

March 10, 2014

**ECONOMIC DEVELOPMENT COMMITTEE**

1. Update on Pensacola Bay Area Chamber of Commerce by Chairman Gary Huston.

**RESOLUTION NUMBER \_\_\_\_\_**

WHEREAS, the Board of County Commissioners of Santa Rosa County, Florida, is hereby making known its intention to apply to the State of Florida for Community Development Block Grant Neighborhood Revitalization assistance under the provisions as set forth in Title I of the Housing and Community Development Act of 1974, as revised; and

WHEREAS, the Board of County Commissioners desires to provide the replacement of water lines in two LMI households in the Midway Community, and understands that the total estimated cost associated with the construction, engineering, and administrative expenses being applied for is \$750,000.00; and

WHEREAS, the legislative body of Santa Rosa County, Florida, recognizes the Chairman as the appropriate County official authorized, in his/her capacity as Chairman to act on behalf of the County in such matters and further acknowledges that his/her signature shall be binding upon Santa Rosa County in such matters; therefore

BE IT HEREBY RESOLVED by the Board of County Commissioners of Santa Rosa County, Florida,

1. That it approves the submission of the FFY 13 CDBG Neighborhood Revitalization application requesting \$750,000.00 in federal grant assistance for grant funded construction of water improvements; and
2. That this legislative body of the Santa Rosa County, Florida, hereby authorizes the Chairman (or in his/her absence, the Vice Chairman) to act as the appropriate County official on behalf of Santa Rosa County, Florida, in dealings with the State of Florida and to sign any and all necessary application forms requesting FFY 13 CDBG assistance; as well as, submitting any additional information required and signing any necessary contracts and/or other agreements between the State of Florida and Santa Rosa County, Florida that may result from this application.
3. That Santa Rosa County hereby authorizes the County Administrator to sign any and all documents and reports for the proposed grant not expressly required to be signed by the chief elected official.

ADOPTED THIS 10<sup>th</sup> day of March, 2014 on a vote of \_\_\_\_\_ yeas, and \_\_\_\_ nays by the Board of County Commissioners.

SANTA ROSA COUNTY, FLORIDA

BY: \_\_\_\_\_  
Jim Melvin, Chairman

ATTEST:

\_\_\_\_\_

(SEAL)

**INTERLOCAL AGREEMENT**

**PROPOSED FFY 2013 CDBG NEIGHBORHOOD REVITALIZATION GRANT PROJECT**

WHEREAS, Santa Rosa County and Midway Water System, Inc., on \_\_\_\_\_, 2014 are entering into an Interlocal Agreement for the purpose of clarifying responsibilities concerning Santa Rosa County's proposed FFY 2013 CDBG Neighborhood Revitalization Grant project, which will construct facilities for Midway Water System, Inc. using CDBG funds and will complement the investments already made by Midway Water System, Inc. and Santa Rosa County in promoting interlocal community development and cooperation, and support and complement state and regional comprehensive plans, but which necessitates a further clarification of each parties responsibilities, and;

WHEREAS, the proposed CDBG Neighborhood Revitalization Project involves provision of replacement water facilities to predominantly low and moderate income persons in the Midway Community; all of the construction work will occur within unincorporated Santa Rosa County; and the Midway Water System, Inc. will own and maintain the water facilities;

NOW THEREFORE BE IT RESOLVED, that Santa Rosa County and Midway Water System, Inc. agree as follows:

1. Midway Water System, Inc. shall participate in and cooperate with the processing of the grant application, as necessary.
2. Santa Rosa County shall construct the water facilities in Midway in accordance with the requirements of Midway Water System, Inc. and shall, upon completion and acceptance by Midway Water System, Inc. give those facilities within the county right-of-ways to Midway Water System, Inc. , which shall then own and maintain all water facilities within the county right-of way to be constructed.
3. Santa Rosa County will administer the proposed grant and will have the ultimate responsibility to assume all obligations under the terms of the grant including assuring compliance with all applicable laws and program regulations and performance of work in accordance with the grant contract.
4. The Santa Rosa County Board of Commissioners will work with Midway Water System, Inc. to procure construction contractors and engineering services in conjunction with the water line replacement in Midway. Grant administrative services will be separately procured directly by Santa Rosa County.
5. It is further agreed that any change to the project design, beneficiaries, or service area, or any need for modification of construction contracts will, by necessity of CDBG funding, require prior notification of and approval by the Santa Rosa County Board of Commissioners. Midway Water System, Inc. agrees to provide such notification in writing within sufficient time to allow for the County to file any required program amendment with the Florida Department of Economic Opportunity.
6. A representative of Midway Water System, Inc. shall attend any meetings in which selection of construction contractors is discussed and shall attend the pre-construction conference and any other required construction progress conferences.
7. The Santa Rosa County Board of Commissioners retains the right to review and approve/disapprove all payments to construction contractor(s) and to make all grant disbursements.
8. Santa Rosa County shall provide copies of all contracts, pay estimates, invoices and other relevant correspondence as it is generated to the Midway Water System, Inc..
9. Midway Water System, Inc. agrees to allow accessibility of its records and files pertaining to this project for inspection by the Santa Rosa County Board of Commissioners, State Examiners Office, DEO, HUD, and other monitoring agencies.
10. As required by CDBG guidelines, the Santa Rosa County Board of Commissioners and Midway Water System, Inc. will retain all records for this project for at least six years from the date of the final accepted audit.
11. Nothing contained in this agreement shall deprive Midway Water System, Inc. or Santa Rosa County of any power for zoning, development control, or other lawful authority which it presently possesses.

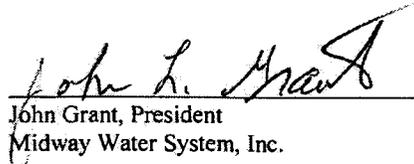
SEAL

\_\_\_\_\_  
Attest:

\_\_\_\_\_  
Jim Melvin, Chairman  
Santa Rosa County, BOCC

SEAL

\_\_\_\_\_  
Attest:

  
\_\_\_\_\_  
John Grant, President  
Midway Water System, Inc.



# Midway Water System

March 4, 2014

Jim Melvin  
Chairman, Santa Rosa County BOCC  
6495 Caroline Street Ste. C  
Milton, FL 32570

Dear Sir:

On February 17<sup>th</sup> the Board of Midway Water System approved the commitment of \$125,000 as a match for the CDBG grant project for which our application was approved for submittal to the State. Funds will be disbursed upon notification by the County to do so. If anything further is needed, please contact me at (850)-932-5188.

Sincerely,

Bobby A. Cooley  
General Manager

No support documentation for this agenda item.

March 10, 2014

**ADMINISTRATIVE COMMITTEE**

1. Discussion of updated programming and site configuration options for proposed judicial facility by HOK, Inc.
2. Discussion of establishing solid waste collection franchise areas north of East River in Santa Rosa County.
3. Discussion of consent to change in ownership of Lifeguard Ambulance Service of Florida, LLC by conversion of the parent company Lifeguard Transportation Service, Inc. to Lifeguard Ambulance Service, LLC.
4. Discussion of Contract for Services with University of West Florida in the amount of \$7,500 for survey of residents in 32566 zip code regarding proposed community center funded by District Four recreation funds.
5. Discussion of Use Agreement and Rate Structure for June Ates Arena as recommended by the Santa Rosa Fair Association, Inc.
6. Discussion of proposal from Sam Marshall Architects for architectural services for reroofing the Gulf Breeze Library.
7. Discussion of Promotional Tourism Grant Agreement in the amount of \$491,000 for Tourist Development Council funded by Deepwater Horizon Claims Center.
8. Discussion of amendment to contract with Kenneth Horne and Associates, Inc. in the amount of \$14,858.31 for portion of additional Construction Administration and Inspection services associated with Bagdad CDBG wastewater extension project.
9. Discussion of allowing Rebuild Northwest Florida, Inc. to submit application for Florida Division of Emergency Management HMGP Tier Three funding.
10. INFO ONLY: Public Hearing items scheduled for 9:30 a.m. Thursday, February 27, 2014:

Vacation of rear 20 ft. setback of Lot 6, Block A in Homeport Subdivision



# **Santa Rosa County Judicial Center**

*Public Workshop Presentation to  
Board of County Commissioners of Santa Rosa County, FL*

*March 10, 2014*

*Presented By:*



 Hatch Mott  
MacDonald

**SF PROGRAM DESCRIPTION**

- 156,699 SF COURTHOUSE
- 13,985 SF ADDITIONAL SPACE FOR COUNTY CLERK ADMIN
- 10,083 SF ADDITIONAL SPACE FOR COUNTY CLERK ARCHIVES & INTAKE PROBATION  
*(SHOWN AS SEPARATE SMALLER BUILDING ON SITE PLAN OPTIONS)*
- 180,767 GSF TOTAL PROJECT SIZE IS NOW**



Hatch Mott  
MacDonald *March 10, 2014*

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**SITE STRATEGIES**  
*SITE MASSING*  
*SITE PLANS*



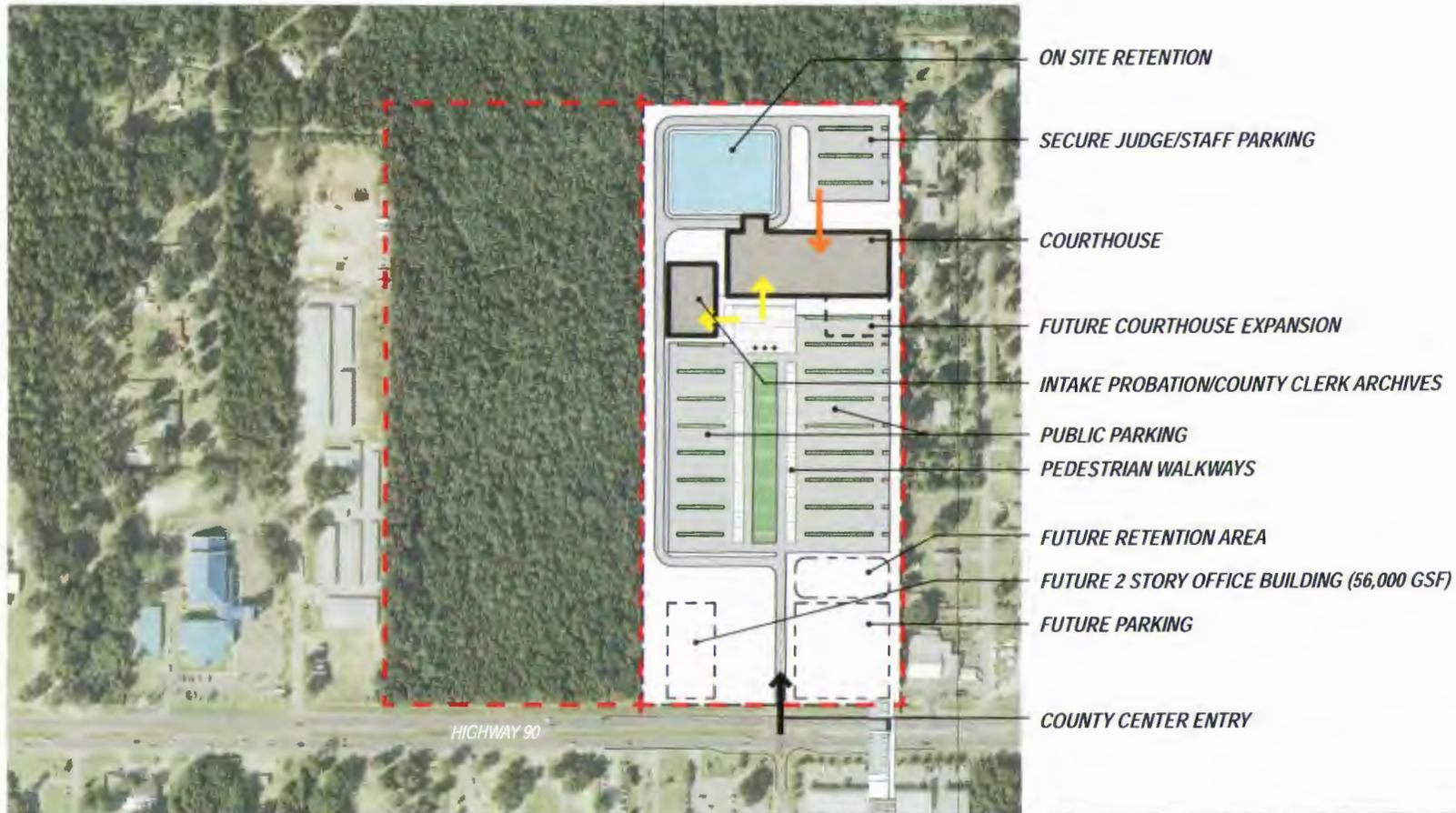
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# SITE PLANS

## SITE OPTION 01 - LINEAR SCHEME - COURTS EXPANSION TO THE SOUTH



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**SITE OPTION 01 - LINEAR SCHEME - COURTS EXPANSION TO THE SOUTH**



VIEW 01 - AERIAL FROM SOUTHWEST CORNER



VIEW 02 - AERIAL FROM SOUTHERN ENTRY



VIEW 03 - AERIAL FROM NORTHWEST CORNER



VIEW 04 - AERIAL FROM NORTHEAST CORNER



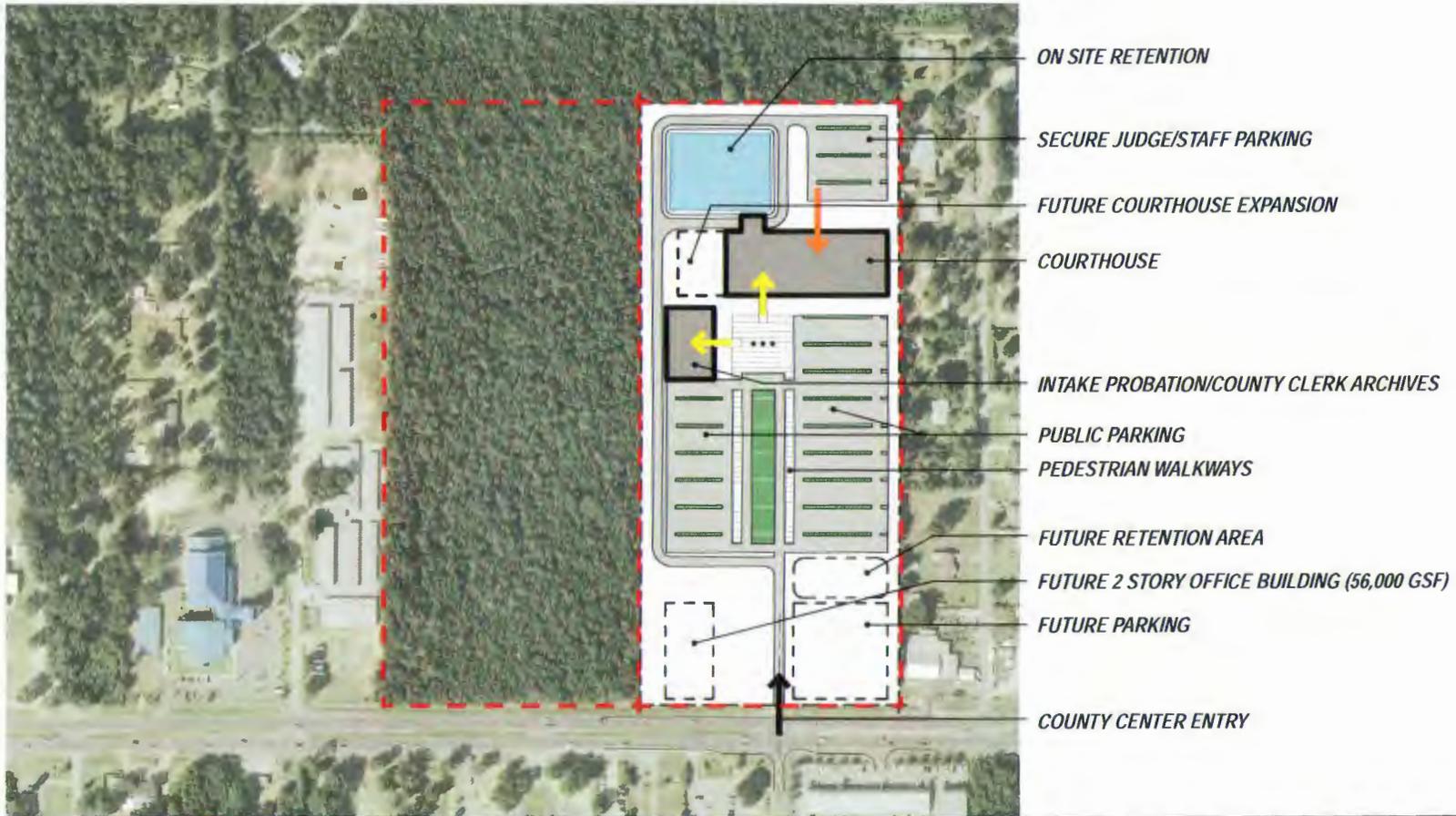
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# SITE PLANS

## OPTION 02 - LINEAR SCHEME - COURTS EXPANSION TO THE WEST



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**OPTION 02 - LINEAR SCHEME - COURTS EXPANSION TO THE WEST**



*VIEW 01 - AERIAL FROM SOUTHWEST CORNER*



*VIEW 02 - AERIAL FROM SOUTHERN ENTRY*



*VIEW 03 - AERIAL FROM NORTHWEST CORNER*



*VIEW 04 - AERIAL FROM NORTHEAST CORNER*



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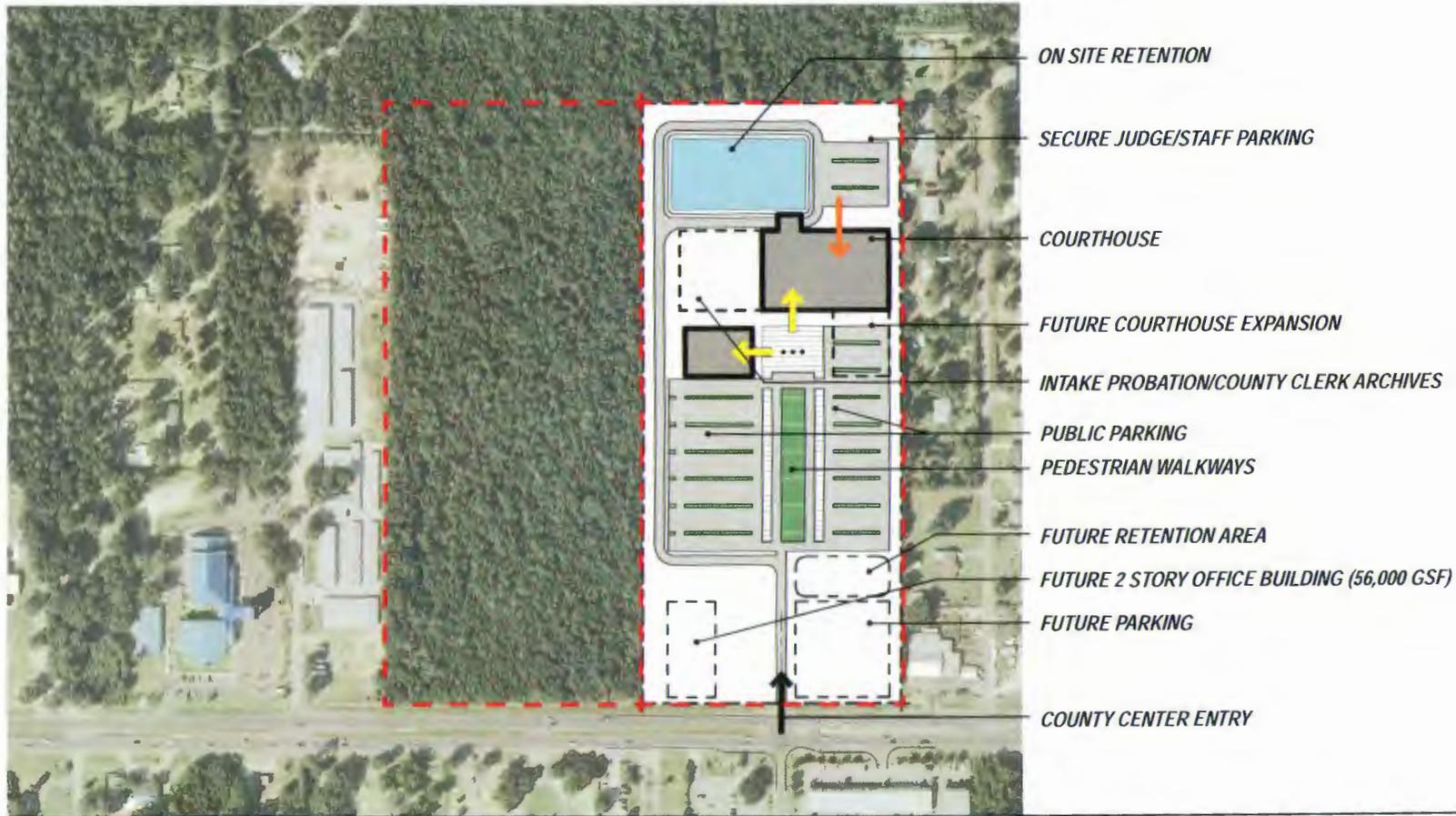
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# SITE PLANS

## OPTION 03 - BOX SCHEME - COURTS EXPANSION TO EITHER THE WEST OR SOUTH



- ON SITE RETENTION
- SECURE JUDGE/STAFF PARKING
- COURTHOUSE
- FUTURE COURTHOUSE EXPANSION
- INTAKE PROBATION/COUNTY CLERK ARCHIVES
- PUBLIC PARKING
- PEDESTRIAN WALKWAYS
- FUTURE RETENTION AREA
- FUTURE 2 STORY OFFICE BUILDING (56,000 GSF)
- FUTURE PARKING
- COUNTY CENTER ENTRY



