

January 9, 2012

ECONOMIC DEVELOPMENT COMMITTEE

1. Discussion of deferring decision on economic development contract until January 23, 2012 Committee-of-the-Whole meeting.

January 9, 2012

ADMINISTRATIVE COMMITTEE

1. Discussion of Board of Commissioners meeting procedures.
2. Discussion of renewal of lease with Navarre Beach Area Chamber of Commerce for office space in Visitor Information Center.
3. Discussion of Marine Advisory Committee request to review land use restrictions for waterway areas.
4. Discussion of payment to City of Milton in the amount of \$34,877 for milling, resurfacing, and restriping of County maintained Canal Street currently included in CDBG project.
5. Discussion of contract with Florida Department of Economic Opportunity CDBG 2008 Disaster Recovery Enhancement Grant in the amount of \$221,583.12 for expansion of wastewater lines in Bagdad.
6. Discussion of increase to engineering contract with Kenneth Horne and Associates, Inc. in the amount of \$28,850 for expansion of wastewater lines in Bagdad funded by CDBG Disaster Recovery Enhancement Grant.
7. Discussion of increase to administrative services contract with Jones-Phillips and Associates, Inc. in the amount of \$14,899 for expansion of wastewater lines in Bagdad funded by CDBG Disaster Recovery Enhancement Grant.
8. Discussion of scheduling interviews with six (6) architectural firms for design services for Tiger Point Community Center.
9. Discussion of scheduling interviews with six (6) architectural firms for design services for Navarre Beach Amphitheater.

10. Discussion of following request by Navarre Beach Area Chamber of Commerce associated with 28th Annual Fun Fest scheduled for April 27-28, 2012:
 - Use of County owned parking lot east of Pier and south of Beach Monkey for event parking
 - Use of all rentable pavilions
 - Permit for fireworks display
11. Discussion of rescheduling Fourth Annual Sunset Stampede 5K Run/Walk on Navarre Beach on May 5, 2012 beginning at 5:30 p.m.
12. Discussion of Team Fox 5K Poker Run/Walk on Navarre Beach Saturday, March 24, 2012 beginning at 7:00 a.m.
13. Public Hearing items scheduled for 9:30 a.m. Thursday, January 12, 2012:

Ordinance establishing the Santa Rosa County Economic Development Incentive Program.

(1)

Emily Spencer

From: Jim [jayandkwy@aol.com]
Sent: Wednesday, December 07, 2011 7:54 AM
To: Board of County Commissioners
Subject: Request for Consideration
http://www.co.okaloosa.fl.us/bcc_meetings_info.html

**County Commission Meetings:
General Procedures & Courtesy**

In all cases, participants will be required to state their name and address for the record and, in general, be asked to limit their comments to three minutes so that others in the audience may have the opportunity to be heard. ***The Chairman will accept comments from speakers, but the Chairman will not allow argument with members of the Board. Likewise, speakers will be expected to address their comments to the Board, not to the audience.*** Citizens in the audience should respect each speaker's right to state his or her views, and disruptions, including applause or booing, will not be tolerated. Those refusing to accord due respect to the Board, speakers, or others in the audience will be asked to leave the meeting.

Commissioners,

If SRC does not have a written procedure and courtesy policy, I request you adopt same. It is my personal observation and concern, that over time that some speakers are going beyond standard decorum and it seems to be accepted since there is no interjection by BOCC to keep speakers addressing others than the BOCC. Just thought I'd mention for your consideration. An ounce of prevention can be worth a pound of cure. While it is not a major issue today....I sense a direction and trend that reasonable people don't want to end up there. Consider to "nip" in the bud.

Thank you in advance for your consideration in this matter. Respectfully, Jim Young

12/7/2011

From: Joy Tsubooka
Sent: Thursday, January 05, 2012 12:36 PM
To: Hunter Walker
Subject: Meeting Policies
Attachments: Orderly_Conduct_of_Meetings.pdf; Public_Forum_and_Written_Communications_Policy.pdf;
 Agenda_for_Regular_Meetings.pdf;
 Committee_of_the_Whole_Agenda_and_Meeting_Procedures.pdf

I looked online at several types of meetings across the U.S, the state and locally, and it looks like 10-15 minutes for a scheduled speaker and 3 minutes for for additional speakers from the public appears to be pretty standard.

Escambia County's is attached. The orderly conduct of meetings and public forum and written communication policy has the three minute provision, but have also attached their policies for agenda items and orderly conduct.

Here is Oskaloosa's, see time limits in red. The chairman sets the guidelines for the year.

Guidelines for Public Presentations for 2012

1. Persons wishing to be placed on the agenda must contact Karen Rossi (651-7515) or krossi@co.Okaloosa.fl.us no later than noon on the Wednesday before the Tuesday meeting.
2. Requests from the public to be on the agenda should be in writing and submitted to Karen Rossi for the County Administrator's approval at krossi@co.okaloosa.fl.us
3. Location of items on the agenda will be determined by the County Administrator with the Chairman's approval. Anyone wishing to speak about items already discussed by the Board will be placed toward the end of the agenda under "Old Business."
4. Persons who are placed on the agenda will be given 10 minutes to speak. During special meetings or meetings that are likely to be lengthy due to multiple speakers, the chairman, at his discretion, will limit all speakers from the public to 3 minutes each.
5. Persons on the agenda who wish to present slides during their presentation must submit the slides to Sandee Launch in the County Administrator's Office. Presentations should be sent to slaunch@co.okaloosa.fl.us or managerinfo@co.okaloosa.fl.us no later than noon on the Wednesday before the Tuesday meeting.
6. Anyone not on the agenda who wishes to speak in response to an item on the agenda will be recognized by the Chairman and given 3 minutes to speak.
7. Slides and visual presentations by persons not on the agenda, but who

1/5/2012

wish to respond to something on the agenda, must be submitted to Sandee Launch at slaunch@co.okaloosa.fl.us or managerinfo@co.okaloosa.fl.us no later than 24 hours prior to the Board meeting. No presentations will be accepted from the public during the meeting or less than 24 hours prior to the start of the meeting. E-mail is the preferred mode of receiving presentations, but will be accepted in advance on a cd.

8. Powerpoints, pdfs and Windows Video files are compatible with the computer system. Embedded sound is acceptable under most circumstances. To facilitate presentations maps and photos should be submitted as pdfs or Powerpoints to avoid toggling between different media.
9. All presentations must be tasteful, truthful and non-accusatory in nature. All presentations from the public must include a slide with the name and contact information of the person or group making the presentation.

Here's the Broward County' policy:

General Rules and Procedures for Public Participation at Commission Meetings

[Broward County](#) > [County Commission](#) > General Rules and Procedures for Public Participation at Commission Meetings

WHO MAY SPEAK

Any individual who wishes to address the County Commission on any subject within the scope of the Commission's authority must fill out a speaker form located on the Dais and furnish it to the Deputy Clerk prior to the beginning of the meeting. Please include the speaker's name, address, telephone number, the number(s) of the subject agenda item(s), and reason for discussion. See specific situations, below, for additional information and rules of procedure. The Mayor will call for speakers, at the appropriate time. Please wait to be called upon, before coming to the podium to speak.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items that the Commission does not need to discuss individually; items are voted on as a group.
- **Regular Agenda Items** - These are items that the Commission will discuss individually in the order listed on the agenda, prior to voting on each item. Upon occasion, the Mayor may change the order in which items are addressed. It is the responsibility of the person wishing to speak to keep track of when the item will be heard. Once an item has been called, no further speaker sign-up will be permitted.

If the subject you wish to address is not on the agenda or part of an agenda item, you must submit a Delegation Request to address the Board of County Commissioners.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

- Any individual shall be entitled to be placed on the official agenda of a regular meeting of the Commission and be heard concerning any matter within the scope of the Commission's jurisdiction through a Delegation Request. To make a Delegation Request, submit a letter to the County Administrator at least two (2) weeks in advance of the meeting at which they wish to appear. Send it to the County Administrator, Governmental Center, 115 S. Andrews Avenue, Room 409, Ft. Lauderdale, FL 33301. Please include an address, phone number(s) and e-mail address where the speaker can be reached. Back-up materials, if any, must be included with the original Delegation Request. Late distribution of such material or distribution to other individuals or groups without furnishing advance copies to the Board of County Commissioners

may result in deferral of the speaking opportunity to a future meeting, in order to allow the Board an opportunity to review the material before the discussion.

- Each delegation will be notified of the scheduled appearance date and time. **Please indicate in your request the manner in which you wish to receive notification.** Hard copies of the agenda will be available in the meeting room, on the day of the meeting, and electronic copies are available in advance at: www.broward.org/Commission/Pages/Meetings.aspx.

SPEAKING AT PUBLIC HEARINGS

- Any member of the public may participate in the discussion held at public hearings. Discussion is limited to the subject being discussed, as listed on the Agenda. If you require communication aids, please contact the Office of the County Administrator at 954-357-7350 or Hearing Impaired/TTY 954-831-3940.
- Public Hearings are advertised according to law and are generally held on the second Tuesday of each month at 2 p.m. Zoning Public Hearings are quasi-judicial (see below) and held on the fourth Tuesday of each month at 2 p.m.

QUASI-JUDICIAL PROCEEDINGS

- Certain items on the Commission's agenda are quasi-judicial in nature. Speakers must be sworn before addressing the Commission and are subject to cross-examination. If the speaker refuses to submit to cross-examination, the Commission will not consider the speaker's comments in its final deliberations.

DECORUM

Each speaker shall, when recognized by the Mayor or other presiding officer, step up to the speaker's lectern and state his/her name, address, who she/he represents, and, if asked, whether he/she is being compensated by the persons(s) or organization(s) for which she/he speaks. The Mayor establishes the length of time allotted to speak. Three minutes is the usual time allocated for each speaker. Multiple speakers signed up to address the Commission on the same item or topic cannot consolidate their individual time allocations or yield their time to another speaker. No catcalls from the audience, no booing, and no applause before, during or after a speaker's comments will be tolerated. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the Commission is granted by majority vote of the Commission members present. Any person who refuses to stop talking or yield the floor upon expiration of the time allotted by the Mayor may be physically removed by security or law enforcement officials. No signs or posters are allowed in the Chambers. Thank you for your cooperation.

Meetings are conducted pursuant to the Broward County Administrative Code, Chapter 18, Part I

If you require communication aids, please contact the Office of the County Administrator at 954-357-7350, or for Hearing Impaired/TTY 954-831-3940.

Some boards place the information as a header on every agenda like this:

AGENDA

This information will be made available in alternative formats upon request. To request an agenda in an alternative format, please contact the Board Secretary at least five (5) working days prior to the meeting to ensure availability.

PUBLIC COMMENTS The Water Emergency Transportation Authority welcomes comments from the public. Speakers' cards and a sign-up sheet are available. Please

forward completed speaker cards and any reports/handouts to the Board Secretary.

Non-Agenda Items: A 15 minute period of public comment for non-agenda items will be held at the end of the meeting. Please indicate on your speaker card that you wish to speak on a non-agenda item. No action can be taken on any matter raised during the public comment period. Speakers will be allotted no more than three (3) minutes to speak and will be heard in the order of sign-up.

Agenda Items: Speakers on individual agenda items will be called in order of sign-up after the discussion of each agenda item and will be allotted no more than three (3) minutes to speak.

Joy Tsubooka
Public Information Officer
Santa Rosa County
4499 Pine Forest Road
Milton, FL 32583
(850) 983-5254
(850) 393-8304 cell
www.santarosa.fl.gov



Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

Board of County Commissioners
Escambia County, Florida

Title: Orderly Conduct of Meetings, Section I, Part A.15
Date Adopted: October 6, 2011
Effective Date: October 6, 2011
Reference: N/A
Policy Amended: N/A

A. Purpose

The purpose of this policy is to establish rules to ensure the orderly conduct of meetings and to protect the public from potentially injurious conduct.

B. Decorum

1. Order must be preserved. No person shall, by speech or otherwise, delay or interrupt the proceedings or the peace of the Commission, or disturb any person having the floor. No person shall refuse to obey the orders of the Chairman or the Commission. Any person making irrelevant, impertinent, or slanderous remarks or who becomes boisterous while addressing the Commission shall not be considered orderly or decorous. Any person who becomes disorderly or who fails to confine remarks to the identified subject or business at hand shall be cautioned by the Chairman and given the opportunity to conclude remarks on the subject in a decorous manner and within the designated time limit. Any person failing to comply as cautioned shall be barred from making any additional comments during the meeting by the Chairman, unless permission to continue or again address the Commission is granted by the majority of the Commission members present. To this end, the following actions are prohibited. This list is not exhaustive and other actions may be considered disorderly or not decorous.
 - a. Speakers will refrain from the use of obscene language, "fighting words" likely to incite violence from the individual(s) to whom the words are addressed, or other language which is disruptive to the orderly and fair progress of discussion at the meeting.
 - b. Speakers will refrain from making comments of a personal nature regarding others.
 - c. Name-calling and/or obscenity is forbidden.
 - d. Shouting, yelling, or screaming is forbidden.
 - e. Threats made to any person.
2. If the Chairman or the Commission declares an individual out of order, he or she will be requested to relinquish the podium or to cease the conduct if not at the podium. If the person does not do so, he or she is subject to removal from the Commission Chambers or other meeting room and may be arrested by the Sheriff subject to Section 810.08(1), Florida Statutes or other applicable law as warranted under the circumstances.
3. Any person who becomes disruptive or interferes with the orderly business of the Commission may be removed from the Commission Chambers or other meeting room for the remainder of

the meeting. In extreme circumstances, a person may be barred from future Commission meetings.

C. Disruption of Meetings

1. No demonstrations of approval or disapproval from the audience shall be permitted; and if, after warning by the Chair, such demonstrations are made and result in a disruption of the meeting, the person(s) creating such disruption may be removed from the meeting; or the Chair may recess the meeting until order is restored. The Chair shall call upon the Sheriff's deputies present during the meeting to enforce directions given by the Chair for any violation of this rule. Additionally, the following actions are considered disruptive:
 - a. Clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or any topic of discussion are considered disruptive to the meeting; and, if such behavior continues after warning by the Chair, may result in those committing such actions to be removed from the meeting.
 - b. Noisemakers, air horns, whistles, and similar noise making items shall not be allowed in the Commission Chambers or other meeting room.

D. Signs, Placards, Banners and Other Objects

For public safety purposes and to ensure the visual rights of all, no signs, placards, banners or similar items shall be allowed in the Commission Chambers or other designated meeting room.

Board of County Commissioners

Escambia County, Florida

Title: Public Forum and Written Communications for Board of County Commissioners Meetings, Section I, Part A.4
Date Adopted: May 24, 1979
Effective Date: February 3, 2005 (as amended)
Reference:
Policy Amended: April 1981, November 1985, June 7, 1994, September 27, 1994, May 20, 2004, and February 3, 2005

A. PUBLIC FORUM

1. Citizens wishing to speak at public forum will be heard beginning at 4:30 p.m., immediately prior to the regular Board of County Commissioners Meeting which begins at 5:30 p.m. on the first and third Thursdays of each month in the following manner:
2. Each speaker will be allotted three minutes.
3. Public forum is intended for matters not included on the agenda for the meeting. Citizens wishing to address items on the agenda should sign up to speak to such item at the regular Board of County Commissioners meeting.

B. WRITTEN COMMUNICATIONS

1. Those citizens who advise the County in writing by the agenda deadline will be placed at the beginning of the agenda under "Written Communication".
2. Only the person requesting to be placed on the agenda under Written Communication will be allowed to address the Board, unless the Chairman determines additional speakers are warranted.
3. Requests to be placed on Written Communications shall be granted on a first-come, first-served basis.
4. The Chairman will determine the number of items that will be placed under Written Communication on any agenda, as well as the amount of time for each speaker depending upon the subject matter of the communication to be presented to the Board. The Chairman will inform the speakers prior to their presentations of the amount of time allowed.
5. It is intended that such communications be limited to subjects that may be disposed of and considered by the Board of County Commissioners in a relatively short period of time. Items which may require a lengthy discussion should be addressed at the Public Forum, so that a decision can be made as to whether to bring it before the Board or not and in what form.

AGREEMENT FOR USE OF TOURIST INFORMATION CENTER SPACE

THIS AGREEMENT dated this **1st DAY OF MARCH, 2012** by and between NAVARRE BEACH AREA CHAMBER OF COMMERCE, (hereinafter referred to as "Chamber"), and SANTA ROSA COUNTY (hereinafter referred to as "COUNTY"):

WHEREAS, Chamber is a not for profit organization which serves the public by promoting business and tourism in South Santa Rosa County, Florida; and

WHEREAS, Tourist Development Council ("TDC") is a board appointed by the Santa Rosa County Board of County Commissioners which serves the public by promoting tourism in Santa Rosa County, Florida; and

WHEREAS, both Chamber and TDC are tenants of the premises located at 8543 Navarre parkway, Navarre, FL 32566 (hereinafter referred to as the "Visitor Information Center" or "VIC"); and

WHEREAS, the Chamber shall occupy three (3) offices designated by the TDC at the VIC; The Chamber and TDC will share use of the kitchen, staff bathroom, storage areas and conference room. Government meetings in the conference room will always take precedence in any use conflicts.

NOW, THEREFORE, Chamber and County agree as follows:

TERMS

(1) County, through TDC shall reimburse Chamber monthly for payroll costs for the Executive Director of the TDC and other TDC employees, weekly, or as billed by Landrum Staffing, for the term of this Agreement.

(2) The chamber agrees to pay monthly \$1000 of the payroll associated with TDC for the occupancy of the VIC.

(3) **The term of this agreement is two (2) years commencing March 1, 2012.** This Agreement shall renew automatically for consecutive one year terms unless terminated by either party hereto. Chamber or County may terminate this agreement for any reason at any time within 60 days of the renewal date, with written notice.

JAN. 23, 2012

CHAMBER & TDC OBLIGATIONS

(1) **EQUIPMENT:**

Chamber and County through TDC shall share (50/50) any lease of current equipment. Each party will be responsible for its own postage and office supplies. It is agreed that the following items are owned accordingly:

- a) The phone system installed in the VIC is the property of the County.
- b) The Pitney Bowes stamp machine is a lease in the name of the County (TDC). If this agreement is cancelled or terminated for any reason, the County will have full responsibility for the lease.
- c) The copy machine is a lease in the name of the Chamber and expires on May 5, 2014. If this agreement is cancelled or terminated for any reason, Chamber will have full responsibility for the lease.
- d) This contract governs the building and the use therein. Any expenses that are expected to be split with the County will be authorized before the contract is signed

(2) **UTILITIES:**

Chamber and County (TDC) will have ownership/responsibility of accounts in their respective names. However, Chamber and County (TDC) will evenly share expenses of the following items, regardless of the ownership of the account:

- a) Split: Mediacom (Internet), Waste Management (Garbage pick-up)
- b) Chamber: Chamber's two phone lines and half of fax phone line.
- c) County (TDC): Gulf Power bill, Holley-Navarre water/sewer bill(s), All Phase Cleaning (Janitorial), County/TDC's two phone lines and half of Chamber's fax line unless/until new arrangements by both parties are made for new facsimile programs.

(3) **INSURANCE:**

Chamber will provide to the County a copy of the following insurance:

- a) A liability insurance policy naming Santa Rosa County as an additional insured.
- b) A renter's insurance policy covering the Chamber's contents in the building.
- c) A special event policy for any event held on County property that is not covered under existing Chamber insurance.

(4) **MISCELLANEOUS:**

In regards to general use of the common areas, including the conference room, the Chamber agrees to conduct general self clean-up of those areas after use and to return the set-up to its original placement after use.

The Conference Room will be available to the County/TDC and Chamber for business meetings and events and to the County and Bed Tax Collectors for meetings. Government meetings will always take precedence in any use conflicts.

ASSIGNMENT

Neither Chamber nor County may assign its interest in this Agreement.

NOTICE

Any communication between Chamber and County/TDC, including billing payments, and notices shall be given or made by mailing the same to Chamber at 8453 Navarre Parkway, Navarre, FL 32566, and to TDC/ COUNTY at 8543 Navarre Parkway, Navarre, Florida 32566 or to such addresses as either party may in writing hereafter provide.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

NAVARRE BEACH AREA CHAMBER OF COMMERCE

By: _____
Chairman of the Board

Witnessed By: _____
Printed name: _____

SANTA ROSA COUNTY

BY: _____
Jim Williamson, Chairman

ATTEST: _____
Mary Johnson, Clerk



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JOEL D. HANIFORD, OMB Director

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M E M O R A N D U M

TO: Board of Commissioners

FROM: *HW* Hunter Walker, County Administrator

DATE: December 30, 2011

SUBJECT: Marine Advisory Committee Recommendation

At the request of Jack Bonney, the Marine Advisory Committee approved the following statement/motion by 3-0 vote at December 6, 2011 meeting:

While the MAC has no issue with the current RV Park construction at Indian Bayou; the project has exposed a possible flaw in our Land Use restrictions with regard to water quality and protection of our valuable waterways, canals, and bayous. Therefore the MAC requests the BOCC to ask staff or appropriate county agencies or committees to review our current land use restrictions for ALL waterway areas, and correct, if necessary, what appears to be a loophole under the current guidelines.

While the MAC has no issue with the current RV Park Construction at Indian Bayou; the project has exposed a possible flaw in our Land Use restrictions with regard to water quality and protection of our valuable Waterways, Canals and Bayous.

Therefore the MAC requests the BOCC to ask staff or the appropriate County Agencies or Committees to review our current land use restrictions for ALL waterway areas, and correct, if necessary, what appears to be a loophole under the current guidelines.

Hunter Walker

From: brian.watkins@ci.milton.fl.us
Sent: Tuesday, December 06, 2011 10:44 AM
To: Avis Whitfield
Cc: Hunter Walker; Jerald Ward
Subject: [REDACTED]

4

Avis,

January should work for us. We are going to let Gulf Power get most of their work done prior to starting the road work. I will get something to you as soon as possible. We appreciate your working with us on this project.

Thanks,

Brian

Sent from my BlackBerry® smartphone with Nextel Direct Connect

-----Original Message-----

From: Avis Whitfield <AvisW@santarosa.fl.gov>
Date: Tue, 6 Dec 2011 10:08:16
To: 'Brian Watkins' <brian.watkins@ci.milton.fl.us>
Cc: Hunter Walker <HunterW@santarosa.fl.gov>
Subject: RE: Canal Street

Brian,

I have a couple of minor changes to Jerald's estimate. The surface asphalt should be calculated at 165 lbs. per square yard which results in 283.14 tons @ \$54.30 per ton for a cost of \$15,374.50. The combination of temporary and permanent striping should be calculated at \$11,000 per mile for a cost of \$3028.38. These changes will make the total estimate \$ 34,876.48.

I suggest you send either me or Hunter a letter of request to take to the BOCC. The next regular BOCC meeting is January 12th. If you need to have an answer sooner than that, you should get us the letter of request today so we can take it to the Board as an add-on item to their agenda on Thursday of this week.

Avis Whitfield
Director
Santa Rosa County Public Works

-----Original Message-----

From: Avis Whitfield
Sent: Monday, December 05, 2011 8:41 AM
To: Hunter Walker; 'Brian Watkins'
Subject: RE: Canal Street

All my past conversations with City officials included that any funding from the County was contingent on BOCC approval. Also, I will need to make some minor adjustments to Gerald's estimate.

Avis Whitfield
Director
Santa Rosa County Public Works

-----Original Message-----

From: Hunter Walker
Sent: Thursday, December 01, 2011 4:22 PM
To: Avis Whitfield; 'Brian Watkins'
Subject: FW: Canal Street

Brian,

Hunter Walker

From: Brian Watkins [brian.watkins@ci.milton.fl.us]
Sent: Thursday, January 05, 2012 8:33 AM
To: Hunter Walker
Subject: Canal Street Improvements
Attachments: Canal Street Plans.pdf

Hunter,

Over the course of the past several years we have been working on a CDBG grant to rebuild canal Street south of Highway 90. In previous discussions with Avis, because this portion of Canal Street is a county maintained road, he indicated the County may consider paying for the milling, paving and restriping. Because this is part of the grant, we believe that the best way to do this is for the county to pay us the value of what the work would cost under the county paving contract. I have attached a section of the plans that layout that portion to be repaved for your review and consideration. If you would like to discuss or need additional information please let me know.

Thanks,

Brian Watkins
City Manager
City of Milton
Office: 850-983-5411
brian.watkins@ci.milton.fl.us



**Santa Rosa County
Board of County Commissioners**

(5)

Sheila Harris, Special Projects/Grants Coordinator

6495 Caroline Street Milton, FL 32570-4978, Phone (850) 983-1848 / Fax (850) 983-1944

MEMORANDUM

TO: Hunter Walker
DATE: January 3, 2012
FROM: Sheila Harris *SH*
RE: 2008 CDBG Disaster Recovery Funding - Additional Allocation

Attached is DREF Contract 12DB-P5-01-67-01-K57 representing the additional Disaster Recovery Enhancement Funds (DREF) funds in the amount of \$221,583.12 awarded to Santa Rosa County associated with the 2008 Disaster Allocation. As a reminder, these funds will supplement the existing Disaster Recovery Project to install Sewer in Bagdad. This will bring the total project budget to \$801,479.12. Upon full execution of this contract and environmental review completion, we should receive the release to go out for bid on the project which has already been designed.

Rick Scott
GOVERNOR



RECEIVED NO. 10 2911
Doug Darling
EXECUTIVE DIRECTOR

December 14, 2011

The Honorable Jim Williamson, Chairman
Santa Rosa County Board of Commissioners
6495 Caroline Street, Suite M
Milton, Florida 32570

Re: Disaster Recovery Enhancement Fund Contract # 12DB-P5-01-67-01-K 57

Dear Chairman Williamson:

I am pleased to inform you that your application for the 2008 Community Development Block Grant Disaster Recovery Program funds in the amount of \$221,583.12 is approved for funding. I congratulate you on preparing an application that addresses your community's disaster recovery needs.

