

September 10, 2012

ECONOMIC DEVELOPMENT COMMITTEE

1. Discussion of review/approval of Workforce Escarosa, Inc. 2012-2013 budget as required by Florida Statutes.
2. Discussion of Resolution designating Project Phoenix as qualified for Florida Qualified Targeted Industry Program pursuant to applicable Florida Statutes.
3. Discussion of Assignment and Amendment of Florida Department of Economic Development funding proposed rail spur extension supporting Gulf Cable expansion to Florida Department of Transportation.
4. Discussion of project update and transition report.
5. Review of economic development permit process.

Jay Overman
Chairperson
Susan Nelms
Executive Director

workforceescarosa



Connecting businesses and resources.

August 17, 2012

Hunter Walker
County Administrator
Santa Rosa County Board of Commission
6495 Caroline Street, Suite M
Milton, FL 32570

Dear Mr. Hunter

RE: Annual Submission of Workforce Escarosa, Inc., Budget for Approval to the Santa Rosa County Board of County Commissioners and the Escambia County Board of County Commissioners

In order to comply with CH. 2012-29, L.O.F., created s. 445.007(12), F.S., which requires each regional board to submit their annual budget, as approved by the chief local elected official, to Workforce Florida, Inc., for review, the attached Fiscal Year 2012-2013 budget is being submitted for review and approval.

The Workforce Escarosa Board of Directors approved the budget on August 16, 2012, and is forwarding for review and approval by our chief elected officials.

If approved the attached certification is required prior to submission to Workforce Florida, Inc., and must be submitted within two (2) weeks of approval by the chief elected officials.

Please let me know if you have questions or need additional information.

Sincerely,

Susan Nelms
Executive Director

Attachment

Regional Workforce Board
9111 Sturdevant Street
Pensacola, FL 32514
Phone: (850) 473-0939
Fax: (850) 473-0935

Pensacola Center
3670-A North "L" Street
Pensacola, FL 32505-5217
Phone: (850) 607-8700
Fax: (850) 607-8849

Milton Center
5725 Highway 90
Milton, FL 32583
Phone: (850) 983-5325
Fax: (850) 983-5330

Century Center
8120 N. Century Blvd.
Century, FL 32535
Phone: (850) 256-6259
Fax: (850) 256-6266

www.workforceescarosa.com

Jay Overman
Chairperson
Susan Nelms
Executive Director

workforceescarosa



Connecting businesses and resources.

The Workforce Escarosa Budget for Fiscal Year 2012-2013 (July 1, 2012 – June 30, 2013) has been reviewed and approved as attested by placement of our signatures and authorization below.

Workforce Escarosa, Inc.

Workforce Escarosa, Inc.

Board Chair: Jay Overman

Executive Director: Susan Nelms

ATTEST: Ernie Lee Magaha
Clerk of the Circuit Court

BOARD OF COUNTY COMMISSIONERS
ESCAMBIA COUNTY, FLORIDA

BY: _____
Deputy Clerk

BY: _____
Wilson B. Robertson, Chairman

ATTEST: Mary M. Johnson

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: _____
Clerk

By: _____
Jim Williamson

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WORKFORCES ESCAROSA, INC.
FY 2012-2013 BUDGET

	FY 2012-2013							FY 2011-2012	VARIANCE
	ADMIN	UNIVERSAL SERVICES	SHARED STAFF FACILITIES	INDIRECT PROGRAM STAFF	DIRECT COSTS	JOINT MANAGED PROGRAMS	TOTAL BUDGET	EXPENDITURES	
Salaries	292,043	387,662	21,092	307,374	1,059,330	359	2,067,858	2,088,761	(20,903)
Fringe Benefits	75,277	127,834	6,583	100,207	361,481	112	671,494	671,869	(375)
Retirement	14,888	19,763	1,075	15,670	54,006	18	105,420	88,119	17,301
Temporary Services/OPS	0	165,867	0	0	76,378	0	242,245	242,518	(273)
DEO Salaries & Benefits	0	0	0	0	0	0	0	0	0
Advertising	2,500	1,500	0	0	1,000	0	5,000	3,050	1,950
Audit/Tax Return	27,000	0	0	0	0	0	27,000	33,215	(6,215)
Bank Service Charges	3,000	0	0	0	0	0	3,000	2,552	448
Cleaning Service	2,605	5,000	6,000	948	948	0	15,501	14,832	669
Communications	4,806	23,029	22,560	1,909	9,332	129	61,764	58,272	3,492
Consulting Services	4,080	0	0	0	0	0	4,080	1,350	2,730
Copier Costs	3,184	12,000	16,000	1,158	3,558	0	35,900	35,263	637
Equipment	1,378	55,649	8,019	1,887	16,049	14,068	97,050	91,018	6,032
Insurance	6,158	3,254	4,158	348	1,240	1	15,159	13,442	1,717
Legal	2,000	0	0	0	0	0	2,000	211	1,789
Materials & Supplies	5,516	19,501	6,167	3,756	18,857	16,213	70,010	56,255	13,755
Client Printed Materials	0	6,000	0	0	12,000	0	18,000	9,607	8,393
Postage	1,833	3,500	3,500	667	500	0	10,000	7,209	2,791
Publications	561	796	612	204	76	2	2,250	321	1,929
Rent	34,874	182,195	271,078	12,682	95,346	90	596,265	589,294	6,971
Utilities	8,684	8,000	8,000	3,158	3,158	0	31,000	26,723	4,277
Rent - Storage	0	0	0	0	0	0	0	0	0
Repairs & Maintenance	1,463	3,444	3,167	531	4,641	3	13,248	8,463	4,785
Repairs & Maintenance - Flood	42	31,183	447	15	305	8	32,000	4,225	27,775
Maintenance Contracts	3,752	16,349	6,680	91	8,232	46	35,150	26,661	8,489
Security Guards	0	55,250	0	0	0	0	55,250	45,506	9,744
Training	2,063	2,275	670	773	2,608	11	8,400	4,901	3,499
	21,137	11,093	1,451	12,199	24,006	9,125	79,011	65,648	13,363
Sponsorships	0	2,000	0	0	7,000	0	9,000	7,500	1,500
Outreach	0	3,000	0	0	0	2,500	5,500	7,119	(1,619)
Memberships	5,000	5,000	0	0	0	0	10,000	8,343	1,657
									0
Total	523,843	1,151,143	387,260	463,576	1,760,050	42,684	4,328,555	4,212,247	116,308
Service Contract					1,637,709	0	1,637,709	1,211,807	425,902
Printing & Books					2,478,828	39,120	2,517,948	1,056,271	1,461,677
Support Services					340,471	0	340,471	262,190	78,281
TA Incentives					4,000	0	4,000	300	3,700
On-the-Job Training					25,000		25,000	13,482	11,518
									0
Total	0	0	0	0	4,486,008	39,120	4,525,128	2,544,050	1,981,078
									0
Total Budget	523,843	1,151,143	387,260	463,576	6,246,058	81,804	8,853,683	6,756,297	2,097,386

Total Individual Program Budgets
Variance - See Note

9,005,699
152,016

Note:

Administrative costs are allocated based on direct costs. Therefore, the individual program's portion of the administrative costs can vary significantly depending on amounts spent on direct client support. Because these amounts are difficult to project, the administrative costs in the individual program budget is based on 8% of total budget. This allows an administrative budget large enough to cover the entire amount of the direct client support dollars being spent. The administrative budget presented above is for the actual budget by line item.

WORKFORCE ESCAROSA, INC.

BUDGET

FY 2012-2013

NOTES:

ADMINISTRATIVE COSTS:

Includes administrative and accounting cost pools.

UNIVERSAL SERVICES:

Includes resource rooms, universal services orientation rooms, and reception area, including IT costs and staff to deliver universal services and reception area.

SHARED STAFF FACILITIES:

Facility costs, including IT, for direct charge staff.

INDIRECT STAFF COSTS:

Includes costs of monitoring, MIS reporting, indirect program staff - allocated through cost pools.

DIRECT COSTS:

Costs charged directly to programs.

JOINT MANAGED PROGRAMS:

Wagner Peyser, the Veterans Programs, Trade Adjustment Assistance Program and the Extended Unemployment Compensation Program are considered joint managed programs with DEO. The services under these programs must be delivered by state merit staff but Escasrosa is responsible for budgeting the funds. The funds budgeted for DEO staff (in the career centers) is retained at the state to pay salaries and benefits. All other costs for the DEO staff is paid by Escarosa.

WORKFORCE ESCAROSA, INC.
FISCAL YEAR 2012-2013

AVAILABLE FUNDS

	Allocations FY 2012-2013	Carryovers from FY 2011-2012	Transfers FY 2012-2013	Available Funds FY 2012-2013	DEO Staff Salaries & Benefits Held at State	Available Funds FY 2012-2013
WIA ADULT	1,222,146	963,807	352,937	2,538,890		2,538,890
WIA DISLOCATED WORKERS	1,176,455	967,052	(352,937)	1,790,570		1,790,570
WIA YOUTH	1,631,426	299,998		1,931,424		1,931,424
FSET	100,000			100,000		100,000
DISABILITY NAVIGATOR	21,376			21,376		21,376
UC SERVICES	71,991			71,991		71,991
WELFARE TRANSITION PROGRAM	1,657,310	160,346		1,817,656		1,817,656
MILITARY FAMILY EMPLOYMENT PROGRAM	81,709			81,709		81,709
TOTAL	5,962,413	2,391,203	0	8,353,616	0	8,353,616
JOINT MANAGED PROGRAMS:						
WAGNER PEYSER	713,773	77,272		791,045	470,767	320,278
EXTENDED UC PROGRAM		88,759		88,759	36,459	52,300
VETERANS PROGRAMS - DVOP	311,826			311,826	175,965	135,861
VETERANS PROGRAMS - LVER	223,486			223,486	122,861	100,625
VETERANS PROGRAMS - TAP	11,525			11,525	10,525	1,000
TRADE ADJUSTMENT ASSISTANCE	44,824			44,824	2,805	42,019
TOTAL	1,305,434	166,031	0	1,471,465	819,382	652,083
TOTAL	7,267,847	2,557,234	0	9,825,081	819,382	9,005,699

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BCC: 09/05/12

To: Santa Rosa County Board of County Commissioners

From: Shannon Ogletree, Interim Director

Re: Recommendations associated with **Project Phoenix**.

Date: September 10, 2012

DISCUSSION

1. That the Board of County Commissioners discuss/approve the attached resolution for the State's Qualified Target Industry (QTI) Tax Refund Program.

BACKGROUND

Santa Rosa Economic Development Office is working with a company referred to as **Project Phoenix** who is interested in expanding in Santa Rosa County. The company would bring over a 3 year period, approximately 26 jobs with an average wage rate in excess of 150% of the County's average wage rate. The company headquarters is located in the Northeast and the decision to expand is based upon incentives and workforce.

Santa Rosa County is on the shortlist and we need to secure all the necessary resolutions and supports to be able to have the State approve the various incentives we have requested for this project.

Effective November 1, 2001 an updated listing of qualified target industries was developed by the State of Florida. The Qualified Target Industry Tax Refund program states, if a new business serves multi-state or international trade, and can show they fit the criteria as a target industry there is a tax refund granted to the businesses by the State of Florida. Project Phoenix classifies as a manufacturing industry and, therefore, can qualify.

Attached is the resolution as required by the State indicating the company is qualified per statutes, supported by Santa Rosa County. It also states the County will provide a match for the QTI Refund in the amount of \$78,000 in terms of the Ad Valorem Tax Rebate.

BUDGETARY IMPACT

\$78,000 (Ad Valorem Tax Rebate)

LEGAL CONSIDERATION

The County Attorney has reviewed

PERSONNEL

Santa Rosa EDO will complete and submit the QTI application along with the prospect to the State with attached resolution

IMPLEMENTATION

Santa Rosa EDO will take the lead to ensure coordination between the various departments and agencies.

RESOLUTION NO. _____

A RESOLUTION BY THE GOVERNING BOARD OF SANTA ROSA COUNTY, FLORIDA, RECOMMENDING THAT PROJECT PHOENIX, BE APPROVED AS A QUALIFIED APPLICANT FOR QUALIFIED TARGET INDUSTRY (QTI) PROGRAM PURSUANT TO S.288.106, FLORIDA STATUTES; PROVIDING FOR LOCAL FINANCIAL SUPPORT IN THE FORM OF AD VALOREM TAX ABATEMENT; PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA, as follows:

WHEREAS, the business under consideration is a manufacturing company, specifically **Project Phoenix**; and

WHEREAS, **Project Phoenix** is a manufacturing facility that will expand its operations in Pace, Florida; and

WHEREAS, **Project Phoenix** is currently an established company that will hire up to 26 additional employees to fill positions; and

WHEREAS, **Project Phoenix** will pay an average annual wage of \$45,789+; and has been identified as a Target Industry Business pursuant to Section 288.106, Florida Statutes; and

WHEREAS, **Project Phoenix** has been identified as a Target Industry Business; and

WHEREAS, The Board of County Commissioners of Santa Rosa County ; hereby acknowledges that local financial support of 20% of the total tax refund is required under the provisions of s.288.106, Florida Statutes, governing the State's Qualified Target Industry Tax Refund Program;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF SANTA ROSA COUNTY FLORIDA, that the Board hereby recommends **Project Phoenix, be approved as a Qualified Target Industry Program pursuant to S.288.106, Florida Statutes.**

BE IT FURTHER RESOLVED that the necessary local financial support for the Qualified Target Industry Tax Refund Program exists in the amount of \$78,000, which equals 20% of the total tax refund requested, and will be provided in the form of ad valorem tax abatement granted to **Project Phoenix** pursuant to s.196.1995, Florida Statutes.

BE IT FURTHER RESOLVED, that the Board of County Commissioners of **Santa Rosa County** has determined the basis of this project's average private sector wage commitment calculation shall be **150%** of Santa Rosa County's average annual wage.

This resolution shall take effect immediately upon its adoption.

DULY ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA, this _____ day of September, 2012.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

ATTEST:

Chairman

Clerk

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Hunter Walker

From: Sheila Harris
Sent: Friday, August 31, 2012 9:29 AM
To: Hunter Walker
Cc: Angie Jones; Merry Beth Andrews; Team Santa Rosa - Shannon Ogletree; Michael Schmidt
Subject: Agenda Item - Gulf Cable Rail Spur Grant
Attachments: Road Fund Memo - ProjectID-08-00155.doc; Santa Rosa County Assignment Agreement..pdf
Hunter,

Please see email below, attached memo and assignment agreement transferring the transportation grant from DEO to DOT. This grant funds the construction of a rail spur to service Gulf Cable's upcoming business expansion. Once Gulf Cable has pulled construction permits and begins "vertical" construction of their new facility, engineering will proceed with bids for the rail project.

If you have any questions, please contact Shannon Ogletree or myself.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

From: Pugh, Billie Joyce [mailto:Joyce.Pugh@deo.myflorida.com]
Sent: Thursday, May 17, 2012 11:12 AM
To: Sheila Harris
Cc: Blischke, Karl; Greenwood, Vera; asimmons@sbccpa.com; bsnell@sbccpa.com; Dennard, Michelle; Raffington, Jasmin
Subject: RE: Ms. Harris, please read attached memo on the state's Road Fund Program. Thank you, Joyce Pugh DEO/DSBD

Good morning, Ms. Harris.

As we discussed yesterday, management of the "Road Fund" program is being transferred from the Department of Economic Opportunity (DEO) to the Department of Transportation (DOT), effective July 1, 2012. To ensure a smooth transition, DEO's Division of Strategic Business Development (DSBD) and its claims agent, Sharpton Brunson & Company, have been slowly closing out our activities

associated with the program, including a June 1, 2012, deadline for receipt of project invoices that we can pay by June 15, 2012. This will ensure that DEO and DOT finance staff have a firm grip on unexpended program funds that will need to be transferred.

Additionally, we are winding down DEO/DSBD's programmatic decisions on "Road Fund" projects. In that vein, DSBD staff has decided to prepare the documentation related to extensions of activities within your current agreement, OT10-019, (which expires May 1, 2014) and submit the packet for ultimate review and a decision by DOT.

DSBD staff feels this is appropriate since there are only 6 weeks left before the program transfer occurs on July 1. The drafting, review, approval, and execution of an amendment to your existing "Road Fund" agreement may occur close to that date.

Jasmin Raffington, DOT's senior policy advisor who will be in charge of administering the "Road Fund" program, has been copied on this email. Ms. Raffington and her staff will be meeting with DSBD staff in the coming weeks to be briefed on all active "Road Fund" projects, so they can become familiar with them.

Please do not hesitate to call me if you have any questions or comments.

Sincerely,

Joyce Pugh

Chief Analyst for Compliance
Division of Strategic Business Development
Department of Economic Opportunity

9/4/2012

Joyce.Pugh@deo.myflorida.com

(850) 717-8976

From: Sheila Harris [sheilah@santarosa.fl.gov]

Sent: Wednesday, May 16, 2012 1:31 PM

To: Pugh, Billie Joyce

Subject: RE: Ms. Harris, please read attached memo on the state's Road Fund Program. Thank you, Joyce Pugh DEO/DSBD

Hi Joyce,

I recieved your voice mail. Attached is the request submitted in April. Although the final termination date is currently 05/01/2014; there are other contract deadlines such as commencement of vertical construction of the EDTF business and commencement of the transportation project (rail spur) that we are most concerned with. The current deadline is 05/03/2012, which has recently passed. Without another approved modification, we are technically in violation of the contract language.

