



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

Thursday, February 13, 2014 – 9:00 a.m.

Administrative Complex - Board Meeting Room

9:00 a.m. Call to Order – Chairman Jim Melvin

Prayer – Pastor Kathy Knight, Milton First United Methodist Church

Pledge of Allegiance

Approval of the Minutes of the January 23, 2014 Regular Meeting.

Approval of the Agenda

Presentation

Public Services Employee of the Year 2013

9:30 a.m. Public Hearings

An amendment to Ordinance 2012-01 to include an exemption for tangible personal property to economic development incentive ordinance for qualified businesses.

Economic Development Committee – Salter & Melvin

1. Recommend FY 2013-2014 Team Florida Partnership Program Commitment Agreement including allocation of \$25,000 from Electric Franchise Fees for local participation.
2. Recommend FY 2013-2014 Florida Defense Infrastructure Grant Agreement in the amount of \$200,000 for continuation of property acquisition proximate to NAS Whiting Field and outlying fields.
3. Recommend FY 2013-2014 Florida Defense Reinvestment Grant Agreement in the amount of \$80,000 for military support services.

Administrative Committee – Melvin & Salter

1. Discussion of two (2) proposed judicial facility sites, US90 represented by Coldwell Banker Realtors and Avalon Boulevard owned by JDL of Santa Rosa, LLC.
2. Recommend contract with Davis, South, Barnette & Patrick LLC for advertising and marketing services for the Tourist Development Council (TDC).
3. Recommend Navarre Beach Sea Turtle Conservation Center install saltwater well at location to be determined by technical staff.
4. Discussion of Interlocal Agreement with City of Milton for use of county owned property for effluent disposal.
5. Recommend development of Community Development Block Grant (CDBG) application for installation of waterline and fire hydrant upgrade by Midway Water System in several neighborhoods as recommended by the Citizens Advisory Task Force (CATF).
6. Recommend Navarre Beach Sea Turtle Center Amazing Race for Survival Saturday, April 5, 2014 on Navarre Beach beginning at 8:00 a.m.
7. Recommend Third Annual Surf Warriors Event on Navarre Beach Saturday, May 3, 2014 benefiting the Wounded Warriors Project sponsored by the Florida Surf Association.
8. Recommend annual Marine Sanctuary Run for the Reef 5K race on Navarre Beach Saturday, October 18, 2014 sponsored by the Navarre Chamber Foundation beginning at 7:30 a.m.
9. Recommend Second Annual Autism OdysSea event on Navarre Beach Saturday, April 12, 2014 hosted by the Navarre Beach Marine Science Station beginning at 10:00 a.m.
10. Recommend Color Splash Beach Bash 5K Run on Navarre Beach Saturday, April 19, 2014 sponsored by the Navarre High School Student Government Association (SGA) beginning at 7:00 a.m.
11. Recommend scheduling Thursday, April 10, 2014 regular meeting in the Tiger Point Community Center.
12. Recommend FY 2014/2015 Budget Calendar of Events.
13. Recommend Pace Assembly of God X-treme Race for Color 5K Run in neighborhood proximate to the church Saturday, May 17, 2014 beginning at 8:00 a.m.
14. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Administrative Committee - continued

Tourist Development Council Santa Rosa Chamber of Commerce, 5247 Stewart St., Milton	February 19	3:00 p.m.
Aviation Advisory	February 19	5:00 p.m.
Library Advisory Board Milton Library, 5541 Alabama St., Milton	February 20	4:00 p.m.
Blackwater Soil and Water Conservation 5230 Willing St., Milton	February 20	5:30 p.m.
Commission Committee	February 24	9:00 a.m.
Bagdad Architectural Advisory Board Public Services Conference Room, 6051 Old Bagdad Hwy., Milton	February 26	8:30 a.m.
Parks and Recreation	February 26	5:30 p.m.
Commission Regular	February 27	9:00 a.m.
Commission Special – Rezoning Meeting	February 27	6:00 p.m.

Engineer's Report

1. Recommend scheduling interviews with the following engineering firms to conduct the Holley-By-the-Sea drainage master plan.

