February 25, 2009
Milton, Florida

The meeting was called to order at 3:05 p.m. The following were present:

Jerry Burden, Chairman
Danny Holt, Committee member
Oakland Ard, Committee member
Mike Majors, Committee member
Hunter Walker, County Administrator
Janice Boone, Housing Program Manager
Betty Salter, Habitat for Humanity representative
Laurie Schulze, Recorder
Michelle Tucker, Committee member
Debbie Laird, Committee member
Kelly Green, Committee member
Michelle Parker, Committee member
Tony Gomillion, Public Services Director
Erin Lenn, Housing Program Coordinator

The minutes from the January 28, 2009 meeting were unanimously approved.

Ms. Boone gave the committee an update on the HHRP Strategy Summary Report. Ms. Boone asked the Committee to review the HHRP Rental Development strategy to consider a revision recommendation to the BOCC that included the following:

- Rental development projects will be undertaken in partnership with a local 501 (c) 3 nonprofit affordable housing sponsor
- All rental units must be occupied by very low or low-income families (below 80% of area median income (AMI)).
- Maximum per unit award is increased from $20,000 to $130,000.
- Minimum required term of 2 years added.
- Written proposals will be evaluated by designated county staff and/or a project review team. Final selection and contract award is subject to approval by the County Commission.

Ms. Laird, Family Promise, gave the Committee a brief overview of how these funds could assist families that do not have children and the elderly. Transitional housing is limited to families with minor children.

Mr. Holt made a motion to approve the recommendation to the BOCC. Ms. Parker seconded. Ms. Laird abstained from voting. The motion was unanimously approved.

Ms. Boone then gave the committee an update on the SHIP Strategy Summary Report for funding years 2006-2007, 2007-2008, 2008-2009.

Ms. Boone then asked the Committee to review the recommendations for the allocation of the third quarter funding:

- 2008/2009 3rd Quarter Allocation $259,080
- Budget:
  - First Time Homebuyer $200,080
  - New Construction $ 59,000

Ms. Parker made a motion to approve the proposed recommendation. Mr. Green seconded. The motion was unanimously approved.

Ms. Boone gave a brief description of the Neighborhood Stabilization Program. These funds are to be used to buy residential property that has been foreclosed upon. There will be targeted areas within the county based upon the areas of greatest need. This is a 4 year program, however, the funds have to be contracted in 10 months. There will need to be a community task force, and a public hearing will be held on March 11, 2009. The Committee members were asked to come and participate.

The next meeting is scheduled for March 25, 2009, at 3:00 p.m. in the Public Services Community Room.

The meeting adjourned at 3:55 p.m.