



# Santa Rosa County Board of County Commissioners

6495 Caroline Street, Suite M  
Milton, Florida 32570

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## COMMISSION REGULAR MEETING

Thursday, November 10, 2011 – 9:00 a.m.

Administrative Complex - Board Meeting Room

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### 9:00 a.m. Call to Order – Chairman Lane Lynchard

Prayer – Rev. Ronnie Bearden, Christ United Methodist Church

Pledge of Allegiance

Approval of the Minutes of the September 22, 2011 and October 27, 2011 Regular meetings and the August 25, October 13, October 24 and October 27, 2011 Special meetings and the October 6, 2011 TEAM Workshop

Approval of the Agenda

### Presentations

Farm to City Initiative – IFAS/Cooperative Extension  
Vets to VA Clinic - American Legion Post 378  
Habitat for Humanity

### Proclamations

Veterans' Day  
National Hunger and Homeless Awareness Week

**Conclusion of Meeting:** Board Reorganization 2012

### 9:30 a.m. Public Hearings

Advisability of authorizing one or more exclusive franchise areas for the provision of solid waste collection services in the unincorporated area of Santa Rosa County lying north of the Yellow River.

An Ordinance relating to establishment of Economic Development Incentive Program.

## **Economic Development Committee – Williamson & Salter**

1. Recommend release of contractual obligations of Boise Cascade, LLC related to 2006 property purchase in Santa Rosa Industrial Park.

## **Administrative Committee – Lynchard & Williamson**

1. Recommend Confirmation of Completion of Developer Agreement with Carolina Holdings, Inc. for intersection improvements at US90/Woodbine Road including refund of \$35,400 in transportation impact fee credits.
2. Recommend scope of work and basic fee in the amount of \$49,500 by Bay Design Associates for design of Equestrian Center in East Milton Park.
3. Recommend 2012 Legislative Priority List for presentation to legislative delegation at November 30, 2011 delegation meeting.
4. Recommend renewal of lease with Navarre Area Board of Realtors for operation of the Navarre Community Center.
5. Recommend submission of Florida Division of Emergency Management Flood Mitigation and Severe Repetitive Loss Program application for elevation of two (2) homes in flood prone areas.
6. Recommend final payment to Hayes Construction, Inc. in the amount of \$75,000 for extraordinary conditions associated with Orion Lakes HMGP Stormwater Improvements project.
7. Recommend Joint Resolution supporting U.S. House of Representative RESTORE the Gulf Coast Act (HB3096) in conjunction with eight (8) counties impacted by Deepwater Horizon oil spill.
8. Recommend proposed Memorandum of Agreement with the Florida Association of Counties (FAC) for services associated with enactment of the RESTORE the Gulf Act in the U.S. Congress.
9. Recommend Enterprise Florida, Inc. 2011-2012 Defense Infrastructure Grant Agreement in the amount of \$207,726 for continuation of Joint Land Use Acquisition Project proximate to NAS Whiting Field and authorize execution of relevant documents.
10. Recommend proposal from Walthall & Associates, Inc. for design and bidding of replacement of audio/video/broadcasting equipment in Board meeting room.

**Administrative Committee – continued**

11. Recommend annual renewal of Permit for Operation of Non-emergency Medical Transport for TLT Transport, LLC.
12. Recommend issuance of Certificate of Public Convenience and Necessity for Operation of Non-Transport Advanced Life Support Services to Midway Fire District.
13. Recommend issuance of Certificate of Public Convenience and Necessity for Operation of Emergency Air Ambulance Transportation Services to Baptist Life Flight.
14. Recommend staff review/develop procurement policies and procedures for Board review.
15. Recommend extension of contract for acquisition of a development rights easement for property adjacent to NAS Whiting Field owned by Stephen and Donna Tate through November 30, 2011.
16. Recommend third annual Red Nose 5K Run/Walk in Five Points area Saturday, December 3, 2011 to benefit Capstone Academy with United Cerebral Palsy beginning at 8:00 a.m.
17. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Fire Department Executive Group	November 14	6:30 p.m.
Emergency Operations Center, 4499 Pine Forest Rd, Milton		
Tourist Development Council Board Meeting	November 16	3:00 p.m.
Navarre Visitor's Center, 8543 Navarre Parkway, Navarre		
Aviation Advisory Committee	November 16	5:00 p.m.
Library Advisory Committee	November 17	4:00 p.m.
Library Administration Office, 6275 Dogwood Dr., Milton		
Zoning Board	November 17	6:00 p.m.
Bagdad Architectural Review Board	November 23	8:30 a.m.
Conference Room, 6051 Old Bagdad Hwy., Milton		
Parks and Recreation	November 23	cancelled
Tourist Development North End Committee	December 1	8:30 a.m.
Santa Rosa County Chamber of Commerce, 5247 Stewart St., Milton		
Commission Committee	December 5	9:00 a.m.
Marine Advisory	December 6	5:00 p.m.
Commission Regular	December 8	9:00 a.m.
Commission Special – Rezoning Meeting	December 8	6:00 p.m.

