



SANTA ROSA COUNTY

DEVELOPMENT SERVICES – Planning & Zoning

SHAWN WARD, AICP
Planning Director
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6051 Old Bagdad Highway, Suite 202 | Milton, Florida 32583

Off-Premise Sign Application

Instructions:

This application is for a determination of compliance with the Santa Rosa County Land Development Code requirements for Off-Premise Signs. Sign construction is also subject to the Florida Building Code and contractor competency requirements as administered by Santa Rosa County Development Services. As such, a separate permit is required for the actual construction of the sign.

Complete the application and submit along with the following:

1. A site plan of the property indicating property lines, the proposed sign location and dimensions from the property lines.
2. A drawing of the proposed sign showing all dimensions and sign height.
3. Notarized Owner/Trustee authorization letter.
4. Application fee of \$100.00.

Excerpt from the Santa Rosa County Land Development Code:

8.07.00 PERMANENT OFF-PREMISE SIGNS

8.07.01 Permanent off-premise signs shall be permitted in the commercial zoning districts (excluding the Neighborhood Commercial District), industrial zoning districts, and agriculture zoning districts and shall conform to the requirements below.

A. Advertising Display Area

1. Along the Highway 98, 87, Avalon Boulevard Corridors and Highway 90. The advertising display area of a permanent off-premise sign shall not exceed four hundred (400) square feet per individual advertising surface.
2. All other areas:
 - a. Four-Lane Thoroughfares -- The advertising display area of a permanent off-premise sign in these areas shall not exceed four hundred (400) square feet per individual advertising surface.
 - b. Two-Lane Thoroughfares -- The advertising display area of a permanent off-premise sign in these areas shall not exceed one hundred (100) square feet per individual advertising surface.

B. Sign Height

1. Along the Highway 98, 87, Avalon Boulevard Corridors and Highway 90. No permanent off-premises sign in these corridors shall exceed an overall height of fifty (50) feet measured from the crown of the road for which the sign permitted to the top of the sign.
2. All other areas:
 - a. Four-Lane and Two-Lane Thoroughfares -- No permanent off-premises sign in these areas shall exceed an overall height of thirty-five (35) feet measured from the crown of the road for which the sign is permitted to the top of the sign.

C. Spacing

1. Along the Highway 98, Highway 87, Avalon Boulevard Corridors and Highway 90. No off-premise sign shall be placed within two thousand (2,000) feet of any other off-premises sign on the same side of the street right-of-way within a three hundred (300) foot radius of another off-premises sign.
2. All other areas:
 - a. Four-Lane and Two-Lane Thoroughfares -- No off-premise sign shall be placed within one thousand (1,000) feet of any other off-premise sign on the same side of the right-of-way within these areas, nor shall any off-premises sign be

placed within a three hundred (300) foot radius of another off-premises sign.

D. Set Backs

1. Four-Laned Thoroughfares: Twenty-five (25') feet from the nearest right-of-way line; measured from the leading edge of the sign or supporting up right whichever protrudes farthest out toward the right-of-way.
2. Two-Laned Thoroughfares: Fifteen (15) feet from the nearest right-of-way line measured from the leading edge of the sign or supporting up right whichever protrudes farthest out toward the right-of-way line.

- E. The maximum number of advertising surfaces per sign structure, facing in one direction, is one (1). Stacked, off-premises signs shall be prohibited.
- F. Permanent off-premises signs may have back-to-back advertising surfaces provided that total sign area facing in one direction does not exceed the maximum advertising display area permitted at the specific location.
- G. V-type or back-to-back off-premises signs using a common support member with an angle between them of not more than ninety (90) degrees shall be considered one sign.
- H. No permanent off-premises sign shall project into the line of vision of any traffic control signal from any point in a moving traffic line.
- I. Priority of Signs: Where the location of two or more permanent off-premises signs conflict under the requirements of this ordinance, the sign meeting the requirements of this ordinance, and having the earliest dated permit for its erection shall have priority over other sign in conflict therewith.
- J. The following areas are designated as scenic zones. Off-premise signs are prohibited in these zones.
1. Beginning at the west right-of-way line of Woodbine Road at the inter-section of Highway 90 and Woodbine Road proceeding west on both the north and south sides of Highway 90 to the county line in the Escambia River.
 2. On Avalon Boulevard beginning at the southerly right-of-way line of Coronado Street, proceeding south along Avalon Boulevard on both the east and west sides of the highway to the intersection of Garcon Point Road and Avalon Boulevard.
 3. On Garcon Point Road and beginning at Jake's Bayou, proceeding south along Garcon Point Road on both east and west sides of the highway to the north end of the Garcon Point Bridge, on both the east and west to the south end of the bridge. Then from the south end of the bridge proceeding south, on both the east and west sides of the highway to the north right-of-way line of Highway 98.
 4. Beginning five hundred (500) feet west of the Interstate 10 Bridge going over Blackwater River, on both the north and south sides of the Interstate and continuing over the bridges to a point five hundred (500) feet east of the bridge.

8.07.02 Permanent Off-Premise Directional Signs: Permanent off-premise directional signs for businesses and subdivisions shall be permitted and shall conform to the following requirements.

- A. No signs permitted along the State Highways (unless permitted by the State).
- B. The advertising display area shall not exceed thirty-two (32) square feet in commercial and industrial zones and six (6) square feet in all other zones. Signs in residential zones shall only advertise residential real estate.
- C. Sign height shall not exceed fifteen (15) feet.
- D. Signs shall not be placed within the road right-of-way and no closer than twenty (20) feet to the curb, edge of pavement or corner of an intersection.
- E. Written and notarized permission from the property owner will be required.
- F. Three off-premise directional signs will be permitted per business or subdivision.
- G. No off-premise directional sign shall be placed within five hundred (500) feet of any other off-premise directional sign on the same side of the right-of-way.



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** FOR OFFICIAL USE ONLY **	
Application No. _____-SP-_____	Date Received: _____
Review Fee: \$100.00	Receipt No.: _____
Zoning District: _____	Roadway: _____

Property Company: _____

Owner Contact Name: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Applicant Check here and skip this section if the Applicant is the Property Owner. Otherwise, complete this section and the Owner/Trustee Authorization Letter on the next page.

Company: _____

Contact Name: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Project Parcel ID Number(s): _____

Information Type of Sign: Off Premise Off Premise Directional Sign Faces: 1 2

Height: _____ Face area: _____ Dimensions: _____

Acknowledgment and Authorization

By my signature hereto, I acknowledge that deliberate misrepresentation of information related to this application will be grounds for denial, reversal or revocation of any approval of this application. I do hereby authorize County staff to enter upon the property at any reasonable time for purposes of site inspection.

Applicant Name & Title (Type or Print)

Applicant Signature

____/____/____
Date

Owner/Trustee Authorization Letter

I declare and affirm that I am the Owner or Trustee of the real **property** (land) mentioned here:

(Tax Parcel ID Number)

located at: _____
(Street address if existing)

and have full authority to authorize:

(Applicant name and/or company)

to submit a Off-Premise Sign Application for the aforementioned real property. I understand that sign construction is subject to the Florida Building Code and contractor competency requirements as administered by the Santa Rosa County Building Inspections Department.

(Print Name of Owner or Trustee) Notary _____
(Print Name)

(Owner Street Address) Expiration Date of Seal _____

(City, State, Zip) ID Produced _____

(Owner or Trustees Phone Number) Personally Known _____

(Signature of Owner or Trustee) Notary Signature _____

(Date) Date _____

(Date) Seal:

Comments: