



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

Thursday, December 10, 2015 – 9:00 a.m.

Administrative Complex - Board Meeting Room

Call to Order – Chairman Lane Lynchard

Prayer – Dr. George Fredericks, Jay First Baptist Church

Pledge of Allegiance

Approval of the Minutes of the October 22, 2015 Regular Meeting

Recognition

Florida Master Gardener Award – Mary Derrick, IFAS Cooperative Extension

Hunter Walker

9:30 a.m. Public Hearings

Annual Resolution authorizing uniform collection of Non-Ad Valorem assessments for projects which may include road paving, water, sewer, fire protection, etc. or any other purpose authorized by law.

Amending Ordinance 2015-19 Local Option Gas Tax as required by Florida Department of Revenue

Economic Development Committee – J. Williamson & Lynchard

1. Recommend letter of support for Governor Scott's proposal to reform state incentives as administered by Enterprise Florida, Inc. to encourage economic development.

Economic Development Committee – continued

2. Recommend revised Florida Department of Economic Opportunity FY 2015-2016 Defense Reinvestment Grant in the amount of \$54,700 for military affairs consulting and related services.

Administrative Committee – Lynchard & J. Williamson

1. Recommend Chairman Appointments for 2016.
2. Recommend employment contract with Tony Gomillion for county administrator position.
3. Recommend resolution authorizing creation of two (2) additional Community Redevelopment Areas (CRA II and CRA III) within City of Milton.
4. Recommend scheduling public hearing on ordinance establishing 'slow speed, minimum wake' zone within the Polynesian Isles subdivision canal system.
5. Discussion of extension of notice of default for Coastal Concession, LLC until January 14, 2016 pending payment of Navarre Beach Pier gate receipts currently in arrears by deadline as established by Board.
6. Recommend Resolution of support for the Pensacola Sports Association 2016 Pensacola Double Bridge Run based on maintenance of traffic plan.
7. Recommend addendum to contract with Coastal Tech-GEC, Inc. in the amount of \$8,533 for professional services for Navarre Beach renourishment MSBU.
8. Recommend contract with Florida Department of Environmental Protection for NRDA Phase II Early Restoration Night Sky Retrofit lighting project for Navarre Beach.
9. Recommend Florida Fish and Wildlife Conservation Commission NRDA Early Restoration Artificial Reef Construction grant in the amount of \$1,469,817 for permitted areas off Navarre Beach.
10. Recommend proposal from Volkert, Inc. for update to 2003 Land Acquisition Study regarding property proximate to NAS Whiting Field funded by Florida Defense Task Force grant and US Navy REPI funds.
11. Recommend proposal from Quality Services, Inc. at cost not to exceed \$36,000 for Archaeological Monitoring Services required by Florida Division of Emergency Management Settlers Colony HMGP drainage improvement grant.
12. Recommend capital and equipment replacement requests included in FY2015-2016 budget process.

Administrative Committee – continued

13. Recommend proposal from VMware vSphere software from Presidio Networked Solutions in the amount of \$33,945.75 based upon comparison shopping.
14. Recommend designation of Shawn Ward as Board representative on the Tri-County Community Council, Inc. Board of Directors.
15. Recommend designation of Sheila Fitzgerald as Board representative on Early Learning Coalition of Santa Rosa County Board of Directors.
16. Recommend resolution regarding relocation of Syrian refugees in Santa Rosa County.
17. Recommend appointment of Jeremy Reeder as District One member of the Zoning Board replacing Bill Dubois.
18. Recommend request for Cobia Run 5K/10K event on Navarre Beach Saturday April 23, 2016 beginning at 8:00 a.m.
19. Recommend annual renewal of Permit to Provide Advanced Life Support (ALS) non-transport emergency response services to Midway Volunteer Fire Department.
20. Recommend annual renewal of Permit for Operation of Non-emergency Medical Transport for TLT Transport, LLC.
21. Recommend annual renewal of Permit for Operation of Non-emergency Medical Transport to XC Transporters, Inc. dba Specialty Care Transporters, Inc. of Northwest Florida.
22. Recommend permitting City of Milton use of the East Milton gym as practice facility for youth basketball program.
23. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

RESTORE Council	December 14	3:00 p.m.
Fire Department Executive Group	December 14	Cancelled
Tourist Development Council Board Meeting	December 17	8:30 a.m.
Tiger Point Community Center, 1370 Tiger Park Lane, Gulf Breeze		
Local Mitigation Strategy	December 17	1:30 p.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Commission Committee	December 21	Cancelled
Bagdad Architectural Advisory Board	December 23	Cancelled
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Parks and Recreation	December 23	Cancelled
Commission Regular	December 24	Cancelled
Tourist Development North End Committee	January 4	8:30 a.m.

