



Santa Rosa County
Board of County Commissioners
6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

Thursday, April 10, 2014 – 9:00 a.m.

Tiger Point Community Center

9:00 a.m. Call to Order – Chairman Jim Melvin

Prayer – Pastor Scott Veroneau, Gulf Breeze United Methodist Church

Pledge of Allegiance

Approval of the Minutes of the March 13, 2014 Regular meeting

Approval of the Agenda

Proclamation

National Public Safety Telecommunicators Week

Economic Development Committee – Salter & Melvin

1. Recommend letter of support for Florida's Great Northwest and the Northwest Florida Manufacturers Council partnership in establishing Federally recognized Manufacturing Community for the region.

Administrative Committee – Melvin & Salter

1. Recommend allocation of \$125,000 for NWFL Marine Edge, Inc. Gateway to the Gulf program to attract off-season visitors to Navarre Beach as recommended by the Tourist Development Council.

Administrative Committee – continued

2. Recommend the county owned site immediately north of County Law Enforcement Center as alternative for proposed judicial facility.
3. Recommend letters of support for The Trust for Public Lands efforts to obtain the Wolfe Creek Forest tract which is contiguous with Blackwater River State Forest and NAS Whiting Field.
4. Recommend contract to purchase two (2) parcels adjacent to Sheriff substation on High School Road in Navarre at cost of \$32,000 as included in FY2013-14 Sheriff Office budget.
5. Recommend Modification #1 to contract with Florida Division of Emergency Management increasing funding for Settlers Colony HMGP Phase I drainage improvement project.
6. Recommend change order to contract with Pegasus Engineering, Inc. in the amount of \$3,500 funded by Settlers Colony HMGP drainage improvement project grant.
7. Recommend Shannon Ogletree as the designee to the Community Partnership Initiative (CPI) Board of Directors sponsored by the Okaloosa County Economic Development Council.
8. Recommend Salters 3-C Construction to remove concrete debris unearthed from Bagdad Mill Site at no cost to County as recommended by Public Works Director.
9. Recommend contract with Jehle-Halstead, Inc. for engineering services for site certification process for Northwest Florida Industrial Site at I-10.
10. Recommend scheduling public hearing on ordinance consolidating Building, Mechanical and Plumbing Boards of Adjustments and Appeals into one board.
11. Recommend appointment of Alice Brupbacher as District Two member of the Zoning Board.
12. Recommend scheduling workshop Monday, April 21, 2014 at 6:00 pm on location of proposed judicial facility.
13. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

RESTORE Council	April 14	3:00 p.m.
Fire Department Executive Group	April 14	6:30 p.m.
Berrydale Volunteer Fire Dept., 13000 Hwy. 87N, Jay		
Tourist Development Council Board Meeting	April 16	3:00 p.m.
Santa Rosa Chamber of Commerce, 5247 Stewart St., Milton		
Aviation Advisory Committee	April 16	5:00 p.m.

Administrative Committee – continued

Commission Committee	April 21	9:00 a.m.
SHIP Affordable Housing Advisory Committee	April 22	3:00 p.m.
Public Services Media Room, 6051 Old Bagdad Hwy., Milton		
Bagdad Architectural Advisory Board	April 23	8:30 a.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Public Safety Coordinating Council Meeting	April 23	11:30 a.m.
Sheriff's Dept. Training Room, 5755 E. Milton Rd., Milton		
Parks and Recreation	April 23	5:30 p.m.
Commission Regular	April 24	9:00 a.m.
Local Mitigation Strategy Task Force	April 24	1:30 p.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Commission Special – Rezoning Meeting	April 24	6:00 p.m.

Engineer's Report

1. Recommend Change Order No. 3 to contract with A.E. New, Inc. reducing the contract by \$113,379.72 for owner direct purchase/sales tax savings for Bagdad VFD fire station project.

