

September 8, 2014

**ECONOMIC DEVELOPMENT COMMITTEE**

1. Discussion of Resolution supporting request by CareerSource Escarosa for waiver of ITA/training requirement contained in Florida Workforce Innovation Act.
2. Discussion of approval of FY2014-2015 CareerSource Escarosa budget as required by State Statutes.
3. Discussion of parking lot required for location of customer service facility in Santa Rosa Industrial Park.

## Hunter Walker

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**From:** Nelms Susan <SNelms@Careersourceescarosa.com>  
**Sent:** Tuesday, September 02, 2014 8:12 AM  
**To:** Hunter Walker; Sheila Harris  
**Subject:** ITA Waiver Request and Approval of Budget  
**Attachments:** 40% Waiver Request 8.22.14.docx; Resolution SR ESC RWBAA 8.22.14.docx

This is our annual request to the County Commissioners for an approval of a 40% ITA Waiver request for 2014 -2015- which is the same as what we had last year (2013-2014); and approval of our budget for Fiscal Year 2014 -2015. I've attached everything and just need a date and time as to when you would submit for approval. Just whenever this month would be great. Also let me know if you have questions or need additional information.

**Susan Nelms**  
Executive Director

CareerSource Escarosa  
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Pensacola, Florida 32505  
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[www.careersourceescarosa.com](http://www.careersourceescarosa.com)



**RESOLUTION NUMBER R2014-\_\_\_ (Escambia County)**

**RESOLUTION NUMBER R2014 - \_\_\_\_ (Santa Rosa County)**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS  
OF ESCAMBIA COUNTY, FLORIDA, and SANTA ROSA COUNTY,  
FLORIDA, SUPPORTING WORKFORCE ESCAROSA'S REQUEST  
TO WAIVE THE ITA/TRAINING EXPENDITURE REQUIREMENT;  
PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Congress passed the Workforce Investment Act of 1998 (WIA), 29 U.S.C.A. §§2801-2945, to maximize federally funded job training programs and create a comprehensive, locally controlled workforce investment system in order to allow Americans access to career management tools and enable U.S. companies to recruit a qualified workforce to compete in a global economy; and

**WHEREAS**, the workforce investment system is designed for federal, state and local partners to work cooperatively whereby local workforce investment boards, in partnership with local elected officials, plan and oversee the local system while state workforce investment boards provide statewide policy, guidance and interpretation; and

**WHEREAS**, in order to implement the provisions of the federal WIA, the State of Florida passed the Workforce Innovation Act, §§445.01 et seq., Florida Statutes, creating Workforce Florida, Inc., and establishing regional workforce boards to serve as the local workforce investment boards tasked with specified duties and functions as determined by law and as set forth by interlocal agreement approved by the two local governing bodies; and

**WHEREAS**, pursuant to an Interlocal Agreement, Workforce Escarosa, Inc., dba CareerSource Escarosa currently serves as the regional workforce board for Escambia and Santa Rosa County providing public workforce services, job training programs and economic development related to the WIA; and

**WHEREAS**, the Regional Workforce Board Accountability Act (RWBAA) amended the Florida Workforce Innovation Act which requires 50% of WIA Adult and Dislocated Worker funds be expended on tuition, books and fees of training providers and other training services prescribed in WIA for Individual Training Accounts, but does allow for a waiver if supported by the Chief Elected Officials; and

**WHEREAS**, the Santa Rosa County and the Escambia County Commissioners have determined that the request for a waiver of the 50% training requirement is justified; and

**WHEREAS**, the RWBAA also requires the Chief Elected Officials to review and approve the budget for Workforce Escarosa. Inc., dba CareerSource Escarosa.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ESCAMBIA COUNTY AND SANTA ROSA COUNTY, FLORIDA, AS FOLLOWS :**

**SECTION 1.** That the Board of County Commissioners of Santa Rosa County and Escambia County, Florida hereby find the above recitals to be true and correct and incorporated herein by reference.

**SECTION 2.** That the Board of County Commissioners of Escambia County and Santa Rosa County hereby fully support the waiver request of Workforce Escarosa that the waiver for FY 2013-2014 be continued for 2014-2015 by 10% down to a 40% training expenditure requirement.

**SECTION 3.** That the Board of County Commissioners of Santa Rosa County and Escambia County have reviewed and hereby approve Escarosa's budget as submitted for Fiscal Year 2014 – 2015.

**SECTION 3.** That this Resolution shall become effective immediately upon adoption by the both Board of County Commissioners.

**SECTION 4.** That the Clerk of Court is hereby directed to forward a copy of this resolution to Workforce Florida, Inc., dba CareerSource Florida and the Regional Workforce Board's Chairperson.

Adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**BOARD OF COUNTY COMMISSIONERS  
ESCAMBIA COUNTY, FLORIDA**

**BOARD OF COUNTY COMMISSIONERS  
SANTA ROSA COUNTY, FLORIDA**

BY: \_\_\_\_\_  
**Lumon May, Chairman**

BY: \_\_\_\_\_  
**Jim Melvin, Chairman**

**ATTEST: Pam Childers  
Clerk of the Circuit Court**

**ATTEST: Donald C. Spencer  
Clerk of the Circuit Court**

BY: \_\_\_\_\_

By: \_\_\_\_\_

**(Seal)**

**BOARD OF COUNTY COMMISSIONER**

**Workforce Escarosa, Inc.  
DBA CareerSource Escarosa  
ITA Waiver Request  
August 22, 2014**

Funding Reductions for CareerSource Escarosa include the following:

Funding Category	2013 2014 Allocation	2012 2013 Allocation	Reduction 2013-2014	Percentage 2013-2014	2014-2015 Allocation	Reduction 2014-2015	Percentage
WIA Adult	\$1,063,000	\$1,222,146	(\$159,146)	13.0%	\$959,783	(\$103,217)	9.7%
WIA Dislocated Worker	\$1,127,014	\$1,176,455	(\$49,441)	4.2%	\$825,731	(\$301,283)	26.7%
WIA Dislocated Supplemental Award	\$ 239,910	\$ 260,289	(\$20,379)	7.8%	\$206,646	(\$33,264)	13.9%
WIA Youth	\$1,292,624	\$1,631,426	(\$338,802)	20.8%	\$1,116,559	(\$176,065)	13.6%
Welfare Transition program	\$1,308,285	\$1,657,310	(\$349,025)	21.1%	\$1,216,745	(\$91,540)	7.0%
Reemployment Assistance Services	\$ 75,794	\$ 71,991	\$3,803	5.3%	\$ 66,066	(\$13,728)	18.1%
Wagner Peyser	\$ 666,689	\$ 713,773	(\$47,104)	6.6%	\$610,715	(\$55,954)	8.4%
<b>TOTAL:</b>	<b>\$5,773,296</b>	<b>\$6,733,390</b>	<b>(\$960,094)</b>	<b>14.3%</b>	<b>\$4,998,245</b>	<b>(\$775,051)</b>	<b>13.4%</b>

**Factors Related to Need for 40% ITA Waiver Request:**

- Cost Allocation process will require that WIA Adult funds be allocated to cover a larger portion of upfront services to include job search assistance due to reductions in Wagner Peyser and significant reductions in WIA Youth and TANF
- Due to budget reductions, 7 FTE Escarosa staff positions were eliminated and 5 FTE from the Welfare Transition program were reassigned in FY 2013 -2014. For FY 2014 -2015, 1 FTE position and 2 Temporary Positions will be eliminated from the WT program; 4 DEO OPS positions will be eliminated from upfront services; and the elimination of the Disability Navigator FTE and the Special Projects Coordinator FTE position for a total of 9 positions for FT 2014 -2015.
- In addition, CareerSource Escarosa supported one-half of a Workforce Coordinator position with the Greater Pensacola Chamber in the amount of \$25,000. CareerSource Escarosa will no longer assist the Chamber with this position for FY 2014 -2015.
- Training related items which **are not counted** toward the 50% ITA expenditure definition, needed to attend school (uniforms, immunizations, tools, supplies) will be limited and may be discontinued for WIA Adult participants if the ITA Waiver request is not approved.
- Administrative Space was consolidated into the Pensacola One Stop Center.

8.22.14

- For FY 2012 -2013, Escarosa served approximately 730 students on average per semester. Participants in training for FY 2013 -2014 were reduced by approximately 210 students . By allowing the continuance of the previous year’s waiver of 40% the number of WIA participants for training should remain close to the same levels for FY 2014 – 2015.
- Youth contracts were reduced by 16.6% with services to youth dropping from 334 youth in FY 2013 -2014 to 279 youth for FY 2014 -2015.
- All reductions are absorbed for the most part in the reduction of staff, reduction in youth services by 16%, and consolidation of Administrative Offices into the Pensacola One Stop. It is expected that services to the general public for upfront-work search services will not be reduced, but will be maintained. Our one stop visits have dropped from a record high of 145,000 during the recession to 100,000 for FY 2012-2013. It is estimated that visits will remain the same as 2013 -2014, 90,000 to 100,000, for fiscal year 2014 - 2015.
- WIA Adult funds will be used to supplement the loss of Welfare Transition Funds and Wagner Peyer services, in the amounts of \$436,275.

Fiscal Year Funding – WIA Adult and Dislocated Worker	Total Expenditures WIA Adult and Dislocated Worker	Amount Expended for ITA Training as Defined by WFI	Percentage	Participants in Training (Average per Semester)	Amount needed to support Upfront/Universal Services to offset funding reductions
FY 2013 - 2014 (Included carry-forward from FY 2012-2013)	\$2,468,938	\$1,325,875	53.7%	Average of 520 participants	\$139,691
FY 2014 – 2015 (Includes projected carry-forward from FY 2013 – 2014)	\$3,025,602 (Estimated)*	\$1,368,535 (Estimated)*	45.23%	Average of 520 participants	\$436,275

\* This amount increased due to additional Welfare Transition funding received from CSF/DEO during the last month of the 2013 – 2014 Fiscal Year. The additional welfare transition funding allowed for a larger carry-forward in WIA Adult than had been anticipated.

On September 25, 2014 it is expected that the CareerSource Escarosa Board of Directors will approve an ITA Waiver – One Year Extension request for FY 2014 -2015 of 40%. It is anticipated that the Escambia County Board of County Commissioners and the Santa Rosa County Board of County Commissioners will approve the Escarosa’s request for a reduction of the ITA from 50% to 40% during the month of September.

Workforce Escarosa request that CareerSource Florida approve our request for a one year extension of 40%.

CAREERSOURC ESCAROSA  
FISCAL YEAR 2014-2015

AVAILABLE FUNDS

	Allocations	Carryovers from	Transfers	Available Funds	DEO Staff Salaries & Benefits	Available Funds	Available Funds	Variance
	FY 2014-2015	FY 2013-2014	FY 2014-2015	FY 2014-2015	Held at State	FY 2014-2015	FY 2013-2014	
WIA ADULT	959,783	1,240,889	616,189	2,816,861		2,816,861	2,760,596	56,265
WIA DISLOCATED WORKERS	1,032,377	312,131	(616,189)	728,319		728,319	1,115,882	(387,563)
WIA YOUTH	1,116,559	78,512		1,195,071		1,195,071	1,393,594	(198,523)
FSET (Estimate)	100,000			100,000		100,000	100,000	-
DISABILITY NAVIGATOR				0		0	14,105	(14,105)
UC SERVICES	62,066			62,066		62,066	75,794	(13,728)
WELFARE TRANSITION PROGRAM	1,216,745			1,216,745		1,216,745	1,431,061	(214,316)
MILITARY FAMILY EMPLOYMENT PROGRAM	78,232			78,232		78,232	81,709	(3,477)
TOTAL	4,565,762	1,631,532	0	6,197,294	0	6,197,294	6,972,741	(775,447)
JOINT MANAGED PROGRAMS:								
WAGNER PEYSER	610,715	74,969		685,684	394,333	291,351	329,658	(38,307)
WAGNER PEYSER PERFORMANCE INCENTIVES		63,271		63,271		63,271		
VETERANS PROGRAMS - DVOP	315,547			315,547	135,616	179,931	169,907	10,024
VETERANS PROGRAMS - LVER	257,869			257,869	122,773	135,096	127,037	8,059
TRADE ADJUSTMENT ASSISTANCE				0		0	20,000	(20,000)
TOTAL	1,184,131	138,240	0	1,322,371	652,722	669,649	646,602	(40,224)
CONTRACTS								
PSC CONTRACT (Anticipated)	47,718			47,718		47,718	47,718	-
TOTAL	5,797,611	1,769,772	0	7,567,383	652,722	6,914,661	7,667,061	(815,671)

CAREERSOURCE ESCAROSA  
FY 2014-2015 BUDGET

	FY 2014-2015						FY 2013-2014	VARIANCE	
	ADMIN	UNIVERSAL SERVICES	SHARED STAFF FACILITIES	INDIRECT PROGRAM STAFF	DIRECT COSTS	JOINT MANAGED PROGRAMS	TOTAL BUDGET	EXPENDITURES	
Salaries	300,734	398,394	24,584	263,233	942,808	0	1,929,753	1,965,001	(35,248)
Fringe Benefits	76,943	129,874	6,363	78,441	326,374	624	618,618	653,759	(35,141)
Retirement	14,741	19,671	1,006	12,903	46,255	20	94,596	79,527	15,069
Temporary Services/OPS	0	97,244	0	0	39,208	0	136,452	128,835	7,617
DEO Salaries & Benefits	0	0	0	0	0	0	0	0	0
Advertising	1,000	1,500	0	0	0	0	2,500	379	2,121
Audit/Tax Return	27,000	0	0	0	0	0	27,000	27,000	0
Bank Service Charges	3,000	0	0	0	0	0	3,000	2,602	398
Cleaning Service	0	4,000	6,000	0	0	0	10,000	13,825	(3,825)
Communications	4,776	24,147	20,252	1,462	2,481	1,051	54,170	50,247	3,923
Consulting Services	0	2,000	0	0	0	0	2,000	675	1,325
Copier Costs	2,640	10,000	14,000	960	0	0	27,600	23,301	4,299
Equipment	2,545	23,997	7,743	1,457	76,719	4,219	116,680	76,983	39,697
Insurance	6,961	4,242	5,074	349	504	1	17,131	9,959	7,172
Legal	2,500	0	0	0	0	0	2,500	641	1,859
Materials & Supplies	4,411	16,346	11,106	3,004	14,931	8,502	58,300	63,437	(5,137)
Client Printed Materials	0	6,000	0	0	8,000	0	14,000	6,039	7,961
Postage	1,540	6,000	3,200	560	1,000	0	12,300	10,139	2,161
Publications	0	250	250	0	0	0	500	198	302
Rent	47,612	191,939	248,438	17,313	35,637	74	541,013	570,543	(29,530)
Utilities	1,100	3,850	7,200	400	0	0	12,550	23,581	(11,031)
Repairs & Maintenance	1,867	7,038	5,317	678	593	6	15,499	19,906	(4,407)
Repairs & Maintenance - Flood	0	0	0	0	0	0	0	18,402	(18,402)
Maintenance Contracts	3,772	20,305	5,532	98	1,743	49	31,500	30,592	908
Security Guards	0	56,160	0	0	0	0	56,160	50,287	5,873
Staff Training	2,023	1,692	211	1,058	1,612	1,004	7,600	2,227	5,373
Travel	17,114	9,961	1,055	9,541	12,060	7,721	57,450	35,825	21,625
Sponsorships	0	5,000	0	0	5,000	0	10,000	5,000	5,000
Outreach	0	3,000	0	0	0	2,100	5,100	19,531	(14,431)
Memberships	3,500	5,000	0	0	0	0	8,500	5,927	2,573
Work Verification/ETS					3,000		3,000	1,580	1,420
<b>Total</b>	<b>525,779</b>	<b>1,047,610</b>	<b>367,330</b>	<b>391,458</b>	<b>1,517,923</b>	<b>25,371</b>	<b>3,875,472</b>	<b>3,895,948</b>	<b>(20,476)</b>
Service Contract					1,074,826	0	1,074,826	1,204,672	(129,846)
Tuition & Books					1,691,712	0	1,691,712	1,175,283	516,429
Support Services					185,651	0	185,651	136,386	49,265
ITA Incentives					2,000	0	2,000	50	1,950
On-the-job Training					85,000		85,000	8,536	76,464
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,039,189</b>	<b>0</b>	<b>3,039,189</b>	<b>2,524,927</b>	<b>514,262</b>
<b>Total Budget</b>	<b>525,779</b>	<b>1,047,610</b>	<b>367,330</b>	<b>391,458</b>	<b>4,557,112</b>	<b>25,371</b>	<b>6,914,661</b>	<b>6,420,875</b>	<b>493,786</b>

CAREERSOURCE ESCAROSA  
BUDGET  
FY 2014-2015

NOTES:

ADMINISTRATIVE COSTS:

Includes administrative and accounting cost pools.

