



Santa Rosa County Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

Thursday, December 8, 2011 – 9:00 a.m.

Administrative Complex - Board Meeting Room

9:00 a.m. Call to Order – Chairman Jim Williamson

Prayer – Pastor Doug Holmes, Christian Life Church

Pledge of Allegiance

Approval of the Minutes of the August 30, 2011, November 10, 2011 and November 30, 2011 Special Meetings and the September 8, 2011, October 13, 2011 and November 10, 2011 Regular Meetings

Approval of the Agenda

9:30 a.m. Public Hearings

An Ordinance amending ordinance 2005-37 suspending imposition of transportation impact fees for 2012.

An ordinance amending ordinance 2007-16 section 5 permitting procedures for construction and demolition or land clearing debris solid waste disposal facilities; providing for the addition of disclosure of financial responsibility for closure procedures.

Annual Resolution authorizing uniform collection of Non-Ad Valorem assessments for projects which may include road paving, water, sewer, fire protection, etc. or any other purpose authorized by law.

Economic Development Committee – Cole & Salter

1. Recommend License Agreement with NuFab Rebar, LLC for use of three (3) acre parcel in Santa Rosa Industrial Park for vehicle/trailer parking.
2. Recommend granting satisfaction of mortgage to Production Metal Stamping, Inc. for completion of obligations under performance based mortgage.

Administrative Committee – Williamson & Cole

1. Recommend FY11-12 Board of Commission committee assignments and Chair appointments.
2. Recommend Fee Summary submitted by HOK, Inc. for concept design and programming update for judicial facility.
3. Recommend proposal from Pro Sound and Video, Inc. in the amount of \$164,011.74 for upgrading audio/video/voting and agenda software in Boardroom as recommended by Walthall & Associates, Inc.
4. Recommend Sam Marshall Architects complete the design and specifications for soliciting bids on security upgrades in Commission meeting room.
5. Recommend 2012 Beach Beautification Committee proposal in the aggregate amount of \$29,803.16 for maintenance and expansion of Navarre Beach entrance and causeway projects.
6. Recommend requesting State of Florida Legislature designate Santa Rosa County the Natural Outdoor Recreation Capitol of Florida as requested by Tourist Development Council (TDC).
7. Recommend staff develop request for proposal format for Navarre Beach recreational amenities/concessions for 2012 summer season.
8. Recommend Caretaker Agreement for structure located at Benny Russell Park.
9. Recommend FY2011-2012 Budget Calendar of Events.
10. Recommend annual renewal of Permit for Operation of Non-emergency Medical Transport for Specialty Care Transporters Inc., of NWF.
11. Recommend closure of Oak Street on July 20, 2012 from 7:00 a.m. until July 23, 2012 at 7:00 a.m. for the Bagdad Political Rally.
12. Recommend scheduling public hearing on proposed ordinance providing economic development incentives.
13. Discussion of prioritizing general support initiatives of the 2012 Legislative Priorities as requested by Legislative delegation.
14. Recommend Modification #4 to contract with Florida Division of Emergency Management for Sabertooth Circle HMGP drainage improvement project.
15. Recommend Modification #3 to contract with Florida Division of Emergency Management for the Villa Venyce HMGP drainage improvement project.

Administrative Committee – continued

16. Recommend Resolution supporting and providing input on the Gulf Islands National Seashore draft General Management Plan as recommended by the Marine Advisory Committee.
17. Recommend staff develop shortlist of six (6) firms for Board to interview for the Tiger Point Community Center and the Navarre Beach amphitheater projects.
18. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Commission Special – Rezoning Meeting	December 8	6:00 p.m.
Tourist Development South End Committee Navarre Visitors' Center, 8543 Navarre Parkway, Navarre	December 14	9:00 a.m.
Building Code Board of Adjustments Conference Room, 6051 Old Bagdad Hwy., Milton	December 14	2:30 p.m.
Fire Department Executive Group Emergency Operations Center, 4499 Pine Forest Rd, Milton	December 14	6:30 p.m.
Santa Rosa 87 Summit Conference Room, 6051 Old Bagdad Hwy., Milton	December 15	9:00 a.m.
Commission Committee	December 19	cancelled
Tourist Development Council Board Meeting Navarre Visitor's Center, 8543 Navarre Parkway, Navarre	December 21	3:00 p.m.
Aviation Advisory Committee	December 21	5:00 p.m.
Commission Regular	December 22	Cancelled
Bagdad Architectural Review Board Conference Room, 6051 Old Bagdad Hwy., Milton	December 28	8:30 a.m.
Parks and Recreation	December 28	5:30 p.m.
Marine Advisory	January 3	5:00 p.m.
Santa Rosa Housing Coalition Conference Room, 6051 Old Bagdad Hwy., Milton	January 4	1:30 p.m.
Tourist Development North End Committee Santa Rosa County Chamber of Commerce, 5247 Stewart St., Milton	January 5	8:30 a.m.
Commission Committee	January 9	9:00 a.m.
Fire Department Executive Group Emergency Operations Center, 4499 Pine Forest Rd, Milton	January 9	6:30 p.m.
Building Code Board of Adjustments Conference Room, 6051 Old Bagdad Hwy., Milton	January 11	2:30 p.m.
Tourist Development South End Committee Navarre Visitors' Center, 8543 Navarre Parkway, Navarre	January 11	9:00 a.m.
Commission Regular	January 12	9:00 a.m.
Zoning Board	January 12	6:00 p.m.