Baskerville-Donovan, Inc.
DRMP, Inc.
Fabre Engineering, Inc.
Hatch Mott McDonald Engineering
2. Recommend proposal and contract with Ken Horne and Associates, Inc. for engineering services for the Settlers Colony HMGP drainage improvements project.
3. Recommend Volkert and Associates, Inc. for engineering services for site certification process for Jeff Ates Road site.
4. Recommend Jehle-Halstead, Inc. for engineering services for site certification process for Northwest Florida Industrial Park at I-10 site.
5. Recommend purchase of materials in the amount of \$12,561.79 for extension of water line by East Milton Water System to upgrade fire protection at Peter Prince Airport.
6. Recommend final plan for Pace Mill Creek Phase II a private 27 lot subdivision in District 1.

Public Services Committee – Lynchard & Williamson

1. Recommend soliciting bids for the abatement of unsafe structures located on the following properties:

3998 Adams Road – Milton	5303 Pecos Pass – Gulf Breeze
4425 Alanthus Street – Milton	5300 Yancy Drive - Pace
4537 Church Street – Milton	
2. Recommend development of amendment to appropriate ordinance to consolidate the Building, Mechanical and Plumbing Boards of Adjustments and Appeals into one board.
3. Recommend initiation of process to amend the Land Development Code (LDC), Comprehensive Plan, and the Future Land Use Map (FLUM) to allow NB-High Density zoning district located outside Commercial Core area.
4. Recommend bid in the amount of \$11,369 from Mike Motes Builders, LLC as the sole bidder on SHIP Emergency Repair project at 2394 Cove Road and further recommend exceeding the maximum project limit established in the SHIP Local Housing Assistance Plan.
5. Recommend Resolution authorizing release of restrictive covenant allowing Loaves and Fishes Soup Kitchen, Inc. to sell property at 6914 Overman Street to very low income family pursuant to remainder of covenant.
6. Recommend approval of Request for Proposal (RFP) to be advertised for preventive maintenance plans for two (2) APC UPS units located in the EM Communications Center.

Public Works Committee – Williamson & Cole

1. Recommend resurfacing the following roads in working District Four at an estimated cost of \$53,246:

Lakeside Drive (Cynthia St. to St. James St.)
St. James Street
Cynthia Street (northern 220')
Three Notch Trail (from McLellan Cemetery .76 miles northward)
2. Recommend paving Johnny Parker Road in working District Four at an estimated cost of \$34,793.
3. Recommend one year extension of agreement with ConTech Engineered Solutions, LLC for corrugated aluminum culvert pipe at existing rate schedule.

Public Works Committee - continued

4. Recommend letter to Florida Department of Transportation supporting proposed improvements at the US 90 and Pace Lane/Keyser Lane intersection.
5. Recommend encroachment agreement with Sandra K. Schenk, as the Trustee of the Sandra K. Schenk Family Trust and future assigns for encroachment of swimming pool into drainage and utility Easement on Lot 56, Block B of Sundial Estates Phase II.

Budget & Financial Management Committee – Cole & Lynchard

1. Recommend Budget Amendment 2014 – 078 in the amount of \$4,200 from Boat Registration Fees in the General Fund to fund the boating restriction/regulation signage as approved at November 14, 2013.
2. Recommend Budget Amendment 2014 – 079 in the amount of \$3,500 carrying forward unspent funds for training and certifications in the Enhanced 911 Program Fund.
3. Recommend Budget Amendment 2014 – 080 in the amount of \$61,900 carrying forward funds for canal maintenance in the Skiwatch canal maintenance MSBU Fund.
4. Recommend Budget Amendment 2014 – 0081 in the amount of \$3,058,816 carrying forward funds for the Small County Outreach Program (SCOP) resurfacing and bridge repair project on Munson Hwy in the Road and Bridge Fund.
5. Recommend Budget Amendment 2014 – 082 in the amount of \$9,981 for playground equipment in Swenson Park from District 5 Recreation Reserves.
6. Recommend County Expenditures / Check Register.

County Administrator

County Attorney

Public Forum