UNIVERSAL SERVICES:

Includes resource rooms, universal services orientation rooms, and reception area, including IT costs and staff to deliver universal services and reception area.

SHARED STAFF FACILITIES:

Facility costs, including IT, for direct charge staff.

INDIRECT STAFF COSTS:

Includes costs of monitoring, MIS reporting, indirect program staff - allocated through cost pools.

DIRECT COSTS:

Costs charged directly to programs.

JOINT MANAGED PROGRAMS:

Wagner Peyser, the Veterans Programs, Trade Adjustment Assistance Program and the Extended Unemployment Compensation Program are considered joint managed programs with DEO. The services under these programs must be delivered by state merit staff but Escasrosa is responsible for budgeting the funds. The funds budgeted for DEO staff (in the career centers) is retained at the state to pay salaries and benefits. All other costs for the DEO staff is paid by Escarosa.

## **MEMO**

**TO:** Hunter Walker, County Administrator

**FROM:** Shannon Ogletree, Economic Development Director

**DATE:** September 3, 2014

**SUBJECT:** Construction of Parking Lot

### **RECOMMENDATION:**

To approve the construction of a parking lot located on County owned land which is located in the Santa Rosa Industrial Park, contingent upon Navy Federal leasing 5520 Industrial Blvd.

### **BACKGROUND:**

Navy Federal Credit Union, the world's largest credit union, continues to be a major driver in the Pensacola MSA workforce employing over 3,400 individuals. In an effort to meet their business growth needs, the company is expanding their location at their Pensacola campus located near the Alabama/Florida border, however, growth demands are outstripping the construction of the new facility and the company is looking at sites for a temporary location. In the spring of 2014, Navy Federal Credit Union started occupying the 5510 Industrial Blvd. and is currently employing approximately 215 individuals (9/4/14).

In recent weeks, Navy Federal has approached the building owner to expand their footprint in the Santa Rosa Industrial Park into the location of 5520 Industrial Blvd for their business surge. In order to meet the growth of Navy Federal at 5520 Industrial Blvd, a parking lot with a minimum of 300 spaces need to be built or at least 90% of the employment level at the facility.

Based upon Navy Federal estimates we can expect an additional 350 employees to operate out of the Santa Rosa location of 5520 Industrial Blvd over the next 2 years with a total occupancy of both locations at 745 employees, with operations consolidating to their Pensacola Campus by May 2016. While this is a temporary location for Navy Federal in Santa Rosa County, the company employs hundreds of individuals from Santa Rosa County to work at its Pensacola campus. The company has also

invested hundreds of thousands of dollars in the renovation of the facility making it a first class facility, which will enable us to further market to potential future employers.

Based upon estimates from the Regional Economic Modeling Inc. (REMI), Santa Rosa could realize the following impact per year.

Est. Direct Jobs	Est. Indirect Jobs	Est. Total Jobs	Est. County Revenue
400	118	518	\$1.53m
600	194	794	\$2.81m
800	274	1074	\$4.33m

On the above scenario Santa Rosa County could expect \$1.53 million back in various forms-based upon 400 jobs in a single year and an additional 118 indirect jobs.



**SANTA ROSA COUNTY ENGINEERING**  
**SANTA ROSA COUNTY, FLORIDA**  
6051 OLD BAGDAD HWY., STE. 300  
MILTON, FLORIDA 32583  
www.santarosa.fl.gov

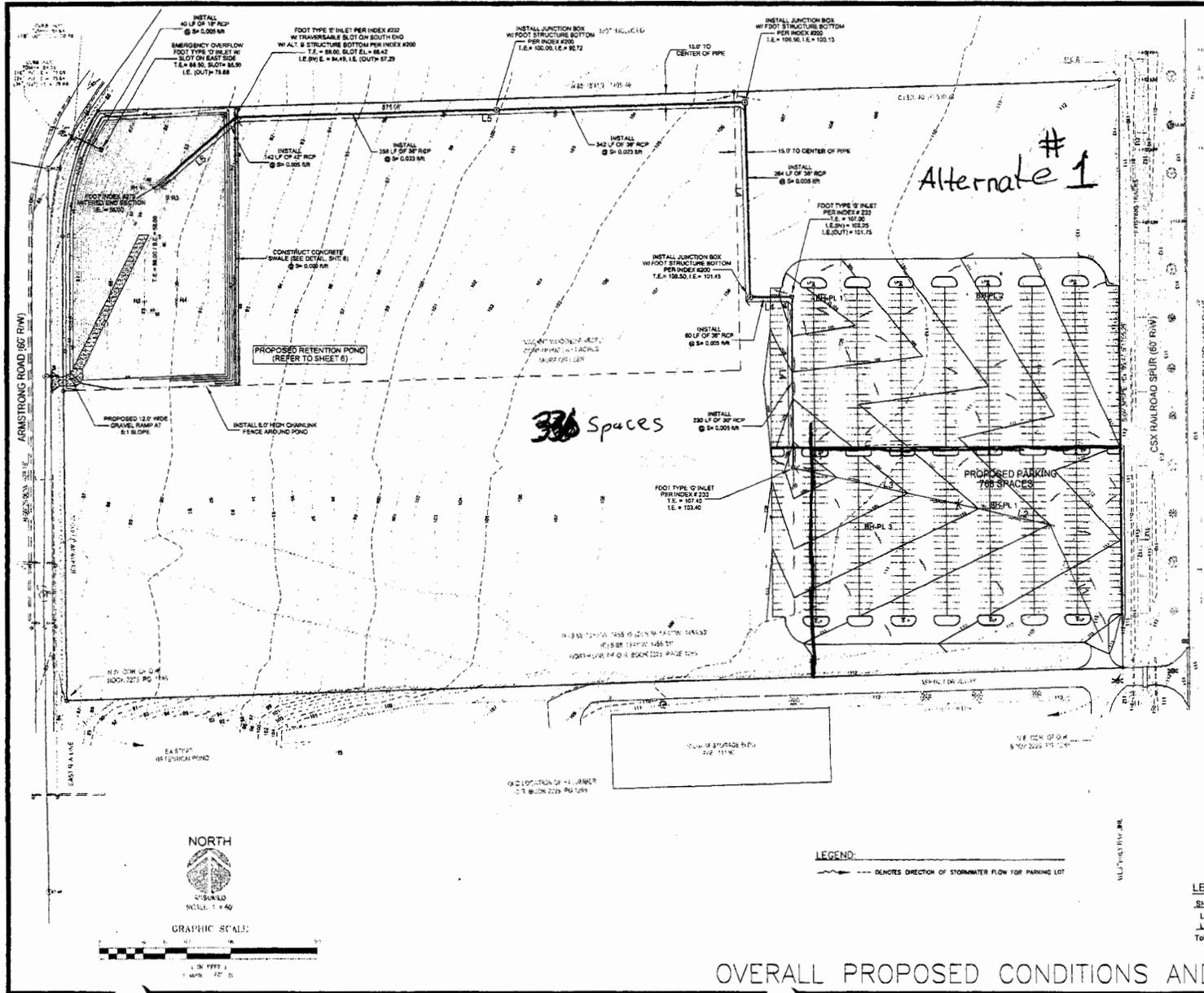
**Industrial Boulevard Parking Lot**  
**Estimate Summary**

**Alternate 1 – 300 Feet of Road Frontage (336 Spaces)**

Alternate 1A – Asphalt Parking:	\$758,267.40
Alternate 1B – Gravel Parking:	\$747,355.40

**Alternate 2 – 560 Feet of Road Frontage (300 Spaces)**

Alternate 2A – Asphalt Parking:	\$766,533.90
Alternate 2B – Gravel Parking:	\$753,933.40



- GENERAL NOTES**
- IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THE EXACT LOCATION OF EXISTING UTILITIES AND TO RECONSTRUCT IF OTHER UTILITIES ARE DISCOVERED DURING THE COURSE OF THE WORK AND TAKE NECESSARY STEPS NECESSARY TO PROTECT THEM FROM DAMAGE.
  - EROSION AND SEDIMENTATION CONTROLS SHALL BE PROVIDED BY THE CONTRACTOR AT ALL TIMES.
  - ALL UNPAVED DISTURBED AREAS SHALL BE SEEDED AND MULCHED.
  - ALL PIPE JOISTS ARE TO BE SEALED WITH FLEX PUTTY.
  - ALL TRAFFIC SIGNING AND FLAGGING ARRANGES AND DESIGN SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE FLORIDA DEPARTMENT OF TRANSPORTATION SIGNAGE AND MUTUAL SIGNAL STANDARDS. ALL SIGNAGE SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE FLORIDA DEPARTMENT OF TRANSPORTATION SIGNAGE SPECIFICATIONS.
  - ALL SITE WORK MATERIALS AND CONSTRUCTION METHODS SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE FLORIDA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS.
  - THE CONTRACTOR SHALL PLACE AND MAINTAIN ADEQUATE SIGNAGE, CONSTRUCTION SIGNS, FLAGGING, LIGHTS, TRAFFIC, AND WARNING AND GUARD RAILING THROUGHOUT CONSTRUCTION AND UNTIL AREA IS SAFE FOR BOTH PEDESTRIAN AND VEHICULAR TRAFFIC.
  - CLEAR AND GRASS IS REFERRED TO COMPLETE NEW CONSTRUCTION.
  - ANY PUBLIC LAND COVERED WITHIN THE LIMITS OF CONSTRUCTION SHALL BE PROTECTED. IF COVERED MOMENTARY IS IN DANGER OF BEING DISTURBED AND NOT BEING PROPERLY PROTECTED, THE CONTRACTOR SHALL NOTIFY THE COUNTY SURVEYOR IMMEDIATELY.
  - COUNTY ENGINEER SHALL BE NOTIFIED 14 DAYS PRIOR TO START OF CONSTRUCTION AND AT THE FOLLOWING ADDRESSES:
    - EROSION CONTROL IN PLACE
    - SUBGRADE COMPACTED
    - GRADE AND FINISH
    - CURBS IN PLACE
    - PAVEMENT IN PLACE
    - RAVES IN PLACE PRIOR TO SIGNALL
    - FINAL INSPECTION
  - THE CONTRACTOR SHALL REMOVE AND REPLACE TO SUCH EXTENT AS NEEDED UNDER ANY PERMITS, SIGNS, SIGNALS, SIGNAL LIGHTS, TRAFFIC CONTROL SIGNS, FLAGGING, LIGHTS, AND WARNING SYSTEMS DISMISSED BY CONSTRUCTION OPERATIONS.
  - THE COST FOR CLEARING AND GRASSING SHALL INCLUDE THE REMOVAL AND DISPOSAL OF ALL EXISTING VEGETATION AND OBSTRUCTIONS WITHIN THE LIMITS OF CONSTRUCTION WHETHER SHOW UP ON THE PLAN OR NOT.
  - ALL SITES OUTSIDE THE LIMITS OF CONSTRUCTION ARE TO REMAIN AND BE PROTECTED DURING CONSTRUCTION.
  - THE CONTRACTOR SHALL CAREFULLY AND CLEARLY CUT AND PROTECT AND BRANCHES OF TREES OUTSIDE THE LIMITS OF CONSTRUCTION THAT ARE TO REMAIN. WHERE SUCH TREES AND BRANCHES INTERFERE WITH NEW CONSTRUCTION.
  - IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN AND ARRANGE WITH THE UTILITY COMPANIES ANY NECESSARY ADJUSTMENT/RELOCATION WORK OF EXISTING UTILITIES.
  - CONTRACTOR IS RESPONSIBLE FOR ADJUSTMENT/RELOCATION OF EXISTING UTILITIES IF PROPOSED ADJUSTMENTS SPAN EXISTING UTILITIES.
  - THE PRICE FOR ALL REQUIRED ADJUSTMENT/RELOCATION OF EXISTING UTILITIES TO BE COMPLETED SHALL BE INCLUDED IN THE BID PRICE.
  - THE GEOTECHNICAL ENGINEERING REPORT PREPARED BY SERVICES ENGINEERING SERVICES IS PART OF THE PLANS AND SPECIFICATIONS AND SHALL BE FOLLOWS THROUGH ALL PHASES OF CONSTRUCTION.
  - ALL EXCAVATED MATERIAL NOT REUSED ON SITE SHALL BE Hauled OFF BY THE CONTRACTOR ONLY TO THE COUNTY PROPERTY OR NEARBY TO THE PROPERTY UNDER THE STREET FROM THE BLACKTOP OR CONCRETE PAVEMENT.
  - THE COUNTY SHALL DETERMINE THE LOCATION OF THE SITE UNDER THE EXCAVATED MATERIAL TO BE PLACED.
  - UPON CONSTRUCTION COMPLETION THE CONTRACTOR SHALL SUBMIT AN AS-BUILT DRAWING AND ANY CHANGES MADE DURING CONSTRUCTION TO SANTA ROSA COUNTY ENGINEERING OFFICE UPON RECEIVING THESE DRAWINGS. SANTA ROSA COUNTY WILL PROVIDE AS-BUILT PLANS AND SUBMIT THEM TO THE APPROPRIATE FLORIDA WATER MANAGEMENT DISTRICT.
  - SANTA ROSA COUNTY WILL SUBMIT A CONSTRUCTION COMPLETION NOTICE FORM # 48-1-100-20 TO THE NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT 48 HOURS PRIOR TO CONSTRUCTION COMPLETION.