On May 8, 2012, Barbara Snell with Sharpton, Brunson & co wrote "The EDTF contract modification request has been referred to Vera Greenwood at the Division of Strategic Business Development. She can be reached at 850/717-8968".

Call me after you've reviewed the attached documents. I will be in the office until 4:30 pm cst.

Sheila Harris

From: Pugh, Billie Joyce [mailto:Joyce.Pugh@deo.myflorida.com]

Sent: Tuesday, May 15, 2012 1:12 PM

To: Sheila Harris

Subject: Ms. Harris, please read attached memo on the state's Road Fund Program. Thank you, Joyce Pugh DEO/DSBD

Joyce Pugh
 Chief Analyst for Compliance
 Division of Strategic Business Development
 Department of Economic Opportunity
Joyce.Pugh@deo.myflorida.com

(850) 717-8976

Florida has a very broad public records law. Under Florida law, both the content of emails and email addresses are public records. If you do not want the content of your email or your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in person.

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

9/4/2012

MEMORANDUM

To: Ms. Sheila Harris,
E-mail: sheilah@santarosa.fl.gov

From: Karl Blischke, Chief Analyst for Policy and Incentives/Contract Manager

Date: May 15, 2012

Project ID: 08-00155

NOTIFICATION OF CHANGES

This memorandum provides notice that, effective July 1, 2012, administration and management of the Transportation Economic Development ("Road Fund") Program is transferred from the Florida Department of Economic Opportunity (DEO) to the Florida Department of Transportation (FDOT), pursuant to Chapter 2012-128, Laws of Florida (Senate Bill 1998, enrolled). All current Road Fund agreements, pending agreements, project files, unexpended balances, and budget authority will be transferred from DEO to FDOT.

In order to make the transfer as seamless as possible, the deadline for submitting outstanding invoices to Sharpton, Brunson & Company is **June 1, 2012**. **Only invoices that are properly documented and reflect eligible project work that has been completed will be processed.**

We at DEO's Division of Strategic Business Development (DSBD) look forward to working with you to help transition your project to FDOT.

If you have any questions related to current invoices and project activities, please contact Joyce Pugh, DSBD's Chief Analyst for Compliance, at (850) 717-8976, or by email at Joyce.Pugh@deo.myflorida.com.

If you have questions for FDOT, please contact:

Jasmin Raffington
Senior Policy Advisor, State Transportation Development
Florida Department of Transportation
605 Suwannee Street, MS 57
Tallahassee, FL 32399
(850) 414-5266
jasmin.raffington@dot.state.fl.us

Division of Strategic Business Development

The Capitol, Suite 1902 400 S. Monroe Street Tallahassee, Florida 32399-4120
850.717.8960 TTY/TDD 1-800-955-8771 Voice 1-800-955-8770 FloridaJobs.org

No support documentation for this agenda item.

September 10, 2012

ADMINISTRATIVE COMMITTEE

1. Presentation by Property Appraiser on estimated impacts of ballot amendments to Santa Rosa County revenue.
2. Discussion of clarification of Navarre Beach Pier lease regarding Pier and ancillary operations.
3. Discussion of Santa Rosa County Restore Council.
4. Discussion of request by Milton Aviation Partners to clear space for temporary parking of aircraft until permanent parking is available.
5. Discussion of reinstatement of Hazard Mitigation Grant Program (HMGP) contract with Florida Division of Emergency Management for Ramblewood Drive drainage project.
6. Discussion of agreement with CVS Pharmacy to provide flu shots at the October 18, 2012 employee health fair at no cost to Santa Rosa County.
7. Discussion of Resolution supporting Fifth Amendment to the Agreement and Declaration of Trust of the Florida Association of Counties Trust (FACT) proposing the elimination of the statutory audit as an unnecessary expense that duplicates the GASB/GAAP audit.
8. Discussion of settlement agreement of automobile accident litigation with Martha and Thomas Norris in the amount of \$25,000 as recommended by County Attorney.
9. Discussion of Agreement with the West Florida Regional Planning Council for annual Small Quantity Hazardous Waste Generator Assessment and Notification program for FY12/13.
10. Public Hearing items scheduled for 9:30 a.m. Thursday, September 13, 2013:

An ordinance relating to Santa Rosa County; amending ordinance 2012-20 establishing boating restrictions/regulations for Indian Bayou.

An ordinance relating to Santa Rosa County; establishing boating restrictions/ regulations for Archie Glover boat ramp.

No support documentation for this agenda item.

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Hunter Walker

From: Hunter Walker
Sent: Wednesday, August 29, 2012 8:55 AM
To: Board of County Commissioners
Cc: Angie Jones; Roger Blaylock; 'Dorothy Slye'
Subject: FW: SRC PIO- Tropical Storm Isaac Update #5

Board,

I had received this from Dorothy yesterday as well. The Pier closure Tuesday was included in all the Monday information and I email Dorothy Monday afternoon, copying Roger and Angie. This was the first activation for hurricane/tropical storm threat since the Comprehensive Emergency Management Plan was amended following Ivan and Dennis with the evacuation zones and the use of the term "mandatory" evacuation instead of simply evacuation. Staff needs to think that through and make sure our CEMP implementation and the actions we take are consistent without being pointy headed/pin headed and that mixed signals are not being sent by an evacuation and a County facility (the Pier) is open. We need to think that through and work with Dorothy on a plan/procedure for handling such emergencies in the future. To me there is a difference in that it is not the County's Tom Thumb or the County's Pagoda, it is the County's Pier.

The action taken Tuesday at the Pier was in consultation with County Attorney in determining that discussion and action by Board at December 2011 meeting regarding Pier hours and closure and that when the Pier was closed the ancillary operation was closed. The Board does needs to clarify the relationship with the Pier and the Operator, which is governed by the lease. Are they separate operations? Are they one operation and if so who decides what? Are they a hybrid? I will ensure that it is on the next meeting agenda, it needs resolution.

My intent has not been to hurt Dorothy or her operation, we are in an obvious symbiotic relationship. That has to be balanced with Board responsibility for county facilities and action taken by me were in consultation with County Attorney regarding the lease regarding Pier closure and the Sheriff regarding public safety. Law enforcement was reporting sustained winds of 25-30 mph with gusts into the mid to high 40's at that time. It is always a balance.

As noted previously, this will be included on next meeting agenda. Call with questions or concerns.
 Hunter

From: Commissioner Lynchard
Sent: Tuesday, August 28, 2012 7:44 PM
To: Hunter Walker
Subject: Fwd: SRC PIO- Tropical Storm Isaac Update #5

FYI

Lane Lynchard
 Sent from my iPad

Begin forwarded message:

From: "Dorothy Slye" <dslve@bellsouth.net>
To: "Commissioner Cole" <Commcole@santarosa.fl.gov>, "Commissioner Williamson" <commwilliamson@santarosa.fl.gov>, "Commissioner Salter" <commsalt@santarosa.fl.gov>, "Commissioner Jim Melvin" <CommMelvin@santarosa.fl.gov>, "Commissioner Lynchard"

9/6/2012

<commlynchard@santarosa.fl.gov>

Subject: Fwd: SRC PIO- Tropical Storm Isaac Update #5

Good afternoon all:

I have attached my lease for the concessions on the Navarre Pier. As you can see it is a lease. After the county closed my business today I am wondering what time you are going to close the Tom Thumb and any other business that is open on Navarre Beach. I have also attached pictures of the folks that were still on the beach when I left to go back to my home. To my knowledge the police were not stopping folks from coming on the island nor were they ask to leave the beach parking lot. They were just asked to leave my business.

I am also sending Joy's update from 11:49 today. As you will note on the update it makes no mention of the pier being closed on Tuesday however it does mention Wednesday. I have not received any communication from the county concerning the hours of operation for the pier. I did however know that we were under a mandatory evacuation which was not being enforced. The county park gates were open until 5:00 pm on Tuesday allowing both cars and pedestrian traffic.

It is amazing that after Mrs. Kemp contacted Commissioner Melvin that again one commissioner can harrass a county employee then a decision is made without even a phone call to me to determine what was going on. After I received Joy's update I made the decision to open the pier to pedestrian traffic for 2 hours especially since a county directive stated that the pier was only closed on Wednesday. The pier was open to pedestrian traffic from 2-4. During that time the county made \$321.00. Before opening the gates I went out on the pier to make sure that there were no safety hazards as any manager would do.

During the last 6 weeks we have had storms on the island. We did not close the pier during those storms in fact we let the fishermen continue to fish as long as there was no lighting. I made the decision, not the county, that if lightning was present then the fishermen and pedestrian traffic needed to leave.

After the police arrived at the pier I received a call from Roger Blalock (thank you Roger since you actually know how to communicate with me) to tell me that the pier needed to stay closed until the tropical storm warning was lifted in the morning but the notice sent out from Joy states that the pier will be closed all day Wednesday. What is correct?

9/6/2012

**STATE OF FLORIDA
COUNTY OF SANTA ROSA**

**LEASE AGREEMENT FOR OPERATION AND MANAGEMENT
OF NAVARRE BEACH GULF PIER AND CONCESSION**

THIS LEASE AGREEMENT FOR OPERATION AND MANAGEMENT OF NAVARRE BEACH GULF PIER AND CONCESSION, hereinafter called the "lease", is effective as of June 24, 2010 ("Effective Date"), between **SANTA ROSA COUNTY**, whose address is 6495 Caroline Street, Milton, Florida 32570, (hereinafter the "County") and **THE PIER, INC.**, whose business address is 1804 Prado Street, Navarre, Florida 32566 (hereinafter the "Lessee").

SECTION I - PREMISES

County hereby enters into this agreement for the lease of the Pier store and management of the Navarre Beach Gulf Pier and other amenities on the following property located on Santa Rosa Island, Santa Rosa County, Florida, to-wit the "Premises" whose physical address is 8579 Gulf Boulevard, Navarre Beach, Florida 32566:

See attached Exhibit "A"

SECTION II - TERM OF LEASE

Subject to the provisions set forth in paragraph B of this Section, this lease shall extend for a period of three (3) years beginning with the Effective Date. This lease may be extended upon the agreement of both parties for an additional one (1) year term. All terms, provisions and conditions of any renewed lease, other than the term of years shall be subject to negotiation and change.

SECTION III - USE OF PROPERTY

- A. The above described property is made available to Lessee through this lease to: 1) lease the pier store building to allow for the sale of food, snacks, bait, beverages, souvenirs and gifts, sundries, T-shirts, and appropriate fishing equipment, and 2) provide management of the Navarre Beach Gulf Pier and Premises, In so providing, Lessee agrees, at a minimum, to meet the following objectives of the County:
1. Management of the Navarre Beach Gulf Pier:
 - a. To provide onsite management and maintenance of the Navarre Beach Gulf Pier and to insure that all services are provided in a professional and courteous manner;
 - b. To insure that all possible measures are taken to safeguard the health and well being of patrons of the pier and concession;
 - c. To insure adherence to all applicable regulatory requirements.
 2. Lease and operation of a pier store:

- a. To provide a quality bait, tackle, and rental equipment concession available to the public during all pier operating hours;
 - b. To provide and maintain a quality food concession;
 - c. To provide and maintain clean, quality public restrooms.
3. Onsite management of the Premises, pier and concession facilities so as to:
 - a. Enhance the public's use of the pier by providing amenities such as bait, tackle, rental equipment, food and beverage and other miscellaneous items;
 - b. Provide a high level of supervision, safety and maintenance of the pier which will ensure that the pier can be enjoyed equally and safely by all members of the public;
 - c. Provide for quality family-oriented use of the pier as a multi-recreational facility.
 4. Miscellaneous:
 - a. Lessee will pay utility cost for the concession/pier store. Because there is not a separate power meter it is agreed that Lessee will pay Santa Rosa County \$250.00 per month for utilities.
 - b. Lessee will provide daily trash collection around and from the concession/pier store, the pier and the pier parking lot to be disposed of in the Lessee's dumpster.
 - c. Lessee will be responsible for the cleanliness and safety on the pier and concession/pier store.
 - d. Lessee will be responsible for the patrons to adhere to all pier rules established by Santa Rosa County.
 - e. Lessee will be responsible for hosing the pier daily or as needed.
- B. The Lessee further agrees to comply with the following permits:
1. State of Florida Sovereignty Submerged Land Lease (No. 570001181) covering the Premises (attached hereto as Exhibit "B");

SECTION IV – PIER ADMISSION FEES

Lessee hereby agrees to collect pier admission fees and to pay to the County all sale receipts for entry to the Navarre Beach Gulf Pier. Admission fees shall be as set by County. Lessee may recommend admission fee amounts to the County. These fees are not deemed rental but are revenue of the County collected for County by Lessee.

SECTION V - INSURANCE AND INDEMNITY

All personal property which may be on the Premises during the term of this lease shall be there at the sole risk of Lessee, or those claiming under Lessee, and County shall not be liable to Lessee, or any other persons for property in or upon the Premises. Furthermore, County shall not be liable to Lessee or to Lessee's employees, patrons, licensees, permittees, visitors, successors or assigns, for any damage to property or injury to person caused by the act of negligence of any other user of the facilities. Lessee accepts the Premises as wholly suitable for the purpose for which it is leased and agrees to hold County harmless from any claims based on the condition or suitability of the Premises.

Additionally, Lessee hereby agrees to defend, indemnify and save harmless County from any and all claims, demands, suits, judgments, costs, liabilities or expenses on account of any loss or injury occurring on the Premises, or on any adjoining public property utilized by Lessee for any special event or activity approved by the County, unless the claim is for injuries or damages caused by the negligence of the County.

Lessee shall purchase and maintain commercial general liability insurance endorsed to provide contractual liability with limits in the amount of not less than \$300,000 combined single limits. Santa Rosa County, its agents, and employees shall be listed as an additional insured under the commercial general liability.

Lessee shall purchase and maintain statutory worker's compensation coverage, including employer's liability, unless not required by law because Lessee employs no employees. All such coverages shall be written with insurance companies admitted to do business in Florida. Any policies written with non-admitted insurance companies shall be subject to specific approval by the County. Insurance certificates shall be provided to the County, and these certificates shall contain a thirty (30) day cancellation clause.

SECTION VI - COMPLIANCE WITH LAWS

Lessee agrees to comply with all laws, ordinances, rules, and regulations now in effect or, subject to Lessee's leasehold rights set forth in this lease, hereafter enacted by any governmental body having jurisdiction over the Premises, and Lessee shall not make or allow to be made any unlawful, improper or offensive use of the Premises and shall keep the Premises in a clean, attractive and safe condition. Lessee further agrees to exercise all reasonable safety measures in the operation of its businesses for the protection of the public.

SECTION VII - MAINTENANCE OF REQUIRED LICENSES

Lessee shall obtain all licenses required by all governmental authorities having jurisdiction over the Premises for the type of business operated by Lessee in the concession store, and shall maintain all required licenses during the term of this lease. Lessee shall obtain state pier fishing license

SECTION VIII - TAXES AND ASSESSMENTS

Lessee shall pay and discharge all future taxes, sales taxes, use taxes, assessments, duties, impositions and burdens assessed, charged or imposed upon the Premises. In addition, upon notice from County, Lessee agrees to assume County's defense and indemnify County for any claim related to all existing and future taxes, sales taxes, use taxes, assessments, duties, impositions, and burdens assessed, charged or imposed upon the Premises, whenever arising.

SECTION IX - COUNTY'S ACCESS

The County and its designated agents, shall at all reasonable times have access to the Premises for the purpose of inspecting and determining whether Lessee has complied with its obligations pursuant to this lease.

SECTION X - PROHIBITED USES

Lessee covenants and agrees not to use or occupy the Premises for any purpose other than herein specified, or permit the same or any part thereof to be used or occupied for any purpose or business other than herein specified, without the prior written consent of the County which approval shall not be unreasonably withheld.

SECTION XI - OPERATION AND CONDUCT OF BUSINESS

Lessee covenants and agrees as follows:

- A. To comply with all laws and regulations relating to the operation of any business, and to any property used in connection therewith, on the Premises and to operate said business in a first class manner consistent with the public purpose to be served by the County and in the best interest of the public.
- B. Not to knowingly permit or suffer any nuisance or illegal operations or course of conduct of any kind on the Premises.
- C. The County and Santa Rosa County shall have the right and County to audit all records, documents, and books pertaining to the concession and pier management operation at any time. Such audit will be conducted at locations and at a frequency determined by the County and/or the County and communicated to the Lessee. The Lessee agrees to provide any requested materials for the audit at the designated place within five (5) days after the County notice is received. In addition to the monthly sales report, the Lessee agrees to provide a profit and loss statement of the concession operation for each calendar year, or portion thereof, that this lease is in effect. The report will be submitted to the County within forty-five (45) days after the end of the calendar year. Books of original entry and source documents shall be retained for a period of not less than three (3) years. The retention period commences from the date of submission of the annual profit and loss statement required above.
- D. The Lessee must use a point-of-sale electronic cash machine and/or any other authorized electronic accounting control equipment permitted by the Santa Rosa County for the proper control of cash payments. Any and all costs related to the purchase, programming, installation and maintenance of this equipment shall be the sole responsibility of the Lessee. Cash register tapes must be maintained and made available upon demand during the entire term of the lease. Cash register receipts must be offered to each customer immediately after each transaction and sale. No exceptions may be made by the Lessee for these procedures without the written approval of the County.
- E. The Lessee agrees to cooperate with the County in conducting surveys, providing reports of visitor contacts and responding to County inquiries about public usage of the concession or facility services.

