



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

Thursday, November 12, 2015 – 9:00 a.m.

Tiger Point Community Center

9:00 a.m. Call to Order – Chairman Don Salter

Prayer - Pastor Scott Veroneau, Soundside Campus - Gulf Breeze United Methodist Church

Pledge of Allegiance

Approval of the Minutes of the September 24, 2015 and October 8, 2015 Regular Meetings and the September 24, 2015, October 22, 2015 and November 4, 2015 Special Meetings.

Proclamation

Okinawa Culture Week

Presentation

Florida Department of Emergency Management – Accreditation

Pensacola Habitat for Humanity – Property Tax Check

Conclusion of Meeting: Board Reorganization 2016

9:30 a.m. Public Hearings

Proposed Ordinance establishing special events permitting process.

Economic Development Committee – Lynchard & J. Williamson

1. Recommend FY2015-2016 Defense Infrastructure Grant Agreement with Florida Department of Economic Opportunity in the amount of \$300,000 for on-going base buffering initiative proximate to NAS Whiting Field.
2. Recommend bid in the amount of \$525.06 per month from Power Secure, Inc. for lease of 18 acres in the Santa Rosa Industrial Park for expansion of utility training program.
3. Recommend reservation of Navarre Beach Marine Park for 2016 **Country on the Sound** event November 2-7, 2016.
4. Recommend scheduling Navarre Beach Sand Sculpting event at currently budgeted amount of \$55,000 the third weekend in April, 2016.
5. Recommend following regarding proposed **Tough Mudder** event scheduled for April 9-10, 2016:
 - Allocation of \$80,000 in Local Event/Marketing for marketing
 - Submission of application to Florida Sports Foundation Grant \$30,000 for marketing support requiring match of \$30,000.

Administrative Committee – Salter & Lynchard

1. Discussion of Pine Street location of judicial facility in downtown Milton.
2. Recommend County Attorney develop employment agreement with Tony Gomillion for County Administrator position.
3. Recommend letter of support/approval of proposed Remote Area Medical clinic at location to be determined November 12-13, 2016.
4. Recommend renewal of contract with Johnson & Blanton, LLC for provision of advocacy and lobbying services at current rate through December 31, 2016.
5. Recommend purchase of additional playground equipment for the Santa Rosa Sportsplex from J.A. Dawson & Company in the amount of \$19,940.58 based on comparison shopping, from Districts I and III recreation funds.
6. Recommend purchase of playground equipment for the Holley Ball Park from J. A. Dawson & Company in the amount of \$44,380 based on comparison shopping from District IV recreation funds.
7. Recommend approval to contract with Leathers and Associates as sole source provider of special needs all-inclusive playground addition to Benny Russell Park at cost not to exceed \$213,500 from District I (70%) and District III (30%) recreation funding.

Administrative Committee – continued

8. Recommend bid in the amount of \$292,164 from Piney Grove Nursery and Landscaping, Inc. for US 98 Landscaping and Irrigation project in Navarre as low bidder meeting specifications.
9. Recommend revised proposed amendments to Human Resources Policies as recommended by Human Resources Director.
10. Recommend Accommodation Request Form for persons with disabilities as recommended by Human Resources Director.
11. Recommend scheduling public hearing on amendment to Ordinance 2015-19 establishing the Local Option Gas Tax as required by Florida Department of Revenue.
12. Recommend corrective Navarre Beach lease agreement with Horace Larker initially entered into on October 9, 1968.
13. Recommend Resolution authorizing quit claim deed to Florida Department of Transportation for county easement adjacent to US 98.
14. Recommend scheduling joint workshop with School Board and School Superintendent beginning at 12:00 p.m. Thursday, January 21, 2016 at Russell Center regarding growth management.
15. Recommend declaration as surplus property items from Environmental/Landfill Department as recommended by the Clerk of Courts.
16. Recommend cancellation of the November 23, 2015 and December 21, 2015 Committee-of-the-Whole meetings and November 26, 2015 and December 24, 2015 regular meetings due to observance of Thanksgiving and Christmas holidays.
17. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Special Local Mitigation Strategy	November 19	1:30 p.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Special Zoning Board Meeting	November 19	6:00 p.m.
Commission Committee	November 23	Cancelled
Bagdad Architectural Advisory Board	November 25	8:30 a.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Parks and Recreation	November 25	Cancelled
Commission Regular	November 26	Cancelled
Tourist Development North End Committee	November 30	8:30 a.m.
Economic Development Office, 6491 Caroline St., Suite 4, Milton		

