



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

Thursday, October 22, 2015 – 9:00 a.m.

Administrative Complex - Board Meeting Room

9:00 a.m. Call to Order – Chairman Don Salter

Prayer – Dr. George Fredericks, Jay First Baptist Church

Pledge of Allegiance

Approval of the Minutes of the September 10, 2015 Regular Meeting.

Approval of the Agenda

Proclamations

Veterans Day

Red Ribbon Week – Emerald Coast Young Marines

9:30 a.m. Public Hearings

Amending Ordinance 1991-19 to include area south of Yellow River into the South Santa Rosa County Tourism District.

Proposed ordinance amending Ordinance 2015-01 correcting effective dates of amendments to Comprehensive Plan.

Proposed ordinance amending Ordinance 2015-05 correcting effective dates of amendments to Comprehensive Plan.

Economic Development Committee – Lynchard & J. Williamson

Administrative Committee – Salter & Lynchard

1. Recommend scheduling meeting Wednesday November 4, 2015 beginning at 1:30 p.m. to interview following candidates for county administrator position:
 - Randall Dowling
 - Tony Gomillion
 - Ted Lakey
2. Recommend three (3) year contract with Dr. Kim Landry for Medical Director Services at annual cost of \$82,400 effective November 1, 2015.
3. Recommend developing non-binding Memorandum of Agreement with Holley-Navarre Water System, Inc. to explore the potential of merging with Navarre Beach Utility System.
4. Recommend Navarre Beach Area Chamber of Commerce nomination of Judy Morehead, President/CEO to the Local Restore Council.
5. Recommend use of Navarre Nature Walk Park for the annual concert series sponsored by the Navarre Beach Area Chamber of Commerce from 5:00 p.m. until 9:00 p.m. each Thursday from May 19, 2016 through September 8, 2016.
6. Recommend letter to Commanding Officer NAS Whiting Field requesting renewal of easement adjacent to Marty Martin Way due to expire in June 2016.
7. Recommend contract with Landrum Staffing Services, Inc. for interim Human Resources Director position effective December 1, 2015.
8. Recommend Resolution and corrected Interlocal Agreement creating the Florida-Alabama Transportation Planning Organization originally approved at July 23, 2015 meeting.
9. Recommend Amendment to Florida Department of Environmental Protection Agreement extending Recreational Trails Program grant for Bagdad Mill Site through June 28, 2016.
10. Recommend Agreement with Florida Division of Emergency Management for Maranatha Way Phase I Hazard Mitigation Grant Program (HMGP) drainage improvement project.

Administrative Committee – continued

11. Recommend proposal from Pegasus Engineering in the amount of \$5,000 for project and grant services for Maranatha Way/Chipper Lane HMGP Phase I drainage improvement project.
12. Recommend following improvements to the Military Heritage Trail:
 - Replacement of 1,115 feet of damaged asphalt with Public Works Department providing labor and equipment and with materials estimated at \$25,150 from District 3 recreation fund.
 - Allocation of \$5,085 from Tree Mitigation Fund for planting park grade trees.
13. Recommend issuance of annual Permit to Provide Advanced Life Support (ALS) non-transport emergency response services to Pace Volunteer Fire Department for 2016.
14. Recommend staff rank proposals received for engineering services for Patterson Lane/Pace Lane; Ranchettes Subdivision; and Maranatha Way/Chipper Lane HMGP projects for November 12, 2015 meeting.
15. Recommend Resolution authorizing agreement with Florida Department of Transportation Small County Outreach Program funding of Country Club Drive resurfacing and authorize execution of relevant documents.
16. Recommend waiver of nuisance noise ordinance requirements for VFW Post 4407 at 1783 Abercrombie Road Saturday, November 7, 2015 for 14th Annual Bear's Toys for Tots Poker Run.
17. Discussion of extension of the tax roll prior to completion of Value Adjustment Board hearings pursuant to F.S. 197.323 as requested by Tax Collector.
18. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Local Mitigation Strategy Task Force	October	22	Cancelled
Tourist Development North End Committee	November	2	8:30 a.m.
Economic Development Office, 6491 Caroline St., Suite 4, Milton			
Tourist Development South End Committee	November	3	8:30 a.m.
Navarre Visitors' Center, 8543 Navarre Parkway, Navarre			
Marine Advisory	November	3	5:00 p.m.
County Administrator Interviews	November	4	1:30 p.m.
Blackwater Soil and Water Conservation Dist.	November	5	7:30 a.m.
3927 Hwy. 4, Ste. 102, Jay			
Tourist Development Council Board Meeting	November	5	8:30 a.m.
Tiger Point Community Center, 1370 Tiger Park Lane, Gulf Breeze			
Library Advisory Committee	November	5	4:00 p.m.
Gulf Breeze Library, 1060 Shoreline Drive, Gulf Breeze			
Commission Committee	November	9	9:00 a.m.
RESTORE Council	November	9	Cancelled

