for certification

Other (explain) \_\_\_\_\_

Is resolution included with application? Yes  No

A copy of the adopted resolution showing sponsor's (board or council) approval and support of project should be included with this application.

\_\_\_\_\_  
\* Signature

Jim Melvin

\_\_\_\_\_  
Name (please type or print)

Chairman - Board of County Commissioners

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\* This should be executed by person who has signatory authority for sponsor and is authorized to obligate services and funds for that entity (generally chairman of the board or council).

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
DISTRICT 3 APPLICATION  
TRANSPORTATION ALTERNATIVE PROGRAM PROJECTS

Date: \_\_\_\_\_ TPO (If Applicable): Florida - Alabama

Project Title: Glover Lane Sidewalks

Project Sponsor Santa Rosa County

According to 23 USC 213(c)(4)(B) a project sponsor may be a local government; regional transportation authority; transit agency; natural resource or public land agency; school district, local education agency, or school; tribal government; or other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a state agency) that the State determines to be eligible, consistent with the goals of subsection (c) of section 213 of title 23.

Contact Shawn Ward Title Transportation Planner

Address 6051 Old Bagdad Hwy, Suite 202, Milton, FL 32583

Phone (850) 981-7082 Fax (850) 983-9874

e-mail address: Shawnw@santarosa.fl.gov

Priority (relative to other applications submitted by the Project Sponsor): \_\_\_\_\_

Name of Applicant (If other than Project Sponsor): Same

1. Qualifying Transportation Alternatives Activities:

Check the Transportation Alternatives Program (TAP) activity that the proposed project will address. (NOTE: Checking all activities possible does not ensure or increase eligibility. Each activity checked must meet all criteria required by FHWA and for that specific activity (if included) in *Appendix A of FDOT Procedure #525-030-300, Transportation Enhancement Projects*).

Construction, Planning, and Design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990

Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs

\_\_\_\_\_ Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users

\_\_\_\_\_ Construction of turnouts, overlooks, and viewing areas

\_\_\_\_\_ Community improvement activities, including:

- o Inventory, control, or removal of outdoor advertising;
- o Historic preservation and rehabilitation of historic transportation facilities;
- o Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
- o Archaeological activities relating to impacts from implementation of a transportation project eligible under 23 USC.

Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to:

- o Address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff including activities described in 23 USC 133(b)(11), 328(a) and 329; or
- o Reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats.

The Recreational Trails Program under 23 USC 206 – Contact Alexandra Weiss at Department Of Environmental Protection, Office of Greenways and Trails (850) 245-2052, toll-free at 1-877-822-5208, or email [Alexandra.Weiss@dep.state.fl.us](mailto:Alexandra.Weiss@dep.state.fl.us)

Safe Routes to School Projects – A separate application (FDOT Form # 500-000-30) must be submitted. This form may be accessed at:

<http://www2.dot.state.fl.us/proceduraldocuments/forms/ByNumber.asp?index=5>

Contact Victoria Wilson at (850) 330-1279 for further information.

Planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

## 2. Project Description:

Use additional sheets as necessary to respond to the following:

- (a) Provide a clear and concise detailed description of the Transportation Alternatives project. For sidewalks and multi-use paths, include the preferred width and construction material, (i.e. concrete or asphalt surface). If the project is located parallel to a roadway include which side of roadway is proposed for the construction, and note any unique or special features that may be necessary which have been identified (such as boardwalks, bridges, drainage, guardrail, etc.).

- (b) What type of work is being proposed? (Check all that apply)

Planning Activities

Project Development and Environmental Studies

Engineering and Final Plans Preparation Work

Right of Way Acquisition

Construction

Construction Engineering and Inspection Activities

- (c) Where is the project located (and what is the project length and termini, if appropriate)? Include location map.

- (d) Summarize any special characteristics of project. Provide typical section drawings for appropriate projects.

- (e) Describe the project's existing right of way ownerships. This description shall identify when the right of way was acquired and how ownership is documented (i.e. plats, deeds, prescriptions, certified surveys).

