



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, November 9, 2015 – 9:00 a.m.

Administrative Complex - Board Meeting Room

**** REMINDER: November 12th Meeting held at Tiger Point Community Center****

Board Reorganizational Meeting to Follow

Economic Development Committee – Lynchard & J. Williamson

1. Discussion of FY2015-2016 Defense Infrastructure Grant Agreement with Florida Department of Economic Opportunity in the amount of \$300,000 for on-going base buffering initiative proximate to NAS Whiting Field.
2. Discussion of bid from Power Security, Inc. in the amount of \$525.06 per month for lease of 18 acres in the Santa Rosa Industrial Park for expansion of utility training program.
3. Discussion of reservation of Navarre Beach Marine Park for 2016 **Country on the Sound** event November 2-7, 2016.
4. Discussion of scheduling Navarre Beach Sand Sculpting event at currently budgeted amount of \$55,000 the third weekend in April, 2016.
5. Discussion of following regarding proposed **Tough Mudder** event scheduled for April 9-10, 2016:
 - Funding level of Local Event/Marketing support for event.
 - Submission of application to Florida Sports Foundation Grant \$30,000 for marketing support requiring match of \$30,000.

Administrative Committee – Salter & Lynchard

1. Discussion of location of judicial facility adjacent to current Courthouse in downtown Milton.
2. Discussion of location of judicial facility on Pine Street in downtown Milton.

Administrative Committee – continued

3. Discussion of three (3) finalists for county administrator position.
4. Discussion of support/approval of proposed Remote Area Medical clinic at either Milton High School or Central High School November 12-13, 2016.
5. Discussion of renewal of contract with Johnson & Blanton, LLC for provision of advocacy and lobbying services at current rate through December 31, 2016.
6. Discussion of purchase of additional playground equipment for the Santa Rosa Sportsplex from J.A. Dawson & Company in the amount of \$19,940.58 based on comparison shopping.
7. Discussion of purchase of playground equipment for the Holley Ball Park from J. A. Dawson & Company in the amount of \$44,380 based on comparison shopping.
8. Discussion of approval to contract with Leathers and Associates as sole source provider of special needs all-inclusive playground addition to Benny Russell Park at cost not to exceed \$213,500.
9. Discussion of bids received for US 98 Landscaping and Irrigation project in Navarre.
10. Discussion of proposed amendments to Human Resources Policies as recommended by Human Resources Director.
11. Discussion of Accommodation Request Form for persons with disabilities as recommended by Human Resources Director.
12. Discussion of scheduling public hearing on amendment to Ordinance 2015-19 Local Option Gas Tax as required by Florida Department of Revenue.
13. Discussion of corrective Navarre Beach lease agreement with Horace Larker initially entered into on October 9, 1968.
14. Discussion of Resolution authorizing quit claim deed to Florida Department of Transportation for county easement adjacent to US 98.
15. Discussion of scheduling joint workshop with School Board and School Superintendent beginning at 12:00 p.m. Thursday, January 21, 2016 regarding growth management.
16. Discussion of declaration as surplus property items from Environmental/Landfill Department as recommended by the Clerk of Courts.
17. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, November 12, 2015:

Proposed Ordinance establishing special events permitting process.

Engineer's Report

1. Discussion of engineering request for qualifications for three HMGP projects. (Attachment A)
2. Discussion of repairs to the Central Landfill scale house. (Attachment B)
3. Discussion of intermediate permit modification for the Central Landfill Class I and Class III areas. (Attachment C)
4. Discussion of Central Landfill tarp deployment machine. (Attachment D)
5. Discussion of recycle building repair. (Attachment E)
6. Discussion of arthropod control budget. (Attachment F)
7. Discussion of Navarre Beach Water Supply Agreement.
8. Discussion of approval of Final Plat for Heritage Estates, a 53 lot subdivision, a portion of Section 10, Township 1 North, Range 29 West, Santa Rosa County, Florida. (District 1) (Attachment G)
9. Discussion of Paved Road and Drainage Maintenance for Soundside Landing Court, a portion of Section 26, Township 2 South, Range 28 West, Santa Rosa County, Florida. (District 5) (Attachment H)

Soundside Landing Court 158 LF±

Public Services Committee – J. Williamson & Lynchard

1. Discussion of approval of agreement to authorize the County to lease twelve vehicles to Tri-County Community Council, Inc. for use in the door-to-door public transportation service. The agreement continues the lease of six vehicles and adds the lease of six new vehicles.

Public Works Committee – Cole & R. Williamson

1. Discussion of granting a right of way easement to Gulf Power Company on county property located between Fenwick Street and OLF Holley Field.
2. Discussion of purchase of one, flex-wing rotary cutter from Beard Equipment Co., for \$17,742.34, based on comparison shopping using the NPP contract.

Public Works Committee – continued

3. Discussion of purchase of five (5) new model 6105 tractors from Smith Tractor Co., for \$8,500 each, for a total of \$42,500.00, with the trade-in of the five (5) two year old model 6115 tractors, in accordance with the agreement approved by the BCC at the January 9, 2014 meeting.
4. Discussion of purchase of two (2) Z TRAC 997 diesel mowers for the Parks Department from Smith Tractor Co., for \$32,401.52, based on comparison shopping, with funding from the County Capital Fund.
5. Discussion of purchasing trees for the Navarre Sports Complex at an appropriate cost of \$2,875.00, with funding from the Tree Mitigation Fund.