**WATERSHED BOUNDARY IS ESSENTIALLY THE PROPERTY LINES**

**AREAS:**

TOTAL WATERSHED = 26.54 ACRES  
 PROPOSED IMPERVIOUS = (80%) 21.17 ACRES  
 PROPOSED PERVIOUS = (15%) 3.14 ACRES  
 PROPOSED POND TOP AREA = 1.83 ACRES

← L2 TIME OF CONCENTRATION FLOW PATH

**LENGTHS:**

SHEET FLOW	SHALLOW CONCENTRATED FLOW	PIPE FLOW
L1 = 170 FT.	L3 = 230 FT.	L4 = 534 FT.
L2 = 130 FT.		L5 = 842 FT.
TOTAL = 300 FT.		

SANTA ROSA COUNTY ENGINEERING  
 6051 OLD BAGDAD HIGHWAY  
 SUITE 300  
 MILTON, FLORIDA 32553  
 (850) 981-7100

**PARKING LOT**  
 SANTA ROSA INDUSTRIAL PARK  
 SANTA ROSA COUNTY, FLORIDA

SCALE:	1" = 60'
REVISIONS:	N/A
	N/A
DRAWN BY:	D.C.C.
DATE DRAWN:	06-11-2010
FIELD DATE:	06-10-2010
F.B. #	98
PAGE	24-33
PROJECT NO.	2010H-013
SHEET	1 OF 10

OVERALL PROPOSED CONDITIONS AND DRAINAGE PLAN



September 8, 2014

**ADMINISTRATIVE COMMITTEE**

1. Discussion of Navarre Beach lease fees.
2. Discussion of renewal of contract with Kim Landry, MD PA for emergency medical services (EMS) Medical Director services at current rate.
3. Discussion of use of the Navarre Park for the annual Christmas in the Park activities sponsored by the Navarre Beach Area Chamber of Commerce Saturday, December 6, 2014.
4. Discussion of use of Navarre Beach Park for the 31st Annual FunFest sponsored by the Greater Navarre Beach Chamber of Commerce Friday and Saturday, April 24-25, 2015.
5. Discussion of allocation of electric franchise fee revenue designated for capital recreation projects/initiatives.
6. Discussion of proposed District One recreation advisory committee.
7. Discussion of following items recommended by the Tourist Development Council:
  - Allocation of \$3,000 for Monarch Madness Event at Panhandle Butterfly House
  - Allocation of \$1,000 for Fenner Ride event at Milton Boys and Girls Club
  - Allocation of \$1,000 as member of Florida Sports Foundation
  - Allocation of \$5,000 for promotional items for 5<sup>th</sup> annual Sand Sculpting event on Navarre Beach
8. Discussion of annual contract with Florida Department of Health for operation of Santa Rosa County Health Department for 2014-2015.
9. Discussion of 5K Run Walk on November 15, 2014 beginning at 8:00 a.m. sponsored by Pace Assembly Ministries in neighborhoods adjacent to church.

10. Discussion of three (3) year Service Level Agreement with Florida Agency for State Technology for ISP and related server and security services.
11. Discussion of purchase of two (2) Cisco Nexus 5600 network switches and cable and cabling cards at aggregate cost of \$47,970.24 for IT Department based on comparison shopping.
12. Discussion of following appointments in District Two:
  - Local Zoning Board, James Dabney
  - Local Restore Council
13. Discussion of meeting for Administration of Oath of Office and Board Reorganization on Tuesday, November 18, 2014 beginning at 9:00 a.m.
14. Discussion of annual contract with Florida Department of Agriculture and Consumer Services for Mosquito Control Program and authorize execution of all relevant documents including Certified Mosquito Control Budget.
15. INFO ONLY: Public Hearing items scheduled for 9:30 a.m. Thursday, September 11, 2014:

Vacation of the southern portion of Commerce Way bounded by Commerce Road on the south; Garden Road on the north; Lot 245 on the east and lot 243 on the west.

An amendment to Ordinance 2006-38 providing for the establishment of boards of adjustment and appeal, establishment and appointment of members; providing for the repeal and replacement of Ordinance 2014-09.

# Navarre Beach Leases Memo

**Purpose:** To document the understanding of lease fees collected on Navarre Beach properties.

## **Background:**

Santa Rosa County leases the properties on Navarre Beach from Escambia County. Santa Rosa County in turn leases the land to individuals and/or entities. There are two basic types of leases: residential and commercial. Residential lease can be broken down into Master leases and Additional 5% leases.

## **Timeline:**

1956 – Santa Rosa County began leasing Navarre Beach from Escambia County

1991 – Navarre Beach became part of Santa Rosa County

2001 – Navarre Beach properties became subject to Ad Valorem taxes on improvements.

2001 – Santa Rosa County implemented a lease credit policy.

2002 – A portion of land value was assessed in the value of condo owners' properties.

2006 – Navarre Beach properties became subject to Ad Valorem taxes on land and improvements.

2001-2013 – Navarre Beach leaseholders filed suit over ad valorem taxation.

2014 – Supreme Court ruled in the County's favor of taxation of property values.

## **Residential Leases**

Santa Rosa County has entered into master lease agreements with individuals. The term for these leases is 99 years and is renewable for another 99 years. Individuals who hold these leases can assign their lease to others under the same terms as the original master lease. The lease fees are billed annually based on the anniversary date of the master lease agreement. These leases are eligible for a lease fee credit under the County's lease credit policy passed in 2001.

There are three basic types of residential master leases:

**Fixed fee** – Provides that the land that is covered by the master lease will incur a fixed lease amount, regardless of the number of assigned leases, developed properties or homes built on the property.

Variable rate – Lease fee is determined as a percentage of the sales price or the assessed value, whichever is greater. The lease fee is initially calculated when the property sells and stays at this rate. In the case of undeveloped property, the lease fee is recalculated once the property is improved.

Ad Valorem – The lease fee is calculated based on the current year's millage rate for ad valorem taxes. This lease fee changes annually.

### **Additional 5% Leases**

Some properties on Navarre Beach have a clause within the original master lease agreement that states that they are required to pay 5% of the revenues collected to Santa Rosa County in the event they rent out their property. These lease fees are not eligible for a lease fee credit.

### **Commercial Leases**

Commercial lease holders are required to submit monthly payments that are based upon a percentage of their gross receipts. These lease fees are not eligible for a lease fee credit.

## Navarre Beach Lease Fee Breakdown

	<b>2014</b>		
	Gross Revenues	Credits	Net Revenue
Commercial Lease Fees	247,059.41	-	247,059.41
Additional 5% Lease Fees	219,837.65	-	219,837.65
Residential Lease Fees	1,195,602.94	(722,090.14)	473,512.80
	<u>1,662,500.00</u>		<u>940,409.86</u>
	<b>2013</b>		
	Gross Revenues	Credits	Net Revenue
Commercial Lease Fees	245,627.87	-	245,627.87
Additional 5% Lease Fees	225,848.17	-	225,848.17
Residential Lease Fees	1,261,118.31	(710,597.94)	550,520.37
	<u>1,732,594.35</u>		<u>1,021,996.41</u>
	<b>2012</b>		
	Gross Revenues	Credits	Net Revenue
Commercial Lease Fees	202,013.80	-	202,013.80
Additional 5% Lease Fees	213,299.67	-	213,299.67
Residential Lease Fees	1,305,627.33	(683,565.16)	622,062.17
	<u>1,720,940.80</u>		<u>1,037,375.64</u>
	<b>2011</b>		
	Gross Revenues	Credits	Net Revenue
Commercial Lease Fees	212,576.55	-	212,576.55
Additional 5% Lease Fees	116,418.81	-	116,418.81
Residential Lease Fees	1,350,471.65	(639,407.29)	711,064.36
	<u>1,679,467.01</u>		<u>1,040,059.72</u>
	<b>2010</b>		
	Gross Revenues	Credits	Net Revenue
Commercial Lease Fees	148,729.27	-	148,729.27
Additional 5% Lease Fees	144,926.27	-	144,926.27
Residential Lease Fees	1,467,483.52	(599,031.24)	868,452.28
	<u>1,761,139.06</u>		<u>1,162,107.82</u>
	<b>2009</b>		
	Gross Revenues	Credits	Net Revenue
Commercial Lease Fees	191,496.70	-	191,496.70
Additional 5% Lease Fees	107,943.83	-	107,943.83
Residential Lease Fees	1,606,421.32	(720,399.10)	886,022.22
	<u>1,905,861.85</u>		<u>1,185,462.75</u>

## Commercial Lease Fee Breakdown by Year

2014		2011	
Holi Corp	11,000.00	Cocodries	26,689.71
Juana's	137,609.25	Holi Corp	11,000.00
Navarre Beach Ski	6,487.48	Juana's	108,828.96
Rocco's	31,296.91	Navarre Beach Ski	7,561.29
Sandy Bottoms	3,841.02	RMH Enterprise	434.18
TC's Coastal	12,805.71	Sandy Bottoms	26,271.40
The Fun Store	760.36	The Fun Store	65.96
Tom Thumb	43,258.68	Tom Thumb	27,235.05
	<u>247,059.41</u>	Water Slide	4,490.00
			<u>212,576.55</u>
			<u>212,576.55</u>
2013		2010	
Cocodries	500.00	Cocodries	3,000.00
Holi Corp	11,000.00	Holi Corp	11,000.00
Juana's	147,324.97	Juana's	94,540.37
Navarre Beach Ski	7,447.86	Navarre Beach Ski	1,559.24
Rocco's	10,527.66	RMH Enterprise	394.29
Sandy Bottoms	28,136.01	Sandy Bottoms	8,496.52
The Fun Store	394.38	Tom Thumb	29,738.85
Tom Thumb	40,296.99		
	<u>245,627.87</u>		<u>148,729.27</u>
			<u>148,729.27</u>
2012		2009	
Cocodries	1,845.63	Cocodries	35,758.26
Holi Corp	11,000.00	Holi Corp	11,000.00
Juana's	122,067.64	Juana's	97,412.95
Navarre Beach Ski	5,160.40	Navarre Beach Ski	5,060.01
RMH Enterprises	2.55	RMH Enterprise	707.05
Sandy Bottoms	26,488.05	Sailors Grill	8,668.01
The Fun Store	517.64	Sandy Bottoms	10,463.65
Tom Thumb	34,931.89	The Fun Store	3.51
	<u>202,013.80</u>	Tom Thumb	22,423.26
			<u>191,496.70</u>
			<u>191,496.70</u>

### Commercial lease terms of existing lessees

Juana's	5% of gross revenue	\$100 a month
Sailors Grill	5% of gross revenue	\$250 a month
Rocco's	3% of gross revenue	\$250 a month
Tom Thumb	2% of gross revenue and .005 gallon	\$2,400 a year
TC's Coastal	3.1% of gross revenue	none
The Fun Store	3% of gross revenue	\$250 a month
Holi Corp	5% of first \$25k in rents 3% of rest 2% of gross revenue (food, beverage, and ancillary)	\$11,000 a year



# SANTA ROSA COUNTY BOARD OF COMMISSIONERS



6495 Caroline Street  
Milton, Florida 32570-4592

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HUNTER WALKER, County Administrator  
THOMAS V. DANNHEISSER, County Attorney  
JOEL D. HANIFORD, Budget Director

## NAVARRE BEACH LEASE PAYMENT POLICY

Effective November 1, 2001, certain improvements to leasehold interests on Navarre Beach will be subject to ad valorem taxation. The Santa Rosa County Board of County Commissioners desires to implement a voluntary policy in order to provide a credit to lease payments for applicable leases so that the total of a leaseholder's ad valorem tax payment for improvements and lease payment does not exceed the amount equivalent to what ad valorem taxes would be for the leaseholder's improvements and land (or pro rata share of land) if both were taxable.

A credit shall be given on lease payments due between the period of November 1 to October 31, equal to any ad valorem taxes paid for the tax year beginning on the same November 1. No credit shall be given until the ad valorem tax payment is actually paid. Only ad valorem taxes paid to Santa Rosa County or the Santa Rosa County School District shall qualify for credit.

If for any reason, ad valorem taxes are not paid or are deemed not to be legally collectible, the lease payment shall be as provided in the lease.

If for any reason it is determined by a court of competent jurisdiction that any ad valorem tax payment is to be refunded, then the full rental payment as specified in the lease agreement shall be due and payable by the same date that the refund of ad valorem tax payment to the leaseholder is due. Additionally, any applicable late fee or interest on said lease payment shall also be due to the extent that any interest or other costs are applicable to an ad valorem tax refund.

Santa Rosa County may modify or repeal this policy at any time and at its sole discretion.

**Example of lease fee credit calculation form.**

- The form on the left is an actual calculation of an existing leaseholder's lease credit for 2013.
- The form on the right shows what the calculation would have been prior to ad valorem taxation of land in 2006.

2013 Lease Fee Credit Calculation	2013 Lease Fee Credit Calculation
Lease Holder: <u>VARIABLE RATE LEASE</u>	Lease Holder: <u>VARIABLE RATE LEASE</u>
Account: _____	Account: _____
Location: _____	Location: _____
Parcel: _____	Parcel: _____
\$ 84,050.00 Value of Improvements <u>(50,000.00) Less: Homestead Exemption</u> 34,050.00 Taxable Value Improvements x 0.0138433 Tax rate 471.36 Ad Valorem Tax Improvements <u>540.00 Lease Payment</u> <b>(1) \$ 1,011.36 Ad Valorem Tax Improvements and Lease Payment</b>	\$ 84,050.00 Value of Improvements <u>(50,000.00) Less: Homestead Exemption</u> 34,050.00 Taxable Value Improvements x 0.0138433 Tax rate 471.36 Ad Valorem Tax Improvements <u>540.00 Lease Payment</u> <b>(1) \$ 1,011.36 Ad Valorem Tax Improvements and Lease Payment</b>
\$ 33,250.00 Value of Property 84,050.00 Add: Value of Improvements <u>(50,000.00) Less: Homestead Exemption</u> 67,300.00 Taxable value x 0.0138433 Tax rate <b>(2) \$ 931.65 Ad Valorem Tax Property &amp; Improvements</b>	\$ - Value of Property 84,050.00 Add: Value of Improvements <u>(50,000.00) Less: Homestead Exemption</u> 34,050.00 Taxable value x 0.0138433 Tax rate <b>(2) \$ 471.36 Ad Valorem Tax Property &amp; Improvements</b>
<b>\$ 460.29 Balance Due on Lease Payment</b>	<b>\$ (0.00) Balance Due on Lease Payment</b>
<b>\$ 79.71 Credit or Refund</b>	<b>\$ 540.00 Credit or Refund</b>

No support documentation for this agenda item.



August 6, 2014

Mr. Hunter Walker, Administrator  
Santa Rosa County

Dear Mr. Walker:

The Chamber is making plans for its 20th Annual Christmas in the Park festival scheduled for Saturday, December 6, 2014. The event has proven to be popular with area residents and visitors with hundreds of families attending last year.