Administrative Committee – continued

Economic Development Office, 6491 Caroline Street, Ste.4, Milton		
Tourist Development South End Committee	January 5	8:30 a.m.
Navarre Visitors' Center, 8543 Navarre Parkway, Navarre		
Marine Advisory	January 5	Cancelled
Tourist Development Council Board Meeting	January 7	8:30 a.m.
Public Presentation of the Local Mitigation Strategy Plan Update & Flood Mitigation Plan	January 7	6:00 p.m.
Commission Committee	January 11	9:00 a.m.
RESTORE Council	January 11	3:00 p.m.
Fire Department Executive Group	January 11	6:30 p.m.
Emergency Operations Center, 4499 Pine Forest Rd., Milton		
Building Code Board of Adjustments	January 13	2:30 p.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Blackwater Soil and Water Conservation	January 14	7:30 a.m.
3927 Hwy. 4, Ste. 102, Jay		
Commission Regular	January 14	9:00 a.m.
Zoning Board Meeting	January 14	6:00 p.m.

Engineer's Report

1. Recommend acceptance of Solid Waste Rate Study and Business Plan for Central Landfill as developed by SCS Engineers.
2. Recommend Task Order with Geosyntec Consultants in the amount of \$179,000 for design and construction documents for relocation of scalehouse, commercial scale, reconfiguration of roadway and utilities regarding entrance to Central Landfill in preparation for upcoming cell construction.
3. Recommend proposal from Beard Equipment, Inc. in the amount of \$28,333.51 for repair of Bomag trash compactor at Central Landfill.
4. Recommend proposal from Geosyntec Consultants in the amount of \$16,923 for design of stormwater system revisions at Central Landfill, south of Cell B.
5. Recommend Resolution authorizing Florida Department of Transportation Local Agency Program Agreement for design of Glover Lane sidewalk project and authorize execution of relevant documents.
6. Recommend Resolution authorizing Florida Department of Transportation Local Agency Program Agreement for design of King Middle School sidewalk project and authorize execution of relevant documents.
7. Recommend contracts for engineering and design services for following Florida Division of Emergency Management HMGP drainage improvements projects and authorize execution of relevant documents:

Engineer's Report - continued

- a) Patterson/Pace Lane-Atkins of North America, Inc. - \$110,000
 - b) Maranatha Way-Baskerville Donovan Engineers, Inc. - \$109,390
 - c) Ranchettes Subdivision-American Consulting Engineers - \$125,000
8. Recommend Variance to Land Development Code allowing installation of low pressure sewer system for Pebble Brook Subdivision consistent with policy guidelines established by Board in August, 2006.

Public Services Committee – Cole & R. Williamson

1. Recommend subordination of mortgage for SHIP First Time Homebuyer loan for property located at 6225 Fox Run St., consistent with Board policy.
2. Recommend subordination of mortgage for SHIP First Time Homebuyer loan for property located at 8286 Nevada St., consistent with Board policy.
3. Recommend acceptance of 2015 Affordable Housing Incentive Review and Recommendation Report noting no change to existing strategy.
4. Recommend Change Order No. 1 to contract with Kyser Siding and Construction, Inc. in the amount of \$7,270.91 for substantial relocation project located at 6428 Gaynell Street and further recommend approval to exceed the program limit from \$25,650 to \$33,920.91. The total expended amount will be \$35,356.66 including all processing fees.
5. Recommend authorization for staff to prepare amendments to the Land Development Code related to Conditional Use criteria.
6. Recommend letter to Florida Department of Transportation requesting inclusion of the Navarre Community Access Road Feasibility Study into the scheduled US 98 Project Development and Environmental (PD&E) Study as a supplemental amendment in lieu of County completing study independently.
7. Recommend Resolution supporting the designation of US 98 in Santa Rosa County as part of the Florida Strategic Intermodal System (SIS).
8. Recommend soliciting bids for the abatement of dilapidated/unsafe structures at the following locations:

2800 Augustus Road – Navarre
9114 Deer Lane - Navarre
6112 Dogwood Drive – Milton
2190 Wind Trace Road N – Navarre
5616 Windrun Place – Pace

Public Services Committee – continued

9. Recommend the following actions regarding serving as host county for Florida Division of Emergency Management (FDEM) Region One common emergency support and reporting software WebEOC:
 - Approve FDEM Homeland Security Grant in the amount of \$152,743 and authorize execution of relevant documents.
 - Approve purchase of WebEOC software in the amount of \$152,743 from ESI Acquisitions, Inc. as a sole source provider and authorize execution of relevant documents.
 - Approve payment of \$17,906.39 to Southwood Shared Resource Center (SSRC) for placement of a virtual server in support of the project.
10. Recommend placement of appropriate signage on Navarre Beach relative to Tsunami/Rogue Wave Plan requirements and designation as Tsunami Ready County to enhance Community Rating System (CRS) rating.
11. Recommend Modification No. 1 to Florida Division of Emergency Management annual EMPA grant in the amount of \$21,450 and authorize execution of relevant documents
12. Recommend extension of contract with 911 QA Runner, Inc. for quality assurance services in the amount of \$2,261.76 monthly through March 31, 2016.

