

February 24, 2014

**ECONOMIC DEVELOPMENT COMMITTEE**

1. Discussion of allocation of \$41,000 from Economic Development Reserves enabling Mediacom to extend fiber optic capabilities in Santa Rosa Industrial Park.
2. Discussion of following incentives for Project Parts, a precision manufacturing operation creating seventeen (17) jobs with wages exceeding 150% of average County income:
  - Santa Rosa Super QTI designation in the amount of \$800 per FTE per year for five-year period at cost not to exceed \$68,000.
  - Rebate of tangible personal property for five-year period estimated \$19,943 over a 5-year period.

**MEMO**

**TO:** Hunter Walker, County Administrator  
**FROM:** Shannon Ogletree, Economic Development Director  
**DATE:** February 19, 2014  
**SUBJECT:** Mediacom Infrastructure into the Santa Rosa Industrial Park

**RECOMMENDATION:**

Request \$41,000 from the electric franchise fee to aid Mediacom in the fiber optic build out of the Santa Rosa Industrial Park.

**BACKGROUND:**

To provide a more competitive environment for the Santa Rosa Industrial Park, and to further assist the companies located there, we are seeking \$41,000 to aid Mediacom in their fiber optic build out within the Santa Rosa Industrial Park.

Mediacom has surveyed the current tenants in the SRIP and have obtained commitments from a number of companies for their business services however; additional funds are needed to complete the entire park. Mediacom will not be able to move forward without the contribution from Santa Rosa County.

On October 13, 2011, the Board of County Commissioners approved without objection the installation of optical fiber cable in the Santa Rosa Industrial Park by Mediacom at a cost not to exceed \$50,000. Due to the change of the economic development organization leadership at that time, the project was dropped. We are now ready to make this commitment to the park tenants and complete this project.

Park infrastructure is a crucial part of attracting industry and adding a provider of fiber optic business services gives our companies a choice of providers and services.

# Mediacom

Don Hagwell  
Group Vice President  
Southeast Region

1613 Nantahala Bench Road  
Gulf Breeze, FL 32563  
(850) 934-2524

RECEIVED

FEB 05 2014

SANTA ROSA EDO

February 3, 2014

Shannon Ogletree, Director  
Santa Rosa Economic Development Office  
Tina Stewart, Assistant to the Director

Santa Rosa Economic Development Office  
6491 Caroline St.  
Milton, FL 32566

RE: Santa Rosa Industrial Park in Milton, FL

Dear Shannon and Tina,

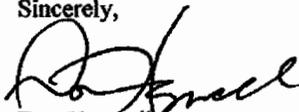
Over the past several months Mediacom's sales team has contacted many of the tenants that are located in the Santa Rosa Industrial Park in Milton, FL. We have been successful in securing commitments from many companies in the Industrial Park and Mediacom is now prepared to work with Santa Rosa County to extend our network to this location with the help of the Economic Development Office.

We are pleased to report that with the commitments of the individual businesses, along with the Economic Development Office's contribution of \$41,000 to aid in capital investment for facilities in the area, Mediacom will be able to extend our network to provide multi-layered telecommunication services to the businesses in the Industrial Park.

Mediacom intends to provide a full suite of services that are available to all other businesses within the Mediacom footprint which will include Cable Television, Local Phone service, High Speed Internet service, Mobile Phone service, along with Fiber Services including DIA and Primary Rate Interface (PRI) to the businesses located in the Industrial Park.

Pending the receipt of the \$41,000 contribution from the Economic Development office, Mediacom will approve Mediacom's additional capital investment and then order the materials and equipment needed to complete this Network extension. The expected interval for full completion of this project depends on many factors which are out of the control of Mediacom. However, our intention is that once all equipment and permits and contribution are obtained, we will be fully complete with this project within 120 days if not sooner, from the time we receive the contribution.

Sincerely,



Don Hagwell  
Group Vice President

FLA-15899

INDUSTRIAL RD

INDUSTRIAL BLVD

PROGRESS DR

INDUSTRIAL DR

CHERRY LANE DR

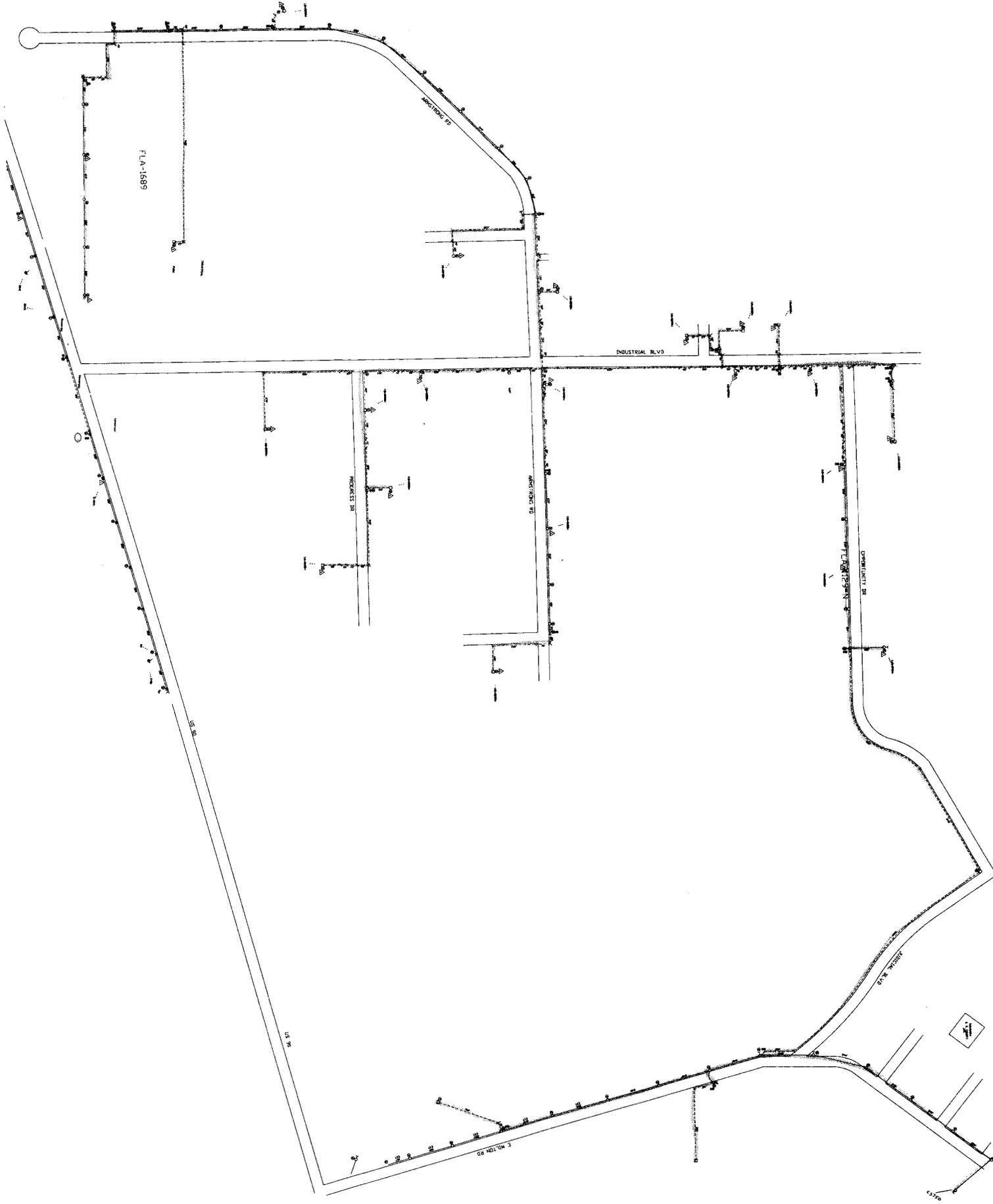
FLORIAN DR

INDUSTRIAL BLVD

F. MILLER RD

US HW

US HW



BCC: 2/24/14

To: Santa Rosa County Board of County Commissioners  
From: Shannon Ogletree, Director  
Re: Recommendations associated with **Project Parts**.  
Date: February 19, 2014

### **DISCUSSION**

1. That the Board of County Commissioners discuss/approve Project Parts for the Santa Rosa Super QTI in the amount of \$800 per FTE position per year for 5-years up to \$68,000 for 17 high wage jobs paying 150% above the County average wage rate.
2. The Santa Rosa Board of County Commissioners discuss/approve Project Parts for 5-year 100% Property Tax Rebate on the company's TPP Tax, estimated total \$19,943 over a 5-year period.

### **BACKGROUND**

Santa Rosa Economic Development Office is working with a company referred to as **Project Parts** who is interested in purchasing a vacant building in the Santa Rosa Industrial Park for their expansion needs. The company is a precision manufacturing company that specializes in aviation related products. Over a 2 year period the company will bring approximately 17 jobs with an average wage rate in excess of 150% of the County's average wage rate. The company decision to relocate to Santa Rosa County is based upon incentives and workforce.

The company is currently located in Escambia County, FL and is considering Santa Rosa County as one of the two sites, with the second site located in South Alabama.

Chapter 2/Article VIII/Division 5/County Economic Development Incentive known as the "Santa Rosa County Economic Development Incentive" allows Santa Rosa County to offer incentives to companies. The goal of this division is to maintain a stable economy, fortify the tax base and provide a better standard of living for county residents by attracting, retaining and fostering the expansion of businesses enterprises that provide above-average salaries and employment opportunities to county residents.

Company is not eligible for annual payout until employment and wages are verified by the Florida Department of Revenue Employer's Quarterly Report UCT-6.

**AVERAGE WAGE RATES FOR SANTA ROSA COUNTY 2013**

Average Hourly Wage:	\$14.91
115% of Average:	\$17.15
150% of Average:	\$22.37
200% of Average:	\$29.83

**BUDGETARY IMPACT**

\$68,000 (From the Economic Development Franchise Fee) paid over a 5-year period.

Total estimated in TPP is \$19,943 for Property Tax Rebate over a 5-year period.

**IMPLEMENTATION**

Santa Rosa EDO will take the lead to ensure coordination between the various departments and agencies.



**CRITERIA FOR ESTABLISHING AN ECONOMIC DEVELOPMENT INCENTIVE FOR TARGETED INDUSTRIES EXPANDING AND ADDING NEW JOBS IN SANTA ROSA COUNTY**

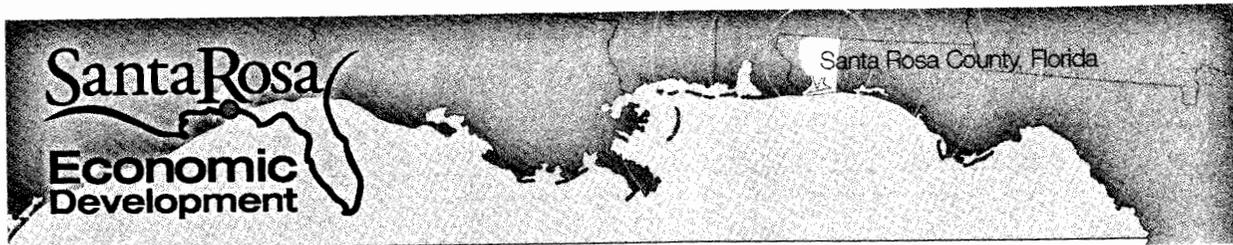
This economic development incentive is to provide an incentive to those industries that are expanding and or relocating from outside the region (Santa Rosa, Escambia and Okaloosa) that generate more than 51% of their sales from outside the region. This incentive will be based on the number of new positions anticipated to our region within a five year period and the quality of that position (average wage rate), and will be paid for up to five consecutive years at the end of each year. There will be a contract between the industries and the Santa Rosa County outlining the commitments of the County and the Industry, and if the position count should fall below the number committed or the wage rate should be decreased, at the end of five years the industry will be required to refund any incentive funds paid to the industry for this incentive that it does or did not qualify.

**1. Select the best answer to the questions below.**

  17   Number of employees ]

**2. Copy your answers to the boxes below**

	→	<b>17</b>	<b>Employees</b>
		<b>Multiply by</b>	
<p><i>*Average wage rate above Santa Rosa County's average 2013 Average Wage Rate is \$14.91 hr/\$31,022 Annual</i></p> <p><u>      </u> From 85% to 115%     \$200 per position per year</p> <p><u>      </u> From 115% to 125%   \$400 per position per year</p> <p><u>      </u> From 125% to 150%   \$600 per position per year</p> <p><u>  X  </u> Greater than 150%     \$800 per position per year</p>	→	<b>\$800</b>	<b>Per Position</b>
		<b>\$13,600</b>	<b>Amnt. per year</b>
		<b>Multiply by 5</b>	
<p><b>3. Multiply amount per year by 5</b></p>	→	<b>\$68,000</b>	<b>Total Cash Award over 5 yrs</b>



The funds for this incentive will come from the Economic Development portion of the Electric Franchise Fee and the balance of the fee will be monitored with the assistance of the Budget Director to ensure that Economic Development Office does not recommend to the Board of County Commission any incentive that might be unfunded.