The Chamber is requesting use of the entire park, to include the pavilions where Santa's Workshop, Mrs. Claus' Bakery, and other events will take place. As in previous years, we will need the requested area reserved for the entire day, but the actual event hours are from 2:00pm until 6:00pm. The park will be decorated prior to the event. No decorations, other than colored lights, will be hung in the large pavilions and the decorations will remain in the park until after the first of the year.

Please let me know if you have any questions.

Thank you for your consideration.

Sincerely,

Tony Alexander  
President/CEO



8543 Navarre Parkway, Navarre FL 32566

(850) 939 3267 (850) 939 0085 exec@navarrechamber.com

August 1, 2014

Mr. Hunter Walker, Administrator  
Santa Rosa County

Delivered Via Email

Dear Mr. Walker:

On behalf of the Navarre Chamber, I am submitting the following requests our 31th Annual Navarre "Fun Fest" celebration. The dates have been set for Friday - Saturday, April 24 - 25, 2015. Fun Fest itself will take place from 4pm-10pm Friday and 10am-10pm Saturday.

1. Event Parking Lot: Request use of the SR County parking lot directly behind and east of the Rocco's Restaurant for dates above, blocking the entire area off starting Thursday morning, April 23rd.
2. County Beach Park Pavilions/Fireworks: Request the use of the Black Skimmer Pavilion for the fireworks. We will need the pavilion all day Saturday the 25th for set up and for the fireworks show itself. We will also use the County Park for parking with transportation provided to and from the event area
3. 5K Run: Request use of the SR County parking lots directly behind and east of Rocco's Restaurant, the boat launch parking lot, and Gulf Blvd in conjunction with Fun Fest for our annual Fun Fest 5K run event. The date for the Fun Fest 5K is Saturday, April 25 and it will start on Gulf Blvd across from Rocco's. The course will include Gulf Blvd to Arkansas to White Sands and back from 7:30am to 8:30am.

As always, we will be sure to accommodate/reserve parking spaces for lifeguard personnel for easy access to the main beach area. Thank you for your support!

Sincerely,

Tony Alexander  
President/CEO



# SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices  
6495 Caroline Street, Suite M  
Milton, Florida 32570-4592



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HUNTER WALKER, County Administrator  
ROY V. ANDREWS, County Attorney  
JAYNE N. BELL, OMB Director

## M E M O R A N D U M

TO: Board of Commissioners  
FROM: *W/W* Hunter Walker, County Administrator  
DATE: September 3, 2014  
SUBJECT: Recreation Capital Funds

During the economic downturn of the last number of years Santa Rosa County has reserved ten percent (10%) of its Electric Franchise revenue for capital projects or initiatives associated with economic development and \$375,000 for capital recreation funds distributed at \$75,000 per commission district annually. The remainder of annual revenue derived from electric franchise fees are placed in the General Fund and Road and Bridge Fund to support annual operating expenses for the parks and roads respectively.

For the first fifteen (15) years of electric franchise collection these funds were not used in annual operating budgets but reserved for capital projects as follows: 10% Economic Development; 40% Recreation (allocated equally among the five districts); 50% Roads and Drainage. These funds were used to purchase property and building parks/recreation facilities; purchase property and other capital needs associated with economic development; and match other funds for large road/bridge paving, resurfacing, and drainage projects.

Commissioner Lynchard asked that the Board discuss the possibility of moving back toward the goal of restoring a portion of electric franchise fee revenue to the five (5) commission districts again. The last year of the full distribution to capital funds each recreation district received \$485,000.

Commissioner Lynchard proposes to hold the operating funds currently allocated in the Road/Bridge and General Fund budgets from electric franchise fees at current year (FY13-14) level of \$5.9 million; allow the Economic Development Fund to continue to accrue 10%; and allocate the overage equally among the five districts. For example, should the budget increase to \$6.0 million the operating allocations would remain the same; economic development capital fund would increase by \$10,000; and the five recreation districts would receive an additional \$18,000 bringing each district to \$93,000.

This process would be repeated annually with goal of moving toward restoration of capital funds for recreation. This matter will be on the September 8, 2014 Committee-of-the-Whole agenda.

No support documentation for this agenda item.

### MEMO

TO: Hunter Walker, County Administrator

FROM: Shannon Ogletree, Economic Development Director

DATE: March 3, 2014

SUBJECT: Santa Rosa Tourist Development Council BOD Request

#### RECOMMENDATION:

TDC Board of Directors are requesting the approval of the following items:

1. Allocation of \$3,000 to purchase approximately 600 Butterflies for the Monarch Madness Event  
Location: Panhandle Butterfly House in Navarre Park  
Date: October 3 and 4, 2014
2. To become a Gold Sponsor of the Fenner Ride hosted by the Boys and Girls Club for \$1,000  
Location: Milton Community Center  
Date: Saturday, October 18, 2014 @ 7:00 a.m.
3. To approve \$1,000 to join the Florida Sports Foundation as a partner
4. To allocate \$5,000 on promotional items for the 5<sup>th</sup> Annual Navarre Sand Sculpting Event, being held on Navarre Beach on September 26-28<sup>th</sup>, sample items include (all items will have the Florida's Playground logo):
  - a. Collapsible Frisbee
  - b. "Squishy" Turtle
  - c. Sunscreen Stick
  - d. Sand Bucket

#### BACKGROUND

Items were approved by the Santa Rosa Tourist Development Council Board of Directors on Wednesday, August 20, 2014.



Navarre Beach • Historic Milton  
Blackwater River State Forest

Santa Rosa County Tourist Development Council  
8543 Navarre Parkway  
Navarre, FL 32566

Grant & Signature Event Application

Applicant Organization: Panhandle Butterfly House

Contact Person Mary Peterzen Title President

Organization Address 8851 Navarre Parkway

City Navarre State FL Telephone 850-939-6931 Fax N/A

Signature \_\_\_\_\_

Amount Requested \$ 3000.00 Will be used to pay for Butterflies at event

TDC Marketing only: \_\_\_\_\_

Has this project received grant funding from the Santa Rosa County Tourist Development Council in the past? Yes

If yes, when and how much? 2012 and 2013 (\$1,600 each)

Please submit profit and loss information with this application.

Name of Event Project Monarch Madness

Location of Event or Project Panhandle Butterfly House in Navarre Park; Navarre, FL

Date(s) of Event or Project October 3 and 4, 2014

Projected Attendance  
(Paid) \_\_\_\_\_ \*(Free) 2,500 Total 2,500

\*If paid event, list admission price(s) N/A

Projected number of out of town tourists expected 1,000

List required licenses and permits and attach copies N/A



**Financials In Support of TDC Grant for  
2014 Monarch Madness at the  
Panhandle Butterfly House**

		2013		2014	
		Monarch Madness P&L Statement		Monarch Madness Budget	
		Post-Event		Pre-event	
<b>Revenue</b>					
	Contributions & donations:				
	Daily donations	\$	962.53	\$	1,000.00
	Tour donations	\$	845.75	\$	900.00
	Corporate/business grants				
	Local government grants	\$	1,600.00	\$	3,000.00
	Earned revenue:				
	Market sales - net	\$	1,717.00	\$	1,700.00
	Bazaar sales - net	\$	-	\$	300.00
	Quilt drawing	\$	523.00	\$	-
	<b>Total revenue</b>	\$	<b>5,648.28</b>	\$	<b>6,900.00</b>
<b>Expenses</b>					
	Supplies				
	Butterflies	\$	3,928.92	\$	4,520.00
	Tags	\$	105.00	\$	105.00
	Certificates	\$	143.00	\$	165.00
	Gardens supplies	\$	186.02	\$	215.00
	Volunteer supplies	\$	746.04	\$	855.00
	Craft supplies	\$	23.85	\$	130.00
	Other supplies	\$	-	\$	175.00
	Mailing service	\$	20.00	\$	50.00
	Printing & copying	\$	-	\$	150.00
	Facility and equipment	\$	-		
	Advertising & marketing	\$	83.50	\$	400.00
	Other expenses	\$	16.79	\$	120.00
	<b>Total expenses</b>	\$	<b>5,253.12</b>	\$	<b>6,885.00</b>



**Big Brothers Big Sisters**  
of Northwest Florida



**Saturday, October 18, 2014**  
**Milton Community Center**  
**5629 Byrom Street, Milton, FL**

**Our Sponsors:**



**RoadID**<sup>®</sup>  
It's Who I Am.



**Sponsorship Opportunities**

**Presenting Sponsor \$3,000**

*Company receives recognition as "Presenting Sponsor" of Fenner Ride, to include:*

- Logo displayed below event title on West Florida Wheelmen's website, in email promotions, and on Big Brothers Big Sisters' event Facebook page and media coverage, including: PSAs, advertising, posters, direct mail, marketing collateral and press releases, i.e. "Fenner Ride presented by..." (as permitted)
- Logo printed below event title on Official Welcome Banner
- Logo printed below event title on event t-shirt (over 400 dist.)
- Name announced throughout the day of event
- Option to include information in the ride/pick up packet provided to riders (provided by sponsor--400 riders)
- Six (6) registrations to participate in the Fenner Ride.
- Company inducted in Big Brothers Big Sisters' Leadership Circle and listed on Big Brothers Big Sisters' annual report

**Gold Sponsor \$1,000**

*Company receives recognition as "Gold Sponsor" of Fenner Ride, to include:*

- Logo displayed on West Florida Wheelmen's website, on Big Brothers Big Sisters' event Facebook page, and in email promotions (as permitted)
- Logo printed on Fenner Ride printed materials
- Logo printed on Official Welcome Banner
- Logo printed on event t-shirt (over 400 dist.)
- Name announced throughout the day of event
- Option to include information in the ride/pick up packet provided to riders (provided by sponsor--400 riders)
- Four (4) registrations to participate in the Fenner Ride
- Company inducted in Big Brothers Big Sisters' Leadership Circle and listed on Big Brothers Big Sisters' annual report

**Silver Sponsor \$500**

*Company named as "Silver Sponsor" for the Fenner Ride, to include:*

- Logo displayed on West Florida Wheelmen's website, on Big Brothers Big Sisters' event Facebook page, and in email promotions (as permitted)
- Name printed on Fenner Ride printed materials
- Name printed on Official Welcome Banner
- Name printed on event t-shirt (over 400 dist.)
- Name announced throughout the day of the event
- Name listed on signage at event
- Two (2) registrations to participate in the Fenner Ride

**Bronze Sponsor \$250**

*Company named as "Bronze Sponsor" for the Fenner Ride, to include:*

- Logo displayed on West Florida Wheelmen's website and Big Brothers Big Sisters' event Facebook page (as permitted)
- Name announced throughout the day of the event

Yes, I will sponsor the Fenner Ride:    Presenting Sponsor \$3,000    Gold Sponsor \$1,000    Silver Sponsor \$500    Bronze Sponsor \$250

Sponsor/Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Official Name to Appear on Marketing Materials: \_\_\_\_\_

Signature: \_\_\_\_\_

**Return this form to Big Brothers Big Sisters of Northwest Florida**  
**Fax: 850.433.1288 - or - Mail: 1149 Creighton Rd. Suite 1, Pensacola, FL, 32504**  
**For additional information, call 850.433.5437 or email [marketing@bbbsnwfl.org](mailto:marketing@bbbsnwfl.org)**



**Big Brothers Big Sisters**  
of Northwest Florida

1149 Creighton Rd. Suite 1  
Pensacola, FL 32503

**For Immediate Release**

Date: August 11, 2014

Contact: Natalie Chism

Phone: (850) 433.5437

E-mail: [nchism@bbbsnwfl.org](mailto:nchism@bbbsnwfl.org)

***Annual Fenner Ride to benefit Big Brothers Big Sisters of Northwest Florida  
and Boys and Girls Clubs of the Emerald Coast and Blackwater Heritage Trail Citizens  
Support Organization***

**MILTON, FLA.** - - More than 400 cyclists from around the region are expected to participate in the West Florida Wheelmen Cycling Club's Annual Fenner Ride in Milton, Florida, on Saturday, Oct. 18 at 8:00 a.m.

The Century ride is in conjunction with the Beaches to Woodlands Tour in Santa Rosa County and begins at the Milton Community Center at 5629 Byrom St., Milton, Fla. The ride routes will start from the Blackwater Heritage Trail and are broken down into four distances of 18, 40, 62, and 100 miles.

Early-registration is \$45 and includes t-shirt, fully supported rest stops, limited sag support, and post-ride meal. Registration on the day of the race begins at 7:00 a.m. at the Milton Community Center. Early registration ends October 13; thereafter the registration fee is \$55 (t-shirts are only guaranteed for the first 400 riders). Participants can register on-line at [www.active.com](http://www.active.com) or contact Big Brothers Big Sisters of Northwest Florida at (850) 433-5437 for additional registration information. Proceeds benefit Big Brothers Big Sisters of Northwest Florida, Boys and Girls Club of the Emerald Coast and the Blackwater Heritage Trail Citizens Support Organization.

Sponsorship levels range from \$250-\$3,000. If you are interested in sponsoring this event or riding, please contact Paula Shell, CEO at (850) 433-5437 or email at [pshell@bbbsnwfl.org](mailto:pshell@bbbsnwfl.org).

Big Brothers Big Sisters of Northwest Florida has been the area's leader in one-to-one youth service for 25 years by providing caring, adult mentors to children ages 6 to 18. Their mission is to help children reach their potential through professionally supported, positive relationships that have a direct and lasting impact on the lives of everyone involved. Last year, Big Brothers Big Sisters served 581 children in Northwest Florida.

The Boys & Girls Clubs of the Emerald Coast serves youth ages 5 to 18 by providing guidance-oriented character development programs conducted by trained, youth development professionals. Their mission is to inspire and empower all young people to achieve their full potential. Boys & Girls Clubs of the Emerald Coast encompasses seven clubs and serves over 1,950 youth across Escambia, Santa Rosa, Okaloosa, and Walton counties.

The Blackwater Heritage State Trail Support Organization provides support to the State Trail promoting events and activities that generate and foster its use.

###

Florida Sports recognizes organizations that promote and develop sports in their local areas as industry partners. These industry partners are considered to be the Regional Sports Commissions for the state.

**Benefits for membership as an Florida Sports partner include the following:**

- One-year subscription to all Florida Sports publications; PLAY FLORIDA Golf, Florida Fishing & Boating Guide, and Spring Training Guide (include as many copies as needed)
- Advertising discount in Florida Sports publications
- Partner and facilities informational listing and pages in appropriate section of the Florida Sports Directory & Facilities Guide (Published every two years)
- Listing in FSF promotional brochure and FSF travel display
- Co-ops at industry trade shows
- Co-ops for promotion of sports tourism destinations
- Participation in Sports Commission Annual Meeting & Summit
- Opportunity to host Florida Sports sporting events; Florida Sunshine State Games and the Florida International Senior Games & State Championships
- Invitations to Florida Sports meetings and social functions
- Legislative tracking and updates as related to Florida's sports industry
- Hyperlink on [www.flasports.com](http://www.flasports.com)
- Staff assistance with securing, promoting, and funding appropriate events
- Community needs and facility assessments conducted by FSF staff
- Opportunity to apply for funding support through the FSF Grant Programs (available only to sports commissions in good standing)
- Opportunity to participate in statewide marketing campaigns and initiatives

**For additional information about partnership with the Florida Sports Foundation please contact Lisa OSteen at [losteen@flasports.com](mailto:losteen@flasports.com) .**

September 3, 2014

Mr. Kyle S. Holley  
SRC TDC  
P. O. Box 1428  
Milton, Florida 32572

Mr. Shannon Ogletree  
Santa Rosa County EDO  
Caroline Street  
Milton, Florida 32570

Dear Shannon,

Please provide this letter as background information for the recommendation moving forward to the BOCC from the Tourist Development Council requesting the release of funds in the amount of 1000.00 for an initial annual "industry partner membership".