To facilitate the execution of your award, please sign the enclosed Agreement and complete the required forms. The Agreement and forms must be returned to the Department by no later than **Close of Business on January 28, 2012**. Directions for completing the forms are provided. If it is necessary for your local government to approve this Agreement during a full commission meeting, we recommend that your staff initiate the procedure for adding this item to the next agenda as soon as possible. **Failure to meet the January 28, 2012 deadline may impact our ability to award the referenced funds to your community.**

The Department has assembled a Disaster Recovery team dedicated to assisting our communities with successful implementation of their recovery projects. We welcome your questions and requests for assistance. If you require assistance, please contact Adriane Burgess, Community Assistance Consultant, by phone at (850) 717-8444 or by email at adriane.burgess@deo.myflorida.org.

Sincerely,

Bob Dennis
Community Program Manager

BD/ab

Enclosures

cc: Ms. Shelia Harris, Special Projects & Grants Coordinator, Santa Rosa County
Ms. Robin Phillips, Consultant, Jones-Phillips & Associates, Inc.

The Crawford Building 871 Madison Street Tallahassee, Florida 32309-1176
850-245-1305 FAX 850-245-8771 MAIL ROOM 850-245-8771 FloridaJob.org

All capital equipment employer program. Any and all other services are available upon request to individuals with disabilities. If you need any more numbers on this document, they can be reached by persons using TDD/HHH equipment via the Florida Relay Service.



Kenneth Horne & Associates, Inc.
CIVIL ENGINEERS

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January 4, 2011

Mr. Hunter Walker
County Administrator
Santa Rosa County
6495 Caroline Street, Suite M
Milton, FL 32570-4592

RE: Professional Services Proposal
2008 CDGB Disaster Recovery Grant for Bagdad Sewer Extension
Additional Services – School Bushnell Street Addition

Dear Mr. Walker:

We are pleased to submit this proposal for professional engineering services necessary for the addition of a portion of School and Bushnell Streets to the previously approved scope of services. (See attached Exhibit). All scope items shall remain consistent with the original agreement excepting the expansion of the project area per the attached Exhibit.

A revised compensation schedule is proposed as follows with the cost associated with the School – Bushnell Street services denoted in italics with an “A” designation:

Task 1	Surveying & Geotech	\$14,998.00
<i>Task 1A</i>		<i>\$ 1,600.00</i>
Task 2	Design Services	\$36,200.00
<i>Task 2A</i>		<i>\$15,630.00</i>
Task 3	Permitting Submittal and coordination	\$4,800.00
<i>Task 3A</i>		<i>\$1,200.00</i>
Task 4	Bidding Services	(Incl. with Design)
Task 5	Construction Administration &	\$24,000.00
<i>Task 5A</i>	Inspection	<i>\$10,420.00</i>
Task 6	As-Built Drawings	(Incl with CA&I)
Total		\$ 108,848.00

The fee estimate includes allowances for normal direct expenses such as mileage, printing, telephone, etc. It does not however, include any permit fees or impact fees payable to governmental agencies.

If this proposal is acceptable, please sign one copy and return to us for our files. We are prepared to commence with our design efforts immediately upon receipt of your Notice-to-Proceed.

Kenneth C. Horne, P.E.



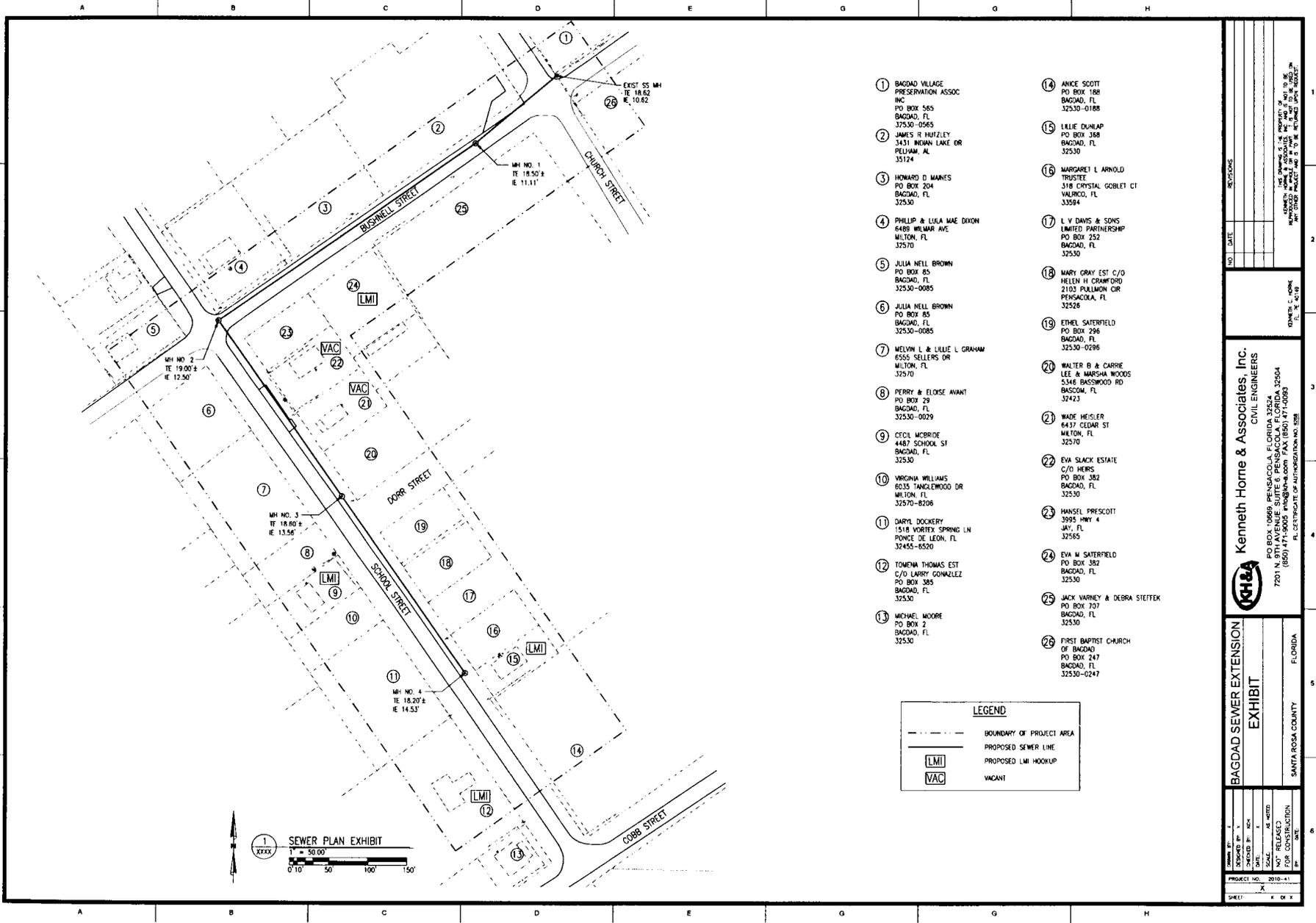
Kenneth Horne & Associates, Inc.

Approved

By: _____

Date: _____

S:\2010 Projects\2010-41 Bagdad Sewer (2025) (Dwg)\DWG\Ketchum\10-41_EXHIBIT-Ketch.dwg, Jun 17, 2011 - 9:38:03AM, ketch



- | | |
|---|--|
| <p>① BAGDAD VILLAGE PRESERVATION ASSOC INC
PO BOX 565
BAGDAD, FL 32530-0565</p> <p>② JAMES R HUTZLEY
3431 INDIAN LAKE DR
PELHAM, AL 35124</p> <p>③ HOWARD D WAHNS
PO BOX 204
BAGDAD, FL 32530</p> <p>④ PHILLIP & LULA MAE DIXON
6489 WILMAR AVE
MILTON, FL 32570</p> <p>⑤ JULIA NELL BROWN
PO BOX 85
BAGDAD, FL 32530-0085</p> <p>⑥ JULIA NELL BROWN
PO BOX 85
BAGDAD, FL 32530-0085</p> <p>⑦ MELVIN L & LILLIE L GRAHAM
6555 SELLERS DR
MILTON, FL 32570</p> <p>⑧ PERRY & ELOISE AVANT
PO BOX 29
BAGDAD, FL 32530-0029</p> <p>⑨ CECIL MCBRIDE
4487 SCHOOL ST
BAGDAD, FL 32530</p> <p>⑩ VIRGINIA WILLIAMS
6035 TANGLEWOOD DR
MILTON, FL 32570-8206</p> <p>⑪ DARYL DOCKERY
1518 VORTEX SPRING LN
POMEE DE LEON, FL 32455-6508</p> <p>⑫ TOMENA THOMAS EST
C/O LARRY GONZALEZ
PO BOX 305
BAGDAD, FL 32530</p> <p>⑬ MICHAEL MOORE
PO BOX 2
BAGDAD, FL 32530</p> | <p>⑭ ANKE SCOTT
PO BOX 188
BAGDAD, FL 32530-0188</p> <p>⑮ LILLIE DUNLAP
PO BOX 368
BAGDAD, FL 32530</p> <p>⑯ MARGARET L ARNOLD
TRUSTEE
318 CRYSTAL GOBLET CT
VALRICO, FL 33584</p> <p>⑰ L V DAVIS & SONS
LIMITED PARTNERSHIP
PO BOX 252
BAGDAD, FL 32530</p> <p>⑱ MARY GRAY EST C/O
HELEN W CRAWFORD
2103 FULLMON CIR
PENSACOLA, FL 32528</p> <p>⑳ ETHEL SATERFIELD
PO BOX 296
BAGDAD, FL 32530-0296</p> <p>㉑ WALTER B & CARRIE
LEE & MARSHA WOODS
5346 BASSWOOD RD
BASSCOM, FL 32423</p> <p>㉒ MADE HEISLER
6437 CEDAR ST
MILTON, FL 32570</p> <p>㉓ EVA SLACK ESTATE
C/O HERS
PO BOX 382
BAGDAD, FL 32530</p> <p>㉔ HANSEL PRESCOTT
3995 HWY 4
JAY, FL 32555</p> <p>㉕ EVA M SATERFIELD
PO BOX 382
BAGDAD, FL 32530</p> <p>㉖ JACK VARNIEY & DEBRA STEFFEK
PO BOX 707
BAGDAD, FL 32530</p> <p>㉗ FIRST BAPTIST CHURCH
OF BAGDAD
PO BOX 247
BAGDAD, FL 32530-0247</p> |
|---|--|

LEGEND

--- BOUNDARY OF PROJECT AREA

— PROPOSED SEWER LINE

LMI PROPOSED LMI HOOKUP

VAC VACANT

SEWER PLAN EXHIBIT

1" = 50.00'

0 10 50 100 150'

NO.	DATE	REVISIONS

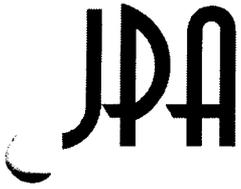
KH&A
Kenneth Home & Associates, Inc.
CIVIL ENGINEERS
7201 N. 9TH AVENUE, SUITE 6, PENSACOLA, FLORIDA 32524
(850) 471-5005
FAX: (850) 471-0085
FL REG. STATE ENGINEER NO. 12858

BAGDAD SEWER EXTENSION EXHIBIT

PROJECT NO. 2010-41

SHEET 1 OF 1

FLORIDA
SANTA ROSA COUNTY



6

**AMENDMENT NUMBER 1
 CONTRACT FOR PROFESSIONAL ADMINISTRATIVE SERVICES**

The agreement for Administrative Services between Santa Rosa County, Florida and Jones-Phillips and Associates, Inc., dated September 8, 2010, for CDBG Project Number 10DB-K4-01-67-01-K31 is hereby amended as follows:

Compensation and Method of Payment, Paragraph E:

Total compensation amount amended from forty-three thousand, four hundred, ninety-seven dollars (\$43,497.00) to fifty-eight thousand, three hundred, ninety-six dollars (\$58,396.00), an increase of fourteen thousand, eight hundred, ninety-nine dollars (\$14,899.00).

The amendment is necessary in order to reflect the increase in administrative services associated with the County's DREF contract (12DB-P5-01-67-01-K57), approved by the Santa Rosa County Board of County Commissioners on January 12, 2012.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment Number 1 on the respective dates indicated below.

OWNER: Santa Rosa County, FLORIDA

By

 Type Name Jim Williamson

 Title Chairman

 Date

ADMINISTRATOR: JONES-PHILLIPS AND ASSOCIATES, INC.

By

 Type Name ROBIN A. PHILLIPS

 Title President

 Date



SANTA ROSA COUNTY ENGINEERING
SANTA ROSA COUNTY, FLORIDA
6051 OLD BAGDAD HWY., STE. 300
MILTON, FLORIDA 32588
www.santarosa.fl.gov

8

MEMORANDUM

January 4, 2012

TO: Hunter Walker
County Administrator

FROM: Roger Blaylock
County Engineer

A handwritten signature in black ink, appearing to read "Roger", is written over the name "Roger Blaylock" in the "FROM:" field.

RE: Tiger Point Community Center

Attached you will find the ranking sheet prepared by the Engineering Department for the referenced project.

Below is the "short list" of consultants derived from the rankings:

Sam Marshall Architects
Quina Grundhoefer Architects
STOA Architects
Bay Design Associates Architects
Hernandez Calhoun Design International
Caldwell Associates Architects, Inc.

Should you have any questions, please give me a call.

RAB/sjp

Enc.

