

January 21, 2014

ECONOMIC DEVELOPMENT COMMITTEE

NO ITEMS

January 21, 2014

ADMINISTRATIVE COMMITTEE

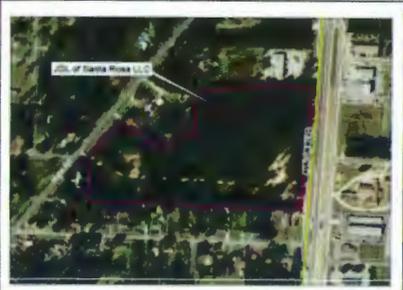
1. Discussion of four (4) proposed sites for judicial facility.
2. Discussion of establishing solid waste collection franchise areas in northern Santa Rosa County.
3. Discussion of proposed Request for Proposal format for collection and processing of recyclable material.
4. Discussion of conceptual floor plan for Navarre Beach Fishing Pier as proposed by TC's Coastal Pier, LLC.
5. Discussion of Contract Modification to contract with Florida Department of Economic Opportunity for extension of Disaster Recovery Enhancement Fund CDBG grant for Bagdad sewer project through April 30, 2014.
6. Discussion of Change Order No. 8 to contract with Aero Training & Rental, Inc. for Bagdad sewer CDBG project to increase time for installation of sewer service connections as recommended by project engineer.
7. Discussion of authorizing development of Interlocal Agreement with City of Milton for use of 120 acre parcel north of NAS Whiting Field for effluent disposal.
8. Discussion of acceptance of deed for City of Milton owned property adjacent to the Milton Library.
9. Discussion of acceptance of deed from Hancock Bank for property at corner of SR87 and Technology Drive included in foreclosure proceeding.
10. Discussion of rescinding acceptance of deed from Sigma Tax 1 GP and rescinding issuance of request for proposal for management of property formerly known as Sandy Bottoms.
11. Discussion of renewal of annual Employee Assistance Program (EAP) Agreement with Stone Ridge Counseling Center, Inc. under existing terms.
12. Discussion of Flag Day 5K Fun Run/Walk on June 14, 2014 sponsored by the Columbiettes and Knights of Columbus of St. Sylvester Catholic Church.

13. Discussion of request to hang blue ribbons and banners in Navarre Park during April for National Child Abuse Prevention Month awareness.
14. Discussion of potential conflict with 2014 Florida Association of Counties Legislative Day activities scheduled for March 26-27, 2014.
15. Information Only: Public Hearing items scheduled for 9:30 a.m. Thursday, January 23, 2014:

An amendment to Ordinance 2002-27 regarding amendments to permit process for soliciting sales in residential neighborhoods as recommended by Clerk of Courts.

First Public Hearing on 2013 Small Cities Community Development Block Grant (CDBG) Cycle.

Site Selection Matrix - Santa Rosa County Judicial Center

	Site #2 Coldwell Bankers Commercial	Site #3 JDL of Santa Rosa, LLC
Site Aerials		
Parcel Information		
Ownership Information	Charter Bank 1233 O G Skinner Dr. West Point, GA 31866	JDL of Santa Rosa, LLC P.O. Box 3717 Pensacola, FL 32516
Parcel ID	07-1N-28-0000-01500-0000	19-1N-28-0000-01213-000
Acreage	10 acres Note: See RFP backup as pricing structure varies depending on the location of the 10 acres chosen.	10 acres Note: The entire parcel available is 18.463 acres per SRC GIS maps.
Option for Additional Acreage	Yes	Yes
Existing Land Use	Undeveloped parcel	Undeveloped parcel
Adjacent Land Use	North - Vacant (Zoned Residential) East - Majority Residential South-Highway 90 West-Commercial (Warehouse)	North - Commercial East - Avalon Blvd. South-Residential West-Mulat Road (Mixed Residential)
Santa Rosa Land Development Code & Comprehensive Plan		
Zoning / Compatibility	HCD - Highway Commercial Development District Requires Conditional Use Approval	Split Zoning: HCD - Highway Commercial Development District Requires Conditional Use Approval R1 - Single Family Residential District Requires Conditional Use Approval
Future Land Use / Compatibility	Commercial	Split FLU - Commercial / Single Family Residential
Historical / Environmental Considerations Excluding Wetlands (from FDEP GIS and Oculus website)	No apparent concerns.	No apparent concerns.
Adjacent Land Use Compatibility	Potential compatibility issue with existing adjacent residential.	Potential compatibility issue with existing adjacent residential.

Site Selection Matrix - Santa Rosa County Judicial Center

	Site #2 Coldwell Bankers Commercial	Site #3 JDL of Santa Rosa, LLC
Site Aerials		
General Site Information		
Configuration	Rectangular (Near square)	Irregular
Orientation	Slight North-South Orientation for overall parcel (44.68+/- acres)	East-West Orientation
Wetlands	No wetlands indicated on SRC GIS website or National Wetland Inventory website	No wetlands indicated on SRC GIS website or National Wetland Inventory website
Soils Type	Troup Loamy Sand 0-5% Slopes	Troup Loamy Sand 0-5% Slopes
Topography	Flat to gently sloping (roughly 0-5%) from south to north	Flat to gently Sloping (0-5%)
Existing Site Constraints	No apparent site constraints.	Conditional use approval for residential zoning may be more problematic.
Stormwater Management / Drainage Considerations	Site is bisected by ridge running along dirt road entire depth of site. Site drains in three directions east, west and north. No defined outfall other than overland flow. Southern portion of site considered to be in a closed basin.	Site appears to be within a closed basin.
Future Development Acreage	34.68 +/-	6.09 +/-
Additional Site Acreage Available for Increased Compatibility?	34.68+/-	6.09+/-
Potential for Future Economic Development in Area	Yes	Yes

Site Selection Matrix - Santa Rosa County Judicial Center

	Site #2 Coldwell Bankers Commercial	Site #3 JDL of Santa Rosa, LLC
Site Aerials		
Site Access Information		
Primary Access Road	Highway 90	Avalon Boulevard
LOS for Primary Access Road	C	C
Maximum Volume (AADT)	36,700	16,500
FDOT Traffic Count (AADT)	31,000 (FDOT 2012 Data)	15,000 (FDOT 2012 Data)
Secondary Access Road	None	Mulat Road
LOS for Secondary Access Road	N/A	Not Available
Potential for Full Movement Access	High	Low
Signalization Availability / Potential	No Current Signalization. Potential for signalization at intersection of Highway 90 and Chantilly Way is high.	Signal existing to the North @ Mulat Road / Avalon Intersection and to the South at the Mulat Road / Sterling Way
Median Breaks Availability / Potential	Two full median openings exist.	Minimal probability for full median cut.
Turn Lane Requirements	Right and left turn lanes likely required.	Southbound right turn on Avalon likely required with good potential for a northbound turn lane off Avalon.

Site Selection Matrix - Santa Rosa County Judicial Center

	Site #2 Coldwell Bankers Commercial	Site #3 JDL of Santa Rosa, LLC
Site Aerials		
Site Utility Information		
Potable Water System Provider	Pace Water System, Inc.	Pace Water System, Inc.
Potable Water Line Sizes / Locations	6" main on north side of Highway 90 6" main on south side of Highway 90	6" main on east side of Mulat 10" main on the west side both Mulat 6" main on the west side of Avalon 10" main on the east side of Avalon
Offsite Improvements Required?	Unknown	Unknown
Wastewater System Provider	Pace Water System, Inc.	Pace Water System, Inc.
Wastewater Line Sizes / Locations	10" FM on south side of Highway 90.	6" FM on east side of Avalon 4" FM on west side of Avalon
Offsite Improvements Required?	Unknown with low potential	Unknown with low potential
Natural Gas System Provider	Not Addressed in RFP Response	Not addressed in RFP Response
Electrical Service Provider	Gulf Power	Gulf Power

Site Selection Matrix - Santa Rosa County Judicial Center

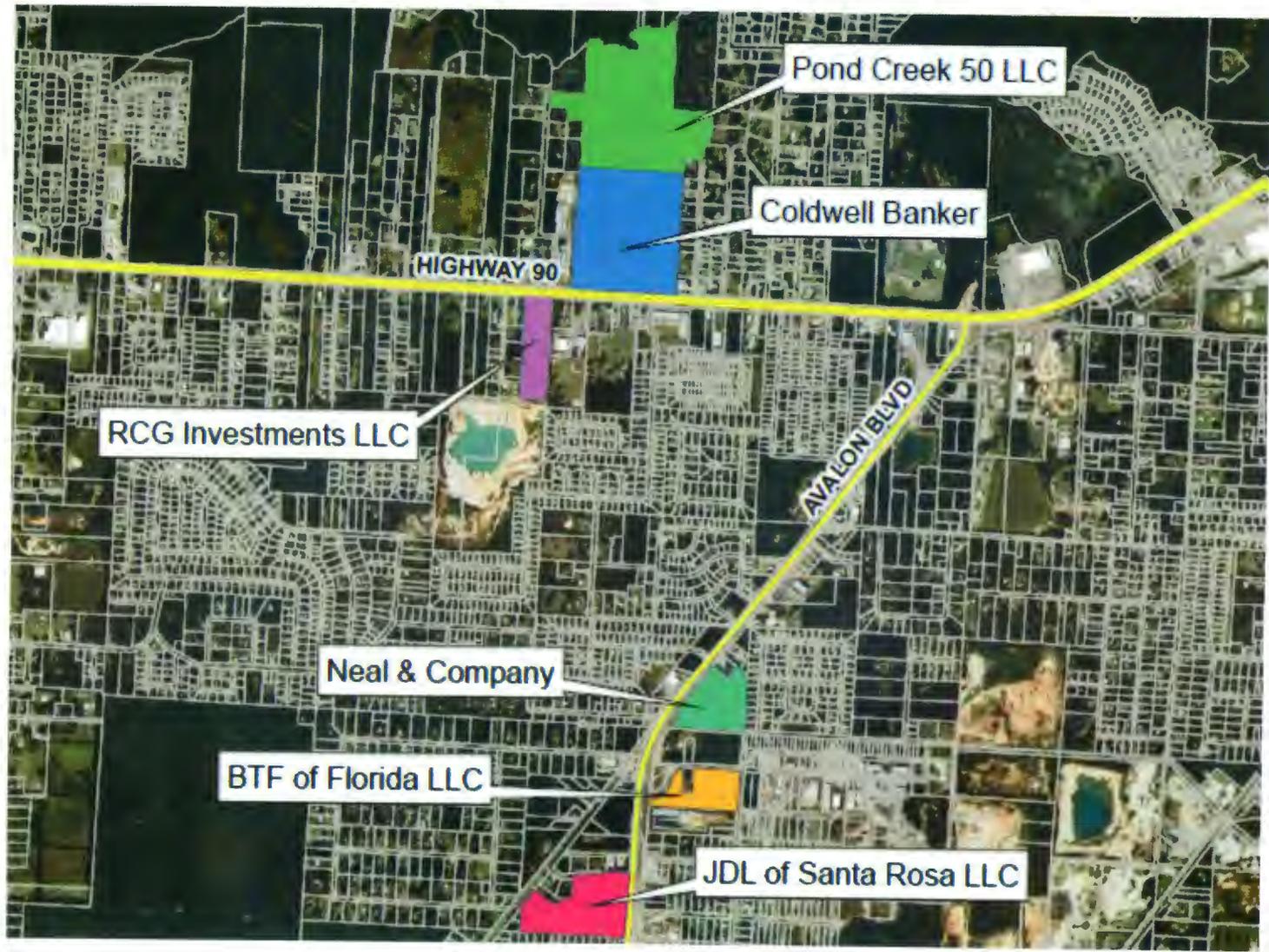
	Site #2 Coldwell Bankers Commercial	Site #3 JDL of Santa Rosa, LLC
Site Aerials		
Development Cost Considerations		
Parcel Cost	Varies \$16,750/Ac. - \$134,000/Ac.	\$70,000/Ac. (\$700,000 Total)
Parcel Cost for Additional Acreage	Varies \$16,750/Ac. - \$134,000/Ac.	\$330,000
Demolition / Site Clean Up	None	None
Offsite Utility Requirements	Indeterminate	None likely
Access Roads / Signalization	Right and Left Turn Lanes on US 90	Right Turn Lane / Directional Left on Avalon
Right of Way / Easements Required	None	None
Summary Comments	<p>The subject property is the only site considered on US HWY 90. A traffic signal will be required at what will be the main entrance to the facility at the intersection of Chantilly Way (to the south) and US HWY 90. An additional directional access on the west side of the complex may be located across from West Florida Baptist Church (to the south). Each access point will require appropriate turnlanes and median work. This site lies in a very, very flat section of US HWY 90. The parcel begins to fall to the north from about the mid point of the site, but is very flat along the southern half along Hwy 90. This area has been traditionally treated as a closed basin, therefore any discharge to the FDOT right of way would be very limited (if allowed at all). There is a tiered pricing structure for this property that decreases per acre the farther the site is located from Hwy 90. However, infrastructure (access road, utilities) costs will increase the farther away from HWY 90 the site is located. There are layouts included that arrived with the response from the RFP.</p>	<p>The subject property sits on the west side of Avalon Blvd a few blocks south of Commerce Road. There could be access on Avalon and on Mulat Rd to the west, provided SRC bought the whole parcel or gained an access easement all the way to Mulat. The layouts shown from 2007 were conducted prior to the widening of Avalon to 4 lanes. The access to Avalon shown would likely need to be shifted to the far northern end of the property. This access may be required to be limited directionally, however there is access to two traffic signals from Mulat, southward to Avalon and Sterling Fibers Way and northward to Avalon and Mulat (Commerce). It is doubtful a new traffic signal on Avalon would be permitted due to the proximity of nearby existing signalized intersections. This area has been traditionally treated as a closed basin, therefore any discharge to the FDOT right of way or Mulat right of way would be very limited (if allowed at all). The layout from 2007 considers no discharge at all from the retention pond.</p>