- F. The Lessee agrees the pier shall be open and adequately staffed seven (7) days per week, with appropriate hours to serve the general public. The concession facilities shall be open no later than 7:30 a.m. each day and shall close no earlier than 6:00 p.m. each day. Specific hours of operation shall be included in an annual Business and Operations Plan to be submitted within 45 days of execution of the lease and on each subsequent annual anniversary of the Effective Date of the lease. Seasonal scheduling changes may be proposed in the Business and Operations Plan for consideration based on customer demands. The hours of operation shall be subject to approval by the County, which approval shall not be unreasonably withheld.
- G. Periodic cold weather or rain shall not be considered as sufficient cause to cease business operations at the Navarre Beach Gulf Pier; however Lessee reserves the right to request closure during conditions unsuitable for its use including extended periods of inclement weather and/or dangerous and unsafe conditions. The County's approval of closure in such cases shall not be unreasonably withheld.
- H. The Lessee agrees that prices and fees charged for concession services will be consistent with those charged for similar services in the vicinity of the Navarre Beach Gulf Pier.
- I. There shall be no discriminating as to race, sex, color, creed, age or national origin in the operations referred to by this lease; and further, there shall be no discrimination regarding any use, service, maintenance, or operation of the Premises.

**SECTION XII - ENFORCEMENT OF LEASE; FORFEITURE;
BREACH; REMEDIES; NONWAIVER; ATTORNEY'S FEE**

- A. County may enforce the performance of this lease in any manner provided by law. The following actions or failures on the part of the Lessee shall constitute a breach under the terms of this lease ("Event of Breach"):
 - 1. If Lessee shall desert or vacate the Premises;
 - 2. If breach shall be made by the Lessee in the payment of fees as specified in this lease;
 - 3. If breach shall be made by Lessee in the performance of any of the terms or conditions of this lease that Lessee is to perform;
 - 4. If Lessee shall fail to comply with any of the statutes, ordinances, rules or regulations of any governmental body governing or regulating the Lessee's business;
 - 5. If Lessee shall file a petition in bankruptcy, or make an assignment for the benefit of creditors, or be adjudicated a bankrupt, or take advantage of any insolvency act.
- B. Upon the occurrence of an Event of Breach and if Lessee shall not have completely removed or cured the breach within thirty (30) days from the date of County's written notice to Lessee of breach and of County's intention to declare the lease rescinded, this lease shall come to an end as if the date established by notice of rescission were the date originally fixed herein for the expiration of the term of this lease without any

further notice from County to Lessee. Additional time to cure any breaches in the lease may be granted by the County for good cause, and such approval will not be unreasonably withheld. County or County's agent or attorney shall thereafter have the right, without further notice or demand to reenter and remove all persons and Lessee's property from the Premises without being deemed guilty of any trespassing.

- C. In the event any report or payment in full required under this lease is not submitted on or before the date specified, the Lessee will owe the County \$100 in late reporting fees. In the event full payment of all fees due shall not be made to the County within fifteen (15) days after the date on which such payment becomes due, there shall be a late charge payment of ten percent (10%) of the amount due.
- D. The failure of County in anyone or more instances to insist, on the strict performance of any of the terms or conditions of this lease, or to exercise any option set forth in this lease, shall not be construed as a future waiver, or a relinquishment of the provision or option, but it shall continue and remain in full force and effect. The receipt by County of fees, with knowledge of the breach of any term or condition hereof, shall not be deemed a waiver of the breach and no waiver by County of any provision hereof shall be deemed to have been made unless expressed in writing and signed by County.
- E. If the County retains attorneys, auditors or others to assist it in the collection of any sums due hereunder, which are not paid on the due date, or to enforce any of the provisions of this lease or to seek its termination, Lessee shall pay reasonable enforcement, collection, attorney's fees, auditor costs, or other costs incurred, whether or not suit is necessary. If a legal action is filed to collect any sums falling due hereunder, to enforce any provisions hereof or to terminate this lease, Lessee shall pay all costs, expenses and charges incurred in said proceedings, including costs incurred for any appeals.
- F. It is expressly agreed and understood that this Section is a material part of this lease and that the County entered into this lease and agreed to the terms and conditions set forth herein, in reliance on its rights set forth in this Section.

SECTION XIII - INDEPENDENT CONTRACTOR

It is acknowledged that at all times the Lessee is performing as an independent Contractor and not as an employee, representative or agent of the County and that neither the Lessee nor its employees are entitled to accrue any benefits of County employment, including retirement benefits and any other rights or privileges connected with employment in the Santa Rosa County Civil Service.

It is understood and agreed that Lessee's right to operate the pier and concession shall continue only so long as the pier and concession operations comply with and are in accordance with the terms and conditions of this lease.

SECTION XIV - END OF TERM

Upon the expiration or sooner termination of this lease, Lessee shall be allowed a period of fifteen (15) days in which to remove all personal property, and Lessee shall leave all improvements in as good a state and condition as reasonable use and wear will permit.

SECTION XV - PARAGRAPH HEADINGS

The paragraph headings in this lease are intended for convenience only and shall not be taken into consideration in construction or interpretation of the lease or any of its provisions.

SECTION XVI - ENTIRE LEASE

Except as provided below, this instrument constitutes the entire lease between County and Lessee on the subject of this lease, and, except as provided for herein, all prior or contemporaneous oral or written agreements or representations of any nature with reference to the subject matter of this lease are canceled and superseded by the provisions of this lease.

SECTION XVII - WAIVER

Failure on the part of County to complain of any action or nonaction on the part of Lessee, no matter how long it may continue shall never be deemed to be a waiver by the County of any of its rights under this lease. Further, the County and the Lessee covenant and agree that should the County at any time waive any provisions of this lease as to any action by Lessee requiring County's consent or approval, the County shall not be deemed to have waived or render unnecessary County's consent or approval as to any subsequent similar act by Lessee.

SECTION XVIII - NONASSIGNABILITY

No whole or partial assignment or subleasing of this lease, or of any duty or obligation of performance arising hereunder, shall be made by Lessee without the prior written consent of the County.

SECTION XIX - MODIFICATIONS IN WRITING

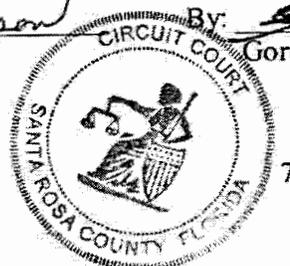
No modifications or amendments to this lease will be permitted without prior approval from the County and its legal counsel. Any and all modifications or amendments must be in writing and executed by both parties.

IN WITNESS WHEREOF the undersigned have signed their names and set their seals
this 25th day of June, 2010.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

ATTEST:

Mary M Johnson
Clerk of Court



LESSEE: THE PIER, INC.

WITNESSES:

Merry Andrews
Merry Andrews

By: Dorothy Slye
Dorothy Slye, President

Merry Andrews
Merry Andrews

By: Everett Ratliff
Everett Ratliff, Vice President

STATE OF FLORIDA
COUNTY OF SANTA ROSA

BEFORE ME, the undersigned authority, personally appeared Dorothy Slye, as President for The Pier, Inc., and who is personally known to me or who has produced _____ as identification and who acknowledged before me that the foregoing instrument was executed for the purposes therein expressed.

SWORN TO AND SUBSCRIBED this 24th day of June, 2010.



Merry Andrews
Notary Public
My Commission Expires: March 8 2013
Commission No.: DD848078

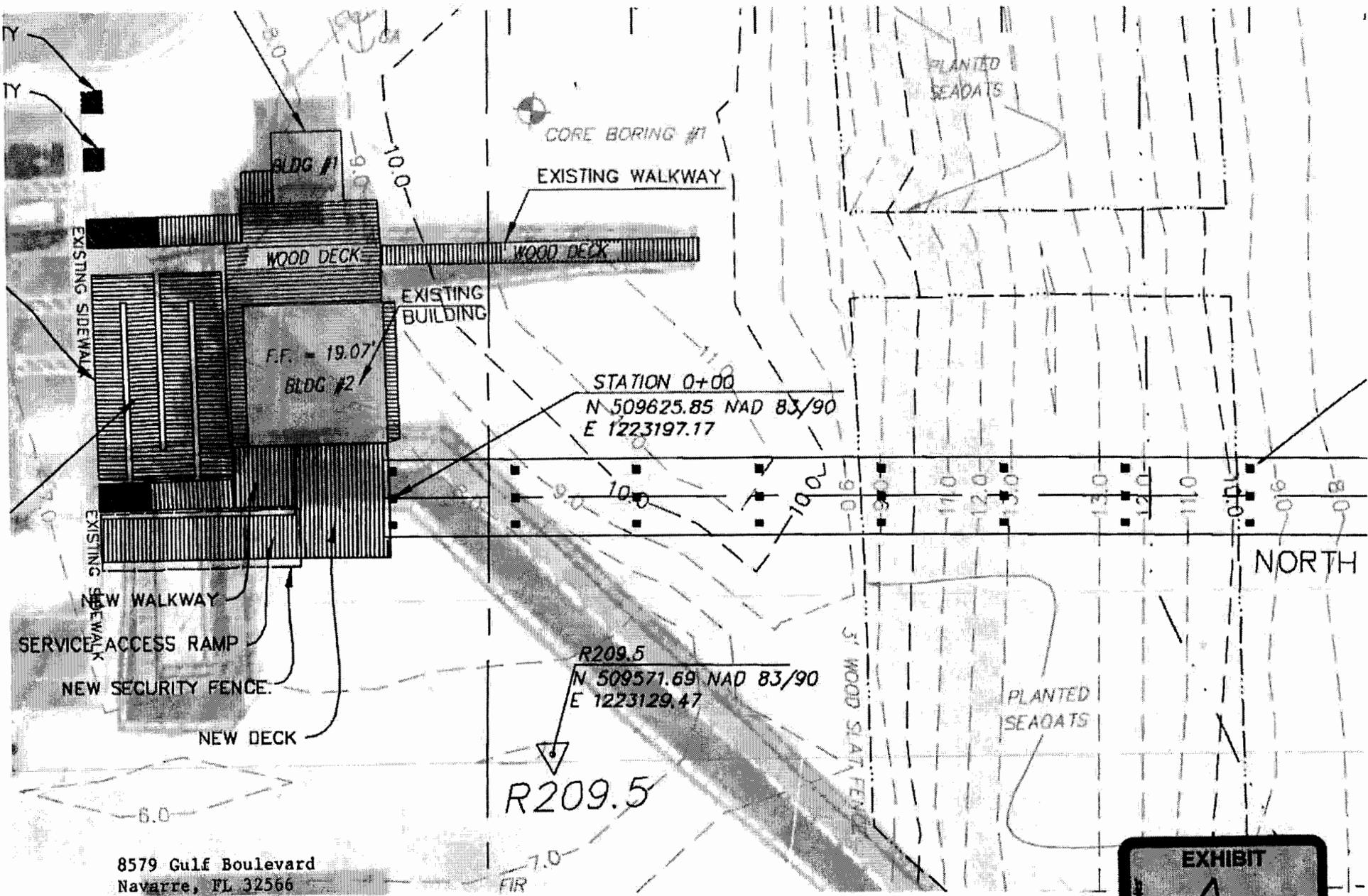
STATE OF FLORIDA
COUNTY OF SANTA ROSA

BEFORE ME, the undersigned authority, personally appeared Everett Ratliff, as Vice President for The Pier, Inc., and who is personally known to me or who has produced _____ as identification and who acknowledged before me that the foregoing instrument was executed for the purposes therein expressed.

SWORN TO AND SUBSCRIBED this 24th day of June, 2010.



Merry Andrews
Notary Public
My Commission Expires: March 8 2013
Commission No.: DD848078



8579 Gulf Boulevard
 Navarre, FL 32566

EXHIBIT
 A

RESOLUTION NO. 2012- ____.

A RESOLUTION OF BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA RELATING TO THE RESOURCES AND ECOSYSTEMS SUSTAINABILITY, TOURIST OPPORTUNITIES, AND REVIVED ECONOMICS OF THE GULF COAST STATES ACT OF 2012 (THE "RESTORE ACT"); ESTABLISHING SANTA ROSA COUNTY'S LOCAL RESTORE COUNCIL; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Santa Rosa County was substantially impacted by the Deepwater Horizon Oil Spill which occurred in the Gulf of Mexico on or about April 20, 2010; and

WHEREAS, Santa Rosa County experienced severe damage from said oil spill resulting in property loss, economic hardship, and threats to public health and safety, natural resources and the local economy; and

WHEREAS, the United States Congress approved, and the President signed into law, the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economics of the Gulf Coast States Act of 2012 (the "RESTORE Act") which established potential funding sources for various purposes which will enhance and benefit Santa Rosa County and the Gulf Coast area; and

WHEREAS, Santa Rosa County has determined that it is in its best interest to establish the Santa Rosa County Restore Council ("the Council"), the purpose of which shall be to, among other objectives as set forth by the Board of County Commissioners:

1. Review potential projects and expenditures under the RESTORE Act, and solicit public input regarding such projects and expenditures;
2. Develop a multi-year implementation plan (the "Plan") to implement and carry out the purposes and intent of the RESTORE Act, and solicit public input to assist in the development of the Plan;
3. Submit the Plan to the Santa Rosa County Board of County Commissioners for approval, and update the Plan no less than annually;
4. Work or consult with with any firm, coalition, or consultant as directed by the Santa Rosa County Board of County Commissioners to carry out the purposes of the Council.

NOW, THEREFORE, BE IT RESOLVED that the Santa Rosa Board of County Commissioners hereby establishes the Santa Rosa County Restore Council ("the Council") to be comprised of eleven (11) members as follows:

1. Each County Commissioner shall nominate one member who shall reside in the nominating Commissioner's district. Each nominated member must be approved by the Board of County Commissioners;
2. The City Council of the City of Milton shall nominate one member. The nomination must be approved by the Board of County Commissioners;
3. The Town Council of the Town of Jay shall nominate one member. The nomination must be approved by the Board of County Commissioners;
4. The City Council of Gulf Breeze shall nominate one member. The nomination must be approved by the Board of County Commissioners;
5. The Navarre Beach Area Chamber of Commerce shall nominate one member. The nomination must be approved by the Board of County Commissioners;

6. The Chairman and the Restore Representative of the Board of County Commissioners.
7. Any member of the Council may be removed upon the motion of a County Commissioner, upon majority vote of the Board of County Commissioners;
8. All members, with the exception of the BOCC members, must be shown by the nominating commissioner or body, to have experience or expertise in one or more of the following areas: the environment, coastal resources, business development, tourism, or economic development;
9. One of the County Commissioner members of the Council, selected at the discretion of the Chairman of the Board of County Commissioners, shall serve as chairman of the Council; and,
10. All appointments to the Council shall be for a term of two years, with the exception of the County Commissioner members, who shall serve one year terms.

The Council shall meet within one month after the Board of County Commissioners approves the members outlined in Paragraph 1, above. The Council shall establish its own meeting schedule.

PASSED AND ADOPTED this ____ day of August, 2012, by a vote of ____ yeas, ____ nays, and ____ absent, of the Board of County Commissioner of Santa Rosa County, Florida.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

BY _____
Chairman

ATTEST:

Mary M. Johnson, Clerk of Courts

RECEIVED

AUG 13 2012

BOCC
Admin
Atty



August 10, 2012

Santa Rosa County
Board of County Commissioners
6495 Carolina Street
Milton, FL 32570

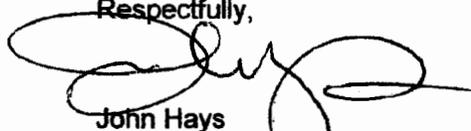
Honorable County Commissioners,

The Navarre Beach Area Chamber of Commerce Board of Directors is grateful to the Board of County Commissioners for allowing it the opportunity to participate on the Restore Act Council. By your action you have helped insure that Navarre is well represented on all matters related to the Restore Act. As such, The Navarre Beach Area Chamber of Commerce Executive Committee recommend the Chamber President/CEO, Kelley Fuller, be the Chamber representative on the Restore Act Council.

We believe the President/CEO position is best suited for the council. One of the many attributes of the President/CEO position is that it requires constant awareness of the pulse of the Navarre businesses and the community as a whole. Also, whereas, the Board of Directors are voluntary and rotate the President/CEO position is static and is therefore best able to provide the continuity needed for the duration of this effort. Mrs. Fuller has already attended several preparatory meetings and stands ready to continue to be an asset to the Chamber, its Board of Directors and the Navarre Community at large.

Thank you for your continued support of the Navarre Beach Area Chamber of Commerce and our members.