While funds will be encumbered by the County for the entire five years based on the anticipated number of new positions and average wage rate, the funds will be distributed to the company on an annual basis post-performance. Records from the company will be required at the end of the reporting year to verify the number of new positions and the average wage rate of the facility paid over that reporting period.

All incentives are subject to approval by the Board of County Commissioners.

*\*Average wage rate is determined by Enterprise Florida's Annual Incentives Average Wage Requirements Information Sheet. Santa Rosa County's final wage rate is determined at time of closing.*

Santa Rosa Economic Development Office  
850-623-0174 / [www.santarosaedo.com](http://www.santarosaedo.com)  
6491 Caroline Street, Suite 4 / Milton, Florida 32570-4592

# Current Projects in Santa Rosa Industrial Park



0 0.075 0.15 0.3 Miles

February 24, 2014

**ADMINISTRATIVE COMMITTEE**

1. Discussion of contract with Charter Bank, NA for site for proposed judicial facility located on U.S. 90 west of Avalon Boulevard.
2. Discussion of proceeding with Florida Department of Transportation US98 Highway Beautification Project Phase II.
3. Discussion of confirmation of Prudence Caskey as County Extension 4-H Agent as selected by University of Florida IFAS Extension.
4. Discussion of contract with West Florida Recycling, Inc. for transportation and processing of recyclable materials.
5. Discussion of closure of recyclable collection sites at Five Points intersection and Tiger Point Recreation Facility.
6. Discussion of increase in annual fee paid to the Town of Jay for use of Jay Community Center by several County functions and departments.
7. Discussion of proposal from Southwest Trailer Mfg., Inc. d/b/a Trailer Factory in the amount of \$24,531.95 for portable concession trailer for Fidelis Park based on comparison shopping.
8. Discussion of waiver of nuisance noise ordinance requirements for entertainment associated with annual Boo Weekley Charity Golf Tournament at Hidden Creek Golf Course from 8:00 p.m. through 1:00 a.m. Friday, July 25 and Saturday, July 26, 2014.
9. Discussion of purchasing Cisco Blade Server System with required operating software from Presidio Networked Solutions, Inc. in the amount of \$40,574.80 based on comparison shopping.

10. Discussion of soliciting bids for replacement equipment and vehicles in several departments to be funded from Capital Reserve Fund.
11. Discussion of initiating Land Development Code (LDC) related to home occupations.
12. Discussion of use of Courthouse lawn noon Thursday, May 1, 2014 for annual National Day of Prayer observance to include use of Courtroom 100 as rain alternate.
13. Public Hearing items scheduled for 9:30 a.m. Thursday, February 27, 2014: NONE

Coldwell Site  
22.46 Acre Portion



**Coldwell Site - 22.46 Acre Portion**  
**Opinion of Probable Construction Costs**  
**February 7, 2014**

HMM Project No. 334662

Basis: Conceptual Layout



**Hatch Mott  
MacDonald**

Item No	Description	Quantity	Unit	Unit Price	Amount
	<b>SITWORK</b>				\$ 1,252,590.87
	<b>STORMWATER</b>				\$ 434,136.35
	<b>SANITARY SEWER</b>				\$ 188,888.00
	<b>WATER</b>				\$ 72,040.00
				<b>Project Total Costs:</b>	<b>\$ 1,947,655.22</b>
				<b>20% Contingency:</b>	<b>\$ 389,531.04</b>
				<b>Property Acquisition Costs</b>	<b>\$ 1,410,768.75</b>
				<b>Total Estimated Costs:</b>	<b>\$ 3,747,955.01</b>

Coldwell Site  
Northerly Placement  
18.86 Acres



**Coldwell Site - Northerly Placement**  
**Opinion of Probable Construction Costs**  
**February 7, 2014**

HMM Project No. 334662  
 Basis: Conceptual Layout



**Hatch Mott  
 MacDonald**

Item No	Description	Quantity	Unit	Unit Price	Amount
	<b>SITWORK</b>				\$ 1,252,590.87
	<b>STORMWATER</b>				\$ 434,136.35
	<b>SANITARY SEWER</b>				\$ 188,888.00
	<b>WATER</b>				\$ 72,040.00
				<b>Project Total Costs:</b>	<b>\$ 1,947,655.22</b>
				<b>20% Contingency:</b>	<b>\$ 389,531.04</b>
				<b>Property Acquisition Costs</b>	<b>\$ 840,850.00</b>
				<b>Total Estimated Costs:</b>	<b>\$ 3,178,036.26</b>

**Coldwell Site**  
**Opinion of Probable Construction Costs**  
**February 4, 2014**



**Hatch Mott  
 MacDonald**

HMM Project No. 334662  
 Basis: Conceptual Layout

Item No.	Description	Quantity	Unit	Unit Price	Amount
	Mobilization @ 5% of Construction Cost	1	LS	\$ 106,409.67	\$ 106,409.67
	Clearing and Grubbing	18.09	AC	\$ 9,760.85	\$ 176,573.78
	12" Stabilized Subgrade	22,200	SY	\$ 2.20	\$ 48,840.00
	FDOT Type B Stabilization	858	SY	\$ 2.20	\$ 1,887.60
	6" Graded Aggregate Base	22,200	SY	\$ 13.00	\$ 288,600.00
	FDOT Optional Base Group 9	858	SY	\$ 19.13	\$ 16,413.54
	Type SP-12.5 Asphalt	1,925	TN	\$ 78.92	\$ 151,921.00
	TYPE FC-12.5 Asphalt	71	TN	\$ 119.88	\$ 8,511.48
	FDOT Type F Curb & Gutter	10,590	LF	\$ 20.93	\$ 221,648.70
	Intersection signalization	1	LS	\$ 125,000.00	\$ 125,000.00
	Sod	8350	SY	\$ 1.88	\$ 15,698.00
	Seed and Mulch	34100	SY	\$ 0.47	\$ 16,027.00
	<b>Sub-total</b>				<b>\$ 1,177,530.77</b>
	Stormwater Pond Excavation	17000	CY	\$ 4.78	\$ 81,260.00
	FDOT Type F Ditch Bottom Inlet	25	EA	\$ 4,229.03	\$ 105,725.75
	FDOT Type 4 Curb Inlet	8	EA	\$ 4,837.45	\$ 38,699.60
	18" RCP	900	LF	\$ 41.63	\$ 37,467.00
	24" RCP	900	LF	\$ 51.01	\$ 45,909.00
	30" RCP	900	LF	\$ 57.90	\$ 52,110.00
	36" RCP	900	LF	\$ 73.85	\$ 66,465.00
	36" FDOT U-type Endwall with Energy Dissipator	1	EA	\$ 5,000.00	\$ 5,000.00
	24" FDOT U Type Endwall	1	EA	\$ 1,500.00	\$ 1,500.00
	<b>Sub-total</b>				<b>\$ 434,136.35</b>
	8' Dia. Lift station Complete	1	LS	\$ 150,000.00	\$ 150,000.00
	6" PVC Sanitary Sewer Lateral	393	LF	\$ 16.00	\$ 6,288.00
	4" PVC Forcemain	1367	LF	\$ 10.00	\$ 13,670.00
	4" Gate Valve	1	EA	\$ 600.00	\$ 600.00
	4" 90 Degree Bend	2	EA	\$ 200.00	\$ 400.00
	4" 45 Degree Bend	1	EA	\$ 200.00	\$ 200.00
	4" Jack and Bore with 10" Steel Casing	115	LF	\$ 100.00	\$ 11,500.00
	6"x4" Wet Tap	1	EA	\$ 2,900.00	\$ 2,900.00
	<b>Sub-total</b>				<b>\$ 185,558.00</b>
	6" PVC WATER LINE	1199	LF	\$ 18.00	\$ 21,582.00
	3" Meter Assembly and Vault	1	EA	\$ 14,000.00	\$ 14,000.00
	6"x6" Fire Hydrant	2	EA	\$ 3,200.00	\$ 6,400.00
	6" PVC Fire Protection Line	212	LF	\$ 25.00	\$ 5,300.00
	3" PVC Water Service	212	LF	\$ 10.00	\$ 2,120.00
	6"x6" Wet Tap	1	EA	\$ 3,800.00	\$ 3,800.00
	6" 90 Degree Bend	2	EA	\$ 300.00	\$ 600.00
	3" 90 Degree Bend	1	EA	\$ 110.00	\$ 110.00
	6"x6" Tee	1	EA	\$ 350.00	\$ 350.00
	6" Double Check Backflow Preventor	1	EA	\$ 7,500.00	\$ 7,500.00
	3" Backflow Preventor	1	EA	\$ 4,500.00	\$ 4,500.00
	<b>Sub-total</b>				<b>\$ 66,262.00</b>
	<b>Project Total Costs:</b>				<b>\$ 1,863,487.12</b>
	<b>20% Contingency:</b>				<b>\$ 372,697.42</b>
	<b>Property Acquisition Costs</b>				<b>\$ 1,350,385.00</b>
	<b>Total Estimated Costs:</b>				<b>\$ 3,586,569.54</b>



