

# SANTA ROSA COUNTY BOARD OF COMMISSIONERS

6495 Caroline Street, Suite M | Milton, FL 32570-4592

Commissioner Regular  
Thursday, November 10, 2016 - 9:00 AM  
Tiger Point Community Center, 1370 Tiger Park Lane, Gulf Breeze

## 9:00 AM Call to Order - Chairman: Rob Williamson

Prayer - Chip Fox, Director of Missions for the Southern Baptist Association

Pledge of Allegiance

Approval of Minutes

Approval of minutes from the October 13, 2016 Regular Meeting and the October 24, 2016 Committee Meeting (with Board action).

Approval of the Agenda

Proclamation

Veterans Day

## 9:30 AM Public Hearings

American Cancer Society, Road to Recovery Transportation Program - Jill Pait & Lynne Cranford

## Economic Development Committee

No Agenda Items.

## Administrative Committee

1) Navarre Beach Lease Amendment

Discussion of a request by Steven and Ann Hering to amend their Navarre Beach property lease to allow the construction of single family homes.

2) Legislative Priority List

Recommend approval of the FY 2017 Legislative Priority List.

3) School Board Resolution

Recommend the request from the Santa Rosa County School Board to schedule a special election on March 28, 2017 to extend the current ½ cent school infrastructure surtax.

4) Land Donation to the County

Recommend staff continue to work with Strategic Capital Partners to finalize the conveyance of donated land to the County for acceptance at the December 8, 2016 meeting.

5) Parks Policies and Procedures

Recommend approval of parks policies and procedures summary and proposed fee schedule resolution.

6) ActiveNet Software

Recommend approval of purchase and service agreement with Active Network, LLC in the amount of \$12,434.90 to provide software for online reservation and rentals of County facilities.

7) TLT Transport, LLC - Certificate of Need

Recommend annual renewal of Permit for Operation of Non-emergency Medical Transport for TLT Transport, LLC.

8) Tree Quotes - Urban Forestry Grant

Recommend approval of the low quotation from Panhandle Growers in the amount of \$19,025.00 for the purchase of trees for the Bagdad Mill Site Park. Funding for this purchase is from the Urban Forestry Grant with match from the Tree Mitigation Fund.

9) FDOT Landscape Program Funding Opportunity

Recommend preliminary approval to move forward with the FDOT Landscape Discretionary Grant Project for Highway 87 in Navarre from Highway 98 to High School Blvd including development and advertisement of an RFQ for Professional Landscape Architect Design Services.

10) Pace Band Boosters' Cajun Christmas Festival

Recommend approval for the Pace Band Boosters to hold the Cajun Christmas event on December 10, 2016 at the Pace Area Recreation Park.

11) Meeting List

Meetings (unless otherwise noted the meetings below will be held in the Board Room of the Santa Rosa County Administrative Center):

- |   |             |           |
|---|-------------|-----------|
| ● Fire Department Executive Group                               | November 14 | 6:30 p.m. |
| ● Emergency Operations Center, 4499 Pine Forest Rd., Milton     |             |           |
| ● Administration Oath of Office/Board Reorganization            | November 15 | 9:00 a.m. |
| ● Commission Committee  | November 21 | Cancelled |
| ● Bagdad Architectural Advisory Board                           | November 23 | 8:30 a.m. |
| ● Public Services Conference Room, 6051 Old Bagdad Hwy., Milton |             |           |
| ● Parks and Recreation  | November 23 | 5:30 p.m. |
| ● Commission Regular  | November 24 | Cancelled |
| ● Tourist Development Committee                                 | November 28 | 8:30 a.m. |
| ● Navarre Visitor Center, 8543 Navarre Parkway, Navarre         |             |           |

## Engineer's Report

1) Landfill Tipping Fee Increase and Effective Date

Recommend changes to: the minimum Tipping Fee calculation, implementation dates for a new Recyclables Materials Tipping Fee, CPI adjustments and programmed increases to the Class I and Class III Tipping Fees for Central Landfill to January 1st each year, and approval of Resolution.

2) Anthropoid Control Budget Amendment

Recommend approval of Anthropoid Control Budget Amendment to account for additional \$15,000.00 Zika funding from the Florida Department of Health.

3) Navarre Beach Causeway Right Turn Lane

Recommend approval to advertise Navarre Beach Causeway Southbound Right Turn Lane construction for award in December.

## Public Service's Committee

1) Flood Variance Request for 8268 Bucket Creek Road, Milton

Recommend approval of flood variance request for 8268 Bucket Creek Road, Milton.

2) 2016-2017 HOME Interlocal Agreement

Recommend approval of the HOME Interlocal Agreement with an effective date of October 1, 2016 between Escambia County and Santa Rosa County and authorization for the Chairman to execute all 2016 Interlocal Agreement documentation.

3) Amtrak Resolution of Support

Recommend approval of a resolution in support of restoring passenger rail service between New Orleans, LA and Orlando, FL with designated stops in Pensacola and Crestview, Florida.

4) Request for SHIP Funds- Osprey Landing

Recommend approval for a \$20,000 allocation of SHIP funds for the proposed Senior Housing Development, Osprey Landing as recommended by the SHIP Committee and authorization for the Chairman to sign all related documents. The contribution is contingent upon approval of the developers tax credit application by Florida Housing Finance Corporation.

5) Request for SHIP Funds- North Shore Townhomes

Recommend approval for a \$20,000 allocation of SHIP funds for the proposed Senior Housing Development, North Shore Townhomes, as recommended by the SHIP Committee and authorization for the Chairman to sign all related documents. The contribution is contingent upon approval of the developers tax credit application by Florida Housing Finance Corporation.