Engineer's Report

1. Recommend staff negotiate contracts for engineering design services for the following HMGP drainage improvement projects:
 1. Patterson/Pace Lane – Atkins of North America, Inc.
 2. Maranatha Way – Baskerville Donovan Engineers, Inc.
 3. Ranchettes Subdivision – American Consulting Engineers.
2. Recommend proposal from J. W. Dunnwright in the amount of \$21,639.50 for repair/replacement of windows and doors at scale house at Central Landfill.
3. Recommend Task Order in the amount of \$53,226 with SCS Engineers for design and engineering services required for intermediate permit modification for the Central Landfill Class I and Class III areas.
4. Recommend proposal from Southwestern Sales Company in the amount of \$41,026.38 for tarp deployment machine for Central Landfill.
5. Recommend proposal from Southwind Builders, Inc. in the amount of \$11,425 to fill concrete pits at recycling building at Central Landfill.
6. Recommend amended Florida Department of Agriculture and Consumer Services budget for annual mosquito control program.
7. Recommend Water Supply Agreement with Fairpoint Regional Utility System, Inc. for Navarre Beach Utility System.
8. Recommend Final Plat for Heritage Estates, a 53 lot subdivision, located in District 1.
9. Recommend Paved Road and Drainage Maintenance for Soundside Landing Court located in District 5, including 158 LF of Soundside Landing Court.

Public Services Committee – J. Williamson & Lynchard

1. Recommend Equipment Lease Agreement with Tri-County Community Council, Inc. for twelve (12) vans used in the door-to-door transportation disadvantaged program.

Public Works Committee – Cole & R. Williamson

1. Recommend granting easement to Gulf Power Company for county property located between Fenwick Street and OLF Holley Field.

Public Works Committee – continued

2. Recommend purchase of one, flex-wing rotary cutter from Beard Equipment Co., for \$17,742.34, based on comparison shopping using the National Purchasing Partners (NPP) contract pricing.
3. Recommend purchase of five (5) model 6105 tractors from Smith Tractor Co., for \$8,500 each, for a total of \$42,500 including trade-in of the five (5) two year old model 6115 tractors, in accordance with the agreement approved at January 9, 2014 meeting.
4. Recommend purchase of two (2) Z TRAC 997 diesel mowers for the Parks Department from Smith Tractor Co, Inc. at cost of \$32,401.52, based on comparison shopping, with funding from the County Capital Fund.
5. Recommend purchasing trees for the Navarre Sports Complex and Navarre Soccer Complex at an approximate cost of \$2,875, with funding from the Tree Mitigation Fund.

Budget & Financial Management Committee – R. Williamson & Cole

1. Recommend Budget Amendment 2016 – 037 in the amount of \$27,836 carrying forward funds for construction of overhang to EDO building as approved at the June 11, 2015 meeting.
2. Recommend Budget Amendment 2016 – 038 in the amount of \$3,000 carrying forward unspent funds for Fidelis Park improvements and return to District Three recreation funds.
3. Recommend Budget Amendment 2016 – 039 in the amount of \$6,145 carrying forward unspent funds placing ADA compliant ground cover in county parks.
4. Recommend Budget Amendment 2016 – 040 in the amount of \$2,400 carrying forward unspent funds for the Navarre Sports Complex ADA repairs/upgrades and return to District Four recreation fund.
5. Recommend Budget Amendment 2016 – 041 in the amount of \$21,596 carrying forward funds to complete purchase Dodge Caravan for library system.
6. Recommend Budget Amendment 2016 – 042 in the amount of \$717,297 carrying forward Electric Franchise Fee balance to R&B Drainage Reserves.
7. Recommend Budget Amendment 2016 – 043 in the amount of \$2,875 from Tree Mitigation Reserves to purchase trees for the Navarre Sports Complex and Navarre Soccer Complex.