SITE #2 COLDWELL BANKER on HWY 90



SITE #3 JDL of Santa Rosa LLC on Avalon Boulevard





Pond Creek 50 LLC

Coldwell Banker

HIGHWAY 90

RCG Investments LLC

AVALON BLVD

Neal & Company

BTF of Florida LLC

JDL of Santa Rosa LLC

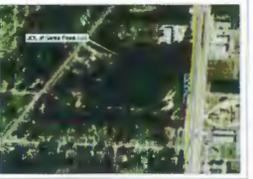
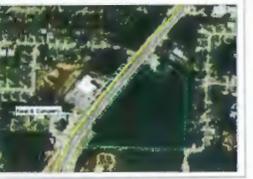
Site Selection Matrix - Santa Rosa County Judicial Center

	Site #1 BTF of Florida	Site #2 Coldwell Banker Commercial	Site #3 JDL of Santa Rosa, LLC	Site #4 Neal & Company
Site Aerials				
Parcel Information				
Ownership Information	BTF of Florida, LLC 746 Peakes Point Dr Gulf Breeze, Florida 32561	Charter Bank 1233 O G Skinner Dr West Point, GA 31866	JDL of Santa Rosa, LLC P.O. Box 3717 Pensacola, FL 32516	TCIP E, LLC 1401 E. Belmont St. Pensacola, FL 32501
Parcel ID	19-1N-28-0110-00100-MALL	07-1N-28-0000-01500-0000	19-1N-28-0000-01213-000	18-1N-28-0000-05500-0000
Acreage	9.874 ac. (Note: Parcel proposed is a 9.874 acre parcel surrounding a 0.87 acre retention pond parcel owned by SRC per SRC GIS maps.)	10 acres (Note: See RFP backup as pricing structure varies depending on the location of the 10 acres chosen.)	10 acres (Note: The entire parcel available is 18.463 acres per SRC GIS maps.)	10 acres (Note: Parcel proposed is an 11.64 acre parcel per SRC GIS Maps.)
Option for Additional Acreage	No	Yes	Yes	No (See note above)
Existing Land Use	Undeveloped parcel	Undeveloped parcel	Undeveloped parcel	Undeveloped parcel
Adjacent Land Use	North - Vacant (Zoned Commercial / Industrial) East - Vacant (Zoned Industrial) South - Developed Commercial Use	North - Vacant (Zoned Residential) East - Majority Residential South-Highway 90 West-Commercial (Warehouse)	North - Commercial East - Avalon Blvd. South-Residential West-Mulat Road (Mixed Residential)	North-Commercial East-Residential South-Vacant Commercial / Industrial West-Avalon Boulevard
Santa Rosa Land Development Code & Comprehensive Plan				
Zoning / Compatibility	Split Zoning: - HCD (Highway Commercial Development District) (Requires Conditional Use Approval) - M-1 (Restricted Industrial District) (Requires Rezoning to HCD)	HCD (Highway Commercial Development District) (Requires Conditional Use Approval)	Split Zoning: - HCD (Highway Commercial Development District) (Requires Conditional Use Approval) - R1 (Single Family Residential District) (Requires Conditional Use Approval)	HCD (Highway Commercial Development District) (Requires Conditional Use Approval)
Future Land Use / Compatibility	Split FLU - Commercial / Industrial	Commercial	Split FLU - Commercial / Single Family Residential	Commercial
Historical / Environmental Considerations (from FDEP GIS and Oculus website)	No apparent concerns.	No apparent concerns.	No apparent concerns.	Biodiversity "hotspot" identified on SRC GIS website.
Adjacent Land Use Compatibility	Warehouse use adjacent to south property line and other adjacent properties vacant. No apparent compatibility issues.	Potential compatibility issue with existing adjacent residential.	Potential compatibility issue with existing adjacent residential.	Potential compatibility issue with existing adjacent residential.

Site Selection Matrix - Santa Rosa County Judicial Center

	Site #1 BTF of Florida	Site #2 Coldwell Banker Commercial	Site #3 JDL of Santa Rosa, LLC	Site #4 Neal & Company
Site Aerials				
General Site Information				
Configuration	Rectangular w/ curvilinear west boundary	Rectangular (Near square)	Irregular	Irregular triangular configuration
Orientation	East-West Orientation	Slight North-South Orientation for overall parcel (44.68 +/- acres)	East-West Orientation	Northwesterly
Wetlands	Large Wetland tract on central portion of property indicated on Santa Rosa County GIS and National Wetland Inventory Website. Submitted response to County RFP states "all of the property is uplands."	No wetlands indicated on SRC GIS website or National Wetland Inventory website	No wetlands indicated on SRC GIS website or National Wetland Inventory website	No wetlands indicated on SRC GIS website or National Wetland Inventory website
Soils Type	Rutledge Loamy Sand, Lakeland Sand and Troup Loamy Sand. Rutledge loamy sand (40% of site) indicative of wetlands and very poorly drained.	Troup Loamy Sand 0-5% Slopes	Troup Loamy Sand 0-5% Slopes	Lakeland Sand 0-5% Slopes/Troup Loamy Sand 0-5% Slopes
Topography	Flat to gently sloping (0-5%) to center of property towards SRC pond / wetland areas.	Gently slopes (roughly 0-5%) from south to north	Flat to Gently Sloping (0-5%)	Flat to Gently Sloping (0-5%)
Existing Site Constraints	Direct access to Avalon prevented by Commerce Drive. Existing SRC stormwater pond.	Existing power lines bisect site at dirt road	Conditional use approval for residential zoning may be more problematic.	None
Stormwater Management / Drainage Considerations	Majority of the site appears to be in a closed basin. Site encompasses parcel currently owned by SRC which has an existing stormwater management pond. May be able to expand existing pond to accommodate stormwater for site and prevent addition of new County owned and maintained pond. May require permit as a "wet" detention pond requiring larger pond footprint.	Site is bisected by ridge running along dirt road entire depth of site. Site drains in three directions east, west and north. No defined outfall other than overland flow. Southern portion of site considered to be in a closed basin.	Site appears to be within a closed basin with no viable outfall possibility.	Site is bisected by ridge running through central portion of the site from northwest to southeast. Site drains to south and to east within a closed basin.
Future Development Acreage	None	34.68 +/-	6.09 +/-	1.79 +/-
Additional Site Acreage Available for Increased Compatibility?	None	34.68 +/-	6.09 +/-	1.79 +/-
Potential for Future Economic Development in Area	Yes	Yes	Yes	Yes

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Site Aerials				
Site Access Information				
Primary Access Road	Commerce Drive	Highway 90	Avalon Boulevard	Avalon Boulevard
LOS for Primary Access Road	Not Available	C	C	C
Maximum Volume (AADT)	Not Available	36,700	16,500	16,500
FDOT Traffic Count (AADT)	Not Available	31,000 (FDOT 2012 Data)	15,000 (FDOT 2012 Data)	15,000 (FDOT 2012 Data)
Secondary Access Road	Bettian Avenue	None	Mulat Road	Potential access to Bettian
LOS for Secondary Access Road	Not Available	N/A	Not Available	N/A
Potential for Full Movement Access	High	High	Low	Low
Signalization Availability / Potential	Intersection @ Commerce and Avalon currently signalized.	No Current Signalization. Potential for signalization at intersection of Highway 90 and Chantilly Way is high.	Signal existing to the North @ Mulat Road / Avalon Intersection and to the South at the Mulat Road / Sterling Way	No exist. signalization. Low potential for future signalization
Median Breaks Availability / Potential	Not applicable. Commerce and Bettian are undivided county roadways.	Two full median openings exist.	Minimal probability for full median cut.	Two existing directional median openings. Low potential for additional median openings.
Turn Lane Requirements	Per county requirements	Right and left turn lanes likely required.	Southbound right turn on Avalon likely required with good potential for a northbound turn lane off Avalon.	Northbound right turn lane likely required.
Site Utility Information				
Potable Water System Provider	Pace Water System, Inc.	Pace Water System, Inc.	Pace Water System, Inc.	Pace Water System, Inc.
Potable Water Line Sizes / Locations	10" main on east side of Avalon Blvd and 6" main along south side of Commerce Drive	6" mains on north and south sides of Highway 90.	6" main on east side of Mulat and 10" main on the west side both Mulat. There is a 6" main on the west side of Avalon and a 10" main on the east side of Avalon.	10" main on east side of Avalon Blvd.
Offsite Improvements Required?	Unknown	Unknown	Unknown	Unknown
Wastewater System Provider	Pace Water System, Inc.	Pace Water System, Inc.	Pace Water System, Inc.	Pace Water System, Inc.
Wastewater Line Sizes / Locations	6" FM on east side of Avalon Blvd. and 6" FM on north side of Commerce Drive	10" FM on south side of Highway 90.	6" FM on east side of Avalon and 4" FM on west side of Avalon	6" FM on east side of Avalon Blvd.
Offsite Improvements Required?	Unknown with low potential	Unknown with low potential	Unknown with low potential	Not likely
Natural Gas System Provider	Not Addressed in RFP Response	Not Addressed in RFP Response	Not addressed in RFP Response	Not addressed in RFP Response
Electrical Service Provider	Gulf Power	Gulf Power	Gulf Power	Gulf Power

Site Selection Matrix - Santa Rosa County Judicial Center

	Site #1 BTF of Florida	Site #2 Coldwell Banker Commercial	Site #3 JDL of Santa Rosa, LLC	Site #4 Neal & Company
Site Aerials				
Development Cost Considerations				
Parcel Cost	\$85,000/Ac. (\$850,000 Total)	Varies \$16,750/Ac. - \$134,000/Ac.	\$70,000/Ac. (\$700,000 Total)	\$120,000/Ac. (\$1,200,000 Total)
Parcel Cost for Additional Acreage	N/A	Varies \$16,750/Ac. - \$134,000/Ac.	\$330,000	N/A
Demolition / Site Clean Up	None	None	None	None
Offsite Utility Requirements	Indeterminate	Indeterminate	None likely	None likely
Access Roads / Signalization	No additional costs anticipated.	Right and Left Turn Lanes on US 90	Right Turn Lane / Directional Left on Avalon	Right turn Lane on Avalon
Right of Way / Easements Required	None	None	None	None
Summary Comments	<p>The subject property sits immediately south of Commerce Road on Avalon Blvd. There could be access on Commerce and the street to the east. There is already a traffic signal at Commerce and Avalon. This area is inside a known closed drainage basin. The rectangular cut-out on the north end of the site is an existing SRC stormwater facility that accepts runoff from within this closed basin. This parcel is the only submittal that does not include an option on other property, although it is rumored the parcel north of Commerce may be available to combine the two, however it would not be desirable to have a major roadway bisecting the judicial complex.</p>	<p>The subject property is the only site considered on US HWY 90. A traffic signal will be required at what will be the main entrance to the facility at the intersection of Chantilly Way (to the south) and US HWY 90. An additional directional access on the west side of the complex may be located across from West Florida Baptist Church (to the south). Each access point will require appropriate turnlanes and median work. This site lies in a very, very flat section of US HWY 90. The parcel begins to fall to the north from about the mid point of the site, but is very flat along the southern half along Hwy 90. This area has been traditionally treated as a closed basin, therefore any discharge to the FDOT right of way would be very limited (if allowed at all). There is a tiered pricing structure for this property that decreases per acre the farther the site is located from Hwy 90. However, infrastructure (access road, utilities) costs will increase the farther away from HWY 90 the site is located. There are layouts included that arrived with the response from the RFP.</p>	<p>The subject property sits on the west side of Avalon Blvd a few blocks south of Commerce Road. There could be access on Avalon and on Mulat Rd to the west, provided SRC bought the whole parcel or gained an access easement all the way to Mulat. The layouts shown from 2007 were conducted prior to the widening of Avalon to 4 lanes. The access to Avalon shown would likely need to be shifted to the far northern end of the property. This access may be required to be limited directionally, however there is access to two traffic signals from Mulat, southward to Avalon and Sterling Fibers Way and northward to Avalon and Mulat (Commerce). It is doubtful a new traffic signal on Avalon would be permitted due to the proximity of nearby existing signalized intersections. This area has been traditionally treated as a closed basin, therefore any discharge to the FDOT right of way or Mulat right of way would be very limited (if allowed at all). The layout from 2007 considers no discharge at all from the retention pond.</p>	<p>The subject property sits north of Commerce Road on Avalon Blvd. There could be directional access on Avalon or from the neighborhood street off Commerce to the southeast. The submitter has notified the BOCC outside the RFP process the site immediately south is under contract and could be included in their proposal. If so, it is anticipated there would be direct access to Commerce. The layouts shown from 2007 were conducted prior to the widening of Avalon to 4 lanes and the realignment of the intersection of Commerce/Mulat and Avalon. It can be seen that Commerce was oriented farther to the south than the information at the time presented, however the access point to Commerce should be very similarly located. It is anticipated access to Avalon would require lengthening of the existing left turn lane and the addition of a northbound right turn lane. The close proximity of the signal at the Commerce/Avalon intersection would rule out any additional signals at the site. This area has been traditionally treated as a closed basin, with the rectangular pond parcel just to the south on Commerce accepting the runoff from the basin. Any discharge to the FDOT right of way would be very limited (if allowed at all). The layout from 2007 considers no discharge at all from the retention ponds.</p>



SANTA ROSA COUNTY ENGINEERING
ENVIRONMENTAL DEPARTMENT

6065 Old Bagdad Highway
Milton, FL 32583
www.santarosa.fl.gov

Roger A. Blaylock, P.E.
County Engineer

Jerrel Anderson, P.E.
Environmental Manager

Memo

To: Hunter Walker, County Administrator
From: Jerrel Anderson, P. E., Environmental Manager *JJA*
Thru: Roger Blaylock, P.E., County Engineer *Reg*
Date: January 10, 2014
Re: Franchise Proposal, North End, Summary

Background: The north end of Santa Rosa County has been proposed as a possible residential garbage hauling franchise area.

