

# **Aviation Advisory Committee**

## **April 20, 2011**

### **Milton, Florida**

The Aviation Advisory Committee met on the above date with the following members present: Chairman Carlos Diaz and members, Randy Roy, Theodore Elbert, and Chip Mapoles. County staff present: County Administrator (Hunter Walker), County Engineer (Roger Blaylock), and Administrative Services Manager (Tammy Simmons).

Chairman Diaz called the meeting to order at 5:00 p.m.

#### **Selection of Chairman/Vice-Chairman**

**The minutes of the March 16, 2011, meeting was approved unanimously.**

**Committee recommended postponing this item until full committee is present.**

#### **Old Business**

Aviation Advisory Committee Operating Procedures

**The Aviation Advisory Committee Standard Operating Procedures were discussed and was approved unanimously with the following changes.**

(EX 1)

#### **SECTION 3, Officers.**

**a. The committee shall elect a Chairman, Vice Chairman, and such other officers as they might deem necessary, who shall serve terms of one (1) year, with a maximum of two (2) terms.**

Add "Vice Chairman" (should Chairman be absent or abstain committee meeting can go on).

#### **SECTION 4, Meetings, a.**

Add "Special meetings may be called by the County Administrator or his/her designee with 24 hour notice". (to establish procedure for Special Meeting).

**a.**

The Aviation Advisory Committee shall meet the third Wednesday of each month in the Board of County Commissioners Chamber at 5:00 p.m. Special meetings may be called by the County Administrator or his/her designee with 24 hour notice.

#### **SECTION 10, Process for Forwarding Information to Commissioners**

**d. When determined by the committee the chairman or his/her designee should submit present a written report and it in person at the next following County Commission meeting. as determined by the committee.**

**d. Strike "submit", "and it", and "as determined by the committee". Add "When determined by" and "the". Move "present" in front of "a written report". (clarify items to be presented to Board of Commissioners).**

#### **New Business**

**Roy stated the Gulf Regional Airspace Strategic Initiative**

#### **FBO Issues**

Dave Glass recommended the county change hangar lease regulations for all tenants in the south hangars by requiring them to use the west parallel taxiway as opposed to driving through the FBO parking lot.

Diaz stated a sign at the entrance that states "automobiles use parallel taxiway for access to the south hangars" should suffice.

Recommendation was made to replace the current circuit breaker on the electronic fence with a higher capacity/size circuit breaker, to prevent it from

tripping in the future.

Joe Tomey, flight instructor for Aircraft Management Services (AMS), provided information about the fly-in that will take place at Peter Prince Airport on Saturday, May 21, 2011, from 11:00 a.m. to 5:00 p.m. in observance of

**Elbert suggested AMS look at building a viewing area at Peter Prince Field similar to the one at the Aviation Discover Park located at Pensacola Gulf Coast Regional Airport.**

(GRASI) plan is final and recommended the committee coordinate with Mr. Greg Kesler for a presentation on the findings and what is the next step in the process. Simmons' will contact Kesler and request his attendance to provide an information session on GRASI.2

**International Learn to Fly Day. This event is planned to promote Peter Prince Airport, general aviation, and to increase community involvement. Proceeds from this event will support Milton High School's Aviation Academy. The event is posted online at [www.aopa.org/pilot/calendar](http://www.aopa.org/pilot/calendar), [www.eaa.org/calendar](http://www.eaa.org/calendar), and [www.generalaviationnews.com/calendar](http://www.generalaviationnews.com/calendar).**

#### **Chairman Issues**

**Diaz questioned why the county was surveying near the east ramp?**

**Walker stated the county is in the process of concluding a Fixed-based Operator (FBO) lease with Milton Aviation Partners (MAP). The lease could be presented to the Commissioners at the next board meeting pending the final details. The property identified for this lease is on the north side of the east ramp which will include a portion of the east ramp. The county does not anticipate clearing any property included in the lease for the FBO proposer.**

#### **Pensacola Flight Watch**

Dale Holbert stated he is not aware of any current safety issues at Peter Prince Field. He further stated the REILS on the south end of airport on the approach end of 36 are not working. Holbert stated there are 13 gates at Pensacola Airport and according to Dan Flynn, Assistant Airport Director for Operations

Holbert gave an update on the Aviation Discovery Park located at Pensacola Gulf Coast Regional Airport.

; they have very little problems with them.

#### **Administrative/Engineer**

Walker stated subsequent to the approval of a FBO agreement with MAP, a recommendation concerning FBO membership on this committee would be welcomed for Board of Commissioner consideration. Walker stated two FBO's on this committee would seem impractical. 3

Blaylock stated the county is completing their final capital improvement projects funded through FAA and DOT Public Transportation for run-up aprons and hold bays. Three of the four hold bays are complete with the northwest corner hold bay currently under construction. The county will soon be going through a consultant selection process to update our AOP and Master Plan. The updates will be funded through a Joint Participation Agreement (JPA) with DOT and will be discussed at a future Aviation Advisory Committee.

#### **Other Business**

#### **Next Meeting/Adjournment**

The next meeting will be at 5:00 p.m. on May 18, 2011. Meeting adjourned at 5:45 p.m.