Budget & Financial Management Committee – R. Williamson & Cole

1. Discussion of Budget Amendment 2016 – 037 in the amount of \$27,836 to carry forward funds for addition of overhang to EDO building as approved at the June 11, 2015 meeting.
2. Discussion of Budget Amendment 2016 – 038 in the amount of \$3,000 to carry forward unspent funds for Fidelis Park improvements and return to District 3.
3. Discussion of Budget Amendment 2016 – 039 in the amount of \$6,145 to carry forward unspent funds (approved February 2015) placing ADA compliant ground cover in county parks to complete the project.
4. Discussion of Budget Amendment 2016 – 040 in the amount of \$2,400 to carry forward excess funds approved May 2015 for the Navarre Sports Complex ADA repairs/upgrades and return to District 4.
5. Discussion of Budget Amendment 2016 – 041 in the amount of \$21,596 to carry forward funds approved May 2015 to purchase a Dodge Caravan for the Libraries.
6. Discussion of Budget Amendment 2016 – 042 in the amount of \$717,297 to carry forward Electric Franchise Fee balance to R&B Drainage Reserves.
7. Discussion of Budget Amendment 2016 – 043 in the amount of \$2,875 to allocate Tree Mitigation Reserves to purchase trees for the Navarre Sports Complex.
8. Discussion of Budget Amendment 2016 – 044 in the amount of \$1,578,405 to carry forward Impact Fee Fund balance.
9. Discussion of Budget Amendment 2016 – 045 in the amount of \$358,048 to carry forward First Time Home Buyer and Substantial Housing Program balances of \$192,528 and recognize FY16 HUD Home Investment Partnership funding of \$165,520.

Budget & Financial Management Committee – continued

10. Discussion of Budget Amendment 2016 – 046 in the amount of \$593 to reimburse emergency repair program expenditures for “emergency sewer repair” due to homeowner’s withdrawal of application.
11. Discussion of Budget Amendment 2016 – 047 in the amount of \$45,000 to move funds from Regular Salaries, originally intended to fund the Housing Program Manager position that will not be filled this fiscal year, to Other Contractual Services to pay for a Landrum employee.
12. Discussion of Budget Amendment 2016 – 048 in the amount of \$414,981 to carry forward remaining funds for completion of multi-purpose path along East Bay Blvd.
13. Discussion of Budget Amendment 2016 – 049 in the amount of \$277,261 to carry forward funds to complete prior year’s paving projects: District I, \$5,748; District II, \$175,829; District III, \$40,138; District IV, \$31,322; District V, \$24,224.
14. Discussion of Budget Amendment 2016 – 050 in the amount of \$216,191 to carry forward Boating Improvement funds.
15. Discussion of Budget Amendment 2016 – 051 in the amount of \$556,000 to carry forward a portion of the sheriff’s FY15 excess fees and allocates for expenditure: \$256,000 donation from Aramark to construct a warehouse and \$300,000 to fund the initial year’s operation of the work release program.
16. Discussion of Budget Amendment 2016 – 052 in the amount of \$1,900 to carry forward District V reserves to purchase a television for the Tiger Point Community Center.
17. Discussion of Budget Amendment 2016 – 053 in the amount of \$74,270 to carry forward remaining TDC funds to complete the Bagdad sidewalk project.
18. Discussion of Budget Amendment 2016 – 054 in the amount of \$115,000 recognizing FEMA HMGP grant revenue and required match for Phase I design of stormwater and drainage improvements for Maranatha Way. Grant funds 75% of anticipated engineering, permitting, and survey fees with the local match coming from Electric Franchise Fee Drainage Reserves.
19. Discussion of Budget Amendment 2016 – 055 in the amount of \$30,235 to transfer \$25,150 from District III to Road & Bridge to repair 1,115 feet of the Military Heritage Trail and allocate \$5,085 from Tree Mitigation Reserves to plant park grade trees as approved October 22, 2015.
20. Discussion of Budget Amendment 2016 – 056 in the amount of \$1,923,522 to carry forward fund balances in the District Recreation Funds and place in reserves.

Budget & Financial Management Committee – continued

21. Discussion of Budget Amendment 2016 – 057 in the amount of \$48,000 to allocate District IV funds to purchase playground equipment for Holley Ball Park from J.A. Dawson (includes shipping and installation) and to fund county constructed timber border to contain engineered wood fiber and a 12' x 24' pavilion.
22. Discussion of Budget Amendment 2016 – 058 in the amount of \$23,618 to allocate District III and District I funds 50/50 to purchase playground equipment for Pace Community Center from J.A. Dawson (includes shipping and installation), to purchase engineered wood fiber, and to fund county constructed timber border to contain engineered wood fiber.
23. Discussion of Budget Amendment 2016 – 059 in the amount of \$213,500 to allocate District I funds to Benny Russell Park for design (\$39,500) and construction of special needs playground equipment and a pour-in-place surface creating an inclusive playground area (\$174,000).
24. Discussion of County Expenditures / Check Register.

Public Forum