- (f) Describe any proposed right of way acquisition, including expected matching fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right of way.

- (g) Describe any related project work phases that are already complete or currently underway.

- (h) Other specific project information that should be considered.

3. Project Implementation Information:

Attach documentation as exhibits to this application.

- (a) Describe the proposed method of performing (i.e. contract or in-house) and administering (i.e. local or state) each work phase of the project. If it is proposed that the project be administered by a governmental entity other than the Department of Transportation, the agency must be certified to administer Federal Aid projects in accordance with the department's *Local Agency Program Manual (Topic No. 525-010-300)*.
- (b) Describe any public (and private, if applicable) support of the proposed project. (Examples include: written endorsement, formal declaration, resolution, financial donations or other appropriate means).
- (c) Describe the proposed ownership and maintenance responsibilities for the project when it is completed.
- (d) Describe source of matching funds and any restrictions on availability.
- (e) Other specific implementation information that should be considered.

4. Project Cost:

If a more detailed breakdown of cost estimates is being provided, a sample cost estimates sheet is provided for your use.

Sample Construction Cost Estimate

For latest cost information go to:

<http://www.dot.state.fl.us/specificationsoffice/Estimates/HistoricalCostInformation/HistoricalCost.shtm>

What is the total estimated cost of the work requested to be funded as a transportation alternative project through this application?

Planning Activities.	\$ _____
Project Development and Environmental Studies.	\$ _____
Engineering and Final Plans Preparation Work.	\$ <u>32,000</u>
Right of Way Acquisition.	\$ <u>18,000</u>
Construction.	\$ <u>393,678</u>
Construction Engineering and Inspection Activities.	\$ <u>60,000</u>
Other. (Describe)	\$ _____
<b>TOTAL:</b>	\$ <u>503,678</u>

How will the project be funded?

FDOT Transportation Alternative Funds \$ 503,678 + Local \$ 0 = Total \$ 503,678

FDOT Transportation Alternative Funds 100 % + Local 100 % = 100%

CERTIFICATION OF PROJECT SPONSOR

I hereby certify that the proposed project herein described is supported by Santa Rosa County  
(Project Sponsor)

and that said entity will: (1) provide any required funding match; (2) enter into a maintenance agreement with the Florida Department of Transportation; (3) comply with the *Federal Uniform Relocation Assistance and Acquisition Policies Act* for any Right of Way actions required for the project, and (4) support other actions necessary to fully implement the proposed project. I further certify that the estimated costs included herein are reasonable and understand that significant increases in these costs could cause the project to be removed from the Florida Department of Transportation work program.

If project is not located along a state roadway:

Is sponsor or applicant willing to administer project using the Department's Local Agency Program (check one)

Yes X No \_\_\_\_\_

Status of sponsor/administrator's LAP certification: Currently certified X Not certified \_\_\_\_\_

Applied for certification & pending review \_\_\_\_\_ Planning to apply for certification \_\_\_\_\_

Other (explain) \_\_\_\_\_

Is resolution included with application? Yes X No \_\_\_\_\_

A copy of the adopted resolution showing sponsor's (board or council) approval and support of project should be included with this application.

\_\_\_\_\_  
\* Signature

Jim Melvin

\_\_\_\_\_  
Name (please type or print)

Chairman - Board of County Commissioners

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\* This should be executed by person who has signatory authority for sponsor and is authorized to obligate services and funds for that entity (generally chairman of the board or council).

**RESOLUTION NO. 2014 - \_\_\_\_**

**A RESOLUTION BY SANTA ROSA COUNTY, FLORIDA, TO SUPPORT DESIGN AND CONSTRUCTION OF THE GLOVER LANE / HAMILTON BRIDGE RD (EAST) SIDEWALKS WITH TRANSPORTATION ALTERNATIVE PROGRAM FUNDING; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, walking helps meet the goals of Chapter 339.175 Florida Statutes - Metropolitan Planning Organization - to serve the mobility needs of people while minimizing transportation related fuel consumption and air pollution; and

**WHEREAS**, the Center for Disease Control (CDC) encourages people to walk for fitness, transportation and fun; and

**WHEREAS**, MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012, to address growing concerns about air quality, open space, and traffic congestion. The Transportation Alternative Program (TAP) strengthens the cultural, aesthetic, and environmental aspects of the Nation's intermodal transportation system; and

**WHEREAS**, this support is consistent with the Florida - Alabama Transportation Planning Organization (TPO), FDOT, CDC, and SAFETEA-LU policies supporting alternative means of transportation.

