

# SANTA ROSA COUNTY BOARD OF COMMISSIONERS

6495 Caroline Street, Suite M | Milton, FL 32570-4592

Commissioner Regular  
Thursday, October 13, 2016 - 9:00 AM

Santa Rosa County Administrative Center Board Room, 6495 Caroline Street, Milton

## 9:00 AM Call to Order - Chairman: Rob Williamson

Prayer - Jim Liberacki, East Side Baptist Church

Pledge of Allegiance

Approval of the Minutes

Approval of the Minutes of the September 20, 2016 Special Meeting (Budget Hearing) and the September 22, 2016 Regular and Special Meetings

Approval of the Agenda

## 9:30 AM Public Hearings

Proposed Ordinance

Proposed ordinance establishing the bear wise safety ordinance

Vacation of Property

Vacation for that part of Rancho Villa Drive lying north of Ranchettes Square as requested by James R. Clark

Vacation of Drainage Easement

Vacation of 50 foot wide drainage easement on southeast side of Lot 19 in Holley By The Sea as requested by Rick Alex

Vacation of Unpaved Road

Vacation of unpaved road lying between Dewey Jernigan Road and Ten Mile Road as requested by Stacy Turman

## 9:30 AM Public Hearings

Information Item

NRDA Phase III Early Restoration – Navarre Beach Marine Park Improvements, Pearce Barrett, DEP

## Economic Development Committee

1) Seasonal/Holiday Decorations for Navarre Beach Bridge Entrance

Recommend approval of request for funding from the Navarre Beach Beautification Committee for seasonal/holiday decorations for the Navarre Beach Bridge entrance in the amount of \$1,000 from TDC funds.

2) Santa Rosa County Chamber of Commerce & Visitor Information Center on Avalon Boulevard Funding

Recommend approval of request for funding of the new Santa Rosa County Chamber of Commerce & Visitor Information Center on Avalon Boulevard in the amount of \$120,000 to be distributed in a two year period from TDC funds.

3) Infrastructure Improvement at Northwest Florida Industrial Park @ I-10

Recommend acceptance of the \$1 million dollar allocation from the state of Florida for infrastructure improvements to the Northwest Florida Industrial Park @ I-10 and approval of an additional \$41,000 from the economic development franchise fee for phase 1 improvements; approval of an additional \$223,200 from the economic development franchise fee for the second entrance into the Northwest Florida Industrial Park @I10 for a total allocation up to \$264,000.

4) Retail Incentive Program

Recommend approval to advertise to amend the Santa Rosa Economic Development Incentive Ordinance 2012-01 to include large scale retail development.

## Administrative Committee

1) Florida's Great Northwest Request

Recommend designation of Commissioner Rob Williamson as point of contact for the Florida's Great Northwest Oil Spill Advocacy Plan.

2) Pace High School Homecoming Parade

Recommend approval of Pace High School SGA's request to utilize Norris Road and Pace Patriot Boulevard for their homecoming parade scheduled for Thursday, November 3, 2016.

3) Pace Band Boosters' Request to Utilize Santa Rosa Soccer and Horse Complex

Recommend approval of the request from Pace Band Boosters to utilize the Santa Rosa Soccer and Horse Complex on December 10, 2016 for the Cajun Christmas Festival.

4) Annual Contract - FL Department of Health

Recommend approval of annual contract with FY2016-2017 Florida Department of Health for operation of Santa Rosa County Health Department which includes a provision for the lease of two office spaces for Guardian Ad Litem at a cost of \$1000.00 per month.

5) Employee Merit System Modification

Recommend the approval of the modification to the Employee Merit System as presented by the Human Resources Department.

6) Fiduciary First Indemnity Documents

Recommend approval of the Deferred Compensation Plan Resolution and Indemnity Agreement.

7) Voluntary Benefit Programs

Recommend approval of the following items related to Voluntary Benefit Programs:

- Approval of Primerica for payroll deduction status.
- Submittal of request by Boston Mutual Life Insurance to Employee Benefit Group for their consideration.

8) Tuition Reimbursement Program

Recommend approval of the BOCC Tuition Reimbursement Policy.

9) Medical Examiner Contract

Recommend renewal of the District Medical Examiner contract for FY 2016-2017 in the amount of \$260,000.00.