Situation: A garbage hauling franchise RFP for the north end of Santa Rosa County has been developed. The proposed area includes Pace, Milton, East Milton and northern areas to the county line. This proposal excludes areas as of SRC which currently have a franchise, or are incorporated. The proposed areas have been divided into 2 or 3 franchise areas (attached) for BOCC consideration and will include all single family homes and multi-family homes which have personal garbage cans.

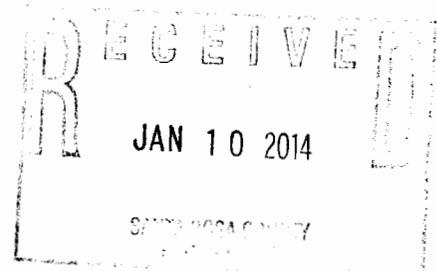
A proposal summary has been developed for review and comment. Upon receipt of comments relative to the attached summary, we can proceed with the proposed proposal.

Request: Review proposal summary and comment as needed.

JA/tt

Attachment:

- Proposal Summary
- Proposed Franchise Areas



Proposed Solid Waste Franchise Summary

RFP is for Residential – no commercial or multi-family with group containers. Mandatory collection is not included. Two franchise areas.- franchise fee of \$19,000 per area to cover admin/management cost. Contracts resulting from this RFP may not be reassigned.

Service Options:

1. Proposal will present two options:
 - A – 2 garbage/wk. – 1 recycle/wk – 1 yard waste bi-weekly
 - B – 1 garbage/wk – 1 recycle/wk – 1 yard waste bi-weekly

Each option will specify white goods & bulk pick-up on demand.

2. Each resident will have their choice of 2 garbage container sizes.
 - A – 95 gallon (standard typical in use now)Additional container(s) will be available for an extra fee.

Contract Term:

3 years with option of 3 additional terms of 3 years each.

C&D Materials:

Collection of C&D materials (including lumber) is excluded from the proposal.

Recyclables:

Allow recyclables to be collected as single or dual system. (Central can only accept dual stream.) If brought to Central - accepted free.

Bulk waste & White Goods:

Unlimited amount/collection. No additional fee. Limited to 2 cubic yards per pickup, per dwelling with exceptions for individual items such as household furniture or white goods. Franchisee has three days to pick-up from notifications.

Yard Debris:

Material must be either containerized or bundled for pick-up. Yard trash must be less than 50 pounds per bundle. No additional fee.

Mandatory Side Door Collection:

For physically handicapped residents. Requires completion of form with Documented Certification. No additional charge.

Optional Side Door Collection:

Franchisee to provide additional cost for options 1 and 2 for side door collection of garbage & recyclables. Yard debris, bulk items, and white goods to be collected adjacent to road.

Damaged Containers:

If containers (provided free by franchise) are damaged, replacement to be provided within 24 hours of notification.

Holidays & Notifications:

Franchisee to notify all customers when collection day falls on a day when collection is not provided (Thanksgiving, Christmas & ½ day before, New Year's Day) and provide date of next collection. Not required to make up that day.

Once contract awarded - franchisee to provide all residents at least 30 days notice of commencement of services. Notification to include collection days – size of container – where to place waste for pick-up – applicable notifications times – etc.

Billing:

Sole responsibility of the franchisee – to be quarterly.

Tipping Fees for Franchisee:

\$32/ton MSW

\$22/ton Commercial Class III (mostly C&D)

Note: For residents bringing in Class III, tipping fee is \$18/ton.

Litter/Debris Control:

All litter along road right-of- ways associated with normal business operations of franchisee deemed responsibility of franchisee & must be removed the day of notification. If franchisee notified of waste on ground following pick-up, then removed within 24 hours of notification.

Working Times:

Not to begin before 6am and extend past 7pm (noise ordinance hours are 7am to 9pm)

Liquidated Damages: A Liquidated Damages clause will be included in the contract for non-performance.

Rate Adjustment Factors:

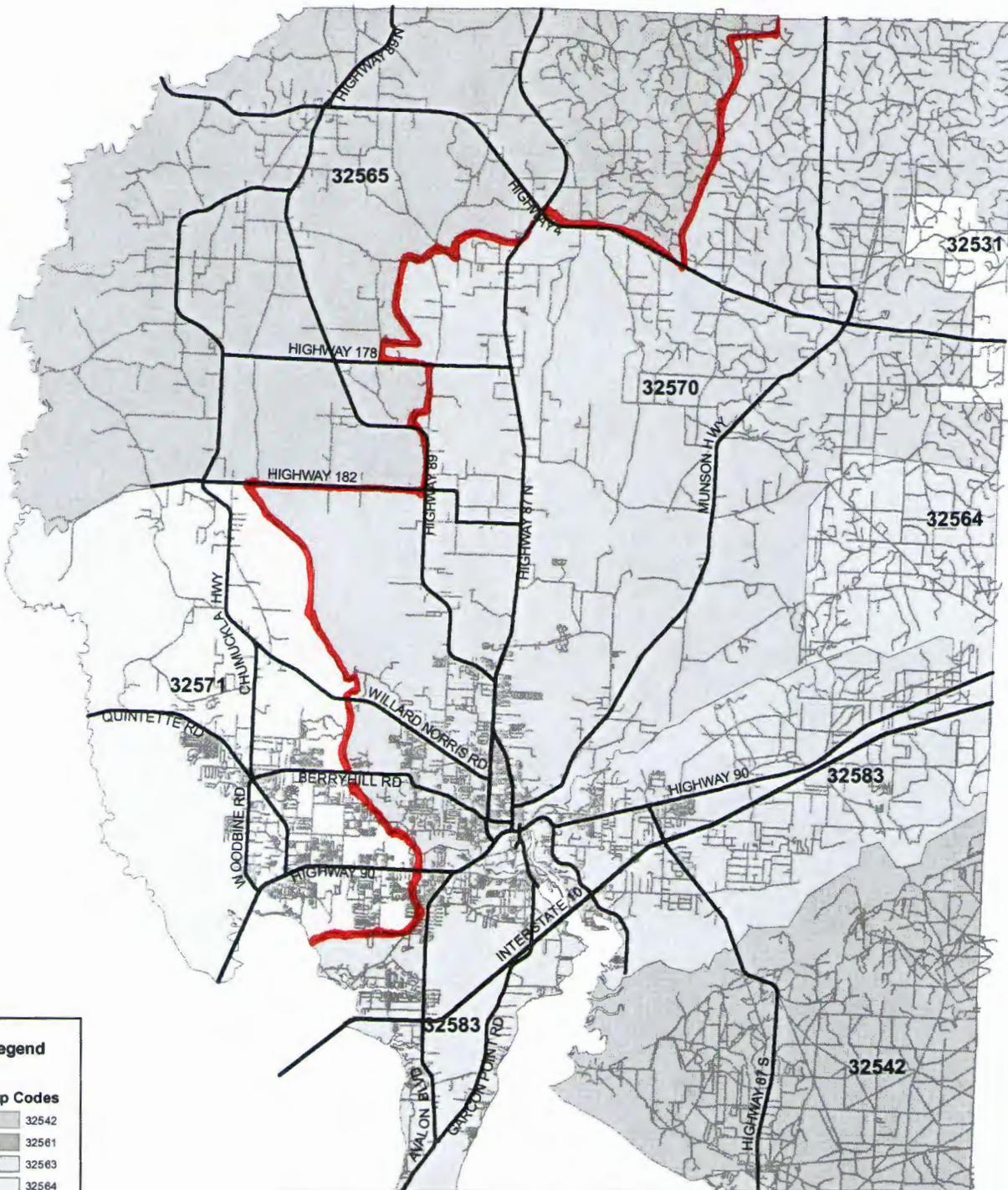
Rate Adjustment factors are provided. Please see proposal for details.

Selection Criteria: Proposals will be evaluated by the board on the following criteria:

- Cost associated with various service options and services
- Years of experience in solid waste industry
- Experience in Santa Rosa County
- Evidence of financial stability of proposer (and any partners)
- Evaluation of proposer's quantity & quality of equipment
- Delivery of recyclables to SRC Recycle facility.

Proposers currently in negotiations or in the process of selling their company will not be considered.

Santa Rosa County Zip Code Areas



Legend	
Zip Codes	
[Light Gray Box]	32542
[Medium Gray Box]	32561
[Dark Gray Box]	32563
[Lightest Gray Box]	32564
[Dotted Gray Box]	32565
[Medium-Dark Gray Box]	32566
[Light Gray Box]	32570
[White Box]	32571
[Dotted Gray Box]	32583

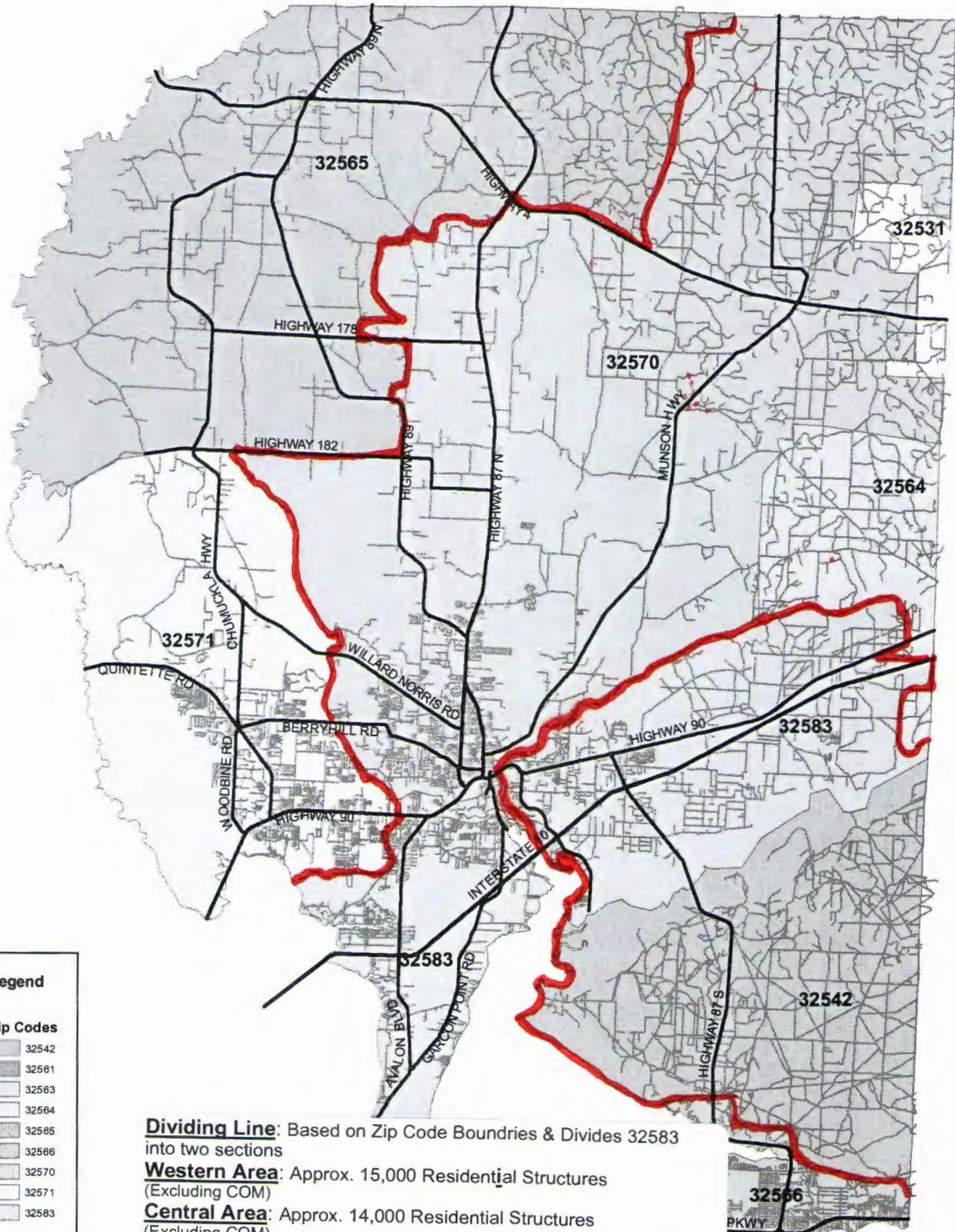
Dividing Line: Based on Zip Code Boundaries
Western Area: Approx. 15,000 Residential Structures (Excluding COM)
Eastern Area: Approx. 18,500 Residential Structures (Excluding COM)
Points to Consider: Nearly balances number of customers, driving distances from the landfill and provides clear boundaries.