**NOW, THEREFORE BE IT RESOLVED BY SANTA ROSA COUNTY THAT:** we support the Transportation Alternative Program application for design and construction of the Glover Lane / Hamilton Bridge Road (East) sidewalks.

**PASSED AND ADOPTED** by Santa Rosa County on this 27th Day of March, 2014.

**BOARD OF COUNTY COMMISSIONERS  
SANTA ROSA COUNTY, FLORIDA**

**Attest:**

**BY:** \_\_\_\_\_  
**Jim Melvin, Chairman**

\_\_\_\_\_  
**Donald C. Spencer  
Clerk of Court**

**AGENDA  
PUBLIC WORKS COMMITTEE**

**March 24, 2014**

**Chairman: Commissioner Williamson**

**Vice Chairman: Commissioner Cole**

**No Items**

# ***BUDGET & FINANCIAL MANAGEMENT COMMITTEE***

Chairman: Commissioner Cole  
Vice Chairman: Commissioner Lynchard

March 24, 2014

## **Bid Actions:**

- 1) Discussion of bids received for one steel deck truck scale for the Landfill. Low bidder meeting specifications is Michelli Scales with a bid of \$41,014, which includes a 2" remote indicator.
- 2) Discussion of proposals received for the south tower and building grounding system. The low proposal meeting specifications was submitted by Pinnacle Wireless in the amount of \$23,686.14

## **Budget:**

- 3) **Budget Amendment 2014 – 100** in the amount of \$ **20,000** to carry forward funds from Tree Mitigation revenues in the General Fund to be used for the purpose of purchasing, planting and maintaining trees on public property.
- 4) **Budget Amendment 2014 – 101** in the amount of \$ **6,604** to transfer funds from the Capital Fund to the General Fund to purchase an ATV for Navarre Beach.
- 5) **Budget Amendment 2014 – 102** in the amount of \$ **303,540** to recognize TDC (Tourist Development Council) commitments for construction of Bagdad Mill Site including \$162,000 from Northend TDC reserves and \$141,540 from general TDC reserves and authorizes for expenditure in the District II Projects Fund.
- 6) **Budget Amendment 2014 – 103** in the amount of \$ **66,920** to recognize 2012-2013 Recreational Trails Program grant and match from the TDC Northend Committee Reserves and authorizes for expenditure of trail construction and purchase of trailside facilities within the Bagdad Mill Site Park in the District II Projects Fund.
- 7) **Budget Amendment 2014 – 104** in the amount of \$ **5,600** to recognize donations from the Bagdad Waterfronts Partnership, Inc. and the Blackwater Pyrates' organizations and authorizes for expenditure for improvements to the Bagdad Mill Site Park in the District II Projects Fund.

## **County Expenditure/Check Register:**

- 8) Discussion of County Expenditures / Check Register

## PROCUREMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** STEEL DECK TRUCK SCALES

2. **RESPONSIBLE OFFICE:** LANDFILL

3. **DESCRIPTION OF SERVICE/PRODUCT:**

Steel deck truck scale

4. **SCOPE OF WORK:**

N/A

5. **BIDDERS AND PRICES:**

A. Michelli Scales	\$40,410.00
2" Remote Indicator	+ \$604.00
B. Controls & Weighing Systems, Inc.	\$45,789.00
C. Ziel Scale, Inc.	\$49,281.00

## **PROCUREMENT RECOMMENDATION**

**1. PRODUCT/SERVICE:** SOUTH TOWER AND BUILDING GROUNDING SYSTEM

**2. RESPONSIBLE OFFICE:** DEPARTMENT OF EMERGENCY MGT

**3. DESCRIPTION OF SERVICE/PRODUCT:**

Grounding of the South Tower and Building

**4. SCOPE OF WORK:**

Removal of all existing grounding components and installation of a new grounding system for the Communication Building and Tower to meet Motorola R56 grounding specification for communications facilities.