Respectfully,



John Hays
Chairman of the Board

8543 Navarre Parkway • Navarre, Florida 32566 • 850.939.3267

www.navarrechamber.com



RECEIVED SEP 04 2012

BOCC
HW
AJ
RB

4

September 3, 2012

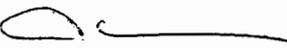
TO: Hunter Walker, County Administrator
Roger Blaylock, Airport Manager
Robert Cole, County Commissioner

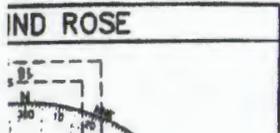
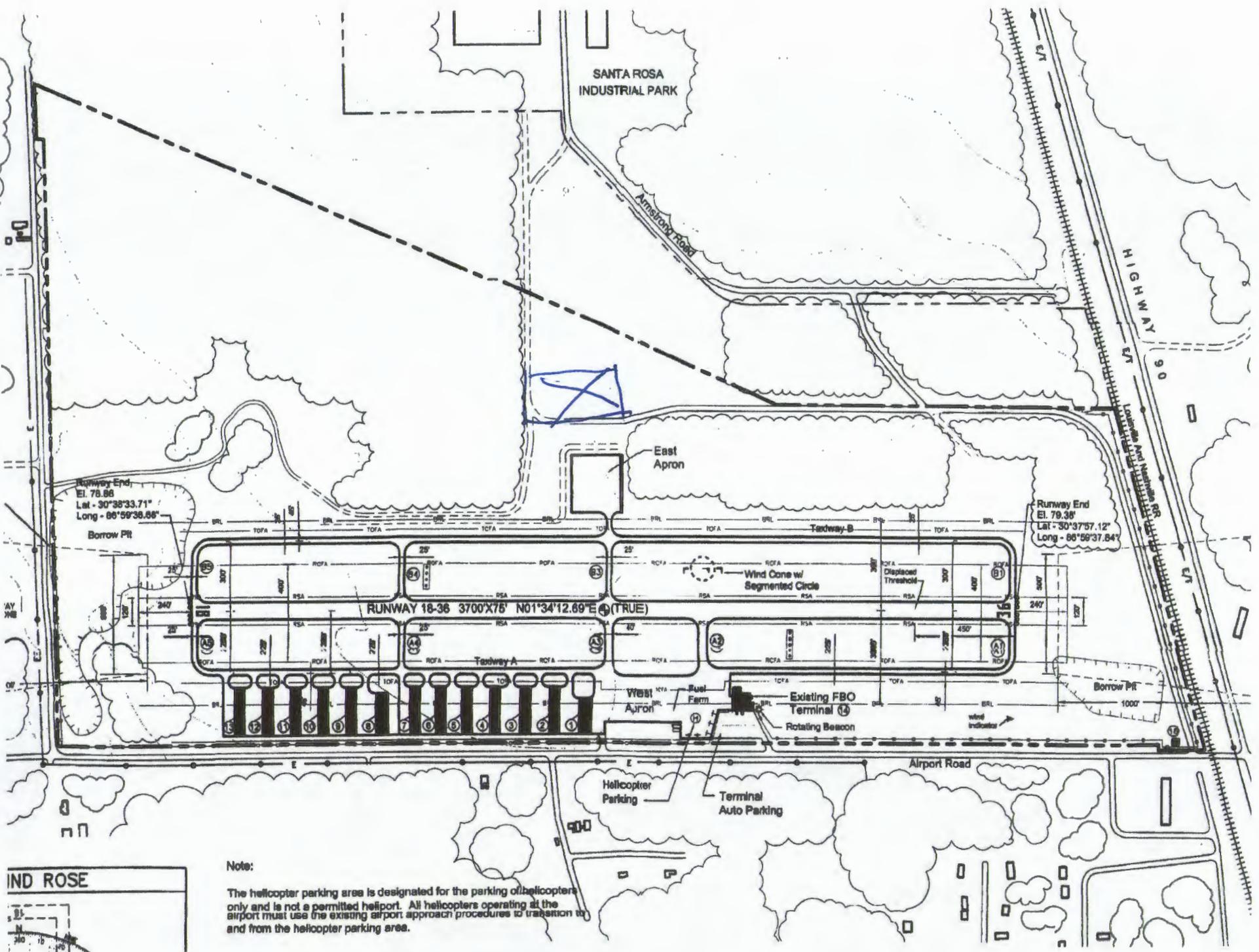
A minimum of twenty-five spaces in temporary aircraft parking is requested until a parking area is established. This temporary parking is necessary to offset the loss of parking area for Milton Aviation Partners due to the area required by NFWFMD for holding ponds and swales. The loss is approximately 40% to total leased area.

Milton Aviation Partners will monitor and collect parking fees from persons utilizing this area with aircraft not affiliated with MAP. County to establish monthly fee, which was \$17.50 when monitored by AMS.

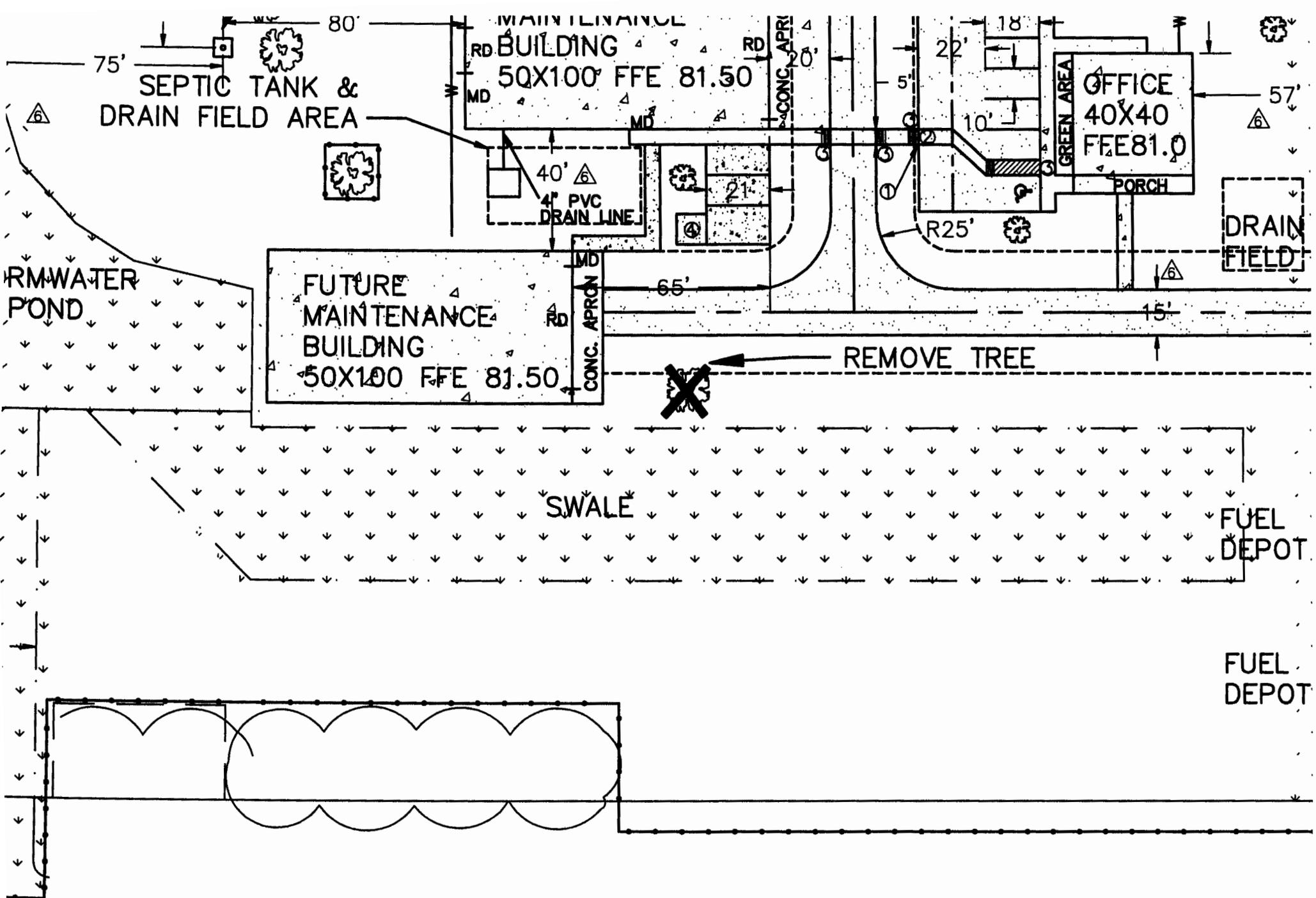
MAP will install the tiedowns and maintain the grass and provide any other maintenance as required for the proposed area.

MAP will prepare the site with the improvements necessary to secure all aircraft using this designated area.


Archie Collum
Senior Partner



Note:
 The helicopter parking area is designated for the parking of helicopters only and is not a permitted heliport. All helicopters operating at the airport must use the existing airport approach procedures to transition to and from the helicopter parking area.





Santa Rosa County Board of County Commissioners

5

Sheila Harris, Special Projects/Grants Coordinator

6495 Caroline Street, Milton, FL. 32570-4978, Phone (850) 983-1848 / Fax (850) 983-1944

MEMORANDUM

TO: Hunter Walker
DATE: 06/20/2012
FROM: Sheila Harris
RE: Ramblewood Drainage Project

In light of the recent June flooding event, County staff approached the state regarding the ability to "re-open" the Ramblewood Hazard Mitigation Grant Program (HMGP) drainage project. As a reminder, the HMGP grant will reimburse the County for 75% of eligible project costs. We were informed that there are still funds available and that we could request reinstatement of the grant, provided that we were highly certain that we could implement the project. If we made this request, final approval of the grant project could take 6 to 9 months. As described in detail below, the main obstacle associated with this project is successful acquisition of the properties necessary to implement the drainage improvements. Because there may be negative implications associated with opening and withdrawing this project a second time, I would recommend making the request to the state and FEMA only if:

- A successful agreement could be reached between the County and each of the two homeowners regarding purchase price
- The County would be agreeable to funding any incremental costs not covered by the grant

Background: Ramblewood Drive, located in Gulf Breeze, currently experiences significant flooding in two locations; the first of which is located at the intersection of Ramblewood Drive and Paula Court and the second is located at the ditch bottom and cross drain near the middle of Ramblewood Drive. In the past this flooding has caused damage to several homes, limited residential access, and prevented emergency evacuation. The street is utilized by 55 residential homes and 3 commercial developments for access. There are approximately 6 homes that experience yard/garage flooding, 3 homes that experience residential flooding and 9 homes that experience septic system impacts. In addition there are 26 homes that are routinely impacted by roadway flooding.

The County received a Hazard Mitigation Grant Program (HMGP) grant to complete drainage improvements to alleviate flooding and drainage issues to homes located off Ramblewood Drive in Gulf Breeze. The drainage design required the acquisition of two improved properties, located at 1246 and 1250 Ramblewood Drive, on which a stormwater pond would be installed. Offers to purchase both properties were made to the property owners based on appraisals that were completed in 2010. Both homeowners requested that the County consider paying more than the appraised value as well as covering moving expenses. These incremental costs were not allowable for reimbursement under the grant. Purchase of these properties was discussed at the January 24, 2011 regular meeting and the commission voted on April 14, 2011 to withdraw the project from grant funding due to the inability to negotiate purchase of these properties based on the appraised value.

SANTA ROSA COUNTY

DEPARTMENT OF HUMAN RESOURCES
AND RISK MANAGEMENT

6495 CAROLINE STREET • SUITE I
MILTON, FLORIDA 32570-4592
(850) 983-1863
FAX (850) 983-1868

DEVANN COOK
DIRECTOR

6

MEMORANDUM

TO: Hunter Walker

FROM: DeVann Cook *DeVann*

SUBJECT: CVS Agreement

DATE: August 24, 2012

CVS Pharmacy has agreed to attend our employee health fair and provide flu shots for our employees and spouses. Any costs will be borne by our health insurance or the employee. There is no cost to the County for their participation.

Attached is an agreement for the service. I recommend the Board approve the agreement.

DC/lh

Attachment

cc: A. Jones

DC/lh

ON-SITE INFLUENZA VACCINATION AGREEMENT

THIS AGREEMENT is made and entered into as of the ___ day of _____, 2012 ("Effective Date"), by and between _____ ("Company"), and CVS Pharmacy, Inc. ("CVS"). The parties hereto agree as follows

1. Influenza Vaccinations. CVS, directly or through its affiliates, shall administer the regular strength IM influenza vaccination ("Vaccination") to Eligible Members on the terms and conditions set forth in this Agreement ("Services"). As used herein, "Eligible Member" means an individual who has been identified by Company as eligible for the Services. CVS shall make the Vaccinations available at Company's facility on agreed upon dates and times. The Company shall arrange for appropriate, safe and clean space for use by CVS to provide the Vaccinations. Each trained pharmacist delivering Vaccinations under this Agreement shall be licensed and/or registered as required. CVS shall maintain any applicable licenses, certifications and permits as required by law to furnish the Vaccinations. As between Company and CVS, all pharmacy records regarding the Vaccinations shall be property of CVS. The parties agree to comply with all applicable laws, including, without limitation, laws applicable to the confidentiality of health information.

2. Compensation. The patient shall pay \$31.99 for Vaccination at the time of service. CVS will pursue payment from the patient's healthcare coverage plan if such healthcare coverage plan is contracted with CVS as long as patient has healthcare identification required for billing and such billing arrangements have been agreed upon as a service being offered by CVS at the agreed upon dates and times.

3. Term & Termination. This Agreement shall be effective from the Effective Date through March 31, 2013, provided that either party may at any time terminate this Agreement without cause upon ten (10) days prior written notice to the other party.

4. General Provisions. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and may be amended only by written agreement by the parties. Neither party may assign this Agreement without the written consent of the other party. Any notices required or permitted to be given hereunder shall be in writing and addressed to the party at the address set forth with its signature below. Notwithstanding any other provision in this Agreement to the contrary, in no event shall either party be liable to the other party for any incidental, special, consequential or punitive damages as a result of the performance or any default in the performance of their respective obligations under this Agreement. This section shall survive any termination of this Agreement.

NOTICE: Handwritten changes to this Agreement are not permitted and shall invalidate this Agreement with the exception of completing the following: the Effective Date and Company name in the first paragraph, and the information in the signature blocks below.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

Company's Name: _____
By: _____
Title: _____

Address: _____
Attn: _____
Phone Number: _____
E-Mail Address: _____

CVS Pharmacy, Inc.
By: Kathy Fowler
Title: Pharmacy Supervisor

CVS Pharmacy, Inc.
Attn: Payer Relations Dept / Flu Program
Address: One CVS Drive
Woonsocket, RI 02895

Phone Number: 850-444-4929
E-Mail Address: Kathy.Fowler@cvscaremark.com

3.6.2012
4829-4042-0111.1

SANTA ROSA COUNTY

7

DEPARTMENT OF HUMAN RESOURCES AND RISK MANAGEMENT

6495 CAROLINE STREET • SUITE I
MILTON, FLORIDA 32570-4592
(850) 983-1863
FAX (850) 983-1868

DEVANN COOK
DIRECTOR

MEMORANDUM

TO: Hunter Walker
FROM: DeVann Cook *DeVann*
SUBJECT: FACT Trust Resolution
DATE: August 24, 2012

The Florida Association of Counties Trust (FACT) has two (2) audits each year, a Governmental Accounting Standards Board/Generally Accepted Accounting Principals (GASB/GAAP) audit and a Statutory audit. The FACT Board of Trustees has reviewed this practice and determined it to be unnecessary and costly. The Trustees has approved an amendment to the Trust Agreement that will eliminate the Statutory audit and request the membership accept and approve. Copies of the amendment and resolution are attached.

I recommend acceptance and approval and request execution of the resolution.

DC/lh

Attachments

cc: A. Jones

DC/lh

RESOLUTION OF _____ COUNTY
#2012-###

WHEREAS, _____ County is a member of the Florida Association of Counties Trust (hereinafter "FACT"); and

WHEREAS, the FACT Board of Trustees (hereinafter the "Board") has approved a Fifth Amendment to the Agreement and Declaration of Trust (hereinafter the "Fifth Amendment"), a copy of which is attached to this Resolution and incorporated by reference; and

WHEREAS, FACT is currently required to obtain two separate audits, GASB/ GAAP and Statutory, under the current Trust Agreement at additional and unnecessary expense to the Members of the program; and

WHEREAS, the FACT Board has determined, after careful consideration and after receiving advice from outside advisors, that no legal or statutory requirements exist that require both audits; and

WHEREAS, the FACT Board has determined that the GASB/GAAP audit is completely adequate for meeting the financial reporting requirements of the FACT financials; and

WHEREAS, the Agreement and Declaration of Trust dated March 1, 1989, creating FACT requires the written consent of a percentage of the Members for the changes incorporated into the Fifth Amendment;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF _____ COUNTY, FLORIDA, that the Fifth Amendment is hereby approved and that this Resolution shall document the written consent of _____ County, as a Member of FACT, to the Fifth Amendment.

DATED this _____ day of _____, 2012.

Chairman, Board of County
Commissioners

**APPROVAL OF FIFTH AMENDMENT TO THE FACT AGREEMENT
AND DECLARATION OF TRUST BY FACT BOARD OF TRUSTEES**

WHEREAS, the FACT Board of Trustees, at its meeting on June 8, 2012, was presented with an overview of the current requirements of the Agreement and Declaration of Trust that requires both GASB-GAAP and Statutory audits each year; and

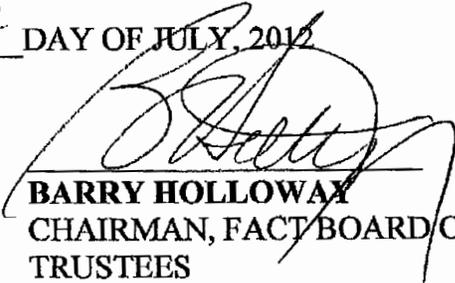
WHEREAS, the FACT Board of Trustees reviewed a presentation from the accounting firm of Shorstein and Shorstein that explained why GASB-GAAP accounting is much more suited for the type of public entity risk pool that FACT is; and

WHEREAS, the FACT Board of Trustees was assured that the GASB-GAAP accounting and audit would provide sufficient financial information that will allow the Trustees to oversee the proper operations of FACT; and

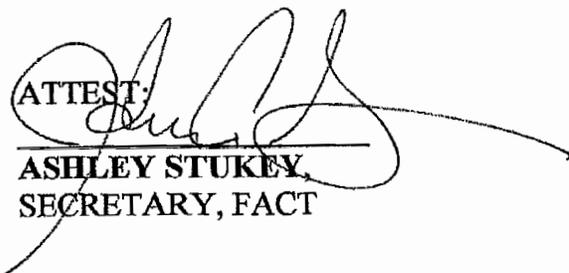
WHEREAS, eliminating the requirement of the additional Statutory accounting audit will benefit the Members financially;

NOW THEREFORE THE FACT BOARD OF TRUSTEES HAS UNANIMOUSLY APPROVED THE FIFTH AMENDMENT TO THE AGREEMENT AND DECLARATION OF TRUST AND HEREBY SUBMITS IT TO THE MEMBERSHIP FOR ACCEPTANCE AND APPROVAL.