The GIS maps and data distributed by the Santa Rosa County DOCC departments are derived from a variety of public and private sector sources considered to be dependable, but the accuracy, completeness, and currency thereof are not guaranteed. The Santa Rosa County Commission makes no warranty, expressed or implied, as to the accuracy, completeness, currency, reliability, or suitability for any particular or purpose of information or data contained in or generated from the County Geographic Database. Additionally, the Santa Rosa Commission or any agent, servant, or employee thereof assumes no liability associated with the use of this data, and assumes no responsibility to maintain it in any matter or form. For further map assistance, call 904-963-1866 or email mapdata@santarosacounty.com. SRC mapping website: <http://santarosacounty.com>



Santa Rosa County Zip Code Areas



Legend	
Zip Codes	
[Pattern]	32542
[Pattern]	32561
[Pattern]	32563
[Pattern]	32564
[Pattern]	32565
[Pattern]	32566
[Pattern]	32570
[Pattern]	32571
[Pattern]	32583

Dividing Line: Based on Zip Code Boundaries & Divides 32583 into two sections

Western Area: Approx. 15,000 Residential Structures (Excluding COM)

Central Area: Approx. 14,000 Residential Structures (Excluding COM)

Eastern Area: Approximately 4,000 Residential Structures

Points to Consider: Two balanced areas & 1 smaller area for smaller companies.

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Recycling RFP Options

Option 1 - Vendor Provides All Recycling Services To County At No Cost (Current Program)

- Services all county Drop Sites
- Provides all transportation of recyclables from Drop Sites to Central Landfill Recycling Facility.
- Provides all transportation of recyclables collected in SRC, Drop Site and Franchise Areas, to a processing facility and markets recyclables
- Vendor Pays SRC
 - Revenue share with SRC, _____%
 - Building lease fees, \$_____
 - Utilities - based on % of Recycling Facility used, _____%.
- SRC accepts residuals from processing facility at a set % of recyclables collected at No Tip.

Option 2 - Public / Private Partnership - SRC / Vendor Share Cost

- County services all Drop Sites
- County provides transportation from Drop Sites to Central Landfill
- Vendor provides all transportation of recyclables collected in SRC, Drop Site and Franchise Areas, to a processing facility and marketing of recyclables.
- Vendor Pays SRC
 - Tip Fees on all residuals returned to SRC
 - Revenue share with SRC off set county transportation cost, _____%.
 - Building lease fees, \$_____
 - Utilities - based on % of Recycling Facility used, _____%
- SRC subsidizes Vendor's operation by
 - Servicing county Drop Sites
 - Providing transportation of recyclables from county Drop Sites to Central Landfill

Option 3 - Public / Private Partnership - SRC Subsidizes Vendor's Cost, Flat Rate

- Vendor services all county Drop Sites
- Provides all transportation of recyclables from Drop Sites to Central Landfill Recycling Facility.
- Provides all transportation of recyclables collected in SRC, Drop Site and Franchise Areas, to a processing facility and markets recyclables
- Vendor Pays SRC
 - Revenue share with SRC, _____%
 - Building lease fees, \$_____
 - Utilities - based on % of Recycling Facility used, _____%.
- SRC pays Vendor a flat rate to provide recycling services to SRC - Rate to be determined by Vendor, \$_____.

Option 4 - Santa Rosa County Market Based Recycling Program

- Santa Rosa County provides all recycling services:
 - Transportation & servicing of county Drop Sites
 - Processing of all recyclables collected in SRC, Drop Sites & Franchise Areas
 - Markets Recyclables
 - Retains all revenue from sale of recyclables
- Market Based Approach Program
 - SRC recycles only materials that have a market value
 - Materials currently proposed for recycling:
 - Ferrous Metals, \$10.50/100 lbs
 - Non-Ferrous Metals, \$0.65/pound
 - Cardboard (OCC), \$100.00/ton
 - Selected grades of plastics (milk jugs, water bottles etc), \$0.36/pound

Hunter Walker

From: Roger Blaylock
Sent: Tuesday, January 14, 2014 4:10 PM
To: Hunter Walker; Angie Jones
Subject: FW: Pier Navarre-24 x 36.pdf
Attachments: Pier Navarre-24 x 36.pdf; ATT00001.txt

Roger A. Blaylock, P.E.
Santa Rosa County Engineer
850 981-7100 Office

-----Original Message-----

From: Terry Wallace
Sent: Tuesday, January 14, 2014 3:07 PM
To: Roger Blaylock
Subject: FW: Pier Navarre-24 x 36.pdf

-----Original Message-----

From: Scott Rayner [mailto:scottrayner@incitesolutions.net]
Sent: Monday, January 13, 2014 2:25 PM
To: Terry Wallace
Cc: <info@coastalconcession.com>; Josh Pickett; rbenakis@aol.com
Subject: Pier Navarre-24 x 36.pdf

Below are the plans we would like to submit to the county for review. Placement of kitchen equipment might change but the outline will stay the same. Please let us know when we can proceed, the sooner the better so we can meet our opening date of February 15th.

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

Hunter Walker

From: Sheila Harris
Sent: Tuesday, January 14, 2014 9:38 AM
To: Hunter Walker
Cc: 'Robin Phillips'; Merry Beth Andrews; Emily Spencer
Subject: Agenda Item - Contract Modification for Bagdad Sewer CDBG Grant 12DB-P5-01-67-01-K37

Hunter,

The CDBG grant agreement for the additional DREF (Disaster Recovery Enhancement Fund) Contract 12DB-P5-01-67-01-K37 expires on February 16, 2014.

Robin is preparing a modification extending the grant period through 04/30/2014 to make sure there is sufficient time to complete construction and close out the grant. Construction is approximately 95% complete and will be completed by the new deadline. All of the sewer lines are in and some of the hookups have occurred but the engineer is recommending additional time in case of any issues.

Please add this to next week's agenda. Robin will provide the paperwork prior to Tuesday's meeting.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

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Kenneth Horne & Associates, Inc.
CIVIL ENGINEERS

January 15, 2014

Hunter Walker
County Administrator
Santa Rosa County
6495 Caroline St., Suite M
Milton, FL 32570

Re: Bagdad Sewer Extension
KH&A Reference No. 201041
Change Order No. 8 – Cost Adjustment -Time Extension Request

Dear Mr. Walker:

Attached are three copies of Change Order No. 8 for the referenced project. The Change Order requests an adjustment to the contract to cover additional time for the contractor to complete service connections.

It is our opinion that the requested adjustment for the time extension is in the best interest of Santa Rosa County.

Kenneth Horne & Associates, Inc. recommends approval of the Change Order No. 8 proposal as submitted. Please call if you have questions or require additional information.

Very truly yours,

KENNETH HORNE & ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read "Edward E. Bowles".

Edward E. Bowles, PE
Project Engineer

CC: Robin Phillips

Hunter Walker

From: Sheila Harris
Sent: Wednesday, January 15, 2014 10:20 AM
To: Hunter Walker
Cc: Merry Beth Andrews; 'Robin Phillips'
Subject: Bagdad Sewer Extension - Change Order #8
Attachments: BagdadSewerChangeOrder8.pdf

Attached is the change order from the contractor (AERO) that increases the time for project completion through February 28, 2014. There is no change to the contract amount at this time.

The originals will be delivered to Merry Beth.

Sheila

From: Sheila Harris
Sent: Tuesday, January 14, 2014 9:38 AM
To: Hunter Walker
Cc: 'Robin Phillips'; Merry Beth Andrews; Emily Spencer
Subject: Agenda Item - Contract Modification for Bagdad Sewer CDBG Grant 12DB-P5-01-67-01-K37

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Sheila A. Harris, Special Projects/Grants
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NOV 08 2013
7
Bee
Adm
Angie
Roger



City of Milton

Office of the Mayor

November 4, 2013

The Honorable Robert Cole
Chairman, Santa Rosa County Board of Commissioners
6495 Caroline Street, Suite M
Milton, FL 32570

Dear Chairman Cole: Bob

The City of Milton has recognized the need for additional wastewater treatment capacity in central Santa Rosa County and has been working to design a new wastewater treatment plant in the East Milton area. Without this new plant the city will be unable to provide any additional wastewater treatment support for new residential, commercial or industrial development. We have completed the design of the treatment plant and have been working to find a suitable site for effluent disposal.

We had been working with NAS Whiting field to use their golf course for the effluent disposal site. However, after review the Navy opted not to approve the use of any portion of Whiting Field. After reviewing several other sites, we requested permission to conduct testing on 120 acres of county owned property north of Whiting Field. With your permission, we conducted hydrographic testing on the site and found that it would be a suitable site for the disposal of up to 5 million gallons of effluent per day through a series of rapid infiltration basins.

The city would like to request the county allow us to use this property as an effluent disposal site for the proposed new WWTP. We would ask you to direct the county attorney to work with the city attorney to develop an interlocal agreement, which will be agreeable to both the city and the county, which will allow us to move ahead with this critical infrastructure requirement. The city staff point of contact for additional questions will be Brian Watkins our City Manager. He can be reached at 850-983-5411. We thank you for your cooperation in helping us keep Santa Rosa County moving forward.

Sincerely,

Guy Thompson
Mayor

GT:pkh

KEY POINT FOR INTER-LOCAL AGREEMENT BETWEEN CITY OF MILTON (CITY) & SANTA ROSA COUNTY (SRC)

1. PARCEL 1 – SRC PARCEL I.D. NUMBER - 26-3N-28-0000-00200-0000 (113.38 AC.)
2. PARCEL 2 – SRC PARCEL I.D. NUMBER - 26-3N-28-0000-00400-0000 (40 AC.)
3. NEEDS –
 - **CITY** - ALLOWED TO CONSTRUCT, OPERATE AND MAINTAIN AN EFFLUENT DISPOSAL SITE ON PARCEL 1, INCLUDING, BUT NOT LIMITED TO THE SURFACE CLEARING & GRADING, CONSTRUCTION OF RAPID INFILTRATION BASINS (RIBS), EARTHWORK, PIPING AND SITE SECURITY, ALL FOR THE PURPOSE OF DISPOSING TREATED WASTEWATER. THE PROJECT WILL BE PHASED WITH THE 1ST PHASE OF CONSTRUCTION SCHEDULED TO BE THE DISPOSAL OF APPROXIMATELY 2.0 MGD. ADDITIONAL PHASES MAY BE ADDED SUBJECT TO NEEDS AND SITE GEOTECHNICAL CAPABILITIES.
 - **SRC** – OBTAIN APPROXIMATELY 600,000 C.Y.s OF FILL MATERIAL NECESSARY FOR USE IN THE CONSTRUCTION OF THE WHITING AVIATION PARK (**PARK**). THE AMOUNT MAY VARY BASED ON THE FINAL DESIGN OR NUMBER OF DEVELOPMENT PHASES OF THE **PARK**.
4. TIMING – BASED ON THE NEEDS OF EITHER PARTY, THE FOLLOW MAY OCCUR.
 - IF THE **CITY** STARTS CONSTRUCT IN ADVANCE OF THE CONSTRUCTION AT THE **PARK**, ONE OF THE FOLLOWING MAY HAPPEN:
 1. **SRC** WOULD CLEAR A SPECIFIC SITE AT THE **PARK** (AT NO COST TO THE **CITY**) AND THE **CITY** WOULD DISPOSE AND STOCK PILE EXCESS FILL IN THE ABOVE AMOUNT OR AS MAY BE AGREED TO AT THE TIME OF CONSTRUCTION, OR,
 2. IF **SRC** CAN NOT PROVIDE A SPECIFIC SITE AT THE **PARK**, PARCEL 2 WOULD BE USED TO DISPOSE AND STOCK PILE THE FILL MATERIAL.
 3. IN EITHER CASE, **SRC** WILL BE RESPONSIBLE TO PROTECT AND MAINTAIN THE FILL MATERIAL.
 - IF **SRC** STARTS CONSTRUCTION IN ADVANCE OF THE CITY'S NEEDS, ONE OF THE FOLLOWING MAY HAPPEN:
 1. FOLLOWING THE CITY'S PERMITTED PLANS AND SPECIFICATIONS, **SRC** WOULD EXCAVATE, TRANSPORT, PLACE AND PROTECT THE NEEDED FILL MATERIAL FROM PARCEL 1 TO THE **PARK** OR,
 2. **SRC** WOULD EXCAVATE, TRANSPORT, PLACE AND PROTECT THE NEEDED FILL MATERIAL FROM PARCEL 1 TO PARCEL 2 FOR FUTURE NEEDS.
5. COST – NEITHER PARTY SHALL BE RESPONSIBLE TO THE OTHER PARTY (UNLESS SPECIFICALLY STATED) FOR ANY COST ASSOCIATED WITH CONSTRUCTION, EXCAVATION, TRANSPORT AND PLACEMENT OF THE FILL MATERIALS DESCRIBED ABOVE.

