

SANTA ROSA COUNTY BOARD OF COMMISSIONERS

6495 Caroline Street, Suite M | Milton, FL 32570-4592

Commissioner Committee Monday, October 10, 2016 - 9:00 AM

Santa Rosa County Administrative Center Board Room, 6495 Caroline Street, Milton

9:00 AM Call to Order - Chairman: Rob Williamson

9:30 AM Public Hearings

Information Only - A Public Hearing is scheduled for Thursday, October 13, 2016 at 9:30 a.m.
Proposed ordinance establishing the bear wise safety ordinance

Information Only - A Public Hearing is scheduled for Thursday, October 13, 2016 at 9:30 a.m.
Vacation for that part of Rancho Villa Drive lying north of Ranchettes Square as requested by James R. Clark

Information Only - A Public Hearing is scheduled for Thursday, October 13, 2016 at 9:30 a.m.
Vacation of 50 foot wide drainage easement on southeast side of Lot 19 in Holley By The Sea as requested by Rick Alex

Information Only - A Public Hearing is scheduled for Thursday, October 13, 2016 at 9:30 a.m.
Vacation of unpaved road lying between Dewey Jernigan Road and Ten Mile Road as requested by Stacy Turman

9:30 AM Public Hearings

Information Only - Presentation on Thursday, October 13, 2016
NRDA Phase III Early Restoration – Navarre Beach Marine Park Improvements, Pearce Barrett, DEP

Economic Development Committee

1) Seasonal/Holiday Decorations for Navarre Beach Bridge Entrance
Discussion of request for funding from the Navarre Beach Beautification Committee for seasonal/holiday decorations for the Navarre Beach Bridge entrance in the amount of \$1,000.

2) Santa Rosa County Chamber of Commerce & Visitor Information Center on Avalon Boulevard Funding

Discussion of request for funding of the new Santa Rosa County Chamber of Commerce & Visitor Information Center on Avalon Boulevard in the amount of \$120,000 to be distributed in a two year period.

3) Information Only - Navarre Beach Renourishment Survey Results

4) Infrastructure Improvement at Northwest Florida Industrial Park @ I-10

Discussion of infrastructure improvements to the Northwest Florida Industrial Park @ I-10.

5) Retail Incentive Program

Discussion to amend the Santa Rosa Economic Development Incentive Ordinance 2012-01 to include large scale retail development.

Administrative Committee

1) Legislative Update - Johnson & Blanton

2) Florida's Great Northwest Request

Discussion of the request from Florida's Great Northwest for the County to designate a point of contact for their "oil spill fund" advocacy plan.

3) Pace High School Homecoming Parade

Discussion of approval of Pace High School SGA's request to utilize Norris Road and Pace Patriot Boulevard for their homecoming parade scheduled for Thursday, November 3, 2016.

4) Pace Band Boosters' Request to Utilize Santa Rosa Soccer and Horse Complex

Discussion of Pace High School Band Booster's request to utilize Santa Rosa Soccer and Horse Complex for their Cajun Christmas Festival event.

5) Annual Contract - FL Department of Health

Discussion of annual contract with FY2016-2017 Florida Department of Health for operation of Santa Rosa County Health Department which includes a provision for the lease of two office spaces for Guardian Ad Litem at a cost of \$1000.00 per month.

6) Employee Merit System Modification

Discussion of approval to provide a 1.0% Cost of Living Adjustment, up to a maximum of 2.0%, for employees that are at Step 20 or above.

7) Fiduciary First Indemnity Documents

Discussion of approval of the attached Plan Resolution and Indemnity Agreement, as recommended by Fiduciary First.

8) Voluntary Benefit Programs

Discussion of the following items related to Voluntary Benefit Programs:

- *Approval of Primerica for payroll deduction status.*
- *Submittal of request by Boston Mutual Life Insurance to Employee Benefit Group for their consideration.*

9) Tuition Reimbursement Program

Discussion of approval of the 2016 Tuition Reimbursement Program for BOCC employees.

10) Medical Examiner Contract

Discussion of renewal of the District Medical Examiner contract for FY 2016-2017 in the amount of \$260,000.00.

