



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, September 9, 2013– 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Salter & Cole

1. Discussion of appointment of Charlin Knight of the Santa Rosa School District as Education member of the Workforce Escarosa, Inc. Board of Directors.
2. Discussion of Gulf Coast Aerospace Coalition marketing initiative.

Administrative Committee – Cole & Melvin

1. Discussion of procedure used in determining ranking of proposals.
2. Discussion of ranking of Navarre Beach Pier proposals.
3. Discussion of allocation of \$105,000 for bleachers and corral panels for the Agriplex in East Milton from TDC reserves as recommended by the Tourist Development Council.
4. Discussion of renaming the Navarre Beach Park to the Navarre Beach Marine Park as requested by coalition of Navarre/Navarre Beach community groups.
5. Discussion of implementing an additional one cent of the accommodation tax as a dedicated source of revenue for beach restoration as recommended by the Tourist Development District.
6. Discussion of request to decorate the Navarre Park in pink during October as breast cancer awareness month.

Administrative Committee - continued

7. Discussion of use of the Navarre Park for the annual Christmas in the Park activities sponsored by the Navarre Beach Area Chamber of Commerce Saturday, December 7, 2013.
8. Discussion of Letter of Agreement with Florida Agency for Health Care Administration (ACHA) in the amount of \$1,331,057 for Intergovernmental Transfers and authorize execution of relevant documents.
9. Discussion of Fifth Amendment to Hospital Lease Agreement with HMA Santa Rosa Medical Center, Inc. including payment in addition to current payment in lieu of taxes and authorize execution of relevant documents.
10. Discussion of Interlocal Agreement with Florida Department of Environmental Protection regarding Financial Assurance Mechanisms.
11. Discussion of potential sites for proposed judicial facility.
12. Discussion of Community Off-site Clinic Agreement with Walgreen Company to provide annual flu shots for employees at several locations at no cost to Santa Rosa County.
13. Discussion of Settlement Agreement in the amount of \$125,000 for automobile accident with county employee as recommended by Risk Manager and County Attorney.
14. Discussion of declaration as surplus property iVotronics election equipment for disabled voters enabling equipment upgrade as recommended by Supervisor of Elections.
15. Discussion of Covenant to Limit Reservation of Easement regarding sale of thirty-five (35) acre parcel in Industrial Park to Maisel Family Properties, LLC d/b/a Goldring Distributing.
16. Discussion of change order #1 to A.E. New, Jr. Inc. for the Santa Rosa County Agri-Plex project which reflects a net reduction of \$325,344.80 for owner Direct Purchase/sales tax savings and owner directed revisions.
17. INFO Item: Sheila Harris will provide 2013 Annual Update to Local Mitigation Strategy and Flood Mitigation Plans.
18. Public Hearing items scheduled for 9:30 a.m. Thursday, September 12, 2013:

An amendment to Ordinance 2007-38 to include requirement of ingress/egress on Kimbro Road as condition of rezoning case 2007-R-091.

Engineer's Report

1. Discussion of request by Ken Rudzki to install an electric vehicle charging station at Sailors' Grill. (Attachment A)
2. Discussion of retainage reduction from 10% to 5% for the Five Points realignment project. (Attachment B)
3. Discussion of selection of Construction Engineering and Inspection (CEI) Consultant for CR197 Shoulder Addition and Resurfacing Project. This is a 100% funded project through the FDOT LAP program. Staff ranking following FHWA/LAP procedures are as follows:
 1. URS Corporation Southern
 2. Stantec Consulting Services, Inc.
 3. Atkins North America, Inc.
 4. Jehle-Halstead, Inc.
 5. Preble-Rish, Inc.
4. Discussion of approval of Preliminary Plat for Boracay Cove Subdivision, a 67 lot subdivision a portion of Section 12, Township 1 North, Range 29 West, Santa Rosa County, Florida. (Working District 1)
5. Discussion of approval of Construction Plans for Miller McCoy Subdivision, a private 14 lot subdivision a portion of Section 2, Township 2 North, Range 27 West, Santa Rosa County, Florida. (Working District 2)
6. Discussion of approval of Construction Plans for Heritage Oaks, a 40 lot subdivision of a portion of Section 1, Township 2 South, Range 27 West, Santa Rosa County, Florida. (Working District 5)

Public Services Committee – Lynchard & Williamson

1. Discussion of approval of the SHIP short sale request for the property located at 5373 Youpon Street, Milton.
2. Discussion of approval of HOME Interlocal Agreement with Escambia County and authorization for Chairman to execute all related documentation.
3. Discussion of acceptance of funding for 2013/2014 Hazards Analysis Agreement between the Florida Division of Emergency Management and Santa Rosa County in the amount of \$8,448.22 and authorize the Chairman to sign all related documentation. There is no match requirement.
4. Discussion of acceptance of funding for Citizen Corps Program Agreements between the Florida Division of Emergency Management and Santa Rosa County in the amount of \$19,402.50 and authorize the Chairman to sign all related documentation. There is no match requirement.

Public Services Committee –continued

5. Discussion of approval to submit a grant application to the Florida Department of Health, Bureau of EMS for funding in the amount of \$19,284.00. There is no match requirement.

Public Works Committee – Williamson & Melvin

1. Discussion of one (1) year extension of agreement for traffic striping services with Gulf Coast Traffic Engineers, Inc. under existing terms.
2. Discussion of all-way stop signage at the intersection of Pat Brown Road and Wolfe Road.
3. Discussion of low proposal from Three Trades Consultants, Inc. in the amount of \$62,853.57 based on comparison shopping to construct 710 linear feet of concrete ditch in Summerset Estates 1st Addition with funding from Road & Bridge Reserves.

Budget & Financial Management Committee – Melvin & Lynchard

1. Discussion of rejection of the bids received for uniform services and re-bid the project.
2. Discussion of bids received for HOME Substantial Rehabilitation Project located at 10225 West Lake Road in Milton. Low bidder meeting specifications is Design Home Builders, Inc. with a bid of \$38,795.
3. Discussion of Budget Amendment 2013 – 152 in the amount of \$372,114 to carry forward prior year program income and interest, and recognize current year program income and interest (7/1/2012 through 5/31/13); and reallocates strategy balances to Substantial Rehabilitation and SHIP Administration in the SHIP Program Fund.
4. Discussion of Budget Amendment 2013 – 153 in the amount of \$114,000 to carry forward funds to cover an upcoming settlement from the Self Insurance Fund.
5. Discussion of County Expenditures / Check Register.