6. OWNERSHIP – SRC AGREES AND ALLOWS THE CITY THE USE OF PARCEL 1 AS DESCRIBE ABOVE IN ITEM 3, UNTIL SUCH TIME THE REQUIRED FILL MATERIALS, ALSO AS DESCRIBED IN ITEM 3 ARE ATTAINED. THEN AFTER SUCH TIME THE PROPERTY OWNERSHIP WILL BE TRANSFERRED FROM SRC TO THE CITY. THE CURRENT OWNERSHIP OF PARCEL2 IS NOT AFFECTED BY THIS AGREEMENT.

DRAFT

Hunter Walker

From: Brian Watkins <brian.watkins@ci.milton.fl.us>
Sent: Tuesday, January 14, 2014 2:04 PM
To: Hunter Walker
Subject: FW: KEY POINT-EFFL. DISPOS.docx
Attachments: KEY POINT-EFFL. DISPOS.docx; property4.pdf

Hunter,

Here are the key points we had from our discussion on the county property north of Whiting.

Item 2: the piece of property shown in the second attachment was donated to the city. It is adjacent to the county property for the Milton library. If the county would like to have the part that is south of Chaffin Street to round out your property for the library, the council would be happy to deed it over.

Thanks,

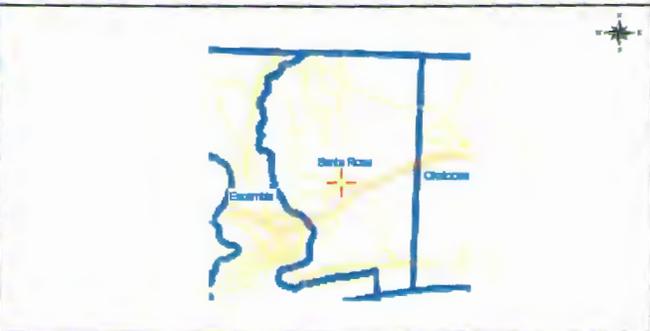
Brian Watkins
City Manager
City of Milton
Office: 850-983-5411
brian.watkins@ci.milton.fl.us

From: Jerald Ward [mailto:gerald.ward@ci.milton.fl.us]
Sent: Tuesday, January 07, 2014 4:43 PM
To: 'Brian Watkins'
Subject: KEY POINT-EFFL. DISPOS.docx

TAKE A LOOK AT THIS.



Santa Rosa County Property Appraiser			
Parcel: 34-2N-28-0000-20400-0000 Acres: 0.338			
Name:	SWAINE RICHARD S	Land Value	6715
Site:		Building Value	0
Sale:	\$ 100 on 1999-07-01 Reason=U Qual=2	Misc Value	0
Mail:	304 W 9TH AVE HAVANA, FL 32333	Just Value	6715
		Assessed Value	0
		Exempt Value	0
		Taxable Value	0



The Santa Rosa County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER SANTA ROSA COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS ---THIS IS NOT A SURVEY---

Date printed: 01/14/14 : 14:53:22

Hunter Walker

From: Angie Jones
Sent: Wednesday, January 15, 2014 10:36 AM
To: Hunter Walker
Subject: agenda item--acceptance of deed from Hancock Bank
Attachments: QCD Slivver (A1548548xA3759).docx; Survey New, revised to show deed out 7-25-13 (A1516689xA3759).pdf

In 2010, Bill Pullum deeded to the County a small portion of property at the corner of Highway 87 and Technology Drive, the purpose of which was to install a sign for the Industrial Park. In the recent Pullum foreclosure by Hancock Bank, this parcel was included. The bank now desires to clear the matter by deeding the piece back to the County. The Board will need to take action to accept the deed.

Angie Jones
Santa Rosa County Attorney
6495 Caroline Street, Suite C
Milton, Florida 32570
(850) 983-1857

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THIS INSTRUMENT PREPARED BY AND RETURN TO:
Sula S. McAuley, Lawyer
Clark, Partington, Hart, Larry, Bond & Stackhouse
34990 Emerald Coast Pky, Suite 301
Destin, FL 32541
(Pullum 135063)

QUIT CLAIM DEED

KNOW ALL MEN BY THESE PRESENTS, that **HANCOCK BANK** whose post office address is 25 West I-65 Service Road North, Mobile, Alabama 36608, **Grantor**, for and in consideration of good and valuable considerations, the receipt whereof is acknowledged, do remise, release, and quit claim unto **SANTA ROSA COUNTY, a political subdivision of the state of Florida**, whose post office address is 6495 Caroline Street, Milton, Florida 32570, hereinafter called the Grantee, Grantee's heirs and assigns, forever, the following described property, situated, lying and being in the County of Santa Rosa County, State of Florida, described as follows:

A PORTION OF SECTION 9, TOWNSHIP 1 NORTH, RANGE 27 WEST, SANTA ROSA COUNTY, FLORIDA DESCRIBED AS FOLLOWS: COMMENCE AT THE MOST SOUTHERLY CORNER OF LOT 1, BLOCK "A", PULLUM COMMERCE PARK AS RECORDED IN PLAT BOOK 11, PAGES 18 & 19 OF THE PUBLIC RECORDS OF SAID COUNTY; THENCE RUN SOUTH 51 DEGREES 08 MINUTES 42 SECONDS WEST ALONG THE NORTHERLY RIGHT-OF-WAY LINE OF TECHNOLOGY AVENUE (60' R/W) FOR A DISTANCE OF 383.86 FEET TO THE POINT OF BEGINNING. THENCE CONTINUE SOUTH 51 DEGREES 08 MINUTES 42 SECONDS WEST ALONG SAID RIGHT-OF-WAY LINE FOR A DISTANCE OF 6.92 FEET; THENCE RUN NORTH 66 DEGREES 14 MINUTES 44 SECONDS WEST ALONG SAID RIGHT-OF-WAY LINE FOR A DISTANCE OF 39.39 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF STATE HIGHWAY 87 (R/W VARIES); THENCE RUN NORTH 38 DEGREES 35 MINUTES 39 SECONDS WEST ALONG SAID RIGHT-OF-WAY LINE FOR A DISTANCE OF 10.14 FEET; THENCE RUN NORTH 51 DEGREES 24 MINUTES 21 SECONDS EAST FOR A DISTANCE OF 25.00 FEET; THENCE RUN SOUTH 38 DEGREES 51 MINUTES 18 SECONDS EAST FOR A DISTANCE OF 45.00 FEET TO THE POINT OF BEGINNING. CONTAINING 0.02 ACRES MORE OR LESS.

Together with all the estate and rights of Grantor in such property. See Deed recorded on November 1, 2010, at O.R. Book 3015, Page 1619 in the Santa Rosa County public records.

IN WITNESS WHEREOF, Grantor has hereunto set his hand and seal this ____ day of January, 2014.
*Signed, sealed and delivered
in our presence:*

HANCOCK BANK, a Mississippi state chartered bank

By: _____ (SEAL)
Print Name: Louis Dubos
Print Title: Vice President

Print/Type Name of Witness

Print/Type Name of Witness

STATE OF _____
COUNTY/PARISH OF _____

The foregoing instrument was acknowledged before me this _____ day of January, 2014, by Louis Dubos as the Vice President of Hancock Bank, a Mississippi state chartered bank, on behalf of the bank and he is personally known to me.

Notary Public
(Affix Official Seal)

Hunter Walker

From: Angie Jones
Sent: Thursday, January 16, 2014 10:56 AM
To: Hunter Walker
Subject: Former Sandy Bottoms property

Hunter: I think the appropriate agenda item is:

Discussion of non-acceptance of deed from Sigma Tax 1 GP and withdrawal of RFP for management of the former Sandy Bottoms location.

AJJ

Angie Jones
Santa Rosa County Attorney
6495 Caroline Street, Suite C
Milton, Florida 32570
(850) 983-1857

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EMPLOYEE ASSISTANCE PROGRAM AGREEMENT

This Employee Assistance Agreement is made this 1st day of February, 2012, between Stone Ridge Counseling Center, Inc. (referred to as SRCC) and Santa Rosa County (hereinafter referred to as "The Employer")

A. The following terms are defined herewith:

1. "Employees" shall be defined as both full-time and part-time employees at the Employer's sites. Subcontractors and retirees are not covered.
2. "Family" shall mean spouse and dependent children (i.e. biological, adopted, stepchildren living with the employee). Children between the ages of 18 and 21 must be attending school or college to be considered for the EAP service. It will be left to the discretion of the Employer to determine eligibility in any case that does not meet the above requirements.
3. An initial evaluation will be provided for each referral to determine further needs to include but is not limited to the following problems: emotional state, alcohol or drug abuse, job related concerns and ability to perform work related duties/requirements, emotional or psychological well being, marriage and family relationships, school related issues and financial or legal problems.
4. SRCC will provide treatment as deemed necessary by the therapist, however if services needed are beyond the treatment capabilities of SRCC, a referral will be made to an external referral source and are not covered by this agreement.

B. SRCC agrees to the following:

1. Provide an initial evaluation/assessment, counseling and a referral if necessary during the duration of this agreement, to each employee and/or member of his/her family as defined above. This service will be provided both on a voluntary basis by the employee or family member and as referred by the Employer.
2. Arrange and provide up to two follow-up visits for outpatient counseling as deemed appropriate. The employer may agree to pay for additional services on a case by case basis (to be confirmed by HR director or owner).
 - (a) In the event of a positive Department of Transportation (DOT) drug screen, SRCC will serve as a referral source for a Substance Abuse Professional (SAP) who will provide an evaluation of the employee who has tested positive. Payment

for the evaluation and subsequent treatment for substance abuse is not the responsibility of SRCC.

3. Designate an EAP representative who shall be responsible for resolving any and all problems associated with the Employer's involvement in the Employee Assistance Program.
4. Provide a quarterly report indicating the number of employees who have used the Employee Assistance Program. All names will be kept confidential to protect the rights of the employee unless a specific authorization of release of information has been signed.
5. Provide emergency service to include 24 to 48 hour business day call back.
6. Upon request from the Employer, provide training for managers and supervisors on the benefits of using the Employee Assistance Program and awareness of the effects of mental health related issues on job performance and attendance.
7. Assist the Employer to promote awareness of the EAP. SRCC may also provide promotional materials to promote awareness of the EAP by the Employer's managers and employees.
8. Consult with Employer's supervisory personnel, when requested and provide immediate feedback (within two business days) of any supervisor referral.
9. Provide training and educational sessions as requested for the benefit of the eligible employees. The cost will be \$150.00 an hour, travel time @ \$75.00 per hour in 15 minute increments. Any program or training over four hours will be contracted negotiated and contracted separately.
10. Provide crisis counseling at the Employer's request within 72 hours of the call made for the request. Crisis counseling is defined by an event that necessitates immediate response. The cost will be \$300.00 for a two hour minimum and \$150.00 per hour for each additional hour within the local area. If the counseling is provided outside the Employer's local area, travel time at \$75.00 per hour will be incurred in 15 minute increments. If an overnight stay is required it will be at the expense of the Employer.
11. Keep in force comprehensive general liability insurance and professional malpractice insurance during the term of this contract with limits of not less than \$1,000,000 per occurrence and the \$3,000,000 aggregate.
12. Provide services in a professional facility by licensed therapists.

13. Submit invoices for any charges within 30 days of the date of service.
 14. SRCC reserves the following rights:
 - (a) A no-show by a client who fails to provide 24 hour notice to cancel the appointment will be counted and billed as a visit.
 - (b) Court-ordered counseling or assessments are not covered.
 - (c) Court-ordered appearances or documentation are not covered.
- C. The Employer agrees to:
1. Designate an Employer EAP Coordinator who will be the chief representative of the Employer and liaison with SRCC's EAP consultant.
 2. Provide SRCC with a suitable means to identify those individuals eligible to participate in the program with the understanding the employees/and or immediate family members can self-refer.
 3. Take reasonable steps to promote awareness of the EAP through internal communications and by Employer endorsement not limited to materials made available in employee workrooms.
 4. The EAP Coordinator and/or supervisor who make a direct referral and wishes to have feedback will leave specific information with SRCC regarding the need for the referral, a contact name and number, and type of feedback requested.
 5. Compensate SRCC for the services described above as follows:
 - (a) The Employer shall pay for the EAP services that are undisputed by the Employer, and reflected on invoices in proper form that are accurate, complete and submitted in a timely manner.
 - (b) The Employer shall pay the hourly rate of \$75.00 per consultation, assessment and/or counseling services that are provided in 45-50 minute sessions by the therapists of SRCC, under this agreement.
 - (c) The Employer shall establish service limits of three visits on each case which SRCC will not exceed without express approval by the Employer. A no-show by an employee will be counted as a billable visit.
 - (d) The Employer represents that it has approximately 900 plus employees who may avail themselves of the services to be provided under this agreement.
- D. Employer and SRCC mutually agree that:

1. The term of this Agreement shall be for one year from February 1, 2012 through January 31, 2013. Either party may terminate this Agreement upon 90 days written notice to the other. In the event of termination, the Employer will pay outstanding invoices within 30 days. This contract will be renewed annually unless either party is notified of termination.
2. The medical record shall be considered the property of SRCC which shall seek to safeguard it from unauthorized use, access, loss or destruction within the time deemed appropriate by the State of Florida and Federal laws. Release of information will be used in all incidences which require correspondence outside of SRCC therefore records shall not be accessed or released without the proper consent of the patient/client.
3. The costs of further treatment to be rendered by SRCC will be paid by the employee or his/her insurer or other party payer unless specifically authorized by the Employer on a case by case basis. The Employer is therefore released from further financial obligations after the third session is completed. Any costs incurred via referrals made by SRCC are the responsibility of the patient.
4. SRCC is an independent contractor in performing its obligations hereunder. In no event will SRCC be liable for any injury or damages to employees or members of the families or others arising out of any acts or omissions by the Employer, under this Agreement. Each party agrees to indemnify and hold the other harmless against claims arising out of its own acts and omissions and the acts and omissions of its employees under this Agreement.