Public Works Committee – Salter & Cole

1. Recommend request from Tim Legge and Jerri May for the vacation of the alley between lots 3-12 and 13-22 in Block 656 Avalon Beach.
2. Recommend conceptual approval of request from the King Living Trust, Gene Fleming and Diann Gillis for easement across the county owned parcel that is north of the State Prison on East Milton Road to access landlocked parcel.
3. Recommend resurfacing the following roads in District Five at an estimated cost of \$222,122.50.

Princeton Drive
Harmony Lane
Hillside Avenue (from Bayview Lane to Shady Lane)
Shady Lane
Chinquapin Drive
Sabine Drive
Sabine Court
Ceylon Drive
Flagler Drive

Public Works Committee – continued

Abercrombie Road
America Avenue (from Supreme Street to Capital Drive)
Magnolia Lane
Llani Lane
Luzon Lane
Soule Place

Budget & Financial Management Committee – R. Williamson & Salter

1. Recommend bid from Weeks Marine, Inc. in the amount of \$14,920,300 for the Navarre Beach Restoration Project as low bidder meeting specifications.
2. Recommend bid from Brown Construction in the amount of \$343,479.16 for the Settlers Colony Drainage Improvements Project as low bidder meeting specifications.
3. Recommend bid from Hub City Ford in the amount of \$25,699 for one Sports Utility Vehicle for the Tourist Development Office as low bidder meeting specifications is.
4. Recommend bid from Hub City Ford in the amount of \$22,496 for one 4 wheel drive pickup for Navarre Beach as the low bidder meeting specifications.
5. Discussion of amendments to the Municipal Services Benefit Unit (MSBU) guidelines including application fee, administration fee and petition requirements including all property owners not just county residents.
6. Recommend Budget Amendment 2016 – 061 in the amount of \$44,113 recognizing Little Duck Circle MSBU assessments and allocate for expenditure.
7. Recommend Budget Amendment 2016 – 062 in the amount of \$385,528 recognizing FY2016 Florida Housing Finance Corporation funding reallocating balances to Substantial Rehabilitation and SHIP Administration.
8. Recommend Budget Amendment 2016 – 063 in the amount of \$92,000 carrying forward permit fee revenue for two additional positions for the Inspections and Compliance Department as approved by the BOCC during the budget process.
9. Recommend Budget Amendment 2016 – 064 in the amount of \$4,677 carrying forward unspent funds in the General Fund for the Navarre Beach Sea Turtle Conservation Center.
10. Recommend Budget Amendment 2016 – 065 in the amount of \$27,836 to transfer funds from the General Fund to the Capital Fund for the overhang for the EDO Building where the original building was initially recorded as requested by the Finance Department.

Budget & Financial Management Committee – continued

11. Recommend Budget Amendment 2016 – 066 in the amount of \$1,532,240 carrying forward fund balances in the Capital Fund and places in reserves.
12. Recommend Budget Amendment 2016 – 067 in the amount of \$1,588,429 carrying forward prior year Electric Franchise Fee balances and places in reserves.
13. Recommend Budget Amendment 2016 – 068 in the amount of \$115,893 carrying forward funds for the replacement of windows and doors at the scale house at Central Landfill the design and engineering services required for permit modification; and for a tarp deployment machine as approved at the November 12, 2015 meeting.
14. Recommend Budget Amendment 2016 – 069 in the amount of \$992,000 carrying forward funds in the General Fund to the Disaster Fund for final expenditures associated with the April 29, 2014 flood pending state and/or federal reimbursement.
15. Recommend Budget Amendment 2016 – 070 in the amount of \$6,786 allocating funds for a three (3) month contract extension for 911 Emergency Communication Quality Assurance services in the Enhanced 911 Program Fund.
16. Recommend Budget Amendment 2016 – 071 in the amount of \$2,738 carrying forward funds in Santa Rosa Shores canal dredging MSBU for permitting expenses.
17. Recommend Budget Amendment 2016 – 072 in the amount of \$225,675 carrying forward funds for aerial photography as requested by the Property Appraiser.
18. Recommend County Expenditures / Check Register.

County Administrator

County Attorney

Public Forum