Budget & Financial Management Committee – continued

8. Recommend Budget Amendment 2016 – 044 in the amount of \$1,578,405 to carry forward Impact Fee Fund balance and distribute \$172,101 for multi-purpose paths; \$352,966 Area One; \$80,237 Area Two; \$969,503 Area Three; and \$3,599 into Impact Fee administrative reserves.
9. Recommend Budget Amendment 2016 – 045 in the amount of \$358,048 carrying forward balance of \$192,528 and recognize FY2016 HUD HOME Program funding of \$165,520.
10. Recommend Budget Amendment 2016 – 046 in the amount of \$593 for emergency repair program expenditures for “emergency sewer repair” due to homeowner’s withdrawal of application.
11. Recommend Budget Amendment 2016 – 047 in the amount of \$45,000 to move funds from Regular Salaries to Other Contractual Services for Landrum Staffing employee.
12. Recommend Budget Amendment 2016 – 048 in the amount of \$414,981 carrying forward funds for completion of multi-purpose path along East Bay Blvd.
13. Recommend Budget Amendment 2016 – 049 in the amount of \$277,261 carrying forward funds to complete prior year’s paving projects: District I, \$5,748; District II, \$175,829; District III, \$40,138; District IV, \$31,322; District V, \$24,224.
14. Recommend Budget Amendment 2016 – 050 in the amount of \$216,191 carrying forward Boating Improvement funds.
15. Recommend Budget Amendment 2016 – 051 in the amount of \$556,000 carrying forward a portion of the sheriff’s FY15 excess fees and allocates for expenditure: \$256,000 donation from Aramark to construct a warehouse and \$300,000 to fund the initial year’s operation of the work release program.
16. Recommend Budget Amendment 2016 – 052 in the amount of \$1,900 carrying forward funds from General Fund for television monitor at Tiger Point Community Center.
17. Recommend Budget Amendment 2016 – 053 in the amount of \$74,270 to carry forward remaining TDC funds to complete the Bagdad sidewalk project.
18. Recommend Budget Amendment 2016 – 054 in the amount of \$115,000 recognizing FEMA HMGP grant revenue and required match for Phase I design of stormwater and drainage improvements for Maranatha Way.
19. Recommend Budget Amendment 2016 – 055 in the amount of \$30,235 from District III for repair of the Military Heritage Trail and Tree Mitigation Reserves to plant park grade trees as approved October 22, 2015.

Budget & Financial Management Committee – continued

20. Recommend Budget Amendment 2016 – 056 in the amount of \$845,447 carrying period 13 excess revenues in Electric Franchise Fee reserves and distribute 10% (\$84,547) to Economic Development Reserves and balance (\$760,900) equally divided among five recreation districts.
21. Recommend Budget Amendment 2016 – 057 in the amount of \$48,000 for playground equipment and pavilion for Holley Ball Park from District Four recreation funds .
22. Recommend Budget Amendment 2016 – 058 in the amount of \$23,618 for additional playground equipment at Pace Community Center from District I and District III recreation funds equally.
23. Recommend Budget Amendment 2016 – 059 in the amount of \$213,500 for all design and construction of all-inclusive special needs playground at Benny Russell Park from District I recreation fund (\$149,450) and District III recreation funds (\$64,050).
24. Recommend Budget Amendment 2016-060 in the amount of \$120,864 recognizing additional \$40,000 from FDOT beautification grant and \$80,864 from TDC reserves for US98 beautification/landscaping project.
25. Recommend County Expenditures / Check Register.

County Administrator

County Attorney

Public Forum