**5. BIDDERS AND PRICES:**

A. Pinnacle Wireless	\$23,686.14
B. CES Team One Communications, Inc.	\$24,450.00

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: March 7, 2014

FROM: **General Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	001 – 3990031	Tree Mitigation Carry Forward	\$ 20,000
To:	9001 – 5990029	Reserve Tree Mitigation	\$ 20,000

**State reason for this request:**

Carries forward funds from Tree Mitigation revenues to be used for the purposes of purchasing, planting and maintaining trees on public property. Funds may also be used for the creation of landscape plans involving the planting of trees on public property, and for any other tree conservation or planting activity approved by the Santa Rosa Board of County Commissioners.

**Requested by Jayne Bell/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-100**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_  
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 03/24/2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27<sup>th</sup> day Of March, 2014.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: March 17, 2014

FROM: **Capital Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
<b>Fund 302:</b>	<b>9302 – 5990017</b>	<b>Future Capital Outlay</b>	<b>(\$ 6,604)</b>
	<b>9302 – 5910001</b>	<b>To General Fund</b>	<b>\$ 6,604</b>
<b>Fund 001:</b>	<b>001 – 3810023</b>	<b>From Capital Fund</b>	<b>\$ 6,604</b>
	<b>0662 - 564001</b>	<b>Machinery &amp; Equipment</b>	<b>\$ 6,604</b>

**State reason for this request:**

Transfer of funds from the Capital Fund to the General Fund for an ATV for Navarre Beach.

**Requested by: Jayne Bell/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-101**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_  
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: March 24, 2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27<sup>th</sup> day Of March, 2014.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

## Jayne Bell

---

**From:** Wanda Harris <harriswg@flcjn.net>  
**Sent:** Thursday, March 13, 2014 3:07 PM  
**To:** Jayne Bell  
**Cc:** Henry Brewton  
**Subject:** Budget Transfer  
**Attachments:** ATV Invoice.pdf

Jayne

Attached is an invoice that we need to pay for a ATV purchased by Navarre Beach. If you will see the following emails they already have ask for the transfer all we need now is to have it put in 0662-564001 so I can get it paid and on inventory. If this can be done soon I would greatly appreciate it.

Thanks

*Wanda G. Harris*  
Property Inventory Clerk  
Santa Rosa County Clerk of Courts  
BOCC Finance  
P.O. Box 472  
Milton, FL 32572  
850-983-1956  
850-983-1985 (fax)  
[harriswg@flcjn.net](mailto:harriswg@flcjn.net)

*Florida has a very broad public records law. As a result, any written communication created or received by Santa Rosa County employees is subject to disclosure to the public and the media, upon request, unless otherwise exempt. Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or USPS.*

**From:** Roger Blaylock  
**Sent:** Friday, February 07, 2014 12:07 PM  
**To:** Jayne Bell  
**Cc:** Terry Wallace  
**Subject:** FW: Replacement ATV

Jayne - We need a budget amendment to purchase this replacement ATV.

Roger A. Blaylock, P.E.  
Santa Rosa County Engineer  
850 981-7100 Office

**From:** Hunter Walker  
**Sent:** Friday, February 07, 2014 11:09 AM

**To:** Roger Blaylock  
**Cc:** Jayne Bell  
**Subject:** RE: Replacement ATV

Approved. Hunter

**From:** Roger Blaylock  
**Sent:** Friday, February 07, 2014 10:48 AM  
**To:** Hunter Walker  
**Cc:** Jayne Bell  
**Subject:** Replacement ATV

Hunter,

Department 0662 - Other Navarre Beach Expenses submitted a FY 2014 - \$15,000 Capital Equipment request to replace the worn out Yamaha Rhino used by our lifeguards. We have re-evaluated our needs and recommend purchase of a Honda 4X4 ATV instead of a side-by-side Rhino-style ATV for less than half the cost. The quotes are: Gulf Shores Power Sports - \$6493.45 with AL sales tax and Pensacola Motor Sports - \$6604. Request approval to purchase ATV from Pensacola Motor Sports - \$6604 for the \$111 difference.

