

Utility Board
March 26, 2007
Milton, Florida

The Santa Rosa County Utility Board met on the above date with the following members present: Chairman Mark Glasgow, Vice Chairman Michael Handler, and members Jimmy Kimbrough and Tim Bryant. Also present were the County Administrator (Hunter Walker) and County Engineer (Roger Blaylock). Chairman Glasgow called the meeting to order at 5:02 p.m.

Bryant moved approval of the minutes from the January 22, 2007 meeting; Handler seconded, and the vote carried unanimously. (4-0)

Review of Moore Creek/Mt. Carmel Utility System Franchise Area

Walker reviewed three maps; the first map showed the proposed expansion of Moore Creek/Mt. Carmel Utility System Franchise area using legal descriptions, the second map showed all the existing utility franchise areas in Santa Rosa County, and the third map showed two possible conflict areas between Moore Creek/Mt Carmel Utility System and the Town of Jay Utilities. (Attachment) There was discussion on the boundaries of the water franchise areas.

Glasgow asked if the proposed expansion area will double the Moore Creek/Mt. Carmel Utility System Franchise area. Millard Cardin said the proposed expansion area for the Moore Creek/Mt. Carmel Utility System Franchise is almost as large as their current franchise area; however, they are already serving a large part of the area being requested.

Cardin asked who owns the franchise area in the white section of the second map between the Moore Creek/Mt. Carmel Utility System, the Chumuckla Water System and the Point Baker Utility System. Walker said it appears that area is not currently included in any franchise's legal description. He asked if the Moore Creek/Mt. Carmel Utility System presently has any conflict with other franchise areas. Cardin said he is not aware of any present conflict; however he wants to make sure where Berrydale Utility System's east boundary lines are located, to avoid any encroachment conflict. Blaylock suggested staff, Moore Creek/Mt. Carmel Utility System, and Berrydale Utility System sit down together to determine exactly where boundaries are located between Moore Creek/Mt. Carmel Utility System and Berrydale Utility System. Bryant said he would like a letter from the Berrydale Utility System stating there is no objection with any proposed expansion by Moore Creek/Mt. Carmel Utility System before acting on any request for that area.

Bryant moved for a recommendation to be made to the Board of County Commissioners for expansion of the Moore Creek/Mount Carmel Water Franchise area with the condition that the Utility Board first receive letters of no objection from the existing franchise areas that will be affected with the potential franchise holders request; Handler seconded, and the vote carried unanimously. (4-0)

Walker said the Utility Board will not need to bring this issue back for discussion unless objections are received.

Review of Chumuckla Water System Franchise Agreement

Walker said in the backup is a memo regarding the proposed change to the Chumuckla Water System Franchise Agreement. (Attachment) He asked Ronald Kilpatrick, President of Chumuckla Water System, Inc., to give a brief explanation of the requested change. Kilpatrick said an amendment to the Chumuckla Water System Franchise Agreement was proposed to allow the sharing of expenses with developers that come into their franchise area. He said the Chumuckla Water System Franchise Agreement is outdated due to growth of the area. Kilpatrick said this amendment will be worded the same as the Pace Water System Agreement. Kilpatrick said Chumuckla Water System, Inc. is presently only requesting the attached agreement change; they will be requesting the revision of their whole franchise at a later date. Walker discussed the partnership between the Chumuckla Water System and the Pace Water System on the Jubilee development.

Bryant moved approval of the proposed amendment to the Chumuckla Water System Franchise Agreement; Kimbrough seconded, and the vote carried unanimously. (4-0)

Walker said staff will forward both recommendations of approval to the Board of County Commissioners at the next Board meeting.

Utility Reports

Walker said he is not prepared for the Utility Reports due to a trip to Washington, D.C. and staff changes.

Update of Fire Hydrant Maintenance

Glasgow mentioned a house that recently burned down in Escambia County due to a fire hydrant that was not working. Walker said someone is putting together a report of all fire hydrants in Santa Rosa County, and he will forward a copy of the report to the Utility Board members when he receives it. There was discussion on fire hydrants and flushing hydrants in Santa Rosa County. Walker said there are maps showing the location of every hydrant in Santa Rosa County using the GIS (Geographical Information Service) system on the County website. Handler asked the total cost of the 60 hydrants in Pace that were recently improved. Ted Dotson with Pace Water System said the cost to repair the hydrants was approximately \$4,000.00 to \$5,000.00. He said maintaining fire hydrants is a year round job.

Other Business/Adjournment

The next scheduled meeting of the Utility Board will be on Monday, April 23, 2007 at 5:00 p.m.

There being no further business to come before the Utility Board at this time, the meeting adjourned at 5:40 p.m.