



# Santa Rosa County Board of County Commissioners

6495 Caroline Street, Suite M  
Milton, Florida 32570

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## COMMISSION REGULAR MEETING

Thursday, November 8, 2012 – 9:00 a.m.

Administrative Complex - Board Meeting Room

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**9:00 a.m. Call to Order – Chairman Jim Williamson**

Prayer – Pastor John Spencer, Coastline Calvary Chapel

Pledge of Allegiance

Approval of the Minutes of the September 27, 2012 and October 25, 2012 Special meetings and the October 11, 2012 Regular meeting

Approval of the Agenda

### **Proclamations**

Veterans' Day

National Hunger and Homelessness Awareness Week

### **Presentations**

Habitat for Humanity

Greg Brown, Property Appraiser

Stan Nichols, Tax Collector

**9:30 a.m. Public Hearings**

An amendment to Ordinance 2005-37; suspending imposition of transportation impact fees for 2013.

## **Economic Development Committee – Cole & Salter**

1. Recommend rebate of Ad Valorem Tax equivalent for improvements to structure and tangible personal property to Indigo Osprey d/b/a Avalex Technologies located near Gulf Breeze.

## **Administrative Committee – Williamson & Cole**

1. Recommend scheduling interviews with Ferdinand Salomon and Greystone Consulting Services LLC for Military Affairs Consulting Services on Tuesday, December 4, 2012 beginning at 3:00 p.m.
2. Recommend scheduling interviews with three (3) firms previously selected to provide executive recruiting services for Economic Development Director on Tuesday, December 4, 2012 beginning at 1:30 p.m.
3. Recommend contract with Quina Grundhoefer Architects for architectural services for construction of Bagdad Volunteer Fire Department based on scope and Florida Department of Management Services Fee Guide and authorize execution of relevant documents.
4. Recommend issuance of Permit to Provide Advanced Life Support (ALS) non-transport emergency response services to Pace Volunteer Fire Department to include waiver of \$500 application fee.
5. Recommend re-subordination of mortgage agreement to avoid foreclosure of SHIP Home Purchase loan for property located at 4843 Covenant Circle.
6. Recommend proposal with Verizon Wireless as County wireless communications provider under General Services Administration (GSA) contract GS-35F-0119P and authorize execution of relevant documents.
7. Recommend authorization for County Attorney to file petition with Florida Department of Administrative Hearings to contest incorrect billing by Florida Department of Juvenile Justice.
8. Recommend bid from Birkshire Johnstone in the amount of \$1,097,000 for construction of Tiger Point Community Center as the low bidder meeting specifications.
9. Recommend annual renewal of Permit for Operation of Non-emergency Medical Transport for TLT Transport, LLC.
10. Recommend annual renewal of Permit for Operation of Non-emergency Medical Transport for Specialty Care Transporters, Inc. of Northwest Florida.

**Administrative Committee – continued**

11. Recommend annual Certificate of Public Convenience and Necessity for Operation of Emergency Air Ambulance Transportation Services to Baptist Life Flight.
12. Recommend scheduling organizational/orientation meeting of the Local Restore Council Monday December 10, 2012 beginning at 3:00 p.m.
13. Recommend Clerk of Courts use of excess Recording Department fees in the amount of \$109,290.83 to complete image/index project in that Department.
14. Discussion of National Association of Counties (NACo) Environmental Steering Committee Survey for Federal legislative priority list.
15. Recommend Amendment No. 1 to Florida Coalition Against Domestic Violence Standard Contract for Domestic Violence Grant Program eliminating local match requirement and authorizing execution of relevant documents.
16. Recommend Agreement for Sewer Connection with Lakeview Center Inc. for connection of Avalon Center to county owned sewer force main.
17. Recommend scope of work and fee proposal from Atkins Global for updating design and permitting of proposed Ramblewood Drive HMGP drainage improvement project.
18. Recommend Resolution supporting use of fines received from responsible parties of Deepwater Horizon oil spill be used pursuant to guidelines established under law by RESTORE Act of 2012.
19. Discussion of designation of two (2) Commissioners to serve on Small Counties Coalition Board of Directors.
20. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Fire Department Executive Group..... November 12....Cancelled  
Emergency Operations Center, 4499 Pine Forest Rd, Milton

Tourist Development South End Committee..... November 14....9:00 a.m.  
Navarre Visitors' Center, 8543 Navarre Parkway, Navarre

Building Code Board of Adjustments.....November 14....2:30 p.m.  
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton

Aviation Advisory Committee..... November 14....5:00 p.m.

Library Advisory Committee.....November 15... 4:00 p.m.  
Jay Library, 5259 Booker Lane, Jay

Commission Committee .....November 19....Cancelled

Commission Reorganization Meeting..... November 20... 9:00 a.m.

Tourist Development Council Board Meeting.... November 21... 3:00 p.m.  
Navarre Visitors' Center, 8543 Navarre Parkway, Navarre

Commission Regular..... November 22... Cancelled

Commission Special – Rezoning Meeting ..... November 22... Cancelled

**Administrative Committee – continued**

Bagdad Architectural Advisory Board.....November 28...8:30 a.m.  
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton  
Parks and Recreation.....November 28... 5:30 p.m.  
Economic Development Director  
Recruiting Services – Interviews.....December 4.....1:30 p.m.  
Military Affairs Consulting Services – Interviews. December 4.... 3:00 p.m.  
Marine Advisory..... December 4.... 5:00 p.m.  
Tourist Development North End Committee.....December 6....8:30 a.m.  
Santa Rosa Chamber of Commerce, 5247 Stewart St., Milton  
Commission Committee.....December 10... 9:00 a.m.  
Restore Council meeting.....December 10... 3:00 p.m.  
Fire Department Executive Group..... December 10....6:30 p.m.  
Emergency Operations Center, 4499 Pine Forest Rd, Milton  
Tourist Development South End Committee..... December 12....9:00 a.m.  
Navarre Visitors' Center, 8543 Navarre Parkway, Navarre  
Building Code Board of Adjustments.....December 12... 2:30 p.m.  
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton  
Commission Regular ..... December 13....9:00 a.m.  
Commission Special – Rezoning Meeting.....December 13....6:00 p.m.