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## SITE MASSINGS

### OPTION 03 - BOX SCHEME - COURTS EXPANSION TO EITHER THE WEST OR SOUTH



VIEW 01 - AERIAL FROM SOUTHWEST CORNER



VIEW 02 - AERIAL FROM SOUTHERN ENTRY



VIEW 03 - AERIAL FROM NORTHWEST CORNER



VIEW 04 - AERIAL FROM NORTHEAST CORNER



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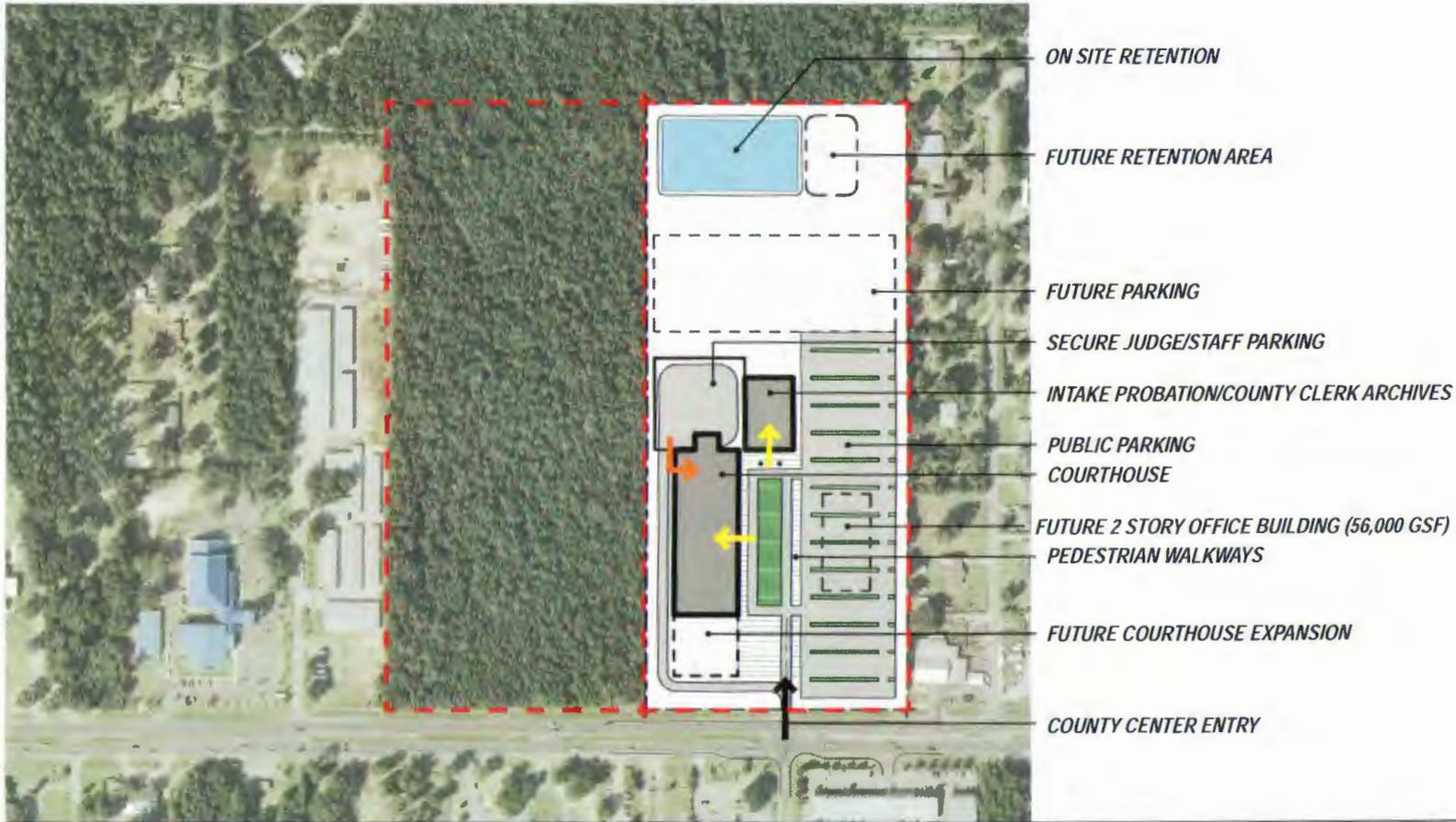
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# SITE PLANS

## OPTION 04 - LINEAR SCHEME - ROTATED, COURTS EXPANSION TO THE SOUTH



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# SITE MASSINGS

## OPTION 04 - LINEAR SCHEME - ROTATED, COURTS EXPANSION TO THE SOUTH



VIEW 01 - AERIAL FROM SOUTHWEST CORNER



VIEW 02 - AERIAL FROM SOUTHEAST CORNER



VIEW 03 - AERIAL FROM NORTHWEST CORNER



VIEW 04 - AERIAL FROM NORTHEAST CORNER



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**COURTHOUSE PLANS**  
*OPTION 01 - LINEAR SCHEME*



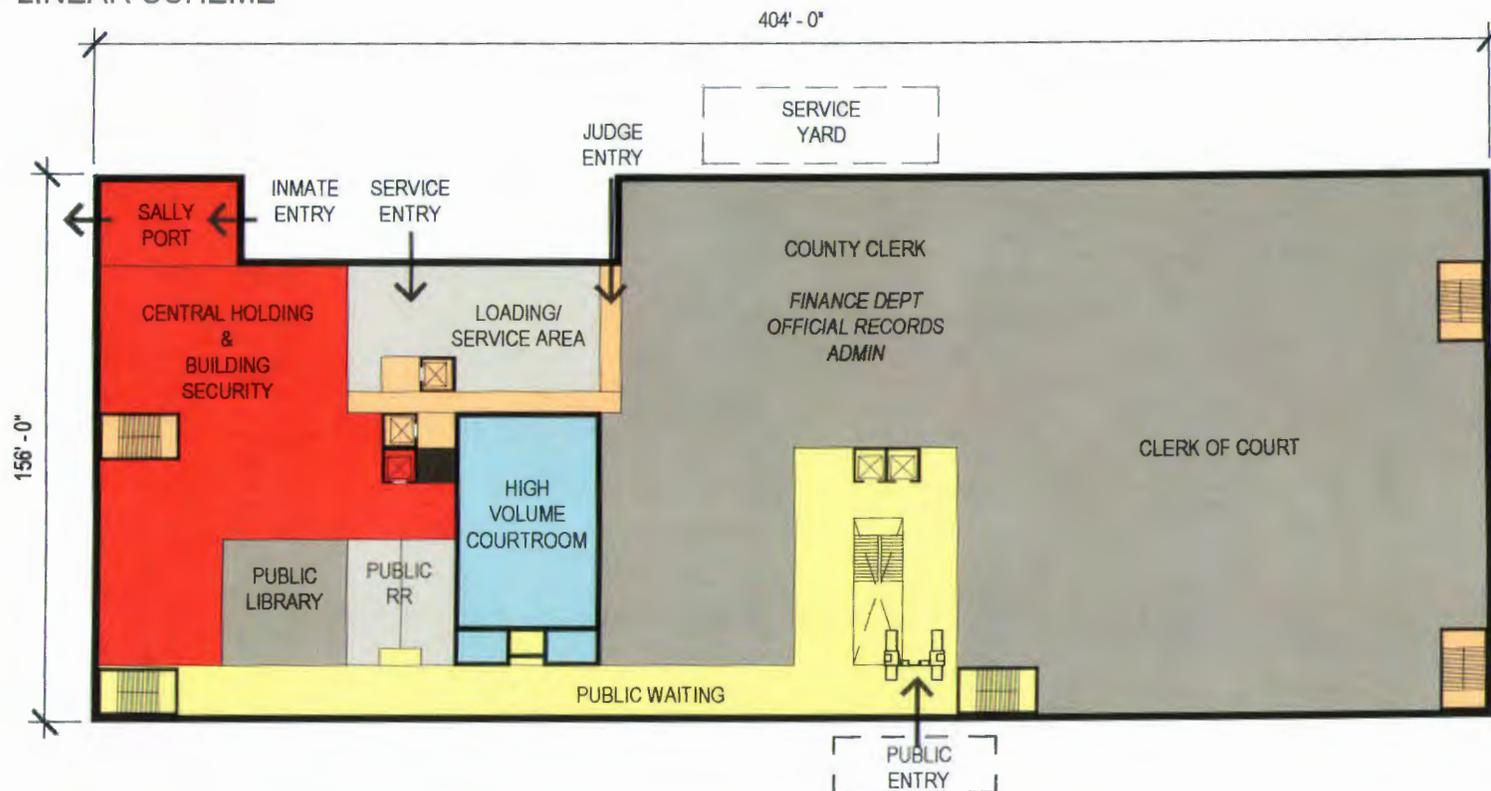
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# CONCEPTUAL FLOOR PLANS

## OPTION 01 - LINEAR SCHEME



## LEVEL 01



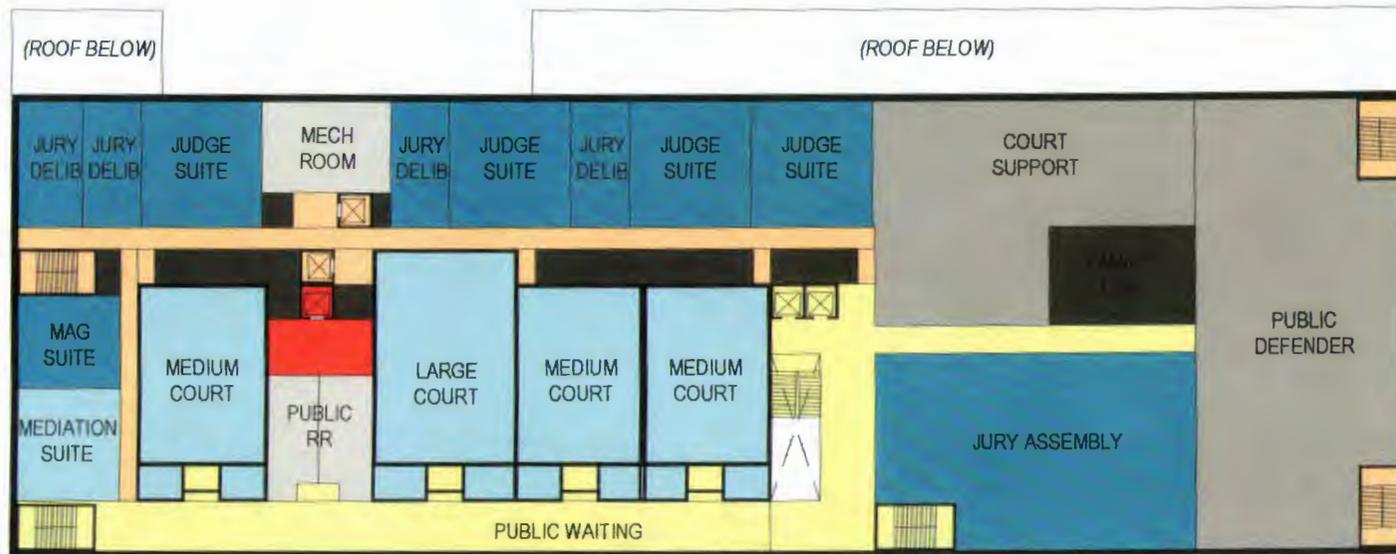
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# CONCEPTUAL FLOOR PLANS

## OPTION 01 - LINEAR SCHEME



LEVEL 02



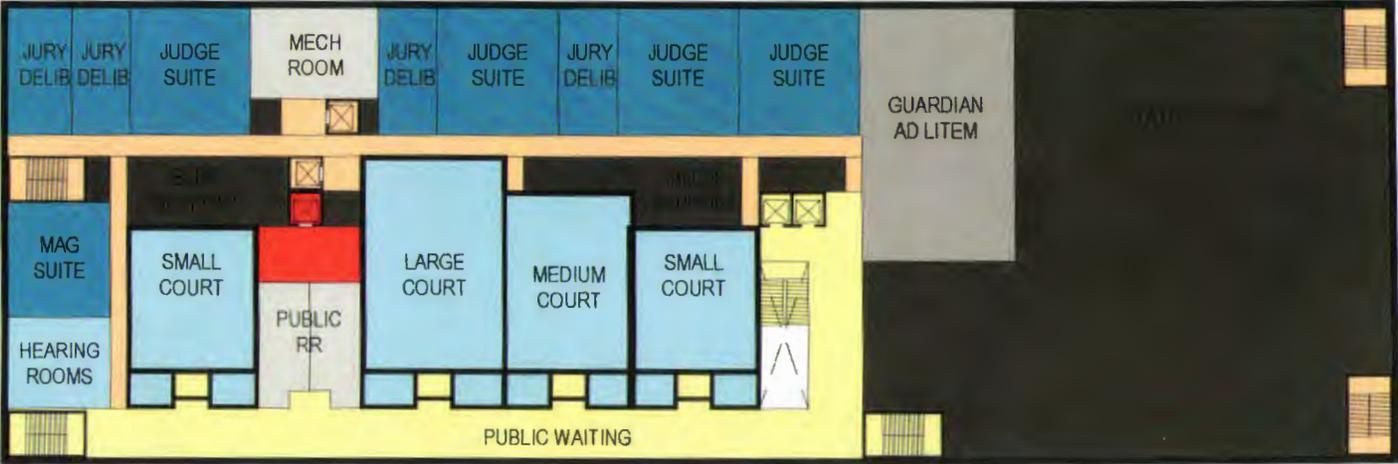
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CONCEPTUAL FLOOR PLANS

OPTION 01 - LINEAR SCHEME



LEVEL 03



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# **COURTHOUSE PLANS**

## *OPTION 02 - SQUARE SCHEME*



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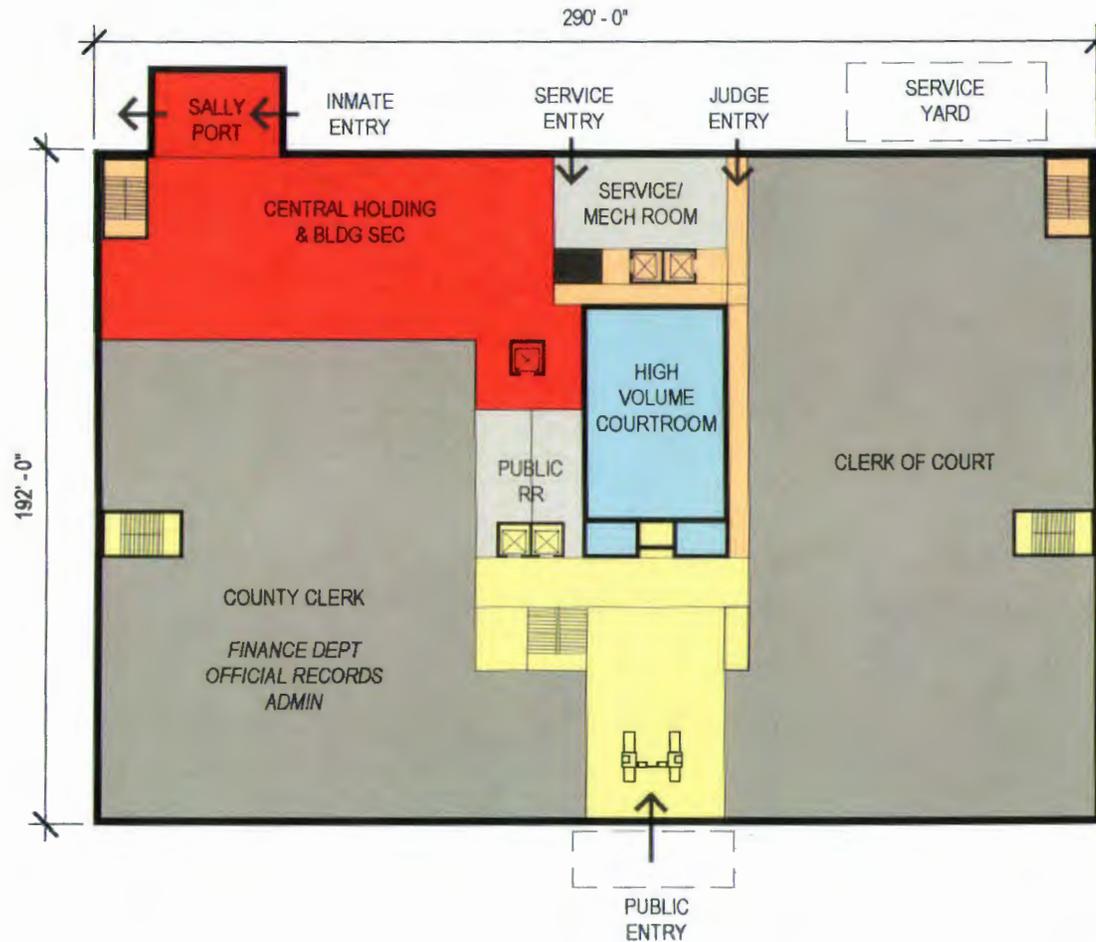
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# CONCEPTUAL FLOOR PLANS

## OPTION 02 - SQUARE SCHEME



**LEVEL 01**



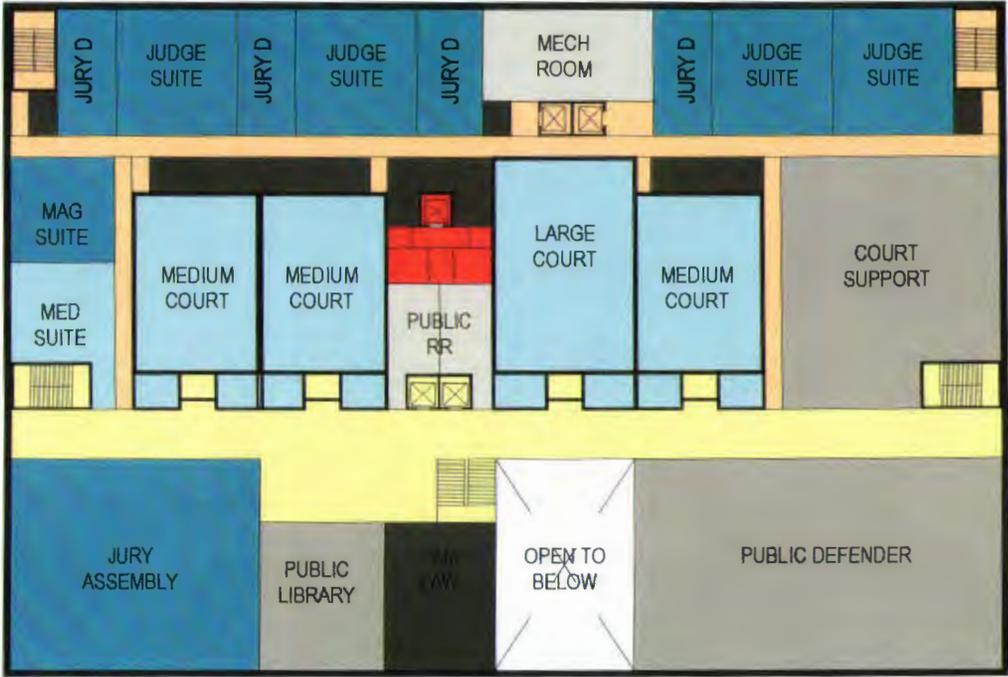
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CONCEPTUAL FLOOR PLANS

OPTION 02 - SQUARE SCHEME



LEVEL 02



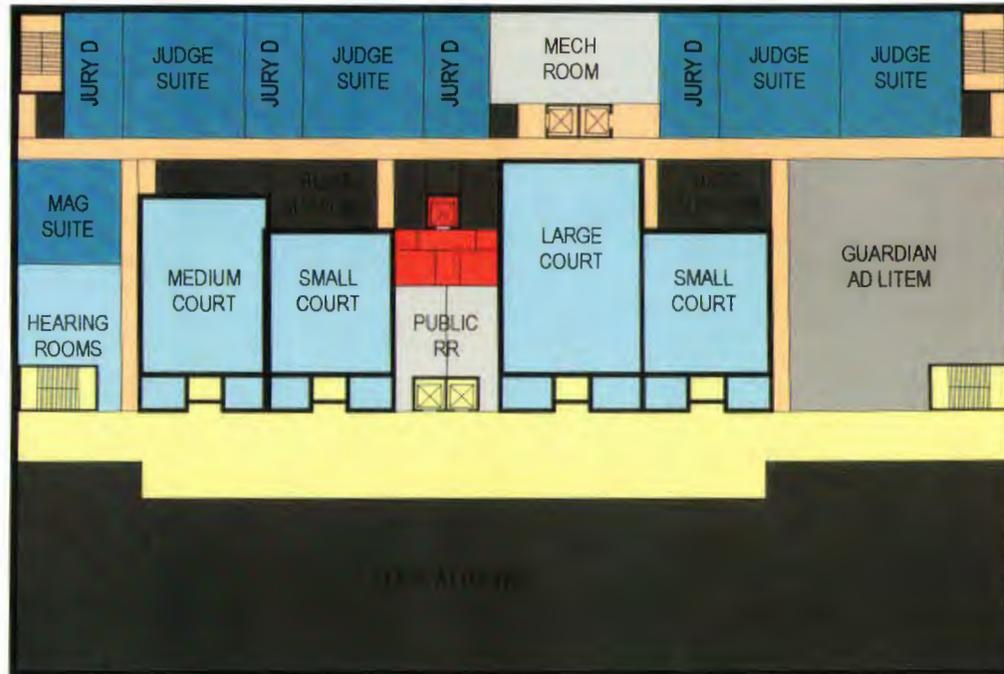
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# CONCEPTUAL FLOOR PLANS

## OPTION 02 - SQUARE SCHEME



LEVEL 03



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**PRECEDENT IMAGERY**  
*EXTERIORS & INTERIORS*

**PRECEDENT IMAGERY**

**EXTERIORS**



01



02



03



04



05



06



07



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**PRECEDENT IMAGERY**

**EXTERIORS**



08



09



10



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12



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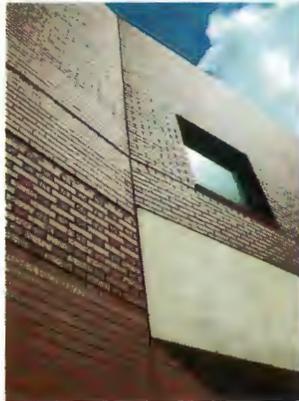
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PRECEDENT IMAGERY

EXTERIORS - DETAIL



14



15



16



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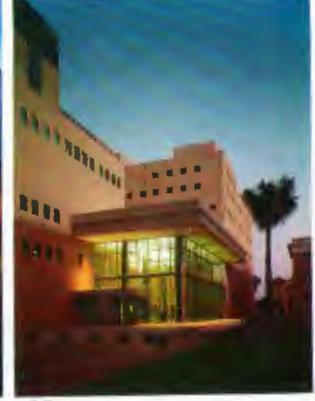
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**PRECEDENT IMAGERY**

**INTERIORS - PUBLIC SPACES**



01



02



03



04



05



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07



08



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10



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**PRECEDENT IMAGERY**

**INTERIORS - OFFICE SPACES**



11



12



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**PRECEDENT IMAGERY**

**INTERIORS - COURTROOMS**



19



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**PRECEDENT IMAGERY**

**INTERIORS - COURTROOMS**



26



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- Only one hauler would be able to provide residential garbage collection service to homes in a specified area.
- You will not be able to select a different service provider.
- Commercial and multi-unit residential, for example service for apartments, would not be included in the franchise agreement.
- **Service would NOT be mandatory**, but you cannot choose another service provider. You can choose not to have curbside service and take your household waste, recyclables, yard debris and bulky waste items to the Central Landfill in Milton or the Jay Transfer Station in Jay.
- **The franchise would only impact single family home residential service, no commercial or multi-unit residential accounts.**

## BENEFITS

- Sets pricing guidelines. no popup charges or extra fees on your quarterly bill
- Added convenience of curbside bulky waste, yard waste and recycling pickup in addition to garbage pick up
- Greater accountability from the provider for damage or clean up
- Less traffic and damage to residential roads from multiple garbage trucks
- Mandatory side door collection for the physically handicapped at no charge
- Special services like side door collection service for the non-handicapped, additional barrels or bear resistant barrels at an additional cost

### **Two service options are being explored, But commissioners will choose one based on citizen input:**

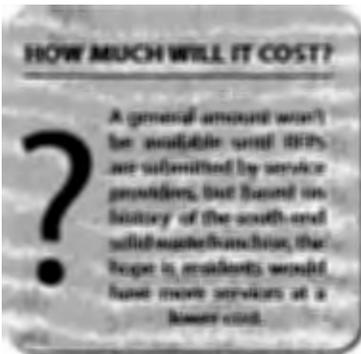
#### *Option A*

- Garbage pickup **twice a week** in a 95-gallon wheeled container
- Recycle pick up once a week in a wheeled container with a lid that holds 65 gallons
- Yard debris twice a month - Must be in a container or bundled for pickup & less than 50 lbs.
- Bulky items on request via phone call from resident

#### *Option B*

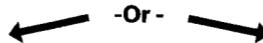
- Garbage pickup **once a week** in a 95-gallon wheeled container
- Recycle pick up once a week in a wheeled container with a lid that holds 65 gallons
- Yard debris twice a month -Must be in a container or bundled for pickup & less than 50 lbs.
- Bulky items on request via phone call from resident

## THE FRANCHISE PROCESS



- Collect citizen input
- Request for Proposal drafted & approved by commission
- RFP advertised and available for 60 days
- Proposals reviewed by staff & commission.

