



## *Santa Rosa County Human Resources*

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### **Memorandum**

**To:** Santa Rosa County Board of Commissioners

**From:** DeVann Cook, Director, Human Resources

**Through:** Tony Gomillion, County Administrator

**RE:** NCBA Letter of Commitment

**Date:** March 16, 2016

### **RECOMMENDATION**

Approve a Letter of Commitment, with the Senior Community Service Employment Program (SCSEP), and approve the Human Resources Director to sign appropriate forms related to the program.

### **BACKGROUND**

Over the last 10 years, Santa Rosa County has partnered with the National Caucus and Center On Black Aging, Inc. (NCBA), to employ seniors at various County facilities. There is no cost to Santa Rosa County. The County is paid a small fee for the supervision we provide to the workers.

The Senior Community Service Employment Program (SCSEP) is a community service and work-based job training program for older Americans. The program provides training for low-income, unemployed seniors. Participants also have access to employment assistance through American Job Centers.

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SCSEP participants gain work experience in a variety of community service activities at non-profit and public facilities. Participants work an average of 20 hours a week, and are paid the highest of federal, state or local minimum wage.

Participants must be at least 55, unemployed, and have a family income of no more than 125% of the federal poverty level. Enrollment priority is given to veterans and qualified spouses, then to individuals who are over 65, have a disability, have low literacy skills or limited English proficiency, reside in a rural area, are homeless or at risk of homelessness, have low employment prospects, or have failed to find employment after using services through the American Job Center system.

Santa Rosa County currently has one employee, working at our Public Works Maintenance Facility. This person has excellent work skills and is an asset to our Shop. The NCBA is expecting some additional funding over the next few months and are increasing their network of “Host Agencies”. This Letter of Commitment will expand our opportunities with this program.