



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, December 10, 2012 – 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Cole & Salter

1. Update on the Industry Recruitment, Retention and Expansion Fund (RREF) grant program by Brice Harris, Associate Director of the UWF Office of Economic Development and Engagement.
2. Discussion of request from Ropella and Associates, Inc. regarding temporary removal of mortgage for property located at 8100 Opportunity Drive.

Administrative Committee – Williamson & Cole

1. Discussion of 2012-2013 Board of Commissioners Committee assignments.
2. Discussion of bids received on Equestrian Center project located in East Milton Park.
3. Discussion of Navarre Beach Sea Turtle Conservation Center.
4. Discussion of proposals for use and management of the Navarre Community Center.
5. Discussion of request from Peter Prince Aviation Center, LLC formerly Milton Aviation Partners.
6. Discussion of Agreement for lease of fairgrounds with the Santa Rosa County Fair Association, Inc.
7. Discussion of contract with Greystone Consulting Services, LLC for military affairs consulting services associated with Florida Defense Reinvestment Grant.
8. Discussion of contract with KIJobs/Kontakt Intelligence for executive search services for economic development professional.

9. Discussion of authorizing submission of application for Florida Defense Support Task Force Project grant for installation of perimeter fencing at NAS Whiting Field.
10. Discussion of Enterprise Florida, Inc. 2013 Defense Infrastructure Grant Agreement in the amount of \$200,000 for Joint Land Use Planning/Acquisition project for property proximate to NAS Whiting Field.
11. Discussion of Florida Department of Environmental Protection 2013 Recreational Trails Program grant for Bagdad Mill Site project.
12. Discussion of Modification to Subgrant Agreement with Florida Division of Emergency Management for elevation of five (5) homes on severe repetitive loss list.
13. Discussion of proposal from Pegasus Engineering, LLC in the amount of \$23,840 for design/engineering services for proposed Settlers Colony HMGP draining improvement project.
14. Discussion of Promotional Fund Grant Agreement in the amount of \$491,000 for connections based marketing program developed by Tourist Development Council.
15. Discussion of Resolution designating certain roadways upon which golf carts may be operated pursuant to Ordinance 2009-27 and State statutes.
16. Discussion of replacing remainder of the legacy telephone PBX exchanges with Cisco Voice-Over-IP system at cost of \$91,366 under State of Florida SUNCOM contract.
17. Discussion of scope of services and fee schedule with Leathers and Associates for renovation/upgrade of the Benny Russell Park playground area.
18. Discussion of settlement agreement in the amount of \$40,000 for Hendrix v. Santa Rosa County litigation.
19. Discussion of rescheduling the Monday January 21, 2013 Committee of the Whole meeting to Tuesday January 22, 2013 in observance of the Martin Luther King holiday.
20. Discussion of annual renewal of Permit for Operation of Advanced Life Support (ALS) non-transport emergency response services to Midway Fire District.

21. Discussion of Flag Day 5K Fun Run/Walk on Saturday June 15, 2013 sponsored by the Columbiettes and Knights of Columbus of St. Sylvester Catholic Church.
22. Discussion of designating Human Resources Director as the County voting representative at the Florida Association of Counties Trust annual meeting scheduled for December 14, 2013.
23. Discussion of declaring assorted computer equipment at the Health Department as surplus property and designate for disposal.
24. Discussion of appointment of C.W. (Blackie) Black as the District Three member of the Building Code Board of Adjustments.
25. Discussion of the 2013 Legislative issues.
26. Hearing items scheduled for 9:30 a.m. Thursday, December 13, 2012:

Vacation of one foot non-access easement along LeGrand Court northerly for a distance of 435.6 ft along the westerly side of LeGrande Court which is a portion of Willard Norris Court as requested by Raymond and Kimberly Kutch.

Vacation of the westerly 1.5 ft easement on the east and northerly 0.2 feet of the drainage easement along the south side of Lot 11, Block B of Magnolia Harbor Subdivision as requested by T.A. Borowski.

Resolution authorizing uniform collection of Non-Ad Valorem assessments for projects which may include road paving, water, sewer, fire protection, etc. or any other purpose authorized by law.

Engineer's Report

1. Discussion of the lead abatement removal change order for the Navarre Beach Bridge in the amount of \$769,497.20 to Structural Preservation Systems. (Attachment A)
2. Discussion of the Peter Prince Airport Master Plan and Airport Layout Plan (ALP). (Attachment B)

3. Discussion of Final Plat for Forest at Oriole Beach, a 25 lot subdivision of a portion of Section 31, Township 2 South, Range 28 West, Santa Rosa County, Florida. (Working District 5)
4. Discussion of Final Plat for Riverview Estates, a 24 lot subdivision a portion of Section 8, Township 2 South, Range 26 West, Santa Rosa County, Florida. (Working District 4)

Public Services Committee – Salter & Lynchard

1. Discussion of grant agreements with the State of Florida, Division of Emergency Management in the amount of \$8,625.00 and authorization for the Chairman to sign all related documents. No match is required.
2. Discussion of State requested modification to Emergency Management Performance Grant (EMPG) and authorization for the Chairman to sign all related documentation.
3. Discussion of match in the amount of \$6,560.00 for the Section 5310 Grant.
4. Discussion of HOME Interlocal Agreement between Escambia County and Santa Rosa County and authorization for Chairman to sign all related documentation.
5. Discussion of existing strategies established by the SHIP Affordable Housing Advisory Committee (AHAC).
6. Discussion of the SHIP second mortgage subordination request for the property located at 5289 Overlook Drive, Milton.
7. Discussion of release of lien on the property located at 6006 Queen St., Milton, to facilitate the property purchase by Habitat for Humanity.