Evaluation factors include: cost associated with various service options and services, years of experience in solid waste industry, experience in Santa Rosa County, evidence of financial stability of proposer (and any partners), evaluation of proposer's quantity and quality of equipment, and delivery of recyclables to the county's recycle facility.



Commissioners can chose NOT to move forward or to interview companies that submitted RFPs. The process would end here and no franchise would be awarded at this time.

- Companies would next present their proposals and answer commissioners' questions in a special interview meeting
- The commission would select one or more companies and negotiations will begin with the top ranked service provider

### **HOW THE FRANCHISE WORKS IN 32563 & 32566**

- Two service providers divided by generally by zip code, Waste Pro services the 32563 zip and Waste Management 32566 zip code
- Service includes: twice a week garbage pickup, once a week recycling pickup in a wheeled cart, yard waste pick up every other week and bulky waste pickup on demand.

#### **Current rates**

Waste Pro - \$54.31 per quarter  
Waste Management - \$56.38 per quarter

The current contract requires an annual rate adjustment, which can increase or decrease based on the consumer price index and the index for diesel fuel. The contract caps rate adjustment increases to a maximum of four percent per year.

Since October 2010, increases have totaled *less than \$3*.

### **HOW DOES THAT COMPARE?**

#### *Waste Pro Residential Home in Pace:*

\$60.75 Base quarterly fee  
\$10.14 Fuel recovery charge  
\$70.89 Total quarterly service bill

#### *Services Provided:*

- Twice a week garbage pickup
- Once a week recycling in a non-wheeled bin with no top.
- Bulky waste and yard waste pickup is not available.

South end franchise = higher level of service for a savings of \$60 or more per year when compared to the Pace home.



## Solid Waste Franchise Frequently Asked Questions

### 1. What is a franchise and how would that impact my household garbage service?

A franchise agreement is an agreement the county would enter into with a service provider to collect residential, single family home household garbage. One hauler would be selected to provide residential garbage collection service to homes in a specified area. In return for being given exclusive rights to provide the service, the company would be required to provide a defined level of service to residents and the rates would be regulated. Service would not be mandatory. Residents could choose not to have curbside service. Commercial and service for apartments that currently use dumpsters for example, would not be included in the franchise agreement.

### 2. What are the benefits of franchising?

By offering a franchise to one household solid waste provider residents can expect:

- Restricted pricing guidelines which will eliminate popup charges and extra fees on your quarterly bill
- Added convenience of curbside bulky waste, yard waste and recycling pickup in addition to garbage pick up
- Greater accountability from the provider for damage or clean up
- Less traffic and damage to residential roads from multiple garbage trucks
- Mandatory side door collection for the physically handicapped at no charge
- Special services like side door collection service for the non-handicapped, additional barrels or bear resistant barrels at an additional cost

### 3. How much will it cost?

The exact amount is not known at this time. A general price range will be known once RFPs are submitted, but the final amount will be subject to final contract negotiations. However, based on the franchise history in the south end, users may have more service options at lower quarterly rates. For example:

In 2010, the commission franchised residential curbside collection in generally the 32563 and 32566 zip codes with two service providers. The franchise agreement gave residents twice a week garbage pickup, once a week recycling pickup in a wheeled cart, yard waste pick up every other week and bulky waste pickup on demand all for only \$51.45 per quarter with Waste Pro and \$53.40 per quarter with Waste Management.

Comparatively, a residential home in Pace currently pays Waste Pro a base of \$60.75 per quarter plus a fuel recovery charge. A recent quarterly fuel charge was \$10.14, for a total bill of \$70.89. Service includes twice a week garbage pickup and once a week recycling in a non-wheel bin with no top. Bulky waste and yard waste pickup is not available.

*As you can see, the south end franchise receives a much higher level of service for a savings of \$60 or more per year when compared to the Pace home.*

### 4. What about additional charges and other increases?

The current contract for the south end franchise requires an annual rate adjustment, which can increase or decrease based on the consumer price index and the index for diesel fuel. The contract caps rate increases to a maximum of four percent per year. Since October 2010, increases have totaled less than \$3. Residents in that area now pay only \$54.31 with Waste Pro per quarter or \$56.38 per quarter with Waste Management. Specific limits for any north end franchise agreement will need to be negotiated with the selected service provider(s), but the commission would seek to have some control mechanism for increases and charges written in the contract.

**5. What services would be provided?**

Two options are being proposed by staff:

Option A – Garbage pickup twice a week  
Recycle pick up once a week  
Yard debris twice a month  
Bulky items on request via phone call from resident

Option B – Garbage pickup once a week  
Recycle pick up once a week  
Yard debris twice a month  
Bulky items on request via phone call from resident

Garbage containers will be a 95-gallon wheeled container, the size typical of most containers currently used, with a smaller option available at an additional charge. The recycle container will be a wheeled cart with a lid that will hold at least 64 gallons. Yard debris will need to be placed in a container or bundled for pickup and be less than 50 lbs. Tree limbs in yard debris pickup would be limited to no greater than six feet long and six inches in diameter.

The choice on which option will be selected for the contract will be made by the commission based on citizen input and proposed costs.

**6. What areas would be included?**

The new franchise areas would be north of the Yellow River, though specific franchise areas have not yet been decided as the commission wishes to collect public input first. Staff has developed three options, two based on zip codes and one dividing the area roughly in half, using Hwy. 182 (click to see map of [option 1](#), [option 2](#) and [option 3](#)). The incorporated areas and areas already franchised would not be included in the new franchise areas.

When the south end was franchised in 2010, two service areas were drawn with a different company servicing each area. The idea was that with two companies, service to the residents would be enhanced by encouraging competition between the two providers. Staff recommends that the north end franchise area also be divided into two or three franchise areas. The commission would make the final decision on the franchise areas based on public and staff input.

**7. What is the process of selecting a service provider?**

First an RFP, or Request for Proposals, will be approved by the commission, advertised and available for 60 days. After the advertised deadline for the proposals, the RFPs will be reviewed by staff and the Santa Rosa County Commissioners. The commission will choose which firms to interview based on their RFP.

The selected companies could next present their proposals and answer commissioners' questions in a special interview meeting. The proposals will be evaluated based on several factors including cost associated with various service options and services, years of experience in solid waste industry, experience in Santa Rosa County, evidence of financial stability of proposer (and any partners), evaluation of proposer's quantity and quality of equipment, and delivery of recyclables to the county's recycle facility.

The commission would select one or more companies and negotiations would begin with the top ranked service providers. Dates of the meetings will be advertised, available at [santarosa.fl.gov](http://santarosa.fl.gov) under the meetings calendar, or by calling (850) 983-1877.

Commissioners could also choose not to move forward with creating a franchise if RFPs do not meet the needs of residents.

**8. If I don't like the provider do I have to use the service?-or- I don't have curbside service now, will I have to start paying for it?**

No, you can choose not to have curbside residential service, but there will be no other service provider available from which to choose. If you do decide not to participate, you will not be billed and you will be responsible for taking your household waste, recyclables, yard debris and bulky waste items to the Central Landfill in Milton or the Jay Transfer Station in Jay. Please note, you will not be able to select a different service provider.

**9. What about commercial or business pickup?**

The franchise would only impact curbside residential service. Multi-unit complexes that currently use a dumpster would also not be included in the franchise agreement.

**10. How about recycling?**

Curbside recycling will be part of the franchise agreement and will be collected weekly in a wheeled cart with a lid.

**11. Is the county making money off the franchise?**

No. The selected company would pay the county an administrative fee which will be used to fund a county staff position. This person would field complaints and work as a liaison to help ensure problems are addressed in a timely manner and the best customer service is provided to our residents.

**12. When would the franchise begin?**

The date has not yet been set. In 2010, the county began the process by giving notice to the solid waste collection providers that the commission would explore establishing a north end franchise in 2014. Based on that notice, a franchise area could go into effect on Nov. 10. However, the county could start the change over earlier by offering a buy out of the current residential solid waste providers. The benefit would be that the contract would follow the county's fiscal year calendar of Oct. 1 – Sept. 30. The commission would also make that decision based on citizen and staff input.

**13. How can I provide input to my commission?**

- You may attend one of three public meetings (See public meeting poster 1 and poster 2):
  - Tuesday, Feb. 11 at 6 p.m. at the Pace Community Center, located in the Santa Rosa Sports Plex (PARA ball fields), 5976 Chumuckla Hwy. in Pace
  - Monday, Feb. 17 at 6:30 p.m. at the East Milton Gymnasium located at 8604 Bobby Brown Rd. in East Milton
  - Monday, Feb. 24 at 6 p.m. at the Jay Community Center located at 5259 Booker St. in Jay
- Call Environmental Department Office at (850) 983-7135
- Via email [environmental-Dept@santarosa.fl.gov](mailto:environmental-Dept@santarosa.fl.gov). Please use "Solid Waste Franchise Input" in the subject line of your email.

***Information on the North End Residential Solid Waste Franchise is also available online at [www.santarosa.fl.gov](http://www.santarosa.fl.gov), under "What's Hot."***

## Email

**East Milton Resident:** She is a customer of J&L, attended one of the public meetings, understands the reasoning of the franchise but really likes the service J&L provides and doesn't want to see them forced out of business by our local government.

**Milton Resident:** does not support the idea, feels it is a loss of choice and prices will increase and she won't have any other option.

**Milton Resident:** Customer of J&L, very happy with their service, does not want to see them lose out through no fault of their own, people have lost choice of light bulbs, soda and now garbage.

**Milton Resident:** I have heard that my small, independent garbage service may be forced to close up shop. I have been very happy with this service since the couple who operate it were young with a young health challenged child, who has since died. The couple are now middle aged. They have given me excellent service for 14 years. Check reviews of various garbage service @ <http://www.yellowpages.com/milton-fl/garbage-collection>. J&L three stars, Waste Pro one and one half stars, Waste Management one and one half stars. You can't please all the people all the time. You have hard decisions to make, I respect your dedication and service. But with J&L, one can't argue with success thus 14 years of small business good service.

I have been to the website explaining why South Santa Rosa went with a franchised service. I understand the reasons, and their validity. Same holds true to the north of course.

My collector's truck is not large so road wear and tear is not great. He is able to drive right up to my door to pick up. Due to some health problems caused by aging, it will be difficult for me to move the wheeled container up my dirt drive to the curb (and according to reviews wheels fall off and getting new container takes an Executive Order for a new one). I know of others on this route with similar conditions that make this service very convenient. I read the website that under certain conditions that will be available (at the door collection), at extra cost or for bona fide disability, but really those big trucks up my drive?

Also I hate to see another small business lose out through no fault of their own. Particularly hard to start over at middle age. They have 350 or so customers (three in my household so how many served?). Couldn't they be grandfathered so as to let them continue their business. 350 won't be a big bite out a franchisee's business.

We're likely losing our doctor and longtime health insurance. We've lost choice of light bulbs by which old eyes see better. Soda will be next. If we like our garbage collector, can't we keep our garbage collector?

Thank you for listening. From the website-Solid Waste Franchise Frequently Asked Questions...#7....."Commissioners could also choose not to move forward with creating a franchise if RFPs do not meet the needs of residents." Appreciate your consideration of my concerns.

## Comment Cards

**East Milton** - I'm a happy customer of J&L Garbage Service. We need to come up with a plan that doesn't run a small mom & pop company out of businesses.

**East Milton** – If this proposal goes forward, I would like to see option 2 used and J&L Garbage Service getting zip 83.

## Email

**East Milton Resident:** She is a customer of J&L, attended one of the public meetings, understands the reasoning of the franchise but really likes the service J&L provides and doesn't want to see them forced out of business by our local government.

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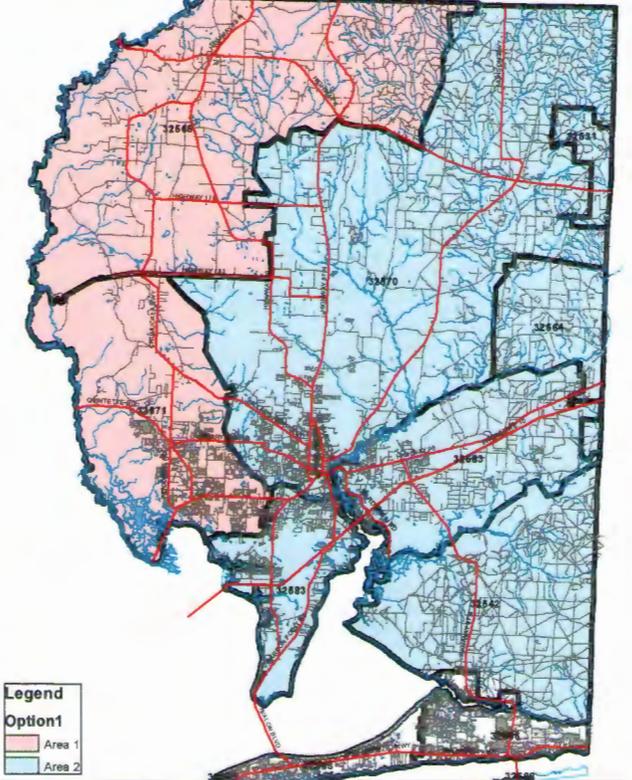


# Possible Franchise Areas

Staff has developed three options, two based on zip codes and one dividing the area roughly in half, using Hwy. 182. The incorporated areas and areas already franchised would not be included in the new franchise areas. The new franchise areas would be north of the Yellow River, though specific franchise areas have not yet been decided as the commission wishes to collect public input first.

## Option 1

- Two Franchise Areas Based on Zip Codes
- Western Area: - approximately 12,637 single-family homes
- Eastern Area - approximately 16,893 single-family homes

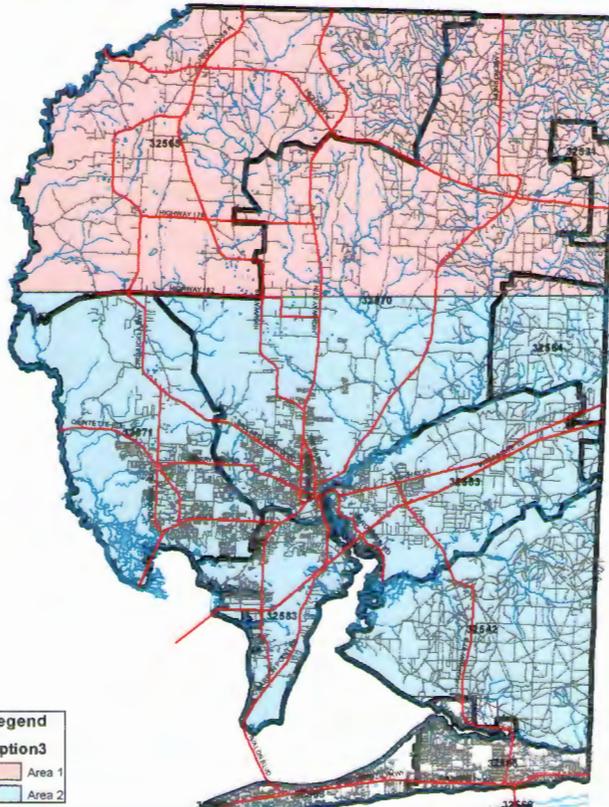
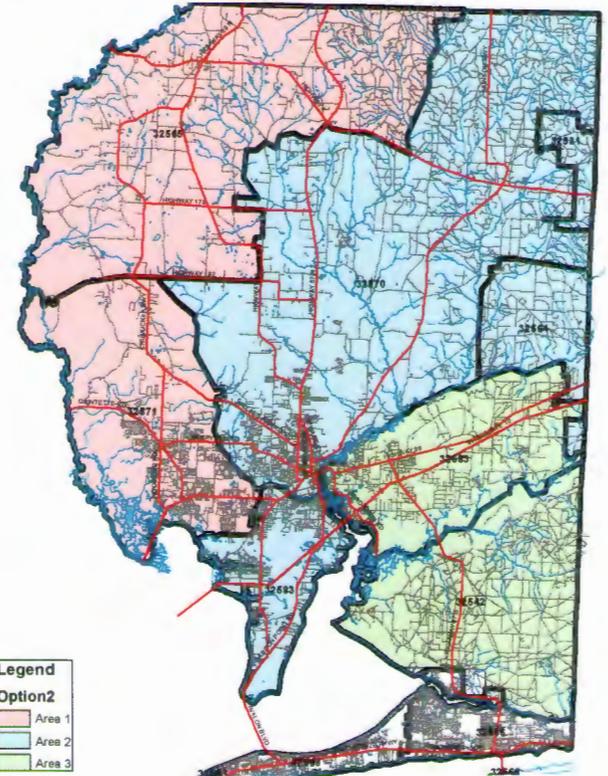


## WHY DIFFERENT AREAS?

The commission believes that like in the south end franchise where there are two franchise areas and service providers, service to the residents would be enhanced by encouraging competition between the providers vs. only one.

## Option 2

- Three franchise areas based on zip codes with 32583 divided into two sections
- Western Area - approximately 12,637 single-family homes
- Central Area - approximately 14,704 single-family homes
- Eastern Area - approximately 2,189 single-family homes



## Option 3

- Two franchise areas divided on a line roughly based on Hwy. 182.
- Northern Area - approximately 2,629 single-family homes
- Southern Area - approximately 26,901 single-family homes



Santa Rosa County  
6495 Caroline Street, Suite M  
Milton, FL 32570  
Attention: Santa Rosa County Administration / BOCC

Re: Lifeguard Ambulance Service ("Lifeguard") Reorganization  
Agreement for Ambulance and Emergency and Non-Emergency Medical Services (the  
"Agreement")

Dear Santa Rosa County Administration / BOCC:

Lifeguard appreciates and values the relationship that we have enjoyed with Santa Rosa County over the past nearly eight years and would like to share some exciting news about an upcoming reorganization. There will be no disruption in our services during the reorganization, and after it we will be even better positioned to serve the needs of the citizens and visitors of Santa Rosa County. Lifeguard will have the momentum to continue growing and certainly views this opportunity as an exciting announcement for not only our organization, but for the entire Santa Rosa County community.

First, we are consolidating our Tennessee and Alabama operations into the newly-formed Lifeguard Ambulance Service LLC, a Delaware limited liability company (the "Company"), which will also own Lifeguard Ambulance Service of Texas LLC ("LAS-TX") and Lifeguard Ambulance Service of Florida LLC ("LAS-FL") (the "Reorganization"), specifically:

- Lifeguard Transportation Service, Inc., a Florida corporation; Lifeguard Ambulance Service of Tennessee, LLC, a Tennessee limited liability company; Lifeguard Ambulance Service of Alabama, LLC, an Alabama limited liability company; Lifeguard Ambulance Service of Georgia, LLC, a Florida limited liability company; Lifeguard Ambulance Service of Louisiana, LLC, a Louisiana limited liability company; and Lifeguard Monitoring Services, LLC, a Florida limited liability company will contribute certain assets (including transferring the Agreement and the ownership of LAS-TX and LAS-FL) and liabilities to the Company; and
- the Company will assume the obligations to be performed under the Agreement that arise following its transfer to the Company.

Immediately after the Reorganization, the Company will become part of the Air Medical Group Holdings, Inc. ("AMGH") group of companies, as a wholly-owned subsidiary of AMGH (the "AMGH Transaction"). AMGH is a leading player in the air medical services market operating over 210 bases across the country spanning 30 states through its Med-Trans Corporation, Air Evac EMS, Inc., EagleMed, LLC and REACH Air Medical Services, LLC operating subsidiaries. Lifeguard will continue to provide uninterrupted stellar services as a subsidiary of AMGH with the opportunity to cover all transport modalities for our customers and being well capitalized to respond to market needs.

**Corporate Headquarters**  
216 Aquarius Drive, Ste. 303  
Birmingham, AL 35209  
Telephone: (205) 380-2065  
Fax: (205) 949-1858



We are reaching out to you out of an abundance of caution because of the importance of our relationship with you and because, pursuant to the terms of the Agreement, your consent may be technically required in connection with the Reorganization and/or the AMGH Transaction. We ask that you sign below to agree and acknowledge your consent to the Reorganization and that consummation of the AMGH Transaction will not constitute a breach of or default under any terms or provisions of the Agreement. We acknowledge that the foregoing does not in any way amend or alter the terms of the Agreement, and you and we agree that the Agreement remains in full force and effect.

The effectiveness of this letter is expressly contingent upon the consummation of the Reorganization and the closing of the AMGH Transaction which is expected to take place on or about April 1<sup>st</sup> 2014, and you acknowledge and agree that the Company shall assume, and be responsible for the performance of, only those obligations under or related to the Agreement that arise following the transfer of the Agreement to the Company, notwithstanding anything contained in this letter to the contrary.

Should you have any questions, please do not hesitate to contact me at 850-777-4734 or via email at Jason.Kimbrell@lifeguardambulance.com.

Sincerely,

Jason L. Kimbrell  
Regional Executive

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

Consented to, acknowledged and agreed:

Commissioner Jim Melvin (Chairman)

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

March 3, 2014

To: Commissioner Jim Melvin  
From: Navarre Community Center Advisory Committee  
Subj: Request for Survey

Dear Commissioner Jim Melvin,

In July 2012, a meeting was held in Navarre to discuss the possibility of building a community center in Navarre. The discussions included Commissioner Jim Melvin, County Administrator Hunter Walker and Public Information Officer Joy Tsubooka. At the meeting, it was mentioned by several attendees that providing recreation facilities in conjunction with a community center would better suit the needs of Navarre. It was also agreed that an online survey would be created by Tsubooka for Navarre residents. The survey remained online from July 30 to Sept 1 resulting in 222 completing the online survey. Unfortunately, the number and demographics of the respondents was not representative of Santa Rosa County or of the Navarre area.