Evaluation Criteria for Tiger Point Community Center RFQ

	Location -3	SRC Experience-3	Related Experience-4	Team-4	TOTAL-15	RANK
Sam Marshall Architects	2	2	4	3	11	1
Quina Grundhoefer Architects	2	2	3	4	11	1
Townes + Architects, P.A.	2	1	3	3	9	3
Adache Group Architects, LLC	2	0	3	3	8	4
STOA Architects	2	1	3	4	10	2
Studio.BNA Architects	1	0	3	4	8	4
Bay Design Associates Architects	2	1	3	4	10	2
Hernandez Calhoun Design International	2	2	3	3	10	2
Heffernan Holland Morgan	2	0	4	3	9	3
DAG Architects, Inc.	2	0	4	3	9	3
Dalrymple Sallis Architecture	2	0	4	3	9	3
Caldwell Associates Architects, Inc.	2	1	3	4	10	2
Architects: Lewis + Whitlock, P.A.	1	0	3	4	8	4

Evaluated By: _____

Signature: _____

Date: _____



SANTA ROSA COUNTY ENGINEERING
SANTA ROSA COUNTY, FLORIDA
6051 OLD BAGDAD HWY., STE. 300
MILTON, FLORIDA 32583
www.santarosa.fl.gov

9

MEMORANDUM

January 4, 2012

TO: Hunter Walker
County Administrator

FROM: Roger Blaylock
County Engineer

A handwritten signature in black ink, appearing to read "Roger Blaylock".

RE: Amphitheater

Attached you will find the ranking sheet prepared by the Engineering Department for the referenced project.

Below is the "short list" of consultants derived from the rankings:

Sam Marshall Architects
Quina Grundhoefer Architects
Bullock Tice Architects & BDI, Inc.
Hernandez Calhoun Design International
DAG Architects, Inc.
Caldwell Associates Architects, Inc.

Should you have any questions, please give me a call.

RAB/sjp

Enc.

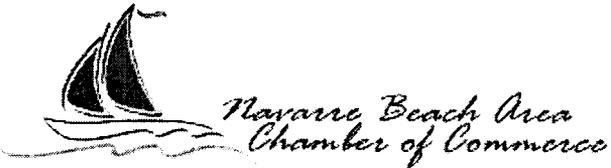
Evaluation Criteria for Ampitheater RFQ

	Location -3	SRC Experience-3	Related Experience-4	Team-4	TOTAL-15	RANK
Sam Marsahl Architects	2	2	3	3	10	1
Quina Grundhoefer Architects	2	2	3	3	10	1
Bullock Tice Architects & BDI, Inc.	2	1	4	3	10	1
Heffernan Holland Morgan Architecture	2	0	3	3	8	3
Townes + Architects, P.A.	2	0	3	3	8	3
Adache Group Architects, LLC	2	0	3	3	8	3
Sudio.BNA Architects	1	0	3	3	7	4
Hernandez Calhoun Design International	2	2	3	3	10	1
DAG Architects, Inc.	2	0	4	3	9	2
Caldwell Associates Architects, Inc.	2	1	3	3	9	2

Evaluated By: _____

Signature: _____

Date: _____



8543 Navarre Pkwy, Navarre FL 32566 / (850) 939-3267 / info@navarrechamber.com

December 28, 2011

Mr. Hunter Walker
Santa Rosa County Administrator
Via E-mail and Fax

Dear Mr. Walker:

On behalf of the Navarre Beach Area Chamber of Commerce, I am submitting the following requests for our **28th Anniversary Fun Fest** celebration. Based on the availability of the Florida Lottery Show Van (stage), the event has been set for **Friday, April 27 and Saturday, April 28, 2012**:

- 1. Event Parking Lot: Request use of the SR County parking lot directly behind and east of The Beach Monkey Restaurant for dates above, limiting access to the area starting Thursday morning, April 26. As we did this year, we will make sure fishermen have ample parking for use of the Navarre Beach Pier.
- 2. County Beach Park Pavilions/Fireworks: Request the use of all rentable pavilions in the County Park on Navarre Beach for our event and fireworks all day on **Saturday, April 28, 2012**. In order to avoid conflicts with accessibility to the area during fireworks, we are requesting to reserve all pavilions in the park for the day. We will not block them from public use; only hold them from renters who may be otherwise disappointed with their accessibility to them. Additionally, I am requesting a fireworks permit from Santa Rosa County (to be secured by our vendor – Zambelli Fireworks). As we did last year, we plan to have a fireworks display from the parking area near the Black Skimmer Pavilion. The fireworks will be on Saturday, April 28, 2012 at dark.
- 3. 5K Run: Request use of the SR County parking lots directly behind and east of The Beach Monkey Restaurant, the boat launch parking lot, and Gulf Blvd in conjunction with Fun Fest for our annual Fun Fest 5K run event. The date for **the Fun Fest 5K is Saturday, April 28**, and it will start on Gulf Blvd near The Beach Monkey. The course will include Gulf Blvd to Arkansas to White Sands and back from 7:30 to 8:30 am

As always, we will be sure to accommodate/reserve parking spaces for lifeguard, law enforcement and county personnel for easy access to the main beach area. Thank you for your support!

Sincerely,

Bill Arnett
CEO/President

Santa Rosa County
Administrative Services/Parks Operations Department
6495 Caroline Street, Suite J
Milton, Florida 32570

APPLICATION FOR RESERVATION OF COUNTY PARK FACILITIES

DATE(S) REQUESTED: APRIL 27 & 28, 2012
HOURS FROM: 8am HOURS TO: 10pm
PARK: Navarre Beach "Pier" PARKING LOT
ORGANIZATION: Navarre Beach Area Chamber of Commerce, Inc
 PROFIT NON-PROFIT GOVERNMENT
ACTIVITY SPONSOR: Navarre Beach Area Chamber of Commerce
NAME OF REPRESENTATIVE: Bill Arnett and Kelley Fuller
ADDRESS: 8543 Navarre Parkway, Navarre, FL 32566
HOME PHONE #: _____ WORK PHONE #: 850 939 3247
OTR PHONE #: 850 691 2020 E-MAIL: exec@navarrechamber.com
ALTERNATE REPRESENTATIVE: Kelley Fuller
ADDRESS: same PHONE #: 850 396 3325

FACILITIES TO BE UTILIZED

PORTABLE BUILDING(S) _____ GYMNASIUM _____
 PAVILION(S) _____ FIELD(S) _____
 CONFERENCE CENTER _____ HORSE ARENA/STABLES _____

BRIEFLY EXPLAIN ALL ACTIVITIES PLANNED AT PARK 28th ANNUAL Navarre
FUN FEST - food, business, arts & crafts
vendors, children's area, live music, fireworks

WILL THERE BE ANY CHARGES ASSOCIATED WITH THE EVENT (i.e., admission fees, parking fees, etc.)?

FREE

PARTICIPANTS EXPECTED: 150 OBSERVERS EXPECTED: 15,000

** Please note that the application and reservation fee are due no later than seven (7) days prior to the scheduled event, or the reservation will be cancelled.

11

Hunter Walker

From: Mandy Evers [nwfevents@gmail.com]
Sent: Monday, December 05, 2011 3:39 PM
To: Hunter Walker
Subject: FW: 2012 Sunset Stampede
Did you get approval for the date change listed below?

Thanks,

Mandy Evers
Events and Promotions
850-366-2660
nwfevents@gmail.com

From: Mandy Evers [mailto:nwfevents@gmail.com]
Sent: Monday, November 07, 2011 12:52 PM
To: 'Hunter Walker'
Subject: RE: 2012 Sunset Stampede

Hunter,

Would we be able to change the date for the Sunset Stampede (approval e-mail below). I did not realize the date we originally set was Easter weekend. We would like to move it to May 5, 2012 with the Fun Run starting at 5:30PM and the 5K starting at 6:30PM. All other details would stay the same. Is that ok?

Thanks,

Mandy Evers
Events and Promotion
850-366-2660
nwfevents@gmail.com

From: Kathy Jordan [mailto:KathyJ@santarosa.fl.gov] **On Behalf Of** Hunter Walker
Sent: Thursday, October 13, 2011 2:42 PM
To: 'Mandy Evers'
Cc: Tammy Simmons; Roger Blaylock; Terry Wallace
Subject: RE: 2012 Sunset Stampede

Ms. Evers,

The Board of County Commissioners approved your request for the Sunset Stampede as outlined in your email below. Please give us a call if you have any questions.

Kathy Jordan
Santa Rosa County Administrator's Office
6495 Caroline Street, Ste. D
Milton, FL 32570
(850) 983-1855
(850) 983-1856 (fax)

12/30/2011

12

Hunter Walker

From: Mandy Evers [nwfevents@gmail.com]
Sent: Monday, December 05, 2011 10:29 PM
To: Hunter Walker
Subject: RE: Event for approval

Thanks

From: Hunter Walker [mailto:HunterW@santarosa.fl.gov]
Sent: Monday, December 05, 2011 3:56 PM
To: 'Mandy Evers'
Subject: RE: Event for approval

I will add to Thursday agenda, along with May 5th in other email. Hunter

From: Mandy Evers [mailto:nwfevents@gmail.com]
Sent: Monday, December 05, 2011 3:41 PM
To: Hunter Walker
Subject: FW: Event for approval

Did you get approval for this event?

Thanks,

Mandy Evers
Events and Promotions
850-366-2660
nwfevents@gmail.com

From: Mandy Evers [mailto:nwfevents@gmail.com]
Sent: Thursday, November 03, 2011 8:58 AM
To: 'Hunter Walker'
Cc: 'gamblek15@gmail.com'
Subject: Event for approval

Hunter,

Please add the following event to the agenda to be approved.

The Team Fox 5K Poker Run/Walk on March 24, 2011 is a fundraising event for Team Fox, the grassroots fundraising arm of the Michael J. Fox Foundation for Parkinson's Research, and includes a planning partnership with the University of West Florida. Packet Pick-up and late registration will be held in the far east Gulf Side Pavilion in Navarre Beach County Park at 7AM. The 5K will start at 9AM in the Navarre Beach County Park, continue on Gulf Blvd, turn onto Arkansas Street, turn around and return on Gulf Blvd. and finish in the boat parking area. Portions of Gulf Blvd. and Arkansas will need to be closed to traffic during the event. Deputies will be hired to monitor and direct traffic. All runners will be off the course by 10:15AM. We will have entertainment set up in the park at the start line and water/gatorade set up at the finish. The after party will be held at a Navarre business, not in the park or boat parking area.

12/30/2011

Please let me know if you have any questions.

Thank you,

Mandy Evers
Events and Promotions
850-366-2660
mandy@nwfevents.com

Gamble Kersey
University of West Florida
850-797-6581
gamblek15@gmail.com

Florida has a very broad public records law. Under Florida law, both the content of emails and email addresses are public records. If you do not want the content of your email or your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in person.

NOTICE OF INTENT TO CONSIDER AN ORDINANCE

The reading and adoption of the following proposed Ordinance by the Board of County Commissioners of Santa Rosa County, is scheduled for 9:30 a.m., January 12, 2012, in the Commissioners meeting room at the County Administrative Complex, located at 6495 Caroline Street, Milton, Florida.

AN ORDINANCE RELATING TO SANTA ROSA COUNTY, FLORIDA; ESTABLISHING THE SANTA ROSA COUNTY ECONOMIC DEVELOPMENT INCENTIVE ORDINANCE; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

The Ordinance may be inspected by the public prior to the above scheduled meeting at the Office of the Clerk of Courts, BOCC Support Services Department, 6495 Caroline Street, Milton, Florida. All interested parties should take notice that if they decide to appeal any decision made by the Board of County Commissioners with respect to any matter coming before said Board at said meeting, it is their individual responsibility to insure that a record of the proceeding they are appealing exists and for such purpose they will need to insure that a verbatim record of the proceeding is made, which record shall include the testimony and the evidence upon which their appeal is to be based. Interested parties may appear at the meeting and be heard with respect to these proposed ordinances. If you are a person with a disability who needs any accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact Kathy Jordan at (850) 983-1855 or at 6495 Caroline Street, Milton at least one (1) week prior to the date of the public hearing.

- 1 issue –Press Gazette – December 21, 2011
- 1 issue – Gulf Breeze News – December 22, 2011
- 1 issue – Navarre Press – December 22, 2011

Bill and proof of publication to:
Santa Rosa County Administrator’s Office
6495 Caroline Street, Suite D
Milton, Florida 32570

Attn: Kathy Jordan, Office Manager

Legal Line Ad

ORDINANCE NO. 2011 - _____

AN ORDINANCE RELATING TO SANTA ROSA COUNTY, FLORIDA; ESTABLISHING THE SANTA ROSA COUNTY ECONOMIC DEVELOPMENT INCENTIVE ORDINANCE; PROVIDING FOR CODIFICATION; AND, PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA:

SECTION 1. TITLE.

This Ordinance shall be known and may be referred to as the “Santa Rosa County Economic Development Incentive Ordinance.”

SECTION 2. PURPOSE AND INTENT.

This ordinance is enacted pursuant to the authority granted to the Board of County Commissioners under Article VIII, Section 1(f) of the Florida Constitution, F.S., § 125.01(1)(w), and F.S. § 125.045(2) and (3). The Board of County Commissioners (BOCC) finds that attracting and retaining business enterprises in Santa Rosa County constitutes a public purpose that justifies the use of public funds to achieve the county’s economic development goals.

