



Santa Rosa County Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

Thursday, October 13, 2011 – 9:00 a.m.

Administrative Complex - Board Meeting Room

9:00 a.m. Call to Order – Chairman Lane Lynchard

Prayer – Rev. Lee Tate, Welcome Assembly of God

Pledge of Allegiance

Approval of the Minutes of the August 25, 2011 Regular Meeting
and the September 22, 2011 Special Meeting

Approval of the Agenda

Presentations

Greg Brown, Property Appraiser

Proclamations

Sarah Hartanto Day

9:15 Appeal Hearing

Appeal of Bagdad Architectural Advisory Board decision – Julia Brown

9:30 a.m. Public Hearings

Resolution authorizing the Escambia County Housing Finance Authority issue \$150,000,000 Single Family Mortgage Revenue Bonds for first time homebuyers program and authorize Interlocal Agreement with Authority as participating County.

Economic Development Committee – Williamson & Salter

1. Recommend installation of optical fiber cable in the Santa Rosa Industrial Park by Mediacom at cost not to exceed \$50,000.
2. Recommend Resolution providing for referendum on reestablishment of ad valorem tax exemption for economic development for new or expanding businesses pursuant to applicable Florida Statutes.
3. Recommend scheduling public hearing on proposed ordinance establishing an incentive program for refund of ad valorem taxes for qualifying businesses.
4. Recommend Joyce Yon as the National Caucus and Center on Black Aged, Inc. appointment to the Workforce Escarosa, Inc. Board of Directors.

Administrative Committee – Lynchard & Williamson

1. Recommend establishing term limits for the Tourist Development Council (TDC) Board of Directors.
2. Recommend renewal of Marketing Services Agreement with MDi Media Group, Inc. through September 30, 2012 as recommended by the Tourist Development Council (TDC).
3. Recommend soliciting proposals for architectural services for construction of amphitheatre on Navarre Beach funded by District 4 Recreation funds.
4. Recommend appointment of David Walby, Gerry Goldstein and Don Richards to the Santa Rosa Bay Bridge Authority Board of Directors.
5. Recommend soliciting proposals for repair/restoration of water intrusion repair at County owned building south of the Fisher Hamilton building.
6. Recommend denial of request from Element Markets for extension of the contract evaluation period an additional 120 days.
7. Recommend Mediated Settlement Agreement in Owens v. Santa Rosa County case.
8. Recommend annual contract with Florida State University for mosquito surveillance program for FY 2012.
9. Recommend contract with Fabre Engineering, Inc. for construction and inspection services for 2010 Community Development Block Grant (CDBG) Neighborhood Revitalization for Navarre East wastewater project.

Administrative Committee – continued

10. Recommend scheduling interviews with architectural firms for design of the Equestrian Center at East Milton Park October 24, 2011 beginning at 1:30 p.m.
11. Recommend soliciting proposals for architectural services for design of community center located at Tiger Point Park.
12. Recommend Resolution designating County Housing Program Manager as the Fair Housing contact person and the County Human Services Director/Risk Manager as the Equal Employment Opportunity and Section 504 handicapped accessibility contact person.
13. Discussion of request from Navarre Patriots to hold fish fry benefiting the Navarre High Junior ROTC program following Veterans Day program November 11, 2011 at Navarre Park.
14. Recommend fourth annual Sunset Stampede 5K Run/Walk on Navarre Beach April 7, 2012 in Navarre Beach Park.
15. Recommend Commissioner Melvin serve on Canvassing Board for the 2012 election cycle.
16. Recommend request from the Navarre Krewe of Jesters to hold the 26th Annual Navarre Beach Mardi Gras parade on Saturday, February 18, 2012.
17. Recommend scheduling 2011-2012 Board reorganization meeting at conclusion of November 10, 2011 regular meeting.
18. Recommend purchasing four (4) sets of aluminum bleachers from National Recreation Systems, Inc. in the aggregate amount of \$14,040 as low proposal meeting specifications.
19. Recommend applying for tax deeds on seventy (70) parcels and authorize execution of all relevant documents pursuant to Florida Statutes.
20. Recommend cancellation of the November 21, 2011 and December 19, 2011 Committee-of-the-Whole meetings and November 24, 2011 and December 22, 2011 regular meetings due to observance of Thanksgiving and Christmas holidays.
21. Recommend renewal of annual contract with Lutheran Services of Florida, Inc. for teen court services funded by proceeds from Ordinance 2006-20.
22. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Engineering Services Interviews for Airport Master Plan	October 13	1:30 p.m.
Zoning Board	October 13	6:00 p.m.
Tourist Development Council Board Meeting	October 19	2:00 p.m.
Navarre Visitor's Center, 8543 Navarre Parkway, Navarre		
Aviation Advisory Committee	October 19	5:00 p.m.

