March 9, 2010

The meeting was called to order at 3:08 p.m. with the following members and staff present:
· Mr. Greg Fountain, Chairman
· Mr. Gaius Bruce, Vice-Chairman
· Ms. Joanne Connor, Committee Member
· Mr. Kenneth Walters, Committee Member
· Ms. Kathi Martin, Committee Member
· Ms. Lisa Epstein, Committee Member
· Mr. Joshua Dault, Planner III, Staff to the Committee

Mr. Greg Fountain opened the meeting by asking the committee and staff members to introduce themselves. He then directed the other members to review the minutes from the
December 8, 2009, meeting and asked if there was discussion of the minutes. Mr. Gaius Bruce moved to approve the minutes. Ms. Lisa Epstein seconded the motion and the Board voted unanimously for approval.

The Board then moved on to consider the first item on the agenda.

Mr. Fountain introduced the first case, 2010-NAARB-001, located in the Town Center 2 (TC-2) zoning district at 8600 Esplanade Street. Mr. Jack Bloomer was present as representative for the request. Ms. Joanne Connor asked for clarification of the height due to a copying error. The height was confirmed to be a total of 72 inches by Mr. Bloomer. Ms. Connor then discussed adherence to the pole covering and landscaping requirements. Ms. Epstein questioned the intent of the pole covering requirement. Then there was general discussion of the landscaping requirements. A question was raised as to why the staff analysis indicated "not applicable" in the pole covering section. Mr. Joshua Dault explained that the applicable sign regulation allows the amount of exposed posts to be no greater than 50% of the overall height of the sign, and since the exposed post height, at 32 inches, is already less than 50% of the overall sign height of 72 inches, the pole covering requirement did not apply.

Ms. Connor made a motion to approve the sign with the condition that the landscaping around the base of the sign consists of an evergreen species. Ms. Epstein asked for clarification of the meaning of evergreen and seconded the motion. Mr. Bloomer asked if the landscaping already required along the property line would suffice to meeting this requirement. Mr. Dault explained that this required landscaping could be used to meet both requirements if the landscaping in the area of the sign is planted around the base of the sign. The motion was then unanimously approved.

The Board then discussed other business. Ms. Epstein inquired about any available County grants for helping non-profit or small business owners comply with current code requirements. Mr. Dault explained that he was not aware of any such County grants, but there may be State grants available that could be used for that purpose. Then a general discussion ensued regarding when sites must comply with current code. Mr. Fountain asked where the 20 foot height limit for signage in the Heart of Navarre originated. Ms. Connor said that her recollection was that Ms. Beckie Cato, Planning Director, and Ms. Kacey Wagg, former Planner, had surveyed surrounding communities to develop that requirement, which was approved during the Navarre Town Center Plan process. Ms. Epstein and Ms. Connor then discussed the absence of Ms. Susan Haddock and the possible vacancy on the Board.

Mr. Bruce then made a motion to adjourn and Mr. Kenneth Walters seconded the motion, which was unanimously approved. The meeting adjourned at 3:35 p.m.

Minutes approved by the Board on April 13, 2010