



# Santa Rosa County Board of County Commissioners

6495 Caroline Street, Suite M  
Milton, Florida 32570

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## COMMISSION REGULAR MEETING

Thursday, January 22, 2015 – 9:00 a.m.

Administrative Complex - Board Meeting Room

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**9:00 a.m. Call to Order – Chairman Don Salter**

Prayer – Pastor Fred Rogers, Milton First Assembly of God

Pledge of Allegiance

Approval of the Minutes - None

Approval of the Agenda

### **Proclamations**

Santa Rosa Young Professionals

### **Presentations**

Housing Industry Update – West Florida Homebuilders Association, Inc.

### **Economic Development Committee – Lynchard & J. Williamson**

1. Recommend bid from Titan Specialty Construction Inc. in the amount of \$26,250 per acre for two (2) acre parcel in the Santa Rosa Industrial Park pursuant to Board pricing guidelines.
2. Recommend grant in the amount of \$10,000 from the Florida Sports Foundation for marketing efforts of the Tough Mudder Event scheduled for March 7, 2015.

## **Administrative Committee – Salter & Lynchard**

1. Discussion of Notice of Default on Lease with Holi Corp and AmFi Investments requiring construction of hotel on Navarre Beach.
2. Recommend amendment to management agreement with Juana's Inc. to include installation of ice machine adjacent to the County Boat Ramp.
3. Discussion of placement of additional two (2) volleyball courts and removal of an additional storage unit in the Navarre Fishing Pier parking lot.
4. Recommend request from City of Milton for \$51,303 from boat registration fee revenue for installation of intermittent boating restriction signage on Blackwater River as authorized by Florida Fish and Wildlife Conservation Commission (FWC).
5. Recommend deferring appointments to the Santa Rosa Bay Bridge Authority pending clarification on officers and directors liability insurance coverage.
6. Recommend additional grants manager position in response to workload changes relative to RESTORE Act responsibilities.
7. Recommend Addendum No. One to agreement for Third Party Administrator (TPA) services with Johns Eastern Company, Inc. for County Workers Compensation Program as recommended by Human Resources Director.
8. Recommend renewal of agreement with Stone Ridge Counseling Center, Inc. for Employee Assistance Program (EAP) at current rates.
9. Recommend allocation in the amount of \$10,496.40 for Outdoor Movie Night events at the Pace Area Recreation Park sponsored by the Pace Athletic and Recreation Association (PARA) from Districts One and Three recreation funds.
10. Recommend declaration as surplus property items from the Environmental Department and Office of the Public Defender as recommended by the Clerk of Courts.
11. Recommend Conciliation Agreement with US Equal Employment Opportunity Commission regarding disability discrimination claim.
12. Discussion of appointment of James Dabney as District Two member of the Zoning Board.
13. Recommend contract with Donald R. Ward and Associates, Inc. in the amount of \$6,800 for project management for FEMA funded grant for elevation of the property located at 3135 Harrison Street, Milton.
14. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

## **Administrative Committee – continued**

Local Mitigation Strategy Task Force	January	22	Cancelled
Marine Advisory	February	3	5:00 p.m.
Tourist Development North End Committee	February	5	8:30 a.m.
Economic Development Office, 6491 Caroline St., Suite 4, Milton			
Library Advisory Committee	February	5	4:00 p.m.
Commission Committee	February	9	9:00 a.m.
RESTORE Council	February	9	3:00 p.m.
Fire Department Executive Group	February	9	6:30 p.m.
Emergency Operations Center, 4499 Pine Forest Rd, Milton			
Tourist Development South End Committee	February	11	9:00 a.m.
Navarre Visitors' Center, 8543 Navarre Parkway, Navarre			
Building Code Board of Adjustments	February	11	2:30 p.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton			
Commission Regular	February	12	9:00 a.m.
Tiger Point Community Center, 1370 Tiger Park Lane, Gulf Breeze			
Zoning Board Meeting	February	12	6:00 p.m.
Tiger Point Community Center, 1370 Tiger Park Lane, Gulf Breeze			

## **Engineer's Report**

1. Recommend proposal from Bill Walther Construction and Roofing in the amount of \$26,100 for roof replacement on four (4) pavilions at Navarre Beach Park based on comparison shopping.
2. Recommend American Consulting Engineers of Florida, Pace, Fl. as firm prioritized and selected according to Federal Highway Administration guidelines for engineering services for Berryhill Road milling/resurfacing project and authorize execution of contract and related documents funded by FDOT Local Agency Program.

## **Public Services Committee – J. Williamson & Lynchard**

1. Recommend Resolution adopting the updated Title VI Policy and Plan as required for the receipt of federal transportation funding.
2. Recommend Memorandum of Understanding (MOU) with Pace Fire Rescue District for fire/life safety inspections within the district.

### **Public Works Committee – Cole & R. Williamson**

1. Recommend letter of no objection to construction of two (2) fence segments and gates across portion of Bayou Ridge subdivision retention pond located on Woodbine Road.
2. Recommend request from Gulf Power Company for utility easements across County owned parcels located both north and south of Fenwick Street in Holley By-the-Sea.

### **Budget & Financial Management Committee – R. Williamson & Cole**

1. Recommend bid in the amount of \$29,450 from Joe Baker Construction, Inc. for HOME Substantial Rehabilitation Project located at 5685 Mulat Road as the low bidder meeting specifications.
2. Recommend Budget Amendment 2015 – 091 in the amount of \$11,026 from the Capital Fund to the General Fund for two (2) large scanners as approved at November 13, 2015 meeting.
3. Recommend Budget Amendment 2015 – 092 in the amount of \$76,720 carrying forward funds for engineering services for Peter Prince Airport Runway rehabilitation project approved at the January 8, 2015 meeting.
4. Recommend Budget Amendment 2015 – 093 in the amount of \$20,000 carrying forward funds for background screening of volunteers in county parks and recreation facilities as approved at the January 8, 2015 meeting.
5. Recommend Budget Amendment 2015 – 094 in the amount of \$21,067 carrying forward funds for consultant invoice in the Santa Rosa Shores Canal MSBU Fund.
6. Recommend Budget Amendment 2015 – 095 in the amount of \$2,000 for industrial drill press and accessories for Mosquito Control as approved at the November 13, 2014 meeting.
7. Recommend County Expenditures / Check Register.

### **County Administrator**

### **County Attorney**

### **Public Forum**