**Coldwell Site - Northernly Placement**  
**Opinion of Probable Construction Costs**  
 February 7, 2014

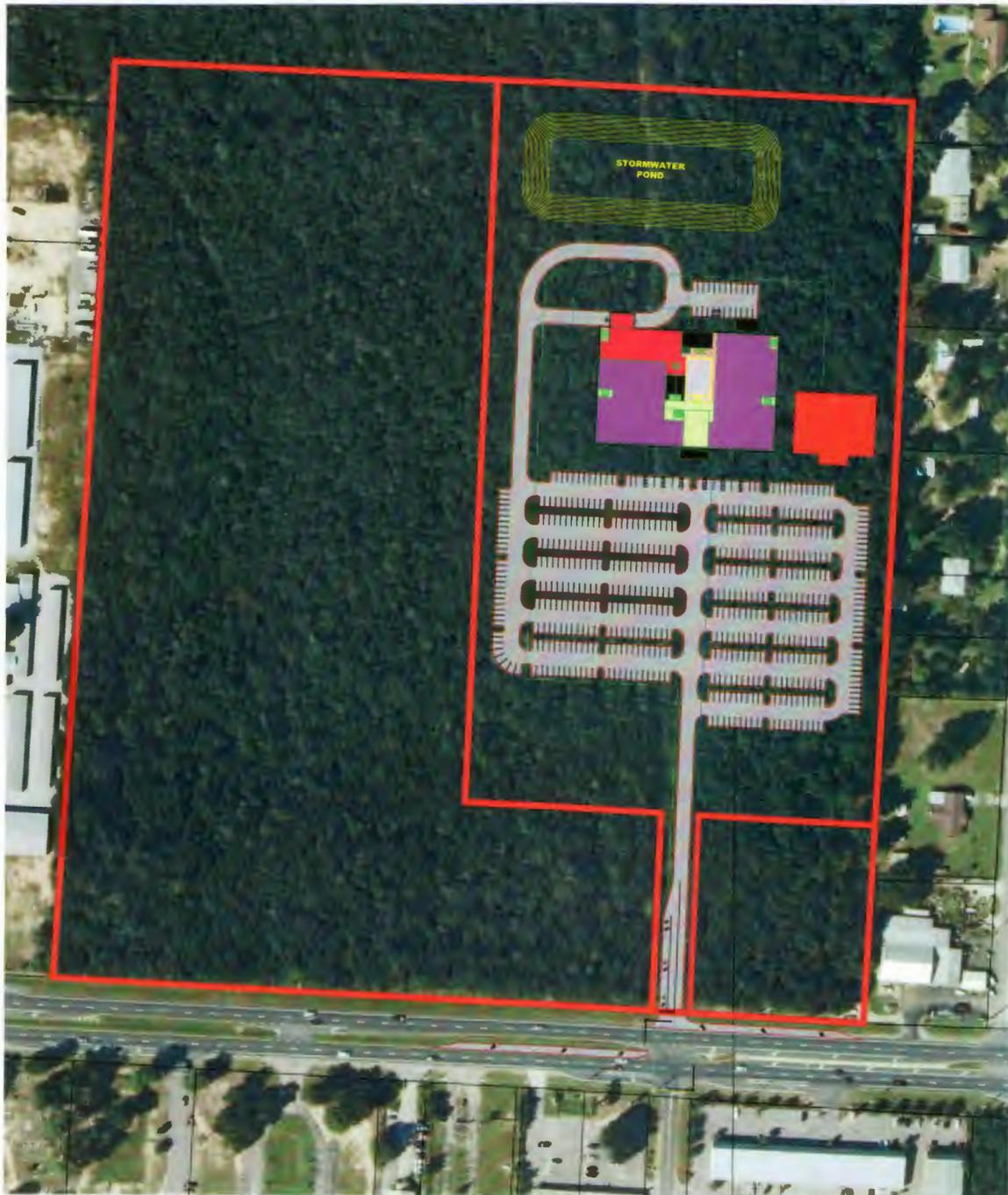


**Hatch Mott  
MacDonald**

HMM Project No. 334662

Basis: Conceptual Layout

Item No.	Description	Quantity	Unit	Unit Price	Amount
	Mobilization @ 5% of Construction Cost	1	LS	\$ 110,734.82	\$ 110,734.82
	Clearing and Grubbing	18.53	AC	\$ 9,760.85	\$ 180,868.55
	12" Stabilized Subgrade	23,300	SY	\$ 2.20	\$ 51,260.00
	FDOT Type B Stabilization	930	SY	\$ 2.20	\$ 2,046.00
	6" Graded Aggregate Base	23,300	SY	\$ 13.00	\$ 302,900.00
	FDOT Optional Base Group 9	930	SY	\$ 19.13	\$ 17,790.90
	Type SP-12.5 Asphalt	2,025	TN	\$ 78.92	\$ 159,813.00
	TYPE FC-12.5 Asphalt	77	TN	\$ 119.88	\$ 9,230.76
	FDOT Type F Curb & Gutter	11,238	LF	\$ 20.93	\$ 235,211.34
	Intersection signalization	1	LS	\$ 150,000.00	\$ 150,000.00
	Sod	8350	SY	\$ 1.88	\$ 15,698.00
	Seed and Mulch	36250	SY	\$ 0.47	\$ 17,037.50
	<b>Sub-total</b>				<b>\$ 1,252,590.87</b>
	Stormwater Pond Excavation	17000	CY	\$ 4.78	\$ 81,260.00
	FDOT Type F Ditch Bottom Inlet	25	EA	\$ 4,229.03	\$ 105,725.75
	FDOT Type 4 Curb Inlet	8	EA	\$ 4,837.45	\$ 38,699.60
	18" RCP	900	LF	\$ 41.63	\$ 37,467.00
	24" RCP	900	LF	\$ 51.01	\$ 45,909.00
	30" RCP	900	LF	\$ 57.90	\$ 52,110.00
	36" RCP	900	LF	\$ 73.85	\$ 66,465.00
	36" FDOT U-type Endwall with Energy Dissipator	1	EA	\$ 5,000.00	\$ 5,000.00
	24" FDOT U Type Endwall	1	EA	\$ 1,500.00	\$ 1,500.00
	<b>Sub-total</b>				<b>\$ 434,136.35</b>
	8' Dia. Lift station Complete	1	LS	\$ 150,000.00	\$ 150,000.00
	6" PVC Sanitary Sewer Lateral	393	LF	\$ 16.00	\$ 6,288.00
	4" PVC Forcemain	1700	LF	\$ 10.00	\$ 17,000.00
	4" Gate Valve	1	EA	\$ 600.00	\$ 600.00
	4" 90 Degree Bend	2	EA	\$ 200.00	\$ 400.00
	4" 45 Degree Bend	1	EA	\$ 200.00	\$ 200.00
	4" Jack and Bore with 10" Steel Casing	115	LF	\$ 100.00	\$ 11,500.00
	6"x4" Wet Tap	1	EA	\$ 2,900.00	\$ 2,900.00
	<b>Sub-total</b>				<b>\$ 188,888.00</b>
	6" PVC WATER LINE	1520	LF	\$ 18.00	\$ 27,360.00
	3" Meter Assembly and Vault	1	EA	\$ 14,000.00	\$ 14,000.00
	6"x6" Fire Hydrant	2	EA	\$ 3,200.00	\$ 6,400.00
	6" PVC Fire Protection Line	212	LF	\$ 25.00	\$ 5,300.00
	3" PVC Water Service	212	LF	\$ 10.00	\$ 2,120.00
	6"x6" Wet Tap	1	EA	\$ 3,800.00	\$ 3,800.00
	6" 90 Degree Bend	2	EA	\$ 300.00	\$ 600.00
	3" 90 Degree Bend	1	EA	\$ 110.00	\$ 110.00
	6"x6" Tee	1	EA	\$ 350.00	\$ 350.00
	6" Double Check Backflow Preventor	1	EA	\$ 7,500.00	\$ 7,500.00
	3" Backflow Preventor	1	EA	\$ 4,500.00	\$ 4,500.00
	<b>Sub-total</b>				<b>\$ 72,040.00</b>
	<b>Project Total Costs:</b>				<b>\$ 1,947,655.22</b>
	<b>20% Contingency:</b>				<b>\$ 389,531.04</b>
	<b>Property Acquisition Costs</b>				<b>\$ 840,850.00</b>
	<b>Total Estimated Costs:</b>				<b>\$ 3,178,036.26</b>



## REAL PROPERTY PURCHASE AGREEMENT

THIS PURCHASE AGREEMENT (this "Agreement") is made as of this \_\_\_\_ day of \_\_\_\_\_, 2014, by CHARTER BANK, NA, (herein "Seller"), and SANTA ROSA COUNTY, a political subdivision of the State of Florida, ("Purchaser").

1. **Property.** Seller agrees to sell and convey and Purchaser agrees to purchase and pay for, on the terms and conditions contained in this Agreement, certain real property located in Santa Rosa County, Florida, more particularly described in **Exhibit "A"**, attached hereto as a part hereof, together with all improvements thereon and all rights, privileges, easements and appurtenances thereto, (collectively, the "Property").

2. **Purchase Price.** The purchase price for the Property is \_\_\_\_\_ (subject to adjustment as set forth below), payable as follows:

a. \$10,000.00 deposited with \_\_\_\_\_, as Escrow Agent ("Escrow Agent");

b. \_\_\_\_\_, subject to adjustments and prorations as provided in this Agreement, by certified or cashier's check, payable at the closing and upon delivery of Seller's deed as hereinafter provided.

c. The purchase price is based on a purchase price of \_\_\_\_\_ per acre, assuming there are \_\_\_\_\_ acres. The exact amount of acreage is to be established by survey, and the purchase price will be adjusted accordingly, based on \_\_\_\_\_ per acre.

3. **Title and Survey Matters.** Within 60 days after the date of this Agreement, Purchaser shall cause a commitment for title insurance (the "Commitment") with respect to the Property in the amount of the purchase price to be issued through a title insurer of Purchaser's choice. If the Commitment shows that Seller does not have title to the Property in fee simple, or that the Property is subject to any title defects, liens or mortgages that will not be paid or released at or prior to closing, or to any easements, rights-of-way, covenants, conditions, reservations or restrictions that will impair Purchaser's ability to use the Property for its current use, then Purchaser shall give Seller written notice thereof within 20 days after the date of receipt of the Commitment, or the same shall be deemed to have been waived by Purchaser. Any such defects, liens, encumbrances, easements, rights-of-way, covenants, reservations or restrictions that are set forth in such written notice are hereinafter referred to as a "Title Objection".

Seller shall have 120 days from the receipt of such notice to remove such title defects, failing which Purchaser shall have the option of either accepting the title as it then is or demanding a refund of deposit(s) paid which shall immediately be returned to Purchaser thereupon, Purchaser and Seller shall release one another of all further obligations under the Contract. Seller shall use his best efforts to correct defects in the title within the time provided for,

including the bringing of necessary suits, except that any Title Objection which is a monetary lien that can be satisfied out of the closing proceeds will be so satisfied.

Seller shall obtain a survey of the Property as soon as possible after the date of this Agreement, and will furnish a copy of the same to Purchaser. Any defect disclosed by such survey will be treated the same as a title defect, such that if Purchaser gives notice thereof to Seller within 20 days after the date of receipt of the survey, such defect will be considered a Title Objection; otherwise, the same shall be deemed to have been waived by Purchaser.

4. **Conveyance.** At the closing, Seller shall execute and deliver to Purchaser the following documents:

a. Its general statutory warranty deed, conveying to Purchaser marketable title to the Property in fee simple, free and clear of all liens and encumbrances except the following (the "Permitted Exceptions"): (a) real estate taxes and assessments which are not due and payable as of the date of the closing, (b) all easements and rights of way, whether or not written or of record, (c) all covenants, conditions, reservations and restrictions of record, (d) rights of tenants in possession, and (e) building, zoning, land use and environmental laws, statutes, ordinances, codes, resolutions and regulations;

b. A non-foreign seller affidavit;

c. A standard seller's title affidavit with respect to parties in possession, construction liens and unrecorded or intervening title matters.

5. **Prorations and Expenses.** Real estate taxes, impounds and assessments will be prorated at closing based on the most recent tax bills available.

6. **Closing Costs.** Seller shall pay for the expense of a survey, closing fee, real estate professionals fee (if any) and for documentary stamps on the deed. Purchaser and Seller shall equally divide all other closing costs, including title insurance search fees and premiums and all recording fees.

7. **Closing.** The closing for the payment of the purchase price and delivery of Seller's deed shall be held at a location of Purchaser's choice, on or before December 31, 2014.

8. **Possession.** Exclusive possession of the Property shall be delivered to Purchaser at the closing, subject to the Permitted Exceptions.

9. **Due Diligence Period.** Seller shall make the Property available for inspection by Purchaser during the first one hundred fifty (150) days after the date of this Agreement (the "Due Diligence Period"), and Purchaser may, at Purchaser's sole risk and expense, undertake an inspection of the Property during that time, and to make such market and feasibility studies, soil borings and tests as Purchaser deems necessary to determine the suitability of the Property for

the purchase contemplated herein, provided such tests do not materially damage the Property materially.

Purchaser shall have the right to examine all documents, records and other matters and things related to the Property, including permits, any existing survey or existing title insurance policies, easement agreements, leases, copies of service contracts, warranties, utility servicing agreements, zoning classification and all other documents or items relating to the construction, operation, occupancy and maintenance of the Property. Seller shall make available to the Purchaser, within 10 days following the acceptance of this Agreement, all of the items herein described which are within the possession or control of Seller so as to facilitate Purchaser's prompt and full evaluation of the Property.

Purchaser shall indemnify and hold harmless Seller from all claims, liabilities, costs and expenses incurred by Seller and arising from any entry on or activities conducted upon the Property by Purchaser or its officers, employers or contractors. If Purchaser is not satisfied in its sole discretion with the results of its inspection of the Property, Purchaser may terminate this Agreement by giving written notice of termination to Seller by not later than the expiration date of the Due Diligence Period, and upon such termination, the earnest money deposit shall be returned to Purchaser and both parties shall thereupon be relieved of all further obligation and liability under this Agreement. Purchaser shall keep the results of all such environmental inspections confidential, except to the extent required by law.

Seller states that they are not aware of any condition of the property which might cause the property to be in violation of any state or federal environmental rules, regulations or laws.

10. **Representations as to Environmental and Hazardous Wastes.** Seller represents the following:

a. **Environmental.** No hazardous or toxic materials, substances, pollutants contaminants or wastes have been released disposed of at, on or near the Property, nor has the Property been used at any time by any person as a landfill of a waste disposal site.

b. **Hazardous Wastes.** There are no hazardous substances as defined by the Comprehensive Environmental U.S.C. 9602(14), pollutants or contaminants as defined in CERCLA, 42 U.S.C. 9604(A)(2), or hazardous wastes as defined in the Resource Conservation and Recovery Act ("RCRA"), 42 U.S.C. Sec. 6903(5), or other similar applicable federal or state laws and regulations, including regulations, including, but not limited to, asbestos, PCBs and urea formaldehyde, have been generated, released, stored or deposited over, beneath or on the Property or on or in any structures located on the Property from any source whatsoever by Seller, its predecessors in interest in the Property or any other person.

c. **Indemnification for Hazardous Waste.** Seller hereby agrees to defend, indemnify and hold Purchaser harmless of and from any and all losses, damages, claims, costs, fees, penalties, charges, assessments, taxes, fines or expenses including reasonable attorneys'

fees and legal assistants' fees, arising out of any claim asserted by any person, entity, agency, organization or body against Purchaser, as a result of breach of the covenants, warranties and representations contained in this contract with regard to hazardous or toxic wastes, asbestos, radon, or any other wastes or contaminants, or asserted by any person, entity, agency organization or body against Purchaser, in connection with liability associated with cleaning up, removing, disposal of or otherwise eliminating any oil, toxic substance, hazardous substance, solid waste, wastes, or contaminant, from the property. This indemnity includes, but is not limited to, any losses, damages, claims, costs, fees, penalties, charges, assessments, taxes, fines or expenses, including reasonable attorneys' fees and legal assistants' fees incurred by Purchaser under CERCLA, under RCRA, or under RRMA. The provisions of this paragraph will survive the closing of this Agreement.