Public Services Committee – Lynchard

1. Recommend submission of three (3) Florida Forest Service Volunteer Fire Assistance (VFA) grant applications for rural fire protection equipment including local match from Fire Protection MSBU reserves and authorize execution of all documents.
2. Recommend Resolution adopting the 2014 Comprehensive Emergency Management Plan (CEMP) as reviewed and approved by Florida Division of Emergency Management.
3. Recommend agreement with Medical Outfitter Training Consultants, Inc. for NAEMT certified Tactical Combat Casualty Care training at cost of \$10,125 funded by US Department of Homeland Security grant.
4. Recommend subordination of mortgage for SHIP First Time Homebuyer loan for the property located at 7236 Putters Lane consistent with Board policy.

Public Services Committee – continued

5. Recommend Resolution of Support for the Florida Transportation Alternatives Program grant application for extension/continuation of the Jay sidewalk project.
6. Recommend submission of Transportation Regional Incentive Program grant application for the PD & E study for the Navarre Community Access Road.

Public Works Committee – Cole

1. Recommend scheduling public hearing on the proposed vacation of Circle Lane north of Maplewood Drive between Block 17, Lot 18 and Block 9, Lot 1 in the 5th Addition to Santa Rosa Shores subdivision.
2. Recommend exempting City of Milton from requirement to mill and overlay county roads intersecting Ward Basin Road that were open cut and patched in the Ward Basin Road CDBG project.
3. Recommend proposal from Three Trades Consultants, Inc. in the amount of \$23,815.50 for drainage pipe replacement in Santander Subdivision based on comparison shopping from Road and Bridge Reserves.
4. Recommend denial of waiver of requirement to jack and bore East Spencer Field Road and Carlyn Drive by Pace Water System as part of utility extension project as recommended by Public Works Director .
5. Recommend granting Pace Water System a 180' x 20' utility easement along the western border of retention pond on East Spencer Field Road for gravity sewer and reclaimed water lines.
6. Recommend one year extension of agreement with Gulf Atlantic Culvert Company, Inc. for aluminized culvert pipe at current pricing.
7. Recommend one year extension of agreement with Arcadia Culverts, Inc. for HDPE and bituminous coated culvert pipe at current pricing.
8. Discussion of sidewalks in Parkwood Commons Subdivision.

Budget & Financial Management Committee – Cole & Lynchard

1. Recommend bid in the amount of \$7,700.80 per month from Southern Management ABM, LLC, for custodial services as the low bidder meeting specifications.

Budget & Financial Management Committee - continued

2. Recommend proposal from Nationwide Power Solution, Inc. for maintenance of uninterrupted power sources at Emergency Operations Center including warranty option in the amount of \$4,772 as low bidder meeting specifications.
3. Recommend Budget Amendment 2014 – 106 in the amount of \$59,847 carrying forward funds for canal maintenance in the Skiwatch MSBU Fund.
4. Recommend Budget Amendment 2014 – 107 in the amount of \$40,575 for purchase the Cisco Blade Server System and software for data collection and storage redundancy as approved at the March 27, 2014 meeting.
5. Recommend Budget Amendment 2014 – 108 in the amount of \$695,000 carrying forward funds FDOT grant funds for CR 197 shoulder improvement and repaving as approved at the August 22, 2013 meeting.
6. Recommend Budget Amendment 2014 – 109 in the amount of \$25,000 carrying forward funds for mitigation plan and required consulting in the Santa Rosa Shores Canal MSBU.
7. Recommend Budget Amendment 2014 – 110 in the amount of \$29,777 recognizing City of Milton contribution to the Bagdad sewer extension CDBG project as approved at the March 13, 2014 meeting.
8. Recommend Budget Amendment 2014 -111 in the amount of \$47,633 recognizing Florida Service Volunteer Fire Assistance Grant and the local match from Fire Protection MSBU Fund.
9. Recommend Budget Amendment 2014-112 in the amount of \$23,687 for maintenance and grounding upgrade for south communications tower from ICP Reserves as approved at March 27, 2014 meeting.
10. Recommend Budget Amendment 2014-113 in the amount of \$11,177 for Computer Aided Dispatch (CAD) system software support as approved at March 27, 2014 meeting.
11. Recommend County Expenditures / Check Register.

County Administrator

County Attorney

Public Forum