I was contacted by a representative of the Foundation after an article ran in regional print media announcing the 2015 Tough Mudder event booked within our County on private lands. The representative explained the Foundation exists as part of Enterprise Florida, Inc. and it has an interest in making funds available for the successful promotion of or cost sharing of producing local events as part of a Statewide "incentive" program. The Foundation asked me if I thought our County would like to apply for funding. Naturally, research needed to be done.

After review, it became clear our County did not have to have a specific local sports association to join gaining access to potential funding for recruiting and retaining events. Charlotte County Florida's CVB is already joined as an industry partner in the same way our County would join. This means our local sporting events will not be limited to applying for funds through the Pensacola Sports Association although that avenue will remain.

Recognizing the potential to empower and enable further growth of our existing and anticipated sporting events; motions were made and passed at both the North End working committee and the TDC Board for the BOCC to direct staff to join the Foundation as an industry partner.

I can be reached for questions at 850-712-8788

Sincerely,

Kyle S. Holley

No support documentation for this agenda item.

**Emily Spencer**

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**From:** Hunter Walker  
**Sent:** Wednesday, August 27, 2014 4:31 PM  
**To:** 'Accounting'  
**Cc:** Emily Spencer  
**Subject:** RE: Requesting approval for 5K run in Pace

Thanks Ms. Nettles. The agenda for tomorrow Board meeting has been published, but will add this to the September 11 meeting for approval. Hunter

**From:** Accounting [mailto:lnettles@paceassembly.org]  
**Sent:** Wednesday, August 27, 2014 4:17 PM  
**To:** Hunter Walker  
**Subject:** Requesting approval for 5K run in Pace

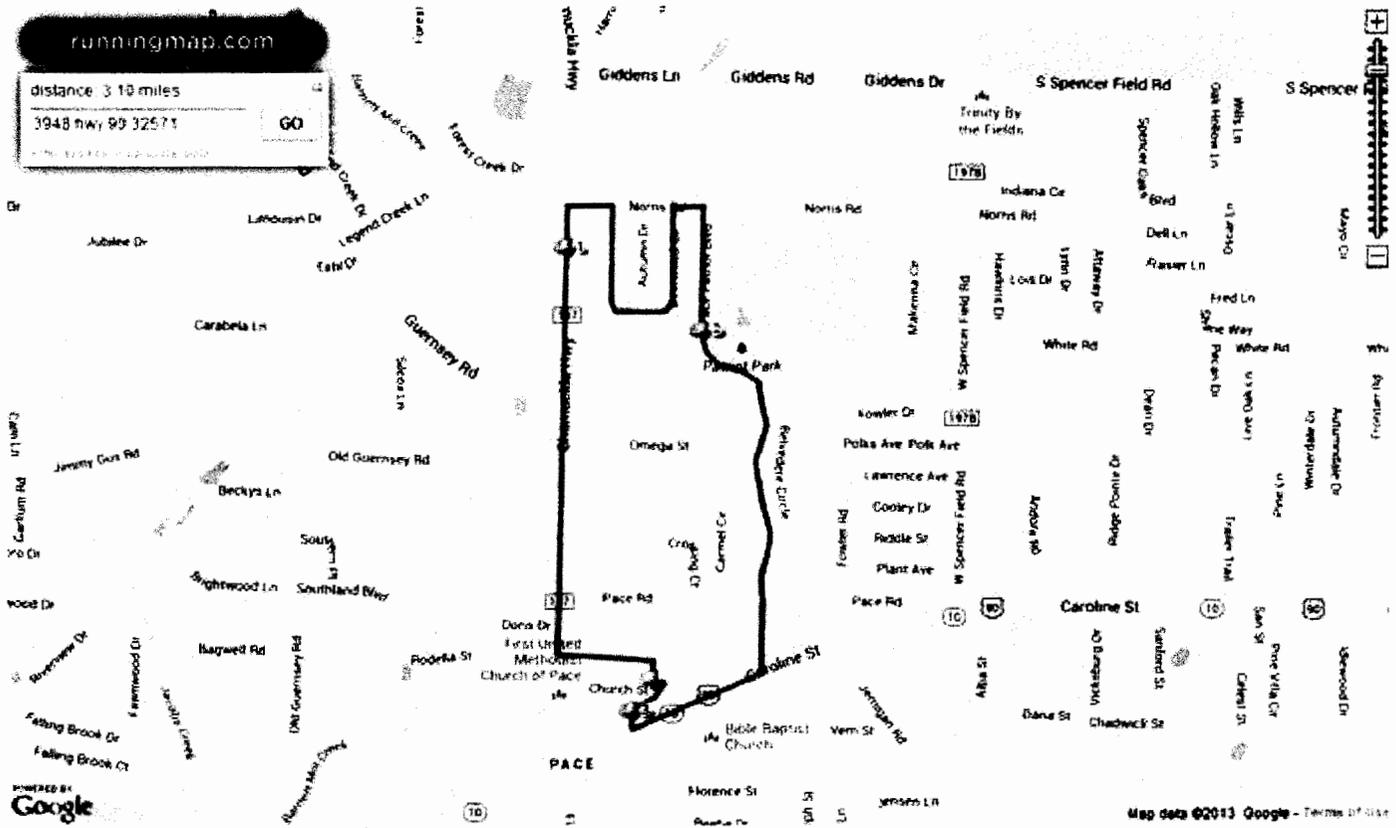
Good morning Mr. Walker,

I hope you are doing well today. I am contacting you regarding event approval by Santa Rosa County. Pace Assembly Ministries would like to organize another 5K run/walk on November 15, 2014. Any profits would go toward funding our Christmas Outreach. For over 30 years, we have helped families in hard times enjoy Christmas by providing toys and food for their families.

Starting time would be 8:00am and end at 10:00am. The route would begin and end at Pace Assembly. The proposed route map is below. This is the same course that we ran last year. Again, we would not be running on Hwy 90, but we would be on the sidewalk. Please contact me if you think anything needs to be changed before voting for approval. I look forward to hearing from you soon. Thank you so much for your time and consideration.

Have a Blessed Day,

Leighann Nettles  
Pace Assembly Ministries  
[accounting@paceassembly.org](mailto:accounting@paceassembly.org)  
(850) 202-3134



Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

**No support documentation for this agenda item.**



11

**SANTA ROSA COUNTY  
BOARD OF COMMISSIONERS  
COMPUTER/GIS DEPARTMENT**



GIS/ Mapping/Software/Web Support/Network/Hardware Support Team

Aleta Floyd, IS/GIS Director  
Val Jarvis, IS/GIS Supervisor  
Adrian Lowndes, DB Adm/Network Supervisor  
Katrina Penton, Corey Adkinson, Pat Stockett, Brandon Knuth, Ron Strickland

---

TO: Hunter Walker, Jayne Bell

FROM: Aleta Floyd

DATE: September 3, 2014

SUBJECT: Platform Switches Purchase Request

We are requesting permission to purchase two Cisco Nexus 5600 Platform – 10 Gigabit Ethernet Switches in order to upgrade the current backbone switches that services both main data center locations. The county has outgrown the current switches which only have four 10 GB ports, with the remaining ports at 1 GB. The 1 GB ports are causing network latency and traffic bottlenecks on the countywide network infrastructure that services all county departments. The chronic latency issues are requiring we expedite the replacement of these switches in order to restore stability to this digital work environment. Recommend approval of the two Nexus Switches for \$43,698.00 along with the purchase of four 10GB Network Cards and the necessary cables for \$4272.24 from Presidio at a total price of 47970.24 as the lowest bidder via comparison shopping.

Thank you.

Attachment: Quotes

# PRESIDIO<sup>TM</sup>

Quote #: 11553181-01

Date: 08/28/2014

Page: 1 of 2

Title: Santa Rosa County - Nexus

To: Aleta Floyd

Santa Rosa County Board of Commissioners  
6051 Old Bagdad Hwy  
Suite 202  
Milton, FL 32570

From: Susan Bacci

Presidio Networked Solutions  
8647 Baypine Road  
Building 1  
Suite 100  
Jacksonville, FL 32256

Phone: 850-983-1841

Email: AletaF@santarosa.fl.gov

Phone: 407.641.0563

Fax:

Email: sbacci@presidio.com

Account Manager: Melissa Menard

#	Part #	Description	Qty	Price	Ext Price
1	N5K-C5672UP	Nexus 5672UP 1RU, 32x10G SFP+, 16pxUP SFP+, 6x40G QSFP+	2	\$19,200.00	\$38,400.00
2	N5K-DFA-P1	Nexus DFA production support	2	\$0.00	\$0.00
3	SFP-H10GB-CU3M	10GBASE-CU SFP+ Cable 3 Meter	4	\$126.00	\$504.00
4	N6KUK9-702N1.1	Nexus 5600/6000 Base OS Software Rel 7.0(2)N1(1)	2	\$0.00	\$0.00
5	N56-BAS1K9	Nexus 5600 Series LAN Base License	2	\$0.00	\$0.00
6	N56-VMFEX9	Nexus 5600 VM-FEX license	2	\$0.00	\$0.00
7	CAB-9K12A-NA	Power Cord, 125VAC 13A NEMA 5-15 Plug, North America	4	\$0.00	\$0.00
8	N5672-ACC-KIT	Nexus 5672 Chassis Accessory Kit	2	\$0.00	\$0.00
9	N1K-VLCPU-96-ESSTL	Nexus 1000V Essential Edition Paper Delivery License Qty 96	2	\$0.00	\$0.00
10	NXA-PAC-1100W	Nexus 1100W Platinum PS, Port side Exhaust airflow	4	\$0.00	\$0.00
11	N6K-C6001-FAN-F	Nexus 6001 Fan for Port Side exhaust (Front to Back) airflow	6	\$0.00	\$0.00
12	SFP-10G-LR=	10GBASE-LR SFP Module	2	\$2,397.00	\$4,794.00
				<b>Sub Total:</b>	<b>\$43,698.00</b>
				<b>Grand Total:</b>	<b>\$43,698.00</b>

# PRESIDIO<sup>TM</sup>

Quote #: 11553541-02

Date: 09/02/2014

Page: 1 of 2

Title: Santa Rosa County - 10GB Connectivity to C220 M3

To: Aleta Floyd

Santa Rosa County Board of Commissioners  
6051 Old Bagdad Hwy  
Suite 202  
Milton, FL 32570

Phone: 850-983-1841

Email: AletaF@santarosa.fl.gov

From: Susan Bacci

Presidio Networked Solutions  
8647 Baypine Road  
Building 1  
Suite 100  
Jacksonville, FL 32256

Phone: 407.641.0563

Fax:

Email: sbacci@presidio.com

Account Manager: Melissa Menard

#	Part #	Description	Qty	Price	Ext Price
Config Set # 9559855					
1	UCSC-PCIE-CSC-02=	Cisco VIC 1225 Dual Port 10Gb SFP+ CNA	4	\$621.66	\$2,486.64
<b>Total:</b>					<b>\$2,486.64</b>
Config Set # 9559855					
2	SFP-H10GB-ACU7M=	Active Twinax cable assembly, 7m	8	\$223.20	\$1,785.60
<b>Total:</b>					<b>\$1,785.60</b>
<b>Sub Total:</b>					<b>\$4,272.24</b>
<b>Grand Total:</b>					<b>\$4,272.24</b>

No support documentation for this agenda item.

No support documentation for this agenda item.



**SANTA ROSA COUNTY ENGINEERING  
ENVIRONMENTAL DEPARTMENT**

**6065 Old Bagdad Highway  
Milton, FL 32583  
www.santarosa.fl.gov**

**Roger A. Blaylock, P.E.  
County Engineer**

**Jerrel Anderson, P.E.  
Environmental Manager**

## Memo

**To:** Hunter Walker, County Administrator

**From:** Ron Hixson, Environmental Manager

**Thru:** Roger Blaylock, P.E., County Engineer

**Date:** September 04, 2014

**Re:** Certified Mosquito Contract 2014/2015

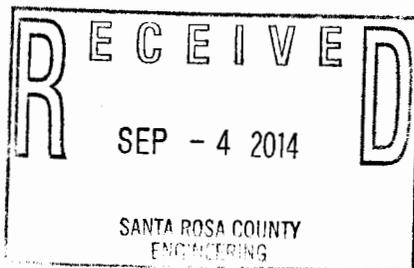
*Robt  
Reg*

---

Attached please find the Annual Certified Budget for Mosquito Control. The attached budget specifies proposed expenditures of State and County funds in support of the FY14 Mosquito Control Budget.

Please return three originals to the Environmental Department so we can forward to Tallahassee.