11. **Risk of Loss and Condemnation.** The risk of loss or damage to the Property from casualty or condemnation prior to the Closing shall be born by the Seller.

12. **Ingress and Egress.** Seller warrants and represents that there is ingress and egress to the Real Property sufficient for its intended use.

13. **Sale Contingencies.** The parties understand and agree that Purchaser has entered into this contract with the intent of constructing a courthouse or judicial facility on the Property and that such construction shall be financed by a sales tax in Santa Rosa County, Florida, which would have to be passed by referendum of the electorate. This contract is contingent upon passage of the said sales tax referendum. In the event that the contemplated sales tax referendum fails, or is not placed on the ballot for any reason or if the contemplated sales tax is not implemented for any reason, then, at the option of the Purchaser, this contract shall expire and Purchaser's earnest money deposit shall be refunded to it.

This contract is further contingent upon Purchaser obtaining conditional use approval for the construction of a courthouse on the Property. In the event that such approval is not sought or is not granted, then, at the option of the Purchaser, this contract shall expire and Purchaser's earnest money deposit shall be refunded to it.

The contingencies contained within this Paragraph need not be completed within the Due Diligence Period otherwise outlined in this Agreement.

14. **Notices.** Any notice required or permitted to be given to a party under this Agreement, shall be deemed given when received if sent by any of the following means: U.S. certified mail, postage prepaid, return receipt requested; reputable overnight courier; facsimile transmission; or hand delivery; addressed as follows:

To Seller:

To Purchaser:

County Administrator

Santa Rosa County, Florida

6495 Caroline Street, Suite \_\_\_\_

Milton, Florida 32570

Either party may, from time to time, change its mailing address by written notice to the other party at its then current mailing address in accordance with the provisions of this Paragraph

15. **Binding Effect: No Assignment.** This Agreement shall be binding upon and inure to the benefit of Seller and Purchaser and their respective successors and assigns. Purchaser may assign its rights under this Agreement to any third party, provided Purchaser gives written notice thereof to Seller.

16. **Entire Agreement: Governing Law.** This Agreement, together with all exhibits hereto and any other documents executed and delivered pursuant to the provisions hereof, contains the entire agreement of the parties hereto with respect to the subject matter hereof. No representations, inducements, promises or agreements, oral or otherwise, between the parties not embodied herein or in such letter of understanding will be of any force or effect unless contained in a written amendment to this Agreement executed by both Seller and Purchaser. This Agreement shall be construed in accordance with the laws of the State of Florida.

17. **Default.** In the event Purchaser fails or refuses to close the purchase of the Property and pay the purchase price in accordance with this Agreement, Seller's sole remedy will be to notify Escrow Agent to pay the earnest money deposit, and deliver the earnest money note, to Seller, and immediately upon receipt of such notice, Escrow Agent will pay the deposit and deliver the note to Seller. If for any reason Seller fails or refuses to close the purchase of the Property in accordance with this Agreement, other than failure of Seller to make Seller's title marketable as required above, Purchaser may seek specific performance of this Agreement or elect to receive the return of Purchaser's deposit(s) without thereby waiving any action for damages resulting from Seller's breach.

18. **Attorneys' Fees.** In the event any dispute between the parties hereto should result in litigation, the prevailing party will be reimbursed for all reasonable costs, fees and expenses incurred by the prevailing party in connection therewith, including, but not by way of limitation, reasonable attorneys' and legal assistants' fees before trial, at trial, after trial, on appeal and in bankruptcy proceedings.

19. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same

instrument, and in making proof hereof, it shall not be necessary to produce or account for more than one counterpart.

20. **Time is of Essence.** Time is of the essence of all provisions of this Agreement. If the last day of any period of time specified in this Agreement falls on a weekend or legal holiday, such period shall be extended through the end of the next business day.

WITNESS the execution hereof as of the date first written above.

Witnesses:

As to Seller:

\_\_\_\_\_  
Name: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Name: \_\_\_\_\_

As to Purchaser:

Santa Rosa County, Florida

\_\_\_\_\_  
Jim Melvin, Chairman

ATTEST:

\_\_\_\_\_  
Don Spencer, Clerk of Court

## Hunter Walker

---

**From:** Sheila Harris  
**Sent:** Wednesday, February 05, 2014 9:17 AM  
**To:** Hunter Walker  
**Cc:** Angie Jones; Don Richards; Commissioner Lynchard; Stephen Furman  
**Subject:** UPA Landscape Project Phase II - Bayshore Dr to Sanibel Ln  
**Attachments:** Maintenance Plan.pdf; AgendaItemGrandePointeVillaVenyceBeautificationProject.pdf; MOU Feb 2014 DRAFT.doc

Angie/Hunter,

As you may recall, the county entered into a JPA with FDOT in September, 2012 to complete the beautification project in partnership with the United Peninsula Association (UPA) as part of their Phase II project (Hwy 98 - Bayshore Drive to Sanibel Lane). The Board accepted the responsibility as project sponsor through the JPA process contingent upon UPA's acceptance of responsibility for long term maintenance of the project, a requirement of the grant (see attached maintenance plan).

Bids were opened on December 17, 2013 and the low bid was in the amount of \$74,337 which exceeded available grant funds in the amount of \$60,000.

There are currently two concerns to be addressed before this project can move forward:

- 1) The ability/willingness of UPA to acceptance maintenance for the project upon completion and approval of a MOU (see attached draft). It is estimated that contract maintenance for this project would be between \$8,000-\$12,000 per year. Additionally, the MOU may need to include the responsibility for power bills associated with the irrigation (Estimated at \$50-\$75 per month).
- 2) A discussion of the low bid exceeding available grant funds.

Would you add this to next week's agenda for discussion? Please let me know if you need additional information or have any questions.

Sheila A. Harris, Special Projects/Grants  
 Santa Rosa County BOCC  
 6495 Caroline Street, Suite H  
 Milton, Florida 32570  
 (850) 983-1848 (850) 393-5239 (Cell)  
 (850) 983-1944 Fax  
[sheilah@santarosa.fl.gov](mailto:sheilah@santarosa.fl.gov)

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Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

August 12, 2011

To: Hunter Walker, Santa Rosa County Administrator

From: Russell Silver, United Peninsula Association Secretary

Mike Handler, United Peninsula Association Member

Copy: County Commissioner Lane Lynchard, Sheila Harris, Grants Coordinator

**SUBJECT: PROPOSED GRAND POINTE/VILLA VENYCE BEAUTIFICATION PROJECT**

Dear Mr. Walker,

We have been working with Sheila Harris of Santa Rosa County and have received support from Pat Bowman of the Santa Rosa County staff in putting this proposal together. We really appreciate their hard work and assistance. We are asking that this project proposal be placed on the August 22, 2011 agenda for the Board of County Commissioners and we are asking that the B.O.C.C. consider becoming a Sponsoring Agency for our project going forward. This will be the next step in our process of gaining approval for our project. Without the County Commissioners backing we will be unable to move forward.

We are members of the United Peninsula Association and also active members of the Grand Pointe Homeowners Association. We have been active members within our community and spend a great deal of our time working on subdivision and U.P.A. projects. We were two of the original members, along with Don Richards and Paul Rollins, spearheading the U.P.A. Scenic Initiative. Don and Paul are working closely with Santa Rosa County and the Florida Department of Transportation on the efforts to beautify the Garcon Point Highway 98 median areas. We are the lead team that is working with Sheila Harris and Pam Minor in an effort to beautify the Grand Pointe/Villa Venyce median area of Highway 98.

We feel, along with the board members of U.P.A. that this area of Highway 98 needs to be beautified especially since individuals traveling on this roadway, estimated to carry around 40,000 automobiles a day, have traveled through Gulf Breeze Proper and the Naval Live Oaks area and come onto an unkempt stretch of roadway that reflects poorly on the county and citizens who live in the immediate area. We also have a major corporation that will be locating into this particular stretch of the highway and a beautification project will reflect favorably on

the anticipated beauty of their new building and the anticipated attractive landscaping that they plan to install. We in Grand Pointe, along with the Grand Pointe East and Villa Venyce subdivisions, have been doing our part to maintain the look along our stretch of Highway 98. We would like to beautify the median area of highway 98 to a point where the citizens can be proud of that stretch of roadway.

The area to be beautified, with approvals, will stretch from Bayshore Road to Sanibel Lane. This is approximately 6/10 of a mile and fronts the subdivisions mentioned as well as the new Avalex corporate office, Regions Bank, the IHOP restaurant, Enterprise Rent A Car and several other merchants. Our attached Overview outlines details of our effort. We are asking the F.D.O.T. to fund our estimated expense of \$60,000 that will allow for water pumps, boring, piping, sprinkler heads and plants. This is our initial effort and details of our project may change as the process continues; however, we are very creative and have a sincere desire to conform to all of the particular requirements of the F.D.O.T. as well as Santa Rosa County agencies. We have been particularly sensitive to billboard locations and the particular type of plants proposed. Attached are our location maps which show some of the details we are currently proposing. Once the project is completed, we expect that the long term maintenance of the median area will be maintained by the adjoining subdivisions and merchants. At present, we are securing their support of this effort.

Thank you for your consideration of our project proposal.

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Russell Silver, U.P.A.

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Michael Handler, U.P.A.

# Grand Pointe/Villa Venyce Beautification Project

## Overview

**Phase 1:** This is an effort on the part of the United Peninsula Association, with a sponsorship from the Santa Rosa County Commission, to beautify the median area from the eastern end of the Naval Live Oak area beginning at the Bayshore Road intersection and continuing for approximately 6 tenths of a mile to Sanibel Lane. Install a water pump inside the retention pond along Highway 98 just west of Grand Pointe East. Electrical service is available through a line that is already installed within the retention pond. Extend a water line along the area from the Bayshore intersection through the Grand Pointe intersection and continuing to the Sanibel intersection. This includes boring under HWY 98 once and three cross roads. The first cross road is located at the Grand Pointe/Villa Venyce intersection, the second is the turning cut through at the Aloha Wine and Spirits entrance and the third is the entrance to Grand Pointe East and the new Avalex corporate office. The appropriate width of the water lines and code required electrical lines from the north side of HWY 98 (identified above at the retention pond) will be installed. Water for the plants will be supplied by installing a water pump and well in the retention pond. Electrical expenses and maintenance of the water lines and sprinkler heads will be paid by the adjoining merchants and homeowners associations. We prefer to use a drip irrigation system on all trees and spray heads for the shrubs. We do not plan to have a spray system for the sod areas at this time, however, this may be provided with a later grant or with contributions from merchants and HOA's.

**Phase 2:** Addition of appropriate height plants to accommodate signage. Allow for appropriate sight window at intersections. We would like to install Crepe Myrtles (single trunk, 4 inches measured at 6 inches above ground, 100 gallon allowing for foliage beginning no less than 5 feet above the sight line) and Sable palms in appropriate sightline areas that do not block existing signage nor sight windows, yet enhance the beauty of the medians and entrances along this stretch of HWY 98. Distances have been calculated between outdoor signs and appropriate locations will be identified for appropriate plant heights. Current outdoor signs are located at the northeast corner of the Bayshore Rd. intersection and just east of the Grand Pointe East subdivision on the north side of HWY 98. Given the current distance requirements for outdoor signs, no other signs will be allowed within this area. Appropriate plants can be installed in the area of beautification that will accommodate the outdoor sign locations currently in place.

In addition, the sightline for the "Grand Pointe East" outdoor sign faces to the east and does not show to the west. Unless there is a change in the sign ordinances, no sightline blockage will occur with our beautification project. We will also allow for the appropriate sight line before intersections. We are looking to install palm/crepe myrtle islands of four to six plants (no closer than 20 feet) where allowed. Miniature yaupon bushes (18" tall) planted in each island with artificial colored mulch (3 inches) will provide a pleasant green shrub beneath the natural palm/crepe myrtle island. Each island will be roughly 10 to 12 feet in diameter (oblong shape).

**Phase 3:** Additional Crepe Myrtle trees will be added every 50 to 100 feet between the islands or in cluster strip 3-5 to a strip. Mulching of Crepe Myrtles will also take place as is the case with the islands.

**On-going Maintenance:** On-going maintenance will be provided by UPA through grants and corporation donations of the merchants and homeowners associations adjacent to the median in question. A JPA will be entered into with Santa Rosa County if the Florida Department of Transportation grant stipulates such.