10) Florida Urban and Community Forestry Grant Award

Recommend approval of grant agreement FDACS # 023923 in the amount of \$16,500 for a tree planting and demonstration project at the Bagdad Mill Site Park and allocation of \$6,000 from the tree mitigation fund as local match.

11) Derelict Vessel Removal Grant Application

Recommend approval of a grant application submittal in the amount of \$9,000 for removal of a derelict vessel in Santa Rosa Sound under the Bulk Derelict Vessel Removal Grant Program with local match in the amount of \$2,250 coming from Boater Registration Fee fund as recommended by the Marine Advisory Committee.

12) Coastal Partnership Initiative Grant – Bagdad Mill Site Park Restroom

Recommend approval of DEM Agreement # CM632 in the amount of \$30,000 to construct a permanent restroom at the Bagdad Mill Site Park including match commitment of \$30,000 from District II Recreation Reserves and authorization to advertise a Request for Design/Build Proposals.

**13) Airspace Agreement**

Recommend renewal of the Airspace Agreement with the Florida Department of Transportation for the display of the Blue Angel A-4 aircraft at the westbound rest area on Interstate 10.

**14) Extension of 2016 Tax Rolls**

Recommend approval of request from the Tax Collector for approval by the Board to direct the Property Appraiser to extend the 2016 tax rolls prior to the completion of the Value Adjustment Board hearings.

**15) Lighting Replacement**

Recommend approval to solicit proposals for the replacement of existing lighting in select buildings as part of our ongoing conservation measures.

**16) Federal Election Funds Grant**

Recommend approval for the Chairman to sign the Federal Election Funds grant and provision for a County match in the amount of \$4,642.66.

**17) Letter of Support**

Recommend approval of a letter of support for Commissioner Rob Williamson's FY 2018 candidacy for the position of 2nd Vice President Florida Association of Counties.

**18) Meeting List**

Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Public Safety Coordinating Council Sheriff's Dept. Training Room, 5755 E. Milton Rd., Milton	October 18	11:30 a.m.
Aviation Advisory Commission Committee	October 19 October 24	5:00 p.m. 9:00 a.m.
Bagdad Architectural Advisory Board Public Services Conference Room, 6051 Old Bagdad Hwy., Milton	October 26	8:30 a.m.
Parks and Recreation Commission Regular	October 26 October 27	5:30 p.m. 9:00 a.m.
Local Mitigation Strategy Task Force Public Services Conference Room, 6051 Old Bagdad Hwy., Milton	October 27	1:30 p.m.
Commission Special – Rezoning Meeting	October 27	6:00 p.m.

**Engineer's Report**

**1) Advertise a RFQ Landfill Site Plan/Permitting Services**

Recommend approval to advertise a Request For Qualifications for Landfill Site Plan Preparation and Permitting Services for Central Landfill.

**2) Purchase of Bucket to Load Recyclable Materials**

Recommend the purchase of a 7.0 cu.yd. bucket with a mesh grapple attachment to be used to load recyclable material at Central Landfill, to TEC in the amount of \$20,329.89 as the lowest bidder meeting specifications.

**3) Mosquito Control Surveillance Program**

Recommend the contract with Florida State University for mosquito control surveillance service at a cost of \$38,248 for the 2016/2017 FY.

**4) Bomag Landfill Compactor Repairs (#1134)**

Recommend purchase of parts from Beard Equipment (\$10,115.59), and the machining to be performed by Chavers Machine (\$6,000.00) for a total of \$16,115.59 to complete the Bomag compactor repair.

**5) Permit Modifications for Central Landfill Class III**

Recommend Change Order 2 to SCS Engineers Task Order 15-03 in the amount of \$12,951.82 for a total cost for Task Order 15-03 of \$88,426.00 to complete the Central Landfill Class III Permit Application for submission to the Florida Department of Environmental.

**6) Heather's Place**

Recommend approval of Construction Plans for Heather's Place, a 61 lot subdivision located in District 5.

**Public Service's Committee**

**1) SHSGP Grant Agreement FY2016**

Recommend approval of the FY2016 State Homeland Security grant in the amount of \$100,132.