JA/tt





Florida Department of Agriculture and Consumer Services  
 Division of Agricultural Environmental Services  
**ANNUAL CERTIFIED BUDGET FOR MOSQUITO CONTROL**

Submit to:  
 Bureau of Entomology and  
 Pest Control  
 3125 Conner Blvd, Suite N,  
 MS C-41  
 Tallahassee, FL 32399-1650

ADAM H. PUTNAM  
 COMMISSIONER

Section 388.361, F.S. and 5E-13.027(1), F.A.C.  
 Telephone: (850) 617-7995; Fax (850) 617-7969

County or District Santa Rosa County

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337	Grants and Donations	\$0.00	\$0.00	\$0.00
361	Interest Earnings	\$0.00	\$0.00	\$0.00
364	Equipment and/or Other Sales	\$0.00	\$0.00	\$0.00
369	Misc./Refunds (prior yr expenditures)	\$0.00	\$0.00	\$0.00
380	Other Sources	\$0.00	\$0.00	\$0.00
389	Loans	\$0.00	\$0.00	\$0.00
<b>TOTAL RECEIPTS</b>		<b>\$536,022.00</b>	<b>\$504,482.00</b>	<b>\$31,540.00</b>
Beginning Fund Balance		\$0.00	\$0.00	\$0.00
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41	Communication Serv	\$500.00	\$500.00	\$0.00
42	Freight Services	\$0.00	\$0.00	\$0.00
43	Utility Service	\$6,000.00	\$6,000.00	\$0.00
44	Rentals & Leases	\$0.00	\$0.00	\$0.00
45	Insurance	\$10,600.00	\$10,600.00	\$0.00
46	Repairs & Maintenance	\$12,000.00	\$12,000.00	\$0.00
47	Printing and Binding	\$0.00	\$0.00	\$0.00
48	Promotional Activities	\$0.00	\$0.00	\$0.00
49	Other Charges	\$0.00	\$0.00	\$0.00
51	Office Supplies	\$2,500.00	\$2,500.00	\$0.00
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52.3	Protective Clothing	\$0.00	\$0.00	\$0.00
52.4	Misc. Supplies	\$6,880.00	\$6,880.00	\$0.00
52.5	Tools & Implements	\$3,000.00	\$3,000.00	\$0.00
54	Publications & Dues	\$600.00	\$600.00	\$0.00
55	Training	\$1,500.00	\$1,500.00	\$0.00
60	Capital Outlay	\$50,000.00	\$50,000.00	\$0.00
71	Principal	\$0.00	\$0.00	\$0.00
72	Interest	\$0.00	\$0.00	\$0.00
81	Aids to Government Agencies	\$0.00	\$0.00	\$0.00
83	Other Grants and Aids	\$0.00	\$0.00	\$0.00
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I certify that the budget shown was adopted on this \_\_\_\_\_ Day of \_\_\_\_\_ 20\_\_\_\_\_

SIGNED: \_\_\_\_\_  
 Chairman of the Board, or Clerk of Circuit Court

APPROVED: State of Florida Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control

SIGNED: \_\_\_\_\_  
 Bureau of Entomology and Pest Control



Florida Department of Agriculture and Consumer Services  
 Division of Agricultural Environmental Services  
**ANNUAL CERTIFIED BUDGET FOR MOSQUITO CONTROL**

**Submit to:**  
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 3125 Conner Blvd, Suite N,  
 MS C-41  
 Tallahassee, FL 32399-1650

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<b>TOTAL BUDGETARY EXPENDITURES AND RESERVES BALANCES</b>		<b>\$536,022.00</b>	<b>\$504,482.00</b>	<b>\$31,540.00</b>
<b>ENDING FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

I certify that the budget shown was adopted on this \_\_\_\_\_ Day of \_\_\_\_\_ 20\_\_

SIGNED: \_\_\_\_\_  
Chairman of the Board, or Clerk of Circuit Court

APPROVED: State of Florida Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control

SIGNED: \_\_\_\_\_  
Bureau of Entomology and Pest Control

SUPPLEMENTAL NO. 1 DUNS NO. 07-790-6444	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION <b>EMERGENCY LOCAL GOVERNMENT          EMERGENCY RELIEF REIMBURSEMENT          SUPPLEMENTAL AGREEMENT</b>	FPN 436015-1-G8-01 CONTRACT NO. ARK33
--	--	--

The Department of Transportation desires to supplement the original Agreement entered into and executed on August 6, 2014 as identified above. All provisions in the original Agreement and supplements, if any, remain in effect except as expressly modified by this supplement.

The changes to the Agreement and supplements, if any, are described as follows:

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**PROJECT DESCRIPTION**

Name CR 399 (East Bay Blvd) Emergency Project Length .014 miles

Terminals North of Shadow Lake Drive

Description of Work:

This is a emergency project in Santa Rosa County to repair CR 399.

Reason for Supplement and supporting engineering and/or cost analysis:

Emergency Local Government Emergency Relief Reimbursement Agreement funding is being increased to meet the actual costs of repair work by Santa Rosa County. Additional funding was requested by Santa Rosa County and approved by FHWA.

**ADJUSTED EXHIBIT B SCHEDULE OF FUNDING**

SUPPLEMENTAL NO. 1  DUNS NO. 07-790-6444	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION <b>EMERGENCY LOCAL GOVERNMENT                  EMERGENCY RELIEF REIMBURSEMENT                  SUPPLEMENTAL AGREEMENT</b>	FPN 436015-1-G8-01 CONTRACT NO. ARK33
--	--	--

TYPE OF WORK By Fiscal Year	FUNDING				
	(1) PREVIOUS TOTAL PROJECT FUNDS	(2) ADDITIONAL PROJECT FUNDS	(3) CURRENT TOTAL PROJECT FUNDS	(4) TOTAL AGENCY FUNDS	(5) TOTAL STATE & FEDERAL FUNDS
<b>Planning</b>					
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
<b>Total Planning Cost</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Project Development &amp; Environment (PD&amp;E)</b>					
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
<b>Total PD&amp;E Cost</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Design</b>					
FY: 2014 _____	_____	_____	_____	_____	_____
FY: 2015 _____	_____	_____	_____	_____	_____
FY: 2016 _____	_____	_____	_____	_____	_____
FY: 2017 _____	_____	_____	_____	_____	_____
FY: 2018 _____	_____	_____	_____	_____	_____
FY: 2019 _____	_____	_____	_____	_____	_____
<b>Total Design Cost</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Right-of-Way</b>					
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
<b>Total Right-of-Way Cost</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Construction</b>					
FY: 2015 _____	\$118,417.00	\$8,272.00	\$126,689.00	\$0.00	\$126,689.00
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
<b>Total Construction Cost</b>	\$118,417.00	\$8,272.00	\$126,689.00	\$0.00	\$126,689.00
<b>Construction Engineering and Inspection (CEI)</b>					
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
<b>Total CEI Cost</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Construction &amp; CEI Costs</b>	\$118,417.00	\$8,272.00	\$126,689.00	\$0.00	\$126,689.00
<b>TOTAL COST OF THE PROJECT</b>	<b>\$118,417.00</b>	<b>\$8,272.00</b>	<b>\$126,689.00</b>	<b>\$0.00</b>	<b>\$126,689.00</b>

SUPPLEMENTAL NO. 1 DUNS NO. 07-790-6444	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION <b>EMERGENCY LOCAL GOVERNMENT          EMERGENCY RELIEF REIMBURSEMENT          SUPPLEMENTAL AGREEMENT</b>	FPN 436015-1-G8-01 CONTRACT NO. ARK33
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IN WITNESS WHEREOF, the parties have caused these presents to be executed the day and year first above written.

AGENCY Santa County B.O.C.C.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_  
 Name:  
 Title:

By: \_\_\_\_\_  
 Name: Jason D. Peters, P.E.  
 Title: Director of Transportation Development

Attest: \_\_\_\_\_  
 Name:  
 Title:

Attest: \_\_\_\_\_  
 Name:  
 Title:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Legal Review:

\_\_\_\_\_

See attached Encumbrance Form for date of funding approval by Comptroller.

## Hunter Walker

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**From:** Sheila Harris  
**Sent:** Tuesday, September 09, 2014 11:29 AM  
**To:** Hunter Walker  
**Cc:** Commissioner Lynchard; 'Don Richards'; Thad Allen; Stephen Furman; Avis Whitfield  
**Subject:** Thursday Agenda Add-On - Hwy 98 Beautification Project  
**Attachments:** UPA - MOU 022714.pdf; BlackmonLawnCareInvoice.pdf; AltmanLandscapingProposal.pdf

Hunter,

Regarding the maintenance of the recently completed Beautification project on Hwy 98 in Gulf Breeze (Bayshore to Sanibel Ln), the board approved assisting United Peninsula Association (UPA) with up to one year of maintenance on the project until such time as UPA could obtain their 501(c)3 approval and begin fundraising. (See attached executed MOU). FDOT has recommended final approval as of today, Sept 9, 2014 for this project.

Attached is a quote from Altman Landscaping LLC, the county's annual landscape maintenance contractor, to conduct the maintenance on the project on a month by month basis. The cost is \$1,282 per month.

Also, UPA has incurred \$950 in maintenance services associated with project completion and short-term maintenance until a more permanent solution can be obtained. They are seeking reimbursement from the county for these costs.

Can you please add these two items to Thursday's agenda for board consideration?

Sheila A. Harris, Special Projects/Grants  
Santa Rosa County BOCC  
6495 Caroline Street, Suite H  
Milton, Florida 32570  
(850) 983-1848 (850) 393-5239 (Cell)  
(850) 983-1944 Fax  
[sheilah@santarosa.fl.gov](mailto:sheilah@santarosa.fl.gov)

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Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

**NOTICE OF PUBLIC HEARING**

WHEREAS, GND Group, LLC, represented by James Norberg, has petitioned to vacate, abandon, discontinue and renounce any interest and right of the public in and to the following described property to wit:

The southern portion of Commerce Way bounded by Commerce Road on the south; Garden Road on the north; Lot 245 on the east and Lot 243 on the west in the Replat of Lots 207 Through 226, Avalon Park as recorded in P.B. "D" PG. 44 of the public records of Santa Rosa County, Florida.

AND WHEREAS, a time and date have been established for a public hearing for the Board of County Commissioners to consider the advisability of exercising its authority pursuant to Chapter 336 of the general statutes to vacate, abandon, discontinue, renounce and disclaim any right or interest of the public in and to the above described property.

NOW THEREFORE, all interested persons and the public generally are directed that a public hearing upon the above mentioned Petition, shall be held by the Board of County Commissioners of Santa Rosa County, Florida, in the Commissioners Meeting Room in the Santa Rosa County Administrative Center located at 6495 Caroline Street, Milton, Florida on the 11<sup>h</sup> day of September, 2014, at the hour of 9:30 a.m. cst/cdst, or as soon thereafter as the matter can be considered.

All interested parties should take notice that if they decide to appeal any decision made by the Board of County Commissioners with respect to any matter coming before said Board at said meeting, it is their individual responsibility to insure that a record of proceedings they are appealing exists and for such purpose they will need to insure that a verbatim record of the proceedings is made, which record shall include the testimony and the evidence upon which their appeal is to be based. Interested parties may appear at the meeting and be heard with respect to this matter.

If you are a person with a disability who needs any accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact Emily Spencer at (850) 983-1855 or at 6495 Caroline Street, Milton at least one (1) week prior to the date of the public hearing.

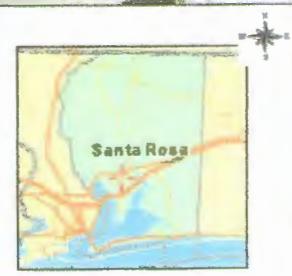
1 Issue: Press Gazette – August 27, 2014

Send bill and proof of publication to: SRC Administrative Services Department, 6495 Caroline Street, Suite J, Milton, Florida 32570, Attention: Tammy Simmons

**LEGAL NOTICE**



Santarosa County Appraiser			
Parcel: 19-1N-28-0110-00000-2450 Acres: 0.226			
Name:	GND GROUP LLC	Land Value:	5,611
Site:	5896 COMMERCE RD	Building Value:	0
Sale:	\$100 on 05-2013 Reason=N Qual=U	Misc Value:	5,788
Mail:	1282 MAHOGANY MILL RD PENSACOLA, FL 32507	Just Value:	11,399
		Assessed Value:	11,399
		Exempt Value:	0
		Taxable Value:	11,399



Santa Rosa County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. Greg Brown Santa Rosa County Property Appraiser  
Date printed: 06/20/14 : 12:36:43



Ms. Smith, 5878 Fairlands Rd.

Fairlands Road is not passable either direction from Ms. Smith's home

Garden Rd. subject to flooding

Garden Rd. subject to flooding

Requested Vacation

ADMIRALS RD

BETTEN AV

TRILENE BLVD

MYRTLE RD

COMMERCE RD

GARDEN RD

FAIRLANDS RD

QUIET WIND DR

FREEZEWAY DR

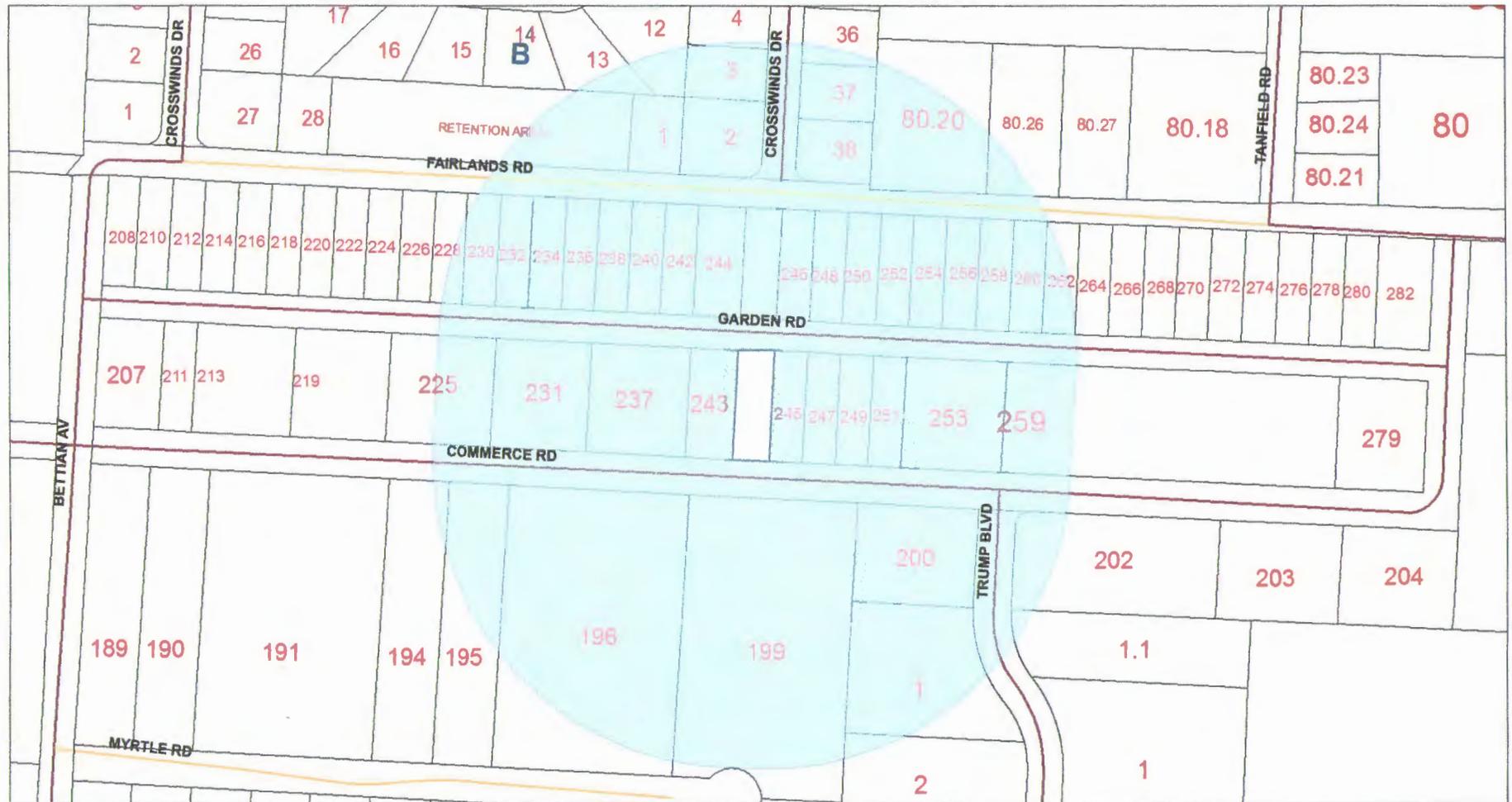
CHERRYWOOD DR

FAIRFIELD RD

CROSSWINDS DR



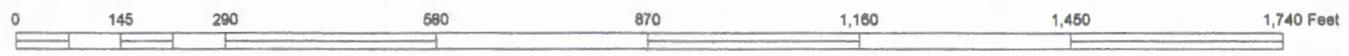
**Gregory S. "Greg" Brown, C.F.A.**  
 Santa Rosa County Property Appraiser



**SANTA ROSA COUNTY PROPERTY APPRAISER'S OFFICE  
 VACATION MAP FOR PLANNING AND ZONING DEPARTMENT  
 SUBJECT PARCEL: 19-1N-28-0110 LYING BETWEEN LOTS 243 & 245  
 SOUTHERN PORT OF COMMERCE WAY AVALON PARK REPLAT**

**LEGEND**

- 500' RADIUS
- <all other values>





# SANTA ROSA COUNTY BOARD OF COMMISSIONERS



6495 Caroline Street, Suite C  
Milton, Florida 32570-4592

JAYER WILLIAMSON, District 1  
ROBERT A. "BOB" COLE, District 2  
W. D. "DON" SALTER, District 3  
JIM MELVIN, District 4  
R. LANE LYNCHARD, District 5

Hunter Walker, County Administrator  
Roy V. Andrews, County Attorney  
Jayne Bell, OMB Director

## MEMORANDUM

**TO: EMILY SPENCER**

**FROM: ROY V. ANDREWS**

*RVA*

**DATE: AUGUST 14, 2014**

**SUBJECT: ADVERTISING ORDINANCE FOR PUBLIC HEARING**

The following is the heading for the advertisement of the ordinance amending Ordinance 2006-38 which is to be heard at the public hearing beginning at 9:30 a.m., September 11, 2014 at the Regular Meeting of the Board of County Commissioners.