In December, another meeting was held in Navarre where Commissioner Melvin and PIO Tsubooka reviewed the results. The consensus at that meeting was to have Melvin request the Haas center conduct a random survey of the 32566 zip code area to produce a solid representation of the Navarre area. In January, the motion to allocate \$7,500 for an independent study was presented at a BoCC meeting and the motion was withdrawn for a lack of support. Several comments were made regarding the futility of a study. It was recommended that a citizen's advisory committee be formed to further study the issue and make recommendations, much like what took place in Tiger Point, resulting in a community center being built in that location. It was also suggested that decisions are governed by the Better Santa Rosa Plan.

At your direction, an advisory committee was formed and has had two meetings over the last six weeks at the Navarre Visitor's Center. We have reviewed the previous survey, as well as all county documentation on recreation improvements, to include:

- Better Santa Rosa (Dated: 06/13/2002, to include subsequent updates)
- Navarre Town Center Plan (Dated: 2004, Amended to remove restrictive issues in 2012)
- Santa Rosa Comprehensive Plan (2008-2025)

The following conclusions were drawn by the committee:

- No statistically representative survey of the recreational needs of Navarre or Santa Rosa County has been accomplished within the last decade. This assumes one was accomplished as part of the conception of the Better Santa Rosa plan in 2001-2002.
- Though Better Santa Rosa is intended to address the recreational needs of the county residents (among other goals,) its recommendations are out of date (e.g. it still includes a plan for a trolley in the Navarre Town Center area.) Funds that may have been initially identified for such activities should be allocated per the desires of the community

This lack of representative data on the needs and desires of the people of the 32566 zip code is further complicated by the changes in demographics seen in the most recent census data and evidenced by the 2010 redrawing of district lines. Additionally, the 77.2 percent of the residents in the 32566 zip code are under the age of 49, with 30.6 percent being 19 years old and younger.

As such, the committee recommends, in pursuant to the *Santa Rosa County Comprehensive Plan* Goal 1.2: "To encourage broad public participation concurrently with the administration of the Plan:"

- A request for an independent survey to be re-introduced for approval.
- Upon approval of the survey, allocate funds for sufficient statistical representation of the needs and desires of the Navarre area residents.
- The Navarre Community Center Advisory Committee be charged with developing the areas of consideration for which the survey will provide answers.

Thank you for your consideration,

Chairman Yvonne Harper  
Vice-Chairman Aaron Hensley  
Vice-Chairman Christopher Short  
Core member James Broxson  
Core member Bill Kane  
Ray Bisson  
T.J. Doherty  
Tisha Maraj  
Rex Marshall  
Carrie Rogers  
Mike Sandler  
Ashley Strabala

Contract for Services Agreement ("Contract")			
Santa Rosa County, a political subdivision of the State of Florida ("SPONSOR")		UNIVERSITY OF WEST FLORIDA For and on behalf of its Board of Trustees ("UNIVERSITY")	
Address: 6495 Caroline St., Suite M City, ST, Zip Milton, FL 32570		Research and Sponsored Programs 11000 University Parkway Pensacola FL 32514-5750	
TEIN:	DUNS	TEIN: 59-2976783	DUNS 053000709
Does funding originate from a Federal prime source? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, complete following			
Original Source of Funds: _____ Project or Funding Reference Number/PRIME AWARD: _____			
Name of Federal Agency: _____ CFDA Number: _____ Name of Federal Program: _____			
Contract Period of Performance:		Amount Funded	Matching Fund s
FROM -	TO	\$7500.00	\$
Project Title: Navarre Community Center Survey		Total	\$7500.00
Reporting Requirements: See Attachment 1			
Terms and Conditions			
<p>(1) SPONSOR hereby awards a <input type="checkbox"/> cost reimbursable <input checked="" type="checkbox"/> firm fixed price <input type="checkbox"/> firm fixed rate contract for services to the University, as described above. The statement of work and schedule of compensation are as specified in UNIVERSITY's proposal dated _____, Attachment 1.</p> <p>(2) SPONSOR shall pay UNIVERSITY as shown in the payment schedule in Attachment 1. All invoices shall be submitted in form and detail sufficient for proper pre- and post-audit of expenditures using UNIVERSITY's standard invoice. Invoices and questions concerning invoice receipt or payments should be directed to the appropriate party's Financial Point of Contact, as shown in Attachment 2. Payment for invoices is due upon receipt and shall be considered past due after 30 days. Past due invoices shall bear interest at the statutory rate applicable to state agencies.</p> <p>(3) A final statement of costs incurred, marked "FINAL", will be submitted to SPONSOR's Financial Point of Contact thirty (30) days after project end date or as shown in Attachment 1. The final statement of costs shall constitute UNIVERSITY's final financial report.</p> <p>(4) Matters concerning the technical performance of this contract should be directed to the appropriate party's Program/Technical Point of Contact, as shown in Attachment 2.</p> <p>Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this Contract should be directed to the appropriate party's Administrative Contact, as shown in Attachment 2. Any such changes made to this Contract require the written approval of each party's Authorized Official, as shown in Attachment 2.</p> <p>(6) The Project Budget is set forth in Attachment 1. Funds may be allocated between expenditure categories at the discretion of the University, provided that no additional costs are incurred beyond the amount referenced above. This paragraph is inapplicable to fixed price or fixed rate contracts.</p> <p>(7) Either party may terminate this Contract with thirty (30) days written notice to the appropriate party's Administrative Point of Contact, as shown in Attachment 2. In the event of termination, SPONSOR shall pay UNIVERSITY for work performed to the date of termination and all allowable, noncancellable obligations.</p> <p>(8) Changes to Period of Performance, including no-cost extensions require the approval of the SPONSOR</p> <p>(9) This Contract is comprised of this document and the Attachments 1-3 attached hereto, which are made part hereof by reference.</p> <p>By signing below authorized representatives have executed this Contract to be effective for the Period of Performance shown above.</p>			
		UNIVERSITY OF WEST FLORIDA, For and on behalf of its Board of Trustees:	
Name: _____	Date _____	Name: Richard S. Podemski, PhD	Date _____
Title: _____		Title: Associate Vice President for Research	
		Approved for form and legality as template by Patricia D. Lott University Counsel 03/07/2011	

**Attachment 1: STATEMENT OF WORK AND SCHEDULE OF COMPENSATION**

This is a  cost reimbursable X fixed price  fixed rate contract for services in the amount not to exceed \$ \_\_\_\_\_ to cover costs associated with the project identified on the previous page and as shown on the following University proposal and/or quotation.

The following deliverable items are due pursuant to the time table identified below. The numbered invoice for each report or deliverable shall be sent concurrent with the period of performance corresponding to the deliverable on the due date shown.

REPORT DELIVERABLE	DATE DUE	Amount
Navarre Community Center Survey Report (500 phone survey responses completed)		7500.00

**University's Tasks:**

The University will supply personnel and resources to accomplish the scope of work at the price in the proposal/cost quotation as shown in the following pages. Sponsor is not permitted to use the name of the University or in any manner represent that the University's agreement to perform this sponsored research project in any way indicates that the University endorses or supports any political candidate or position on any issue.

This is a short, 5 question survey regarding attitudes about building a community center in Navarre. This survey is being conducted by the University of West Florida and the Haas Center for research purposes. You may contact the Haas Center at \_\_\_\_\_. The conduct of this sponsored research project by the Haas Center does not imply University endorsement of any political candidate or view.

1. Are you willing to participate in this survey regarding a community center in Navarre? (yes/no)
2. Are you at least 18 years old? (yes/no)
3. Does the community of Navarre want a community center? (yes/no/unsure)
4. If yes, how should it be funded? (open response)
5. What kind of events should take place at the community center? (open response)

Thank you for your participation.

**Attachment 2  
CONTACT REPRESENTATIVES**

Sponsor Contacts		University of West Florida Contacts	
FID # / DUNS #		FID #59-2976783 / DUNS # 53-000709	
Administrative Point of Contact		Administrative Point of Contact	
Name:		Name:	Research and Sponsored Programs
Title:		Title:	11000 University Parkway
Address:		Address:	Pensacola FL 32514-5750
City ST Zip		City ST Zip	(850) 474-
Phone:		Phone:	(850) 474-2082
Fax:		Fax:	
E-mail:		E-mail:	
Program/Technical Point of Contact		Program/Technical Point of Contact	
Name:		Name:	Aaron Schmerbeck
Title:		Title:	Sr. Economist
Address:		Address:	220 Garden Street, Suite 304
City ST Zip		City ST Zip	Pensacola, FL 32502
Phone:		Phone:	(585) 738-8342
Fax:		Fax:	N/A
E-mail:		E-mail:	aschmerbeck@uwf.edu
Financial Point of Contact		Financial Point of Contact	
Name:		Name:	Donna Frazee
Title:		Title:	Assoc Dir. Research & Sponsored Prog
Address:		Address:	Research and Sponsored Programs
City ST Zip		City ST Zip	11000 University Parkway
Phone:		Phone:	Pensacola FL 32514-5750
Fax:		Fax:	(850) 473-7111
E-mail:		E-mail:	(850) 474-2082
			dfrazee@uwf.edu
Authorized Official		Authorized Official	
Name:		Name:	Richard S. Podemski, Ph.D.
Title:		Title:	Associate Vice President for Research
Address:		Address:	Research & Sponsored Programs
City ST Zip		City ST Zip	11000 University Parkway
Phone:		Phone:	Pensacola FL 32514-5750
Fax:		Fax:	(850) 473-7713
E-mail:		E-mail:	(850) 474-2082
			rpodemski@uwf.edu



**Attachment 3-A:  
ADDITIONAL TERMS AND CONDITIONS (Non-federal funds)**

**FORCE MAJEURE** University shall not be responsible for its failure to perform any terms or conditions herein when failure to perform is due to causes beyond University's reasonable control, determined in the University's discretion, including, but not limited to: strikes; lockouts; actions or inactions of governmental authorities; epidemics; acts of war or terrorism; embargoes; fire; earthquake; hurricane; windstorm; tornados, acts of God or default of common carrier.

**SEVERABILITY** In the event any provision of this contract shall be held invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provision hereof.

**NONDISCRIMINATION** The nondiscrimination clause contained in Section 202, Executive Order 11246, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex or national origin, and the Implementing rules and regulations prescribed by the Secretary of Labor, Veteran's Act 38 U.S.C. 4212, Section 503 - Rehabilitation Act of 1973, Title I of the Americans with Disabilities Act of 1990 42 U.S.C. 12101, and the University's policy relative to sexual harassment, are incorporated into this Agreement by reference as if fully set forth herein.

**TAXES, FEES AND PERMITS** The University is a tax immune sovereign and exempt from the payment of all sales, use or excise taxes.

**PUBLIC RECORDS** Sponsor shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received in conjunction with this agreement, except as exempted by Florida law. Refusal by Sponsor to allow such public access shall be grounds for unilateral cancellation of this Agreement by the University.

**INSURANCE** University will maintain, at its own cost and expense, at all times while this Agreement is in effect, general liability insurance to the extent, and in such amounts as, provided under the State of Florida Risk Management Trust Fund. University will also maintain at its own expense or from the quoted fringe/payroll tax rates, workers' compensation insurance as required by law. University will furnish evidence of such insurance upon request. Copies of certificates of coverage are available on request from the Research & Sponsored Programs office contractual contact representative.

**LIMITATION OF LIABILITY**

In the performance of professional services, the University shall use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities, having due regard for acceptable standards. No other warranties, expressed or implied, are made.

In no event shall University or its employees be liable (in contract or in tort, including negligence, or otherwise) to the Sponsor for indirect, incidental or consequential damages, resulting from or related to this Contract. Further, University shall not be liable for use by the Sponsor of any plans, documents, studies, or other data for any purpose other than intended by the terms of this Contract. In no event shall University's liability to Sponsor for any reason exceed the dollar amount of this Contract.

The parties to this agreement recognize and acknowledge that University of West Florida is a constituent institution of the State University System of Florida (the "State") and an agency or subdivision of the State within the meaning of §768.28, Florida Statutes. Nothing contained herein shall be construed or interpreted as: i) denying the University or other state entity any remedy or defense available under the laws of the State; ii) the

consent of the University to be sued; iii) a waiver of sovereign immunity of the University or other state entity beyond the waiver provided in § 768.28, Florida Statutes.

#### **GOVERNING LAWS/VENUE**

This Agreement is governed by the laws of the State of Florida and any provisions contained in this Agreement in conflict therewith shall be void and of no effect. University and Sponsor hereby agree that venue shall lie in the State Courts of Escambia County, Florida.

**INTELLECTUAL PROPERTY** The University reserves the ownership for any intellectual property developed as part of the compensated performance of this Agreement by its faculty and staff. Sponsor is granted a royalty-free non-exclusive license to use and distribute reports furnished to Sponsor hereunder (the "Work Product") without modification. University ownership of copyright shall be properly attributed. Sponsor may not grant others the right to use the Work Product or underlying information and data without written permission from the University.

The University reserves the right to publish articles, monographs and other scholarly publications based on this work in its chosen form. All work shall acknowledge support as "This project was performed by the Haas Center for Research of the University of West Florida through support provided by Santa Rosa County, Florida."

**INDEPENDENT CONTRACTOR STATUS** Each of the parties is an independent contractor and nothing contained herein shall constitute or designate any of the employees or agents of one party as employees or agents of the other party.

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# June Ates Arena

## Facility Use Agreement

THIS FACILITY USE AGREEMENT is made and entered into as of this \_\_\_\_ day of \_\_\_\_\_, 2014 by and between Santa Rosa County Fair Association, Inc.

Name of Lessee: _____ ("Lessee")
Address: _____
City, State, ZIP: _____
Phone (day) _____ Night: _____
Representative Name/Title: _____
This Agreement is entered into for the purpose of using the selected Facility of the June Ates Arena for a(n): _____
From: _____ To: _____
DATE Date

This permit is granted to the "Lessee" subject to the following rules and regulations, and the acceptance and use thereof by the "Lessee". It is an Agreement by the "Licensee" to comply with all terms and conditions herein set forth, together with all rules of procedure established by the Santa Rosa County Fair Association, Inc. The Santa Rosa County Fair Association, inc., reserves the right to adjust or change the charges and rates of the agreement at any time to accommodate special arrangements required by a "Lessee". The "Lessee" is responsible for restoring the facility and grounds to the condition it was prior to the event. This will include trash pickup, cleaning the arena(s) of debris as well as holding pens and areas under and around seating grandstands.

A **\$250.00** refundable deposit for clean up is required when the reservation is confirmed. The cleaning deposit will be refunded after inspection of the facility and equipment by the maintenance staff following the event.

The "Lessee" is responsible for any damages to the facility and equipment.

No Alcoholic Beverages or glass containers are to be used on the facility or grounds surrounding the facility.

The "Lessee" shall provide a Certificate of Insurance to the Santa Rosa County Fair Association, Inc., prior to the event listing Santa Rosa County Fair Association, Inc. as an additional insured.

This agreement may be terminated at any time by either party, with or without cause, with WRITTEN (electronic) notice given to the other party at least 30 days prior to the event. Termination shall be effective on the date specified in writing or post mark. The deposit made by "Licensee" will be returned in full if no expenses have been incurred by Management on behalf of the "Licensee". In the case another event is able to be booked in the same time frame as previously requested by "Licensee", management will return cleaning deposit in full.

Additionally, the parties agree as Follows:

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This contract is entered in good faith. The Santa Rosa County Fair Association, Inc. releases the arena(s)

To: \_\_\_\_\_  
Signature of authorized official

By: \_\_\_\_\_  
Santa Rosa County Fair Association, Inc., Board of Director

# Santa Rosa County Fair Association, Inc. June Ates Arena

## Facilities Rental Rates Worksheet and information

Indoor/Outdoor Arena: \_\_\_\_\_ days @ \$300.00 PER DAY = \$ \_\_\_\_\_  
(Round pens included)

Indoor/Outdoor Arena: \_\_\_\_\_ days @ \$100.00 PER DAY = \$ \_\_\_\_\_  
(Round pens included) Sunday thru Thursday (nonprofit)

Trash dump: \$50.00 PER EVENT = \$ 50.00

### **Additional items that may be arranged through the rental agreement:**

Office space: \_\_\_\_\_ Days @ \$50.00 PER DAY = \$ \_\_\_\_\_

Vendor convenience fee: \_\_\_\_\_ days @ \$60.00 PER DAY = \$ \_\_\_\_\_

Port-a-Potties: \_\_\_\_\_ units @ \$60.00(reg) PER UNIT = \$ \_\_\_\_\_

\_\_\_\_\_ units @ \$90.00(handicap) PER = \$ \_\_\_\_\_

\_\_\_\_\_ units @ \$30.00(handwash) PER = \$ \_\_\_\_\_

32" Pedestal Fan \_\_\_\_\_ units @ \$30.00 PER UNIT = \$ \_\_\_\_\_

36" Floor Fan \_\_\_\_\_ units @ \$20.00 PER UNIT = \$ \_\_\_\_\_

Outdoor Arena Lights: \_\_\_\_\_ hours @ \$48.00 PER HOUR = \$ \_\_\_\_\_

Insurance: depends on type of event, please call for pricing = \$ \_\_\_\_\_

Total Rental cost = \$ \_\_\_\_\_

Plus deposit fee: = \$250.00



February 24, 2014

Mr. Thad Allen  
Santa Rosa County Maintenance Department  
4530 Spikes Way  
Milton, FL 32570

Re: Gulf Breeze Library

Thad:

We are pleased to provide this fee proposal for re-roofing and other leak related architectural services for the Gulf Breeze Library. The project will include; Reroofing of all or a portion of the existing roof, repair and waterproofing of some existing brick over masonry walls, removal and re-flashing of some existing windows.

Sam Marshall Architects will undertake field investigation to determine the extent of corrections needed. Construction documents consisting of plans and specifications for permitting and bidding purposes will be produced. We will provide construction administration including review of shop drawings and submittals and jobsite observation.

Our fee for these architectural services will be \$8,000.00

Thank you for the opportunity to provide architectural services to the County and the City of Gulf Breeze.

Sincerely,

Mike Marshall  
SAM MARSHALL ARCHITECTS

**DEEPWATER HORIZON**  
**CLAIMS CENTER**  
ECONOMIC & PROPERTY DAMAGE CLAIMS

3/3/14

**Patrick A. Juneau**  
Claims Administrator

Dear Grant Recipient:

Congratulations on your Promotional Tourism Grant and we look forward to many positive results as you put these funds into the promotion of your organization and the Gulf Coast.

In this packet, you will find your contract, a W-9 Form, a contact information sheet, a quarterly report, a final report and a self-addressed return envelope.

The procedures will be as follows:

1. Review and complete the contract and sign at the appropriate place.
2. Complete the W-9 Form
3. Complete the Contact Information Sheet
4. Return all of the signed documents in the enclosed envelope.

Upon receipt of your documents, we will process the initial payment.

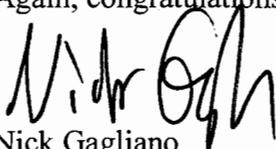
As part of the agreement, we will require a quarterly progress report and a final report.

The quarterly reports will be due July 15, 2014; October 15, 2014; December 15, 2014 and the final report due March 1, 2015, along with all of the deliverables as outlined in Schedule 1 of your contract.

The distributions have been set to be funded at 80% initially and the remaining 20% when the project is completed and the deliverables submitted. However, if your project is completed during the course of the year, please send a final report and submit all of the deliverables as outlined in Schedule 1 of your contract and we will fund the remaining balance.

If you have any questions or need further information, please email Nick Gagliano at [ngagliano@dheclaims.com](mailto:ngagliano@dheclaims.com).

Again, congratulations and we look forward to your success.

  
Nick Gagliano  
Project Coordinator

## PROMOTIONAL FUND GRANT AGREEMENT

This Promotional Fund Grant Agreement (this "Agreement") is entered into by \_\_\_\_\_ ("Grantee"), with offices at \_\_\_\_\_; and Patrick Juneau, as Trustee (the "Trustee") of the Settlement Trust as further defined below (the "Settlement Trust"), and as Claims Administrator of the Court Supervised Settlement Program (the "Claims Administrator").

### RECITALS

WHEREAS, BP Exploration & Production Inc., a Delaware corporation and certain of its affiliates (collectively "BP") have been named as defendants in *In re Oil Spill by the Oil Rig "Deepwater Horizon" in the Gulf of Mexico, on April 20, 2010*, MDL No. 2179 (the "MDL Litigation");

WHEREAS, BP and the Economic Class Representatives, individually and on behalf of the Economic and Property Damages Settlement Class, by and through Lead Class Counsel entered into an Economic and Property Damages Settlement Agreement ("Settlement Agreement") dated April 18, 2012, and amended May 1, 2012, for the purpose of settling all Released Claims against the Released Parties, including BP;

WHEREAS, the United States District Court of the Eastern District of Louisiana (the "Court") has preliminarily approved the Settlement Agreement by Order dated May 2, 2012 (the "Preliminary Approval Order," as further defined below);

WHEREAS, on May 4, 2012, BP, Lead Class Counsel, the Trustee and J.P. Morgan Trust Company (the "Directed Trustee") entered into the *Deepwater Horizon* Economic and Property Damages Trust Agreement (the "Trust Agreement") creating the Settlement Trust;

WHEREAS, the Settlement Trust is intended to meet the requirements of a qualified settlement fund within the meaning of section 468B of the Internal Revenue Code of 1986, as amended from time to time, and section 1.468B-1(c) of the Treasury Regulations promulgated thereunder;

WHEREAS, the Settlement Trust's purpose is to establish a mechanism to pay Settlement Payments (as defined in the Settlement Agreement) and the costs of administering the Settlement Program (as defined in the Settlement Agreement) in accordance with the terms of the Settlement Agreement and the Trust Agreement.

WHEREAS, the Trustee has the power, pursuant and subject to the terms of the Settlement Agreement and the Trust Agreement, to make distributions from the funds held by the Settlement Trust subject to the terms and conditions thereof; and

WHEREAS, Grantee desires to obtain funds for promotional services as described on attached Schedule "1";

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the terms and conditions set forth herein.

## AGREEMENT

### 1. Definitions.

The following words and phrases have the meanings indicated. Other words and phrases appearing in capital letters throughout this Agreement shall have the meanings they are given with their first operative use. Terms not otherwise defined herein shall have the same meanings ascribed to them in the Settlement Agreement and/or the Trust Agreement.