Roger A. Blaylock, P.E.  
Santa Rosa County Engineer  
850 981-7100 Office

**From:** Terry Wallace  
**Sent:** Tuesday, February 04, 2014 11:41 AM  
**To:** Roger Blaylock  
**Subject:** FW: pensacolamotorsports Get A Quote Form

**From:** Sales [<mailto:sales@pensacolamotorsports.com>]  
**Sent:** Thursday, January 16, 2014 1:51 PM  
**To:** Terry Wallace  
**Subject:** re: pensacolamotorsports Get A Quote Form

Hello Terry.Greg here. That will be 6604. call me at let me know when you need it. (850)456-6655. Thanks and have a great day.

---

**From:** [terryw@santarosa.fl.gov](mailto:terryw@santarosa.fl.gov)  
**Sent:** Wednesday, January 15, 2014 11:48 AM  
**To:** [sales@pensacolamotorsports.com](mailto:sales@pensacolamotorsports.com)  
**Subject:** pensacolamotorsports Get A Quote Form

First Name: Terry  
Last Name: Wallace  
Work Phone: 850-981-8888  
Cell Phone: 850-393-9769  
Email Address: [terryw@santarosa.fl.gov](mailto:terryw@santarosa.fl.gov)  
Interested Year: 2014  
Interested Make: Honda  
Interested Model: FourTrax® Rancher®

0662-564



OK  
Rog \*024566\*

618 New Warrington Road  
Pensacola, Florida 32506  
Telephone (850) 456-6655  
Fax (850) 456-6658

**MOTORCYCLE / ATV BUYER'S ORDER**

Date 2/13/2014 Stock # 024566 Odometer \_\_\_\_\_  
 Name NAVARRE BEACH DEPT. / SANTA ROSA COUNTY /  
 Address 1411 UTILITY DR  
 City NAVARRE State FL Zip 32566  
 DOB \_\_\_\_\_ SS# \_\_\_\_\_ DL# \_\_\_\_\_  
 Res. Telephone \_\_\_\_\_ Bus. Telephone \_\_\_\_\_  
 Lien Holder NONE Email \_\_\_\_\_

YEAR	MAKE	MODEL	COLOR	SERIAL #	PRICE
2014	HONDA	TRX420FM1E	RED	1HFTE4008E4004566	\$6232.00
DEPT. CLERK & CONTROLLER 2014 MAR 13 PM 2 19 SANTA ROSA COUNTY, FL FINANCE FILED					

Trade In: Yr	Make	Model	Color		
				\$0.00	
Odometer	Serial #		Subtotal	6232.00	
<p>This vehicle is not insured until customer obtains binder from insurance company. All warranties, if any, by manufacturer or supplier other than dealer are its, not dealer's and only such manufacturer or other supplier shall be liable for performance under such warranties, unless dealer furnishes buyer with separate written warranty or service contract made by dealer on its own behalf. Dealer warrants of merchantability or fitness for a particular purpose: (A) on all goods and services sold by dealer and (B) on all used vehicles which are hereby sold "as is - not expressly warranted or guaranteed".</p> <p>In case of default by Buyer on this contract, any deposit and/or trade-in shall be retained by the Seller as Agreed Liquidated damages. In case of default by Seller, any deposit and/or trade-in shall be returned to the Buyer, with no further liability upon Seller.</p> <p>Undersigned Buyer acknowledges that he received, at the time of execution of the above contract, an exact copy thereof, completely filled in.</p> <p>There will be a charge for your 800 mile or 10 hour service.  <b>ALL SALES FINAL</b></p>				Freight	199.00
				Assembly & Prep	169.00
				Tire Surcharge	
				Subtotal	6604.00
				Tax	
				Settlement & Closing Fees	199.00
				Pay Off	
				Total Amount Due	6604.00
				Deposit	
				<b>BALANCE DUE</b>	<b>6604.00</b>