**AN ORDINANCE RELATING TO SANTA ROSA COUNTY, FLORIDA; AMENDING ORDINANCE 2006-38 AS AMENDED, SECTION 1; PROVIDING FOR THE ESTABLISHMENT OF BOARDS OF ADJUSTMENT AND APPEAL, ESTABLISHMENT AND APPOINTMENT OF MEMBERS; PROVIDING FOR THE REPEAL AND REPLACEMENT OF ORDINANCE 2014-09; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

ORDINANCE NO. 2014 - \_\_\_\_

AN ORDINANCE RELATING TO SANTA ROSA COUNTY, FLORIDA;  
AMENDING ORDINANCE 2006-38 AS AMENDED, SECTION 1;  
PROVIDING FOR THE ESTABLISHMENT OF BOARDS OF  
ADJUSTMENT AND APPEAL, ESTABLISHMENT AND APPOINTMENT  
OF MEMBERS; PROVIDING FOR THE REPEAL AND REPLACEMENT  
OF ORDINANCE 2014-09; PROVIDING FOR CODIFICATION; AND  
PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COUNTY  
COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA:

**SECTION 1.** Section 1 of Ordinance 2006-38 is amended to read as follows: (Language added is printed in type which is bold underline type, and language deleted is printed in ~~struck through~~ type.)

**SECTION 1. BOARDS OF ADJUSTMENT AND APPEALS, ESTABLISHMENT AND APPOINTMENT OF MEMBERS.**

There is hereby established the following board:

**Building Code Board of Adjustments and Appeals**

**The Building Code Board of Adjustment and Appeals shall consist of seven (7) members as follows: one (1) member shall be either a general, building or residential contractor or combination thereof; one (1) member shall be a electrical contractor; one (1) member shall be a mechanical contractor or air conditioning contractor; one (1) member shall be a plumbing contractor; and, three (3) members shall be consumer members who are not, nor have ever been a member or practitioner of a profession regulated by the board or a member of any closely related profession.**

**Members of the Building Code Board of Adjustment and Appeals shall be residents of Santa Rosa County appointed by the Board of County Commissioners. Members of the board shall serve terms of four (4) years and shall be staggered so that terms of some members expire each year. Any member appointed to this board may be removed at any time by a majority vote of the Board of County Commissioners.**

Any Board member who is absent from three (3) consecutive meetings shall be subject to replacement by the appointing authority.

There are hereby established the following boards which shall each consist of five (5) members to be appointed by the Board of County Commissioners. Each County Commissioner shall appoint one (1) member to each board for a term concurrent with that being served by the County Commissioner. Said appointments shall be subject to approval by the entire Board of County Commissioners. Any member appointed to the Boards may be removed at any time by a majority vote of the Board of County Commissioners.

Building Board of Adjustments and Appeals  
Electrical Board of Adjustments and Appeals  
Plumbing Board of Adjustments and Appeals  
Mechanical Board of Adjustments and Appeals

**SECTION 2.** Ordinance 2014-09 is here repealed and replaced.

**SECTION 3. CODIFICATION.** The provisions of this ordinance shall become and be made a part of the code of laws and ordinances of the County of Santa Rosa. The sections of this ordinance may be renumbered or relettered to accomplish such, and the word "ordinance" may be changed to "section", "article", or any other appropriate word.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall take effect upon filing of a certified copy of this Ordinance with the Department of State within ten (10) days after enactment.

**PASSED AND ADOPTED** by a vote of \_\_\_ yeas and \_\_\_ nays and \_\_\_ absent of the Board of County Commissioners of Santa Rosa County, Florida, on the \_\_\_ day of \_\_\_\_\_, 2014.

**BOARD OF COUNTY COMMISSIONERS  
SANTA ROSA COUNTY, FLORIDA**

By: \_\_\_\_\_  
Jim Melvin, Chairman

**ATTEST:**

\_\_\_\_\_  
Donald C. Spencer, Clerk of Court

I, Donald C. Spencer, Clerk of Court of Santa Rosa County, Florida, do hereby certify that the same was adopted and filed of record and sent electronically to the Secretary of the State of Florida, on this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Donald C. Spencer, Clerk of Court



# SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA

6051 OLD BAGDAD HWY., STE. 300

MILTON, FLORIDA 32583

[www.santarosa.fl.gov](http://www.santarosa.fl.gov)

Preliminary  
Engineers Report  
September 8, 2014

Roger A. Blaylock, P.E.  
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for September 11, 2014 at 9:00 a.m. in Milton, Florida.

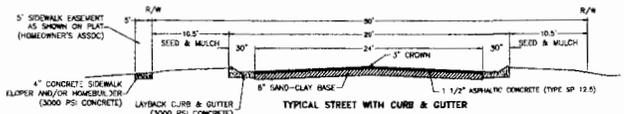
1. Recommend approval of Preliminary Plat for Cambria Subdivision, a 170 lot subdivision of a portion of Section 30, Township 1 North, Range 28 West, Santa Rosa County, Florida.  
(Working District 1) (Attachment A)

Location: 2 miles, more or less, South on Avalon Boulevard from U.S. 90, West on Cyanamid Road, property on the south side.

2. Recommend approval of Construction Plans for Boracay Cove Subdivision, a 67 lot subdivision of a portion of Section 12, Township 1 North, Range 29 West, Santa Rosa County, Florida.  
(Working District 1) (Attachment B)

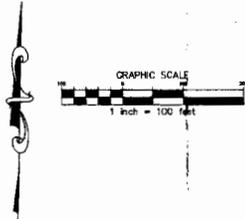
Location: 2 miles, more or less, West on U.S. 90 from the intersection of S.R. 281 (Avalon Boulevard), North on Evelyn Street, West on La Casa Circle, East on La Hacienda Drive, property at the end.



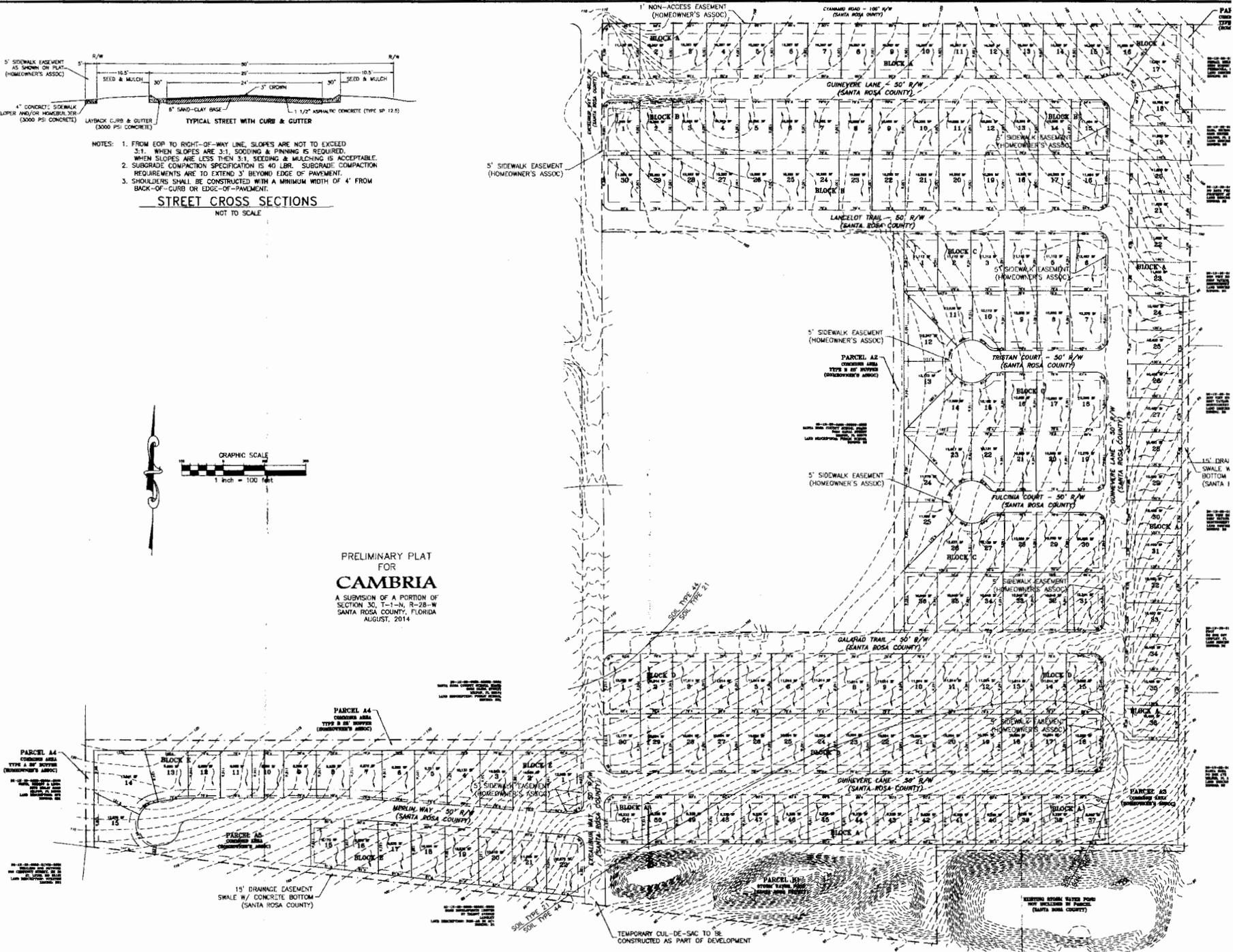


- NOTES:
1. FROM EOP TO RIGHT-OF-WAY LINE, SLOPES ARE NOT TO EXCEED 3:1. WHEN SLOPES ARE 3:1, SOODING & FINING IS REQUIRED. WHEN SLOPES ARE LESS THEN 3:1, SEEDING & MALCHING IS ACCEPTABLE.
  2. SUBGRADE COMPACTION SPECIFICATION IS 40 LBR. SUBGRADE COMPACTION REQUIREMENTS ARE TO EXTEND 3' BEYOND EDGE OF PAVEMENT.
  3. SHOULDERS SHALL BE CONSTRUCTED WITH A MINIMUM WIDTH OF 4' FROM BACK-OF-CURB OR EDGE-OF-PAVEMENT.

**STREET CROSS SECTIONS**  
NOT TO SCALE



PRELIMINARY PLAT  
FOR  
**CAMBRIA**  
A SUBDIVISION OF A PORTION OF  
SECTION 30, T-11-N, R-28-W  
SANTA ROSA COUNTY, FLORIDA  
AUGUST, 2014

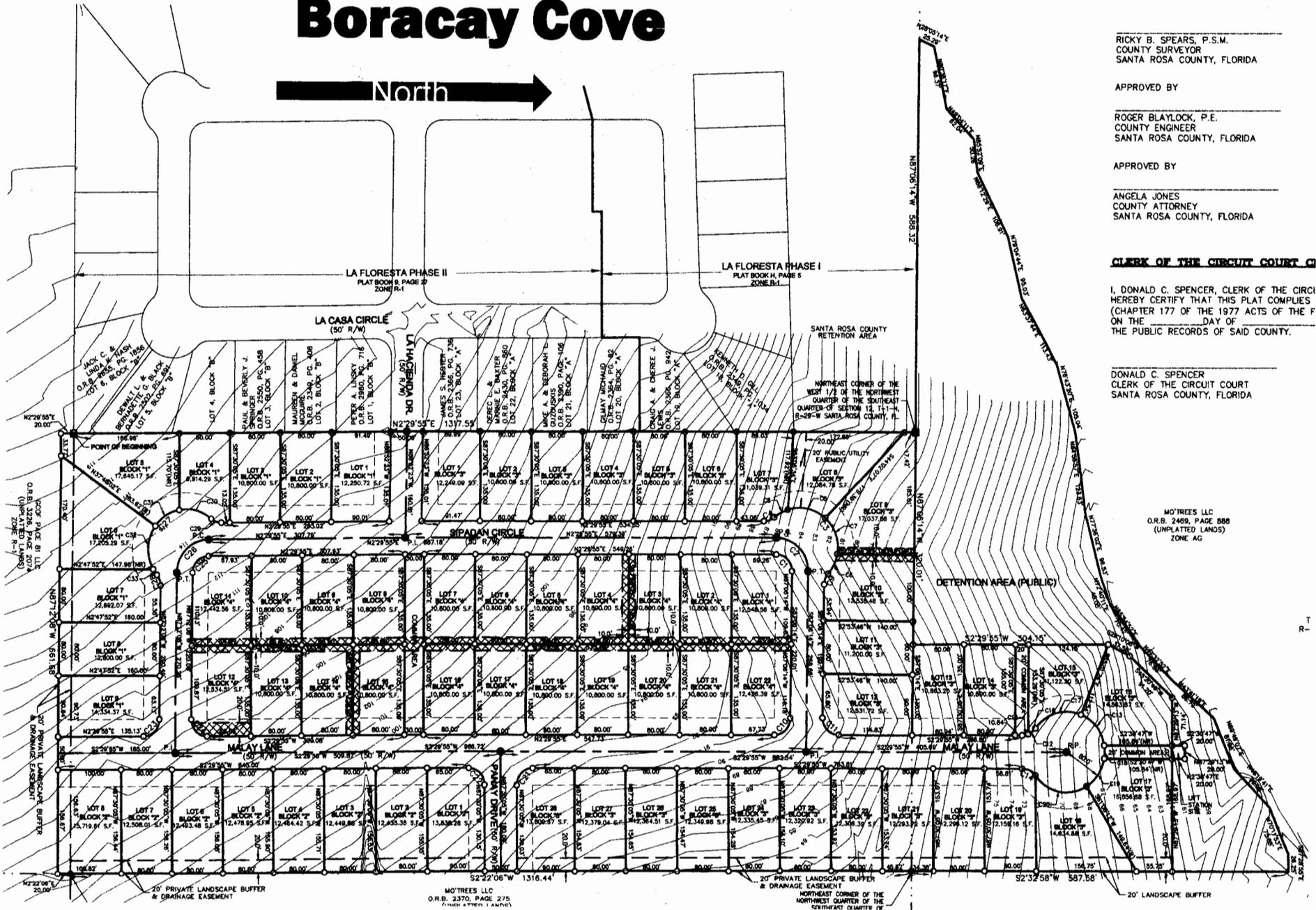


TEMPORARY OIL-BE-SAC TO BE CONSTRUCTED AS PART OF DEVELOPMENT

EXISTING STORM DRAINAGE NOT INCLUDED IN PLAT (SANTA ROSA COUNTY)



# Boracay Cove



RICKY B. SPEARS, P.S.M.  
COUNTY SURVEYOR  
SANTA ROSA COUNTY, FLORIDA

APPROVED BY

ROGER BLAYLOCK, P.E.  
COUNTY ENGINEER  
SANTA ROSA COUNTY, FLORIDA

APPROVED BY

ANGELA JONES  
COUNTY ATTORNEY  
SANTA ROSA COUNTY, FLORIDA

**CLERK OF THE CIRCUIT COURT OF**

I, DONALD C. SPENCER, CLERK OF THE CIRCUIT COURT HEREBY CERTIFY THAT THIS PLAT COMPLIES (CHAPTER 177 OF THE 1977 ACTS OF THE F ON THE DAY OF THE PUBLIC RECORDS OF SAID COUNTY.

