



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, October 21, 2013– 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Salter & Cole

1. Discussion of potential incentives for redevelopment of hotel on Navarre Beach by Holi Corp.

Administrative Committee – Cole & Melvin

1. Discussion of appointment of Tony Alexander to the Restore Council replacing Kelley Fuller as the Navarre Beach Area Chamber of Commerce representative.
2. Discussion of contract with Sam Marshall Architects for design services for the Pace Tennis Complex at fee consistent with Florida Dept. of Management guidelines.
3. Discussion of purchase of bleachers and arena panels for June Ates Arena at the Agriplex.
4. Discussion of submission of Coastal Partnership Initiatives Grant Program application for construction of kayak launch and bathrooms at the Navarre Park with match funded by District Four Recreation Fund.
5. Discussion of retaining Warner Law Firm, PA as counsel for Blue Water Holdings SRC, Inc. litigation as recommended by the County Attorney.
6. Discussion of depositing unclaimed bond funds in Fine and Forfeiture Fund pursuant to State Statute as recommended by the Clerk of Courts.
7. Discussion of soliciting Requests for Proposals for provision of marketing services for the Tourist Development Council (TDC).
8. Discussion of appointment of Commissioner or designee to Tri-County Community Council, Inc. Board of Directors.

Administrative Committee – continued

9. Discussion of annual contract with Florida Department of Health for operation of Santa Rosa County Health Department for 2013-2014.
10. Discussion of request from the Navarre Krewe of Jesters to hold annual Navarre Beach Mardi Gras parade on Saturday, February 22, 2014.
11. Discussion of scheduling 2013-2014 Board reorganization meeting at conclusion of November 14, 2013 regular meeting.
12. Items scheduled for public hearing Thursday October 24, 2013 beginning at 9:30 a.m.: NONE

Engineer's Report

1. Discussion of LED sign for the Tourist Development Council. The low bidder meeting the specifications is Complete Signs, LLC in the amount of \$30,283.00 with a not to exceed cost of \$3,975.00 for primary electrical hook-up, for a total cost of \$34,258.00. (Attachment A)
2. Discussion of change order number 2 to the contract with A.E. New, Jr., Inc. for the Agri-Plex Center, increasing the contract by 36 days due to inclement weather with substantial completion on November 15, 2013. (Attachment B)
3. Discussion of audio, video and broadcast streaming system options for the Tiger Point Community Center. Option 1; All new AV systems not to exceed \$46,740.00. Option 1(A); Portable PA system not to exceed \$5,203.00 or \$51,943.00 total. Option 2; Integrate legacy AV equipment with required new components systems not to exceed \$31,795.00. (Attachment C)
4. Discussion of Final Plat for Sound Haven Phase 2-A, a 16 lot subdivision of a portion of Section 23, Township 2 South, Range 27 West, Santa Rosa County, Florida. (Working District 5)
5. Discussion of Final Plat for Holley Cliff Estates Phase 1, a 55 lot subdivision of a portion of Section 24 & 25, Township 2 North, Range 29 West, Santa Rosa County, Florida. (Working District 3)
6. Discussion of Final Plat for The Preserve, a 299 lot subdivision of a portion of Section 7, Township 1 North, Range 27 West, Santa Rosa County, Florida. (Working District 4)

Engineer's Report - continued

7. Discussion of Final Plat for Foxboro Subdivision, a 38 lot subdivision of a portion of Section 18, Township 2 North, Range 29 West, Santa Rosa County, Florida. (Working District 3)
8. Discussion of Paved Road and Drainage Maintenance for Holley Cliff Estates Phase 1, a 55 lot subdivision of a portion of Section 24 & 25, Township 2 North, Range 29 West, Santa Rosa County, Florida. (Working District 3)

Winchester Circle 1,970 LF±
Medicine Bow Road 862 LF±

Public Services Committee – Lynchard & Williamson

1. Discussion of authorizing staff to draft and process amendments to the Land Development Code related to compatible uses in airport overlay zones.
2. Discussion of approval to advertise for RFP for replacement of existing Computer Aided Dispatch (CAD) software.
3. Discussion of approval for upgrade to the Reverse 911 system from a stand-alone system to a web based version in the amount of \$12,944.