Purchaser's Signature \_\_\_\_\_ Date \_\_\_\_\_  
 SUBJECT TO FINANCE APPROVAL

GREG RATZIN

[Signature]  
 Dealer or His Authorized Representative

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: March 19, 2014

FROM: **District II Projects Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
<b>Fund 107:</b>	<b>107-399001</b>	<b>Cash Carried Forward</b>	<b>\$ 303,540</b>
	<b>4010 – 59100312</b>	<b>To District II Recreation Fund</b>	<b>\$ 303,540</b>
<b>Fund 312:</b>	<b>312 – 38100012</b>	<b>From TDC Fund</b>	<b>\$ 303,540</b>
	<b>2322 – 5630034</b>	<b>Bagdad Mill Site Improvements</b>	<b>\$ 303,540</b>

**State reason for this request:**

Recognizes TDC commitments for construction of the Bagdad Mill Site including \$162,000 from Northend TDC reserves and \$175,000 from general TDC reserves less \$33,460 previously carried forward as grant match (2013-093) and authorizes for expenditure.

**Requested by Sheila Harris/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-102**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 03/24/2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

**PASSED AND ADOPTED** by the Board of County Commissioners of Santa Rosa County, Florida on this 27<sup>th</sup> day Of **March, 2014**.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

## Jayne Bell

---

**From:** Sheila Harris  
**Sent:** Wednesday, March 19, 2014 10:08 AM  
**To:** Jayne Bell  
**Cc:** Henry Brewton  
**Subject:** Budget Amendment Request - Bagdad Mill Site Construction Budget

Please roll over in full the unspent budget authorization from BA 2013-102 for expenditure in FY 2014.

---

**From:** Sheila Harris  
**Sent:** Wednesday, March 06, 2013 8:36 AM  
**To:** Jayne Bell  
**Cc:** 'Kate Wilkes'; 'Vernon Compton'; Tammy Simmons  
**Subject:** Budget Amendment Request - Bagdad Mill Site Passive Park/Construction Budget

Jayne,

Please process a budget amendment as follows:

Fund 107:	107 - 399001	Cash Carried Forward	\$ 303,540
	4010 - 59100312	To Dist II Recreation Fund	\$ 303,540
Fund 312:	312 - 38100012	From TDC Fund	\$ 303,540
	2322 - 5630034	Bagdad Mill Site Improvements	\$ 303,540

Recognizes TDC commitments for construction of the Bagdad Mill Site including \$162,000 from Northend TDC reserves and \$175,000 from general TDC reserves less \$33,460 previously carried forward as grant match (2013-093) and authorizes for expenditure for Phase I construction items.

Sheila A. Harris, Special Projects/Grants  
Santa Rosa County BOCC  
6495 Caroline Street, Suite H  
Milton, Florida 32570  
(850) 983-1848 (850) 393-5239 (Cell)  
(850) 983-1944 Fax  
[sheilah@santarosa.fl.gov](mailto:sheilah@santarosa.fl.gov)

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Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: March 19, 2014

FROM: **District II Projects Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
<b>Fund 107:</b>	<b>107-399001</b>	<b>Cash Carried Forward</b>	<b>\$ 33,460</b>
	<b>4010 – 59100312</b>	<b>To District II Recreation Fund</b>	<b>\$ 33,460</b>
<b>Fund 312:</b>	<b>312 – 38100012</b>	<b>From TDC Fund</b>	<b>\$ 33,460</b>
	<b>312 - 3347002</b>	<b>Recreation Trails Program Grant</b>	<b>\$ 33,460</b>
	<b>2322 – 5630034</b>	<b>Bagdad Mill Site Improvements</b>	<b>\$ 66,920</b>

**State reason for this request:**

Recognizes 2012-2013 Recreational Trails Program grant and match from Tourist Development Council Northend Committee Reserves and authorizes for expenditure of trail construction and purchase of trailside facilities within the Bagdad Mill Site Park.

