



# Santa Rosa County

## Board of County Commissioners

6495 Caroline Street, Suite M  
Milton, Florida 32570

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### COMMISSION COMMITTEE MEETING

Monday, January 25, 2016 – 9:00 a.m.

Administrative Complex - Board Meeting Room

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#### **Economic Development Committee – J. Williamson & Lynchard**

1. Discussion of request for staff to advertise for bid for 20 acres in the Santa Rosa Industrial Park East (Jeff Ates Road) for the expansion of an existing Santa Rosa County manufacturing company.
2. Discussion of request for staff to advertise for bid for 2 acres in the Santa Rosa Industrial Park (Opportunity Drive) for the expansion of an existing Santa Rosa County manufacturing company.
3. Discussion of Local Event Marketing Application request from the Santa Rosa Arts & Culture Foundation, Inc. to support the Annual Riverwalk Arts Festival on March 5-6, 2016.

#### **Administrative Committee – Lynchard & J. Williamson**

1. Discussion of a request from MAB JV Mitigation LLC with regards to a letter to the Army Corp of Engineers addressing the ongoing closure of a segment of Leisure Street (Hemlock Drive to Citrus Drive).
2. Discussion of renaming Navarre Park to Navarre Memorial Park.
3. Discussion of renewal of agreement with Stone Ridge Counseling Center, Inc. for Employee Assistance Program (EAP) at current rates.
4. Discussion of agreement with Warner Law Firm, P.A. for legal services, as needed, for claims not covered by the Florida Association of Counties Trust.

### **Administrative Committee- Continued**

5. Discussion of approval to enter into contract with Volkert, Inc. for consultant services for update of the 2003 Land Acquisition Study related to buffering efforts.
6. Discussion of approval of transmittal of the Multiyear Implementation Plan to the Treasury for review and acceptance and authorize staff to make minor edits if requested by the Treasury during the review phase.
7. Discussion of appointment of Sheila Fitzgerald to Tri-County Community Council, Inc. Board of Directors.
8. Discussion of Mad Dash for Missions 5K Run on Woodbine Road Saturday, April 30, 2016 in neighborhoods adjacent to Woodbine United Methodist Church.
9. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, January 28, 2016: NONE

### **Engineer's Report**

1. Presentation of the Holley by the Sea Drainage Improvement Project by Baskerville-Donovan.
2. Discussion of Paved Road and Drainage Maintenance for Ashley Plantation Phase Five, an 18 lot subdivision, a portion of Section 25, Township 2 North, Range 30 West, Santa Rosa County, Florida. (District 3) (Attachment A)
3. Discussion of Paved Road and Drainage Maintenance for Heritage Estates, a 53 lot subdivision, a portion of Section 10, Township 1 North, Range 29 West, Santa Rosa County, Florida. (District 1) (Attachment B)

### **Public Services Committee – Cole & R. Williamson**

1. Discussion of approval to purchase of Motorola Consolette from Motorola Solutions, Inc. in the amount of \$12,835.83 based on HGCA Contract pricing.
2. Discussion of request to advertise for a Public Hearing to adopt an ordinance setting forth local technical amendments to the 5th Edition (2014) Florida Building Code.
3. Discussion of approval to adopt a resolution updating the Title VI Plan as required for the receipt of federal funds.
4. Discussion of awarding bid received for State Housing Initiatives Partnership (SHIP) Substantial Rehabilitation Project located at 5315 Edeker Circle in Jay. There was only one bid received for this project.

### **Public Works Committee – Salter & Cole**

1. Discussion of resurfacing the following roads in District 3 at an estimated cost of \$ 338,066.00.

Stepp Lane  
Jack Holland Road  
Sollie Bradley Lane  
A.D. McCall Road  
Greenfield Street  
Tidwell Road  
Curt Lane  
Westwind Lane  
Simmons Smith Road  
Hooterville Lane  
Dixonville Road (*from Alabama Line to Gainey Ford Road*)  
Daniel Griffis Road  
Rainbow Lane  
Foxpond Trail

2. Discussion of paving the following dirt roads in District 3 at an estimated cost of \$ 127,330.00.

Cedarview Road  
Odom Young Lane  
Carpenter Road  
Ten Mile Road (*remaining unpaved portion*)

### **Public Works Committee- Continued**

3. Discussion of request from residents on Roundtree Drive for the posting of an advisory "Not A Turn Around" sign.
4. Discussion of a one year extension to the corrugated metal (aluminum) pipe contract with Gulf Atlantic Culvert Company, Inc., at current pricing. This is the first of two possible annual renewals.
5. Discussion of rejection of the sole bid received for graded aggregate base, because the product location is beyond the mileage specified in the bid proposal.
6. Discussion of award of proposal in the amount of \$7,750.00 from Florida Concrete Concepts for sidewalk repair and ADA upgrades on Forsyth Street in Bagdad as a part of the necessary upgrades for the Bagdad Mill Site Park, with funding from TDC funds.
7. Discussion of award of one (1)  $\frac{3}{4}$  ton pickup truck for the Parks Department, in the amount of \$23,399, to Hub City Ford as the low bidder meeting specification, with funding from the Machinery and Equipment Account.

### **Budget & Financial Management Committee – R. Williamson & Salter**

1. Discussion of budget amendment 2016 – 087 in the amount of \$800 to transfer funds from District IV Recreation Funds to the General Fund to repair fence enclosures at the Navarre Soccer Complex.
2. Discussion of budget amendment 2016 – 088 in the amount of \$1,500 to recognize the Curtis Finlay Foundation donation to the Jay Public Library and allocate for expenditure.
3. Discussion of budget amendment 2016 – 089 in the amount of \$25,820 to carry forward funds in the Tourist Development Fund for one (1) Sports Utility Vehicle as approved at the December meeting.
4. Discussion of budget amendment 2016 – 090 in the amount of \$22,620 to carry forward funds in the Navarre Beach Utility Fund for one (1) Four Wheel Drive Pickup Truck as approved at the December meeting.

## **Budget & Financial Management Committee- Continued**

5. Discussion of budget amendment 2016 – 091 in the amount of \$438 to carry forward funds in the Santa Rosa Shores MSBU Fund to publish required FDEP legal “notice of intent to issue permit”.
6. Discussion of budget amendment 2016 – 092 in the amount of \$15,000 to allocate District 1 Recreation Funds for Outdoor Movie Night each Saturday in April as approved at the January 14, 2016 meeting.
7. Discussion of budget amendment 2016 – 093 in the amount of \$18,805 to carry forward funds in the TDC Fund for Country on the Sound concert invoices for advertising (\$9,085) and for Navarre Beach Seashore Life invoice for brochures (\$9,720) paid in FY2016 that were FY2015 expenses.
8. Discussion of budget amendment 2016 – 094 in the amount of \$1,500,000 to transfer funds from the General Fund to the Capital Fund for the communications system for the EOC (\$1,000,000) and for Board approved equipment and capital projects (\$395,773) in the FY2015/2016 budget and \$104,227 to be allocated in reserves.
9. Discussion of budget amendment 2016 – 095 in the amount of \$10,000 to fund a contribution to the Pace Athletic & Recreation Association (PARA) from District 1 Recreation Funds to support the programming of baseball (\$2,500), softball (2,500), football (\$2,500) and cheerleading (\$2,500).
10. Discussion of budget of Travel and Per Diem reimbursement rates. These rates have not been adjusted in accordance with the Governmental Services Administration (GSA) Rates since 2006.
11. Discussion of county check register.

## **Public Forum**