DONE AND SIGNED THIS 23RD DAY OF JULY, 2012


BARRY HOLLOWAY
CHAIRMAN, FACT BOARD OF
TRUSTEES

ATTEST:


ASHLEY STUKEY
SECRETARY, FACT

8

Hunter Walker

From: Angie Jones
Sent: Friday, August 24, 2012 3:22 PM
To: Hunter Walker
Cc: DeVann Cook
Subject: agenda item

Hunter: The county has been in litigation over the past few months related to Martha Norris and Thomas Norris who were in an automobile accident with a county vehicle in 2009. The Warner firm recommends settlement of the case (and I concur) for the total sum of \$25,000. I will supply additional details to each of the commissioners.

AJJ

Angie Jones
Santa Rosa County Attorney
6495 Caroline Street, Suite C
Milton, Florida 32570
(850) 983-1857

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

8/24/2012



Grady Hester, Chair
David Cadle, Vice-Chair

9

Terry A. Joseph, Executive Director

August 10, 2012

Mr. Hunter Walker
Administrator, Santa Rosa County
6495 Caroline Street
Milton, FL 32570

Dear Mr. Walker:

Enclosed you will find the final report and an invoice for completed work on the County's Small Quantity Generator contract with the West Florida Regional Planning Council for the 2011-2012 fiscal year.

Additionally, I have included a contract for the 2012-2013 fiscal year. We look forward to working with you on this endeavor.

Sincerely,



Terry A. Joseph
Executive Director

Enclosure

Pensacola
P.O. Box 11399
Pensacola, FL 32524-1399
P: 850.332.7976 • 1.800.226.8914
F: 850.637.1923

Panama City
651 West 14th Street, Suite E
Panama City, FL 32401
P: 850.769.4854
F: 850.784.0456

www.wfrpc.org

AGREEMENT
BETWEEN
SANTA ROSA COUNTY, FLORIDA
AND
THE WEST FLORIDA REGIONAL PLANNING COUNCIL

This Agreement is entered into on _____, 2012, by the **Santa Rosa County, Florida**, (hereinafter referred to as the "County"), a municipal corporation of the State of Florida with the address of 6495 Caroline Street, Milton, Florida 32570, and the **West Florida Regional Planning Council** (hereinafter referred to as the "Council"), an agency of the State of Florida with the address of Post Office Box 11399, Pensacola, Florida 32524-1399. The purpose of this Agreement is to provide the basis under which the County and the Council agree to cooperate in preparing the Small Quantity Hazardous Waste Assessment, Notification and Verification program (hereinafter called the SQG Program) consistent with Florida Statutes Chapter 403.7226.

The parties to this Agreement believe it is in the public interest that the County and the Council cooperatively seek to undertake, perform and complete the inspections and reports on local businesses generating hazardous waste as required by state regulations. The County has determined that this Agreement is the most cost-effective method for the County to procure the services required to complete the inspections and reports in accordance with state regulations.

In consideration of the mutual covenants and promises contained herein, Town and Council agree as follows:

1.00 SCOPE OF SERVICES

1.01 The Council shall provide the Required Services identified in Attachment A.

1.02 Required Services shall be made pursuant to and as required by the Florida Department of Environmental Protection specified under Chapter 403.7226 F.S.

2.00 SCHEDULES AND TIME CONSTRAINTS

2.01 This Agreement shall be effective when signed by both County and Council and shall remain in effect until September 30, 2013, unless (i) a party terminates this Agreement without cause prior to such end date pursuant to Section 8.01 or (ii) a party terminates this Agreement with Cause prior to such end date pursuant to Section 8.02.

2.02 In regard to Required Services, the Council shall provide the County with project deliverables in a timely manner pursuant to their required due dates.

2.03 The County shall promptly respond to Council's reasonable requests for information in order to allow the Council to perform the agreed Scope of Services in a timely manner.

3.00 COMPENSATION

3.01 The Council will perform the Required Services described in Attachment A for the cost of \$12,300.00.

3.02 If either the Council or the County terminates this Agreement, the Council shall determine the unbilled amount of work performed up to and including the date of termination and will issue a final invoice for (i) such unbilled work, based on the amounts and rates provided in Attachment A, and (ii) all amounts previously billed and unpaid.

4.00 METHOD OF PAYMENT

The parties will adhere to the following procedures concerning payment for Council's services under this Agreement:

4.01 Determination of the amounts payable to the Council shall be as stated in Section 3.00 and Attachment A of this Agreement.

4.02 The invoice will be signed by the Executive Director of the Council as to its correctness.

4.03 The invoice will be accompanied by a progress report and such other documentation as may reasonably be required by the County.

4.04 County's payment to the Council must be made within thirty (30) days after the County's receipt of a properly filed and correct invoice.

4.05 The County may withhold payment until questions of accuracy and correctness are cleared up to its reasonable satisfaction.

5.00 WORK PRODUCTS

5.01 The Council shall provide the materials required to perform the Required Services listed on Attachment A. Data and materials provided to the Council by the County remain the property of the County and shall be returned to the County upon termination of this Agreement or within thirty (30) days after County's written notice requesting the return of information. All other data and materials gathered, compiled or prepared by the Council are property of the Council and shall not be subject to disclosure to the County or other persons or entities, except to the extent required by law.

5.02 The parties acknowledge that this Agreement and related documents may be subject to disclosure pursuant to Chapter 119, Florida Statutes, as amended. In the event a party fails to comply with Chapter 119, Florida Statutes, the other party may provide such documents as required by Chapter 119, Florida Statutes.

6.00 COOPERATION

6.01 The following individuals shall be the primary contact persons under this Agreement:

Santa Rosa County – Mr. Hunter Walker, County Administrator, Santa Rosa County, 6495 Caroline Street, Milton, Florida 32570, (850) 983-1855, hunterw@co.Santa-Rosa.fl.us.

West Florida Regional Planning Council – Ms. Terry Joseph, Director, Post Office Box 11399, Pensacola, Florida 32524-1399, (850) 332-7976, ext. 201, terry.joseph@wfrpc.org.

7.00 HOLD HARMLESS

7.01 County and Council and their respective elected officials, representatives, employees, agents and officers shall not be deemed to assume any liability for the acts, omissions or negligence of the other party. The Council and the County agree to be fully responsible for their own acts or omissions which result in claims or suits and agree to indemnify and hold the other party harmless for such acts or

omissions. However, Council shall not be obligated to indemnify or hold County (or its elected officials, representatives, employees, agents and officers) harmless from and against any claim, demand, cost and damages relating in any manner to erroneous information provided by the County, its elected officials, representatives, employees, agents and officers.

7.02 The County shall indemnify and hold the Council (and its elected officials, representatives, employees, agents and officers) harmless for all claims, demands, costs and damages, including attorneys' fees, in connection with the County's methods and manner of implementation of Council's recommendations, designs or interpretations. In addition, County shall indemnify and hold Council (and its elected officials, representatives, employees, agents and officers) harmless from and against all claims, demands, costs and damages, including attorneys' fees, relating in any manner to erroneous information provided by the County, its elected officials, representatives, employees, agents and officers.

8.00 TERMINATION

8.01 Termination Without Cause. This Agreement may be terminated without cause by either the County or the Council, by giving written notice to the other party sixty (60) calendar days before such termination. Unless otherwise mutually agreed to in writing, the Council shall continue to perform its services during the sixty-day period preceding termination. Council shall be entitled to payment for services performed and expenses incurred through the date of termination, as well as a fee of \$ 0.00 (the "Termination Fee").

8.02 Termination for Cause. If either County or Council believes that an event has occurred that is described in Section 8.03 as "Cause," it shall provide the other party with written notice thereof (the "Cause Notice"). Upon receipt of a written assertion of the Cause Notice, the party in receipt of such notice shall have 15 calendar days after the receipt of the Cause Notice (the "Cure Period") to cure the asserted Cause. If the Cure Period expires without the curing of the Cause asserted for termination, the party alleging the occurrence of Cause shall notify the other party in writing of the failure to cure the asserted Cause and the termination of this Agreement (the "Termination Notice"). This Agreement shall terminate immediately upon the receipt of a Termination Notice by either party, unless otherwise

mutually agreed upon in writing. Upon receipt of a Termination Notice, the Council shall cease all performance under this Agreement. At that time, the Council shall be entitled to payment for services performed and expenses incurred as of the receipt of the Termination Notice, as well as a fee of \$ 0.00 (the "Termination Fee").

8.03 "Cause" shall be defined as follows:

- a) County's non-payment of a correct invoice after ninety (90) days;
- b) The Council's noncompliance with the nondiscrimination provisions of this Agreement;
- c) Either party fails to comply with the requirements of Chapter 119, Florida Statutes, regarding the provision of public records;
- d) The provision of the Scope of Services becomes illegal, impractical or impossible through no fault of the Council or the County; or
- e) A material breach of this Agreement by either party.

8.04 Upon receipt of any termination notice, with or without cause, under this Section 8, the Council shall have the right to send an invoice to the County with a non-binding estimate of fees and costs expected to be incurred by the Council through the date of termination, without prejudice to any invoice later submitted should actual charges differ from the estimated amounts. County must submit any objection to this non-binding estimate to the Council in writing within ten (10) days of the County's receipt of such estimate.

9.00 SUPPLEMENTAL AND PRIOR AGREEMENTS

9.01 It is understood and agreed that no supplemental agreement of any nature may be entered into by the parties hereto with regard to the work to be performed hereunder without the signed written agreement of the County and the Council, anything to the contrary in this Agreement notwithstanding.

9.02 This Agreement supersedes all prior negotiations, correspondence, conversations, agreements or understandings applicable to matters contained herein, and no deviations from this Agreement shall be predicated upon any prior representations of either party, whether oral or written.

10.00 MODIFICATION

10.01 This Agreement may only be modified, amended or altered by the mutual written consent of both parties in a document executed with the same formality as this Agreement.

11.00 AUDIT AND INSPECTION

11.01 To the extent relevant to the development of the SQG data and reports, the Council shall permit the County to inspect Council's payroll records, invoices, expense reports and other relevant financial data, and to audit the relevant books, records and accounts of the Council. The Council is audited on an annual basis by an independent accounting firm and by the State of Florida and federal agencies. Such reports shall be made available to the County upon written request.

11.02 Council shall maintain records of costs incurred under this Agreement for three (3) years and shall make the same available to the County upon written request.

12.00 NONDISCRIMINATION

12.01 The Council shall comply with federal regulations relative to nondiscrimination in federally assisted programs.

12.02 The Council will not discriminate on the grounds of race, color, religion, sex, age, handicap, marital status or national origin. The filing of a complaint of discrimination against the Council shall not be considered an act of discrimination until a final adjudication of discrimination has been made by a court of law.

12.03 The Council will provide all information and reports required by federal nondiscrimination regulations, or orders and instructions issued pursuant thereto, and will permit access to its records, accounts, other sources of information, and its facilities as may be relevant to ascertain compliance with such regulations, orders and instructions. Where any information required of the Council is in the exclusive possession of another who fails or refuses to furnish this information, the Council shall certify to the County and shall set forth what efforts Council has made to obtain this information.

13.00 GOVERNING LAW

13.01 This Agreement shall be governed by and construed in accordance with the laws of the State of Florida and exclusive venue of all disputes (if any) shall be in the Santa Rosa County, State of Florida.

IN WITNESS WHEREOF, we the undersigned, duly authorized representatives of the County and the Council, do hereby enter into this Agreement.

SANTA ROSA COUNTY

WEST FLORIDA REGIONAL PLANNING COUNCIL

By: _____
Chair, Board of County Commissioners

By: _____
Chair, West Florida Regional Planning Council

APPROVED:

ATTACHMENT A
Scope of Services
to Conduct the
Santa Rosa County Small Quantity Generator
Assessment, Notification and Verification Program for 2012-13

West Florida Regional Planning Council will provide the following services for Santa Rosa County to meet the requirements of Florida Statutes Chapter 403.7226.

1. Update and maintain the SQG Data Management System software with updated and accurate information on potential and active hazardous waste generators in Santa Rosa County. Utilize occupational license records, telephone directories, and tangible personal property records to identify the businesses, non-profits, and governmental entities that may produce, use, store, or otherwise have in their possession hazardous wastes and used oil products as defined by the Resource Conservation and Recovery Act (RCRA).

Survey a minimum of 20% of the total number of known hazardous waste generators (active and potential).

2. Provide information to business owners, non-profit organizations, and governmental facilities that help them to comply with hazardous waste regulations in a non-enforcement and advisory atmosphere. Information provided shall be from the Florida Department of Environmental Protection, and known, reliable and accurate sources. NOTE: The SQG Program is a non-enforcement program.
3. Notify the County Administrative Supervisor of any major hazardous waste violations that may be an imminent threat to public health, ground or surface waters, or fire/life safety and provide recommendations to the County as to courses of action that may be pursued.
4. Transmit all completed data to the Florida Department of Environmental Protection, Bureau of Solid and Hazardous Waste, per statutory requirements, by June 30, 2010.
5. Provide a written report on the progress of the SQG program in the county, along with a digital copy of the report in Adobe Acrobat PDF format, or other common software format per request, upon completion of the verification process.

Indian Bayou Marine Signage Santa Rosa County, FL



0 250 500 Feet

Coordinates are given in DDM's



ISNW facing SW
RNSO facing NNE
-87 5.611
30 31.405

Approx
80' wide

ISNW facing SW
RNSO facing NE
-87 5.602
30 31.39

ISNW facing SE
RNSO facing W
-87 5.521
30 31.438

ISNW facing SE
RNSO facing W
-87 5.518
30 31.398

TARPON CT

S 26TH AV

Archie Glover Boat Ramp Marine Signage Santa Rosa County, FL



0 650 1,300
Feet

Coordinates are given in DDM's





SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA

6051 OLD BAGDAD HWY., STE. 300

MILTON, FLORIDA 32583

www.santarosa.fl.gov

Preliminary
Engineers Report
September 10, 2012

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for September 13, 2012 at 9:00 a.m. in Milton, Florida.

1. Discussion of award of the Jay Elementary Sidewalks project to Panhandle Paving and Grading in the amount of \$177,079.70 with funding from FDOT Transportation Enhancement Funds via LAP agreement. (Attachment A)

2. Discussion of CEI Request Submittals received for the Jay Elementary Sidewalks project to be funded from FDOT Transportation Enhancement Funds via LAP agreement. Staff rankings are as follows:
 1. Atkins
 2. DRMP
 3. Rebol-Battle and Associates(Attachment B)

3. Discussion of LAP Supplemental agreement for FL State Road 1 Historic Restoration in the amount of \$220,000 funded by FDOT to complete the brick road restoration project. (Attachment C)

4. Discussion of long term maintenance for State Road 1.

5. Discussion of Navarre Beach Bridges Rehabilitation project.

Jay Elementary School Sidewalks

FPID: 429868-1

Bid Opening: August 14, 2012 10am

Bidder	Panhandle Grading & Paving	Gulf Atlantic Constructors	Hayes Construction	Roads, Inc. of NW FL
Base Bid	\$159,163.80	\$178,799.00	\$179,243.87	\$198,451.00
Base + PE Pipe	\$177,079.70	\$194,081.50	\$193,246.59	\$221,605.00
Base + PVC Pipe	\$177,817.90	\$195,198.10	\$194,473.79	\$223,519.00
Base + RCP	\$179,554.20	\$199,232.80	\$197,751.47	\$225,433.00
Alternate Bid Item	\$470,359.56	\$475,855.50	\$364,755.24	\$486,640.00
Alt + PE Pipe	\$504,209.68	\$504,688.70	\$391,918.16	\$534,564.00
Alt + PVC Pipe	\$506,203.50	\$508,232.40	\$395,689.88	\$538,062.00
Alt + RCP	\$508,791.44	\$509,917.90	\$403,878.76	\$540,822.00

A

JAY ELEMENTARY SIDEWALKS - RFQ for CEI SERVICES

Evaluation Factors	Points Available	Names of Firms		
		RBA	DRMP	ATKINS
Demonstration of project approach and work plan to meet the project requirements	10	9	9	9
Ability to devote the needed time and staff resources to the project based on current workload to commence services and complete services within time parameters	15	14	15	14
Demonstration of project specific knowledge or unique qualifications to effectively administer the contract	15	13	14	14
Experience of the firm in other similar projects	10	9	9	9
Successful experience in local (public sector) and/or grant funded projects and EEO compliance	20	15	18	20
Availability of local personnel and resources and relationships of key personnel.	10	9	9	9
Firm's reputation and competence including technical education, training, timeliness, cost control and quality of work	10	7	8	10
TOTAL POINTS:	90	76	82	85

DIRECTIONS: Score each firm in each category. In the event of a tie for 1st or 2nd place, there will be another scoring round using only the two tied firms to determine their final ranking.