Administrative Committee – continued

Fire Department Executive Group	November 9	Cancelled
Building Code Board of Adjustments	November 11	Cancelled
Commission Regular / Board Reorganization	November 12	9:00 a.m.
Tiger Point Community Center, 1370 Tiger Park Lane, Gulf Breeze		
Zoning Board Meeting	November 12	6:00 p.m.
Tiger Point Community Center, 1370 Tiger Park Lane, Gulf Breeze		

Engineer's Report

1. Recommend lease with Beard Equipment, Inc. for John Deere 850K bulldozer and lease with Thompson Equipment, Inc. for Cat D6K2 dressing bulldozer at central landfill based on comparison shopping.
2. Recommend Resolution and Florida Department of Transportation Local Agency Program Agreement for construction of the Blackwater Heritage Trail Connector project and authorize execution of relevant documents.
3. Recommend contract with AECOM Technical Services, Inc. for engineering and construction services for the Tiger Point Boulevard Sidewalks project at a negotiated fee of \$16,350 per FDOT LAP and FHWA professional services guidelines.
4. Recommend Preliminary Plat for Arbor Place, a 152 lot subdivision located in District One.
5. Recommend Construction Plans for Arbor Place, a 152 lot subdivision located in District One

Public Services Committee – J. Williamson & Lynchard

1. Recommend subordination of mortgage for SHIP First Time Homebuyer loan for property located at 5720 Rolling Hills Drive consistent with Board policy.
2. Recommend SHIP Annual Report closing out FY2013/2014 and authorization of the execution of relevant documents by chairman and county administrator.

Public Works Committee – Cole & R. Williamson

1. Recommend Affiliation Agreement with the Santa Rosa School Board for the Learning Experience program in conjunction with Public Works Maintenance Shop.

Public Works Committee – continued

2. Recommend Florida Department of Transportation Off-System Project Maintenance Agreement for state installed improvements on county roadways intersecting state highway rights-of-way.

Budget & Financial Management Committee – R. Williamson & Cole

1. Recommend bid in the amount of \$293,916 from Chavers Construction, Inc. for the Bagdad Mill Site Utility Project Phase I as low bidder meeting specifications.
2. Recommend Budget Amendment 2015 – 211 in the amount of \$2,245 recognizing Law Library revenues in the Fine & Forfeiture Fund and allocate for expenditure.
3. Recommend Budget Amendment 2015 – 212 in the amount of \$2,200 carrying forward funds in the E-911 Fund for Professional Services for 911 interface.
4. Recommend Budget Amendment 2015 – 213 in the amount of \$23,810 to carry forward funds in the General Fund for September communication expenditures.
5. Recommend Budget Amendment 2015 – 214 in the amount of \$487 carrying forward funds in the General Fund for West Publishing subscription.
6. Recommend Budget Amendment 2016 – 008 in the amount of \$47,205 carrying forward unspent funds in the Fine & Forfeiture Fund for the panic alarm system in the courthouse; the camera in the lobby of Courtroom 100; and the x-ray system at the courthouse approved by Board in 2015.
7. Recommend Budget Amendment 2016 – 009 in the amount of \$22,430 carrying forward Tree Mitigation revenues to be used for the purpose of purchasing, planting and maintaining trees on public property.
8. Recommend Budget Amendment 2016 – 010 in the amount of \$208,000 carrying forward unspent funds for the construction of the parking lot in the Industrial Park as approved at the May 14, 2015 meeting.
9. Recommend Budget Amendment 2016 – 011 in the amount of \$285,651 carrying forward funds for the resurfacing portion of Berryhill Road as approved at the September 10, 2015 meeting.
10. Recommend Budget Amendment 2016 – 012 in the amount of \$29,500 for the Tiger Point Boulevard sidewalks using Area 3 Impact Fee Reserves as approved at the September 24, 2015 meeting.