The goal of this ordinance is to maintain a stable economy, fortify the tax base and provide a better standard of living for county residents by attracting, retaining and fostering the expansion of business enterprises that provide above-average salaries and employment opportunities to county residents. It is the intent of this ordinance to establish a mechanism to accomplish this goal.

The incentives offered through this ordinance are intended to attract and retain business enterprises engaged in industry. For purposes of this ordinance, “industry” shall mean any business that generates more than fifty percent (50%) of its revenue from outside the three county area – Santa Rosa, Escambia and Okaloosa.

SECTION 3. ECONOMIC DEVELOPMENT INCENTIVES.

Economic incentives to target business enterprises may be in the form of rebates of ad valorem taxation of the assessed value of improvement to real property made by or for the use of the target business. Only those business enterprises meeting the eligibility criteria described below shall be considered for a rebate. Rebates shall be calculated on the following criteria:

(a) Rebates. Eligible business enterprises shall be entitled to apply for rebates based upon the number of full-time jobs created and the average wage of the jobs. The County will

offer this rebate based on the following scale as it pertains to the average wage rate of the industry:

- (1) 100% to 150% greater than the County's average wage rate as defined annually by the State of Florida – 100% for ten years.
- (2) 151% or greater than the County's average wage rate as defined annually by the State of Florida – 100% for fifteen years.

(b) If a company locates within a Florida Brownfield Redevelopment Area within Santa Rosa County, the rebate will be based upon the following scale:

- (1) 85% to 115% greater than the County's average wage rate as defined annually by the State – 100% for ten years.
- (2) 116% or greater than the County's average wage rate as defined annually by the State – 100% for fifteen years.

(c) Rebates may be awarded by the Board of County Commissioners for the assessed value of all improvements to real property made by or for the use of the target business that were paid to the county for the year that the business enterprise created the jobs giving rise to the rebate. Nothing herein shall be construed to obligate Santa Rosa County to approve the maximum rebate. The Board of County Commissioners shall have sole discretion to approve each rebate application and the amount of the rebate. Approval of any rebate shall be subject to lawfully available and budgeted funds.

(d) The following criteria must be satisfied by all applicants for rebate awards:

- (1) Business enterprises must create and maintain in Santa Rosa County a minimum of five (5) full-time jobs during the year for which the rebate is sought.
- (2) Eligible business enterprises must have commenced operations with an established payroll for permanent, full-time jobs during the first year for which a rebate is sought. Business enterprises engaged in construction and other actions in anticipation of commencing operations, but which have not yet commenced operations and established a payroll for permanent, full-time jobs, shall not be eligible. Business enterprises shall not be eligible for a rebate during any year in which it ceases operations in Santa Rosa County.

- (3) Eligible business enterprises must generate more than fifty percent (50%) of their revenue from outside the three county area – Santa Rosa, Escambia and Okaloosa.
- (4) Eligible business must annually re-apply for rebates between January 1 and February 15 for the preceding calendar year.

SECTION 4. QUALIFIED TARGET INDUSTRY INCENTIVE.

Economic incentives to target business enterprises may be in the form of payments to business enterprises meeting the eligibility criteria described below. Payments shall be calculated on the following criteria:

(a) Payments. Eligible business enterprises shall be entitled to apply for payments based upon the number of full-time jobs created and the average wage of the jobs. The County will offer this payment based on the following scale as it pertains to the average wage rate of the industry:

- (1) 85% to 115% greater than the County's average wage rate as defined annually by the State of Florida – \$200 per position per year for up to five consecutive years.
- (2) 115% to 125% greater than the County's average wage rate as defined annually by the State of Florida – \$400 per position per year for up to five consecutive years.
- (3) 125% to 150% greater than the County's average wage rate as defined annually by the State of Florida – \$600 per position per year for up to five consecutive years.
- (4) 150% or greater than the County's average wage rate as defined annually by the State of Florida – \$800 per position per year for up to five consecutive years.

(b) Payments may be awarded by the Board of County Commissioners, in its sole discretion, for the year that the business enterprise created the jobs. The Board of County Commissioners shall have sole discretion to establish maximum total payments and shall not be obligated to make payment for all jobs created. Approval of any payment shall be subject to lawfully available and budgeted funds.

(c) The following criteria must be satisfied by all applicants for payment awards:

- (1) Eligible business enterprises must have commenced operations with an established payroll for permanent, full-time jobs during the first year for which a payment is sought. Business enterprises engaged in construction and other actions in anticipation of commencing operations, but which have not yet commenced operations and established a payroll for permanent, full-time jobs, shall not be eligible. Business enterprises shall not be eligible for a payment during any year in which it ceases operations in Santa Rosa County.
- (2) Eligible business enterprises must generate more than fifty percent (50%) of gross revenues from outside the three county area -- Santa Rosa County, Escambia and Okaloosa.
- (3) Eligible business must annually re-apply for payments between January 1 and February 15 for the preceding calendar year.

SECTION 5. CODIFICATION. The provisions of this ordinance shall become and be made a part of the code of laws and ordinances of the County of Santa Rosa. The sections of this ordinance may be renumbered or relettered to accomplish such, and the word "ordinance" may be changed to "section", "Ordinance", or any other appropriate word.

SECTION 6. EFFECTIVE DATE. This Ordinance shall take effect upon filing of a certified copy of this Ordinance with the Department of State within ten (10) days after enactment.

PASSED AND ADOPTED by a vote of ___ yeas and ___ nays and ___ absent of the Board of County Commissioners of Santa Rosa County, Florida, on the _____ day of January, 2012.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

By: _____
Chairman

ATTEST:

Clerk of Court

I, Mary Johnson, Clerk of Court of Santa Rosa County, Florida, do hereby certify that the same was adopted and filed of record and a copy deposited in the Postal Department of the United States of America for delivery by registered mail to the Secretary of the State of Florida, on this _____ day of _____, 2012.

Clerk of Court

SANTA ROSA COUNTY ENGINEERING
SANTA ROSA COUNTY, FLORIDA
6051 OLD BAGDAD HWY., STE. 300
MILTON, FLORIDA 32583
www.santarosa.fl.gov



Preliminary
Engineers Report
January 9, 2012

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for January 12, 2012 at 9:00 a.m. in Milton, Florida.

1. Discussion of a variance for Duncan Ridge Subdivision to not have 2 entrances or a boulevard entrance to the first looped street for a subdivision with greater than 50 lots.
Attachment A – LDC 4.03.03 (B)(3)(b)
2. Discussion of a variance for Duncan Ridge Subdivision to have street lengths greater than 1320 feet without a cul-de-sac. Attachment B – LDC 4.03.03 (B)(3)(e)
3. Discussion of recycling proposals. (*Attach. C*)
4. Recommend approval of Preliminary Plat for Duncan Ridge Subdivision, a 75 lot subdivision a portion of Sections, 16 & 17, Township 2 South, Range 26 West, Santa Rosa County, Florida.
(Working District 5)

Location: East on High School Boulevard from Highway 87 South, property located on the South side of High School Boulevard.
5. Recommend approval of Construction Plans for Duncan Ridge Subdivision, a 75 lot subdivision a portion of Sections, 16 & 17, Township 2 South, Range 26 West, Santa Rosa County, Florida.
(Working District 5)

Location: East on High School Boulevard from Highway 87 South, property located on the South side of High School Boulevard.

EXCERPT FROM LAND DEVELOPMENT CODE

Section 4.03.03 (B)(3)

b. Minimum Number of External Access Points: In a proposed subdivision of fifty (50) lots or more, there shall be at least two entrance streets into the proposed subdivision. If only one entrance is possible due to site constraints, a boulevard section shall be required as shown in the Santa Rosa County Subdivision Roadway Design Manual. The boulevard section shall extend to the first looped street or to the point where there are a maximum of fifty (50) lots beyond the termination of the boulevard. If access to individual lots is to be provided to the boulevard section, then pavement striping may be used in lieu of a raised median.

Section 4.03.03 (B)(3)

e. Cul-de-Sac Length: A cul-de-sac or local dead-end street shall not exceed thirteen hundred and twenty (1320) feet in length.

Variance Justifications
Duncan Ridge Subdivision
January 5, 2012

1. A variance for Duncan Ridge Subdivision to not have 2 entrances or a boulevard entrance to the first looped street for a subdivision with greater than 50 lots.

The physical layout of the Duncan Ridge property is that there is only 60' of road frontage to any public right-of-way. This occurs along High School Boulevard just west of Hwy 87. The remainder of the subdivision stretches some 4000 feet more or less almost as a peninsula into existing wetlands. There is no other location where a second entrance can be provided.

2. A variance for Duncan Ridge Subdivision to have street lengths greater than 1320 feet without a cul-de-sac.

The physical dimensions of the available land for development within Duncan Ridge Subdivision are a limiting factor to practically provide turnarounds or cul-de-sacs at intervals of less than 1320 feet. As the most feasible alternative, a cul-de-sac is provided at about the mid-point of the subdivision where sufficient developable land is available to be able to physically fit the turnaround.

Comparison Variables		West Florida Recycling			Advance Disposal Recycling		
Annual # of Pulls	3,228						
Recovery Rate	70%						
Tons of Recyclable Material/Month	400						
Delivery Months / year	12						
Revenue / Ton	High Side Mixed Paper	Option 1	Option 2	Option 3	Option 1	Option 2	Option 3
\$40		32%	32%	5%	35%	35%	0%
		-\$170,406	-\$201,621	\$48,220	-\$245,512	-\$264,002	\$1
\$80		-\$120,025	-\$151,241	\$54,940	-\$245,512	-\$264,002	\$1
\$120		-\$69,644	-\$100,860	\$61,660	-\$80,200	-\$98,690	\$1
\$160		-\$19,263	-\$50,479	\$68,380	-\$25,096	-\$43,586	\$1
		SRC pays WFR \$89.37 / Pull for transportation of Green Boxes	SRC pays transprotation of Green Boxes \$89.22 / Pull	No Cost To SRC	SRC pays WFR \$95.93 / Pull for transportation of Green Boxes	SRC pays transprotation of Green Boxes \$89.22 / Pull	No Cost To SRC

Comparison Variables		West Florida Recycling			Advance Disposal Recycling			Santa Rosa County	
Annual # of Pulls	3,228								
Recovery Rate	70%								
Tons of Recyclable Material/Month	400								
Delivery Months / year	12								
Revenue / Ton	High Side	Option 1	Option 2	Option 3	Option 1	Option 2	Option 3	Current System	100%
	Mixed								
	Paper								
\$40		32%	32%	5%	35%	35%	0%		
		-\$170,406	-\$201,621	\$48,220	-\$245,512	-\$264,002	\$1		-\$415,040
\$80		-\$120,025	-\$151,241	\$54,940	-\$245,512	-\$264,002	\$1		-\$150,080
\$120		-\$69,644	-\$100,860	\$61,660	-\$80,200	-\$98,690	\$1		\$114,880
\$160		-\$19,263	-\$50,479	\$68,380	-\$25,096	-\$43,586	\$1		\$379,840
		SRC pays WFR \$89.37 / Pull for transportation of Green Boxes	SRC pays transportation of Green Boxes \$89.22 / Pull	No Cost To SRC	SRC pays WFR \$95.93 / Pull for transportation of Green Boxes	SRC pays transportation of Green Boxes \$89.22 / Pull	No Cost To SRC		

Days / month 23
Months /year 12
Single Stream tons 15
Dual Stream tons 9
24

\$125.00 12

	Revenue			Expenses	
\$40	\$99,360.00	\$165,600.00	\$264,960.00	\$680,000	-\$415,040
\$80	\$198,720.00	\$331,200.00	\$529,920.00	\$680,000	-\$150,080
\$120	\$298,080.00	\$496,800.00	\$794,880.00	\$680,000	\$114,880
\$125	\$310,500.00	\$517,500.00	\$828,000.00	\$680,000	\$148,000
\$160	\$397,440.00	\$662,400.00	\$1,059,840.00	\$680,000	\$379,840

AGENDA

Santa Rosa County Public Services Committee Meeting, January 9, 2012, 9:00 A.M.

DEVELOPMENT SERVICES

1. Discussion of Board considering the extension of the Santa Rosa Transit bus service.
2. Recommend approval of a resolution authorizing submittal of a grant to purchase three replacement vehicles for the door-to-door Community Transportation Service and authorization for the Chairman to sign all related documents.
3. Recommend approval of a Resolution Authorizing submittal of the Section 5311 Rural Transportation Grant Application and authorization for the Chairman to sign all related documents.

EMERGENCY MANAGEMENT

4. Discussion of lease agreement between Chumuckla Water System Inc. and the County for the use of portable building space and mounted communication equipment at 3007 Apache Drive and 6166 Quintette Dr., Pace, FL.
5. Recommend Board accept Award Letters for the Citizen Corps Program Awards Grant in the amount of \$7,406 and authorize Chairman to sign all related documents. No match is required.
6. Recommend Board approve participation in the State Homeland Security Grant in the amount of \$17,000 and authorize Chairman to sign all related documents. No match is required.



Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208



Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners
FROM: Nancy Model, Transportation Planner
THROUGH: Beckie Cato, Planning Director
DATE: January 3, 2012
RE: Santa Rosa Transit Pilot Program Bus Service Review

RECOMMENDATION

That the Board consider extension of the Santa Rosa Transit bus service.