IN WITNESS THEREOF, the parties have caused this Agreement to be duly executed by their duly authorized representatives of the date first written above.

STONE RIDGE COUNSELING CENTER, INC.

By: _____

Melissa Adams, President & EAP Coordinator

Date: BCC approved Jan 12, 2012

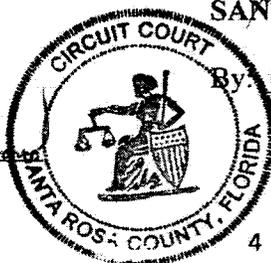
SANTA ROSA COUNTY, FLORIDA

By: _____

Jim Williamson, Chairman

ATTEST:

Clerk



C

Emily Spencer

From: ellen stanley <ellenstanley2@hotmail.com>
Sent: Wednesday, January 08, 2014 5:58 PM
To: Emily Spencer
Subject: Saint Sylvester Catholic Church Request Flag Day 5K Run Walk 2014
Attachments: Flag Day 5K Run Walk Commisioner Letter 2014.doc

Hi Kathy!

Saint Sylvester Catholic Church would like to start planning another Flag Day 5k Run Walk for 2014. This event continues to be a huge success! Our next walk is tentatively scheduled for June 14, 2014 if we have the approval of the County Commissioners again. Please put our request on the next agenda for the Board of County Commissioners. We would like to start advertising asap to secure an exclusive date before another race event shows up. Please advise. I can be reached at 850-939-5735 if you need me.

Father John Kelly would like an approval letter sent to the church again. Thanks and God Bless.

Sincerely,
Ellen Stanley
Columbiette
Past President
Race Coordinator

Hunter Walker

From: Tammy Simmons
Sent: Monday, January 06, 2014 3:51 PM
To: Hunter Walker
Cc: Rebecca Welch
Subject: FW: Request and inquiry

Agenda Item.

From: John Hester [mailto:John.Hester@bhcpns.org]
Sent: Monday, January 06, 2014 3:42 PM
To: Web Email - Parks
Subject: Request and inquiry

Dear sir,

April is National Child Abuse Prevention Month. In times past I have asked for permission to hang blue ribbons through out the park to be accompanied by banners giving information regarding abuse. This year in asking for the same permission I am also seeking permission to hang blue lights up to bring attention to the month in the evening. Just as the park is lit up for Christmas I would like to do so for April of this year.

Looking forward to hearing from you.

John Hester FSW
Families First Network Navarre
8750 Ortega Park Drive
Navarre Fl. 32566
(850) 418-4256

"Serving FSCs since 2011." ----- All electronic data transmissions originating from or sent to Baptist Health Care Corporation (BHC) are subject to monitoring. If the reader of this message is not the intended recipient, please take notice that any use, copying, printing, forwarding or distribution of this message, in any form, is strictly prohibited and may violate State or Federal Law. If you have received this transmission in error, please delete or destroy all copies of this message. Rev.11/11/11.

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

Hunter Walker

From: Commissioner Jim Melvin
Sent: Monday, January 13, 2014 11:30 AM
To: Hunter Walker
Subject: March 27 Meeting

Hunter,

Michelle pointed out that the Legislative meeting this year is in conflict with our last meeting in March. I think we need to put this on the agenda so the Board can discuss their preferences.

Jim

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.



2014 LEGISLATIVE DAY

Preliminary Agenda

WEDNESDAY, MARCH 26

8:30 a.m.	Workshop Registration	Leon County TDC
9:00 a.m. – 4:00 p.m.	Workshop: Financial Management	Leon County TDC
10:00 a.m. – 2:00 p.m.	Gulf Consortium	City Commission Chambers
3:00 p.m. – 5:00 p.m.	Executive Committee Meeting	FAC US Conf Room
5:30 p.m. – 7:00 p.m.	Legislative Reception	Governor's Club

THURSDAY, MARCH 27

8:00 a.m.	Shuttles Begin Pick-Up	
8:15 a.m. – 9:00 a.m.	Registration & Continental Breakfast	FSU Conf Center
9:00 a.m. – 11:30 a.m.	Legislative Briefing	FSU Conf Center – Room 208
11:30 a.m. – 12:30 p.m.	Shuttles Depart the Conference Center	
12:00 p.m. – 5:00 p.m.	Commissioners Meet with Legislators	
1:00 p.m. – 6:00 p.m.	Workshop: Ethics	FSU Conf Center – Room 208

FRIDAY, MARCH 28

8:30 a.m.	Workshop Registration	Leon County TDC
9:00 a.m. – 4:00 p.m.	Workshop: Growth Management	Leon County TDC



January 14, 2014

Mr. Hunter Walker, Administrator
Santa Rosa County

Delivered Via Email

Dear Mr. Walker:

On behalf of the Navarre Chamber, I am submitting the following requests our **30th Annual Navarre "Fun Fest"** celebration. The dates have been set for Friday - Saturday, **April 25 - 26, 2014**. Fun Fest itself will take place from 4pm-10pm Friday and 10am-10pm Saturday.

1. Event Parking Lot: Request use of the SR County parking lot directly behind and east of the Rocco's Restaurant for dates above, blocking the entire area off starting **Thursday morning, April 24th**.

2. County Beach Park Pavilions/Fireworks: Request the use of the Black Skimmer Pavilion for the fireworks. We will need the pavilion **all day Saturday the 26th** for set up and for the fireworks show itself. We will also use the County Park for parking with transportation provided to and from the event area

3. 5K Run: Request use of the SR County parking lots directly behind and east of Rocco's Restaurant, the boat launch parking lot, and Gulf Blvd in conjunction with Fun Fest for our annual Fun Fest 5K run event. The date for **the Fun Fest 5K is Saturday, April 26** and it will start on Gulf Blvd across from Rocco's. The course will include Gulf Blvd to Arkansas to White Sands and back from 7:30am to 8:30am.

As always, we will be sure to accommodate/reserve parking spaces for lifeguard personnel for easy access to the main beach area. Thank you for your support!

Sincerely,

Tony Alexander
President & CEO



January 14, 2014

Mr. Hunter Walker, Administrator
Santa Rosa County

Delivered Via Email

Dear Mr. Walker:

The Navarre Beach Area Chamber of Commerce is making plans for our annual Taste of Navarre Seafood. As you are aware, the Chamber was a recipient of a Promotional Tourism Grant through the Deepwater Horizon Claims Center. This grant allow for an expanded Taste of Navarre to include a cooking demonstration by a Food Network Celebrity Chef. Taste of Navarre Seafood provides incredible exposure for the Navarre area on a national stage.

The Chamber of Commerce requests use of Navarre Park during the dates shown below:

2014 Taste of Navarre Seafood

Friday May 2, 2014 - Monday May 5, 2014

The event date is Sunday, May 4, 2014 (PM)

This is a tented event. We utilize the existing stage, as well as the grass areas east, west and south of the visitor information center. The event does not require use of any pavilions in the park. The Chamber will secure off duty sheriff's deputies for the event to provide safe passage for any attendees crossing Highway 98, as well as general security in the park during the event. Further, the Chamber secures special event liability insurance for the event.

We appreciate your consideration and partnership. Please let me know if you require any additional information.

Sincerely,

Tony Alexander
President & CEO



January 14, 2014

Mr. Hunter Walker, Administrator
Santa Rosa County

Delivered Via Email

Dear Mr. Walker:

The Navarre Beach Area Chamber of Commerce is making plans for our annual Thursdays in the Park Concert Series. As you are aware, the event is enjoyed by thousands of local residents and visitors to Santa Rosa County each summer.

The Chamber of Commerce requests use of Navarre Park during the dates shown below from 5:00 pm – 9:00 pm.

2014 Thursday Concert Dates: May 22, May 29, June 5, June 12, June 19, June 26, July 3, July 10, July 17, July 24, July 31, August 7, August 14, August 21 and August 28

We utilize the existing stage, as well as the grass areas west and south of the visitor information center. The event does not require use of any pavilions in the park. The Chamber will secure off duty sheriff's deputies for each show to provide safe passage for attendees across Highway 98, as well as general security in the park during the concert. Further, the Chamber secures special event liability insurance for each concert.

We appreciate your consideration and partnership. Please let me know if you require any additional information.

Sincerely,

Tony Alexander
President & CEO

PROCUREMENT RECOMMENDATION

1. PRODUCT/SERVICE: 4 WHEEL DRIVE LOADER BACKHOE

2. RESPONSIBLE OFFICE: NAVARRE BEACH

3. DESCRIPTION OF SERVICE/PRODUCT:

4 Wheel Drive Loader Backhoe

4. SCOPE OF WORK:

N/A

5. BIDDERS AND PRICES:

A.	Beard Equipment Company	\$62,879.00
B.	1 Source Power & Equipment	\$69,600.00
C.	Kingline Equipment	\$71,182.00

Nov 12th Meeting

Jan. 7, 2014

To whom it may concern,

I Ronald A. Bliss would like to make an offer of \$13,750.00

for the property at 3027 Birmingham Dr Navarre, Fl. 32566

Ronald A Bliss

850-619-7901

3028 Birmingham Dr
NAVarre FL 32566



SANTA ROSA COUNTY BOARD OF COMMISSIONERS



6495 Caroline Street, Suite C
Milton, Florida 32570-4592

JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

Hunter Walker, County Administrator
Angela J. Jones, County Attorney
Jayne Bell, OMB Director

MEMORANDUM

TO: EMILY SPENCER

FROM: ANGELA J. JONES 

DATE: DECEMBER 17, 2013

SUBJECT: ADVERTISING ORDINANCE FOR PUBLIC HEARING

The following is the heading for the advertisement of the ordinance amending the Solicitation Ordinance 20002-27 which is to be heard at the public hearing beginning at 9:30 a.m., January 23, 2014 at the Regular Meeting of the Board of County Commissioners.

**AN ORDINANCE RELATING TO SANTA ROSA COUNTY, FLORIDA;
AMENDING ORDINANCE 2002-27; AMENDING SECTION 3 PERMITS;
REQUIRED; TRANSFER; PERMITS FOR NONNATURAL PERSONS AND
ADDITIONAL REPRESENTATIVES; AMENDING SECTION 5
APPLICATION AND FEES; AMENDING SECTION 6 INVESTIGATION OF
APPLICANT; AMENDING SECTION 9 RENEWAL; PROVIDING FOR
CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

ORDINANCE NO. 2014 - ____

**AN ORDINANCE RELATING TO SANTA ROSA COUNTY, FLORIDA;
AMENDING ORDINANCE 2002-27 SECTIONS 3, 5, 6, 9 AND 11 ; PROVIDING
FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF
SANTA ROSA COUNTY:**

SECTION 1. Sections 3, 5, 6, 9, and 11 of Santa Rosa County Ordinance 2002-27 as amended, are amended to read as follows: (Language added is printed in type which is **bold underline** type, and language deleted is printed in ~~struck through~~ type.).

**SECTION 3. PERMITS; REQUIRED; TRAFFIC; PERMITS FOR
NONNATURAL PERSONS AND ADDITIONAL REPRESENTATIVES.**

(a) It shall be unlawful for any person to engage in solicitation or canvassing activities in, of or upon any private structures, property, residences, establishments or premises within the unincorporated area of the county without first obtaining a permit from the county. No permit issued by the county pursuant to this division is transferable. A permit issued pursuant to this division may be effective for a period up to, but not exceeding, ~~90~~ **365** days.

SECTION 5. APPLICATION; FEES

(a) The applicant and all persons identified pursuant to subsection (a)(4) of this section shall submit a photograph of the applicant and all persons identified pursuant to subsection (a)(4) of this section taken within 60 days immediately prior to the date of the filing of the application, which picture shall be two inches by two inches, showing the head and shoulders of the applicant in a clear and distinguishable manner.

