



# Santa Rosa County

## Board of County Commissioners

6495 Caroline Street, Suite M  
Milton, Florida 32570

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### COMMISSION COMMITTEE MEETING

Monday, January 6, 2014 – 9:00 a.m.

Administrative Complex - Board Meeting Room

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#### **Economic Development Committee – Salter & Melvin**

1. Discussion of Memorandum of Understanding with University of West Florida Small Business Development Center supporting Certified Business Consultant to assist small and emerging businesses.
2. Discussion of scheduling public hearing on amendment to Ordinance 2012-01 including an exemption for tangible personal property to economic development incentive ordinance for qualified businesses.
3. Discussion of appointment of Phyllis Gonzalez as Public Assistance representative on the Workforce Escarosa, Inc. Board of Directors.

#### **Administrative Committee – Melvin & Salter**

1. Discussion of Change Order No. Three (final) to contract with Roberson Excavation, Inc. deducting \$41,564.25 from contract with Roberson Excavation, Inc. for 2010 CDBG Neighborhood Revitalization grant for Navarre East CDBG sewer project.
2. Discussion of Modification No. Four to contract with Florida Department of Economic Opportunity adjusting beneficiaries and activity of 2010 CDBG Neighborhood Revitalization grant for Navarre East sewer project.
3. Discussion of request from First Circuit Guardian Ad Litem Program to relocate current office to Harvest Village shopping center at reduced rent.

## **Administrative Committee – continued**

4. Discussion of Contract for Services with University of West Florida in the amount of \$7,500 for survey of residents in 32566 zip code regarding proposed community center from District Four recreation funds.
5. Discussion of agreement with Florida Department of Children and Families for ACCESS Florida Community Partner Network Agreement program.
6. Discussion of acceptance of quit claim deed from Sigma Tax 1 GP for property formerly leased to Dorothy Slye d/b/a Sandy Bottoms and authorize soliciting proposals for lease of the building.
7. Discussion of processing an amendment to the Land Development Code reducing the minimum acreage for large parcel subdivision exemption from 20 to 15 acres.
8. Discussion of appointment of Doug Lasater to the Bagdad Architectural Advisory Board.
9. Discussion of letter of support for West Florida Regional Planning Council application for FY2014 Brownfield Assessment Grant from U.S. Environmental Protection Agency (EPA).
10. Discussion of contract with West Florida Recycling Services for recycling services.
11. Discussion of capital outlay plan for FY2013-2014.
12. Discussion of resolution supporting Leon County Commissioner Bryan Desloge for Second Vice-President of the National Association of Counties (NaCO).
13. Hearing items scheduled for 9:30 a.m. Thursday, January 9, 2014: NONE

## **Engineer's Report**

1. Discussion of Settlers Colony request for proposals.
2. Discussion of Berryhill Road Realignment, change order #1, reducing the original contract sum by \$15,366.20 for an overall amount of \$1,873,512.85. (Attachment A)

### **Engineer's Report - continued**

3. Discussion of approval of Final Plat for The Preserve, a 299 lot subdivision of a portion of Section 7, Township 1 North, Range 27 West, Santa Rosa County, Florida. (Working District 4)
4. Discussion of approval of Final Plat for Pace Mill Creek Phase Two, a private 27 lot subdivision of a portion of Section 33, Township 2 North, Range 29 West, Santa Rosa County, Florida. (Working District 1)
5. Discussion of approval of Paved Road and Drainage Maintenance for Willow Glen Phase 2A, a 23 lot subdivision of a portion of Section 28, Township 2 North, Range 28 West, Santa Rosa County, Florida. (Working District 3)

Glen Brook Court 400 LF±  
Shady Glen Court 400 LF±

### **Public Services Committee – Lynchard & Williamson**

1. Discussion of the request to amend the Land Development Code to allow the Navarre Beach High Density Zoning District to be located outside of the commercial core area.
2. Discussion of approval of a resolution authorizing the submission of grant application to purchase two replacement vehicles and authorize the chairman to sign related documents. The grant will require a local match of \$15,220.
3. Discussion of approval of a resolution adopting the Title VI Plan as required for the receipt of federal funds.
4. Discussion of proposal submitted by Infor Public Sector, Inc for a Computer Aided Dispatch (CAD) software program in the amount of \$196,395.
5. Discussion of the Board authorizing advertisement of a Request for Proposals to enhance grounding of the South Communication Tower.

## **Public Works Committee – Williamson & Cole**

1. Discussion of comparison shopping low proposal from Smith Tractor Company, Inc. for the purchase of five tractors at a cost of \$191,970.00 to be funded from Road and Bridge Reserves. Proposal includes trade-in value of \$69,000.00 and exercising a two year buy back option of trading in for new tractors at a cost of \$8,500.00 each.

## **Budget & Financial Management Committee – Cole & Lynchard**

1. Discussion of the bids received for the advertisement of the delinquent tax lists. Low bidder meeting specifications is the Pensacola News Journal with a bid of 11 cents per line.
2. Discussion of Budget Amendment 2014 – 068 in the amount of \$186,330 to carry forward funds for the Navarre Beach Water Main Rehabilitation project to Pensacola Concrete Construction as approved at the December 12, 2013 BOCC Regular Meeting from the Navarre Beach Enterprise Fund.
3. Discussion of Budget Amendment 2014 – 069 in the amount of \$34,258 to carry forward funds for Complete Signs, LLC for LED at the Visitors Information Center as approved at the October 24, 2013 BOCC Regular Meeting.
4. Discussion of Budget Amendment 2014 – 070 in the amount of \$184,700 to return prior year Excess Recording Fees to fund step increases for fiscal year 2014 and to complete a special project in the Recording Department as approved at the November 12, 2013 BOCC Regular Meeting.
5. Discussion of County Expenditures / Check Register.

## **Public Forum**