Public Works Committee – Lynchard & Melvin

1. Discussion of paving the southernmost 1.1 mile of Wallace Lake Road in District Three at an estimated cost of \$70,044.00.
2. Discussion of resurfacing Hunters Ridge Drive and Gomillion Road in District Three at an estimated cost of \$70,042.00.

3. Discussion of paving the following roads in Working District Four at an estimated cost of \$94,701.00:

Durwood Lane
Beasley Road
Domino Road
Hirsch Street
Bernice Road (*off Santa Gertudas Dr.*)
Last Chance Road

4. Discussion of resurfacing the following roads in Working District Four at an estimated cost of \$61,412.00:

Pogue Thompson Road
Cassie Lane
Short Creek Road
Brandywood Street
North Lynn Road

Budget & Financial Management Committee – Melvin & Williamson

1. Discussion of bids received for HOME Program / Housing Reconstruction Project located at 10406 Double R Ranch Road in Holt. Low bidder meeting specifications is Joe Baker Construction, Inc. with a bid of \$71,750.
2. Discussion of bids received for HOME Program / Housing Reconstruction Project located at 9807 John Hamm Road in Milton. Low bidder meeting specifications is Bill Walther Construction with a bid of \$63,284.
3. Discussion of Budget Amendment 2013 – 048 in the amount of \$206,774 to carry forward unspent SRC Boating Improvement Funds to the Boating Improvement Fund Reserves in the General Fund.
4. Discussion of Budget Amendment 2013 – 049 in the amount of \$120,096 to carry forward prior year unspent funds from the District 1 Capital Fund.
5. Discussion of Budget Amendment 2013 – 050 in the amount of \$1,265,467 to carry forward prior year unspent funds from the District II Capital Fund.
6. Discussion of Budget Amendment 2013 – 051 in the amount of \$151,570 to carry forward prior year unspent funds from the District III Capital Fund.
7. Discussion of Budget Amendment 2013 – 052 in the amount of \$626,036 to carry forward prior year unspent funds from the District IV Capital Fund.
8. Discussion of Budget Amendment 2013 – 053 in the amount of \$1,263,238 to carry forward prior year unspent funds from the District V Capital Fund.

9. Discussion of Budget Amendment 2013 – 054 in the amount of \$3,098,133 to carry forward prior year Electric Franchise Fee balances \$1,175,591 to Economic Development Reserve; and \$1,922,542 to Road & Drainage Reserve.
10. Discussion of Budget Amendment 2013 – 055 in the amount of \$30,000 to carry forward funds for the City of Milton's Conceptual Development Plan for the Master Plan for Blackwater River frontage from the Tourist Development Fund.
11. Discussion of Budget Amendment 2013 – 056 in the amount of \$135,375 to carry forward funds and allocates for remaining contracted expenditures in the Ski Watch Estates MSBU.
12. Discussion of Budget Amendment 2013 – 057 in the amount of \$40,000 to recognize 2012-2013 DRG (16-05) grant award and authorization for expenditure in the Grant Fund.
13. Discussion of Budget Amendment 2013 – 058 in the amount of \$5,455 to fund the wireless network for the judiciary previously approved at the September 13, 2012 Regular Board Meeting from the Fine & Forfeiture Fund.
14. Discussion of Budget Amendment 2013 – 059 in the amount of \$4,601 to fund the recurring secretarial support expenses associated with County Court Division 2 from the Fine & Forfeiture Fund.
15. Discussion of Budget Amendment 2013 – 060 in the amount of \$2,662 to carry forward unspent funds from prior year in the Fine & Forfeiture Fund.
16. Discussion of Budget Amendment 2013 – 061 in the amount of \$6,920 to fund the boating restriction/regulation signs at Indian Bayou that were approved by the Board on September 13, 2012 from the General Fund.
17. Discussion of Budget Amendment 2013 – 062 in the amount of \$8,430 to fund the boating restriction/regulation signs at Archie Glover Boat Ramp approved by the Board on September 13, 2012 from the General Fund.
18. Discussion of Budget Amendment 2013 – 063 in the amount of \$6,893 to carry forward fund balance of Partner for Pets donations in the General Fund.
19. Discussion of Budget Amendment 2013 – 064 in the amount of \$56,234 to carry forward 2012 Federal Home Program (HUD) funds and allocate for expenditure in the General Fund.
20. Discussion of County Expenditures / Check Register.