

**Library Advisory Committee  
October 30, 2008  
Milton, Florida**

The Library Advisory Committee met on the above date with the following members present: Chairman Peggy Toifel and members Martha Lyle, Michael Sandler and Pat Rose. Also present were the County Administrator (Hunter Walker), Library Director (Linda Hendrix) and Human Resources Director (DeVann Cook). Chairman Toifel called the meeting to order at 4:10 p.m.

Toifel moved approval without objection of the minutes from the April 17, 2008, meeting.

**Director's Report**

Hendrix announced that this is National Friends of the Library Month and thanked all the Friends of Libraries in Santa Rosa County. She presented a Power Point Presentation on the Year in Review. (Copy attached)

Sandler noted that one item not covered in the presentation is the Libraries work with the EOC as Volunteer Reception centers to register volunteer services that are available during post disaster recovery.

Toifel said the Board is proud of the Libraries and thanked Hendrix and her staff for their hard work.

Hendrix reported that round table meetings have been taking place with staff at each library and staff positions have all been filled.

**Volunteer Program Report**

Toifel said that there has been training in all the libraries except Pace. There have not been any applications submitted for training at the Pace Library. Most of the training and background checks have been for previous volunteers and there is no charge for their background checks. Most of the volunteers are from Navarre, one or two at Gulf Breeze, three at the Administration Building and several at Milton but most are in the genealogical section. The volunteers who are working seem to really like what they are doing and we expect many more volunteers once word gets out.

**Library Foundation Update**

Toifel said the Foundation is open for new members and letters have gone out to four potential candidates whose names have been submitted for membership. We tried to get one member from each district but have not been successful so we now will accept members from duplicate districts. Our treasurer is one of the members lost. Toifel has been elected to be on the Board and to serve as Treasurer. There is about \$10,000 in the treasury at this point. About \$6,000 of it is designated to the Milton Library Building Fund. Each library has a portion designated but the Milton Library has the largest fund. The Foundation has a website which can be accessed from the Santa Rosa County Library web site. More details can be viewed on the website. Fundraising projects have been delayed until the economy improves. The Foundation is concentrating on housekeeping issues at this time but is exploring possible funding plans.

**Other Business**

Toifel requested a report from each library. Rose said the Gulf Breeze book sale went very well but does not have a final figure.

Sandler said the Friends of the Navarre Library bought some new furniture for the outside/patio area at the Library for use by staff on break or use with children's activities. Nice addition to the area. The Friends have had two book sales since the last meeting. One was in the lobby area of the bookstore which brought business to the bookstore. The fall book sale was also successful.

Lyle reported that Pace is doing well and happy to have the partition up in the Pace Library. They participated in the Stonebook yard sale and did very well at the event. Are currently working a raffle sale for Emit Smith memorabilia and other valuable prizes. Tickets information is available on the website.

Toifel reported that the Milton Friends will be holding their book sale this week with food and a band on Friday and Saturday. We would like to build a book store or carve out an area for a book store in our Library in the distant future. The Flying Pig campaign is doing fairly well.

**Next Meeting Date**

The next meeting is scheduled for January 15, 2009, at 4:00 p.m.

**Adjournment**

There being no further business to come before the Committee at this time, the meeting adjourned at 5:10 p.m.