Public Works Committee – Williamson & Melvin

1. Discussion of low proposal from Pensacola Concrete Construction (PCC) in the amount of \$13,500.00 for installation of liners in two cross-drain culverts on Glover Lane.
2. Discussion of Budget Amendment to transfer \$750,000 (\$150,000 per district) from Road and Bridge Reserves to Paving Projects in the Road and Bridge budget to provide for additional dirt road paving and resurfacing of residential roads.
3. Discussion of resurfacing the following roads in Working District Five at an estimated cost of \$149,548.00:

Coquina Way
Espanola Street
Hillside Avenue
Sunset Lane
Bal Alex Avenue

Dona Drive
Brevard Street (Citrus St. to Hilton Dr.)
Tumbleweed Drive
Briza Del Mar Drive

Budget & Financial Management Committee – Melvin & Lynchard

1. Discussion of Budget Amendment 2013 – 160 in the amount of \$28,642 to carry forward funds reimbursing Peter Prince fund for signage at the Industrial Park out of General Fund.
2. Discussion of Budget Amendment 2014 – 027 in the amount of \$430 to carry forward unspent Tree Mitigation revenue and allocate to Tree Mitigation Fund Reserves in the General Fund.
3. Discussion of Budget Amendment 2014 – 028 in the amount of \$50,000 to carry forward funds for the 2013 Gateway to the Gulf project of NWFL Marine EDGE, Inc. in the Tourist Development Tax Fund as approved at the July 25, 2013 BOCC regular meeting.
4. Discussion of Budget Amendment 2014 – 029 in the amount of \$2,000 to match funds raised for Christmas in Navarre Park from District 4 Project fund Reserves in the General Fund.
5. Discussion of Budget Amendment 2014 – 030 in the amount of \$1,081,909 carrying forward the balance of ICP funds and allocating \$7,624 for a radio transmitter and \$1,074,285 to ICP Reserves in the General Fund.
6. Discussion of Budget Amendment 2014 – 031 in the amount of \$156,986 carrying forward unspent funds in the Landfill Fund for the scope of work and fee from Geosyntec consultants for the design of Cell C at Central Landfill as approved at the April 25, 2013 BOCC regular meeting.
7. Discussion of Budget Amendment 2014 – 032 in the amount of \$275,547 carrying forward unspent funds in the Landfill Fund for Phase One of the Landfill Gas Collection and Control System paid to American Environmental Group as approved at the July 25, 2013 BOCC regular meeting.
8. Discussion of Budget Amendment 2014 – 033 in the amount of \$156,730 carrying forward funds in the Landfill Fund for capital projects in the landfill department.
9. Discussion of Budget Amendment 2014 – 034 in the amount of <\$8,346> correcting budget amendment 2014-022. This budget amendment mistakenly carried forward grant funds that had been spent in FY2013 in the Grants Fund.
10. Discussion of Budget Amendment 2014– 035 in the amount of \$392,083 to recognize the remainder of CDBG Neighborhood Revitalization Grant in the Grant Fund and allocates for expenditure to complete Navarre East Sewer Project (11DB-C5-01-67-01-N22).
11. Discussion of Budget Amendment 2014 – 036 in the amount of \$79,005 recognizing the remainder of Disaster Recovery Enhancement Funds for the Bagdad Sewer Project (12DB-P5-01-67-01-K57) in the Grants Fund.

Budget & Financial Management Committee - continued

12. Discussion of Budget Amendment 2014 – 037 in the amount of \$164,619 recognizing the remainder of the initial disaster allocation for the Bagdad Sewer Disaster Recovery Grant (10DB-K4-01-67-01-K31) and authorizes for expenditure in the Grants Fund.
13. Discussion of Budget Amendment 2014 – 038 in the amount of \$160,000 establishing the budget for Florida Defense Support Task Force grant funding for the purpose of constructing a fence between NAS Whiting Field and the Whiting Aviation Park per FDSTF agreement from the Grants Fund.
14. Discussion of Budget Amendment 2014 – 039 in the amount of \$1,905 carrying forward, in the General Fund, unspent funds for the construction of concrete pads under bleachers at Fidelis Park to the District III Project Fund Reserves.
15. Discussion of Budget Amendment 2014 – 040 in the amount of \$1,178 carrying forward, in the General Fund, unspent funds for equipment and supplies for the Pace Area Tennis Association (PATA) originally received from District I and District III Reserves.
16. Discussion of Budget Amendment 2014 – 041 in the amount of \$2,473,200 carrying forward fund balances in the Capital Projects Fund and placing in Reserves.
17. Discussion of Budget Amendment 2014 – 042 in the amount of \$8,270 funding the 2014 Gulf Consortium Proportional Share, from the General Fund, for the period October 2013 to March 2014.
18. Discussion of Budget Amendment 2014 – 043 in the amount of \$277,776 recognizing FY2011/2012 Community Transportation Grant (\$101,102), remaining FY2012/2013 Community Transportation Grant (\$158,674), and Local Match (\$18,000) and allocates for expenditure from the Grants Fund.
19. Discussion of Budget Amendment 2014 – 044 in the amount of \$22,538 recognizing State of Florida Federal Elections Grant and 15% County Matching Funds for Help America Vote Act requirements in the General Fund.
20. Discussion of Budget Amendment 2014 – 045 in the amount of \$2,969,885 carrying forward prior year Electric Franchise Fee balance: \$1,175,591 to Economic Development Reserve and \$1,794,294 to Roads/Bridges/Drainage Reserves in the Electric Franchise Fee Fund.
21. Discussion of County Expenditures / Check Register.

Public Forum