**Requested by Sheila Harris/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-103**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_  
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 03/24/2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

**PASSED AND ADOPTED** by the Board of County Commissioners of Santa Rosa County, Florida on this 27<sup>th</sup> day Of **March, 2014**.

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

## Jayne Bell

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**From:** Sheila Harris  
**Sent:** Wednesday, March 19, 2014 10:12 AM  
**To:** Jayne Bell  
**Cc:** Henry Brewton  
**Subject:** Budget Amendment Request - RTP Grant

Jayne,

Please roll over in full the unspent budget authorization from 2013-093 as described below.

Sheila

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**From:** Sheila Harris  
**Sent:** Tuesday, February 05, 2013 11:29 AM  
**To:** Jayne Bell  
**Cc:** Tammy Simmons  
**Subject:** Budget Amendment Request - RTP Grant

Hi Jayne,

Can you please process a budget amendment as follows? Not sure if I am showing the CCF from TDC fund correctly or not.

Fund 107

107 - 399001	Cash Carried Forward	\$ 33,460
4010 - 59100312	To Dist II Recreation Fund	\$ 33,460

Fund 312

312 - 38100012	From TDC Fund	\$ 33,460
312 - 331xxxx 3347002	Recreation Trails Program Grant	\$ 33,460
2322 - 5630034	Bagdad Mill Site Improvements	\$ 66,920

Recognizes 2012-2013 Recreational Trails Program grant and match from Tourist Development Council Northend Committee Reserves and authorizes for expenditure of trail construction and purchase of trailside facilities within the Bagdad Mill Site Park.

Sheila A. Harris, Special Projects/Grants  
Santa Rosa County BOCC  
6495 Caroline Street, Suite H  
Milton, Florida 32570  
(850) 983-1848 (850) 393-5239 (Cell)  
(850) 983-1944 Fax  
[sheilah@santarosa.fl.gov](mailto:sheilah@santarosa.fl.gov)

## BUDGET MODIFICATION RESOLUTION

No.

*Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:*

REQUESTER ACTION

DATE: March 19, 2014

FROM: **District II Projects Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
<b>Fund 312:</b>	<b>312-36600016</b>	<b>Bagdad Mill Site Donations</b>	<b>\$ 5,600</b>
	<b>2322 – 5630034</b>	<b>Bagdad Mill Site Improvements</b>	<b>\$ 5,600</b>

**State reason for this request:**

Recognizes donations from the Bagdad Waterfronts Partnership, Inc. and the Blackwater Pyrates' organizations and authorizes for expenditure for improvements to the Bagdad Mill Site Park.

**Requested by Sheila Harris/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-104**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_  
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 03/24/2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27<sup>th</sup> day Of March, 2014.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

## Jayne Bell

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**From:** Sheila Harris  
**Sent:** Wednesday, March 19, 2014 10:15 AM  
**To:** Jayne Bell  
**Cc:** Henry Brewton  
**Subject:** FW: Budget Amendment Request - Bagdad Mill Site Donations

Please roll over in full the unspent budget authorization from 2013-107? Thank you.

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**From:** Sheila Harris  
**Sent:** Friday, March 15, 2013 10:25 AM  
**To:** Jayne Bell  
**Cc:** Tammy Simmons  
**Subject:** Budget Amendment Request - Bagdad Mill Site Donations

Jayne,

Please process the following budget amendment for the next BOCC meeting in March:

312 - 36600016	Bagdad Mill Site Donations	\$ 5,600
2322 - 5630034	Bagdad Mill Site Improvements	\$ 5,600

Recognizes donations from the Bagdad Waterfronts Florida Partnership, Inc and the Blackwater Pyrates organizations and authorizes for expenditure for improvements to the Bagdad Mill Site Park.

Sheila A. Harris, Special Projects/Grants  
Santa Rosa County BOCC  
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Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

No support documentation for this agenda item.