BACKGROUND

During the December regular meeting, the BOCC reviewed the Santa Rosa Transit Pilot Program and decided to wait until January, when all commissioners could be present, to vote to continue the program or not into a second year.

Funding: The cost to the county in cash outlay has been \$2,000 per month (please see summary tables attached). Additional county funding needed to operate the service through November 2012 is \$16,000. Federal or state grants are available in future years, although the federal transportation authorization bill to replace SAFETEA-LU has not yet been passed.

Ridership: Trips are measured by one-person one-way. Monthly ridership started with 167 in December 2010, rose to the 600's by late summer, and reached over 700 in December 2011. Ridership increased from 646 in November to 708 in December. Of the 708 trips, passengers paid for 49 trips with tickets purchased in advance or free ride passes distributed in November as part of a marketing campaign (please see details in summary tables attached).

Express Route: At the December meeting, Commissioners Lynchard and Salter indicated the public would be better served with an express service. Currently, the entire one-way route, from Pensacola to East Milton, takes 1 hour 50 minutes. Staff has worked with the transit partners, staff of the Florida – Alabama Transportation Planning Organization (FL-AL TPO) and Pensacola Bay Transportation (PBT), to develop an express route which could be operated in the morning and late afternoon/evening hours. It reduces the number of stops from 30 to 8 while keeping the most popular stops. The run time is reduced by half from 1 hr 50 minutes to 55 minutes. In addition, a non-express mid-day service could consolidate existing stops.

"One Team, One Goal, One Mission"

OPTIONS

Three options are presented for consideration.

Option A would continue transit service unchanged through November 30, 2012.

Option B would revise transit service to include an express route in the morning and late afternoon/evening and non-express mid-day.

Option C would phase out the service with the last day of service as Friday, March 16, 2012.

NEXT STEPS

Next steps are dependent upon the option chosen by the Board.

Option A: Renewal of agreement with PBT for transit operations through November 2012 and work with the Budget Director to process necessary budget amendment.

Option B: Renewal of agreement with PBT for revised transit operations through November 2012; work with the Budget Director to process necessary budget amendment; implement the following schedule with revised service beginning March 19, 2012.

- | | |
|--|------------------|
| 1. Issue news release to announce upcoming change | Mid January |
| 2. Update website to announce upcoming change | Mid January |
| 3. Revise schedule and route | End of January |
| 4. Send revised ride guide to printer | Mid February |
| 5. Post new ride guide on website | Mid February |
| 6. Distribute revised ride guides | Monday, March 5 |
| 7. Issue press release announcing service start date | Monday, March 5 |
| 8. Adjust bus stop signs | Friday, March 16 |
| 9. Start revised service | Monday, March 19 |

Option C: Implement the following schedule with the last day of transit service to be March 16, 2012.

- | | |
|---|------------------|
| 1. Issue news release to announce last day of service | Mid January |
| 2. Update website to announce last day of service | Mid January |
| 3. Notify TPO and Pensacola Bay Transportation in writing | Mid January |
| 4. Notify bus stop agreement parties | Mid January |
| 5. Last day of service | Friday, March 16 |
| 6. Remove bus stop signs | Monday, March 19 |
| 7. Remove graphics from buses | Monday, March 19 |

- Attachments:
1. Summary Tables
 2. Trip Purpose
 3. Bus Stop Usage

Attachment 1: Summary Tables

As the tables below show, ridership (one person – one way) increased from 167 in December 2010 to over 700 by December 2011. Operating expenses through August totaled \$102,053, with 78% paid by the federal grant, 18% paid by the county, and 4% paid by fares and ticket sales.

	Dec 10	Jan 11	Feb 11	Mar 11	Apr 11	May 11
Revenue Miles	4394	4627	4664	5158	4864	4757
Ridership (one person - one way)	167	281	296	412	431	509
Fare box collection	166.75	274.33	264.75	355.87	392.46	335.83
Advance ticket sales	330.00	25.00	40.00	10.00	45.00	5.00
Total cash expenses	13,034	12,000	11,003	11,559	11,207	11,613
Paid from fare box and ticket sales	497	299	305	366	437	341
Paid from county funds	2,000	2,000	2,000	2,000	2,000	2,000
Paid from federal grant	10,537	9,701	8,698	9,193	8,770	9,272
Difference	0	0	0	0	0	0

	Jun 11	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11
Revenue Miles	5955	4591	5346	4964	4919	4099	4116
Ridership (one person - one way)	586	454	630	620	616	646	708
Fare box collection	327.45	419.35	583.20	605.53	589.01	498.25	654.33
Advance ticket sales	200.00	200.00	0.00	0.00	0.00	55.00	22.00
Total cash expenses	11,333	9,415	10,889				
Paid from fare box and ticket sales	527	619	583				
Paid from county funds	2,000	2,000	2,000				
Requested from federal grant	8,806	6,796	8,306				
Difference	0	0	0				

	Cumulative
Revenue Miles through Dec 11	62,454
Ridership (one person - one way) through Dec 11	6,356
Fare box collection through Dec 11	5,467.11
Advance ticket sales through Dec 11	932.00
Total cash expenses through Aug 11	*102,053
Paid from fare box and ticket sales through Aug 11	*3,974
Paid from county funds through Aug 11	*18,000
To be requested from federal grant through Aug 11	*80,079
Difference	0

During May and June, several free ride days were held to encourage residents to try transit.

In June, five new bus stops were added in response to requests from the public, and one was deleted.

In September, a new bus stop was added at Pensacola State College (PSC) Milton Campus.

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During November, free ride passes were distributed as part of a marketing campaign. The marketing campaign included distribution of promotional tool kits, promotional events on site, marketing targeted toward PSC students and a mobile radio broadcast at the Pace Winn Dixie on the day before Thanksgiving. Ridership increased to over 700 by December. Forty-nine of the passengers paid with tickets purchased in advance or free ride passes distributed as part of the marketing campaign.

For planning, administrative and technical assistance, the county will request 8% of the amount paid by the federal grant. The total amount for the year is projected to be \$8,990.

Attachment 2: Trip Purpose

County staff conducted quarterly rider surveys on Friday February 25, Tuesday May 24, Tuesday August 30, and Wednesday November 16 on both buses from 5:05 a.m. to 8:00 p.m. to record trip purpose and the stops where passengers boarded and de-boarded. **According to passenger responses, 29% of the trips were for work and 13% for education/training.** Below are the tables of trip purpose and on the next page are stops where passengers most frequently boarded and de-boarded.

Trip Purpose	No. of passengers
Work	28
Job Search	
Education/Training	12
Shopping	10
Medical	10
Recreation	2
Gov't services	6
Other	28
Total	96

Attachment 3: Bus Stop Usage

The top five most popular stops were as follows:

1. University Parkway/Nine Mile Road – 48 on/off
2. Byrom Street/Magnolia Street – 20 on/off
3. Pace Walmart – 18 on/off
4. Local Yokel/Richburg Street/St. Johns Street – 16 on/off
5. Mary Street/Highway 90 – 11 on/off

Stops where passengers boarded (on) or de-boarded (off) over the four days of surveys:

Bus Stop Location	On	Off	Combined
University Parkway/Nine Mile Road	25	23	48
5 th Avenue/Sacred Heart Medical Park*	2		2
Walgreens/CVS Pharmacy	1	1	2
Grocery Outlet/Pace Patriot Boulevard*	2	2	4
Winn Dixie Pace	5	1	6
Santa Rosa Commons		4	4
Walmart Pea Ridge	2	13	18
Bell Ridge Apartments		2	2
Chantilly Place*		1	1
Anna Simpson Road	1		1
Pensacola State College*		2	2
SR County Public Services	5	5	10
Bealls/Big Lots	1	2	3
County Administrative Center	5	3	8
Santa Rosa Medical Center	4	2	6
St. Rose of Lima Church	1	2	3
Park Place Apartments	6	1	7
Milton Community Center	1	1	2
Milton Housing Authority		2	2
Byrom Street/Magnolia Street	11	9	20
Health Department/Community Clinic	1	2	3
Mary Street West/Hwy 90	5	6	11
Oak Street/Elmira Street	2	4	6
Veterans Memorial	1		1
Local Yokel/Richburg Street/St Johns Street	10	6	16
Sheriff's Office	2		2
Santa Rosa Industrial Park		2	2
Total	96	96	192

Department of Public Services

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Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Nancy Model, Transportation Planner

THROUGH: Beckie Cato, Planning Director

DATE: January 3, 2012

RE: Approval to Authorize the Chairman to Sign Resolutions and Related Documents to Apply for Three Replacement Vehicles for the Door-to-Door Community Transportation Service

RECOMMENDATION

That the Board authorize the Chairman to sign the attached resolutions and other documents related to the application for replacement vehicles for door-to-door community transportation.

BACKGROUND

Currently, Pensacola Bay Transportation dispatches a fleet of nine vehicles from its Stewart Street (State Road 87) location to provide door-to-door community transportation service for residents of Santa Rosa County. Replacement vehicles can be ordered through a state Florida Department of Transportation (FDOT) contract with 80% paid by federal grants, 10% by the state, and 10% by the applicant. Grant applications are submitted annually in January and, if awarded, the vehicles can be ordered as of the following July. The local match would be due in July when the vehicles are ordered. Total cost is \$190,200 for two small cutaways and one nine-passenger van with a local match of \$19,020.

The new vehicles would be titled to the county and leased to Pensacola Bay Transportation for operation, maintenance and insurance.

Below is a table showing the existing vehicle fleet providing Santa Rosa County door-to-door service.

Door-to-door Vehicle Fleet Now Serving Santa Rosa County
In Priority Order for Replacement

	Vehicle ID	Seating A = ambulatory WC = wheelchair	Make & Type	Year	Mileage as of 11/11/11
1	762	6A or 2WC & 2A	Ford Van	2001	334,462
2	775	14A	Ford Van	2002	342,216
3	774	14A	Ford Van	2002	386,359
4	820	14A	Ford Van	2002	321,243

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5	777	14A	Ford Van	2002	320,014
6	11*	4WC&2A or 2WC&6A	Chevy Small Cutaway	2010	108,186
7	12	2W&8A	Champion	2009	84,363
8	10*	4WC&2A or 2WC&6A	Chevy Small Cutaway	2010	94,914
9	9*	9A	Ford Van	2009	79,737

* Vehicles are primarily for use in rural area of county. Ordered in 2009 through 5311 grant and economic stimulus funds to pay 10% local match.

If approved by the BOCC, the top three vehicles above would be replaced with the following ordered from the state public transportation vehicle procurement program TRIPS:

	Vehicle ID	Seating A = ambulatory WC = wheelchair	Make & Type	Estimated Cost	Estimated Local Match
1		9A	Van	38,000	3,800
2		4WC&2A or 2WC&6A	Small Cutaway	76,100	7,610
3		4WC&2A or 2WC&6A	Small Cutaway	76,100	7,610
Totals				190,200	19,020

The small cutaways are good replacement vehicles for vans because they have wheelchair lifts, flexible seating for different combinations of ambulatory and wheelchair clients, low entry, and are very maneuverable.

NEXT STEPS

If approved, staff will prepare the grant application for submittal to FDOT, including two originals of the attached resolution signed in blue ink.

RESOLUTION NO. _____

A RESOLUTION OF THE SANTA ROSA BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE SIGNING AND SUBMISSION OF A GRANT APPLICATION AND SUPPORTING DOCUMENTS AND ASSURANCES TO THE FLORIDA DEPARTMENT OF TRANSPORTATION, AND THE ACCEPTANCE OF A GRANT AWARD FROM THE DEPARTMENT.

WHEREAS, the Santa Rosa Board of County Commissioners has the authority to apply for and accept grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA:

- 1. This resolution applies to the Federal Program under U.S.C. Section 5310.**
- 2. The submission of a grant application, supporting documents, and assurances to the Florida Department of Transportation is approved.**
- 3. Commissioner Jim Williamson, Chairman of the Santa Rosa Board of County Commissioners, is authorized to sign the application and accept a grant award, unless specifically rescinded.**

PASSED AND ADOPTED by the Santa Rosa Board of County Commissioners on a vote of ___ yeas, ___ nays, and ___ absent, in regular session, this 12th day of January 2012.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

**By: _____
Jim Williamson, Chairman**

ATTEST:

_____(seal)
Mary Johnson, Clerk of Courts



Santa Rosa County Development Services



Beckie Cato, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

John T. "Tim" Tolbert
Building and Fire Official

MEMORANDUM

TO: Board of County Commissioners

FROM: Shawn Ward, Planner II

THROUGH: Beckie Cato, Planning Director

DATE: January 2, 2012

RE: Approval of a Resolution Authorizing Submittal of the Section 5311 Rural Transportation Grant Application

RECOMMENDATION

That the Chairman sign the attached resolution in two copies authorizing staff to submit the application to continue to provide transportation to residents in the rural areas of the County.

BACKGROUND

Section 5311 of the current federal transportation authorization bill, the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), provides funding for public transportation in rural areas. In the past, Santa Rosa County has applied for this funding to provide transportation to residents of rural areas, primarily door-to-door. The service is provided by Pensacola Bay Transportation. The grant requires a 50% match, which has been paid by participating agencies such as the state Commission for Transportation Disadvantaged. Door to door service applied for last year fiscal year was \$143,397.

If matching funds do not become available for the federal amounts shown above, the County can request extension of the funds to the next fiscal year.