Chris Phillips
9/5/2012

B

JAY ELEMENTARY SIDEWALKS - RFQ for CEI SERVICES

Evaluation Factors	Points Available	Names of Firms		
		RBA	DRMP	ATKINS
Demonstration of project approach and work plan to meet the project requirements	10	3	8	8
Ability to devote the needed time and staff resources to the project based on current workload to commence services and complete services within time parameters	15	10	13	13
Demonstration of project specific knowledge or unique qualifications to effectively administer the contract	15	10	13	13
Experience of the firm in other similar projects	10	3	10	10
Successful experience in local (public sector) and/or grant funded projects and EEO compliance	20	10	18	19
Availability of local personnel and resources and relationships of key personnel.	10	8	9	9
Firm's reputation and competence including technical education, training, timeliness, cost control and quality of work	10	8	9	9
TOTAL POINTS:	90	52	90	91

DIRECTIONS: Score each firm in each category. In the event of a tie for 1st or 2nd place, there will be another scoring round using only the two tied firms to determine their final ranking.

Regina Blaylock
8/31/12

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JAY ELEMENTARY SIDEWALKS - RFQ for CEI SERVICES

Evaluation Factors	Points Available	Names of Firms		
		RBA	DRMP	ATKINS
Demonstration of project approach and work plan to meet the project requirements	10	8	9	10
Ability to devote the needed time and staff resources to the project based on current workload to commence services and complete services within time parameters	15	13	15	15
Demonstration of project specific knowledge or unique qualifications to effectively administer the contract	15	12	15	15
Experience of the firm in other similar projects	10	9	10	10
Successful experience in local (public sector) and/or grant funded projects and EEO compliance	20	16	20	20
Availability of local personnel and resources and relationships of key personnel.	10	10	10	10
Firm's reputation and competence including technical education, training, timeliness, cost control and quality of work	10	10	10	10
TOTAL POINTS:	90	78	89	90

MICHAEL SCHMIDT
8/31/12

DIRECTIONS: Score each firm in each category. In the event of a tie for 1st or 2nd place, there will be another scoring round using only the two tied firms to determine their final ranking.



Florida Department of Transportation

RICK SCOTT
GOVERNOR

1074 U.S. HWY 90 East
Chipley, FL 32428

ANANTH PRASAD, P.E.
SECRETARY

August 29, 2012

Mr. Roger Blaylock, P.E.
County Engineer
Santa Rosa County Engineering Department
6051 Old Bagdad Hwy., Ste. 300
Milton, FL 32583

**Subject: Local Agency Program Supplemental Agreement #2
FPID 420623-1-38-01 and 420623-1-58-01
FL S.R. 1 Historic Restoration**

Dear Mr. Blaylock:

Attached are five originals of Local Agency Program Supplemental Agreement #2 for the above referenced project. Please have the appropriate parties sign each agreement and return all five executed agreements to me.

Upon final execution by the Department, a copy of the supplemental agreement will be provided for your records.

The purpose of this supplemental agreement is to add additional funding to complete the project.

If you have any questions, please feel free to call me at (850) 415-9449.

Sincerely,



Keith Shores
District LAP Administrator

SUPPLEMENTAL NO.: 2 FDOT DUNS NO. : 80-939-7102	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT	FPN: 420623-1-38-01 & 420623-1-58-01 CONTRACT NO.: AOM48
--	---	--

The Department of Transportation desires to supplement the original Agreement entered into and executed on March 7, 2007 as identified above. All provisions in the original Agreement and supplements, if any, remain in effect except as expressly modified by this supplement.

The changes to the Agreement and supplements, if any, are described as follows:

PROJECT DESCRIPTION

Name: S.R. 1 Historic Restoration -- Bicycle/Pedestrian Path Project Length: 9.5 Miles

Termini: _____

Description of Work:

This project is for the design and construction to rehabilitate a multi-use bicycle/pedestrian path along S.R. 1 from east of the canal near Marquis Basin to Black Water River State Park, with 0.2 miles of new multi-use path to be constructed.

Reason for Supplement:

Local Agency Program Agreement funding is being increased to allow completion of the rehabilitation project.

Other:

The second paragraph under Special Consideration by Department in Exhibit A of the Local Agency Program Agreement dated March 7, 2007 is deleted and the following substituted:

The Department will reimburse the Agency for the eligible actual costs directly related to the Design, Construction, and Construction Engineering & Inspection(CEI) not to exceed \$2,022,152.

SUPPLEMENTAL NO. 2 FDOT DUNS NO.: 80-939-7102	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT	FPN: 420623-1-38-01 & 420623-1-58-01 CONTRACT NO.: AOM48
--	---	--

TYPE OF WORK By Fiscal Year	FUNDING				
	(1) PREVIOUS TOTAL PROJECT FUNDS	(2) ADDITIONAL PROJECT FUNDS	(3) CURRENT TOTAL PROJECT FUNDS	(4) TOTAL AGENCY FUNDS	(5) TOTAL STATE & FEDERAL FUNDS
Planning					
2006-2007	_____	_____	_____	_____	_____
2007-2008	_____	_____	_____	_____	_____
2008-2009	_____	_____	_____	_____	_____
2009-2010	_____	_____	_____	_____	_____
Total Planning Cost	\$0	\$0	\$0	\$0	\$0
Project Development & Environment (PD&E)					
2006-2007	_____	_____	_____	_____	_____
2007-2008	_____	_____	_____	_____	_____
2008-2009	_____	_____	_____	_____	_____
2009-2010	_____	_____	_____	_____	_____
Total PD&E Cost	\$0	\$0	\$0	\$0	\$0
Design					
2006-2007	\$175,000	\$0	\$175,000	\$0	\$175,000
2007-2008	_____	_____	_____	_____	_____
2008-2009	_____	_____	_____	_____	_____
2009-2010	_____	_____	_____	_____	_____
Total Design Cost	\$175,000	\$0	\$175,000	\$0	\$175,000
Right-of-Way					
2006-2007	_____	_____	_____	_____	_____
2007-2008	_____	_____	_____	_____	_____
2008-2009	_____	_____	_____	_____	_____
2009-2010	_____	_____	_____	_____	_____
Total Right-of-Way Cost	\$0	\$0	\$0	\$0	\$0
Construction & Construction Engineering and Inspection (CEI)					
2007-2008	_____	_____	_____	_____	_____
2008-2009	_____	_____	_____	_____	_____
2009-2010	\$673,900	_____	\$673,900	\$0	\$673,900
2010-2011	\$953,252	_____	\$953,252	\$0	\$953,252
2011-2012	_____	_____	_____	_____	_____
2012-2013	_____	\$220,000	\$220,000	\$0	\$220,000
Total Construction & CEI Costs	\$1,627,152	\$220,000	\$1,847,152	\$0	\$1,847,152
TOTAL COST OF THE PROJECT	\$1,802,152	\$220,000	\$2,022,152	\$0	\$2,002,152

SUPPLEMENTAL NO. 2 DUNS NO.: 80-939-7102	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT	FPN: 420623-1-38-01 & 420623-1-58-01 CONTRACT NO.: AOM48
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IN WITNESS WHEREOF, the parties have caused these presents to be executed the day and year first above written.

AGENCY: Santa Rosa County B.O.C.C.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

By: _____

By: _____

Name:
Title:

Name: Jason D. Peters, P.E.
Title: Director of Transportation Development

Attest: _____

Attest: _____

Name:
Title:

Name:
Title:

Date: _____

Date: _____

As to form:

As to form:

Attorney

Office of the General Counsel

No support documentation for this agenda item.

AGENDA

**Santa Rosa County
Public Services Committee
Meeting, September 10, 2012, 9:00 A.M.**

Development Services

1. Recommend BOCC approval of a letter to Governor Scott, requesting review and approval of the Strategic Intermodal System designation for Highway 87 N and Whiting Field.



Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208



Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Shawn Ward, Transportation Planner

THROUGH: Beckie Cato, Planning Director

DATE: September 4, 2012

RE: SR87 Strategic Intermodal System (SIS)

RECOMMENDATION

That the Board approve the attached letter to Governor Scott and the Florida Department of Transportation to review the Strategic Intermodal System (SIS) criteria for SR 87 North and NAS Whiting Field

BACKGROUND

Florida's Strategic Intermodal System (SIS) is a transportation system that is made up of facilities and services of statewide and interregional significance. The SIS contains all forms of transportation for moving both people and goods, including linkages that provide for smooth and efficient transfers between modes and major facilities. It integrates individual facilities, services, forms of transportation (modes) and linkages into a single, integrated transportation network.

In 2010, a SIS Military Access Facility Study was completed and criteria were adopted to determine which military installations to include on the SIS network. The study described the military installations value and strategic importance to national defense; inventoried existing installation data, including personnel and economic impact and documented existing connections between Florida's installations and the SIS to determine which facilities should be designated as Military Access Facilities. Benefits and Opportunities of being designated include (1) eligibility for SIS funding assistance for military installation access (2) enhanced alliance between FDOT and Florida's military Base Commanders (3) improved coordination process among military, transportation, and economic partners (4) demonstrates state support and commitment for military installations and their needs and (5) continues Florida's strong tradition as a military and national defense presence.

One of the criteria for inclusion on the SIS network is that the roadway must serve the main entrance of US Department of Defense military installation with at least .025% of total military and civilian personnel nationwide. Out of the twenty three military installations analyzed across the State of Florida, NAS Whiting Field is only one of six military installations to not meet the established criteria and, therefore, was not be included on the SIS network.

"One Team, One Goal, One Mission"



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JAYNE BELL, OMB Director

Date:

Office of Governor Rick Scott
State of Florida
The Capitol
400 S. Monroe St.
Tallahassee, FL 32399-0001

RE: NAS Whiting Field - Strategic Intermodal System (SIS)

Dear Governor Scott:

The Florida Department of Transportation recently concluded studies to determine whether road and other transportation infrastructure connecting military installations to Strategic Intermodal System (SIS) should be included in the SIS Plan. It was determined that NAS Whiting Field was not eligible because it did not meet the .025% criteria or the Governor's Continuity of Government. We believe a case could be made for NAS Whiting Field and there may be other military installations in the state with unique essential missions that deserve further consideration. As a SIS transportation facility, I'd recommend an extension of SR87 from I-10 where the current SIS designation of SR 87 ends to the Alabama Line as a route to I-65.

NAS Whiting Field's mission is "To effectively support the mission accomplishment of multiple tenant commands' training of U.S. Navy, Marine Corps, Air Force, Coast Guard and international students, by efficiently providing high quality installation facilities and operational services at 2 primary airfields and 14 Navy Outlying Landing Fields (NOLFs)".

NAS Whiting Field and the NOLFs are spread out over 5 counties and 2 states. The Naval Air Station Whiting Field complex is the busiest in the world - supporting 1.3 million take-offs and landings and accounting for 11 percent of all Navy and Marine Corps flight hours world-wide. During normal flight operations, an aircraft takes off or lands approximately every 8 seconds. That is more landings and take-offs than Atlanta's Airport. Other military services also use the NOLFs which NAS Whiting Field maintains. NAS Whiting Field hosts a fleet of over 135 T-6B "Texan II" aircraft and supports 120 TH-57 "Sea Ranger" helicopters. There are 3,240 military personnel, tenant staff, and contractors located at NAS Whiting Field. Their physical plant replacement value was \$1 billion in 2006.

NAS Whiting Field is a significant economic engine to Northwest Florida. In 2008, the University of West Florida's HAAS Center reported that NAS Whiting Field provides a significant infusion of direct and indirect dollars into the local economy for a total impact of over \$1.3 billion dollars annually.

The economic impact has the potential to grow in another way because the U.S. Navy entered into a unique limited use agreement with Santa Rosa County which allows the county's air industrial park to use NAS Whiting's airfield. The county purchased land adjacent to NAS Whiting Field and has a master plan for the development of an aviation industrial park.

NAS Whiting Field might seem small compared to other area bases NAS Pensacola or Eglin Air Force Base but NAS Whiting Field has a mighty outreach. Perhaps NAS Whiting Field is not as visible as the bases which are located in more densely populated areas. However, one of NAS Whiting Field's strengths is that it is located in an area of low population density which will be protected through the much-acclaimed joint land use study between the county and the Navy. The study has become a model for others throughout the country. Further, the study recommendations have been implemented over the years through an active strategic partnership among the Navy, the county, the Nature Conservancy, and the DEP Division of State Lands through Florida Forever to purchase the land or easements around the base. Much investment has been made by these strategic partners to protect NAS Whiting's mission.

The Florida Defense Alliance indicates that improving transportation access to Florida's military installations is a key priority; therefore, it is essential that an extension of SR87N from I-10 where the current SIS designation of SR 87S ends to the Alabama Line be designated to complete this Strategic Intermodal System.

Any further questions may be directed to me at (850) 983-1877 or the County Transportation Planner, Shawn Ward, at (850) 981-7082 or Shawnw@santarosa.fl.gov.

With Sincere Appreciation,

Jim Williamson
Chairman

Cc: Ananth Prasad, P.E., Secretary, Florida Department of Transportation
James T. Barfield, P.E., District Secretary, Florida Department of Transportation
Mary Bo Robinson, Director Transportation Planning

AGENDA
PUBLIC WORKS COMMITTEE

September 10, 2012

Chairman: Commissioner Lynchard

Vice Chairman: Commissioner Melvin

1. Discussion of one (1) year extension of agreement for traffic striping services with Gulf Coast Traffic Engineers, Inc. under existing terms.
2. Discussion of one (1) year extension of agreement for chain link fencing with Santa Rosa Fence & More, LLC under existing terms.
3. Discussion of one (1) year extension of agreement for uniform services with Unifirst Corporation under existing terms.
4. Discussion of one (1) year extension of agreement for signage and reflective material with Vulcan Signs under existing terms.
5. Discussion of scheduling a public hearing on the proposed vacation of the western 140 feet of Lakeside Drive as described in legal description provided by petitioner.



GULF COAST TRAFFIC ENGINEERS, INC.

8203 KIPLING STREET • P.O. BOX 10625
PENSACOLA, FLORIDA 32524-0625
(850) 478-7066 • FAX 476-0244

August 22, 2012

Santa Rosa County Public Works Department
Attn: Mr. Tom Collins
6075 Old Bagdad hwy.
Milton, FL 32583

Re: Annual Road Striping Contract

Mr. Collins:

We would agree with extending the existing Road Striping contract for the first of two additional option years. It would include the same service, at the same pricing, as the original Base Bid.

Sincerely,

David E. Cook
Vice President

**NOTICE TO BIDDERS
ROAD STRIPING**

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida, will receive sealed bids for Road Striping.

All bids must be original and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G, Milton, Florida, 32570; and must be received by 10:00 a.m., October 18, 2011, at which time bids will be opened and read aloud. Bids received after the time set for the bid opening will be rejected and returned unopened to the bidder. All interested parties are invited to attend. Bids are to be sealed and clearly labeled "BID - ROAD STRIPING."

Questions concerning this equipment should be directed to Tom Collins at (850) 626-0191.

A Pre-Bid meeting will be held on October 11, 2011 at 9:00 a.m. local time at the Santa Rosa County Road and Bridge Department Conference Room located at 6075 Old Bagdad Highway, Milton, Florida 32583.

Specifications and bid form may be secured from Santa Rosa County Website (www.santarosa.fl.gov/bids) or at the Santa Rosa County Procurement Department at the above address. Telephone (850) 983-1870

The Board of County Commissioners reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be in the best interest of Santa Rosa County.

All prices are firm for a period of one year. After one year, the County may approve the option of renewing the contract at the same or lesser price for a period not to exceed two (2) years with the agreement of the bidder.

Santa Rosa County does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service.

By order of the Board of County Commissioners of Santa Rosa County, Florida

LEGAL NOTICE

One issue - September 17, 2011 - Press Gazette, September 22, 2011 - Navarre Press, and September 22, 2011 Gulf Breeze News

Bill and proof to Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G, Milton, Florida, 32570, Attn.: Orrin L. Smith.

Bid approved by BOCC on 10/27/2011

August 21, 2012

To Whom It May Concern:

Santa Rosa Fence & More, LLC currently holds the fencing contract with Santa Rosa County, FL. We would be willing to extend the annual contract with no changes in pricing upon the approval of Santa Rosa County.

Thank you,
Daniel Dunlap Manager

850-390-5217

AGREEMENT

SANTA ROSA COUNTY ("County") and SANTA ROSA FENCE & MORE, LLC, ("Contractor") enter into this Agreement this 19th day of September, 2011.

A. This Agreement shall be for the period of October 1, 2011, through September 30, 2012, for Chain Link Fencing for the County as follows:

1. Contractor will provide material and services as set out in the Minimum Specifications Chain Link Fencing and Contractors Bid attached as Exhibit A.

2. Payment shall be per unit as set out in the bid form.

3. Contractor shall have and maintain the required insurance as specified in Exhibit B, and shall provide Santa Rosa County proof of such insurance prior to commencing work.

4. All prices are firm for a period of one year. This contract may be extended by additional one (1) year periods not to exceed two additional years upon the agreement of both parties.

5. Contractor agrees to indemnify and hold harmless County, its agents, officials, and employees for any and all claims, suits and damages arising out of the operation of this contract.

6. Santa Rosa County may terminate this contract with thirty (30) days written notice. Contractor will be paid for all work performed prior to termination.



BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: [Signature]
Chairman

ATTEST:

Mary M. Johnson
Clerk of Court

BCC approved: September 9, 2011

CONTRACTOR: SANTA ROSA FENCE & MORE, LLC

By: [Signature]
President

WITNESSES:

[Signature]
[Signature]

3

Tom Collins

From: Stephanie_Prater@UNIFIRST.COM
Sent: Thursday, August 30, 2012 2:28 PM
To: Tom Collins
Cc: Jason_W_Green/admin@unifirst.com
Subject: Uniform Service Renewal

Tom,
UniFirst would like to exercise our 1 year extension for the uniform service agreement from November 2012 to November 2013. All pricing will remain the same. Thanks for the opportunity to serve you. Please let me know if you need anything further!

Stephanie Pate Prater
Sales Manager
UniFirst Corp Loc 105
5237 Halls Mil Rd Building Q
Mobile, Al 36619
251-660-5083
www.unifirst.com

AGREEMENT

SANTA ROSA COUNTY ("County") and UNIFIRST CORP, ("Contractor") enter into this Agreement this 3rd ^{Number} day of ~~October~~, 2010.

A. This Agreement shall be for the period of October 1, 2010, through September 30, 2011, for uniform services for the County as follows:

1. Contractor will be required to provide uniform services in Santa Rosa County as set out in the Bid Package which includes the Minimum Specifications Uniforms which are attached along with Contractor's Bid as Exhibit A.

2. Payment shall be as set out in the Contractor's Bid attached as Exhibit A. Billing will not be received for payment until services have been provided.

3. All prices are firm for a period of one year. This contract may be extended upon the agreement of both parties at the same price or lesser price for a period not to exceed two (2) years.

4. Either party may terminate this agreement without cause upon giving thirty (30) days written notice.

5. Contractor will be paid for all services provided prior to termination.

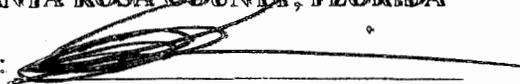
6. Contractor agrees to indemnify and hold harmless County, its agents, officials, and employees for any and all claims, suits and damages arising out of the operation of this contract.

7. The Contract Documents shall include the Contractor's Bid dated September 28, 2010 and the Bid Package dated August 28, 2010, copies attached as Exhibit A.

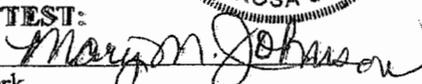
IN WITNESS WHEREOF, the parties have signed this agreement as of the day and year first above written.



BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: 
Gordon Goodin, Chairman

ATTEST:


Clerk

3CC Approved 10/14/2010

4

Tom Collins

From: Matt Maurin [MattM@vulcaninc.com]
Sent: Friday, August 31, 2012 2:05 PM
To: Tom Collins
Subject: FW: Bid #91008769
Attachments: Matthew Maurin.vcf

Good Afternoon Tom,

In reference to the above bid, Vulcan is willing to renew the contract for an additional. We appreciate the opportunity and look forward to continuing our service to Santa Rosa County. If you need anything further, please do not hesitate to call.

Thanks

Matthew Maurin

Vulcan Signs
Sales Manager

800-633-6845 Work
251-424-2555 Mobile
mattm@vulcaninc.com
P.O. Box 1850
Foley, AL 36536

9/4/2012

Item #4

**NOTICE TO BIDDERS
SIGNS AND REFLECTIVE SHEETING MATERIAL**

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida, will receive sealed bids for signs and reflective sheeting material.

All bids must be original and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department, 6495 Caroline Street Suite G, Milton, Florida, 32570; and must be received by 10:00 AM, October 25, 2011, at which time bids will be opened and read aloud. Bids are to be sealed and clearly labeled "BID - SIGNS". Bids received after the time set for the bid opening will be rejected and returned unopened to the bidder. All interested parties are invited to attend.

Questions concerning this request should be directed to Tom Collins at (850) 626-0191.

Specifications and bid form may be secured from Santa Rosa County Website (www.santarosa.fl.gov/bids) or at the Santa Rosa County Procurement Department at the above address. Telephone (850) 983-1870

All prices are firm for a period of one year. After one year, the County may approve the option of renewing the contract at the same or lesser price for a period not to exceed two (2) years with the agreement of the bidder.

The Board of County Commissioners reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be in the best interest of Santa Rosa County.

Santa Rosa County does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service.

By order of the Board of County Commissioners of Santa Rosa County, Florida

LEGAL NOTICE

One issue - September 24, 2011 - Press Gazette, September 29, 2011 - Navarre Press,
and September 29, 2011 - Gulf Breeze News

Bill and proof to Santa Rosa County Procurement Department, 6495 Caroline Street,
Suite G, Milton, Florida, 32570, Attn.: Orrin L. Smith.



Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Stephen L. Furman
Assistant
Public Works Director
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Thad Allen
Superintendent
Building Maintenance/Parks
P. O. Box 864
623-1569 • 939-1877

5

MEMO

TO: Tammy Simmons
Administrative Services Manager

FROM: Avis Whitfield *AW*
Public Works Director

DATE: September 5, 2012

SUBJECT: Proposed Right-of-Way Vacation – Lakeside Drive

The western 140 feet of Lakeside drive as described in the legal description provided by the petitioner appears to have no significant importance to the Road & Bridge Department. Therefore, I recommend a Public Hearing to be scheduled for this vacation.

AW/lc



SANTA ROSA COUNTY
BOARD OF COMMISSIONERS
Administrative Services/Parks Operations



M WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W.D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

Santa Rosa Administrative Offices
6495 Caroline Street, Suite J
Milton, Fl 32570-4592

Hunter Walker, County Administrator
Angela J. Jones, County Attorney
Jayne Bell, OMB Director

TO: Avis Whitfield
FROM: Rebecca Welch
DATE: July 31, 2012
SUBJECT: Proposed Vacation of Right-of-Way

Based on the information provide by the petitioner we are unable to describe the vacation request. Please provide a description or notify us if the petitioner should provide a survey. Petitioner did provide drawing of the area he wises to vacate.

I have enclosed all documentation that was provided with this request.

I have received the \$150.00 inspection fee, and I am now requesting the Public Works Department to view for County need and make a recommendation.

Thank you

Santa Rosa County
Administrative Services Department
6495 Caroline Street, Suite J
Milton, Florida 32570

APPLICATION FOR VACATION

There is a \$150 fee to process this application, and all fees are non-refundable.

Date: 07-27-2012

Name: ROY Michael Duren

Address: 5460 Creek View Lane

Milton (Fla) Fla. 32571

Phone Number: 850-994-6401 #49-1109 #34-1201

Fax Number: 850-434-5656

Billing Address: 5460 Creek View Lane

Milton Fla. 32571

Reason for Vacation Request take make and construct

piece of property.

Area of Vacation: _____

Petitioner's Name (if different from above): _____

Address: _____

Phone Number: _____

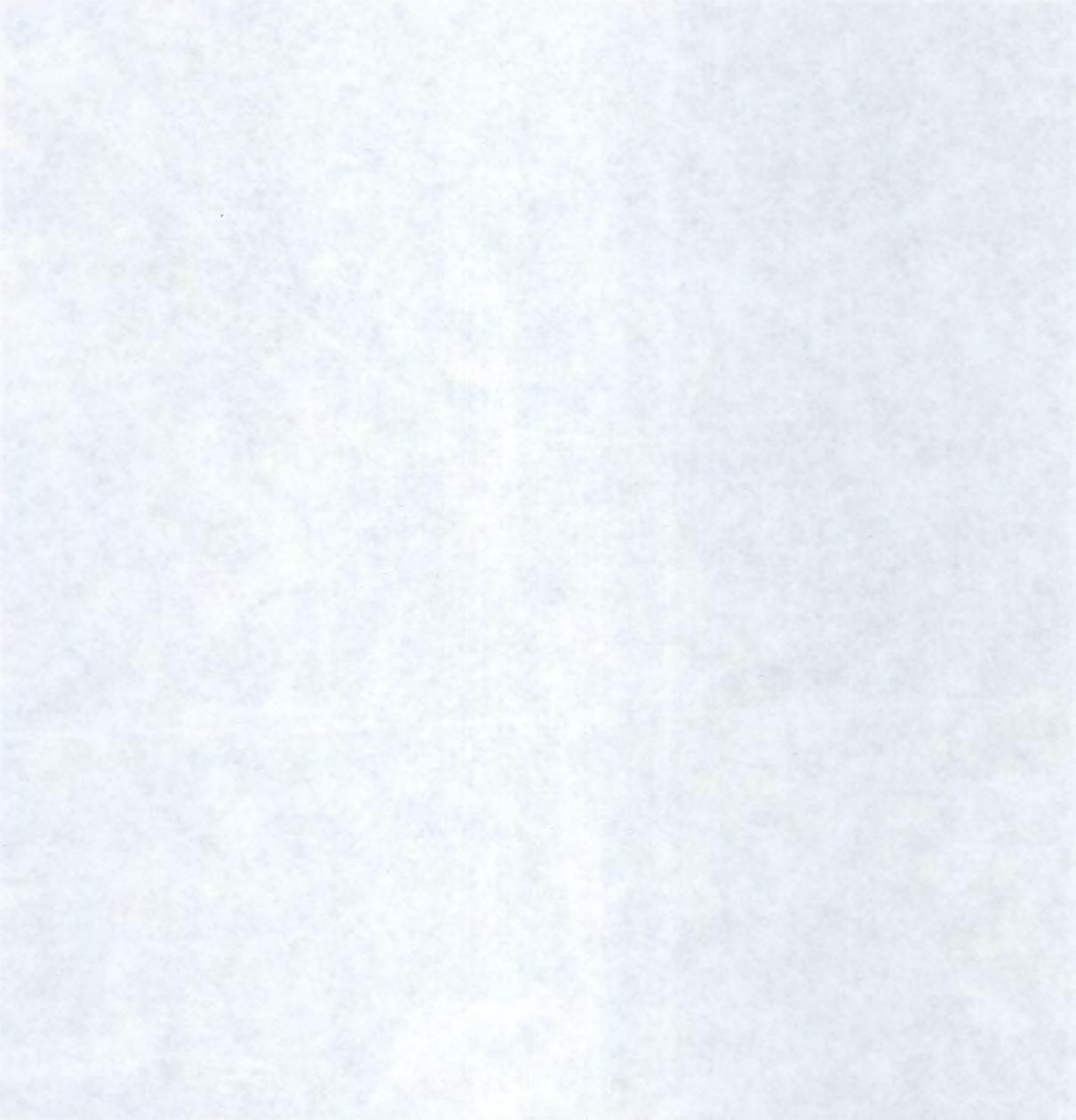
Representative's Name (if applicable): _____

Address: _____

Phone Number: _____

Petitioner is responsible for all costs associated with the processing of the vacation request, including fees paid for advertisements, certified list of property owners located within 500 feet of the proposed vacation, labels, certified mail postage, recording of official documents, etc. All fees are non-refundable.





DESCRIPTION AS PREPARED BY MERRILL PARKER SHAW, INC.

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 36, TOWNSHIP-2-NORTH, RANGE-28-WEST, SANTA ROSA COUNTY, FLORIDA; THENCE GO NORTH 00 DEGREES 00 MINUTES 00 SECONDS WEST ALONG THE WEST LINE OF SAID SECTION 36, FOR A DISTANCE OF 490.00 FEET; THENCE DEPARTING THE WEST LINE OF SAID SECTION 36, GO SOUTH 90 DEGREES 00 MINUTES 00 SECONDS EAST, FOR A DISTANCE OF 350.00 TO THE SOUTHWEST CORNER OF PARCEL 2 AS DESCRIBED IN OFFICIAL RECORDS BOOK 783 AT PAGE 54 OF THE PUBLIC RECORDS OF SANTA ROSA COUNTY, FLORIDA FOR THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 90 DEGREES 00 MINUTES 00 SECONDS EAST ALONG THE SOUTH LINE OF SAID PARCEL 2, FOR A DISTANCE OF 140.00 FEET TO THE SOUTHWEST CORNER OF A 10 FOOT WIDE DRAINAGE EASEMENT AS RECORDED IN OFFICIAL RECORDS BOOK 845 AT PAGE 389 OF THE PUBLIC RECORDS OF SANTA ROSA COUNTY, FLORIDA; THENCE DEPARTING THE SOUTH LINE OF SAID PARCEL 2, GO SOUTH 00 DEGREES 00 MINUTES 00 SECONDS EAST ALONG A SOUTHERLY EXTENSION OF THE WEST LINE OF SAID 10 FOOT WIDE DRAINAGE EASEMENT, FOR A DISTANCE OF 50.00 FEET TO THE INTERSECTION WITH THE NORTH LINE OF PARCEL 1 AS DESCRIBED IN OFFICIAL RECORDS BOOK 783 AT PAGE 54 OF THE PUBLIC RECORDS OF SANTA ROSA COUNTY, FLORIDA; THENCE GO NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST ALONG THE NORTH LINE OF SAID PARCEL 1 AND AN EXTENSION THEREOF, FOR A DISTANCE OF 140.00 FEET; THENCE DEPARTING THE SOUTH LINE AND EXTENSION THEREOF OF SAID PARCEL 1, GO NORTH 00 DEGREES 00 MINUTES 00 SECONDS WEST, FOR A DISTANCE OF 50.00 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED PARCEL OF LAND SITUATE IN SECTION 36, TOWNSHIP-2-NORTH, RANGE-28-WEST, SANTA ROSA COUNTY, FLORIDA AND CONTAINS 0.17 ACRES.

E. Wayne Parker 8/31/12

E. WAYNE PARKER, PROFESSIONAL LAND SURVEYOR
FLORIDA REGISTRATION NUMBER 3683, CORPORATE NUMBER 7174
STATE OF FLORIDA

NOT VALID WITHOUT
ORIGINAL RAISED SEAL
OF FLORIDA REGISTERED
LAND SURVEYOR

PAGE 1 OF 2

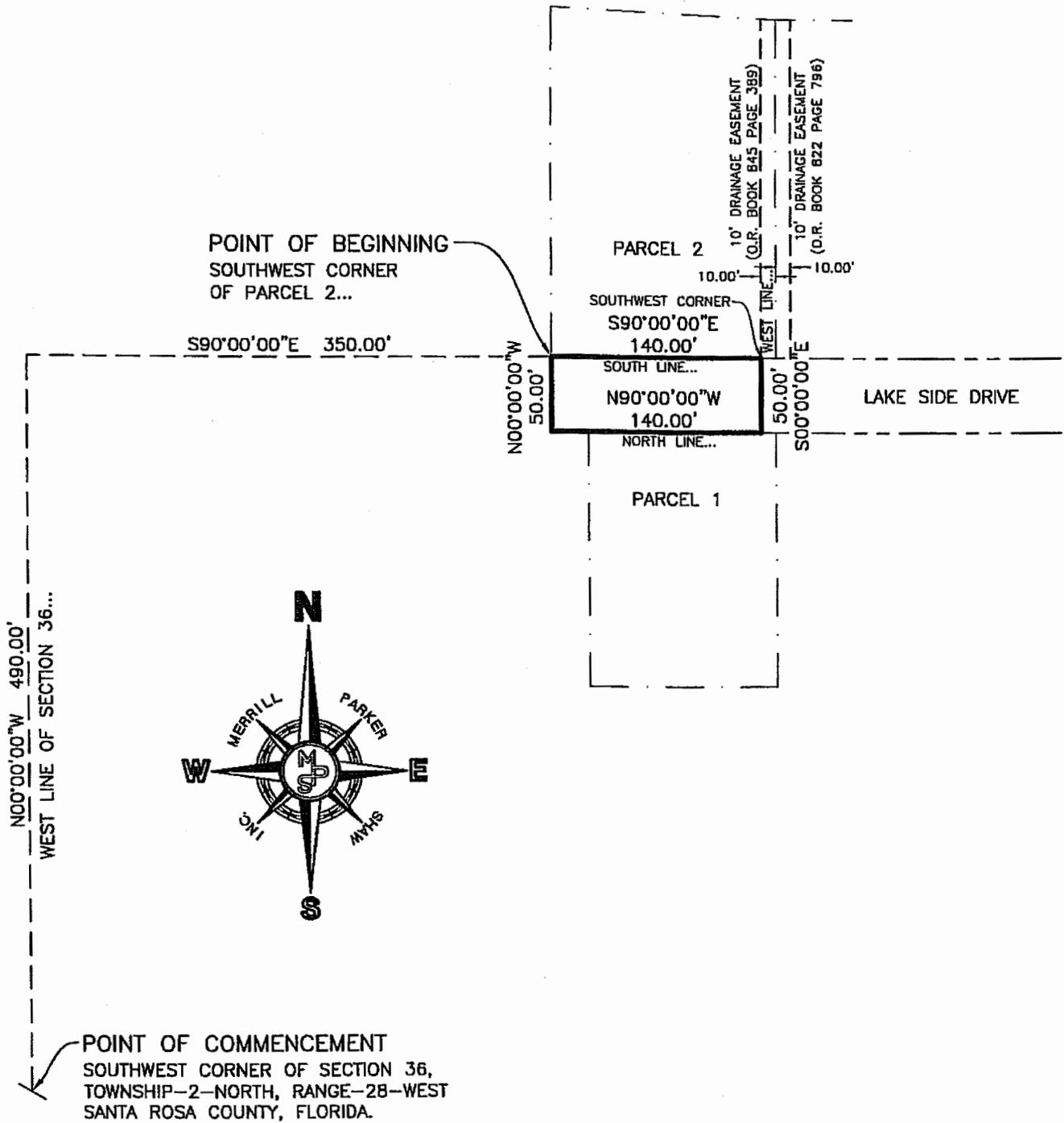


MERRILL PARKER SHAW, INC.
PROFESSIONAL CIVIL ENGINEERING AND SURVEYING

4928 N. Davis Highway
Pensacola, Florida 32503

Phone: (850) 478-4923
Fax: (850) 478-4924

DESCRIPTION/DESCRIPTION
DRAWING



PAGE 2 OF 2
SCALE 1"=100'



MERRILL PARKER SHAW, INC.
PROFESSIONAL CIVIL ENGINEERING AND SURVEYING

4928 N. Davis Highway
Pensacola, Florida 32503

Phone: (850) 478-4923
Fax: (850) 478-4924

*DESCRIPTION/DESCRIPTION
DRAWING*

BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Melvin
Vice Chairman: Commissioner Williamson

September 10, 2012

Bid Actions:

- 1) Discussion of bids received for the Bagdad Sewer Improvements Project. Low bidder meeting specifications for the base bid and alternate bid is Aero Training & Rental, with a bid of \$586,337.75.
- 2) Discussion of bids received for annual Mechanical HVAC Services contract. Low bidder meeting specifications is Comfort Systems USA Southeast.
- 3) Discussion of bids received for annual Lawn Services contract. Low bidder meeting specifications is Altman Landscaping, LLC.