**Summary:** The three phase project will be the second by the United Peninsula Association's beautification efforts of HWY 98 from Naval Live Oak on the west end to the Santa Rosa/Okaloosa County line on the east. The initial Garcon Point Intersection project is currently pending final approval and includes roughly 1,200 feet of median improvements beginning at the Tiger Point Blvd. West intersection and continuing to the Tiger Park Lane intersection on the east end.

Depending on the level of grants received, we will either provide six palm/Crepe Myrtle islands or four islands. Each island will also contain miniature yaupon bushes as the hedge/shrub.

The final touch will be the addition of red and white alternating flowering Crepe Myrtle trees every 50 to 100 feet in the middle of the median between the islands. The grass area will be maintained by the merchants and HOA's every week during growing season and every other week during the dormant season. Mulching and weeding around the trees will be provided by the merchants and HOA's.

**Total Project Estimate: \$60,000. Maintenance provided by merchants, HOA's and corporate sponsorship.**



**Grand Pointe Mills Venice Beautification Landscape Project**

Overall Median  
 Bicycle  
 Field of Vision

0 10 20 30 40 50 60 70 80 90 100 Feet

(B) Bicycle  
 + Field of Vision



Grand Pointe Villa Venice Beautification Landscape Project  
 North-eastern Project Sub-section



- E
- +

VILLA WOODS CIR

VILLA WOODS CIR

AUTUMN RIDGE DR

SPRINGCREST

AUTUMN RIDGE DR

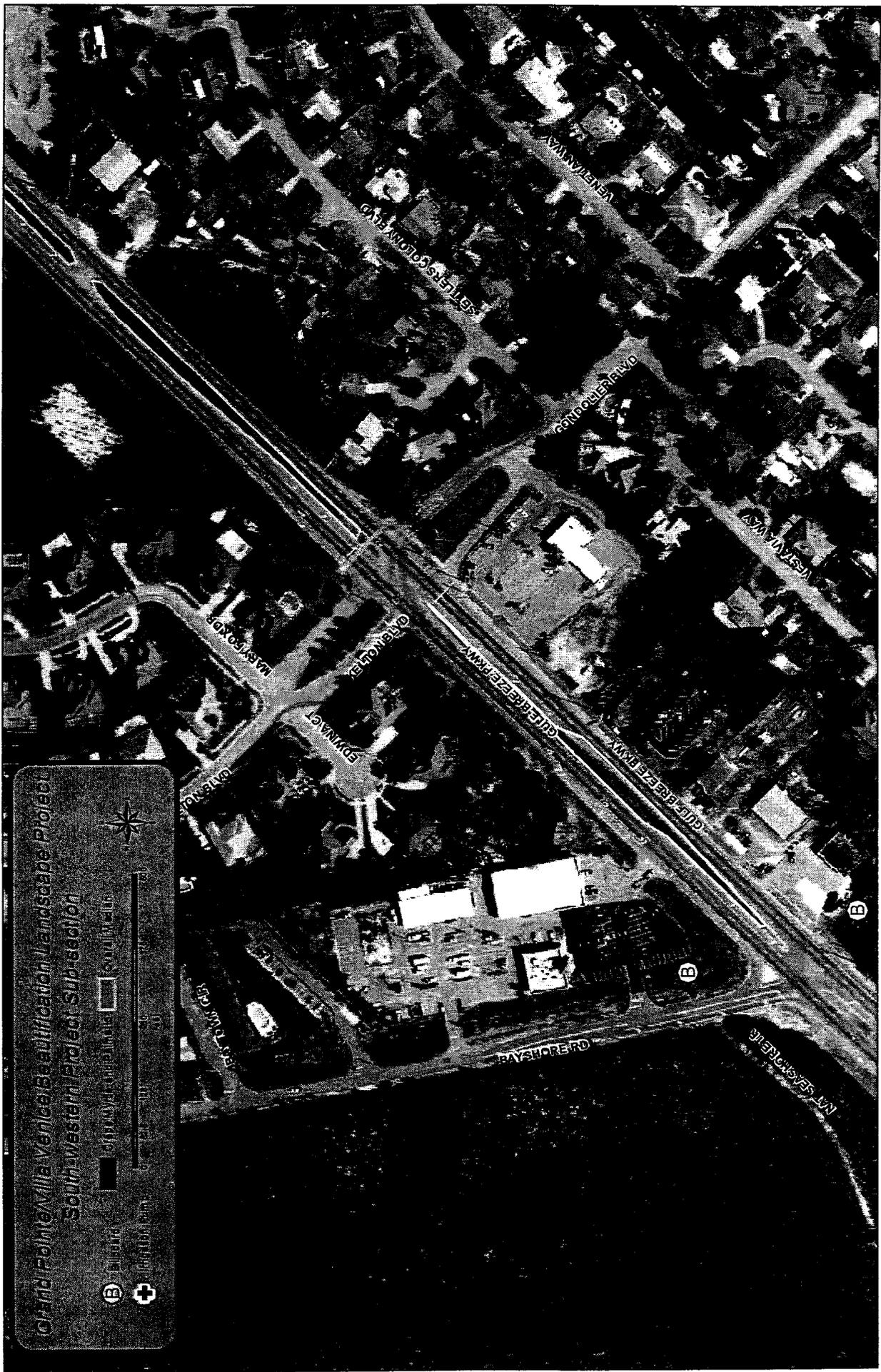
AUTUMN RIDGE DR

GLENVIEW BLVD

GLENVIEW BLVD

LAKEMOOR DR

NE ERST



Grand Pointe/Milla Venecia Re-subdivision Landscape Project  
Southwestern Project Sub-section

Legend

- (B) Building
- +

Scale: 0 10 20 30 40 50 Feet

North Arrow

**Exhibit "A"**  
**MAINTENANCE PLAN**

**US 98 from Bayshore Road to Sanibel Lane**  
**Santa Rosa County**

Maintaining the subject landscaped area both during and after completion of the project includes, at a minimum, the following:

1. Mowing, cutting and/or trimming grass or turf within the landscaped project.
2. Fertilization of the landscaped project.
3. Weeding and edging (by means of manual, mechanical or chemical) of landscaped project. When using herbicides, formulas, rates, methods of application, special instructions and precautions should be applied.
4. Pruning of landscaped project in order to have healthy and vigorously growing plants and to maintain sight clearance in areas within the landscaped project.
5. Irrigation and maintenance of equipment and any other amenities (lighting, signage, benches, etc.).
6. A work zone traffic control plan (if necessary) for the installation and maintenance of the landscaped project.
7. Annual replenishment of mulch materials.
8. The project shall be maintained in accordance with FDOT Design Standards 546 and 700 as well as the FDOT Maintenance Rating Program.

**MEMORANDUM OF UNDERSTANDING**

**THIS AGREEMENT** is made this \_\_\_ day of February, 2014, by and between Santa Rosa County, a political subdivision of the State of Florida, hereinafter called "County" and the United Peninsula Association, Inc., a Florida corporation, hereinafter called "UPA".

**WHEREAS**, United Peninsula Association (UPA) solicited a Florida Department of Transportation (FDOT) Landscape Program Grant for landscaping improvements to Hwy 98 between Bayshore Drive and Sanibel Lane;

**WHEREAS**, FDOT awarded a \$60,000 grant requiring Santa Rosa County to be project sponsor through a Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT);

**WHEREAS**, the County approved Resolution No. 2012 - 39 authorizing the execution of said JPA for the Highway 98 Roadside beautification project on September 27, 2012;

**WHEREAS**, the JPA between the FDOT and Santa Rosa County requires that Santa Rosa County agree to maintain the project permanently and includes a required Maintenance Plan; and

**WHEREAS**, UPA has agreed to provide the required annual maintenance and associated costs of annual maintenance.

**NOW, THEREFORE**, it is hereby agreed between the parties as follows:

1. The County and UPA agree to the above provisions providing for the annual maintenance of the landscaping improvements to the section of Hwy 98 between Bayshore Drive and Sanibel Lane as set forth in the Maintenance Plan attached hereto as Exhibit A.
2. All costs associated with said maintenance will be provided by UPA.
3. This agreement is for routine maintenance of the improvements and does not include

costs or maintenance associated with repair of unexpected landscape damage from vehicle incursion, storm damage, flood, fire, or similar causes.

4. The parties shall, through their authorized officers, enter into this agreement in the form set forth herein.

**IN WITNESS WHEREOF**, this Memorandum of Understanding has been executed by and on behalf of Santa Rosa County and the United Peninsula Association, Inc., a Florida Corporation.

**SANTA ROSA COUNTY**

By: \_\_\_\_\_  
Jim Melvin, Chairman

**ATTEST:**

\_\_\_\_\_  
Donald C. Spencer, Clerk of Court

**UNITED PENINSULA ASSOCIATION, INC.**

By: \_\_\_\_\_  
Don Richards, President

**WITNESSES:**

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

received  
2-12-14

Booc 3  
Adm  
DeVann

# UF UNIVERSITY of FLORIDA

IFAS Extension

Northwest District Extension Office  
155 Research Road  
Quincy, Florida 32351  
850-875-7137

February 11, 2014

Prudence Caskey  
4915 Ward Basin Road  
Milton, Florida 32583

Dear Prudence:

I am pleased to offer you the position of Santa Rosa County 4-H Extension Agent I position # 0001-4203, beginning March 14, 2014. The salary will be \$36,500 with a 40% county and 60% state split in funding sources between Santa Rosa County \$14,600.00 (40%) and the University of Florida \$21,900.00 (60%). Please note your employment is contingent upon your passing the county's prescreening process and approval of the Santa Rosa County Board of County Commissioners. This offer is also contingent on a successful pre-employment screening which includes a review of criminal records, reference checks, and verification of education by the University of Florida which includes fingerprinting.

As a Santa Rosa County 4-H Extension Agent I, you will work under the Santa Rosa County Extension Director, Mike Donahoe and myself. As with all County Extension faculty, your plan of work, report of accomplishments, and annual performance reviews will be under the supervision of the Northwest District Extension Director.

Your appointment is subject to the constitution and laws of the State of Florida and the rules and regulations of the Board of Trustees of the University of Florida.

Special conditions of your employment:

1. If you propose to engage in any outside activity or have a potential conflict of interest, you shall notify your supervisor in writing (using the proper University of Florida forms) prior to engaging in these activities. Such notification must be done annually (effective July 1 for future academic years) for as long as you continue to engage in such activity or have such conflict of interest.
2. There is also considerable travel with evening and weekend meetings, which may or may not be by personal vehicle.

Prudence Caskey  
February 11, 2014  
Page Two

We are impressed with your skills and believe you will find your new position to be challenging, interesting, and rewarding.

Please sign below and return original to me.

Sincerely,

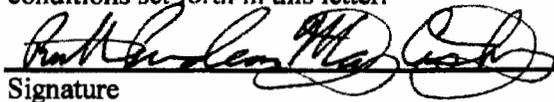


Pete Vergot III, Ph.D.  
Professor and Northwest  
District Extension Director

PV/jmw

cc: Melanie Edmondson  
Mike Donahoe

I, Prudence Caskey, do accept the position as described above and agree to the salary and all conditions set forth in this letter.

  
Signature

2/12/14  
Date

Requested Return Date: Upon Receipt



# LETTER OF OFFER ADDENDUM *County Faculty*

**Name:** Prudence Caskey **UFID:** 79113885

**Rank and Title:** Santa Rosa County 4-H Extension Agent I

1. This position is described as Position #00014203. The job code for this position is 000439.
2. The full time equivalency (FTE) for this position is: 1.00. This is a 100% Extension position.
3. The employing department/unit and location is: Santa Rosa County, Milton, FL.
4. This will be a full-time annual (12 month) appointment subject to renewal or non-renewal in accordance with the rules and regulations of the University of Florida and the State of Florida. The annual date for renewal is July 1, therefore, your first employment period will be March 14, 2014 to June 30, 2014.
5. This appointment is (select only one):
  - Permanent Status accruing
  - Non-permanent status accruing
  - Permanent Status
6. **Annual Salary: \$36,500** (County: \$14,600.00 - 40% State: \$21,900.00 - 60%)
  - There is no supplement associated with this salary.
  - There is a supplement associated with this salary.

If y your current position should change (CED/PL), your salary at that time will be decreased by \$\_\_\_\_\_.

7. **Special Conditions:**

If you are in a non-permanent status accruing position, your employment under this contract will cease on the date indicated. No further notice of cessation is required.

There is considerable travel with day, evening and weekend meetings.

If you have a 20% or more youth appointment, your employment is contingent upon the successful completion of a background check.

Extension county faculty with a bachelor's degree must be admitted to an accredited graduate program and have at least 50% of the required credit hours completed before the consideration of Permanent Status and Promotion.