6) Bid Action- 3035 North 15th Avenue, Milton

Recommend approval of bid from Bill Walther Construction, Inc. in the amount of \$92,295.00 for the demolition/reconstruction project of 3035 North 15th Avenue, Milton, FL, as the low bidder meeting specifications.

## Public Works Committee

1) District 3 Dirt Road Paving Recommendation

Recommend approval for paving Smith Wixon Lane in District 3 at an estimated cost of \$13,700.00.

2) District 3 Resurfacing Recommendations

Recommend approval of resurfacing the following roads in District 3 at an estimated cost of \$438,050.00:

- Cheyenne Drive
- Country Square Drive
- Bayberry Street
- Beauty Lane (from Country Square Drive for 765')
- Bullard Road (from Hwy 87 to 5797 Bullard Rd.)
- Evergreen Drive
- Greenwood Drive
- Homer Holland Road
- Whitfield Road
- Kembro Lane
- Meadowlark Lane (from Starlight Ln to Northrop Rd.)
- Nutmeg Avenue
- Sequoia Drive
- Travis Bynum Road (from Mt. Carmel Rd., south 2,540 feet)

**3) District 4 Dirt Road Paving**

Recommend approval for paving Miranda Street at an estimated cost of \$18,100.00.

**4) District 4 Paving recommendations**

Recommend approval of resurfacing the following roads in District 4 at an estimated cost of \$229,200.00:

- Broadmoor St. (from Citrus to Basswood)
- Alfred Blvd. (from addresses 2007 to 1911)
- Chapparel St.
- Live Oak St.
- Palo Alto St.
- Brewster St. (from Hilton to Citrus)
- Calle De Cantabria
- Hilton Dr.
- Second St.
- 2nd Court

**5) Holley Navarre Water System Request for Panhandle trail Cut**

Recommend request from the Holley-Navarre Water System to open cut Panhandle Trail for the installation of a 16 inch sewage forcemain.

**6) Dump Truck Purchase**

Recommend the purchase of two (2) 66,000 GVWR tandem dump trucks, with extended warranties, from Empire Truck Sales in the amount of \$276,836.00; based on being the sole bidder meeting specifications from our June 21, 2016 bid request. Funding will be from the Road and Bridge Reserves.

**Budget & Financial Management Committee**

**1) Budget Amendment 2017-034 (corrected)**

Recommend Budget Amendment 2017-034 (corrected) in the amount of \$20,250 to carry forward unspent funds for Task Order #29 Cost of Service Study (CH2M Hill) in the Navarre Beach Utility Fund. Corrects previously approved language. Dollar amount and budget impact does not change.

**2) Budget Amendment 2017-037**

Recommend Budget Amendment 2017-037 in the amount of \$98,920 to carry forward funds for Change Order to Roberson Excavation for roadway construction to provide interconnectivity between Armstrong Road (Industrial Park) and Aviation Drive (Peter Prince Airfield).

**3) Budget Amendment 2017-038**

Recommend Budget Amendment 2017-038 in the amount of \$68,000 to carry forward funds to pay the FY17 pier gate collection labor for Coastal Concessions.

**4) Budget Amendment 2017-039**

Recommend Budget Amendment in the amount of \$161,978 to carry forward District V funds and allocate for expenditure to expand the Tiger Point Park playground as approved at the October 24th Board meeting.

**5) Budget Amendment 2017-040**

Recommend Budget Amendment 2017-040 in the amount of \$22,500 recognizing receipt of the Urban and Community Forestry Grant (\$16,500) and matching funds (\$6,000) from the Tree Mitigation Reserves as approved at the October 13, 2016 meeting and allocates for expenditure.

**6) Budget Amendment 2017-041**

Recommend Budget Amendment 2017-041 in the amount of \$10,917 establishing the grant budget to implement the NRDAs Sea Turtle Lighting Educational Materials Project approved by the Board at the September 22, 2016 meeting. Project code is NRDAEDMA.

**7) Budget Amendment 2017-042**

Recommend Budget Amendment 2017-042 in the amount of \$160,886 to carry forward unspent paving funds for prior years' projects not yet completed.

- Cedarview Road - \$41,006
- Odom Young Lane - \$26,866
- Carpenter Road - \$21,917
- Ten Mile Road - \$37,541
- Various districts unallocated - \$33,556

**8) Budget Amendment 2017-043**

Recommend Budget Amendment 2017-043 in the amount of \$90,690 to carry forward funds for Task Order #21 Navarre Beach Wastewater Effluent Sound Diversion (Eglin RIBS) with CH2MHill in the Navarre Beach Utility Fund.

**9) Budget Amendment 2017-044**

Recommend Budget Amendment 2017-044 in the amount of \$1,863 to carry forward unspent FY2016 EMS County Grant funds and allocate for expenditure in FY2017.

**10) Budget Amendment 2017-045**

Recommend Budget Amendment 2017-045 in the amount of \$15,610 to carry forward EMPA funds and allocate for expenditure in FY2017 for WEB EOC Virtual Server.

**11) Budget Amendment 2017-046**

Recommend the approval of Budget Amendment 2017-046 in the amount of \$7,500.00 from the Law Enforcement Trust Fund in support of the following two organizations:

- Santa Rosa Kids House - \$5,000.00
- Big Brothers and Big Sisters - \$2,500.00

**12) Check Register**

Recommend approval of County Check Register.

**Public Forum**