Budget:

- 4) **Budget Amendment 2012 – 136** in the amount of \$ 256,700 to fund replacement of legacy telephone PBX exchange systems at Public Works, Engineering, Public Services, Emergency Management and Administrative Center with Cisco Voice-Over-IP system utilizing State of Florida SUNCOM contract.
- 5) **Budget Amendment 2012 – 137** in the amount of \$ 1,260 to carry forward funds for the repair of asphalt for right of way drainage at the Bernath Place bridge finalizing improvements in MSBU Bernath Place Fund 151.
- 6) **Budget Amendment 2012 – 138** in the amount of \$ 637,906 for the East Apron and Taxiway project at the Peter Prince Airport from the General Fund. We will be receiving federal funding in the amount of \$279,368 and \$120,700 from state funding.

County Expenditure/Check Register:

- 7) Discussion of County Expenditures / Check Register



Kenneth Horne & Associates, Inc.
CIVIL ENGINEERS

August 28, 2012

Mr. Orrin Smith
Procurement Officer
Santa Rosa County Administrative Offices
6495 Caroline Street, Suite G
Milton, FL 32570

Re: City of Milton, Bagdad 2008 CDBG Disaster Recovery Grant Sewer Improvements
Bid Recommendation
KH&A Reference No. 2010-41

Dear Mr. Smith:

We have reviewed the bids received for the subject project. The results were as follows:

Contractor	Base Bid	Alternate Bid	Total Bid
Aero Training & Rental, Inc.	\$561,337.75*	\$25,000.00	\$586,337.75*
Southern Utility Company Inc.	\$657,282.00*	\$10,560.10	\$667,842.10*
Utility Service Co., Inc.	\$653,226.25	\$19,379.22	\$672,645.47
Roads Inc.	\$698,137.30	\$30,666.00	\$728,803.30
Starfish, Inc.	\$689,875.97	\$53,651.00	\$743,526.97
Brown Construction	\$709,554.05	\$21,944.00	\$731,498.05

*Bid Amounts reflect correction of math errors. Corrections do not change the apparent low bidder.

The lowest bid, as submitted by Aero Training and Rental, appears to be responsive and in order.

Our recommendation is to award the contract (including base Bid and Alternate Bid) to Aero Training & Rental, Inc. in the amount of \$586,337.75.

Very truly yours,

KENNETH HORNE & ASSOCIATES, INC.

Kenneth C. Horne, PE
President

CC: Roger Blaylock, PE SR County Engineer
Jerald S. Ward, Director of Public Works, City of Milton
Robin Phillips, Ewing, Conners & Associates, Inc.

PROCUREMENT RECOMMENDATION

1. PRODUCT/SERVICE: MECHANICAL/ HVAC SERVICES

2. RESPONSIBLE OFFICE: BUILDING MAINTENANCE

3. DESCRIPTION OF SERVICE/PRODUCT:

Perform repairs on all mechanical heating/cooling and mechanical control equipment in all buildings owned by the Board of County Commissioners.

4. SCOPE OF WORK:

All work to be performed under this proposal shall consist of furnishing all materials, equipment, tools, labor, supervision and insurance necessary to perform this contract.

5. BIDDERS AND PRICES:

A. Blue Sky Co.	bid form attached
B. Williams Service, Inc.	bid form attached
C. Comfort Systems USA Southeast	bid form attached
D. Star Service, Inc. of Mobile	bid form attached
E. Air Mechanical & Service Corp	bid form attached
F. Pollock's Heating and Air Conditioning, Inc.	bid form attached

BID FORM MECHANICAL SERVICES

Santa Rosa County Procurement Department
6495 Caroline Street, Suite G
Milton, Florida 32570

Date August 29, 2012

Dear Sir:

The undersigned agrees to furnish the services as requested by you for Santa Rosa County in your invitation to bid and certifies that the services bid meets or exceeds the specifications called for, except as set out in "Exceptions to Bid Conditions" and attached to this form.

Name & Address of Bidder

Blue Sky Co. 4390 Carl Booker Rd Milton, Fl. 32583

Hourly Rate	<u>\$56.50 54.00</u>
Overtime Rate	<u>\$84.75 77.00</u>
Mileage Rate (if applicable)	<u>\$ _____</u>
New Equipment Markup Over Cost	<u>% 15</u>
Parts/Materials Markup Over Cost	<u>% 20</u>



Company Representative Signature

850-686-3834
Telephone

NOTE: Please return this bid form to the above address. NO OTHER BID FORM WILL BE ACCEPTED.

COMMENTS: _____

BID FORM MECHANICAL SERVICES

Santa Rosa County Procurement Department
6495 Caroline Street, Suite G
Milton, Florida 32570

Date August 10, 2012

Dear Sir:

The undersigned agrees to furnish the services as requested by you for Santa Rosa County in your invitation to bid and certifies that the services bid meets or exceeds the specifications called for, except as set out in "Exceptions to Bid Conditions" and attached to this form.

Name & Address of Bidder

Williams Service Inc. 162 Commercial Drive Contonment, FL 32533

Hourly Rate	\$ <u>58.00</u>
Overtime Rate	\$ <u>87.00</u>
Mileage Rate (if applicable)	\$ _____
New Equipment Markup Over Cost	% <u>15</u>
Parts/Materials Markup Over Cost	% <u>35</u>

Company Representative Signature

850-382-1501
Telephone

NOTE: Please return this bid form to the above address. NO OTHER BID FORM WILL BE ACCEPTED.

COMMENTS: _____

**BID FORM
MECHANICAL SERVICES**

Santa Rosa County Procurement Department
6495 Caroline Street, Suite G
Milton, Florida 32570

Date 8-30-12

Dear Sir:

The undersigned agrees to furnish the services as requested by you for Santa Rosa County in your invitation to bid and certifies that the services bid meets or exceeds the specifications called for, except as set out in "Exceptions to Bid Conditions" and attached to this form.

Name & Address of Bidder COMFORT Systems USA Southeast
435 Corday st Pensacola, FL 32503

Hourly Rate	\$ <u>68.00</u>
Overtime Rate	\$ <u>85.00 (1.25)</u>
Mileage Rate (if applicable)	\$ <u>35.00 truck charge</u>
New Equipment Markup Over Cost	% <u>20</u>
Parts/Materials Markup Over Cost	% <u>20</u>

Robert A Duckworth E.J. Sells
Company Representative Signature

(251) 421-4924 (850) 348-6466
Telephone

**NOTE: Please return this bid form to the above address. NO OTHER BID FORM
WILL BE ACCEPTED.**

COMMENTS: We are a financially stable local company
with an unlimited bonding capacity. We also offer
Full Service Plumbing and Sheet metal
Fabrication.

**BID FORM
MECHANICAL SERVICES**

Santa Rosa County Procurement Department
6495 Caroline Street, Suite G
Milton, Florida 32570

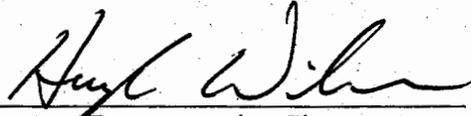
Date 08.28.12

Dear Sir:

The undersigned agrees to furnish the services as requested by you for Santa Rosa County in your invitation to bid and certifies that the services bid meets or exceeds the specifications called for, except as set out in "Exceptions to Bid Conditions" and attached to this form.

Name & Address of Bidder Star Service, Inc. of Mobile
4663 Halls Mill Rd, Mobile, AL 36693

Hourly Rate	\$ <u>72.90</u>
Overtime Rate	\$ <u>109.35</u>
Mileage Rate (if applicable)	\$ <u>.68</u>
New Equipment Markup Over Cost	% <u>18</u>
Parts/Materials Markup Over Cost	% <u>34</u>


Company Representative Signature

251.661.4050/251.510.6722 (cell)
Telephone

**NOTE: Please return this bid form to the above address. NO OTHER BID FORM
WILL BE ACCEPTED.**

COMMENTS: _____

**BID FORM
MECHANICAL SERVICES**

Santa Rosa County Procurement Department
6495 Caroline Street, Suite G
Milton, Florida 32570

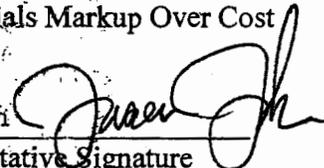
Date August 28, 2012

Dear Sir:

The undersigned agrees to furnish the services as requested by you for Santa Rosa County in your invitation to bid and certifies that the services bid meets or exceeds the specifications called for, except as set out in "Exceptions to Bid Conditions" and attached to this form.

Name & Address of Bidder Air Mechanical & Service Corp
3119 Louise Street
Tallahassee, Florida 32304
850-329-7366

Hourly Rate	\$ <u>78.00</u>
Overtime Rate	\$ <u>117.00</u>
Mileage Rate (if applicable)	\$ <u>0.00</u>
New Equipment Markup Over Cost	% <u>10</u>
Parts/Materials Markup Over Cost	% <u>10</u>

Jason Johnson 
Company Representative Signature

850-329-7366

Telephone

**NOTE: Please return this bid form to the above address. NO OTHER BID FORM
WILL BE ACCEPTED.**

COMMENTS: _____

**BID FORM
MECHANICAL SERVICES**

Santa Rosa County Procurement Department
6495 Caroline Street, Suite G
Milton, Florida 32570

Date 8/27/2012

Dear Sir:

The undersigned agrees to furnish the services as requested by you for Santa Rosa County in your invitation to bid and certifies that the services bid meets or exceeds the specifications called for, except as set out in "Exceptions to Bid Conditions" and attached to this form.

Name & Address of Bidder Pollock's Heating And Air Conditioning Inc.

4164 Ward Basin Rd Milton Fl 32583

Hourly Rate \$ 95.00

Overtime Rate \$ 125.00

Mileage Rate (if applicable) \$ 30.00 Per Job

New Equipment Markup Over Cost % 25%

Parts/Materials Markup Over Cost % 25%



Company Representative Signature

850-626-5555

Telephone

**NOTE: Please return this bid form to the above address. NO OTHER BID FORM
WILL BE ACCEPTED.**

COMMENTS: State Lic : Air Conditioning CA-C056824

Electrical EC13002233

PROCUREMENT RECOMMENDATION

- 1. **PRODUCT/SERVICE:** LAWN & YARD SERVICES
- 2. **RESPONSIBLE OFFICE:** BUILDING MAINTENANCE
- 3. **DESCRIPTION OF SERVICE/PRODUCT:**

Lawn & Yard services for the following buildings: Administrative Center, 6495 Caroline Street; Animal Services Building, 4451 Pine Forest Road; Co-Operative Extension Service Building, 6263 Dogwood Drive; Emergency Management, 4499 Pine Forest Road; Milton Library, 5541 Alabama Street; Gulf Breeze Library, 1060 Shoreline Drive; Navarre Library, 8484 James Harvell Road; Pace Library, 4750 Pace Patriot Blvd.; Santa Rosa Archives, 6444 Open Rose Drive; United States Department of Agriculture, 6275 Dogwood Drive

- 4. **SCOPE OF WORK:**

Contract is for a period of two years, with the possibility of annual renewals.

All lawn and yard work to be performed under this proposal shall consist of furnishing all equipment, tools, labor, supervision, and insurance necessary to perform this contract. All work under this proposal may be done during or after normal business hours.

The following areas of each site under this proposal shall be MOWED, TRIMMED, EDGED, SWEEPED, and WEEDED two (2) times each month on a regular basis, other than June, July, and August, when three (3) times a month shall be required: Entrance areas, All grassy areas, Flower beds, Paved and parking areas, and Trash container areas.

- 5. **BIDDERS AND PRICES:**

A. Altman Landscaping, Inc.	\$11,820.00 annually
B. Picture Perfect Landscaping, LLC.	\$12,690.00 annually
C. J & P Lawn Care & Landscaping	\$15,999.00 annually
D. Gulf Coast Environmental Contractors, Inc.	\$19,980.00 annually
E. US Lawns of Pensacola	\$21,697.91 annually
F. Economy Landscaping Inc. of NW FL	\$21,925.00 annually
G. Gulf Coast Clean & Green LLC	\$26,460.00 annually
H. Landmark Landscape Services	\$29,500.00 annually
I. Executive Landscaping, Inc.	\$34,175.00 annually
J. Wallace Company	\$38,320.00 annually
K. Lassiter's Lawn Care	non-responsive

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: August 23, 2012

FROM: **Capital Projects Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	9302 - 5990017	Future Capital Reserves	(\$ 256,700)
	9302 - 5910001	To General Fund	\$ 256,700
To:	0120 - 564001	Machinery & Equipment	\$ 256,700
	001 - 38100023	From Capital Fund	\$ 256,700

State reason for this request:

Funds replacing legacy telephone PBX exchange systems at Public Services, Engineering, Public Works, Emergency Management and Administrative Center with Cisco Voice-Over-IP system utilizing State of Florida SUNCOM contract.

Requested by: Jayne Bell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2012-136**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: September 10, 2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 13rd day Of September, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: August 31, 2012

FROM: **Bernath Place Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	151-3990001	Cash Carried Forward	\$ 1,260
To:	8415 - 5340039	Paving	\$ 1,260

State reason for this request:

Funds the repair of asphalt at both ends of the Bernath Place bridge for the right of way drainage finalizing improvements in MSBU Bernath Place 151.

Requested by: Jayne Bell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2012-137**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: September 10, 2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 13rd day Of September, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS



**SANTA ROSA COUNTY
BOARD OF COMMISSIONERS
OFFICE OF MANAGEMENT & BUDGET**



JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
LANE LYNCHARD, District 5

Santa Rosa Administrative Offices
6495 Caroline Street, Suite L
Milton, FL 32570-4592

Hunter Walker, County Administrator
Angela J. Jones, County Attorney
Jayne Bell, OMB Director

MEMORANDUM

Date: August 31, 2012
To: Hunter Walker, County Administrator
From: Diane Ebentheuer
Through: Jayne Bell, Budget Director
Subj: Bernath Place MSBU Fund 151

Request budget amendment to carry forward funds for right of way drainage at bridge - to fix and repair asphalt at both ends of Bernath Place bridge finalizing improvements in MSBU Bernath Place Fund 151.

151 - 3990001	Cash Carried Forward	\$1,260
8415 - 5340039	Paving	\$1,260

Sunshine State Excavating
PO Box 83
Jay, FL 32565

Invoice

Date 8/27/2012
Invoice # 142

Bill To

BERNATH PLACE HOMEOWNERS
ASSOCIATION (THE)
PO Box 3488
MILTON, FL 32583

Ship To

P.O. #
Terms

Ship Date 8/27/2012
Due Date 8/27/2012
Other

Description	Amount
Right of Way drainage at bridge - Fix and repair asphalt at ends of bridge	1,260.00

sunshinestate@panhandle.rr.com

850-791-4083

Subtotal	\$1,260.00
Sales Tax (0.0%)	\$0.00
Total	\$1,260.00
Payments/Credits	\$0.00
Balance Due	\$1,260.00

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: September 5, 2012

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	001 – 3990001	Cash Carried Forward	\$ 637,906
	9000 – 59100405	To Peter Prince Field	\$ 637,906
To:	405 – 38100011	From General Fund	\$ 637,906
	4021 – 563001	Improvements Other Than Buildings	\$ 637,906

State reason for this request:

Funds the East Apron and Taxiway project at the Peter Prince Airport from General Fund. To offset expense, the County will be receiving \$279,368 in federal funding and \$120,700 in state funding.

Requested by Roger Blaylock/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-138

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 09/10/2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 13th day Of September, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Shirley Powell
Sent: Wednesday, September 05, 2012 8:38 AM
To: Jayne Bell
Cc: Roger Blaylock
Subject: Budget Amendment - Peter Prince Airport

Jayne,

Would you please prepare a Budget Amendment in the amount of \$637,906 for the East Apron and Taxiway project at the airport? We have federal funding in the amount of \$279,368 and state funding in the amount of \$120,700. The remainder (\$237,838) will come from airport reserves. Please feel free to call with any questions. Thanks!!

*Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Hwy., Ste. 300
Milton, FL 32583
(850) 981-7100
(850) 983-2161 Fax*

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

No support documentation for this agenda item.