If you propose to engage in any outside activity or have a potential conflict of interest, you shall notify your supervisor in writing (using the proper University of Florida forms) prior to engaging in these activities. Such notification must be done annually (effective July 1, for future academic years) for as long as you continue to engage in such activity or have such conflict of interest.

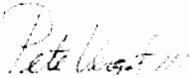
The following conditions are not applicable to U.S. citizens. This offer is contingent upon your eligibility to work under the provisions of the Immigration Reform and Control Act of 1986, as amended. The University cannot guarantee that either employment authorization or permanent resident status will be granted because that determination rests with the Immigration and Naturalization Service. In order to attain permanent status, a permanent status track faculty member must hold permanent resident status.

8. In the performance of the contract, both parties are subject to the Constitution and the laws of the State of Florida, the rules and regulations of the University of Florida and its governing body, and the Institute of Food and Agricultural Sciences.

9. **Offer made by:**

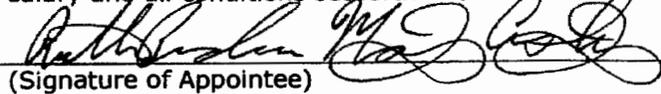
Pete Vergot III  
(Typed Name)

02/11/2014  
(Date)



(Signature)

I, Prudence Caskey, do accept the position as described above and agree to the salary and all conditions set forth in this addendum to the letter of offer.



(Signature of Appointee)

2/12/14  
(Date)

**Return original by:** Upon Receipt

# The Recycle Program

Current Contract: SRC & West Florida Recycling

Contract Date Effective: 04/01/12

Contract Term: 5 Years



# Current Situation

**There is a lack of materials being recycled.**

January 1st – 31<sup>st</sup>: **More materials were brought to the Class I hill, than sent to Pensacola for processing, by 25 tons.**

Recycle Materials Received at Central: 759.58

Recycle Materials Brought to Pensacola: 718.08 tons

Recycle Materials Brought to Class I hill: **743.98 tons**

February 1st – 18th: **WFR brought more garbage to Central from Pensacola, than WFR hauled to Pensacola for processing, by 107 more tons.**

Recycle Materials Received at Central: 393.05 tons

Recycle Materials Brought to Pensacola: 338.80 tons

Garbage Residuals Accepted from Pensacola: **445.71 tons**

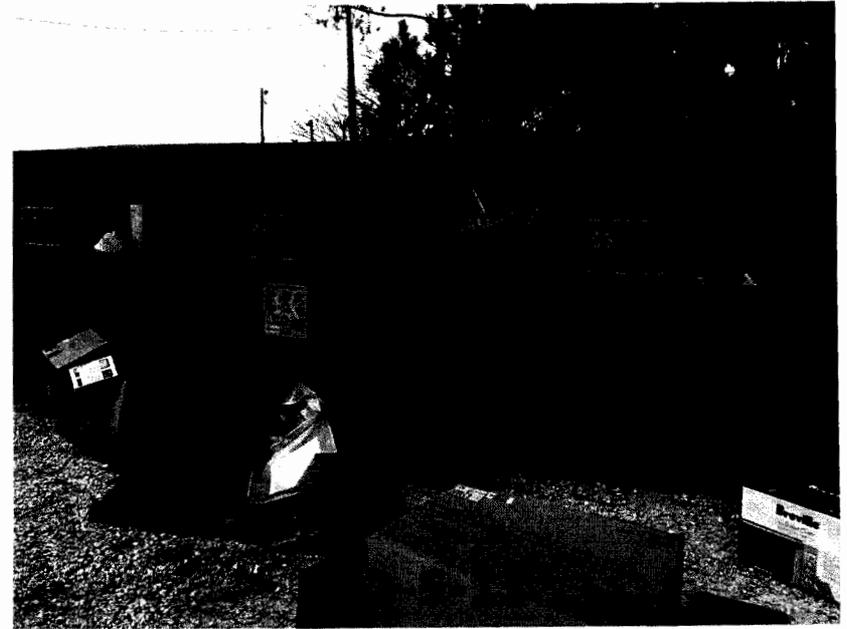
# Continued Concerns...

## **Failure to make payments.**

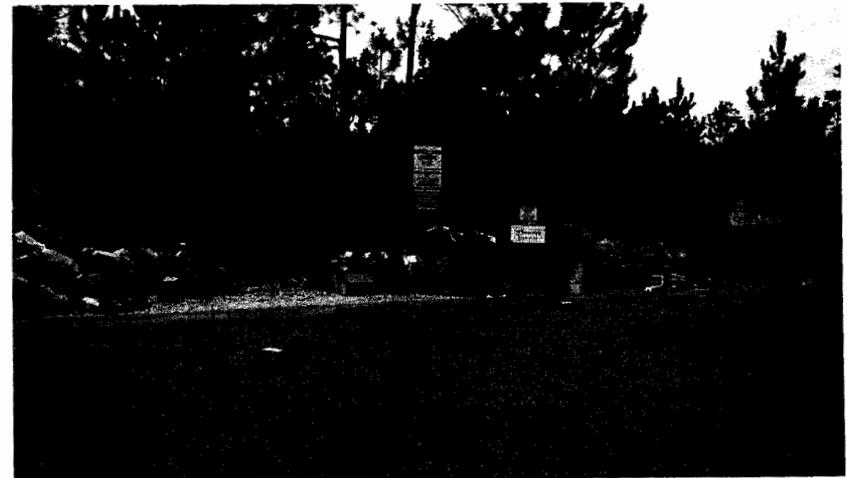
- WFR fees, owed to SRC: \$44,246.89  
(Only two partial payments received since August 2013.)
- Additional fees due, for overages of garbage residuals received over allowed 18% for February (1<sup>st</sup> – 17<sup>th</sup>): \$8,266.56



**Overflowing sites are a reoccurring problem.**

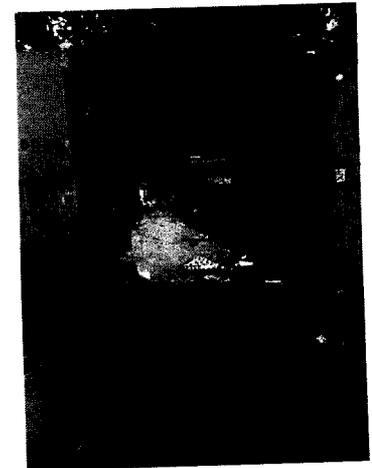
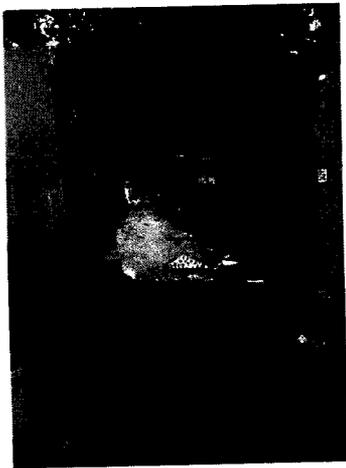
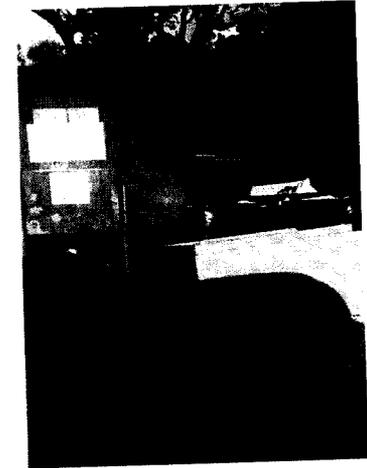


**Tiger Point Recreation  
Recycle Site**

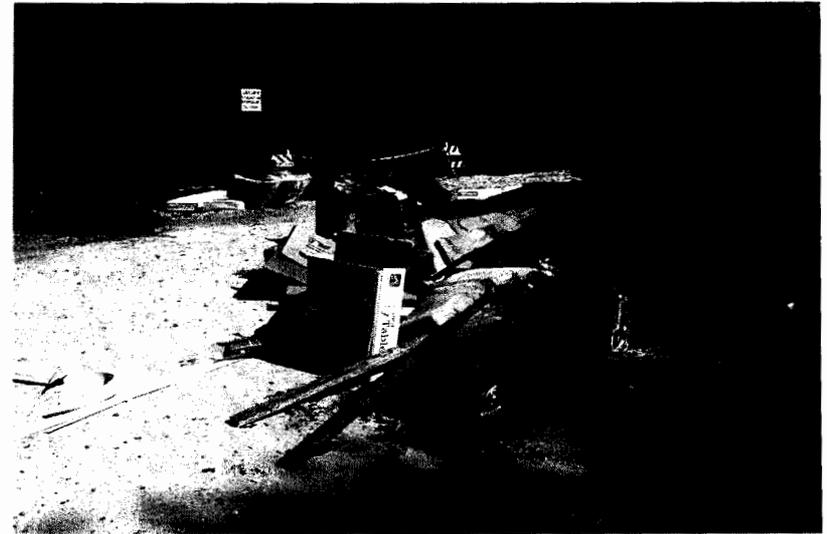


# Stewart Street Gulf Power Site

January 18, 2014



# Five Points Recycle Site



**Reoccurring issues at the SRC Recycle Facility.**



# If the contract is discontinued:

## ■ **SRC proposes:**

### **1. A Market Based Recycling Program**

- Accepting specific materials with an available market.
- Upgrade existing recycling equipment.
- Added inmate crew.

### **2. If the north end is franchised, propose removing most/all recycling bins except at Jay Transfer & Central Landfill.**



SANTA ROSA COUNTY ENGINEERING ENVIRONMENTAL DEPARTMENT 6075 Old Bagdad Highway Milton, FL 32583 www.co.santa-rosa.fl.us

Roger A. Blaylock, P.E. County Engineer Jerrel Anderson, P.E. Environmental Manager

Memo

To: Hunter Walker, County Administrator From: Jerrel Anderson, P.E., Environmental Manager Thru: Roger Blaylock, P.E., County Engineer Date: February 6, 2014 Re: Closure of Recycling Drop Sites

Situation:

Over the last several months, illegal dumping at the Five Points and Tiger Point recycling drop sites has increased significantly. Materials deposited include furniture, construction debris and dead animals.

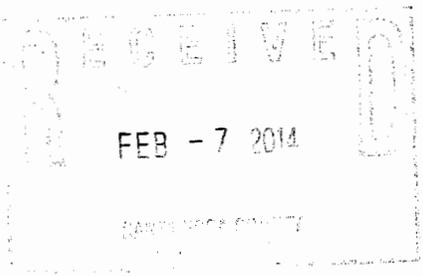
Finding:

The increase in illegal dumping of non-recyclable materials at Five Points and Tiger Point, especially dead animals, poses a significant public health risk and substantially increases the cost to Santa Rosa County for cleanup at the sites. The Environmental Department installed several cameras at both sites in an attempt to identify the responsible parties; however, the cameras have failed to return images of sufficient quality to identify those parties. Installation of improved cameras would be a substantial cost in equipment and lighting and would likely not improve our ability to identify or prosecute the responsible parties.

The Environmental Department therefore recommends closure of both the Five Points and Tiger Point recycling sites and dispersion of some of those recycling containers to the remaining 17 recycling drop sites.

Recommendation:

That the Board of County Commissioners approve the closure of both the Five Points and Tiger Point recycling drop sites.



(850) 981-7135 • FAX (850) 981-7133

APPROVED COUNTY ADMINISTRATOR DATE:

# Town of Jay

3695 HIGHWAY 4  
P.O. BOX 66  
JAY, FLORIDA 32565  
PHONE (850) 675-4556  
FAX (850) 675-6539

KURVIN QUALLS, Mayor  
LINDA CARDEN, MMC, Clerk

Council

CHARLES "Chubby" HAVEARD  
JANE A. HAYES  
MAXINE M. IVEY  
SHON O. OWENS

February 19, 2014

Dear Mr. Walker;

The Town of Jay would like to request that an increase in the Jay Community Center monies be considered. We would like you to consider \$45,000.00 per year. This is the first increase we have asked for since the community center has been built. This increase is based on the approximate 3,000 sq. ft. you are utilizing. At a cost of \$15.00 per sq. ft., we feel this is a reasonable amount.

We would also like to ask you to consider a 3% increase per year. If possible, we would like to enter into a 3 year lease for this amount.

Thanking you in advance for any consideration you might give us.