- 1.1 Applicable Law: means all applicable local, state and federal laws, rules and regulations.
- 1.2 Claims Administrator: has the meaning ascribed to it in the Settlement Agreement.
- 1.3 Individual: means a natural person.
- 1.4 Lead Class Counsel: means the lawyers appointed by the Court to represent the Class of Claimants.
- 1.5 Settlement Trust: means the qualified settlement trust fund established pursuant to that certain *Deepwater Horizon* Economic and Property Damages Trust Agreement, dated May 4, 2012, among BP, Lead Class Counsel, the Claims Administrator, and the Directed Trustee.
- 1.6 Parties: means the Settlement Trust, the Claims Administrator, Grantee, BP and Lead Class Counsel. BP and Lead Class Counsel are only made Parties to this Agreement for the purposes of taking cognizance and approving the terms of this Agreement.
- 1.7 Preliminary Approval Order: means the Order entered by the Court on May 2, 2012 granting preliminary approval of the Settlement Agreement.

### 2. Scope of Services.

- 2.1 Services. The general scope of the services to be furnished by Grantee shall be those described on attached Schedule "1".
- 2.2 The Services shall be provided in strict accordance with the terms of the Settlement Agreement, the Preliminary Approval Order, a final approval order (if one is entered) and in compliance with Applicable Law.

### 3. Grant Award.

- 3.1 Amount of Grant. Subject to the terms and conditions of this Agreement, and contingent upon sufficient funding of the Settlement Trust by BP, the Settlement Trust agrees to award to Grantee up to \$491,000.00 for the period March 1, 2014 to December 31, 2014. The Grant shall be payable as follows:

\$392,800.00 after signing and processing of the contract.

\$98,200.00 upon receipt and approval of the final report and submission of all of the deliverables as outlined in Schedule 1.

3.2 Documentation. Grantee shall submit to the Claims Administrator all documentation as further described in Paragraph 3.3 within ten (10) days before the beginning of each calendar quarter, or more frequently as the Claims Administrator may require. The Claims Administrator shall review Grantee's documentation and if acceptable, authorize the next Grant payment. In the event that any documentation is deemed not acceptable by the Claims Administrator, Grantee shall be notified in writing of such deficiencies within ten (10) days of submission of the documentation.

3.3 Reporting. Grantee will provide reports to the Claims Administrator at least quarterly, within ten (10) days before the beginning of each quarter, or more often as the Claims Administrator may require, in which it will report, for the preceding quarter the following: a updated list of services and deliverables as outlined on Schedule 1. The Claims Administrator may distribute such reports as it deems appropriate. In addition, Grantee may be required to provide additional reports as may further be defined by the Claims Administrator in writing.

3.4 Ownership of Documentation. All records, reports, documents and other material delivered or transmitted to Grantee by the Claims Administrator shall remain the property of the Claims Administrator, and shall be returned by Grantee to the Claims Administrator, at Grantee's expense, at termination or expiration of this Agreement. All records, reports, documents, or other material related to this Agreement and/or obtained or prepared by Grantee in connection with the performance of the Services contracted for herein shall become the property of the Claims Administrator, and shall, upon request, be returned by Grantee to the Claims Administrator, at Grantee's expense, at termination or expiration of this Agreement.

3.5 Audit Rights. Grantee will provide to the Claims Administrator copies of its audit reports, if and when requested to do so by the Claims Administrator. In addition, the Claims Administrator or its authorized representatives may, at any time on reasonable notice, audit the operation of Grantee in relation to the activities undertaken pursuant to this Agreement.

3.6 Payment in Full. The Grant payments made hereunder are and shall be deemed to constitute "payment in full" for any Services performed by Grantee.

#### 4. Term.

4.1 This Agreement is effective as of 12:01 a.m. Eastern Standard Time on January 1, 2014 (the "Effective Date") and its term shall end on December 31, 2014 (the "Expiration Date"), unless terminated on a different date in accordance with Paragraph 4.2 or as otherwise agreed by the Parties.

4.2 Grantee shall be authorized to perform the Services as further defined in Schedule "1" to this Agreement starting on the Effective Date, through and including the earlier of the date that: (1) the Court denies the Parties' motion for final approval of the Settlement Agreement; (2) the reversal on appeal of a Court order granting final approval of the Settlement Agreement; (3) the Court enters an Order closing the proposed Court Supervised Settlement Program; (4) Grantee is terminated by the Claims Administrator with at least thirty (30) days written notice before the end of any quarter, which the Claims Administrator shall have the right to do with or without cause (collectively, "Termination Events"); or (5) the Expiration Date. As used herein, "cause" shall include, without limitation, the following: (i) the failure of Grantee to perform the Services in accordance with the requirements of this Agreement, (ii) the breach by Grantee of any other obligations under this Agreement, which breach is not cured within ten (10) days of written notice thereof, (iii) the commission of any act or any omission involving gross negligence, fraud, or other intentional or willful misconduct by Grantee, and (iv) any other violation of a statute, regulation, order, decree or court requirement or other Applicable Law by Grantee.

5. [Intentionally Omitted]

6. Representations and Warranties.

Grantee represents, warrants and covenants that: (i) it has the power and authority to enter into this Agreement and to perform all of its obligations hereunder; (ii) the execution, delivery and performance of this Agreement does not violate or conflict with any other agreement to which Grantee is a party or by which it is bound; (iii) Grantee has not previously entered into any agreement that would restrict Grantee in the performance of the Services; (iv) Grantee shall comply with all Applicable Law in performing its obligations under this Agreement; (v) Grantee shall use commercially reasonable efforts to verify that each of its employees performing Services is legally entitled to work in the United States and has all necessary visas and work permits; (vi) Grantee has the capacity and resources to perform the Services; (vii) all Services shall be performed by qualified personnel in a timely, professional and workmanlike manner in accordance with generally accepted industry practices; (viii) Grantee is either a governmental entity political subdivision of a governmental entity, or is recognized by the Internal Revenue Service (the "IRS") as a public charitable organization under sections 501(c)(3) and 509(a)(1), (2) or (3) of the Internal Revenue Code, and will inform the Claims Administrator immediately of any changes in, or IRS proposed or actual revocation (whether or not appealed) of such tax status; and (ix) all Grant funds shall be used only for the purposes described herein.

7. [Intentionally Omitted]

8. [Intentionally Omitted]

9. Miscellaneous.

9.1 Subcontracting. Notwithstanding any provision in this Agreement to the contrary, Grantee shall not subcontract any of its obligations under this Agreement to any third party unless approved in writing by the Claims Administrator.

9.2 Successors and Assigns. The terms and conditions of this Agreement shall be binding upon the Parties and inure to the benefit of the Parties and their respective successors and permitted assigns; provided, however, that, unless otherwise provided in this

Agreement, the obligations of the Parties under this Agreement may not be delegated nor shall any rights be assigned or transferred, including by merger, reorganization, change of control, acquisition or sale of all or substantially all of its assets or business or otherwise (including, without limitation, by operation of law) (collectively a "Sale Transaction"), by a Party without the other Parties' prior written consent.

- 9.3 Compliance with Laws. Grantee and its respective employees and agents shall comply with all Applicable Law in performance under this Agreement.
- 9.4 Tax Responsibility. Grantee shall be responsible for the payment of any taxes that might be due from or assessed on any of the Grant funds received under this Agreement.
- 9.5 Maintenance of Books and Records. In order to implement and effectuate the audit rights of the Claims Administrator as described in Paragraph 3.5, Grantee shall maintain its books and records and other documents pertaining to the use and disposition of the grant funds received and to the Services rendered under this Agreement, for a period of at least three (3) years after the Termination Date.
- 9.6 Dispute Resolution. Any and all claims, disputes and controversies arising under or relating to this Agreement that cannot be resolved by the Parties shall be determined solely in the Court, under Louisiana law without regard to its conflicts of law provisions. All Parties waive the right to a jury trial. In the Court's discretion, the prevailing Party in any dispute arising from this Agreement may be awarded reasonable attorney's fees.
- 9.7 Complete Agreement. This Agreement and any exhibits, together with any addenda, set forth the entire agreement of the Parties with respect to Services hereunder, and any prior or contemporaneous promises, conditions or understandings are superseded and/or replaced with this Agreement.
- 9.8 Modification. No provision of this Agreement may be changed unless the change is set forth in a written amendment to this Agreement signed by the Parties.
- 9.9 No Waiver. If a Party waives compliance with any term or condition of this Agreement, it shall be not deemed a waiver of any other right, nor to permit less than strict compliance with any term or condition on any future occasion.
- 9.10 Governing Law; Severability. This Agreement shall be governed by and construed in accordance with the law of the State of Louisiana without reference to its conflict of laws principles. To the extent that any provision is found to be unenforceable or invalid, then such provision shall be ineffective only to the extent of such unenforceability or invalidity, and shall not affect the enforceability or validity of any other provision of this Agreement.
- 9.11 Notices. All notices and correspondence required to be given by this Agreement shall be delivered by hand or certified mail, return receipt requested and postage pre-paid, or by a nationally recognized courier service, or by facsimile transmission, and be addressed as follows:

If to Claims Administrator and/or Settlement Trust:

Patrick Juneau  
935 Gravier St.  
Suite 1905  
New Orleans, LA 70112  
Phone: 504-264-9740  
Fax: 504-264-9746  
Email: [mjj@dheclaims.com](mailto:mjj@dheclaims.com)

If to Grantee:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone:  
Fax:  
Email:

- 9.12 Counterparts. This Agreement may be executed in one or more counterparts which taken together shall constitute one single agreement between the Parties.
- 9.13 Independent Contractors. Grantee is an independent contractor. No Party to this Agreement is an agent, representative, joint venturer, or partner of any other Party. No Party shall have any right, power or authority to enter into any agreement for or on behalf of, or incur any obligation or liability of, or to otherwise bind, any other Party. Each Party shall bear its own costs and expenses in performing the Agreement. Grantee shall be responsible for the payment of all fees, wages and/or salaries payable to Grantee personnel and for providing Grantee personnel with any fringe benefits to which they are entitled by reason of being an employee or contractor of Grantee. Grantee shall comply, at its expense, with all applicable provisions of workers' compensation laws, unemployment compensation laws, federal social security law, the Fair Labor Standards Act and all other applicable federal, state and local laws and regulations relating to terms and conditions of employment required to be fulfilled by employers. Grantee shall comply with all applicable occupational health and safety laws, standards and requirements pertaining to the Services, including, but not limited to, OSHA standards and analogous state standards for work performed under this Agreement.

*[SIGNATURE PAGE FOLLOWS]*

IN WITNESS WHEREOF, the Parties have caused this Agreement which shall be effective on the date first above-written, to be executed on their behalf by the undersigned duly authorized individuals.

**Settlement Trust**

By:

\_\_\_\_\_  
Signature

Patrick Juneau

Printed Name

\_\_\_\_\_  
Trustee

Printed Title

\_\_\_\_\_  
Date

**Grantee:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Title

\_\_\_\_\_  
Date

**Claims Administrator**

By:

\_\_\_\_\_  
Signature

Patrick Juneau

Printed Name

\_\_\_\_\_  
Claims Administrator

Printed Title

\_\_\_\_\_  
Date



## Schedule 1

### Description of Services

The Santa Rosa Tourism Development Council will implement a connections-centered marketing campaign that will support the marketing and growth of the many natural and built amenities as well as promote ongoing events.

#### Radio Advertising and Promotions

1. Submit a finalized marketing plan outlining the specific marketing messages to the radio audiences.
2. Submit copies of the radio spots with the run schedule.
3. Submit an analysis of the radio campaign to include number of people reached and a conversion on radio spots to hits on the websites.
4. Submit a report that describes the effectiveness of the radio campaign to include narrative on the information and data gathered throughout the campaign and ways in which this information will be used.

#### Digital/Internet Advertising/EBlast Newsletters

1. Submit a brief description of the online marketing strategies implemented to include evaluation and measurement techniques.
2. Submit screen shots of the online advertising campaign with a brief synopsis of target market with a rationale of why those markets were selected.
3. Submit screen shots of the EBlast newsletters with a narrative describing the targeted audience.
4. Submit a report as the effectiveness of the online marketing campaign and list the ways in which this information will be used.

#### Social Media

1. Submit a brief narrative on the use of social media as part of the advertising and marketing campaign, including the ways in which its success will be measured and evaluated.
2. Submit screen shots of examples of visitor engagement on the website.

#### Print Advertising

1. Submit copies of the print advertisements with information on the publication, date of publication and market targeted.

#### Public Relations

1. Submit a list of the stories pitched to the local, regional and national media.
2. Submit copies of articles resulting from the contact with media.
3. Submit a description of the FAM tours, a copy of the FAM itinerary, a listing of the media participating on the FAM tour and copies of articles resulting from the FAM tours.
4. Submit copies of news releases distributed regarding the promotion of this project.

#### Lead Generation Pieces

1. Submit a copy of the leads generation collateral pieces, including vacation guides, maps and trail guides, with a brief narrative on their effectiveness as lead generators.

#### Events

1. Submit the dates and location of the events.
2. Submit a synopsis of the events with photographs to include number of competitors, estimated number of attendees and publicity received about the events.
4. Submit a copy of the advertisements and promotional materials used to promote the events.
5. Submit copies of news releases distributed to promote the events.
6. Submit copies of articles printed about the events.

#### Final Report

1. Submit a final report that provides a description of the project, summarizes all of the activities, provides a synopsis of the effectiveness of the radio/online/social media campaign in promoting and tracking the success of the projects, provides an analysis of return on investment and economic impact and provides information on the ways in which these projects have been measured and evaluated to have met the outcomes to increase the number of visitors, increase visitor spending and increase hotel occupancy.

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

Print or type  
 See Specific Instructions on page 2.

Name (as shown on your income tax return)	
Business name/disregarded entity name, if different from above	
Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶	
<input type="checkbox"/> Other (see instructions) ▶	
<input type="checkbox"/> Exempt payee	
Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code	
List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number									

Employer identification number									

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

**Foreign person.** If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

**Nonresident alien who becomes a resident alien.** Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

**Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

**Updating Your Information**

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

**Penalties**

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

**Specific Instructions**

**Name**

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

**Sole proprietor.** Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

**Partnership, C Corporation, or S Corporation.** Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

**Disregarded entity.** Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

**Note.** Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

**Limited Liability Company (LLC).** If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

**Other entities.** Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

**Exempt Payee**

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

**Note.** If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
  2. The United States or any of its agencies or instrumentalities,
  3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
  4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
  5. An international organization or any of its agencies or instrumentalities.
- Other payees that may be exempt from backup withholding include:
6. A corporation,
  7. A foreign central bank of issue,
  8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
  9. A futures commission merchant registered with the Commodity Futures Trading Commission,
  10. A real estate investment trust,
  11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
  12. A common trust fund operated by a bank under section 584(a),
  13. A financial institution,
  14. A middleman known in the investment community as a nominee or custodian, or
  15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup>	Generally, exempt payees 1 through 7 <sup>2</sup>

<sup>1</sup> See Form 1099-MISC, Miscellaneous Income, and its instructions.

<sup>2</sup> However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

**Part I. Taxpayer Identification Number (TIN)**

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

**Note.** See the chart on page 4 for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at [www.ssa.gov](http://www.ssa.gov). You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at [www.irs.gov/businesses](http://www.irs.gov/businesses) and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting [IRS.gov](http://IRS.gov) or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note.** Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

**Part II. Certification**

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

**Signature requirements.** Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

**1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.

**2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

**3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

**4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

**5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

**Note.** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

**Secure Your Tax Records from Identity Theft**

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

**Protect yourself from suspicious emails or phishing schemes.**

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to [phishing@irs.gov](mailto:phishing@irs.gov). You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: [spam@uce.gov](mailto:spam@uce.gov) or contact them at [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft) or 1-877-IDTHEFT (1-877-438-4338).

Visit [IRS.gov](http://IRS.gov) to learn more about identity theft and how to reduce your risk.

**What Name and Number To Give the Requester**

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup>
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor <sup>2</sup>
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee <sup>1</sup>
b. So-called trust account that is not a legal or valid trust under state law	The actual owner <sup>1</sup>
5. Sole proprietorship or disregarded entity owned by an individual	The owner <sup>3</sup>
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

<sup>1</sup> List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

<sup>2</sup> Circle the minor's name and furnish the minor's SSN.

<sup>3</sup> You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

<sup>4</sup> List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

\*Note. Grantor also must provide a Form W-9 to trustee of trust.

**Privacy Act Notice**

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

## CONTACT INFORMATION SHEET

Name of Organization

Contact Person

Mailing Address

Email Address

Phone #

Purpose of Grant



Kenneth Horne & Associates, Inc.  
CIVIL ENGINEERS

February 28, 2014

Mr. Hunter Walker  
County Administrator  
Santa Rosa County  
6495 Caroline Street, Suite M  
Milton, FL 32570-4592

RE: Professional Services Proposal  
2008 CDGB Disaster Recovery Grant for Bagdad Sewer Extension  
Additional CA Effort Subsequent to Original Contract Completion Date

Dear Mr. Walker:

We are pleased that the subject project has been successfully completed. Due to issues associated with very poor weather over the spring and summer of 2013, and other issues beyond the control of Kenneth Horne & Associates, Inc. the original Contract period of 240 days (8 months) was prolonged to 499 days (16.6 months). As a result of this extended period of construction, KHA incurred labor and expenses well beyond the contract amount.

Subsequent to the original contract completion date of June 14, 2013, KHA coordinated eight additional monthly project coordination meetings, processed eight additional pay requests, and made over 85 additional site visits. Over 327 additional man-hours were expended along with associated expenses.

KHA requests your consideration of an increase in the amount of our Construction Administration and Inspection services calculated as follows:

The original Contract included \$34,420 in CA fees, or \$143.42 per Contract day.

Additional CA Effort: (259 days) x (\$143.42 days) = \$37,145.78

We request reimbursement for 40% of the calculated Additional CA effort or \$14,858.31. Please let us know if this is agreeable to Santa Rosa County and we will invoice this amount concurrently with approval of the Contractor's Final invoice. Thank you for your consideration of this request. Please call if you have questions or require additional information.

Kenneth Horne & Associates, Inc.

Kenneth C. Horne, President



Kenneth Horne & Associates, Inc.  
CIVIL ENGINEERS

February 28, 2014

Mr. Brian Watkins, City Manager  
City of Milton  
P.O. Box 909  
Milton, FL 32570-4592

RE: 2008 CDGB Disaster Recovery Grant for Bagdad Sewer Extension  
Project Closeout

Dear Mr. Watkins:

We are pleased that the subject project has been successfully completed. On behalf of the project team, including Sheila Harris, (Special Projects/Grants – Santa Rosa County), and Robin Phillips, (Jones-Phillips), we are writing to communicate the final amount of the City's participation in the project.

Currently available funds include: (Grant amount of \$634,235.12 plus a City of Milton Project Commitment balance of \$36,509.80) for a total of \$670,744.92 in available funds. Funds required are as follows:

Construction:	\$ 649,152.45
Engineering for Extended CA Services:	\$ 14,858.31
TOTAL	\$ 664,010.76

Subtracting the available grant funds from the TOTAL leaves an amount of \$664,010.76 less \$634,235.12 = \$29,775.64 due Santa Rosa County from the City of Milton.

Please provide this reimbursement at your earliest convenience, but not later than May 1, 2014. Please let us know if you have questions or require additional information.

Kenneth Horne & Associates, Inc.

Kenneth C. Horne, President

## Hunter Walker

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**From:** Sheila Harris  
**Sent:** Wednesday, March 05, 2014 10:11 AM  
**To:** Hunter Walker  
**Subject:** Agenda Item - HMGP Money Available  
**Attachments:** Notice\_of\_Funding\_Availability\_DR\_4138.pdf

Hunter,

Rebuild Northwest Florida would like to seek approval from the Santa Rosa County LMS and the BOCC to apply for HMGP funding under Tier 3 related to DR 4138 "Severe Storms and Flooding".

Sandi Woodbery will be sending me a description of their proposed application later today which will request funds to implement retrofit projects for residents of Santa Rosa County through their Rental Property programs which requires a 50% match allowing any awarded funds to help retrofit more houses and benefit renters.

Can you please add a place holder to the agenda? I will also forward the request to the LMS for their concurrence via email.

Sheila A. Harris, Special Projects/Grants  
Santa Rosa County BOCC  
6495 Caroline Street, Suite H  
Milton, Florida 32570  
(850) 983-1848 (850) 393-5239 (Cell)  
(850) 983-1944 Fax  
[sheilah@santarosa.fl.gov](mailto:sheilah@santarosa.fl.gov)

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**From:** McCusker, William [mailto:William.McCusker@em.myflorida.com]  
**Sent:** Tuesday, December 10, 2013 9:45 AM  
**Subject:** FW: HMGP Money Available (NOFA)

Good morning, As you may be aware, extensive rainfall this summer resulted in a small presidential disaster declaration. Consequently, a small amount of Hazard Mitigation Grant Program (HMGP) money is available to complete mitigation projects. If the 4 declared counties (Bay, Holmes, Walton and Washington) do not use all of the available money any county may be eligible for tier 3 money.

If you have questions or need help putting together your application, please contact the following:

(850) 922-5944 (Program Eligibility)  
(407) 856-5019 (Environmental)  
(407) 856-5010 (Engineering and Technical Feasibility)

The application period will close on March 28, 2014. ALL applications must be postmarked on or before March 28<sup>th</sup> or hand-delivered by 5pm on the 28<sup>th</sup>.

Please see the attached Notice of Funding Available (NOFA) for more specific information related to this open cycle.

Remember, you can't get money if you don't apply.

Have a great day!

## NOTICE OF PUBLIC HEARING

WHEREAS, Ronald P. Moore and Shane Edwards, has petitioned to vacate, abandon, discontinue and renounce any interest and right of the public in and to the following described property to wit:

The rear 20 feet setback of Lot 6 Block A in the Homeport Subdivision as recorded in P.B. "E" PG. 14 of the public records of Santa Rosa County, Florida.

AND WHEREAS, a time and date have been established for a public hearing for the Board of County Commissioners to consider the advisability of exercising its authority pursuant to F.S. 177.101 to vacate and annul the above described property.

NOW THEREFORE, all interested persons and the public generally are directed that a public hearing upon the above mentioned Petition, shall be held by the Board of County Commissioners of Santa Rosa County, Florida, in the Commissioners Meeting Room in the Santa Rosa County Administrative Center located at 6495 Caroline Street, Milton, Florida on the 13<sup>th</sup> day of March 2014, at the hour of 9:30 a.m. cst/cdst, or as soon thereafter as the matter can be considered.

All interested parties should take notice that if they decide to appeal any decision made by the Board of County Commissioners with respect to any matter coming before said Board at said meeting, it is their individual responsibility to insure that a record of proceedings they are appealing exists and for such purpose they will need to insure that a verbatim record of the proceedings is made, which record shall include the testimony and the evidence upon which their appeal is to be based. Interested parties may appear at the meeting and be heard with respect to this matter.

If you wish to comment on the matter and are unable to attend the meeting, you may register your comments in writing to Santa Rosa County, Administrative Services Department, 6495 Caroline Street, Suite J, Milton, Florida 32570, Attention: Tammy Simmons. They will be considered just the same as if you were present. If you have questions, you may direct them in writing to the above address or call Rebecca Welch at (850) 983-1940.