Administrative Committee – continued

Commission Committee	October 24	9:00 a.m.
Bagdad Architectural Review Board	October 26	8:30 a.m.
Conference Room, 6051 Old Bagdad Hwy., Milton		
Public Safety Coordinating Council	October 26	11:30 a.m.
SRC Sheriff's Dept. Training Room, 5755 E Milton Rd.		
Parks and Recreation	October 26	5:30 p.m.
Commission Regular	October 27	9:00 a.m.
Local Mitigation Steering Committee	October 27	1:30 p.m.
Conference Room, 6051 Old Bagdad Hwy., Milton		
Commission Special – Rezoning Meeting	October 27	6:00 p.m.

Engineer's Report

1. Recommend agreement with DRMP, Inc. in the amount of \$30,163.33 for construction engineering inspection services for the Harrison Avenue HMGP project.
2. Recommend Paved Road and Drainage Maintenance for Windward Cove, a 24 lot subdivision located in Working District Five:

Windward Cove Court 640 LF±

Public Services Committee – Cole & Melvin

1. Recommend Modification to Florida Division of Emergency Management CERT grant agreement in the amount of \$5,400 and authorize execution of related documents.
2. Recommend lease agreement with East Milton Waster System, Inc. for installation of communication equipment at 8175 South Airport Road and 6007 Miller Bluff Road and authorize execution of related documents.
3. Recommend printing and distribution of education brochure to residents and businesses located in the Wellfield Protection project area.
4. Recommend the Neighborhood Stabilization Program revised program budget for project close-out and authorize execution of related documents.

Public Works Committee – Salter & Lynchard

1. Recommend contract WS735 with Florida Department of Corrections for one (1) inmate work squad assigned to Road/Bridge Department.

Budget & Financial Management Committee – Melvin & Cole

1. Recommend Budget Amendment 2012 – 001 in the amount of \$505,256 carrying forward funds for on-going Flood Mitigation Assistance Program grant for severe repetitive loss structure at 2932 Coral Strip Parkway.
2. Recommend Budget Amendment 2012 – 002 in the amount of \$97,441 recognizing Neighborhood Stabilization Grant and allocating to First Time Homebuyer account and Rental Development accounts.
3. Recommend Budget Amendment 2012 – 003 in the amount of \$1,198,333 recognizing Federal Home Program (HUD) Grant and allocating to Substantial Housing account and First Time Homebuyer account.
4. Recommend Budget Amendment 2012 – 004 in the amount of \$540,945 carrying forward prior year funds and allocating for expenditure in the SHIP Program Fund.
5. Recommend Budget Amendment 2012 – 005 in the amount of \$28,000 carrying forward prior year funds for computer upgrade project for Library System.
6. Recommend Budget Amendment 2012 – 006 in the amount of \$197,953 carrying forward funds for Chumuckla Springs Boat Ramp in the Road & Bridge Fund.
7. Recommend Budget Amendment 2012 – 007 in the amount of \$128,248 for resurfacing Magnolia Street and East Magnolia Street from Electric Franchise Fee Road & Drainage Reserves.
8. Recommend Budget Amendment 2012 – 008 in the amount of \$13,500 for TDC approved projects in the Tourist Development Tax Fund.
9. Recommend Budget Amendment 2012 – 009 in the amount of \$1,505,420 carrying forward funds for construction of multi-purpose path on East Bay Boulevard and construction of sidewalks for Spencer Field Road/Benny Russell Park in the Road & Bridge Fund.
10. Recommend Budget Amendment 2012 – 010 in the amount of \$2,317 carrying forward funds for Bagdad Mill Site Park in District II Projects Fund.

Budget & Financial Management Committee – continued

11. Recommend Budget Amendment 2012 – 011 in the amount of \$750,000 recognizing CDBG Neighborhood Revitalization Grant funds and allocating for expenditure to complete Navarre East Sewer Project.
12. Recommend Budget Amendment 2012 – 012 in the amount of \$700,000 carrying forward funds for mediated settlement agreement in the Owens v. Santa Rosa County case in the Self Insurance Fund.
13. Recommend approval of County Expenditures / Check Register.

County Administrator

County Attorney

Public Forum