11) Florida Urban and Community Forestry Grant Award

Discussion of grant agreement FDACS # 023923 in the amount of \$16,500 for a tree planting and demonstration project at the Bagdad Mill Site Park and allocation of \$6,000 from the tree mitigation fund as local match.

12) Derelict Vessel Removal Grant Application

Discussion of a grant application submittal in the amount of \$9,000 for removal of a derelict vessel in Santa Rosa Sound under the Bulk Derelict Vessel Removal Grant Program with local match in the amount of \$2,250 coming from Boater Registration Fee fund as recommended by the Marine Advisory Committee.

13) Coastal Partnership Initiative Grant – Bagdad Mill Site Park Restroom

Discussion of DEM Agreement # CM632 in the amount of \$30,000 to construct a permanent restroom at the Bagdad Mill Site Park including match commitment of \$53,250 from District II Recreation Reserves and authorization to advertise a Request for Design/Build Proposals.

14) NBSTCC Draft Lease Agreement

Discussion of request by the Navarre Beach Sea Turtle Conservation Center, Inc. to extend and amend the current lease through September 30, 2026.

15) Airspace Agreement

Discussion of renewal of the Airspace Agreement with the Florida Department of Transportation for the display of the Blue Angel A-4 aircraft at the westbound rest area on Interstate 10.

16) Extension of 2016 Tax Rolls

Discussion of request from the Tax Collector for approval by the Board to direct the Property Appraiser to extend the 2016 tax rolls prior to the completion of the Value Adjustment Board hearings.

17) Infrastructure Surtax Citizen Committee

Discussion of formation of the Infrastructure Surtax Citizen Committee and other process considerations.

18) Lighting Replacement

Discussion of soliciting proposals for the replacement of existing lighting in select buildings as part of our ongoing conservation measures.

19) Federal Election Funds Grant

Discussion of approval for the Chairman to sign the Federal Election Funds grant and provision for a County match in the amount of \$4,642.66.

20) Letter of Support

Discussion of Board letter of support for Commissioner Rob Williamson to run for Florida Association of Counties 2nd Vice President.

Engineer's Report

1) Holley Navarre Water System Letter

Discussion of Holley Navarre Water System letter re: potential transfer of Navarre Beach Utilities to Holley Navarre Water System.

2) Request to Advertise an RFQ Landfill Site Plan/Permitting Services

Discussion to advertise a RFQ for Environmental Consulting and Engineering Firms to submit proposals for their qualifications to perform task.

3) Purchase of Bucket to Load Recyclable Materials

Discussion of the purchase of a 7.0 cu.yd. bucket with a mesh grapple attachment to be used to load recyclable material at Central Landfill. The lowest bidder meeting specifications is (TEC), in the amount of \$20,329.89.

4) Mosquito Control Surveillance Program

Discussion of the contract with the Florida State University for mosquito control surveillance service at the cost of \$38,248 for the 2016/2017 FY.

5) Bomag Landfill Compactor Repairs (#1134)

Discussion of the purchase of parts from Beard Equipment (\$10,115.59), and the machining to be performed by Chavers Machine (\$6,000.00) for a total of \$16,115.59 to complete the repair.

6) Permit Modifications for Central Landfill Class III

Discussion of Change Order 2 to SCS Engineers Task Order 15-03 in the amount of \$12,951.82 for a total cost for Task Order 15-03 of \$88,426.00 to complete the Central Landfill Class III Permit Application for submission to the Florida Department of Environmental.

7) Heather's Place

Discussion of Construction Plans for Heather's Place, a 61 lot subdivision, a portion of Section 16, Township 2 South, Range 27 West, Santa Rosa County, Florida. (District 5) Location; 5-1/4 miles, more or less, West on C.R. 399 from Highway 87 South, South of Edgewood Drive, West on Hartland Street, South on Elkhart Drive, West on Denton Street, South on Houston Circle, West on Arbor Lane, property at the end of Arbor Lane.

Public Service's Committee

1) SHSGP Grant Agreement FY2016

Discussion of the approval of the FY2016 State Homeland Security grant in the amount of \$100,132.