**Engineer's Report**

1. Recommend application to Florida Division of Emergency Management for 2012 TS Debby Hazard Mitigation Grant Program (HMGP) for Setter's Colony/Villa Venyce drainage improvements and authorize execution of relevant documents.
2. Recommend Project Amendment #1 Florida Department of Environmental Protection (DEP) Funding Agreement for Navarre Beach Restoration Monitoring Grant.
3. Recommend Task Order No. 28 to on-going contract with CH2M Hill for the renewal of the Navarre Beach Wastewater Treatment Facility Florida Department of Environmental Protection (DEP) five (5) year permit.
4. Recommend Final Plat for Forest at Oriole Beach Phase One, a 25 lot subdivision located in Working District 5.

## **Public Services Committee – Salter & Lynchard**

1. Recommend subordination of mortgage agreement for SHIP Substantial Rehabilitation loan in the amount of \$19,807.42 for the property located at 5398 Jenny Circle consistent with Board policy.
2. Recommend acceptance of \$1,050 for short sale in lieu of foreclosure for SHIP second mortgage on property located at 4264 Sea Port Road.
3. Recommend acceptance of \$2,000 for short sale in lieu of foreclosure for SHIP second mortgage on property located at 5402 Fawn Ridge Drive.
4. Recommend purchase of Intrada (Positron) Viper Phase III equipment and support in the amount of \$207,874 to complete upgrade of the three (3) public safety answering points funded by E911 program funds.

## **Public Works Committee – Lynchard & Melvin**

1. Discussion of installation of three-way stop signage at the intersection of Pansy Drive and Azalea Avenue.
2. Recommend scheduling public hearing on proposed vacation of southern portion of Driskell Road subject to petitioner providing legal description and execution of drainage and utility easement as required by Public Works Department.
3. Recommend proposal from Sabel Steel Service in the amount of \$74,875 for purchase of steel beams for bridge construction based on comparison shopping.
4. Recommend paving the following roads in District 5 at an estimated cost of \$47,940:

Federal Court  
Torres Street (Frontera St. to Salamanca St.)  
Salamanca Street (Montalban St to Pamplona St.)  
Hemlock Drive (Duval St. to Broadmoor St.)  
Cedarcrest Lane

## **Public Works Committee – continued**

5. Recommend resurfacing the following roads in District 5 at an estimated cost of \$104,885:

Baltar Drive  
William Drive  
Rexford Street (Citrus St. to Hilton Dr.)  
Pompano Street (east of Second St.)  
Blue Jay Drive  
Turkey Bluff Drive  
Pompano Street (Winston Ave. to Blue Tip Dr.)  
Salem Avenue  
Citrus Drive (south of Manatee St.)  
Bonanza Drive  
Hummingbird Court

## **Budget & Financial Management Committee – Melvin & Williamson**

1. Recommend Budget Amendment 2013 – 037 in the amount of \$60,000 for FDOT Landscape Program JPA for landscaping & Irrigation improvements to Hwy 98 medians between Bayshore Rd & Sanibel Lane in the Grant Fund.
2. Recommend Budget Amendment 2013 – 038 in the amount of \$8,000 for rewiring of portions of Navarre Park from District IV Projects Fund.
3. Recommend Budget Amendment 2013 – 039 in the amount of \$372,645 recognizing annual Community Transportation Grant for Transportation Disadvantaged program including local match in the Grant Fund.
4. Recommend Budget Amendment 2013 – 040 in the amount of \$31,945 recognizing remaining Job Access and Reverse Commute (JARC) grant and transit ticket sales and carries forward for expenditure in the Grant Fund.
5. Recommend Budget Amendment 2013 – 041 in the amount of \$15,405 carrying forward unspent budget authorization for FY 2011-2012 to reduce principal amount due to bank for the Pace VFD building in the MSBU Fire Districts Fund.
6. Recommend Budget Amendment 2013 – 042 in the amount of \$336,624 carrying forward E 911 funds previously authorized for Viper system upgrade in the Enhanced 911 Program Fund.
7. Recommend Budget Amendment 2013 – 043 in the amount of \$76,584 to recognize prior year grant funds and allocates for expenditure in Emergency Management Department.

**Budget & Financial Management Committee – continued**

8. Recommend Budget Amendment 2013 – 044 in the amount of \$4,800 to fund payment to Florida Association of Counties (FAC) for proportionate costs for development of FAC Gulf Consortium.
9. Recommend Budget Amendment 2013 – 045 in the amount of \$881,737 carrying forward funds for addition to Sheriff's budget for Capital Equipment in the General Fund.
10. Recommend Budget Amendment 2013 – 046 in the amount of \$76,481 to carry forward TDC funds of approved purchases in General Fund.
11. Recommend Budget Amendment 2013-047 in the amount of \$138,000 for completion of Chumuckla Springs boat ramp project from Boat Registration fees.
12. Recommend County Expenditures / Check Register.

**County Administrator**

**County Attorney**

**Public Forum**