DONALD C. SPENCER  
CLERK OF THE CIRCUIT COURT  
SANTA ROSA COUNTY, FLORIDA

MO'TREES LLC  
O.R.B. 2370, PAGE 888  
(UNPLATTED LANDS)  
ZONE AG

MO'TREES LLC  
O.R.B. 2370, PAGE 275  
(PLATTED LANDS)

R-1



# Public Services Committee

Chaired by:  
Lynchard and Williamson

Meeting:  
September 11, 2014, 9:00 A.M.

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## AGENDA

### Emergency Management

1. Recommend that the Board approve an inter-local agreement with Pensacola State College that establishes a formal provision to allow students in their EMT/EMS program to observe the operation of our dispatch center as part of their curriculum.
2. Recommend that the Board accepts funding for the 2014/2015 Hazards Analysis Agreement between the Florida Division of Emergency Management and Santa Rosa County in the amount of ten thousand ninety-three dollars (\$10,093) and authorizes the Chairman to sign all related documentation. There is no match requirement.

### Development Services

2. Recommend that the Board approve an amendment to the SHIP Local Housing Assistance Plan (LHAP) to increase the maximum award for Substantial Rehabilitation from \$25,000 to \$35,000 as recommended by the SHIP Affordable Housing Advisory Committee.



# Department of Public Services

Santa Rosa County, Florida  
6051 Old Bagdad Highway, Suite 202  
Milton, Florida 32583  
www.santarosa.fl.gov  
Office: (850) 981-7040 Fax: (850) 623-1208



**Tony Gomillion, Director**

To: Santa Rosa County Board of County Commissioners  
From: Brad Baker, Director, Emergency Management  
Through: Tony Gomillion, Director, Public Services  
Re: Pensacola State College - Agreement  
Date: September 11, 2014

## **RECOMMENDATION**

Request that the Board approve an inter-local agreement with Pensacola State College that establishes a formal provision to allow students in their EMT/EMS program to observe the operation of our dispatch center as part of their curriculum.

## **BACKGROUND**

We have participated with this program in the past by allowing students to observe a shift in our dispatch center. The College will maintain and provide the necessary certificates of liability insurance. The agreement will terminate on June 30, 2015 at which point it will be automatically renewed for four (4) successive renewal terms of one (1) year each, unless either party gives notice of its intent not to renew in writing at least thirty (30) days prior to the termination of the initial term or any renewal term.

## **COMPLETION**

The Santa Rosa County Attorney has reviewed the agreement and, upon approval of the agreement, original documents will be forwarded to the BOCC for signature. Schedules will be managed by DEM.

**Animal Services**  
Dale Hamilton  
Director

4451 Pine Forest Road  
Milton, FL 32583  
(850) 983-4680

**Building Inspections &  
Code Compliance**  
Rhonda C. Royals  
Building Official

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Emergency Management**  
Brad Baker  
Director

4499 Pine Forest Rd  
Milton, FL 32583  
(850) 983-5360

**Community Planning,  
Zoning & Development**  
Rebecca Cato  
Director

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Veterans Services**  
Karen Haworth  
Director

6051 Old Bagdad Hwy, Ste 204  
Milton, FL 32583  
(850) 981-7155

**"One Team, One Goal, One Mission"**



# Department of Public Services

Santa Rosa County, Florida  
6051 Old Bagdad Highway, Suite 202  
Milton, Florida 32583  
www.santarosa.fl.gov  
Office: (850) 981-7040 Fax: (850) 623-1208



**Tony Gomillion, Director**

To: Santa Rosa County Board of County Commissioners  
From: Brad Baker, Director, Emergency Management  
Through: Tony Gomillion, Director, Public Services  
Re: Hazards Analysis Agreement  
Date: September 11, 2014

## **RECOMMENDATION**

The Board of County Commissioners accepts funding for the 2014/2015 Hazards Analysis Agreement between the Florida Division of Emergency Management and Santa Rosa County in the amount of ten thousand ninety-three dollars (\$10,093) and authorizes the Chairman to sign all related documentation. There is no match requirement.

## **BACKGROUND**

The purpose is to conduct hazards analysis and update the data in order to develop and maintain a statewide hazards analysis database. The data includes critical facilities, hazardous chemicals and their location, storage and disposition, etc.

Since 2006, the inspections included ensuring that previously developed site sketches and buffers are still accurate. In some instances there are fewer chemicals on site and, in others, facilities may have gone out of business or stopped using chemicals previously reported.

Performing the analysis enables us to monitor hazardous material, analyze the risks to the community and develop appropriate emergency response plans.

## **COMPLETION**

The project will be managed by DEM staff.

**Animal Services**  
Dale Hamilton  
Director

4451 Pine Forest Road  
Milton, FL 32583  
(850) 983-4680

**Building Inspections & Code Compliance**  
Rhonda C. Royals  
Building Official

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Emergency Management**  
Brad Baker  
Director

4499 Pine Forest Rd  
Milton, FL 32583  
(850) 983-5360

**Community Planning, Zoning & Development**  
Rebecca Cato  
Director

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Veterans Services**  
Karen Haworth  
Director

6051 Old Bagdad Hwy, Ste 204  
Milton, FL 32583  
(850) 981-7155

**"One Team, One Goal, One Mission"**

# Department of Public Services

Santa Rosa County, Florida  
6051 Old Bagdad Highway, Suite 202  
Milton, Florida 32583  
www.santarosa.fl.gov  
Office: (850) 981-7040 Fax: (850) 623-1208



**Tony Gomillion, Director**

## MEMORANDUM

**TO:** Board of County Commissioners  
**FROM:** Erin Malbeck, Housing Program Coordinator  
**THROUGH:** Tony Gomillion, Public Services Director  
**SUBJECT:** Proposed Amendment to the SHIP Local Housing Assistance Plan to Increase the Maximum Award for Substantial Rehabilitation from \$25,000 to \$35,000  
**DATE:** September 11, 2014

## RECOMMENDATION:

To approve an amendment to the SHIP Local Housing Assistance Plan (LHAP) to increase the maximum award for Substantial Rehabilitation from \$25,000 to \$35,000 as recommended by the SHIP Affordable Housing Advisory Committee.

## BACKGROUND:

In 2009, the LHAP was amended to decrease the maximum award for Substantial Rehabilitation projects from \$50,000 to \$25,000 in order to assist a greater number of low-income homeowners. A review of projects completed since January 2011 shows that 43% exceeded the maximum and required Board approval to exceed the established limit. While the average cost remained close the \$25,000, the cost of needed repairs frequently went above the established maximum award amount.

At their meeting held on August 20, 2014, the SHIP AHAC reviewed the program limits and recommended increasing the maximum award for Substantial Rehabilitation to \$35,000.

**Animal Services**  
Dale Hamilton  
Director

4451 Pine Forest Road  
Milton, FL 32583  
(850) 983-4680

**Building Inspections & Code Compliance**  
Rhonda C. Royals  
Building Official

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Emergency Management**  
Brad Baker  
Director

4499 Pine Forest Rd  
Milton, FL 32583  
(850) 983-5360

**Community Planning, Zoning & Development**  
Rebecca Cato  
Director

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Veterans Services**  
Karen Haworth  
Director

6051 Old Bagdad Hwy, Ste 204  
Milton, FL 32583  
(850) 981-7155

AGENDA  
PUBLIC WORKS COMMITTEE

September 8, 2014

Chairman: Commissioner Williamson

Vice Chairman: Commissioner Cole

1. Discussion of request from Mr. Daniel Wesley to maintain the County property adjacent to 6033 Syrcle Ave. in the Skyline Heights First Addition Subdivision.

## Avis Whitfield

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**From:** Daniel Wesley <wesleybuilt@yahoo.com>  
**Sent:** Sunday, August 24, 2014 3:26 PM  
**To:** Stephen Furman  
**Subject:** Easment Maintenance

To Mr. Stephen Furman,

My name is Daniel Wesley. I live at 6033 Syrcle Ave. I have an easement that borders my property line and my neighbor's property line. There has been no maintenance of this easement since I purchased my property in 2000. The easement is full of Chinese Tallow, some Mimosa trees and some other scrub oaks that are damaging my fence line. I would like permission to clean up this easement to eradicate those non native invasive exotics and scrub oaks. I also would like to be able to periodically clean this easement since no work has been done by the county.

Thank you,

Daniel Wesley  
6033 Syrcle Ave  
Milton, FL 32570  
(850) 313-7627

Email scanned by Check Point



JUDY DR

Wesley

SYRCLE AV

County Property



# **BUDGET & FINANCIAL MANAGEMENT COMMITTEE**

Chairman: Commissioner Cole  
Vice Chairman: Commissioner Lynchard

September 8, 2014

## **Bid Actions:**

- 1) Discussion of bids received for one forklift loader for Landfill. Sole bidder meeting specifications is Advanced Material Handling, LLC; with a bid of \$22,144 for a Hyundai Model 30D-7E.

## **Budget:**

- 2) **Budget Amendment 2014 – 171** in the amount of \$ 100,000 to Pensacola State College for construction of STEM Facility at the Pensacola campus from Economic Development Reserves as approved at the May 8, 2014 BOCC Regular Meeting.

## **County Expenditure/Check Register:**

- 3) Discussion of County Expenditures / Check Register



**SANTA ROSA COUNTY ENGINEERING  
ENVIRONMENTAL DEPARTMENT  
6075 Old Bagdad Highway  
Milton, FL 32583  
www.co.santa-rosa.fl.us**

Roger A. Blaylock, P.E.  
County Engineer

Jerrel Anderson, P.E.  
Environmental Manager

## Memo

**To:** Hunter Walker, County Administrator

**From:** Ronald Hixson, Environmental Manager *RCH*

**Thru:** Roger Blaylock, P.E., County Engineer *Rog*

**Date:** August 27, 2014

**Re:** Forklift Loader

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### Situation:

The Central Landfill Household Hazardous Waste (HHW) Facility technicians routinely palletize televisions, computers and monitors and 55 gallon drums of paints and various other materials for shipment to proper disposal facilities. This operation requires lifting those pallets and drums onto trucks for transportation. HHW technicians currently employ a skid steer that has experienced significant mechanical failures recently and is increasing expensive to maintain and operate in a safe manner.

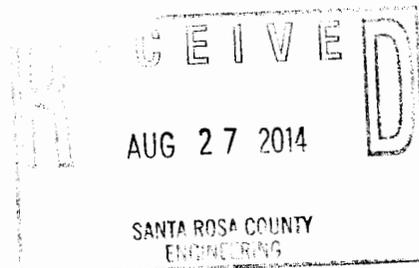
### Finding:

The Office of Purchasing published a BID to purchase a new forklift loader to replace the skid steer and received two qualified responses from Advanced Material Handling LLC:

- |                           |             |
|---------------------------|-------------|
| 1. Hyundai Model 30D-7E   | \$22,144.00 |
| 2. Omega Lift Model 44236 | \$69,786.00 |

### Recommendation:

That the Board of County Commissioners approve the purchase of a Hyundai Model 30D-7E Forklift Loader for \$22,144.00 from Advanced Material Handling LLC.



## PROCUREMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** FORKLIFT LOADER

2. **RESPONSIBLE OFFICE:** LANDFILL

3. **DESCRIPTION OF SERVICE/PRODUCT:**

Forklift loader

4. **SCOPE OF WORK:**

N/A

5. **BIDDERS AND PRICES:**

A. Advanced Material Handling, LLC	
Hyundai Model 30D-7E	\$22,144.00
Omega Lift Model 44236	\$69,786.00

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: September 2, 2014

FROM: **Electric Franchise Fee Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
<b>Fund 106:</b>	<b>9106 – 5990015</b>	<b>Economic Development Reserves</b>	<b>(\$ 100,000)</b>
	<b>9106 – 59100001</b>	<b>To General Fund</b>	<b>\$ 100,000</b>
<b>Fund 001:</b>	<b>001 – 3810001</b>	<b>From Electric Franchise Fee Fund</b>	<b>\$ 100,000</b>
	<b>0018 – 548007</b>	<b>Eco Dev Promotional Activities</b>	<b>\$ 100,000</b>

**State reason for this request:**

Funds the allocation of \$100,000 to Pensacola State College for construction of STEM Facility at the Pensacola campus from Economic Development Reserves as approved at the May 8, 2014 BOCC Regular Meeting.

**Requested by Jayne Bell/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2014-171

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 09/08/2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 11th day Of September, 2014.***

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS



# PENSACOLA STATE COLLEGE

RECEIVED  
8-28-14

Ado  
Jaern  
Henri

## Office of the President

Pensacola State College  
1000 College Boulevard  
Pensacola, FL 32504-8998  
850-484-1700  
Fax 850-484-1840  
www.pensacolastate.edu

August 26, 2014

Mr. Hunter Walker  
County Administrator  
Santa Rosa County Board of Commissioners  
Santa Rosa Administrative Offices  
6495 Caroline Street, Suite M  
Milton, FL 32570-4592

Dear Mr. Walker:

By way of this correspondence, as indicated in your letter of May 8, 2014, I am requesting the transmittal of \$100,000 allocated to Pensacola State College for funding a portion of the STEM facility on the Pensacola Campus.

These funds will be included with the funds received from the State (\$1 million) for architectural design and site work for the project.

If I need to provide any additional information for the College to receive these funds, please let me know.

Sincerely,

Edward Meadows  
President

/pc

c: Gean Ann Emond, Vice President for Business Affairs, Pensacola State College

No support documentation for this agenda item.