Sincerely,



Linda Carden  
Town Clerk



**SANTA ROSA COUNTY**  
**BOARD OF COMMISSIONERS**  
**Administrative Services/Parks Operations**



**JIM WILLIAMSON, District 1**  
**ROBERT A. "BOB" COLE, District 2**  
**W.D. "DON" SALTER, District 3**  
**JIM MELVIN, District 4**  
**LANE LYNCHARD, District 5**

**Santa Rosa Administrative Offices**  
**6495 Caroline Street, Suite J**  
**Milton, FL 32570-4592**

**Hunter Walker, County Administrator**  
**Angela J. Jones, County Attorney**  
**Jayne N. Bell, OMB Director**

**MEMORANDUM**

**DATE:** FEBRUARY 13, 2014  
**TO:** HUNTER WALKER, COUNTY ADMINISTRATOR  
**FROM:** TAMMY C. SIMMONS, ADMINISTRATIVE SERVICES MANAGER  
**RE:** FIDELIS PARK – CONCESSION TRAILER

---

Recommend the Board of County Commissioners authorize the purchase of portable concession trailer for the Fidelis Park from Southwest Trailer Mfg. Inc. dba Trailer Factory in the amount of \$24,531.95. Proposals were received from the following:

- Trailer Factory                      \$24,531.95
- SLE Equipment                      \$29,694
- Valiant Mobile Kitchens        \$34,900

If you have questions, or need additional information, please contact me.



# Quote



## Southwest Trailer Mfg, Inc dba Trailer Factory

Date 4/15/2013

Estimate # 2370669

### Name / Address

TAMMY C SIMMONS

### Our Business Contact Information

Hours of Operation  
Monday-Friday:  
8:00am-5:00pm  
Saturday: Office Open  
9:00am - 1:00pm  
Sunday: CLOSED

11950 SW 222 St  
Miami, FL 33170  
Tel: 305-257-5745  
Fax: 305-257-5778  
E-mail: Trailers@TrailerFactory.com  
Website: www.TrailerFactory.com

P.O. #

Quote Date 4/15/2013

Terms

Sales Rep

Description	Qty
8.6X14 CONCESSION TRAILER STRUCTURE: -"TORFLEX" SUSPENSION -TANDEM 4" DROP AXLES (7,000 LB GVW) -ELECTRIC BREAKS ON EACH AXLE W/ BREAKAWAY CABLE & BATTERY -205/75/15 RADIAL TIRES -2 5/16" BALL COUPLER HITCH -7,000 HEAVY DUTY LIFT JACK -12V. 7 BLADE TRAILER PLUG CONNECTOR -7'6" INTERIOR HEIGHT -EXTERIOR SCREWLESS BAKED ALUMINUM WALLS (NO RIVETS) -EXTERIOR COLOR: CHOICE FROM STOCK (WHITE, BLACK, ORANGE, RED, YELLOW, GREEN, DARK BLUE, GRAY) -TRAILER FULLY INSULATED -BRIGHT DIAMOND PLATED FLOORING -EXTERIOR GRADE 3/4" PLYWOOD SUB FLOOR -36" RV DOOR W/ GLASS AND SCREEN -LED EXTERIOR LIGHTING (D.O.T.) ELECTRICAL: ELECTRICAL PACKAGE INCLUDES: -120 V POWER CONFIGURATION -125 AMP. BREAKER BOX	

DEPOSITS ARE DOWN PAYMENTS AND ARE NON-REFUNDABLE.

SHOULD YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT US.

WE THANK YOU FOR YOUR BUSINESS!!

**Southwest Trailer Mfg, Inc dba Trailer Factory**

Subtotal

Sales Tax (0.0%)

Total

6-8 wks



# Quote



## Southwest Trailer Mfg, Inc dba Trailer Factory

Date 4/15/2013

Estimate # 2370669

### Name / Address

TAMMY C SIMMONS

### Our Business Contact Information

Hours of Operation  
Monday-Friday:  
8:00am-5:00pm  
Saturday: Office Open  
9:00am - 1:00pm  
Sunday: CLOSED

11950 SW 222 St  
Miami, FL 33170  
Tel: 305-257-5745  
Fax: 305-257-5778  
E-mail: Trailers@TrailerFactory.com  
Website: www.TrailerFactory.com

P.O. #

Quote Date 4/15/2013

Terms

Sales Rep

Description	Qty
-13,500 BTU ROOF MOUNTED AIR CONDITIONER EXHAUST FAN W/ SPEED CONTROL -25 FT 30 AMP POWER CORD 2-8' FLUORESCENT LIGHTS 5- DOUBLE PORT OUTLETS WATER: 1-ENCLOSED ALUMINUM HOUSING WITH CABINET 1-15"X15"X14" 3 COMPARTMENT SINK WITH DUAL DRAIN BOARDS [NSF] 1-20 LBS. GREASE TRAP 1- ON DEMAND WATER PUMP 1- 6GAL INSTANT WATER HEATER 1-30 GALLON FRESH WATER TANK 1-45 GALLON GRAY WATER TANK FILL PORT 1-DRAIN BALL VALVE SINK EXTRAS INCLUDED: 1- HAND SOAP DISPENSER 1- PAPER TOWEL HOLDER 1- SHELF ABOVE SINK EQUIPMENT: ALL EQUIPMENT IS STAINLESS STEEL *ALL LP EQUIPMENT SHUT OFF VALVES & MAIN SHUT OFF VALVE	

DEPOSITS ARE DOWN PAYMENTS AND ARE NON-REFUNDABLE.

SHOULD YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT US.

WE THANK YOU FOR YOUR BUSINESS!!

**Southwest Trailer Mfg, Inc dba Trailer Factory**

Subtotal

Sales Tax (0.0%)

Total



# Quote



## Southwest Trailer Mfg, Inc dba Trailer Factory

Date 4/15/2013

Estimate # 2370669

### Name / Address

TAMMY C SIMMONS

Hours of Operation  
Monday-Friday:  
8:00am-5:00pm  
Saturday: Office Open  
9:00am - 1:00pm  
Sunday: CLOSED

### Our Business Contact Information

11950 SW 222 St  
Miami, FL 33170  
Tel: 305-257-5745  
Fax: 305-257-5778  
E-mail: Trailers@TrailerFactory.com  
Website: www.TrailerFactory.com

P.O. #

Quote Date 4/15/2013

Terms

Sales Rep

Description	Qty
6 FT COMMERCIAL GRADE STAINLESS STEEL HOOD (NSF) STAINLESS STEEL BACKSPLASH BELOW CONCESSION HOOD ONE (1) HIGH SPEED CENTRIFUGAL UPBLAST FAN +1677 CFM FIRE SUPPRESSION SYSTEM INSTALLED & ADDITIONAL FIRE EXTINGUISHER 18" CHAR BROILER [NSF] 18" GRILL (FLAT GRILL) [NSF] 50LBS 2 BASKET DEEP FRYER [NSF] 22CUFT STAINLESS STEEL REFRIGERATOR [NSF] TOP LID FREEZER 5CUFT [NSF] 2- 100LB PROPANE TANK (EMPTY)	2
64X40 CONCESSION WINDOW WITH SLIDING GLASS AND SCREEN EXTERIOR COUNTER QTY: 1 INTERIOR COUNTER QTY:1 Dealer Fee, Notary Fee, Paperwork Fee, Postage Fee DELIVERY TO SANTA ROSA COUNTY	1

DEPOSITS ARE DOWN PAYMENTS AND ARE NON-REFUNDABLE.

SHOULD YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT US.

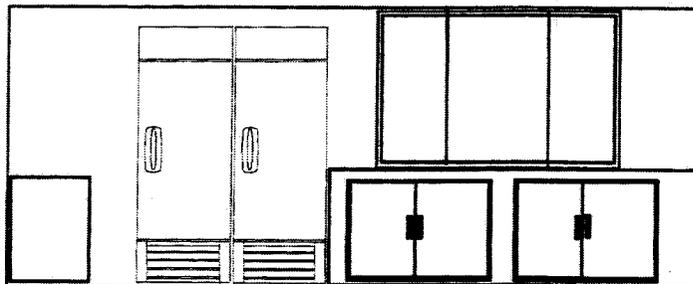
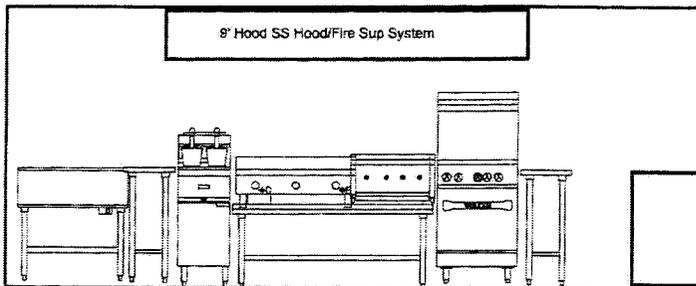
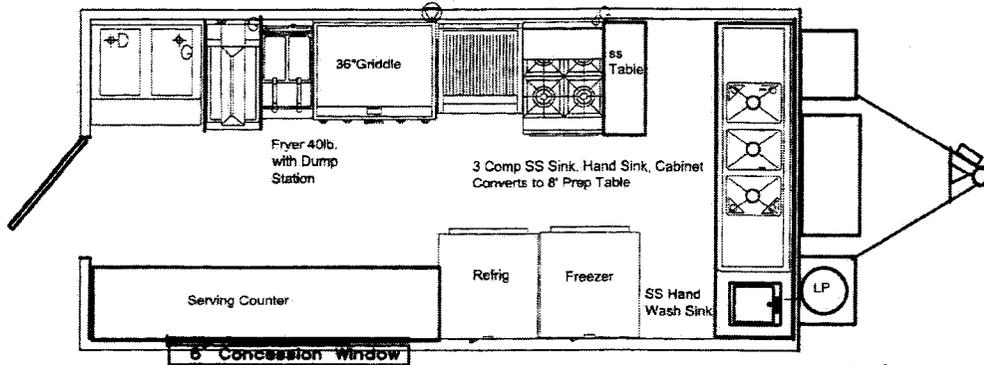
WE THANK YOU FOR YOUR BUSINESS!!

**Southwest Trailer Mfg, Inc dba Trailer Factory**

Subtotal	\$24,531.95
Sales Tax (0.0%)	\$0.00
<b>Total</b>	<b>\$24,531.95</b>



**\$34,900**  
**18' X 8.5'**



**Equipment List**

1. 23 Cu Ft Refrigerator
2. 23 Cu Ft Freezer
3. 4 Burner Range/Oven
4. 36" Grill Top
5. 35/40Lb Fryer & Dump station
6. 2 Hole Steam Table
7. 24" Broiler
8. (8') Serving Counters
9. SS 3 Comp Sink/HW Sink
10. Converts to 8' Prep Table
11. Wall Cabinet
12. (1) 4' x 6' Concession Windows.
13. Pressure Water System With Hot Water Heater and water Storage tank.
14. Gray Water Tank.
15. Grease Trap.
16. (1) LP Tanks
17. SS Captive Air Exhaust Hood With Ansul Fire Suppression system.
18. Twin Stabilizing Jacks
19. 125 Amp Electric System
20. (2) 5,200 Torque Axles
21. Radial Tires

**ALL EQUIPMENT IS NSF**

## Tammy Simmons

---

**From:** Skip Anderson <skip@sleequipment.com>  
**Sent:** Wednesday, May 08, 2013 9:23 AM  
**To:** Tammy Simmons  
**Subject:** Re: concession quote

is the website to view our concession trailers

On Tue, May 7, 2013 at 4:31 PM, Tammy Simmons < > wrote:

Could I get the name of your company and maybe a web site?

**From:** Skip Anderson [mailto: ]  
**Sent:** Monday, May 06, 2013 1:31 PM  
**To:** Tammy Simmons  
**Subject:** concession quote

- ✓ 8.5 x 16' concession trailer
- ✓ 7' interior height
- ✓ stainless steel counter tops
- ✓ a/c & heat unit
- ✓ 6' commercial grease hood
- ✓ sink package with 30 gal. fresh, 50 gal. waste, 6 gal. water heater
- ✓ aluminum mill finish walls and ceiling
- ✓ atp metal flooring
- ✓ insulated walls and ceiling
- ✓ 6' concession window with glass and screens
- ✓ flip up counter outside of window
- ✓ 3500lb axles with brakes
- ✓ cabinet and shelf package
- ✓ color option available

trailer price = \$17,499

45lb deep fryer, 36" griddle, single door fridge, single door freezer, 24" char-broiler, and installation = \$8,395

propane gas package = \$1300

fire suppression if needed = \$2500

Florida has a very broad public records law. Under Florida law, both the content of emails and email addresses are public records. If you do not want the content of your email or your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in person.