Santa Rosa County Public Service Complex
6051 Old Bagdad Highway, Suite 202 Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7000

Inspections/Compliance Division Fax: (850) 623-1208 • Planning/Zoning Division Fax: (850) 983-9874

RESOLUTION NO. _____

A RESOLUTION OF THE SANTA ROSA BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE SIGNING AND SUBMISSION OF A GRANT APPLICATION AND SUPPORTING DOCUMENTS AND ASSURANCES TO THE FLORIDA DEPARTMENT OF TRANSPORTATION, THE ACCEPTANCE OF A GRANT AWARD FROM THE DEPARTMENT OF TRANSPORTATION, AND THE PURCHASE OF VEHICLES AND/OR EQUIPMENT AND/OR EXPENDITURE OF GRANT FUNDS PURSUANT TO A GRANT AWARD.

WHEREAS, the Santa Rosa Board of County Commissioners has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA:

1. This resolution applies to the Federal Program under U.S.C. Section 5311.
2. The submission of a grant application, supporting documents, and assurances to the Florida Department of Transportation is approved.
3. The Chairman of the Santa Rosa Board of County Commissioners is authorized to sign the application, accept a grant award, purchase vehicles/equipment and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

PASSED AND ADOPTED by the Santa Rosa Board of County Commissioners on a vote of ___ yeas, ___ nays, and ___ absent, in regular session, this 12th day of January 2012.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: _____
Jim Williamson, Chairman

ATTEST:

_____(seal)
Mary Johnson, Clerk of Courts



Department of Public Services

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Tony Gomillion, Director

To: Santa Rosa County Board of County Commissioners
From: Sheryl Bracewell, Director, Emergency Management
Through: Tony Gomillion, Director, Public Services
Re: Lease Agreement – Chumuckla Water System, Inc.
Date: January 12, 2012

DISCUSSION

Discussion of lease agreement between Chumuckla Water System, Inc. and the Santa Rosa County Board of County Commissioners for the use of portable building space and mounted communication equipment at 3007 Apache Drive and 6166 Quintette Rd., Pace, FL. Lease option will be for a period of one year and will automatically renew each year unless altered by consent of all parties.

BACKGROUND

A new lease is needed for the continued use of said properties due to the installation of intergovernmental communication equipment to be shared by BOCC departments and other governmental agencies.

COMPLETION

The agreement has been drawn up by the County Attorney. DEM staff will monitor the process through completion.

Animal Services
minic Persichini
Director

4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

**Building Inspections &
Code Compliance**
John T. Tolbert
Building Official

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Sheryl Bracewell
Director

4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

**Community Planning,
Zoning & Development**
Rebecca Cato
Director

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Veterans Services
Karen Haworth
Director

6051 Old Bagdad Hwy, Ste 204
Milton, FL 32583
(850) 981-7155

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Tony Gomillion, Director



To: Santa Rosa County Board of County Commissioners
From: Sheryl Bracewell, Director, Emergency Management
Through: Tony Gomillion, Director, Public Services
Re: Citizen Corps Program Awards
Date: January 12, 2012

RECOMMENDATION

Recommend that the Board of County Commissioners approve participation in grant agreements with the State of Florida, Division of Emergency Management by accepting Award Letters reference Federal Grant No. 2011-SS-00067, and authorizing signature of all related documentation. Santa Rosa County would accept funding in the total amount of seven thousand four hundred six dollars (\$7,406.00) with no match requirement.

BACKGROUND

The purpose of these programs is to continue our support of Citizen Corps, CERT, and those volunteer groups that are firmly established within Santa Rosa County. CERT teams along with several other volunteer organizations provide additional response capabilities throughout the county whenever necessary. The funds cover the costs for planning, education and training, and equipment necessary to maintain these groups.

COMPLETION

The project will be managed by DEM. All related documents will be forwarded to the BOCC for signature.

Animal Services
minic Persichini
Director

4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

**Building Inspections &
Code Compliance**
John T. Tolbert
Building Official

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Sheryl Bracewell
Director

4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

**Community Planning,
Zoning & Development**
Rebecca Cato
Director

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Milton, FL 32583
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Veterans Services
Karen Haworth
Director

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Tony Gomillion, Director

To: Santa Rosa County Board of County Commissioners
From: Sheryl Bracewell, Director, Emergency Management
Through: Tony Gomillion, Director, Public Services
Re: State Homeland Security Grant (Domestic Preparedness)
Date: January 12, 2012

RECOMMENDATION

Recommend that the Board of County Commissioners approve participation in a grant agreement, reference Federal Grant No. 2011-SS-00067, with the State of Florida Division of Emergency Management in the amount of seventeen thousand dollars (\$17,000) and authorize signature of all related documentation. There is no match requirement.

BACKGROUND

The purpose of the program is to enhance Emergency Management's response capabilities through increased funding for essential programs through the State Homeland Security Grant Program of the Office of Domestic Preparedness. The subject grant will fund the costs for planning, equipment and training activities related to disaster preparedness.

COMPLETION

The project will be managed by DEM. All related documents will be forwarded to the BOCC for signature.

Animal Services
Dominic Persichini
Director

4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

**Building Inspections &
Code Compliance**
John T. Tolbert
Building Official

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Director

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Milton, FL 32583
(850) 983-5360

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Rebecca Cato
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Veterans Services
Karen Haworth
Director

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Milton, FL 32583
(850) 981-7155

"One Team, One Goal, One Mission"

AGENDA
PUBLIC WORKS COMMITTEE

January 9, 2012

Chairman: Commissioner Lynchard

Vice Chairman: Commissioner Melvin

1. Discussion of acceptance of a deed from Hunters Ridge of Northwest Florida, Inc., for the Hunters Ridge subdivision stormwater retention pond.
2. Discussion of construction of right turn lane off C.R. 182 into Chumuckla Elementary School at an estimated cost of \$8000.00 to be funded from Franchise Fees for Roads and Drainage.

Louann Callahan

Subject: FW: Agenda Item - Hunter's Ridge Pond

Attachments: Deed-hunters ridge.pdf

From: Stephen Furman

Sent: Thursday, December 08, 2011 3:00 PM

To: Louann Callahan

Cc: Avis Whitfield

Subject: Agenda Item - Hunter's Ridge Pond

Avis, FYI, the final plat was approved by the BCC in Oct. of 1992, and the roads and "drainage easements" were dedicated to the public on the face of the plat. We presume that since the plat did not reference "retention pond" that the Property Appraiser's Office assumed the pond was to remain the property of the development company. We have maintained the pond, but GIS and the Property Appraiser's information still shows the pond as owned by the developer. This action is intended to clear up the current conflicting information.

Stephen

Stephen L. Furman P.E.
Assistant Public Works Director
Santa Rosa County
(850) 626-0191 Ext. 101

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

THIS INSTRUMENT PREPARED BY:
Angela J. Jones, County Attorney
6495 Caroline Street, Suite C
Milton, Florida 32570
(850) 983-1857

WARRANTY DEED

STATE OF FLORIDA

COUNTY OF SANTA ROSA

KNOW ALL MEN BY THESE PRESENTS, that, HUNTERS' RIDGE OF NORTHWEST FLORIDA, INC., Grantor, whose mailing address is 8006 Pittman Avenue, Pensacola, Florida 32534, for and in consideration of One and 00/100 Dollar (\$1.00) and other good and valuable consideration, the receipt whereof is hereby acknowledged, does hereby convey and grant unto SANTA ROSA COUNTY, a political subdivision of the State of Florida, Grantee, whose mailing address is 6495 Caroline Street, Milton, Florida 32570, its heirs, executors, administrators and assigns, forever, the following described real property, situate, lying and being in the County of Santa Rosa, State of Florida, to-wit:

HUNTERS' RIDGE LOTS 8 & 9 BLOCK A, STORMWATER RETENTION AREA, SANTA ROSA COUNTY, FLORIDA.

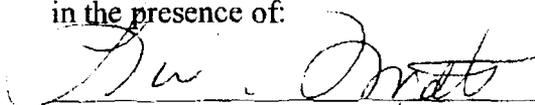
To have and to hold, unto the said Grantee, its heirs and assigns, forever.

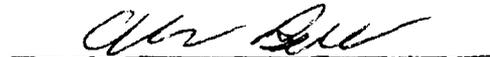
Together with all and singular the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining, free from all exemptions and right of homestead.

And Grantor covenants that they are well seized of an indefeasible estate in fee simple in the said property, and has a good right to convey the same; that it is free of lien or encumbrance, and that Grantor and their heirs, excutors and administrators, the said Grantee, its heirs, executors, administrators and assigns, in the quiet and peaceable possession and enjoyment thereof, against all persons lawfully claiming the same, shall and will forever warrant and defend.

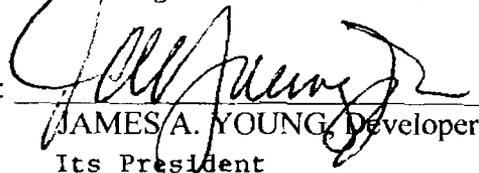
IN WITNESS WHEREOF, we have hereunto set our hands and seals on this 17th day of December 2011.

Signed, sealed and delivered
in the presence of:


Name: Lisa Nowatka


Name: Allan Bell

Hunters Ridge of Northwest Florida, Inc.

By: 
JAMES A. YOUNG, Developer
Its President

STATE OF FLORIDA

THIS INSTRUMENT PREPARED BY:
Angela J. Jones, County Attorney
6495 Caroline Street, Suite C
Milton, Florida 32570
(850) 983-1857

COUNTY OF SANTA ROSA

BEFORE ME, personally appeared, James A. Young, as ^{President} ~~Developer~~ *James A. Young* for Hunters' Ridge of Northwest Florida, Inc., who is personally known to me or had produced _____

as identification and ~~did~~ (not) take an oath, and who executed the foregoing instrument, and acknowledged before me that the same was executed for the purposes therein expressed.

WITNESS my hand and official seal on this 1st day of December, 2011.

Lisa Novatka

Notary Public
My Commission Expires: _____
Commission No.: _____



BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Melvin
Vice Chairman: Commissioner Williamson

January 9, 2012

Bid Actions:

- 1) Discussion of bids received for the advertisement of the delinquent tax lists. Low bidder meeting specifications is the Pensacola News Journal with a bid of 3 cents per line.

Budget:

- 2) **Budget Amendment 2012 – 053** in the amount of **\$2,483,656**. Carries forward funds for resurfacing various connector roads in the Road & Bridge Fund.
- 3) **Budget Amendment 2012 – 054** in the amount of **\$32,500**. Funds program update, concepts, and site analysis for Judicial Facility from reserves in the General Fund.
- 4) **Budget Amendment 2012 – 055** in the amount of **\$504,199**. Recognizes remaining Bagdad Sewer Disaster Recovery Grant and allocates for expenditure.
- 5) **Budget Amendment 2012 – 056** in the amount of **\$50,000**. Recognizes FDOT Landscape Program Grant for landscaping and irrigation improvements to Hwy 98 medians located at Hwy 98 and Garcon Point Road and allocates for expenditure.
- 6) **Budget Amendment 2012 – 057** in the amount of **\$3,944**. Funds increase of Beach Beautification Committee budget for landscaping/maintenance from reserves in the Tourist Development Tax Fund.
- 7) **Budget Amendment 2012 – 058** in the amount of **\$17,389**. Carries forward funds to complete remaining improvements in MSBU Bernath Place Fund.
- 8) **Budget Amendment 2012 – 059** in the amount of **\$8,200**. Funds repair of Tiger Point Park irrigation from District 5 Project Fund Reserves.

County Expenditure/Check Register:

- 9) Recommend approval of County Expenditures / Check Register

①

PROCUREMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** ADVERTISEMENT OF DELINQUENT TAX LISTS

2. **RESPONSIBLE OFFICE:** TAX COLLECTOR

3. **DESCRIPTION OF SERVICE/PRODUCT:**

Advertisement of Delinquent Tax Lists.

4. **SCOPE OF WORK:**

Advertisement of the real property delinquent tax list once a week for three (3) weeks and the personal property delinquent tax list for one (1) week.

5. **BIDDERS AND PRICES:**

- | | |
|-----------------------------|------------------|
| A. Pensacola News Journal | \$.03 per line |
| B. Gulf Breeze News | \$.139 per line |
| C. Santa Rosa Press Gazette | \$.14 per line |

2

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 28, 2011

FROM: **Road & Bridge Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	101 – 3990001	Cash Carried Forward	\$ 2,483,656
To:	2100 – 5340034	Secondary Road Projects	\$ 2,483,656

State reason for this request:

Carries forward funds for resurfacing various connector roads in the Road & Bridge Fund.

Requested by: Avis Whitfield/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2012-053**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 9, 2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 12th day Of January, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

2012-053

MEMO

TO: Hunter Walker, County Administrator
FROM: Avis Whitfield, Public Works Director
SUBJECT: Resurfacing Connector Roadways
DATE: November 30, 2011

Please find attached a list of connector roads that are in need of resurfacing. I recommend resurfacing these roads with funds from Road and Bridge reserves.

The list could be prioritized and split up in order to be funded in phases or the entire list could be funded.

I will include this on our December Public Works Committee agenda for direction from the BoCC.