- (11) The fingerprints of the applicant and all persons identified pursuant to subsection (a)(4) of this section.
- (12) A statement as to whether or not the applicant and all persons identified pursuant to subsection (a)(4) of this section have been convicted of or plead nolo contendere to any crime, including a misdemeanor, or the violation of any municipal ordinance, the nature of the offense and the punishment or penalty assessed therefore.
- (13) A statement by the applicant and all persons identified pursuant to subsection (a)(4) of this section consenting to and expressly authorizing the county,

through its sheriff's department, staff or any third party retained by the county, to perform criminal background searches, criminal history investigations and personal character investigations of the applicant.

- (14) The names of municipalities, counties or other governmental entities in whose jurisdictions and from whom the applicant and all persons identified pursuant to subsection (a)(4) of this section have received license, permission, authority or the like to solicit or canvass in the two years next proceeding the date of the application.

(b) The fee which shall be charged by the county for any permit issued under this division shall be as follows:

- (1) For a permit effective five days or less, \$25.00; For a permit effective up to 90 days, \$95.00; this fee includes a \$5.00 charge to cover the costs associated with the applicant's identification badge/permit.
- (2) For a permit effective up to 365 days, \$370.00; For a permit effective up to 180 days, \$185.00; this fee includes a \$5.00 charge to cover the costs associated with the applicant's identification badge/permit; and.
- (3) For a permit effective up to 90 days, \$95.00; For a permit effective up to 365 days, \$370.00; this fee includes a \$5.00 charge to cover the costs associated with the applicant's identification badge/permit.

The fee shall be payable at the time the application for permit is submitted. The fee shall entitle one natural person, as designated by the applicant upon the application, to engage in solicitation or canvassing activities in the county. There shall be a fee of \$10.00 for each additional natural person who may engage in solicitation or canvassing activities for or on behalf of the applicant. Those applicants who obtain a permit on behalf of the applicant for the \$10.00 fee shall be subject to the same expiration date as the initial permit. Solicitation permit identification badges will be issued by the Santa Rosa County Emergency Management Department upon clearance by the county administrator or its designee. The identification badge will display a current picture of the applicant taken by the Santa Rosa County Emergency Management Department, permit number, permit expiration date, permit holder's full name, permit holder's date of birth, race, sex, and the employer's address.

(c). Permits are not effective until an identification badge has been issued and picked up by the applicant.

SECTION 6. INVESTIGATION OF APPLICANT.

Upon receipt of an application for a permit required by this division, the county administrator or his designee ~~may cause~~ **shall submit for** an investigation of the applicant's criminal background **and** criminal history **through the Florida Department of Law Enforcement** and personal character to be made; **the fee associated with this investigation shall be the responsibility of each applicant and must be paid at the time of the application.**

If, as a result of the investigation, the applicant's character, **criminal background, criminal history,** or business responsibility is found to be unsatisfactory, the application may be disapproved, and if a permit has been issued it may be rescinded, in which event the unused permit fee shall be refunded, less an administrative and processing charge of \$25.00 or one-half of the permit fee, whichever is less. If, as a result of the investigation, the character and business responsibility of the applicant is found to be satisfactory, the county administrator or his designee shall execute a permit in the name of the applicant. There shall be no obligation on the part of the county to perform or cause to be performed any investigation allowed by this section and such investigation may be performed at the discretion of the county.

SECTION 9. RENEWAL

Permits under this ordinance may be renewed provided an application for renewal is received by the county administrator or his designee no later than the expiration date of the current permit. Applications received after that date shall be processed as new applications. The county administrator or his designee shall review each application for renewal to determine that the applicant is in full compliance with this Ordinance. If the county administrator or his designee finds that the application for renewal meets such requirements, he shall issue a new permit, provided the appropriate fee for the duration of the permit and for additional representatives, if any, as set forth in Section 5 (b) has been paid. **Fingerprints and criminal background investigations shall expire after 12 months and must be renewed prior to the issuance of further permits.**

SECTION 2. CODIFICATION. The provisions of this ordinance shall become and be made a part of the code of laws and ordinances of the County of Santa Rosa. The sections of this ordinance may be renumbered or relettered to accomplish such, and the word "ordinance" may be changed to "section", "article", or any other appropriate word.

SECTION 3. This Ordinance shall take effect upon filing of a certified copy of this

Ordinance with the Department of State within ten (10) days after enactment.

PASSED AND ADOPTED by a vote of __ yeas and __ nays and __ absent of the Board of County Commissioners of Santa Rosa County, Florida, on the ____ day of _____, 2014.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

By: _____
Jim Melvin, Chairman

ATTEST:

Donald C. Spencer, Clerk of Court

I, Donald C. Spencer, Clerk of Court of Santa Rosa County, Florida, do hereby certify that the same was adopted and filed of record and a copy deposited in the Postal Department of the United States of America for delivery by registered mail to the Secretary of the State of Florida, on this ____ day of _____, 2014.

Donald C. Spencer, Clerk of Court

DRAFT

FIRST PUBLIC HEARING NOTICE

Santa Rosa County is considering applying to the Florida Department of Economic Opportunity (DEO) for a FFY 2013 Small Cities Community Development Block Grant (CDBG) of up to \$750,000.00. These funds must be used for one of the following purposes:

1. To benefit low and moderate income persons; or
2. To aid in the prevention or elimination of slums or blight; or
3. To meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and where other financial resources are not available to meet such needs.

The categories for which these funds may be used are in the areas of housing or neighborhood revitalization, commercial revitalization, and economic development and include a variety of activities including:

Housing & Neighborhood Revitalization: housing rehabilitation, demolition of dilapidated housing and relocation of residents, weatherization and energy-efficiency improvements, code enforcement, land assembly or site preparation for new construction, physical improvements activities such as water and sewer improvements, street improvements, drainage and neighborhood facilities.

Commercial Revitalization: rehabilitation and demolition of dilapidated buildings, relocation of residents, physical improvement activities such as water and sewer improvements, street improvements, drainage and neighborhood facilities.

Economic Development: infrastructure improvements, acquisition of real property loans to private-for-profit business, purchase of machinery and equipment or energy conservation. For each activity that is proposed, at least 70% of the funds must benefit low and moderate income persons.

In developing an application for submission to DEO, Santa Rosa County must plan to minimize displacement of persons as a result of planned CDBG activities. In addition, Santa Rosa County is required to develop a plan to assist displaced persons.

The public hearing to receive citizen views concerning the community's housing and community development needs will be held in the County Commission Meeting Room, 6495 Caroline Street, Milton, Florida on Thursday, January 23, 2014 at 9:30 A.M. To obtain additional information concerning the public hearing, contact Emily Spencer at (850) 983-1855. The Public Hearing is being conducted in a handicapped accessible location. Any handicapped person requiring an interpreter for the hearing impaired or visually impaired should contact Emily Spencer by January 20, 2014, and an interpreter will be provided. Any non-English speaking person wishing to attend the public hearing should contact Emily Spencer by January 20, 2014 and a language interpreter will be provided. To access a Telecommunications Device for Deaf Persons (TDD) please call 1-800-455-8770 and ask for relay to Santa Rosa County.

6015258

Emily Spencer

From: Sheila Harris
Sent: Tuesday, January 07, 2014 4:09 PM
To: Emily Spencer
Cc: 'Robin Phillips'
Subject: Advertisement for Public Hearing
Attachments: CDBG first public hearing notice 2014.doc

Follow Up Flag: Follow up
Flag Status: Flagged

Emily,

Please see attached that needs to be advertised Jan 15 & 16. Please let Robin know if you have any questions.

Thank you,

Sheila

From: Hunter Walker
Sent: Tuesday, January 07, 2014 4:05 PM
To: Sheila Harris
Cc: 'Robin Phillips'
Subject: RE: Upcoming CDBG Cycle - Public Hearing/CATF Dates

This looks fine to me.

From: Sheila Harris
Sent: Tuesday, January 07, 2014 3:59 PM
To: Hunter Walker
Cc: 'Robin Phillips'
Subject: Upcoming CDBG Cycle - Public Hearing/CATF Dates

Hunter,

After consultation with Robin, this is our proposed schedule for submittal of a new CDBG NR grant application for the upcoming grant cycle, provided we are able to successfully close out the current NR grant by January 24th. Please let me know if this timeline and dates are okay with you.

First Public Hearing - (Provide general info on the availability of funds and amount available, discuss the types of activities that can be funded, and obtain views of citizens on community needs)

Proposed date and time - Thursday Jan 23rd @ 9:30 am (during public hearing session of the regular BOCC meeting)
Advertisement - Wed, Jan 15 & Thur Jan 16

CATF Meeting - (To discuss the proposed application, must be held prior to the advertisement of the 2nd public hearing).

Proposed date and time - Wed, Feb 5 @ 1:30 pm

Advertisement - Wed, Jan 22 & Thursday Jan 23, on February meeting calendar advertised by Emily and CATF members notified by email

Second Public Hearing - (Provide project description, including proposed activities, location, and specific budget amounts. Solicit comments on the final draft and modify application as necessary.)

Proposed date and time - Monday, March 10 @ 9:30 am (during committee of the whole meeting)

Will also need the board to approve a resolution approving the submittal of the application that same meeting.

Application due no later than March 12.

Robin and I will be soliciting potential sewer projects from the utility systems during the month of January. If you think we should solicit input from the Commissioners prior to the First Public Hearing, please let me know how you would prefer to handle that.

Sheila

From: Doherty, Roger [<mailto:Roger.Doherty@deo.myflorida.com>]

Sent: Thursday, December 26, 2013 1:57 PM

Subject: Notice of Funding Availability

The following **Notice of Funding Availability** will be published in tomorrow's Florida Administrative Register (FAR):

**Notice of Funding Availability
Department of Economic Opportunity
Florida Small Cities CDBG Program**

The Department of Economic Opportunity (DEO) announces funding availability under the Florida Small Cities Community Development Block Grant (CDBG) Program. The Department will make Federal Fiscal Year (FFY) 2013 funding available for the Neighborhood Revitalization (\$9.06 million), Housing Rehabilitation (\$4.10 million) and Commercial Revitalization (\$0.73 million) program areas. In order to be eligible to apply in these categories, units of local government cannot have an open CDBG grant in any of the three program areas or an open Planning and Design grant.

The Department also has approximately \$8.88 million available in the Economic Development (ED) program area for job creation/retention activities. A total of \$22.78 million in FFY 2013 funding will be available to eligible applicants in the four program areas.

Local governments must meet specific population requirements to be eligible to apply and cannot be participants in a CDBG Urban Entitlement Program. The population requirements are: cities with not more than 50,000 residents and counties with not more than 200,000 residents in the unincorporated areas. The application process is conducted in accordance with Sections 290.0401 – 290.048, Florida Statutes, and Chapter 73C-23, Florida Administrative Code.

The Federal Fiscal Year 2013 application cycle for all of the above-mentioned categories of funding will begin ("open") on January 27, 2014, and end ("close") at 5:00 p.m. EST on March 12, 2014, ("the deadline date"). **Applications must be submitted on the forms that are available on the Department's website and must be received by 5:00 p.m. EST on March 12, 2014.** Mailing address: Florida Small Cities CDBG Program, Department of Economic Opportunity, 107 East Madison Street – MSC 400, Tallahassee, Florida 32399-6508. Hand-delivered applications must be received by 5:00 p.m. EST on March 12, 2014, at the Small Cities CDBG Program office, currently located in Room 243, Collins Building, 107 West Gaines Street, Tallahassee. An electronic copy of the application in Microsoft Word or Adobe PDF format (on a CD) can be submitted as the second copy of the application, as long as one complete hard copy with original signatures is submitted.

In the event that funds remain available in the Economic Development category after the application deadline date, ED applications submitted after the deadline date will be reviewed, and eligible applications will be awarded funding on a first-come, first-served basis.

An additional \$0.60 million has been designated as Emergency Set-Aside funding for state-declared emergencies. These funds will be available for emergencies that occur between April 1, 2013, and March 31,

2014. Any funds in the set-aside for which a notice of intent to submit an emergency application has not been received by March 31, 2014, will be reallocated in accordance with Section 290.044(4), Florida Statutes.

If you have questions, please contact the Small Cities CDBG grants management staff or Roger Doherty, Planning Manager, at (850) 717-8417 or by email at roger.doherty@deo.myflorida.com.

The FFY 2013 cycle will be opened under the current rule because the approval process for the revision is taking longer than expected. The cycle will close on March 12, 2014. ~~Administrative close-out packages for open subgrants must be received by 5:00 p.m. on January 24, 2014, to be eligible to apply during the FFY 2013 cycle.~~

There is no early registration for the three Application Workshops being held in mid-January. Registration will be at the door. The notice for the workshops was published in the FAR today.

We have received e-mail notices that some of our eligible communities' e-mail systems have rejected the CDBG workshop e-mails. We are deleting these e-mail addresses from our future mail outs. Please make sure that your e-mail system will not reject messages from @deo.myflorida.com if you want to continue to receive CDBG notices.

Roger J. Doherty, CLEP
Planning Manager
Small Cities CDBG Program

Mailing Address:

Florida Department of Economic Opportunity
107 E. Madison St. - MSC 400
Tallahassee, FL 32399-6508

Office Address:

Collins Building
107 E. Gaines St.
Tallahassee, FL

O: 850-717-8417

roger.doherty@deo.myflorida.com

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SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA

6051 OLD BAGDAD HWY., STE. 300

MILTON, FLORIDA 32583

www.santarosa.fl.gov

Preliminary
Engineers Report
January 21, 2014

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for January 23, 2014 at 9:00 a.m. in Milton, Florida.