If you are a person with a disability who needs any accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact Emily Spencer at (850) 983-1855 or at 6495 Caroline Street, Milton at least one (1) week prior to the date of the public hearing.

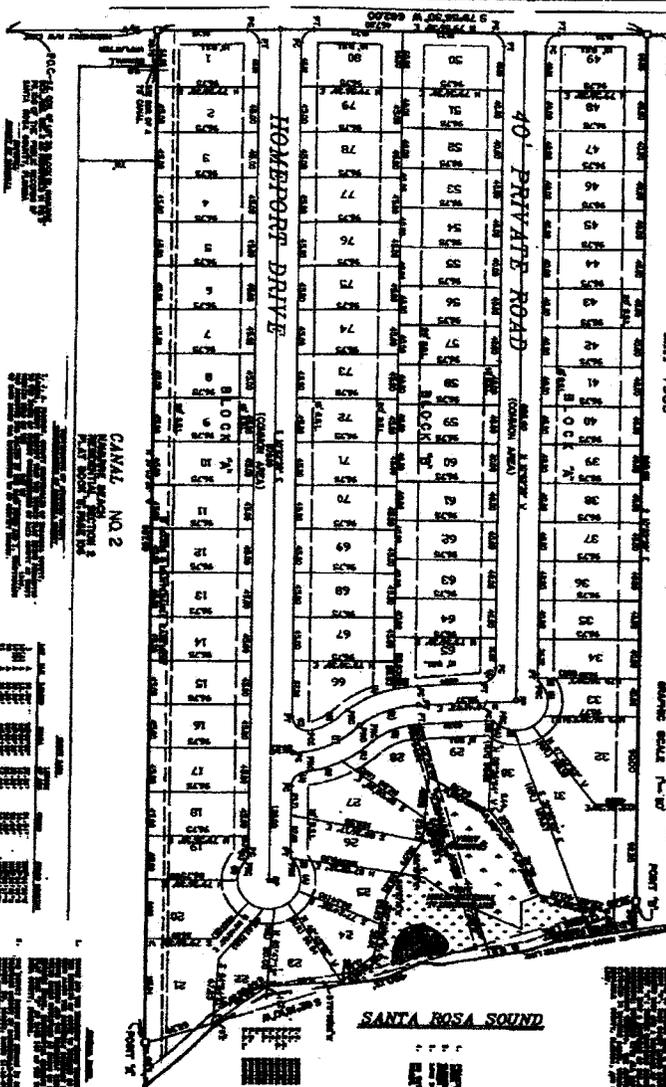
WHITE SANDS BLVD. (66' R/W)

# HOMEPORT

A PLANNED UNIT DEVELOPMENT  
IN TOWNSHIP 2 SOUTH, RANGE 28 WEST  
NAVARRE BEACH, ESCAMBIA COUNTY, FLORIDA  
MAY 1988



UNPLATTED LAND BY NAVARRA BEACH



CANAL NO. 2

RECORDING INFORMATION  
PLANNED UNIT DEVELOPMENT  
SUBDIVISION MAP  
MAY 1988

DEED RECORDING INFORMATION  
PLANNED UNIT DEVELOPMENT  
SUBDIVISION MAP  
MAY 1988

DEED RECORDING INFORMATION  
PLANNED UNIT DEVELOPMENT  
SUBDIVISION MAP  
MAY 1988

DEED RECORDING INFORMATION  
PLANNED UNIT DEVELOPMENT  
SUBDIVISION MAP  
MAY 1988

DEED RECORDING INFORMATION  
PLANNED UNIT DEVELOPMENT  
SUBDIVISION MAP  
MAY 1988

*[Handwritten signatures and notes]*  
SANTA ROSA SOUND  
40' PRIVATE ROAD  
HOMEPORR DRIVE



**SANTA ROSA COUNTY ENGINEERING**  
**SANTA ROSA COUNTY, FLORIDA**  
6051 OLD BAGDAD HWY., STE. 300  
MILTON, FLORIDA 32583  
www.santarosa.fl.gov

Preliminary  
Engineers Report  
March 10, 2014

Roger A. Blaylock, P.E.  
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for March 13, 2014 at 9:00 a.m. in Milton, Florida.

1. Discussion of Variance from gravity sewer to low pressure sewer for the proposed subdivision, Pelican Bay Estates located in Working District 5. (Attachment A)
  
2. Recommend approval of Preliminary Plat for Heritage Estates, a 53 lot subdivision of a portion of Section 10, Township 1 North, Range 29 West, Santa Rosa County, Florida. (Working District 1) (Attachment B)  
  
Location: 300 feet, more or less, South of the intersection on South Spencer Field Road and East Spencer Field Road, property on the West side of East Spencer Field Road.
  
3. Recommend approval of Construction Plans for Heritage Estates, a 53 lot subdivision of a portion of Section 10, Township 1 North, Range 29 West, Santa Rosa County, Florida. (Working District 1) (Attachment B)  
  
Location: 300 feet, more or less, South of the intersection on South Spencer Field Road and East Spencer Field Road, property on the West side of East Spencer Field Road.
  
4. Recommend approval of Construction Plans for Boracay Cove Subdivision, a 67 lot subdivision of a portion of Section 12, Township, 1 North, Range 29 West, of Santa Rosa County, Florida. (Working District 1) (Attachment C)  
  
Location: 2 miles, more or less, West on U.W. 90 from the intersection of S.R. 281 (Avalon Boulevard), North on Evelyn Street, West on La Casa Circle, East on La Hacienda Drive, property at the end.

5. Recommend approval of Final Plat for Duncan Ridge First Addition Subdivision, a 48 lot subdivision a portion of Section(s) 16 & 17, Township, 2 South, Range 26 West, of Santa Rosa County, Florida. (Working District 5) (Attachment D)

Location: East on High School Boulevard from Highway 87 South, property located on the South side of High School Boulevard.

6. Recommend approval of Paved Road and Drainage Maintenance for Duncan Ridge First Addition Subdivision, a 48 lot subdivision a portion of Section(s) 16 & 17, Township, 2 South, Range 26 West, of Santa Rosa County, Florida. (Working District 5) (Attachment D)

Location: East on High School Boulevard from Highway 87 South, property located on the South side of High School Boulevard.

Duncan Ridge Drive	347 LF±
Island Drive	1517 LF±



**SANTA ROSA COUNTY ENGINEERING**  
**SANTA ROSA COUNTY, FLORIDA**  
6051 OLD BAGDAD HWY., STE. 300  
MILTON, FLORIDA 32583  
www.santarosa.fl.gov

MEMO

TO: Roger Blaylock, P.E.

FROM: Chris Phillips, P.E. *CP*

DATE: March 5, 2014

RE: Pelican Bay Subdivision – Low Pressure Sewer Variance

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On February 26, 2014 we had a pre-application meeting with Mr. Kevin Dunnam (developer) and Mr. Tom Hammond (engineer) regard the revival of the Pelican Bay Subdivision on Redfish Point Road. This subdivision was previously approved for construction on May 25, 2006 but the development order has since expired. During our meeting, we discussed the minor items that would have to be done to bring the previously approved plans into current standards. The development team expressed their interest in changing from a gravity sanitary sewer system to a low pressure sewer system, where each home will have their own small lift station/pump tied to a central forcemain system throughout the subdivision and along Redfish Point Road southward to an existing forcemain at Hwy 98. The county standard for low pressure systems (see below) and the need for a variance was explained to the developer at that time.

**COUNTY POLICY ON LOW PRESSURE SEWER SYSTEMS:**

Low pressure sewer is allowed in public subdivisions under the following guidelines as discussed and adopted at the 8/24/06 BOCC Mtg:

- All components of the system crossing public rights-of-way are buried at least 48 inches below finished grade
- The main line is contained within a Utility Easement on the lots
- All lines (main lines and laterals) that cross public rights-of-way to be sleeved and have a tracer wire
- Disclosure is required to homeowners that grinder pumps do not work when electricity is off due to storm or other causes.
- Very specific topographic constraints be present that would cause the most practical gravity sewer design to have significant (20 feet or more) finished sewer manhole and line depths.

The developer expressed their desire to be on this agenda so they may seek the variance from LDC Section 4.03.07.D.1.b where the code specifically states "each lot shall be served by gravity flow into the central collection system." This particular subdivision will also not have the topographical constraints as described above. The developer has agreed to abide by all conditions listed above regarding burial depth, casing, utility easement placement, and disclosure. A letter of support will be provided from the maintaining utility, South Santa Rosa Utilities (City of Gulf Breeze).



# City of Gulf Breeze

March 6, 2014

RE: Low Pressure System

Dear Mr. Dunnam:

South Santa Rosa Utility System and the City of Gulf Breeze will accept low pressure systems for maintenance. We maintain and locate the force mains and services within the rights-of-way up to the property lines. We have minimum standards for construction of low pressure systems and inspect all main connections. We require that all services be perpendicular to the main and have a control valve box on the owner's property at the right of way line. This is similar to a water service construction and assists in proper location of the services.

Additionally, we will accept collection mains that are installed in easements where the County requires this. Any other stipulations by the County will be reviewed and accepted unless they impose conditions the City cannot reasonable obtain.

If you should have questions or need additional information, please call me at (850) 934-5110.

Sincerely,

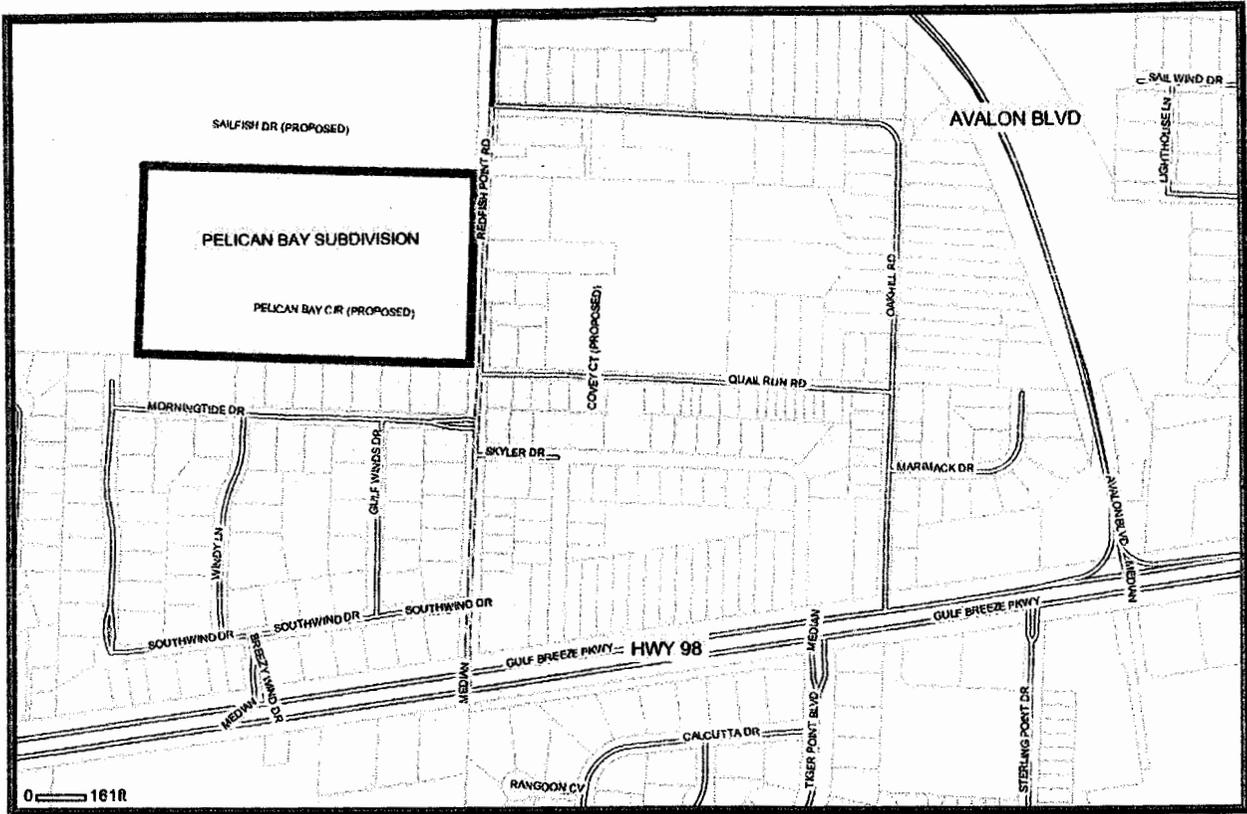
A handwritten signature in black ink, appearing to read "Thomas Lambert".

Thomas Lambert  
Assistant Director of Public Services.

(850) 934-5100 • (850) 934-5114

P.O. BOX 640 • 1070 SHORELINE DRIVE • GULF BREEZE, FLORIDA 32562-0640

# PELICAN BAY SUBDIVISION - LOCATION MAP





**HERITAGE ESTATES**

SOUTH SPENCER FIELD RD

CARLYN DR

OAK HOLLOW LN

PARROTTS LN

CHADS CIR

IDELL LN

OSCAR LN

FRASIER LN

SPENCER OAKS BLVD

SHANE WAY

FRED LN

MAYO CIR

ROYAL PINES DR

LONGLEAF DR

EAST SPENCER FIELD RD

WHITE RD

PRALINE LN

LIVE OAK LN

PINE LN

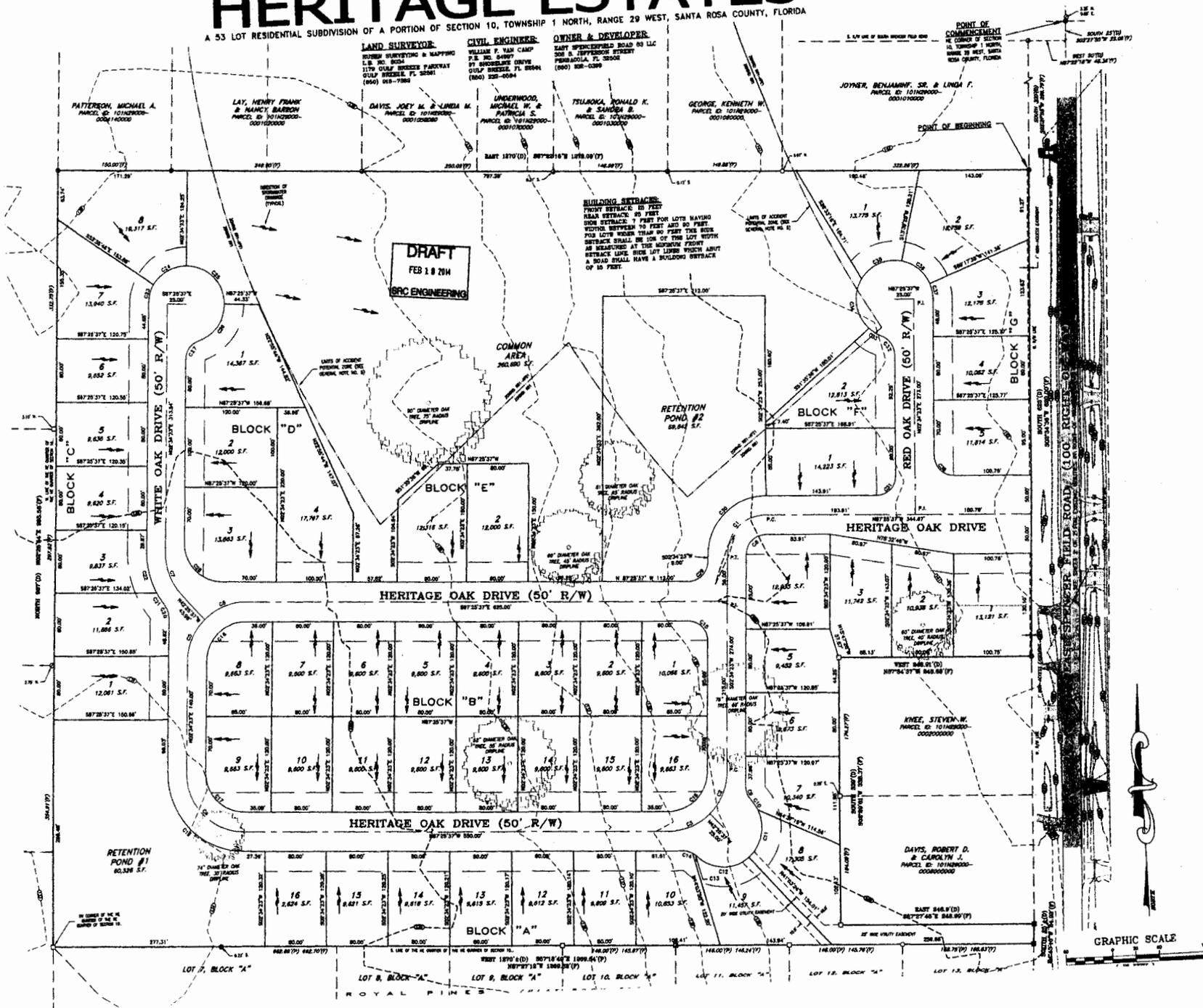
SPRINGVIEW CT

FRONTIER RD

SANTA ROSA DR

# PRELIMINARY PLAT OF HERITAGE ESTATES

A 53 LOT RESIDENTIAL SUBDIVISION OF A PORTION OF SECTION 10, TOWNSHIP 1 NORTH, RANGE 29 WEST, SANTA ROSA COUNTY, FLORIDA



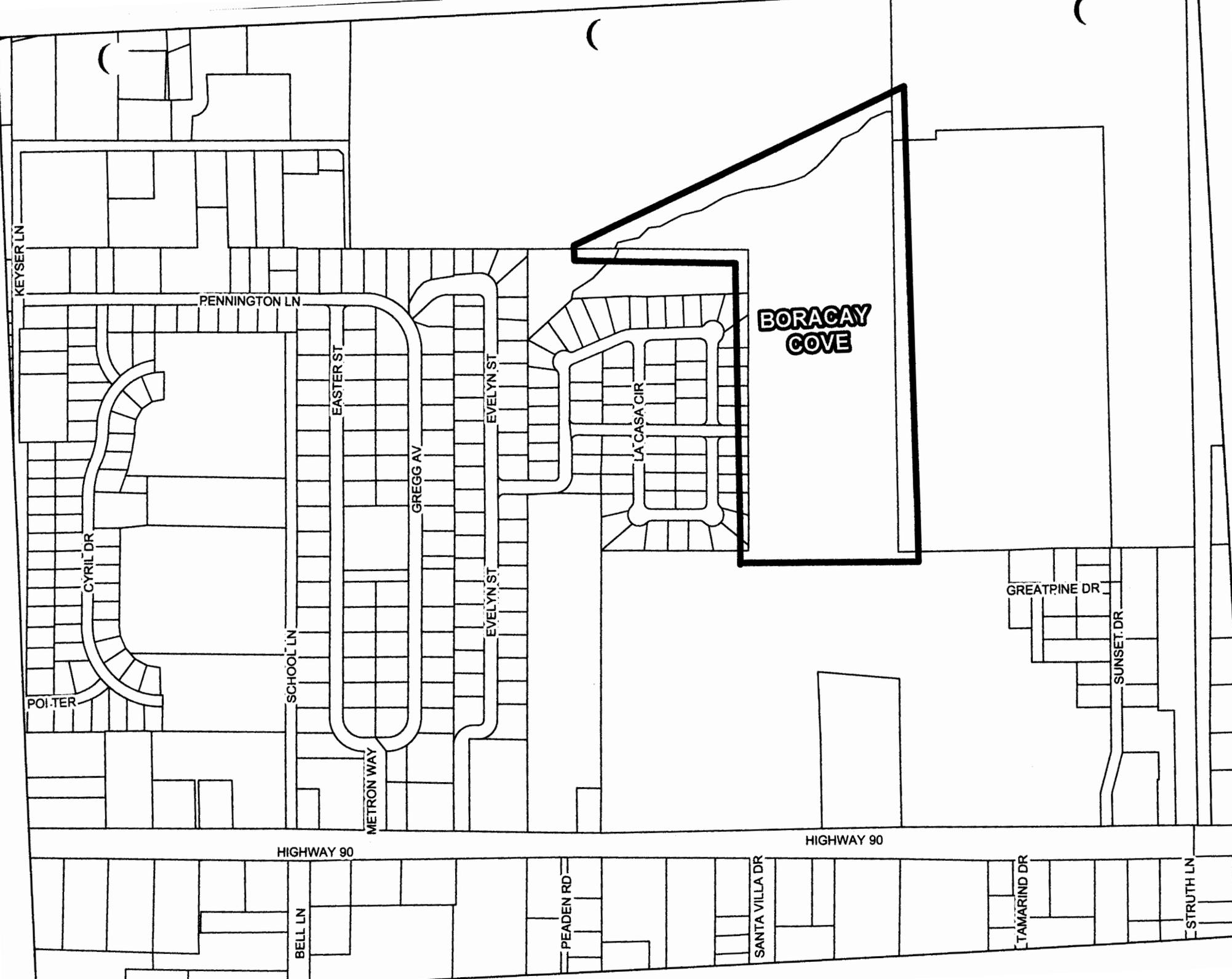
**LAND SURVEYOR:**  
 DESIGN SURVEYING & MAPPING  
 S.B. BOYD  
 1176 OAK RIDGE PARKWAY  
 GULF BREEZE, FL 32801  
 (904) 468-7984

**CIVIL ENGINEER:**  
 WILLIAM F. VAN CAMP  
 P.E. REG. NO. 34877  
 91 ANDERSON DRIVE  
 GULF BREEZE, FL 32804  
 (904) 325-4084

**OWNER & DEVELOPER:**  
 EAST SPENCERFIELD REALTY LLC  
 208 S. SPENCER STREET  
 PALMADILLA, FL 33608  
 (800) 358-6339