Budget & Financial Management Committee – continued

11. Recommend Budget Amendment 2016 – 013 in the amount of \$772,195 carrying forward prior year income and interest and recognize current year program income and interest and allocate for expenditure in the SHIP Fund.
12. Recommend Budget Amendment 2016 – 014 in the amount of \$422,243 recognizing the remainder of unspent authorized funds associated with the Defense Infrastructure Grant and allocate for expenditure.
13. Recommend Budget Amendment 2016 – 015 in the amount of \$112,236 recognizing the FY2012/2013 Community Transportation Grant with the local match from the General Fund and allocates for expenditure.
14. Recommend Budget Amendment 2016 – 016 in the amount of \$40,942 recognizing Section 5310 grant local match for the purchase of replacement vehicles as approved at the July, 2014 BOCC meeting.
15. Recommend Budget Amendment 2016 – 017 in the amount of \$2,310 carrying forward unspent funds for design and grant application services for the Venetian Way/Coronado Drive stormwater project.
16. Recommend Budget Amendment 2016 – 018 in the amount of \$394,178 carrying forward unspent FEMA HMGP funds for construction, engineering and grant/project administration for the Settler's Colony stormwater project.
17. Recommend Budget Amendment 2016 – 019 in the amount of \$50,566 recognizing unspent 2015 – 2016 DRG Grant through contract end (6/30/16).
18. Recommend Budget Amendment 2016 – 020 in the amount of \$207,430 carrying forward unspent loans proceeds and TDC funds to complete Milton/Bagdad connector including Henry Street improvements.
19. Recommend Budget Amendment 2016 – 021 in the amount of \$7,781 carrying forward funds received from builder to pave Shelby Court.
20. Recommend Budget Amendment 2016 – 022 in the amount of \$171,300 recognizing FDOT Landscape Program JPA funding for landscaping and irrigation project on US98 in Navarre.
21. Recommend Budget Amendment 2016 – 023 in the amount of \$112,700 carrying forward funds for the Holley-by-the-Sea drainage project.
22. Recommend Budget Amendment 2016 – 024 in the amount of \$4,000 carrying forward funds in the Navarre Beach Renourishment MSBU Fund.
23. Recommend Budget Amendment 2016 – 025 in the amount of \$20,250 carrying forward funds for Navarre Beach Wastewater Treatment Plant/Effluent Disposal.
24. Recommend Budget Amendment 2016 – 026 in the amount of \$13,933 carrying forward EMS grant funds and allocate for expenditure.

Budget & Financial Management Committee – continued

25. Recommend Budget Amendment 2016 – 027 in the amount of \$32,000 recognizing FY2014 Homeland Security Grant award and allocate for expenditure.
26. Recommend Budget Amendment 2016 – 028 in the amount of \$16,471 carrying forward funding for replacement equipment in Swenson Park from District 5 Rec funds.
27. Recommend Budget Amendment 2016 – 029 in the amount of \$65,732 carrying forward FY2012-2013 Recreational Trails Program grant and match from TDC North-end reserves and authorizes for Bagdad Mill Site Park.
28. Recommend Budget Amendment 2016 – 030 in the amount of \$1,976 to carrying forward unspent prior year funds for the Bagdad Mill Site.
29. Recommend Budget Amendment 2016 – 031 in the amount of \$210,343 to carrying forward TDC funds for the construction of the Bagdad Mill Site and allocates for expenditure.
30. Recommend Budget Amendment 2016 – 032 in the amount of \$272,706 carrying forward LWCF grant funds in the amount of \$162,355 and TDC matching funds in the amount of \$110,351 for Bagdad Mill Site.
31. Recommend Budget Amendment 2016 – 033 in the amount of \$5,600 carrying forward donations for improvements to the Bagdad Mill Site Park.
32. Recommend Budget Amendment 2016 – 034 in the amount of \$115,000 recognizing FEMA HMGP grant and local match for Phase 1 design of stormwater and drainage improvements for Pace/Patterson Lane project.
33. Recommend Budget Amendment 2016 – 035 in the amount of \$132,500 recognizing FEMA HMGP grant and required match for Phase 1 design of stormwater and drainage improvements for the Ranchettes Subdivision project.
34. Recommend Budget Amendment 2016 – 036 in the amount of \$809,011 carrying forward funds in the Capital Fund for the initial annual lease payment to Motorola Solutions, Inc. for communications system upgrade as approved at the November 13, 2014 meeting.
35. Recommend County Expenditures / Check Register.

County Administrator

County Attorney

Public Forum