1. Recommend approval of Final Plat for Pace Mill Creek Phase Two, a private 27 lot subdivision of a portion of Section 33, Township 2 North, Range 29 West, Santa Rosa County, Florida.
(Working District 1)

Location: 2-1/2 miles, more or less, North on Chumuckla Highway from U.S. 90, Northeast on Education Drive, Southeast on Pace Mill Way, South on Grist Mill Circle.

2. Recommend approval of Final Plat for The Preserve, a 299 lot subdivision of a portion of Section 7, Township 1 North, Range 27 West, Santa Rosa County, Florida.
(Working District 4)

Location: 1/2 mile, more or less, West on U.S. 90 from Highway 87 South, South on Persimmon Hollow Road, property is on the West side.

3. Discussion of approval of Paved Road and Drainage Maintenance for Genesis Park subdivision, a 35 lot subdivision of a portion of Section 9, Township 1 North, Range 29 West, Santa Rosa County, Florida.
(Working District 1)

Location: 1/2 mile, more or less, North on Highway 197 (Chumuckla Highway) from Highway 90, property on East side of Highway 197 (Chumuckla Highway).

Omega Street 1280 LF

No support documentation for this agenda item.

No support documentation for this agenda item.

No support documentation for this agenda item.



Public Services Committee

Chaired by:
Lynchard & Williamson

Meeting:
January 20, 2014, 9:00 A.M.

AGENDA

Development Services

1. Recommend the Board retroactively approve an Emergency Repair project that exceeded the maximum funding limit of \$10,000. The total amount of funds expended on this project was \$10,585.10.



Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208



Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners
FROM: Erin Malbeck
Housing Program Manager
THROUGH: Beckie Cato, Director
DATE: December 26, 2013
SUBJECT: Request for Retroactive Approval of a 2010 Emergency Repair Project State Housing Initiatives Program (SHIP)
6542 Don Christian St, Milton, FL 32583

RECOMMENDATION:

That the Board retroactively approve an Emergency Repair project that exceeded the maximum funding limit of \$10,000.00. Total amount of funds expended on this project was \$10,585.10.

BACKGROUND:

During our recent Florida Housing Audit, it was discovered that this project exceeded the maximum funding limit for the Emergency Repair Program. Retroactive approval of this expenditure will ensure that Santa Rosa County is maintaining compliance with SHIP guidelines. In late 2009, our SHIP Local Housing Assistance Plan (LHAP) was amended to reduce the maximum funding limit from \$15,000 to \$10,000. This project was submitted in early 2010 and was inadvertently processed using the higher funding limit.

Public Services
Tale Hamilton
Director
4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

Building Inspections &
Code Compliance
Rhonda C. Royals
Building Official
6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Brad Baker
Director
4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

Community Planning,
Zoning & Development
Rebecca Cato
Director
6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Veterans Services
Karen Haworth
Director
6051 Old Bagdad Hwy, Ste 204
Milton, FL 32583
(850) 981-7155

"One Team, One Goal, One Mission"

AGENDA
PUBLIC WORKS COMMITTEE

January 21, 2014

Chairman: Commissioner Williamson

Vice Chairman: Commissioner Cole

1. Discussion of resurfacing the following roads in working District Two at an estimated cost of \$262,514.00:

Indian Ford Road (*from Quiet Creek Rd. westward 1.25 miles*)

Cottonwood Drive (*Windham Rd. to Springdale Dr.*)

Windham Road

Russell Drive (*north & south of Berryhill Rd.*)

2. Discussion of paving the dirt segment of Malone Road in working District Two at an estimated cost of \$5,625.00.



Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Stephen Furman
Asst. Director of Public Works
Road & Bridge Dept.
6075 Old Bagdad Hwy.
626-0191

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Thad Allen
Superintendent
Building Maintenance/Parks
P.O. Box 864
981-7071

January 15, 2013

Mr. Bob Cole
Santa Rosa County Board of County Commissioners
6495 Caroline St., Suite M
Milton, FL 32570

Dear Mr. Cole:

Please find listed below the estimated cost for resurfacing the following roads in District Two at an estimated cost of \$262,514.00:

Indian Ford Road (<i>from Quiet Creek Rd. westward 1.25 miles.</i>)	\$ 75,320.00
Cottonwood Drive (<i>Windham Rd. to Springdale Dr.</i>)	26,807.00
Windham Road	120,689.00
Russell Drive (<i>north & south of Berryhill Rd.</i>)	39,698.00

Sincerely,

A handwritten signature in black ink, appearing to read "Avis Whitfield".

Avis Whitfield
Public Works Director

AW/tt



Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Stephen Furman
Asst. Director of Public Works
Road & Bridge Dept.
6075 Old Bagdad Hwy.
626-0191

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Thad Allen
Superintendent
Building Maintenance/Parks
P.O. Box 864
981-7071

January 15, 2014

Mr. Bob Cole
Santa Rosa County Board of County Commissioners
6495 Caroline St., Suite M
Milton, FL 32570

Dear Mr. Cole:

The estimated cost for paving the dirt segment of Malone Road in working District Two is \$5,625.00.

Sincerely,

A handwritten signature in black ink, appearing to read "Avis Whitfield", is written over a horizontal line.

Avis Whitfield
Public Works Director

AW/tt

BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Cole
Vice Chairman: Commissioner Lynchard

January 21, 2014

Budget:

- 1) **Budget Amendment 2014 – 071** in the amount of **\$ 191,970** to carry forward funds for the purchase of five (5) tractors as approved at the January 9, 2014 BOCC Regular Meeting from the Road & Bridge Fund.
- 2) **Budget Amendment 2014 – 072** in the amount of **\$ 177,984** to carry forward funds to purchase a Computer Aided Dispatch (CAD) software program as approved at the January 9, 2014 BOCC Regular Meeting from the General Fund .
- 3) **Budget Amendment 2014 – 073** in the amount of **\$ 62,879** to carry forward funds for John Deere 310K EP four wheel drive back hoe for Navarre Beach from the Navarre Beach Enterprise Fund as approved at the January 9, 2014 BOCC Regular Meeting.
- 4) **Budget Amendment 2014 – 074** in the amount of **\$ 80,000** to recognize 2013-2014 DRG grant award and authorize for expenditure in the Grant Fund.
- 5) **Budget Amendment 2014 – 075** in the amount of **\$ 43,578** to fund the purchase of Computer Aided Dispatch (CAD) support items as approved at the January 9, 2014 BOCC Regular Meeting from the Enhanced 911 Program Fund.
- 6) **Budget Amendment 2014 – 076** in the amount of **\$ 5,808** to carry forward funds for the purchase of replacement computers for the 911 Communications Department from the General Fund.
- 7) **Budget Amendment 2014 – 077** in the amount of **\$ 130,000** to carry forward funds by request of the Property Appraiser for aerial photography for the 2013 flight to cover the unfunded state mandate from the General Fund.

County Expenditure/Check Register:

- 8) Discussion of County Expenditures / Check Register

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 10, 2014

FROM: **Road & Bridge Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	101 – 3990001	Cash Carried Forward	\$ 191,970
To:	2100 – 564001	Machinery & Equipment	\$ 191,970

State reason for this request:

Carries forward funds for the purchase of five (5) tractors as approved at the January 9, 2014 BOCC Regular Meeting.

Requested by Avis Whitfield/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-071**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/21/2014

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 23th day Of January, 2014.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Avis Whitfield
Sent: Thursday, January 09, 2014 12:34 PM
To: Jayne Bell
Cc: Stephen Furman; Tom Collins; Tana Tynes; Hunter Walker
Subject: Budget amendment

Jayne,

Please add an item to the next budget agenda to move \$191,970.00 from Road & Bridge Reserves to 2100-564001 (Machinery and Equipment) to fund the purchase of five tractors as approved by the BOCC on January 9, 2014.

Thanks,

Avis Whitfield
Director
Santa Rosa County Public Works

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 10, 2014

FROM: **Emergency Communications**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	001-3990001	Cash Carried Forward	\$ 177,984
To:	3410 – 568001	Intangible Assets	\$ 177,984

State reason for this request:

To purchase a Computer Aided Dispatch (CAD) software program as approved at the January 9, 2014 BOCC Regular Meeting.

Requested by Brad Baker/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-072**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/21/2014

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this ***23th*** day Of ***January, 2014.***

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No. _____

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, the Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 23, 2014

FROM: Emergency Management
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	001-3990001	Cash Carried Forward	(\$177,984)
TO:	001-3410-568001	Intangible Assets	\$ 177,984

State reason for this request:

Purchase of a Computer Aided Dispatch (CAD) software program approved by the BOCC 01/09/14 and included in capital outlay plan for FY2014.

Requested by: Brad Baker/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-xxx**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: _____

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 23rd day of January 2014.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 14, 2014

FROM: **Navarre Beach Enterprise Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	401 – 3990001	Cash Carry Forward	\$ 62,879
To:	0660 – 564001	Machinery & Equipment	\$ 62,879

State reason for this request:

Carries forward funds for John Deere 310K EP four wheel drive backhoe for Navarre Beach.

Requested by Roger Blaylock/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-073**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/21/2014

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this ***23rd*** day Of ***January, 2014.***

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Shirley Powell
Sent: Tuesday, January 14, 2014 9:15 AM
To: Jayne Bell
Cc: Roger Blaylock
Subject: Bids for Four Wheel Drive Backhoe

Below is suggested language for the item Roger spoke with you about:

“Recommend bid in the amount of \$62,879.00 from Beard Equipment Company, Inc. for John Deere 310K EP four wheel drive backhoe for Navarre Beach as low bidder meeting specifications.”

Also, please include a Budget Amendment to Navarre Beach budget (0660) with funds coming from Navarre Beach reserves.

Please call is you need additional information and thanks!!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Highway
Ste. 300
Milton, FL 32583
(850) 981-7100 Voice
(850) 983-2161 Fax

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 15, 2014

FROM: **Grant Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	104 – 33450085	Defense Reinvestment Grant (DRG)	\$ 80,000
To:	0793- 5340075	Defense Reinvestment Grant Project	\$ 80,000

State reason for this request:

Recognizes 2013-2014 DRG (14-xx) grant award and authorizes for expenditure

Requested by Sheila Harris/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-074**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/21/2014

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 23th day Of January, 2014.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Sheila Harris
Sent: Wednesday, January 15, 2014 8:24 AM
To: Jayne Bell
Cc: Henry Brewton
Subject: FW: Budget Amendment Request - 2014 DRG Grant Award

I don't this this made it on last week's agenda. Can you make sure it gets on next weeks?

From: Sheila Harris
Sent: Thursday, January 02, 2014 1:23 PM
To: Jayne Bell
Cc: Henry Brewton
Subject: Budget Amendment Request - 2014 DRG Grant Award

Hi Jayne,

Please process a budget amendment as follows:

104 - 33450085	Defense Reinvestment Grant (DRG)	\$ 80,000
0793 - 5340075	Defense Reinvestment Grant Project	\$ 80,000

Recognizes 2013-2014 DRG (14-xx) grant award and authorizes for expenditure.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 16, 2014

FROM: **Enhanced 911 Program**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	105-5990001	Reserve for Contingencies	(\$ 43,578)
To:	3420 – 564001	Equipment	\$ 22,228
	3420 – 568001	Intangible Assets	\$ 21,350

State reason for this request:

To fund the purchase Computer Aided Dispatch (CAD) support items as approved at the January 9, 2014 BOCC Regular Meeting.

Requested by Brad Baker/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2014-075

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/21/2014

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this **23th** day Of **January, 2014**.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, the Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 23, 2014

FROM: Emergency Management
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	105-599001	Reserve for Contingencies	\$ 43,578
TO:	105-3420-564001	Equipment	\$ 22,228
	105-3420-568001	Intangible Assets	\$ 21,350

State reason for this request:

Purchase of Computer Aided Dispatch (CAD) support items for system approved by BOCC on 01/09/14 and paid for with 911 funding; included in capital outlay plan for FY2014.

Requested by: Brad Baker/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2014-xxx

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE:

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 23rd day of January 2014.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 16, 2014

FROM: **Emergency Communications**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	001-3990001	Cash Carried Forward	\$ 5,808
To:	3410 – 552001	Operating Supplies	\$ 5,808

State reason for this request:

To purchase replacement computers for the 911 communications department.

Requested by Brad Baker/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-076**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/21/2014

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 23th day Of January, 2014.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, the Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 23, 2014

FROM: Emergency Management
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	001-3990001	Cash Carried Forward	(\$ 5,808)
TO:	001-3410-552001	Operating Supplies	\$ 5,808

State reason for this request:

Purchase of replacement computers for 911 communications department; included in capital outlay plan for FY2014.

Requested by: Brad Baker/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2014-xxx

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE:

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 23rd day of January 2014.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 16, 2014

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	001 – 3990001	Cash Carried Forward	\$ 130,000
To:	0040 – 53000	Operating	\$ 130,000

State reason for this request:

Carries forward funds by request from the Property Appraiser for aerial photography for the 2013 flight to cover the unfunded state mandate.

Requested by Jayne Bell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-077**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/21/2014

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 23rd day Of January, 2014.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

No support documentation for this agenda item.