**DRAFT**  
 FEB 18 2014  
 SRC ENGINEERING

GRAPHIC SCALE



KEYSER LN

PENNINGTON LN

EASTER ST

GREGG AV

EVELYN ST

**BORACAY  
COVE**

LA CASA CIR

EVELYN ST

GREATPINE DR

SUNSET DR

CYRIL DR

SCHOOL LN

METRON WAY

HIGHWAY 90

HIGHWAY 90

POI.TER

PEADEN RD

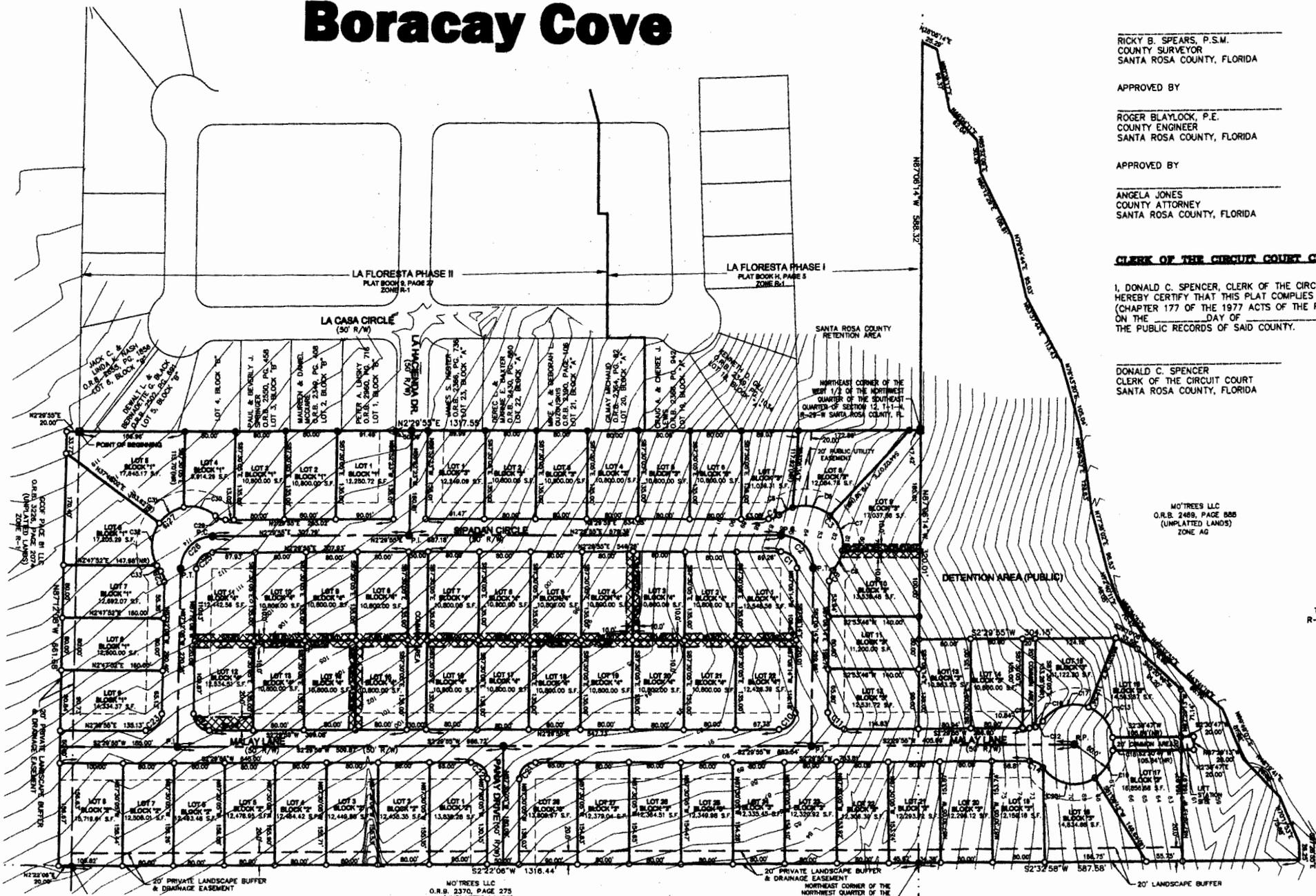
SANTA VILLA DR

TAMARIND DR

STRUTH LN

BELL LN

# Boracay Cove



RICKY B. SPEARS, P.S.M.  
COUNTY SURVEYOR  
SANTA ROSA COUNTY, FLORIDA

APPROVED BY

ROGER BLAYLOCK, P.E.  
COUNTY ENGINEER  
SANTA ROSA COUNTY, FLORIDA

APPROVED BY

ANGELA JONES  
COUNTY ATTORNEY  
SANTA ROSA COUNTY, FLORIDA

**CLERK OF THE CIRCUIT COURT**

I, DONALD C. SPENCER, CLERK OF THE CIRCUIT COURT HEREBY CERTIFY THAT THIS PLAT COMPLIES (CHAPTER 177 OF THE 1977 ACTS OF THE F ON THE DAY OF THE PUBLIC RECORDS OF SAID COUNTY.

DONALD C. SPENCER  
CLERK OF THE CIRCUIT COURT  
SANTA ROSA COUNTY, FLORIDA

MO'TREES LLC  
O.R.B. 2489, PAGE 886  
(UNPLATTED LANDS)  
ZONE AG

MO'TREES LLC  
O.R.B. 2370, PAGE 275  
(PLATTED LANDS)

T  
R



**DUNCAN RIDGE  
FIRST ADDITION**

SEGURA ST

LUCENA ST

TORTUGA ST

VERANO ST

SIERRA ST

TAVIRA ST

NEVADA ST

MIRANDA ST

MERCADO ST

VERDURA ST

BELEZA ST

MENORCA ST

FRONTERA ST

HIGHWAY 87 S  
HIGHWAY 87 S MEDIAN

JAMES M HARVELL RD

WILBURN CV

BROMLY DR

CASTLE GROVE DR

PUNHAM CT

CHATSWORTH DR

LAMBOURN CT

HARTINGTON DR

TELFORD CT

BAY RIVER

WATER OAK CIR

BRISTOLWOOD CIR

VEHLIN CT

CORBIN CT

CAMERON WAY

HIGH SCHOOL BLVD

RAIDER LN

LINCOLN RD

FAYE CT

ORTEGA ST

SARDINIA CT

GOZO CT

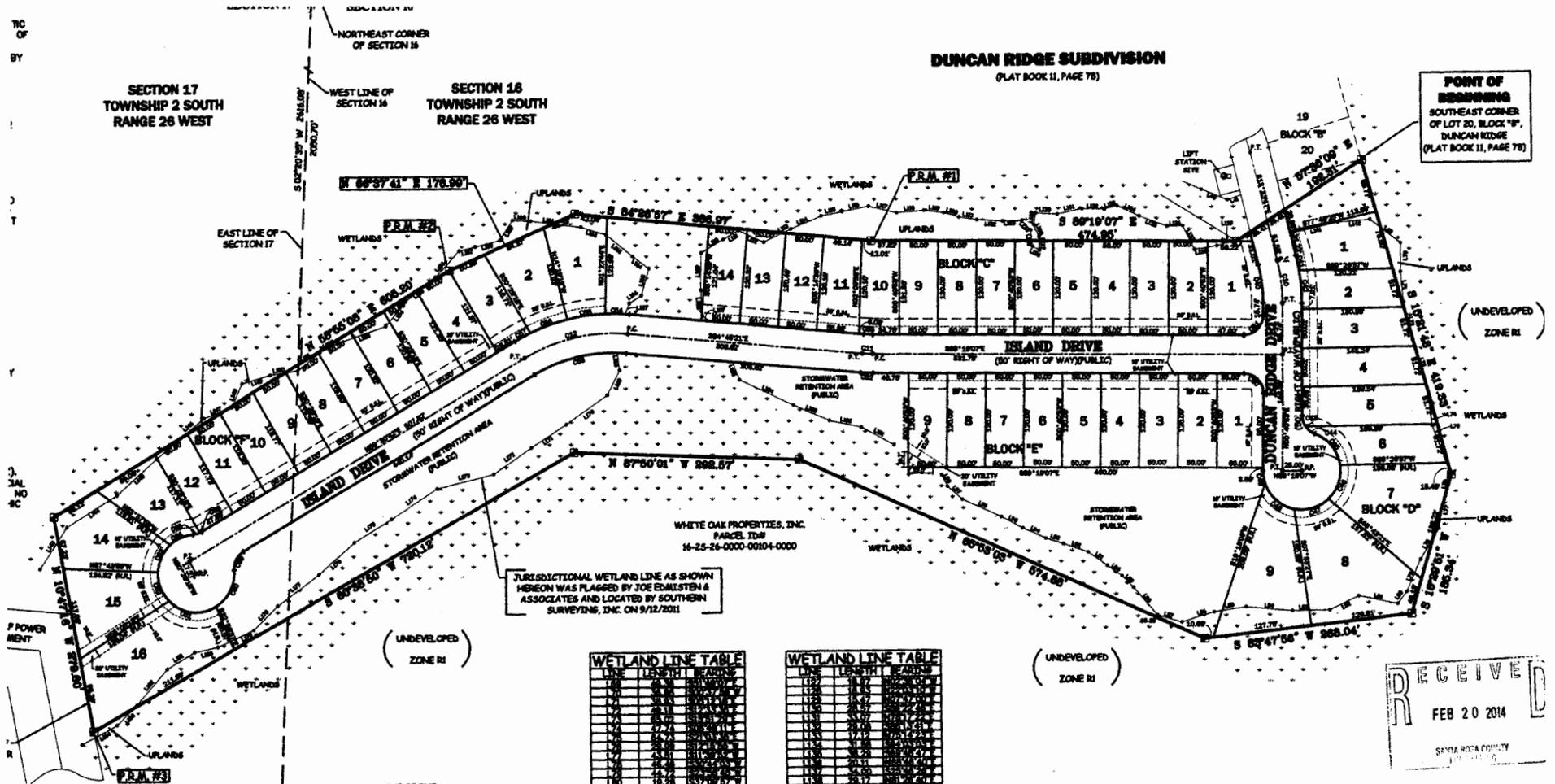
SIROS CT

COSICA BLVD

STRATOS CT

ORTEGA ST

# Duncan Ridge First Addition



**WETLAND LINE TABLE**

LINE	LENGTH	BEARING
1	12.12	N 89°57'41" E 178.89
2	12.12	N 89°57'41" E 178.89
3	12.12	N 89°57'41" E 178.89
4	12.12	N 89°57'41" E 178.89
5	12.12	N 89°57'41" E 178.89
6	12.12	N 89°57'41" E 178.89
7	12.12	N 89°57'41" E 178.89
8	12.12	N 89°57'41" E 178.89
9	12.12	N 89°57'41" E 178.89
10	12.12	N 89°57'41" E 178.89
11	12.12	N 89°57'41" E 178.89
12	12.12	N 89°57'41" E 178.89
13	12.12	N 89°57'41" E 178.89
14	12.12	N 89°57'41" E 178.89
15	12.12	N 89°57'41" E 178.89
16	12.12	N 89°57'41" E 178.89
17	12.12	N 89°57'41" E 178.89
18	12.12	N 89°57'41" E 178.89

**WETLAND LINE TABLE**

LINE	LENGTH	BEARING
1	12.12	N 89°57'41" E 178.89
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12	12.12	N 89°57'41" E 178.89
13	12.12	N 89°57'41" E 178.89
14	12.12	N 89°57'41" E 178.89
15	12.12	N 89°57'41" E 178.89
16	12.12	N 89°57'41" E 178.89
17	12.12	N 89°57'41" E 178.89
18	12.12	N 89°57'41" E 178.89



# Public Services Committee

**Chaired by:**  
Lynchard & Williamson

**Meeting:**  
March 10, 2014, 9:00 A.M.

---

## AGENDA

### Development Services

1. Recommend Board authorize staff to process amendments to the Land Development Code (LDC) as requested by the Zoning Board (ZB). Specifically, the ZB has requested that changes to the following LDC topic areas be considered:

- Location of Wall Signage
- Size of Accessory Buildings on Large Lots
- Outdoor Storage in the M-1 Industrial District
- Fuel Storage for Cell Towers
- Timing of Waterfront Construction for Canals



# Department of Public Services

Santa Rosa County, Florida  
6051 Old Bagdad Highway, Suite 202  
Milton, Florida 32583  
www.santarosa.fl.gov  
Office: (850) 981-7040 Fax: (850) 623-1208



**Tony Gomillion, Director**

## MEMORANDUM

**TO:** Board of County Commissioners  
**FROM:** Beckie Cato  
**THROUGH:** Tony Gomillion, Public Services Director  
**SUBJECT:** Zoning Board Request to Consider Amendments to the Land Development Code  
**DATE:** March 4, 2014

## RECOMMENDATION

That the Board authorize staff to process amendments to the Land Development Code (LDC) as requested by the Zoning Board (ZB). Specifically, the ZB has requested that changes to the following LDC topic areas be considered:

- Location of Wall Signage
- Size of Accessory Buildings on Large Lots
- Outdoor Storage in the M-1 Industrial District
- Fuel Storage for Cell Towers
- Timing of Waterfront Construction for Canals

## BACKGROUND

Based upon observations by the ZB and staff, five LDC topic areas have been suggested for consideration of amendments. Following is a short explanation of each topic.

### (1) Location of Wall Signage

The code provides for commercial wall signage to be located on the side of the building facing the street; corner lots are permitted signage on both street fronts. Variance requests to allow signage on non-street front side walls are not uncommon.

### (2) Size of Accessory Building on Large Lots

**Animal Services**  
Dale Hamilton  
Director

4451 Pine Forest Road  
Milton, FL 32583  
(850) 983-4680

**Building Inspections & Code Compliance**  
Rhonda C. Royals  
Building Official

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Emergency Management**  
Brad Baker  
Director

4499 Pine Forest Rd  
Milton, FL 32583  
(850) 983-5360

**Community Planning, Zoning & Development**  
Rebecca Cato  
Director

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Veterans Services**  
Karen Haworth  
Director

6051 Old Bagdad Hwy, Ste 204  
Milton, FL 32583  
(850) 981-7155

**"One Team, One Goal, One Mission"**

The code requires accessory buildings to be subordinate in size to the main building on the property. Variance requests to exceed this standard are common. While the impact of larger buildings on adjacent properties is obvious for small lots, the impact is not as clear on larger lots.

(3) Outdoor Storage in the M-1 Industrial Zoning District

The code prohibits outdoor storage in the M-1 Industrial Zoning District. In practice, staff has observed this restriction to be unnecessarily limiting.

(4) Fuel Storage for Cell Towers

The LDC prohibits the storage of hazardous materials within 500' of a residential zone. This requirement typically requires cell tower operators to seek a variance for locating on-site fuel storage for their emergency generators.

(5) Timing of Waterfront Construction for Canals

The LDC does not allow construction of accessory structures "until the construction of a main building has been commenced." For canal construction (docks, piers), the timing standard is more stringent, requiring that the foundation of the residence be completed and inspected prior to construction.

**NEXT STEPS**

If the board approves the request, staff will draft amendment language for consideration at advertised public hearings with the ZB and the Board of County Commissioners.

**Animal Services**  
Dale Hamilton  
Director  
4451 Pine Forest Road  
Milton, FL 32583  
(850) 983-4680

**Building Inspections &  
Code Compliance**  
Rhonda C. Royals  
Building Official  
6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
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**Emergency Management**  
Brad Baker  
Director  
4499 Pine Forest Rd  
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**Community Planning,  
Zoning & Development**  
Rebecca Cato  
Director  
6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Veterans Services**  
Karen Haworth  
Director  
6051 Old Bagdad Hwy, Ste 204  
Milton, FL 32583  
(850) 981-7155

**"One Team, One Goal, One Mission"**

AGENDA  
PUBLIC WORKS COMMITTEE

March 10, 2014

Chairman: Commissioner Williamson

Vice Chairman: Commissioner Cole

1. Discussion of concrete removal at Bagdad Mill Site Park.
2. Discussion of Amendment #1 to annual contract WS845 with Florida Department of Corrections for three work squads and supervisors to be utilized in the Road and Bridge Department.



**Department of Public Works**  
SANTA ROSA COUNTY, FLORIDA  
Milton, Florida 32583

**Stephen Furman**  
Asst. Director of Public Works  
Road & Bridge Dept.  
6075 Old Bagdad Hwy.  
626-0191

**AVIS WHITFIELD**  
Director of Public Works  
6075 Old Bagdad Hwy.  
626-0191  
Fax 623-1331

**Thad Allen**  
Superintendent  
Building Maintenance/Parks  
P. O. Box 864  
981-7071

# MEMO

**TO:** Hunter Walker, County Administrator  
**FROM:** Avis Whitfield, Public Works Director *AW*  
**SUBJECT:** Equipment needed for Bagdad Mill Site Park  
**DATE:** March 5, 2014

In our site work at the Bagdad Mill Site Park, we have encountered large areas of buried concrete slabs that are up to three feet thick and filled with steel cables and re-bar. Removal of this material is necessary and will require a large track excavator with a heavy duty hammer attachment.

Through comparison shopping, we have only located two rental machines in our area that can possibly accomplish the work. Thompson Caterpillar offers an excavator with a 7,500 lb. hammer at a weekly rate of \$5,250.00 and a monthly rate of \$14,500.00. Cowin Equipment Company offers an excavator with a 10,000 lb. hammer at a weekly rate of \$6,500.00 and a monthly rate of \$19,500.00.

If the concrete removal goes extremely well, the work could possibly be accomplished in two weeks, but I would plan for a month.

The Cowin estimate is higher, but provides a much larger hammer that should shorten the time required to perform the work which would also save us labor expenses. Therefore, I recommend rental from Cowin Equipment Company with rental expense not to exceed the monthly rate of \$19,500.00 plus transportation fees and environmental recovery fees for a total cost of \$20,140.00.

AW/tt





Office: (850) 479-3004  
 Fax: (850) 474-1602  
 Cell: (850) 377-8049  
 Email: [mmacdonald@cowin.com](mailto:mmacdonald@cowin.com)

Branch: Pensacola, FL

Sales Rep: Matt MacDonald

Date: 03/04/14

**Customer Information**

Name: Santa Rosa County  
 Contact: Tom Collins  
 Address:  
 City, State:  
 Zip:  
 Phone:  
 Fax:

**Job Site Information**

Name: Santa Rosa County  
 Contact: Tom Collins  
 Address:  
 City, State: Bagdad, FL  
 Zip:  
 Phone:  
 Fax:

Qty	Description	Rental Rates			Rental Term	Estimated Total
		Day	Week	Month		
1	Volvo EC340DL w/ 10,000# hammer		6500	19500	1 4W	19,500.00
					Sub-Total	19,500.00
					Transportation Charges	250.00
					Loss Damage Waiver N	Declined
					Environmental Recovery Fee	390.00
					Ad Valorem Fee	
					Est. CO & ST Taxes 0.00%	-
					<b>Estimated Total</b>	<b>\$ 20,140.00</b>

Rental Quote Valid Thru:

04/03/14

**Comments:**

Quote total is for 1 month.

Transportation will be \$125 each way.

*This price quote is for information purposes only and does not constitute an offer to rent or sell goods or equipment. All rentals or sales shall be subject to the terms and conditions of Cowin Equipment Company's Contract or Sales Invoice.*

**Thompson****T H E  
Rental  
S T O R E.**2650 West Nine Mile Road  
Pensacola, FL 32534

## Rental Quote

**Company:** Santa Rosa County**Date:** 3/4/2014**Attention:** Tom Collins**Salesman:** **Chris Dowda****Phone:** 850.981.7151**Location:** Pensacola, FL**Office:** 850-471-6710**Fax:** \_\_\_\_\_**Cell:** 850.384.5248**Email:** chrisdowda@thompsontractor.com**Job Site:** \_\_\_\_\_**Job Date:** \_\_\_\_\_

Thompson Tractor / Cat Rental is pleased to quote the rental rates listed below.

Quantity	Equipment	Day	Week	Month
1	324 hydraulic excavator w/ H140 hydraulic hammer	\$ 1,980.00	\$ 5,250.00	\$ 14,500.00

Total Delivery/Pickup Charges: \$300.00

Quote Valid through: 4/4/2014Special Instructions: 14% damage waiver applied unless insurance provided  
2% Environmental Fee and applicable sales tax not included

Thank you again for the opportunity to do business with your company.

**CONTRACT AMENDMENT BETWEEN  
THE DEPARTMENT OF CORRECTIONS  
AND**

**SANTA ROSA COUNTY, BOARD OF COUNTY COMMISSIONERS**

This is an Amendment to the Contract between the Florida Department of Corrections (“Department”) and Santa Rosa County, Board of County Commissioners (“Agency”) to provide for the use of inmate labor in work programs.

This Amendment:

- renews the Contract for one (1) year pursuant to **Section I, B., Contract Renewal**;
- revises the end date of the Contract referenced in **Section I, A., Contract Term**;
- adds **Section VII., I., Prison Rape Elimination Act**; and
- replaces Addendum A with Revised Addendum A, effective September 23, 2014.

Original contract period: September 23, 2013 through September 22, 2014

In accordance with **Section V., CONTRACT MODIFICATIONS**, the following changes are hereby made:

1. **Section I., A., Contract Term**, is hereby revised to read:

A. This Contract began September 23, 2013 and shall end at midnight on September 22, 2015.

This Contract is in its final renewal year.

2. **Section VII., I., Prison Rape Elimination Act (PREA)** is hereby added:

I. **Prison Rape Elimination Act (PREA)**

The Agency will comply with the national standards to prevent, detect, and respond to prison rape under the Prison Rape Elimination Act (PREA), Federal Rule 28 C.F.R. Part 115. The Agency will also comply with all Department policies and procedures that relate to PREA.

3. Pursuant to **Section III., Compensation, A., 5**, the rate of compensation is amended to reflect the rates indicated in Revised Addendum A. Addendum A is hereby replaced with Revised Addendum A, effective September 23, 2014.

**BALANCE OF PAGE INTENTIONALLY LEFT BLANK**

All other terms and conditions of the original Contract remain in full force and effect.

This Amendment shall begin on September 23, 2014 or the last date of signature by all parties, whichever is later.

IN WITNESS THEREOF, the parties hereto have caused this Amendment to be executed by their undersigned officials as duly authorized.

**AGENCY: SANTA ROSA COUNTY, BOARD OF  
COUNTY COMMISSIONERS**

SIGNED  
BY: \_\_\_\_\_  
NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
DATE: \_\_\_\_\_  
FEID #: \_\_\_\_\_

**DEPARTMENT OF CORRECTIONS**

**Approved as to form and legality,  
subject to execution.**

SIGNED  
BY: \_\_\_\_\_  
NAME: **Michael D. Crews**  
TITLE: **Secretary  
Department of Corrections**  
DATE: \_\_\_\_\_

SIGNED  
BY: \_\_\_\_\_  
NAME: **Jennifer A. Parker**  
TITLE: **General Counsel  
Department of Corrections**  
DATE: \_\_\_\_\_

**Revised Addendum A  
 Inmate Work Squad Detail of Costs for Santa Rosa County, Board of County Commissioners  
 Interagency Contract Number WS845 Effective September 23, 2014**

\*\*\*ENTER MULTIPLIERS IN SHADED BOXES ONLY IF TO BE INVOICED TO AGENCY\*\*\*

Per Officer Annual Cost	Total Annual Cost
----------------------------	----------------------

**I. CORRECTIONAL WORK SQUAD OFFICER SALARIES AND POSITION RELATED-EXPENSES  
 TO BE REIMBURSED BY THE AGENCY:**

	# Officer: Multiplier	3		
Officers Salary			\$54,194.00	** \$162,582.00
Salary Incentive Payment			\$ 1,128.00	\$ 3,384.00
Repair and Maintenance			\$ 121.00	\$ 363.00
State Personnel Assessment			\$ 354.00	\$ 1,062.00
Training/Criminal Justice Standards			\$ 200.00	\$ 600.00
Uniform Purchase			\$ 400.00	\$ 1,200.00
Uniform Maintenance			\$ 350.00	\$ 1,050.00
Training/Criminal Justice Standards *			\$ 2,225.00	
<b>TOTAL - To Be Billed By Contract To Agency</b>			<u>\$58,972.00</u>	<u>\$170,241.00</u>

\*Cost limited to first year of contract as this is not a recurring personnel/position cost.

