

SAMPLE

Road Paving on County Maintained Road

December 8, 2008

Board of County Commissioners
Santa Rosa County/MSBU
6495 Caroline Street , Suite L
Milton, FL 32570

Dear Board of County Commissioners,

I/we the homeowner(s) on Quiet Street, request that a Municipal Service Benefit Unit (MSBU) be established for the purpose of paving Quiet Street in the Holley by the Sea development. We would like to have Quiet Street paved starting from Bird Whistle Street to Duck Bill Street.

I will be the point of contact for all correspondence. I have received and understand the Program and Policies to establish an MSBU.

Sincerely,

John Q. Public

Mr. John Q. Public
1234 Quiet Street
Navarre, FL 32566

Phone: 999-1234