AW/lc

District One

Adams Road Widen 2-ft, level, and resurface	\$ 79,353.00
South Garcon Point Road Widen 4-ft, level, and resurface	168,119.00
Diamond Street Level, crack relief, and resurface	256,320.00
Carroll Road Level and resurface	68,953.00
Sterling Way Level, Crack relief, and resurface	132,689.00
Cyanamid Road Level, crack relief, and resurface	<u>80,449.00</u>
District One Total	\$ 785,883.00

District Two

Whiting Field Circle (excluding recently resurfaced segments) Level and resurface	\$ 167,952.00
Eastgate Road Level, crack relief, and resurface	<u>189,542.00</u>
District Two Total	\$ 357,494.00

District Three

Pine Blossom Road Level, crack relief, and resurface	\$ 425,044.00
Gardenview Road Level and resurface	<u>76,915.00</u>
District Three Total	\$ 501,959.00

District Four

Amos Cabaniss Road (excluding recently resurfaced segments) Level and resurface	\$ 163,885.00
Whitfield Road (excluding recently resurfaced segments) Level and resurface	114,583.00
South Airport Road Level and resurface	144,525.00
Radio Road Level and resurface	68,186.00
District Four Total	\$ 491,179.00

District Five

Bergren Road Widen 3 feet, level, and resurface	\$ 141,242.00
Tiger Point Boulevard (excluding from Tibet Dr to Hwy 98) Mill, level, and resurface	205,899.00
District Five Total	\$ 347,141.00

Grand Total of all Districts **\$2,483,656.00**

3

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 28, 2011

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	9001 – 599001	Reserve for Contingencies	(\$ 32,500)
To:	0013 – 534001	Other Contractual Services	\$ 32,500

State reason for this request:

Funds program update, concepts, and site analysis for Judicial Facility from reserves in the General Fund.

Requested by: Joel Haniford/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-054

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 9, 2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 12th day Of January, 2012.

ATTESTED:

CLERK OF THE COURTS

CHAIRMAN



2012-054
②

November 21, 2011

Hunter Walker
County Administrator
Board of County Commissioners
Santa Rosa County Administrative Offices
6495 Caroline Street
Milton, FL 32570-4978

RE: PROGRAM UPDATE AND CONCEPT DESIGN

Dear Hunter:

Based on our discussions, we are submitting the following fee proposal for your review, comment and approval.

We believe it would be a 6-week (not including the holiday week) work effort followed by a presentation to you. We will need two (2) sets of meetings with Users of the building - we have assumed they are as follows:

- The Courts (Judges and Court Administration)
- The Clerk
- The State Attorney's Office
- The Public Defender's Office
- The Sheriff
- The Bar Association

If there are other users that need to be programmed for we can incorporate them as long as the meetings can be planned at the same time.

We should also include a reviews with you and the Chairman as we are working to keep you fully informed as to the progress (and User requests) of the work. We will request your help in setting up these meetings so that we can do them over a 2-3 day work sessions in Milton.

Once we have a comfort level with the program numbers we will update the 2007 concept plans which allow you to see the impact of a 2 and 3-story building on potential sites. We will provide you with a budget estimate for construction (building only at this time) based on discussions in the local market and our experience in this type of project. If we can get started with the first meetings before the Christmas holiday we would anticipate being complete and ready to present to the Board by the first week of February.

We have kept this effort to a minimum so that we can get it done quickly, but in sufficient detail that when a site is selected we would be ready to start full design services. We have included our traveling expenses in the fee.



We suggest that we include an initial allowance for civil engineering review/evaluation of potential courthouse sites, if you think it helpful to your process. Depending on the number of sites and evaluation efforts requested, the initial civil engineering allowance can be adjusted upwards or downwards as necessary. If we don't need to use it we won't spend it.

Fee Summary

Program Update, Budget estimate and Concepts (HOK)	\$25,000
Site Analysis and Concepts (HMM)	\$7,500 (Allowance)

This can be authorized as additional service (11.3.2) to our contract dated March 21, 2000. We could be ready to start in mid-December if necessary. Please let us know how you want to proceed.

If you have any questions, please contact me.

Yours sincerely,

Duncan C. S. Broyd, RIBA
Managing Principal

cc: Mike Broussard (Hatch Mott MacDonald)
Kim Frey (HOK)

4

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 28, 2011

FROM: **Grants Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	104 – 3315005	CDBG Disaster Recovery Grant	\$ 504,199
To:	0786 – 531001	Professional Services - Administration	\$ 29,000
	0786 – 5310016	Professional Services - Engineering	\$ 18,798
	0786 – 5340064	CDBG Sewer Projects	\$ 383,991
	0786 – 5340065	Emergency Repair	\$ 72,410

State reason for this request:

Recognizes remaining Bagdad Sewer Disaster Recovery Grant and allocates for expenditure.

Requested by: Sheila Harris/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2012-055**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 9, 2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 12th day Of January, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

2012-055

ane Ebentheuer

or Sheila Harris

in Tuesday, December 27, 2011 10:21 AM

to: Joel Haniford

cc: Diane Ebentheuer; 'Robin Phillips'

subject: Budget Amendment Request - CDBG Bagdad Sewer

al,

ase process the following budget amendment (reference 2012-026):

04	-	3315005	CDBG Disaster Recovery Grant	\$ 504,199.00
36	-	5310016	Engineering	\$ 18,798.00
36	-	531001	Other Contracts - (Construction Admin)	\$ 29,000.00
36	-	5340064	CDBG Sewer Projects (Bagdad)	\$ 383,991.00
36	-	5340065	Emergency Repair (Rental Housing)	\$ 72,410.00

cognizes remainder of the initial disaster allocation for the Bagdad Sewer Disaster Recovery Grant (DB-K4-01-67-01-K31) and authorizes for expenditure.

Sheila A. Harris, Special Projects/Grants
 Santa Rosa County BOCC
 395 Caroline Street, Suite H
 Tallahassee, Florida 32370
 (904) 983-1848 (850) 393-5239 (Cell)
 (904) 983-1944 Fax
santarosa.fl.gov

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5

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 28, 2011

FROM: **Grants Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	104 – 334xxxx	FDOT Landscape Program Grant	\$ 50,000
To:	0791 – 5340035	FDOT Grant Projects	\$ 50,000

State reason for this request:

Recognizes FDOT Landscape Program Grant for landscaping and irrigation improvements to Hwy 98 medians located at Hwy 98 and Garcon Point Road and allocates for expenditure.

Requested by: Sheila Harris/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-056

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 9, 2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 12th day Of January, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

2012-056

Diane Ebentheuer

From: Sheila Harris

Date: Tuesday, December 27, 2011 10:15 AM

To: Joel Haniford

cc: Diane Ebentheuer

Subject: Budget Amendment Request - FDOT Landscape Program - Garcon Point/Hwy 98 Beautification Project

Hi,

Please process the following budget amendment:

J4 - 334xxxx	FDOT Landscape Program Grant	\$50,000
534xxxx	FDOT Grant Projects Other Contractual (Landscaping & Irrigation)	\$50,000

Establishes budget for FDOT Landscape Program JPA for landscaping & irrigation improvements to Hwy medians at the intersection of Hwy 98 and Garcon Point Rd.

Sheila A. Harris, Special Projects/Grants

Santa Rosa County BOCC

395 Caroline Street, Suite H

Doonah, Florida 32570

Phone (904) 983-1848 (850) 393-5239 (Cell)

Phone (904) 983-1944 Fax

Email shah@santarosa.fl.gov

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6

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 28, 2011

FROM: **Tourist Development Tax Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	4010 – 599001	Reserve for Contingencies	(\$ 3,944)
To:	4010 – 53400034	Beach Beautification Committee	\$ 3,944

State reason for this request:

Funds increase of Beach Beautification Committee budget for landscaping/maintenance from reserves in the Tourist Development Tax Fund.

Requested by: Kate Wilkes/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2012-057**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 9, 2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this **12th** day Of **January, 2012**.

ATTESTED:

CLERK OF THE COURTS

CHAIRMAN

Joel Haniford

2012-057

From: Kate Wilkes <kwilkes27@gmail.com>
Sent: Tuesday, December 13, 2011 11:10 AM
To: Joel Haniford
Subject: Re: Fwd: FW: Navarre Beach BBC

yes, thanks

On Tue, Dec 13, 2011 at 9:44 AM, Joel Haniford <JoelH@santarosa.fl.gov> wrote:
Do you just need the difference between the original budget for BBC and this amount?

From: Kate Wilkes [mailto:kwilkes27@gmail.com]
Sent: Tuesday, December 13, 2011 09:42 AM
To: Joel Haniford
Subject: Fwd: FW: Navarre Beach BBC

Current: 25,860
Approved: 29,804
BR Amt: 3,944

Hi Joel, Will you do a budget modification for this?

----- Forwarded message -----

From: Hunter Walker <HunterW@santarosa.fl.gov>
Date: Fri, Dec 9, 2011 at 3:36 PM
Subject: RE: FW: Navarre Beach BBC

4010-53400034

Take From Reserve for Contingency
Joe

To: "STRGOOSE@aol.com" <STRGOOSE@aol.com>, "navarrebeachman@msn.com" <navarrebeachman@msn.com>, "kwilkes27@gmail.com" <kwilkes27@gmail.com>
Cc: Roger Blaylock <RogerB@santarosa.fl.gov>, Board of County Commissioners <BCC@santarosa.fl.gov>, "rlsims@bellsouth.net" <rlsims@bellsouth.net>, "taylorjimterry@msn.com" <taylorjimterry@msn.com>, Joel Haniford <JoelH@santarosa.fl.gov>, Clerk's Office - Susie Hoodless <hoodless@flcfn.net>

Mr. Lewis

At the December 8, 2011 meeting the Santa Rosa County Board of Commissioners approved the 2012 Navarre Beach Beautification Committee budget in the amount of \$29,803.16 which includes landscaping/maintenance, etc as outlined in your September 20, 2011 letter to Kate Wilkes. Please call with questions.

Hunter Walker
County Administrator

From: STRGOOSE@aol.com [mailto:STRGOOSE@aol.com]
Sent: Saturday, December 03, 2011 6:05 AM
To: Hunter Walker; navarrebeachman@msn.com; kwilkes27@gmail.com
Cc: Roger Blaylock; Board of County Commissioners; rlsims@bellsouth.net; taylorjimterry@msn.com
Subject: Re: FW: Navarre Beach BBC

Hunter, I have a last minute TDY/trip to the Pentagon on Monday so will not be able to attend the BCC on Monday. Have checked availability of other BBC members but do not have anyone that can cover this meeting. Would it be possible to postpone until the next BBC? If so, when is that meeting? Sorry for the last minute change. john.

7

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 28, 2011

FROM: **MSBU Bernath Place Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	151 – 3990001	Cash Carried Forward	\$ 17,389
To:	8415 – 5340039	Other Contracts – Paving	\$ 17,389

State reason for this request:

Carries forward funds to complete remaining improvements in MSBU Bernath Place Fund.

Requested by: Diane Ebentheuer/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2012-058**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 9, 2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 12th day Of January, 2012.

ATTESTED:

CLERK OF THE COURTS

CHAIRMAN

8

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 28, 2011

FROM: **District 5 Capital Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	2325 – 599001	Reserve for Contingencies	(\$ 8,200)
To:	2325 – 546001	Repair & Maintenance	\$ 8,200

State reason for this request:

Funds repair of Tiger Point Park irrigation from District 5 Project Fund Reserves.

Requested by: Tammy Simmons/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-059

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 9, 2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 12th day Of January, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

2012-059

Diane Ebentheuer

From: Tammy Simmons
Sent: Wednesday, December 21, 2011 10:14 AM

To: Joel Haniford
Cc: Diane Ebentheuer

Subject: Need budget amendment

Attachments: Quote from D K Irrigation.pdf

Commissioner Lynchard has approved the attached proposal. please prepare a budget amendment from district 5 recreation funds. this should be applied to the repair and maintenance expense line

From: Tammy Simmons
Sent: Wednesday, December 21, 2011 10:06 AM
To: Commissioner Lynchard
Subject:

Attached is the quote for labor and material to correct the irrigation at Tiger Point, let me know if you want to go forward and I will request a budget amendment.

Our county has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

D.K. IRRIGATION SERVICE, LLC
 4633 Spears Street • Pace, FL 32571
 850-393-4323

#3297

Date 12-12-11 Time In _____ Time Out _____ MOP ESTIMATE

Name S.R.C. PARKS

Address 6495 CAROLINE ST.

City MILTON State FL Zip 32570 Phone _____

Repair Location TIGER POINT

Description of Problem _____

ESTIMATE

Work Completed PROPOSAL TO REPAIR IRRIGATION @
TIGER POINT COMPLEX. INSTALL APPROX. 60
FALCON ROTOR HEADS. MOVE 40 HEADS TO
NEW LOCATIONS. INSTALL NEW FLOW TIMER / 1/2 REMOVE
PORT, IRRIGATE IN FIELDS WHERE NEEDED, ADD 4 ROTORS

Quantity	Part Description	Each	Total
	<u>① TENNIS COURTS. REPAIR VALVES IN</u>		
	<u>② ZONES.</u>		
	<u>PARTS + LABOR</u>		<u>8200.00</u>

Parts Total	
Labor	
Subtotal	
Tax	
Total	<u>8200.00</u>

Payment due upon receipt.
Thank You!