2) Citizen Corps and CERT Grant Agreement FY2017

Discussion of approval of the FY2017 Citizen Corps grant in the amount of \$7,600 and the CERT grant in the amount of \$7,600 for a total of \$15,000.

3) Subordination Request for 7196 Pro Lane

Discussion of approval of the SHIP mortgage subordination request for property located at 7196 Pro Lane, Milton. Agreement is consistent with Board policy.

4) Request for Local Government Contribution

Discussion of Board approval for a \$20,000 local government contribution using SHIP funding for a proposed Senior Housing Development and authorization for the chairman to sign all related documents.

Public Works Committee

1) Uniform Contract Renewal

Discussion of the request for a one year contract extension with UniFirst Corporation for uniforms for the Public Works Department at current pricing.

2) Contract Renewal for Signs & Reflective Materials

Discussion of the request for a one year contract extension with Osburn Associates, Inc. for signs and reflective materials at current pricing.

3) Encroachment Agreement for Lot 1 Block B, Bay Ridge Park 1st Add.

Discussion of the request for an Encroachment Agreement to be granted to Danny G. Arnold & Sandra A. Arnold, allowing for a three foot (3') encroachment of a retaining wall into the county's 25 foot wide drainage easement on Lot 1, Block "B", Bay Ridge Park First Addition.

4) Paving of Odom Young Road

Discussion of paving the southern 500 feet of Odom Young Lane at a cost of \$5,800.00, with funding from the District 3 Paving Budget.

5) Contract Renewal for Roadway Striping

Discussion of the request for a one year contract extension with Coastline Striping, Inc. at current pricing.

Budget & Financial Management Committee

1) Budget Amendment 2017-001

Discussion of Budget Amendment 2017 - 001 in the amount of \$10,000 for the sponsorship of the Young Entrepreneurs Program (YEP) at Pace High School in the development of the entrepreneurial spirit as approved at the September 22, 2016 meeting.

2) Budget Amendment 2017-002

Discussion of Budget Amendment 2017 - 002 in the amount of \$208,805 to carry forward funds to award bid to Roberson Excavation for the Peter Prince Field Service Road & Aviation Drive Extension as low bidder meeting specifications as approved at the September 22, 2016 meeting.

3) Budget Amendment 2017-003

Discussion of Budget Amendment 2017 - 003 in the amount of \$57,000 to transfer funds from District

IV Recreation Funds to the Parks Department in the General Fund for the Navarre Park Master Site Plan with Genesis as approved at the September 22, 2016 meeting.

4) Budget Amendment 2017-004

Discussion of Budget Amendment 2017 - 004 in the amount of \$35,594 to recognize State of Florida Federal Elections Grant and 15% County Matching Funds for Help America Vote Act (HAVA) requirements.

5) Budget Amendment 2017-005

Discussion of Budget Amendment 2017 - 005 in the amount of \$17,984 to allocate funds for the implementation of Police Priority Dispatch at the Santa Rosa County's Sheriff's Office as approved at the September 22, 2016 meeting.

6) Budget Amendment 2017-006

Discussion of Budget Amendment 2017 - 006 in the amount of \$12,000 to carry forward funds received from the Florida Sports Foundation and allocate for expenditure.

7) Budget Amendment 2017-007

Discussion of Budget Amendment 2017 - 007 in the amount of \$57,474 to recognize self-insurance settlement revenue and allocate for expenditure for the replacement of the portable destroyed at East Milton Park (arena area).

8) Budget Amendment 2017-008

Discussion of Budget Amendment 2017 - 008 in the amount of \$30,060 to carry forward the account balance from grants received from the TDC to the Navarre Beach Marine Science Center.

9) Budget Amendment 2017-009

Discussion of Budget Amendment 2017 - 009 in the amount of \$100,132 to recognize FY2016 Homeland Security grant award and allocate for expenditure in the Grant Fund.

10) Budget Amendment 2017-010

Discussion of Budget Amendment 2017 - 010 in the amount of \$7,600 to recognize FY2016 Citizen Corp (\$7,600) and CERT (\$7,600) Grants and allocate for expenditure in the Grant Fund.

11) Check Register

Discussion of approval of Check Register.

Public Forum