### **Engineer's Report**

1. Recommend contract with Volkert and Associates, Inc. for design services for rehabilitation of Navarre Beach bridges.
2. Update on SR1 Historic Restoration Multi-Use Trail project.
3. Recommend Final Plat for Summerset Estates 1<sup>st</sup> Addition, a 62 lot subdivision in Working District Five.

### **Public Services Committee – Cole & Melvin**

1. Recommend scheduling public hearing before the Zoning Board on proposed LDC amendment to allow the use of Recreational Vehicle (RV) as temporary living quarters on a construction site.
2. Recommend renewal of Vehicle Lease Agreement with Pensacola Bay Transportation for the 5311 Program and authorize execution of related documents.

### **Public Works Committee – Salter & Lynchard**

### **Budget & Financial Management Committee – Melvin & Cole**

1. Recommend the bid from Vulcan Signs for detailed pricing for annual signage and reflective material as low bidder meeting specifications.
2. Recommend Budget Amendment 2012 – 025 in the amount of \$33,000 recognizing remaining CDBG – Economic Development Grant funds and allocating for expenditures.
3. Recommend Budget Amendment 2012 – 026 in the amount of \$29,669 recognizing remaining CDBG Bagdad Sewer Disaster Recovery Grant funds and allocating for expenditure.

## **Budget & Financial Management Committee – continued**

4. Recommend Budget Amendment 2012 – 027 in the amount of \$126,631 recognizing FY 2011 excess fees from the Clerk of Courts Child Support Division and allocating for expenditure.
5. Recommend Budget Amendment 2012 – 028 in the amount of \$6,242,688 carrying forward prior year Electric Franchise Fee balances.
6. Recommend Budget Amendment 2012 – 029 in the amount of \$2,148,887 carrying forward Small County Outreach Program Projects (SCOP) including local match for three projects under construction.
7. Recommend Budget Amendment 2012 – 030 in the amount of \$1,385 carrying forward funds for equipment for Community Development Housing in the General Fund.
8. Recommend Budget Amendment 2012 – 031 in the amount of \$45,000 for various tourist activities/events funded by Tourist Development Tax funds, noting inclusion of requirement for Board approval of new event(s).
9. Recommend Budget Amendment 2012 – 032 in the amount of \$253,889 carrying forward District Recreation project funds.
10. Recommend Budget Amendment 2012 – 033 in the amount of \$1,550,000 recognizing lease amendment for Santa Rosa Medical Center.
11. Recommend Budget Amendment 2012 – 034 in the amount of \$3,320,724 carrying forward transportation impact fee balance of \$3,320,724.
12. Recommend Budget Amendment 2012 – 035 in the amount of \$866,960 carrying forward MSBU Fire Districts fund balance and allocating for expenditures.
13. Recommend Budget Amendment 2012 – 036 in the amount of \$48,050 for architectural services for Pace Community Center from District 1 and District 3 Recreation Funds.
14. Recommend Budget Amendment 2012 – 037 in the amount of \$400,000 recognizing EPA Grant and local match for rehabilitation of the Navarre Beach wastewater clarifier.
15. Recommend Budget Amendment 2012 – 038 in the amount of \$6,291,764 carrying forward fund balances in Capital Funds.
16. Recommend Budget Amendment 2012 – 039 in the amount of \$204,988 carrying forward funds for completion of District road improvement projects.

## **Budget & Financial Management Committee – continued**

17. Recommend Budget Amendment 2012 – 040 in the amount of \$2,600,104 carrying forward FEMA HMGP Grant Revenues for seven stormwater and drainage improvement projects.
18. Recommend Budget Amendment 2012 – 041 in the amount of \$1,418,995 recognizing funds from Florida Department of Transportation Local Agency Program Agreement for the SR 1 Historic Restoration/Multi Use Trail.
19. Recommend Budget Amendment 2012 -042 in the amount of \$207,726 recognizing 2011-2012 Defense Infrastructure Grant funds for purchase of land or easements proximate to NAS Whiting Field.
20. Recommend Budget Amendment 2012-043 in the amount of \$35,400 for refund of transportation impact fee funds to Carolina Holdings, Inc. for intersection improvements at US90/Woodbine Road.
21. Recommend Budget Amendment 2012-044 in the amount of \$37,000 carrying forward \$32,000 for construction of 4 seawalls and \$5,000 for canal maintenance in the Navarre Beach Canal 2 MSBU fund.
22. Recommend County Expenditures / Check Register.

## **County Administrator**

## **County Attorney**

## **Public Forum**