Engineer's Report

1. Recommend Change Order No. 1 in the amount of \$90,700 contract with Aero Training and Rental, Inc. for expansion of the Ganges/Madura HMGP project.
2. Recommend Professional Engineering Services Agreement with Hatch Mott MacDonald for the Peter Prince Airport Master Plan Update.

Public Services Committee – Salter & Lynchard

1. Recommend subordination of mortgage for SHIP Home Purchase Assistance loan to allow property owner at 1466 Sterling Point Drive to refinance at lower interest rate consistent with Board policy.
2. Recommend re-submission of the FY 2012 Federal Highway Administration (FHWA) Federal Discretionary Program grant applications and authorize execution of all related documents.
3. Recommend scheduling the **SR 87 Summit** on Thursday, December 15, 2011 at 9:00 a.m. in Public Services Media Room.
4. Discussion of renewal of the contracts with the Florida-Alabama Transportation Planning Organization (TPO) and Pensacola Bay Transportation for the Santa Rosa Transit Pilot Program bus service.
5. Recommend submission of four applications for Florida Forest Service Volunteer Fire Assistance (VFA) grants and authorize execution of all related documents.
6. Recommend short sale in lieu of foreclosure for NSP Home Finance Assistance for property located at 3923 Sunny Manor Circle.
7. Recommend change order in the amount of \$8,750 to contract with Kyser Siding and Construction, Inc. for installation of septic mound/pump system for SHIP rehabilitation project at 3237 Electra Drive.

Public Works Committee – Lynchard & Melvin

1. Recommend one (1) year extension of contract for engineering services with Southern Site and Utility Design, Inc. for Emergency Watershed Project (EWP) program under existing terms.
2. Recommend paving the following roads in District 4 at an estimated cost of \$116,337:
Stakley Lane
John Matthews Road
Bernice Road (*off Short Trail Road*)
Ernie Newton Drive
Michelle Lane
Floridale Drive
Six Pack Road
Arabian Road
Calypso Lane
Ruth Avenue

Farrier Road

Public Works Committee – continued

3. Recommend resurfacing the following roads in District 4 at an estimated cost of \$34,366:
Green Road
Last Chance Road
4. Recommend renewal of contract with Science Applications International Corporation (SAIC), formerly Beck Disaster Services, Inc., for debris monitoring services at reduced rates.
5. Recommend advertising requests for qualifications for debris removal contractors for activation in response to natural or man-made disasters.
6. Recommend implementation of program to resurface connector roadways as identified by Public Works Director.
7. Recommend scheduling public hearing on the proposed vacation of portion of right-of-way east of Chavers Street in Hayes Heights subdivision at request of Ronald Price.

Budget & Financial Management Committee – Melvin & Williamson

1. Recommend continuation of cellular service with Sprint/Nextel based on comparison shopping.
2. Recommend bid in the amount of \$23,050 from Joe Baker Construction, Inc. for SHIP Housing Rehabilitation project located at 4231 Linda Street as low bidder meeting specifications.
3. Recommend Budget Amendment 2012 – 045 in the amount of \$298,236 recognizing FY2011/2012 Community Transportation Grant and remaining FY2009/2010 Community Transportation Grant including local match and allocating for expenditure.
4. Recommend Budget Amendment 2012 – 046 in the amount of \$49,500 for design of the Equestrian Center in East Milton Park from District Two Projects Fund.
5. Recommend Budget Amendment 2012 – 047 in the amount of \$165,000 for design and replacement of audio/video/broadcasting equipment in Board meeting room in the General Fund.
6. Recommend Budget Amendment 2012 – 048 in the amount of \$544,859 recognizing BP marketing/promotion funds allocated to TDC and carrying forward

remaining balance from prior year and allocating for expenditure in the Tourist Development Tax Fund.

Budget & Financial Management Committee - continued

7. Recommend Budget Amendment 2012 – 049 in the amount of \$50,000 carries forward funds for required ADA Upgrades at the Courthouse and allocates for expenditure.
8. Recommend Budget Amendment 2012 – 050 in the amount of \$96,916 carrying forward Industrial Boulevard Lift Station Replacement funding.
9. Recommend Budget Amendment 2012 – 051 in the amount of \$417,344 carrying forward funds for Capital Equipment in the Sheriff Office from the General Fund.
10. Recommend Budget Amendment 2012 – 052 in the amount of \$2,473,758 for payoff on Jail Expansion Loan from the General Fund.
11. Recommend County Expenditures / Check Register.

County Administrator

County Attorney

Public Forum