Library Advisory Board
May 18, 2006
Milton, Florida

The Library Advisory Board met on the above date with the following members present: Chairman Peggy Toifel and members Martha Lyle and Patricia Rose. Also present were the County Administrator (Hunter Walker) and Library Director (Linda Hendrix). Toifel called the meeting to order at 4:00 p.m.

Rose requested the minutes from the April 20, 2006 meeting be amended in the first paragraph to say Rose joined the meeting at 4:12 p.m.

Toifel moved approval without objection of the minutes from the April 20, 2006 meeting as amended.

**Transition Plan Progress & Director Report**

Hendrix presented a Power Point Presentation regarding the progress of the Transition Plan (Attachment in File). She discussed the new library personnel and other personnel changes. Hendrix said the unpacking and organizing of books and materials is going very well. She reviewed the library database progress and said software training will begin next week. Hendrix said Santa Rosa County Library System will begin interlibrary loans onJune 1 st .

Hendrix said Talking Books is a program sponsored by the Library of Congress. She said every state has a center and Florida's center is in Daytona Beach. Hendrix said through
discussions with the Library for the Blind and the Physically Handicapped, it was determined Santa Rosa County's 270 Talking Book patrons will be served directly from Daytona Beach. She said the patrons will get the best service this way. Hendrix said she felt the Talking Books transition date will be August 1 st . Hendrix said information regarding this service will be provided at the county libraries and through outreach programs.

Hendrix presented the first Santa Rosa County Library System library card to Walker. She provided statistical information regarding reciprocal borrowing. Toifel asked if the courier will start June 1 st when interlibrary loans begin. Hendrix said the van will be purchased and the courier will be hired sometime in June. There was discussion with regard to prorating the funding for services as Santa Rosa County absorbs each service fromthe West Florida Regional Library System.

Toifel asked when Santa Rosa County residents will no longer be able to check out books in Escambia County. Hendrix said July 1 st . Rose asked if this will be a problem with the
Santa Rosa County libraries being closed for two weeks in July. She asked if it is possible to negotiate the July 1 st cut off date in Escambia County to Santa Rosa County's transition date of August 1 st . Hendrix discussed Escambia County's reasoning and said she will ask Eugene Fissher to consider changing the Escambia County transition date to August 1 st . There was further discussion regarding the inconvenience to Santa Rosa County residents if Escambia County does not accept Santa Rosa County patrons after July 1 st . Walker said he felt Fischer is concerned with the West Florida Regional Library collection.

Hendrix said staff will do everything they can to fulfill the needs of patrons. She said Dixon Primary School is considering allowing their site to be used as a drop off point for patrons in Pace until the Pace Library is open.

Hendrix said the current policy for non residents under West Florida Regional Library System is $50.00 per family. She said most libraries charge $20.00 to $25.00. Lyle said she felt Santa Rosa County's collection will improve considerably within the first year. There was further discussion regarding Santa Rosa County citizens that currently use Escambia County libraries, and the first class library system Santa Rosa County is starting. Walker said he will address the cut off dates with Escambia County. He said the best cut offdate will be January 1, 2007 whenthe Pace Library opens.

**Proposed Library Foundation**

Toifel said Gloria Cook with the Milton Friends of the Library has been coordinating the Library Foundation. She said Cook met with Dan Stewart, and he has agreed to do the legal paperwork for the proposed Santa Rosa County Library Foundation. Toifel said Tim Weeks CPA will complete the 501C3 paperwork. She said Ed Nixon and Terri Jasmonth have agreed to serve as Directors. Hendrix said Stewart suggested three Board members for submission ofthe Articles of Incorporation. She said eventually there will be seven to nine Board members.

**Other Business/Adjournment**

Hendrix said the Council on Aging occupies office space in the Library Administrative building, so the building is open for volunteers to continue their work.

There being no further business to come before the Library Advisory Board at this time, the meeting adjourned at 4:40 p.m.