**2) Citizen Corps and CERT Grant Agreement FY2017**

Recommend approval of the FY2017 Citizen Corps grant in the amount of \$7,600 and the CERT grant in the amount of \$7,600 for a total of \$15,200.

**3) Subordination Request for 7196 Pro Lane**

Recommend approval of the SHIP mortgage subordination request for property located at 7196 Pro Lane, Milton. Agreement is consistent with Board policy.

**4) Request for Local Government Contribution**

Recommend approval of a \$20,000 local government contribution using SHIP funding for a proposed Senior Housing Development and authorization for the chairman to sign all related documents.

**Public Works Committee**

**1) Uniform Contract Renewal**

Recommend a one year contract extension with UniFirst Corporation for uniforms for the Public Works Department at current pricing.

**2) Contract Renewal for Signs & Reflective Materials**

Recommend a one year contract extension with Osburn Associates, Inc. for signs and reflective materials at current pricing.

**3) Encroachment Agreement for Lot 1 Block B, Bay Ridge Park 1st Add.**

Recommend Encroachment Agreement to be granted to Danny G. Arnold & Sandra A. Arnold, allowing for a three foot (3') encroachment of a retaining wall into the county's 25 foot wide drainage easement on Lot 1, Block "B", Bay Ridge Park First Addition.

**4) Paving of Odom Young Lane**

Recommend paving the southern 500 feet of Odom Young Lane at a cost of \$5,800.00, with funding from the District 3 Paving Budget.

**5) Contract Renewal for Roadway Striping**

Recommend a one year contract extension with Coastline Striping, Inc. at current pricing.

**Budget & Financial Management Committee**

**1) Budget Amendment 2017-001**

Recommend Budget Amendment 2017 - 001 in the amount of \$10,000 for the sponsorship of the Young Entrepreneurs Program (YEP) at Pace High School in the development of the entrepreneurial spirit as approved at the September 22, 2016 meeting.

**2) Budget Amendment 2017-002**

Recommend Budget Amendment 2017 - 002 in the amount of \$208,805 to carry forward funds to award bid to Roberson Excavation for the Peter Prince Field Service Road & Aviation Drive Extension as low bidder meeting specifications as approved at the September 22, 2016 meeting.

**3) Budget Amendment 2017-003**

Recommend Budget Amendment 2017 - 003 in the amount of \$57,000 to transfer funds from District IV Recreation Funds to the Parks Department in the General Fund for the Navarre Park Master Site Plan with Genesis as approved at the September 22, 2016 meeting.

**4) Budget Amendment 2017-004**

*Recommend Budget Amendment 2017 - 004 in the amount of \$35,594 to recognize State of Florida Federal Elections Grant and 15% County Matching Funds for Help America Vote Act (HAVA) requirements.*

**5) Budget Amendment 2017-005**

*Recommend Budget Amendment 2017 - 005 in the amount of \$17,984 to allocate funds for the implementation of Police Priority Dispatch at the Santa Rosa County's Sheriff's Office as approved at the September 22, 2016 meeting.*

**6) Budget Amendment 2017-006**

*Recommend Budget Amendment 2017 - 006 in the amount of \$12,000 to carry forward funds received from the Florida Sports Foundation and allocate for expenditure.*

**7) Budget Amendment 2017-007**

*Recommend Budget Amendment 2017 - 007 in the amount of \$57,474 to recognize self-insurance settlement revenue and allocate for expenditure for the replacement of the portable destroyed at East Milton Park (arena area).*

**8) Budget Amendment 2017-008**

*Recommend Budget Amendment 2017 - 008 in the amount of \$30,060 to carry forward the account balance from grants received from the TDC to the Navarre Beach Marine Science Center.*

**9) Budget Amendment 2017-009**

*Recommend Budget Amendment 2017 - 009 in the amount of \$100,132 to recognize FY2016 Homeland Security grant award and allocate for expenditure in the Grant Fund.*

**10) Budget Amendment 2017-010**

*Recommend Budget Amendment 2017 - 010 in the amount of \$15,200 to recognize FY2016 Citizen Corp (\$7,600) and CERT (\$7,600) Grants and allocate for expenditure in the Grant Fund.*

**11) Check Register**

*Recommend approval of Check Register.*

**Public Forum**