\*\* Annual cost does not include overtime pay.

IA. The Overtime Hourly Rate of Compensation for this Contract is \$31.85, if applicable. (The Overtime Hourly Rate of Compensation shall include the average hourly rate of pay for a Correctional Officer and the average benefit package provided by the department, represented as time and one half for purposes of this Contract.)

Number Squads	Total Annual Cost
------------------	----------------------

**II. ADMINISTRATIVE COSTS TO BE REIMBURSED BY THE AGENCY:**

Costs include but may not be limited to the following:  
 Rain coats, staff high visibility safety vest, inmate high visibility safety vest, fire extinguisher, first aid kit, personal protection kit, flex cuffs, warning signs, handcuffs, Igloo coolers, portable toilets, insect repellants, masks, vaccinations, and other administrative expenses.

3	<u>\$ 2,250.00</u>
<b>TOTAL - To Be Billed By Contract To Agency</b>	<u>\$ 2,250.00</u>

**III. ADDITIONAL AGENCY EXPENSES:**

Tools, equipment, materials and supplies not listed in Section II above are to be provided by the Agency.

CELLULAR PHONE WITH SERVICE REQUIRED: YES  NO   
 ENCLOSED TRAILER REQUIRED: YES  NO

**Revised Addendum A**  
**Inmate Work Squad Detail of Costs for Santa Rosa County, Board of County Commissioners**  
**Interagency Contract Number WS845 Effective September 23, 2014**

IV. OPERATING CAPITAL TO BE ADVANCED BY AGENCY:		Per Unit Cost	Number of Units	Total Cost	Bill To Agency	Provided By Agency	Already Exists
Hand Held Radio	MACOM	\$4969.00	<input type="checkbox"/>	\$ -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle Mounted Radio	MACOM	\$5400.00	<input checked="" type="checkbox"/>	\$ -	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>TOTAL Operating Capital To Be Advanced By Agency</b>				<b>\$ -</b>			

**V. TOTAL COSTS TO BE ADVANCED BY AGENCY:**

1. Operating Capital - from Section IV.
2. **Grand Total - To Be Advanced By Agency At Contract Signing:**

Total Cost
\$0.00
<u>\$0.00</u>

**VI. TOTAL COSTS TO BE BILLED TO AGENCY BY CONTRACT:**

1. Correctional Officer Salaries and Position-Related Expenses - from Section I.
2. Other Related Expenses and Security Supplies - from Section II.
3. **Grand Total - To Be Billed To Agency By Contract:**

Total Cost
\$170,241.00
\$2,250.00
<u>\$172,491.00</u>

**VII. TOTAL OF ALL COSTS ASSOCIATED WITH CONTRACT:**  
**(Total of Sections V. and VI.)**

<u>\$172,491.00</u>
---------------------

**VIII. OVERTIME COSTS:**

If the contracting Agency requests overtime for the work squad which is approved by the Department, the contracting Agency agrees to pay such costs and will be billed separately by the Department for the cost of overtime.

**Addendum A - INSTRUCTIONS**  
**Inmate Work Squad Detail of Costs for Santa Rosa County, Board of County Commissioners**  
**Interagency Contract Number WS845 Effective September 23, 2014**

- Section I.** Costs in this section are determined each fiscal year by the Budget and Management Evaluation Bureau and are fixed. By entering the number of Officers required for this contract, the spreadsheet will automatically calculate the "Total Annual Cost" column. If this Work Squad is beyond the first year of existence, enter a zero (0) in the "Total Annual Cost" column for "Training/Criminal Justice Standards" after you have entered the "# Officers Multiplier".
- Section II.** Safety and environmental health procedures require safety measures such as the use of safety signs, vests, and clothing. The Department's procedure for Outside Work Squads requires that all Work Squad Officers be responsible for ensuring their squad is equipped with a first aid kit and a personal protection equipment (PPE) kit. Section II identifies such required equipment. A new squad must be sufficiently equipped and an on-going squad must be re-supplied when needed. Type in the number of squads used for this contract and the spreadsheet will automatically calculate the fixed annual expense of \$750.00 per squad and place the total in Section VI.
- Section III.** Check "Yes" or "No" to indicate whether a Cellular Phone with Service and/or an Enclosed Trailer is required by the Contract Manager.
- Section IV.** The Department's procedure for Outside Work Squads requires that they have at least one (1) primary means of direct communication with the Institution's Control Room. Communication via radio and/or cellular phone is appropriate. It is preferred that a backup, secondary means of communication also be available. It is the Agency's responsibility to provide them. If the Department purchases a radio(s), the Agency must fund the purchase at the time the Contract is signed. Check the box for the type of radio and fill in the Per Unit Cost for the type of radio, Number of Units, and Total Cost columns. Leave the Total Cost column blank if a radio(s) is not being purchased at this time. Check applicable boxes ("Bill to Agency", "Provided by Agency" and "Already Exists") for each radio.  
**NOTE:** All radio communication equipment owned or purchased by the Agency that is programmed to the Department's radio frequency and used by the work squad(s), whether purchased by the Department or the Agency, shall be IMMEDIATELY deprogrammed by the Department at no cost to the Agency upon the end or termination of this Contract.
- Section V.** The total funds the Agency must provide at the time the contract is signed will be displayed here when the form is properly filled out.
- Section VI.** The total funds the Agency will owe contractually, and pay in equal quarterly payments, will be displayed here.
- Section VII.** The total funds associated with the Contract, to be paid by the Agency as indicated in Sections V. and VI., will be displayed here.
- Section VIII.** Any agreement in this area will be billed separately as charges are incurred.

# **BUDGET & FINANCIAL MANAGEMENT COMMITTEE**

Chairman: Commissioner Cole  
Vice Chairman: Commissioner Lynchard

March 10, 2014

## **Budget:**

- 1) **Budget Amendment 2014 – 092** in the amount of \$ **350,000** to correct the amount of Millsite Loan that was carried forward at the inception of the bridge in the Tourist Development Fund.
- 2) **Budget Amendment 2014 – 093** in the amount of \$ **6,685** to fund the purchase of 4 6'x8' soccer goals and SAF Coat to replenish ball fields for Tiger Point Park from District V Recreation Funds.
- 3) **Budget Amendment 2014 – 094** in the amount of \$ **15,000** to fund the youth development programs at the YMCA from the District 4 Recreation Funds.
- 4) **Budget Amendment 2014 – 095** in the amount of \$ **14,337** to recognize the additional \$14,337 from District V Recreation Fund to fund the difference of the FDOT grant and low bid amount for the US 98 Median Beautification Project Phase II as approved at the February 27, 2014 BOCC Regular Meeting.
- 5) **Budget Amendment 2014 – 096** in the amount of \$ **15,000** to fund the increase in the annual fee paid to the Town of Jay for the use of the Jay Community Center by several county functions and departments as approved at the February 27, 2014 BOCC Regular Meeting from the General Fund.
- 6) **Budget Amendment 2014 – 097** in the amount of \$ **41,000** to fund the extension of fiber optic capabilities in Santa Rosa Industrial Park as approved at the February 27, 2014 BOCC Regular Meeting from Economic Development Reserves.
- 7) **Budget Amendment 2014 – 098** in the amount of \$ **162,060** to carry forward funds for the Navarre Beach Causeway turn lane (\$157,560) and the traffic signal modifications (\$4,500) as approved at the February 27, 2014 BOCC Regular Meeting.
- 8) **Budget Amendment 2014 – 099** in the amount of \$ **62,350** to recognize FEMA HMGP grant revenues and required match for Phase I design of storm water and drainage improvements for Settler's Colony HMGP grant. Grant funds 75% of anticipated engineering fees (\$62,350) with local match coming from Electric Franchise Fee Drainage Reserves as approved at the February 27, 2014 BOCC Regular Meeting in the Road & Bridge Fund.

**County Expenditure/Check Register:**

- 9) Discussion of County Expenditures / Check Register

## BUDGET MODIFICATION RESOLUTION

No.

*Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:*

REQUESTER ACTION

DATE: February 24, 2014

FROM: **Local Option Tourist Tax Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	107 – 3990001	Cash Carry Forward	\$ (350,000)
To:	4010 – 534001	Other Contracts	\$ (350,000)

**State reason for this request:**

To correct amount of Millsite Loan that was carried forward at the inception of the bridge.

**Requested by Jayne Bell/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-092**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 03/10/2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 13<sup>th</sup> day Of March, 2014.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: February 26, 2014

FROM: **District 5 Capital Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
<b>Fund 315:</b>	<b>2325 – 599001</b>	<b>Dist. 5 – Recreation Reserves</b>	<b>(\$ 6,685)</b>
	<b>2325 – 59100001</b>	<b>To General Fund</b>	<b>\$ 6,685</b>
<b>Fund 001:</b>	<b>001 – 3810004</b>	<b>From Dist. 5 Capital Fund</b>	<b>\$ 6,685</b>
	<b>2600 – 552001</b>	<b>Operating Supplies</b>	<b>\$ 4,320</b>
	<b>2600 – 546001</b>	<b>Repair &amp; Maintenance</b>	<b>\$ 2,365</b>

**State reason for this request:**

Funds purchase of 4 6'x 8' soccer goals and SAF Coat to replenish ball fields for Tiger Point Park from District V Recreation Fund. The goals will become the property of the sports association.

**Requested by Tammy Simmons/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-093**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

**BUDGET DIRECTOR**

BUDGET COMMITTEE ACTION

DATE: 03/10/2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 13<sup>th</sup> day Of March, 2014.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

## Jayne Bell

---

**From:** Tammy Simmons  
**Sent:** Tuesday, February 25, 2014 9:35 AM  
**To:** Jayne Bell  
**Cc:** Henry Brewton  
**Subject:** FW: FW: SAF Coat

Need budget amendment as stated below in the amount of \$6685. Goals will become the property of the sports association

**From:** Commissioner Lynchard  
**Sent:** Tuesday, February 25, 2014 9:11 AM  
**To:** Tammy Simmons  
**Cc:** Hunter Walker  
**Subject:** RE: FW: SAF Coat

good with me.  
Lane Lynchard  
Santa Rosa County Commissioner, District 5  
850-983-1876

### Public Records Notice

Florida has a very broad public records law. Written communications to or from elected officials regarding official matters are public records available to the public and media upon request. Your e-mail and other communications are subject to public disclosure.

---

**From:** Tammy Simmons  
**Sent:** Monday, February 24, 2014 4:52 PM  
**To:** Commissioner Lynchard  
**Cc:** Hunter Walker  
**Subject:** FW: FW: SAF Coat

Need a budget amendment from District 5 recreations funds in the amount of \$6,685 for the following for Tiger Point Park (project 511):

4 – 6' x 18' soccer goals = \$4320 built by Ronnie Black Marine Fabrication  
1 truck load (22-24 tons) SAF Coat to replenish ball fields = \$2365 – <http://mulemix.com/products/field-materials/saf-coat>

**From:** Vic Claudio [<mailto:vclaudio17@gmail.com>]  
**Sent:** Monday, February 24, 2014 4:18 PM  
**To:** Tammy Simmons  
**Subject:** Re: FW: SAF Coat

Ma'am - we will need a truckload.

On Mon, Feb 24, 2014 at 3:31 PM, Tammy Simmons <[TammyS@santarosa.fl.gov](mailto:TammyS@santarosa.fl.gov)> wrote:  
What quantity are you needing? Prices below

-----Original Message-----

From: Kevin Tingle [mailto:[kevin@safdirt.com](mailto:kevin@safdirt.com)]  
Sent: Monday, February 24, 2014 3:08 PM  
To: Tammy Simmons  
Subject: Re: SAF Coat

Truckload 22-24 tons delivered \$2365.00  
2000 lb. SS \$200.00 per plus \$100 per sack to deliver

If you need more than 8 tons bulk will be the way to go.

Thanks,  
Kevin Tingle  
Southern Athletic Fields  
[Kevin@safdirt.com](mailto:Kevin@safdirt.com)  
[931-797-0655](tel:931-797-0655)

> On Feb 24, 2014, at 2:58 PM, Tammy Simmons <[TammyS@santarosa.fl.gov](mailto:TammyS@santarosa.fl.gov)> wrote:  
>  
> Need to know the price for the ss and bulk shipped to Tiger Point Park, 1370 Tiger Point Lane, Gulf Breeze, FL 32563  
>  
> -----Original Message-----  
> From: Kevin Tingle [mailto:[kevin@safdirt.com](mailto:kevin@safdirt.com)]  
> Sent: Monday, February 24, 2014 2:52 PM  
> To: Tammy Simmons  
> Subject: SAF Coat  
>  
> Tammy,  
>  
> I hope as is well. I just have taken over that area for Southern Athletic Fields and just jumped in on this email. So, you need a price on SAF Coat bulk and by Super sack? Truckload will hold 22-24 tons per. SS will hold up to 2000 lbs/ton per SS. If you need bulk load, I'll have to get you a freight rate for us to deliver or we can do customer pick. Please let me know what I can do to help and apologize for the delay.  
>  
> Thanks,  
> Kevin Tingle  
> Southern Athletic Fields  
> [Kevin@safdirt.com](mailto:Kevin@safdirt.com)  
> [931-797-0655](tel:931-797-0655)  
>  
>  
>  
> Florida has a very broad public records law. Under Florida law, both the content of emails and email addresses are public records. If you do not want the content of your email or your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in person.

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: March 3, 2014

FROM: **District 4 Capital Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	2324 – 599001	Dist. 4 - Reserve for Contingencies	(\$ 15,000)
	2324 – 59100001	Transfer to General Fund	\$ 15,000
To:	001 – 3810003	From Dist. 4 Recreation Projects	\$ 15,000
	0013 – 5820013	YMCA	\$ 15,000

**State reason for this request:**

Funds youth development programs at the YMCA from District 4 Project Fund Reserves.

**Requested by: Jayne Bell /s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-094**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: March 10, 2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 13th day Of March, 2014.***

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

FEB 28 2014

Ad  
Judy



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

February 26, 2014

Commissioner Jim Melvin  
County Commissioner, District 4  
Santa Rosa County  
6495 Caroline Street, Suite M  
Milton, FL 32570-4592

Dear Commissioner Melvin:

On behalf of the YMCA of Northwest Florida, we would like to again express our appreciation for your support of the Pullum Family YMCA in Navarre as we work to strengthen families in the south end of the county.

We humbly request your help in securing the \$15,000 county grant that will help us provide quality youth development programs, including those that target middle school youth and teens. The county's 2013 grant provided valuable resources for youth development opportunities that continue to grow each year, including:

- A vibrant middle school after-school program that served 36 youth from the Navarre community (30 served in 2012);
- Sports such as soccer, volleyball, basketball and football, which gave 126 middle school and young teens the opportunity for active play in a values-based atmosphere (105 served in 2012);
- Summer camp featuring a Leader in Training program in which 17 teens had the opportunity to develop leadership skills and serve as "junior counselors";
- Scholarships for 10 teens to attend the Blue Ridge Christian Values Conference in Black Mountain, N.C. (6 received assistance in 2012);
- Transportation cost for our entire delegation of teens plus adult chaperones to attend the Blue Ridge Conference;
- Youth lock-ins and special events for a variety of groups.

This grant will help us maintain the quality of our programs while keeping program costs affordable for all and providing direct financial assistance to those in need. We value the opportunity to work with county leadership to provide programs that encourage youth development and healthy living for residents in our community.

We will follow up with you early next month.

Regards,

Andrea L. Rosenbaum  
Director of Advancement  
[arosenbaum@ymcanwfl.org](mailto:arosenbaum@ymcanwfl.org)  
850-432-8327 ext 14

Dottie Thomas  
Branch Director, Pullum YMCA  
[dthomas@ymcanwfl.org](mailto:dthomas@ymcanwfl.org)  
850-936-0049

**YMCA OF NORTHWEST FLORIDA**

**ADMINISTRATION**  
415B N. Tarragona St.  
Pensacola, FL 32501  
850 432 8327  
FAX 850 465 9924

**DOWNTOWN**  
410 N. Palafox St.  
Pensacola, FL 32501  
850 438 4406  
FAX 850 465 0596

**NORTHEAST**  
3215 Langley Ave.  
Pensacola, FL 32504  
850 478 1222  
FAX 850 478 7255

**BETTY J. PULLUM**  
2379 Pawnee Dr.  
Navarre, FL 32566  
850 936 0049  
FAX 850 939 7447

[www.ymcanwfl.org](http://www.ymcanwfl.org)

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: March 3, 2014

FROM: **Grant Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
<b>Fund 315:</b>	2325 – 599001	Reserve For Contingencies	(\$ 14,337)
	2325 – 59100104	To Grant Fund	\$ 14,337
<b>Fund 104:</b>	104 – 3810004	District V Rec Projects	\$ 14,337
	0791 – 5340035	FDOT Grant Projects	\$ 14,337

**State reason for this request:**

To recognize the additional \$14,337 from District V Recreation Fund to fund the difference of the FDOT grant and low bid amount as approved at the February 27, 2014 BOCC Regular Meeting.

**Requested by: Sheila Harris/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-095**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 03/10/2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10<sup>th</sup> day Of March, 2014.***

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

## Jayne Bell

---

**From:** Sheila Harris  
**Sent:** Monday, March 03, 2014 11:33 AM  
**To:** Jayne Bell  
**Cc:** Henry Brewton  
**Subject:** Budget Amendment Request - Hwy 98 Bayshore/Sanibel Landscape Project

Please process a budget amendment for the first meeting in March that recognizes the additional \$14,337 from Dist V Recreation Funds to fund the difference of the FDOT grant and low bid amount as approved by the Board at the February 27, 2014 meeting.

The grant funds are currently budgeted in 0791-5340035 in Fund 104.

Regarding the maintenance approval agenda item, I will request a budget amendment later in the year when the project is complete and we solicit maintenance proposals.

Sheila A. Harris, Special Projects/Grants  
Santa Rosa County BOCC  
6495 Caroline Street, Suite H  
Milton, Florida 32570  
(850) 983-1848 (850) 393-5239 (Cell)  
(850) 983-1944 Fax  
[sheilah@santarosa.fl.gov](mailto:sheilah@santarosa.fl.gov)

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Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: March 3, 2014

FROM: **General Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	001 – 399001	Cash Carried Forward	\$ 15,000
To:	2300 – 54330023	Utility – Jay Community Center	\$ 15,000

**State reason for this request:**

Funds the increase in the annual fee paid to the Town of Jay for the use of the Jay Community Center by several County functions and departments as approved at the February 27, 2014 BOCC Regular Meeting.

**Requested by Jayne Bell /s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-096**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 03/10/2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

**PASSED AND ADOPTED** by the Board of County Commissioners of Santa Rosa County, Florida on this 13<sup>th</sup> day Of **March, 2014**.

ATTESTED:

\_\_\_\_\_  
CLERK OF THE COURTS

\_\_\_\_\_  
CHAIRMAN

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: March 3, 2014

FROM: **Electric Franchise Fee Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	9106 – 5990015	Economic Development Reserves	(\$ 41,000)
	9106 – 5910001	To General Fund	\$ 41,000
To:	001 – 3810001	From Electric Franchise Fee Fund	\$ 41,000
	0018 – 564001	Machinery & Equipment	\$ 41,000

**State reason for this request:**

Allocates \$41,000 from the Economic Development Reserves to enable Mediacom to extend fiber optic capabilities in Santa Rosa Industrial Park as approved at the February 27, 2014 BOCC Regular Meeting.

**Requested by: Jayne Bell/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2014-097

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: March 10, 2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 13<sup>rd</sup> day Of March, 2014.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: March 5, 2014

FROM: **Road & Bridge Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	101 – 3990001	Cash Carried Forward	\$ 162,060
To:	2100 – 5340034	Secondary Roads	\$ 157,560
	2100 – 563001	Improvements Other Than Buildings	\$ 4,500

**State reason for this request:**

Carries forward funds to for the Navarre Beach Causeway turn lane (\$157,560) and the traffic signal modifications (\$4,500) associated with the Navarre Beach Causeway turn lane project as approved at the February 27, 2014 BOCC Regular Meeting.

**Requested by Roger Blaylock/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2014-098

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 03/10/2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

**PASSED AND ADOPTED** by the Board of County Commissioners of Santa Rosa County, Florida on this 13<sup>th</sup> day Of **March, 2014**.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: March 5, 2014

FROM: **Road & Bridge Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

**Line Item Number    Description**  
**Amount**

<b>Fund 101:</b>	<b>101 – 33150022</b>	<b>FEMA HMGP Revenue – Settler’s Colony</b>	<b>\$ 46,763</b>
	<b>101 – 3810001</b>	<b>From EFF Drainage Reserves</b>	<b>\$ 15,587</b>
	<b>2106 – 53400035</b>	<b>Contractual Services – Settler’s Colony</b>	<b>\$ 62,350</b>
<b>Fund 106:</b>	<b>9106 – 5990016</b>	<b>From EFF Drainage Reserves</b>	<b>(\$ 15,587)</b>
	<b>9106 – 59100101</b>	<b>To Road &amp; Bridge Fund</b>	<b>\$ 15,587</b>

**State reason for this request:**

Recognizes FEMA HMGP Grant Revenues and required match for Phase I design of stormwater and drainage improvements for the recently approved Settler’s Colony HMGP grant. Grant funds 75% of anticipated engineering fees (62,350) with the local match coming from Electric Franchise Fee Drainage Reserves.

**Requested by Sheila Harris/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-099**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 03/10/2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 13<sup>th</sup> day Of March, 2014.***

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

## Jayne Bell

---

**From:** Sheila Harris  
**Sent:** Wednesday, March 05, 2014 10:20 AM  
**To:** Jayne Bell  
**Cc:** Henry Brewton; Michael Schmidt; Shirley Powell  
**Subject:** Budget Amendment Request - Settler's Colony

Jayne,

Please process a budget amendment as follows:

Fund 101:	101-331xxxxx	FEMA HMGP Revenue – Settlers Colony	\$ 46,763
	101-3810001	From EFF Drainage Reserves	\$ 15,587
	2106-534000xx	Contractual Services – Settler's Colony	\$ 62,350
Fund 106	9106-5990016	EFF Drainage Reserves	(\$ 15,587)
	9106-59100101	To Road & Bridge Fund	\$ 15,587

Recognizes FEMA HMGP Grant Revenues and required match for Phase I design of stormwater and drainage improvements for the recently approved Settlers colony HMGP grant. Grant funds 75% of anticipated engineering fees (\$62,350) with the local match coming from Electric Franchise Fee Drainage Reserves.

Sheila A. Harris, Special Projects/Grants  
Santa Rosa County BOCC  
6495 Caroline Street, Suite H  
Milton, Florida 32570  
(850) 983-1848 (850) 393-5239 (Cell)  
(850) 983-1944 Fax  
[sheilah@santarosa.fl.gov](mailto:sheilah@santarosa.fl.gov)

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**No support documentation for this agenda item.**