0.\*

17,499.00+

8,395.00+

1,300.00+

2,500.00+

004

29,694.00\*+

	Trailer Factory	SLE Equipment	Valiant Mobile Kitchens
Model			
Price	\$24,531.95	\$29,694	\$34,900
Warranty			<ul style="list-style-type: none"> <li>• 1 year on trailer frame, structure, equipment parts, and labor</li> <li>• 5 year on refrigeration units compressors</li> </ul>
Overall	Length: 14' Width: 8.6'	Length: 16' Width: 8.5'	Length: 18' Width: 8.5'
Color	Dark Blue	Color option available	Blue
Interior	Interior height: 7'6"	Interior height: 7'	Interior height: 7'6" Interior width: 7'9"
Frame			Steel Tube
Chassis			<ul style="list-style-type: none"> <li>• Undercoated - Line-X</li> </ul>
Axles	<ul style="list-style-type: none"> <li>• Torflex</li> <li>• Tandem</li> <li>• 7000 lb.</li> <li>• 4" drop axles</li> </ul>	3500 lb axles with brakes	<ul style="list-style-type: none"> <li>• Torflex – Tandem 5.8K 4" drop axles</li> <li>• EZ Lube</li> </ul>
Brake Type	<ul style="list-style-type: none"> <li>• Electric</li> <li>• Breakaway switch</li> <li>• Battery</li> </ul>		<ul style="list-style-type: none"> <li>• Self- adjusting electric brake</li> <li>• Wiring package</li> <li>• Breakaway switch</li> <li>• Battery</li> </ul>
Tires	205/75/15 Radial Tires		ST235/16 Radial Tires
Hitch Ball Size	<ul style="list-style-type: none"> <li>• 2-5/16" Ball Coupler</li> <li>• Trailer connector - 12V 7 blade</li> </ul>		<ul style="list-style-type: none"> <li>• 2-5/16" – 7 way Barman</li> <li>• Trailer Connector</li> </ul>
Jack	7,000 Heavy duty lift jack		<ul style="list-style-type: none"> <li>• Heavy duty tongue – 5 foot triple beam</li> <li>• Scissor stabilizer – 4 jacks</li> </ul>
Hitch Weight			10-15%
Curb Weight (Approx.			Trailer including equipment 7000-8000

lbs.)			lbs
GVWR			
Payload Capacity (Approx. lbs.)			
Suspension	Drop		Drop
Entry Door	36" RV door with glass and screen		36W x 72H with screen and step
Floor Decking	¾" Exterior Grade Plywood		<ul style="list-style-type: none"> <li>Bright diamond plated flooring over ¾" A-Grade pressure treated plywood</li> <li>16" OC cross</li> <li>Exterior surface undercoated</li> </ul>
Floor Covering	Bright diamond plated flooring	ATP metal flooring	<ul style="list-style-type: none"> <li>Aluminum</li> <li>Heavy duty pattern</li> <li>Floor drain</li> </ul>
Electrical	2-8' fluorescent lights		<ul style="list-style-type: none"> <li>Surface mount switch</li> <li>110 v lighting</li> <li>Florescent – 3 x 4</li> </ul>
Power Service	<ul style="list-style-type: none"> <li>120 V power configuration</li> <li>125 amp breaker box</li> <li>25' 30 amp cord</li> </ul>		<ul style="list-style-type: none"> <li>125 Amp breaker box with 110/220 service</li> <li>Cord – Plug 25' heavy duty</li> </ul>
Skin	<ul style="list-style-type: none"> <li>Screw less unit</li> <li>Rivet less</li> <li>Baked Aluminum</li> </ul>		<ul style="list-style-type: none"> <li>Stoneguard 24" ATP</li> <li>Seamless</li> <li>.030" Aluminum</li> <li>Anodized front/rear corner cover</li> <li>Non-corrosive fasteners</li> <li>Screw less unit</li> <li>16" OC cross members</li> <li>One-piece roof</li> </ul>

Sidewall Liners			3/8" Plywood
Sidewall Coverings	Insulated	<ul style="list-style-type: none"> <li>Aluminum mill finish</li> <li>Insulated</li> </ul>	<ul style="list-style-type: none"> <li>Interior wall are white metal over 3/8" A-Grade plywood</li> <li>Insulated</li> <li>Washable</li> <li>Soap dispenser</li> </ul>
Awning Doors			<ul style="list-style-type: none"> <li>Solid</li> <li>Lockable</li> </ul>
Ceiling Cover		<ul style="list-style-type: none"> <li>Aluminum mill finish</li> <li>Insulated</li> </ul>	<ul style="list-style-type: none"> <li>White metal walls and ceiling, screwed</li> <li>Full width</li> <li>Aluminum</li> </ul>
Concession Windows	64x40 concession window with sliding glass and screen	6' Concession window with glass and screens	<ul style="list-style-type: none"> <li>4' x 6' Concession Window</li> <li>1 awning, 60" located on passenger side rear</li> <li>Sliding glass</li> <li>Screens</li> </ul>
Propane Tanks	2 – 100 lb propane tank (empty)	Propane gas package	1 – 1000 lb LP Tank with regulator and shut off valves
Cabinets	<ul style="list-style-type: none"> <li>Shelf above sink</li> <li>1 - exterior counter</li> <li>1 - interior counter</li> </ul>	<ul style="list-style-type: none"> <li>Stainless steel counter tops</li> <li>Flip up counter outside of window</li> <li>Cabinet and shelf package</li> </ul>	<ul style="list-style-type: none"> <li>8' serving counter</li> <li>Sink Cabinet converts to 8' prep table</li> <li>Wall Cabinet</li> </ul>
Receptacles	5-double port outlets		<ul style="list-style-type: none"> <li>8 outlets</li> <li>1 GFI front</li> <li>15 amp (20 on heater)</li> </ul>
Sinks	<ul style="list-style-type: none"> <li>15"x15"x14"-3 compartment sink with dual</li> </ul>	Sink package	<ul style="list-style-type: none"> <li>SS 3 Comp Sink/HW sink</li> <li>Drain board</li> </ul>

	<p>drain boards enclosed aluminum housing with cabinet.</p> <ul style="list-style-type: none"> <li>• 20 lb grease trap</li> <li>• Hand soap dispenser</li> <li>• Paper towel holder</li> </ul>		<ul style="list-style-type: none"> <li>• Cutting board</li> </ul>
Water Pump	On demand water pump		<ul style="list-style-type: none"> <li>• Pressure water system</li> <li>• Heavy duty on demand with on/off switch</li> <li>• Lighted switch</li> </ul>
Hot water heater	6 gallon instant water heater	6 gallon water heater	<ul style="list-style-type: none"> <li>• 6 gal electric Hot water heater</li> <li>• Lighted switch</li> </ul>
Fresh Water Tank	30 gallon fresh water tank	30 gallon fresh water tank	30 gallon Water storage tank
Waste Water Tank	<ul style="list-style-type: none"> <li>• 45 gallon gray water tank fill port</li> <li>• Drain ball valve</li> </ul>	50 gallon waste tank	<ul style="list-style-type: none"> <li>• 48 gallon Gray water tank</li> <li>• Grease trap</li> </ul>
Air Conditioning	13,500 BTU roof mounted air conditioner Exhaust fan w/speed control	A/C & heat unit	13,500 BTU roof mounted unit
Electrical System	LED exterior lighting (DOT)		Color coded 12v DOT approved lighting and safety equipment; tail lights & clearance lights. Super bright LED exterior lighting
Roof Vent			<ul style="list-style-type: none"> <li>• Screened</li> <li>• Crank</li> <li>• 9x9</li> </ul>
Commercial Hood System	<ul style="list-style-type: none"> <li>• 6' Commercial grade stainless steel hood (NSF)</li> <li>• Stainless steel backsplash below concession hood</li> <li>• High speed centrifugal</li> </ul>	<ul style="list-style-type: none"> <li>• 6' commercial grease hood</li> <li>• Fire suppression</li> </ul>	9' SS Captive Air exhaust hood with Ansul fire suppression system NSF

	upblast fan +1677 CFM <ul style="list-style-type: none"> <li>• Fire Suppression system installed &amp; additional fire extinguisher</li> </ul>		
Refrigerator	22 cu. Ft. stainless steel refrigerator (NSF)	Single door fridge	23 Cu Ft Stainless commercial Refrigerator on equipment stand NSF
Freezer	Top lid freezer 5 cu. Ft. (NSF)	Single door freezer	23 Cu. Ft. Stainless Freezer on equipment stand NSF
Fryer	50 lbs – 2 basket deep fryer (NSF)	45 lb deep fryer	40 lb - 2 basket fryer with dump station
Griddle	18" char broiler (NSF)	<ul style="list-style-type: none"> <li>• 36" griddle</li> <li>• 24" char broiler</li> </ul>	24" broiler 36" commercial LP flat top on griddle stand
Stove			4 burner Range/Oven
Grill	18" flat grill (NSF)		36" Grill top
Steam Table			2 hole steam table
Fire Extinguisher			ABC fire extinguisher

## Hunter Walker

---

**From:** Toggy <toggy@bellsouth.net>  
**Sent:** Wednesday, February 19, 2014 2:38 PM  
**To:** Hunter Walker  
**Cc:** Hidden Creek Dave Taylor; Angie Jones  
**Subject:** Re: Boo weekley charity event

Hunter

I would like to get it on the agenda. I would like to propose a 1230 or 1am request for the noise. I will get a letter from the homeowners association.

We try and plan it to the best of our ability. Last year we ran 15 minutes over. We plan to have the same agenda an timeframe but by adding the extra time and least we will be able to adhere to the ordinance.

Let me know I I need to do anything else.

Thanks  
Toggy

On Feb 19, 2014, at 2:29 PM, Hunter Walker <HunterW@santarosa.fl.gov> wrote:

> Toggy,  
> Had not heard back from you on this. Let me know if you need anything from us as you make annual request for nuisance noise ordinance variance for BW golf tournament. Let me know. Hunter  
>  
> -----Original Message-----  
> From: Hunter Walker  
> Sent: Thursday, January 23, 2014 8:11 AM  
> To: 'Toggy'; Hidden Creek Dave Taylor  
> Cc: Angie Jones  
> Subject: RE: Boo weekley charity event  
>  
> Toggy,  
> I think the only way to avoid a noise ordinance waiver every year would be to amend the ordinance to exclude this event. If you want to extend the hour until 1 a.m. that would need to be part of the request. Hunter  
>  
> -----Original Message-----  
> From: Toggy [mailto:toggy@bellsouth.net]  
> Sent: Thursday, January 23, 2014 7:13 AM  
> To: Hunter Walker; Hidden Creek Dave Taylor  
> Subject: Boo weekley charity event  
>  
> Hunter,  
>  
> Hope all is good. As we approach this year for boos charity golf feat which will be held at hidden creek golf club on July 25-26th.  
>  
> I would like clarification and have a question.



# SANTA ROSA COUNTY BOARD OF COMMISSIONERS COMPUTER/GIS DEPARTMENT



GIS/ Mapping/Software/Web Support/Network/Hardware Support Team

Aleta Floyd, IS/GIS Director  
Val Jarvis, IS/GIS Supervisor  
Adrian Lowndes, DB Adm/Network Supervisor  
Katrina Penton, Corey Adkinson, Pat Bowman, Brandon Knuth, Ron Strickland

---

TO: Hunter Walker, Jayne Bell  
FROM: Aleta Floyd  
DATE: February 19, 2014  
SUBJECT: Server Blade System Purchase Request

We are requesting permission to purchase a budgeted Cisco Blade Server System and the required operating system software to replace numerous county servers over 3 years old and older that houses county data from all county departments. The current server's limitations are preventing growth expansion and causing latency issues. After comparison shopping for this specific system that will integrate with our current Cisco Server infrastructure, we recommend Presidio as the lowest bidder for \$40,574.80. The Microsoft Windows Server software will need to be purchased off of state contract for \$6013.80.

Thank you.

# PRESIDIO™

Quote #: 11474278-01

Date: 01/28/2014

Page: 1 of 2

**Title:** Santa Rosa County - UCS Smart Play Bundle

**To:** Aleta Floyd

Santa Rosa County Board of Commissioners  
6495 Caroline Street  
Suite B  
Milton, FL 32570

**Phone:** 850-983-1841

**Email:** AletaF@santarosa.fl.gov

**From:** Susan Bacci

Presidio Networked Solutions  
8647 Baypine Road  
Building 1  
Suite 100  
Jacksonville, FL 32256

**Phone:** 407.641.0563

**Fax:**

**Email:** sbacci@presidio.com

**Account Manager:** Melissa Menard

**Lead Time:** 14 to 21 Days

**Ship To:** Santa Rosa County Computer/GIS Department

6495 Caroline Street  
Suite L  
Milton, FL 32570

**Contact:** Aleta Floyd

**Phone:** 850-983-1841

**Email:** AletaF@santarosa.fl.gov

#	Part #	Description	Qty	Price	Ext Price
1	UCS-SP7-B200-V	UCS SP7 B200 VALUE 2x6248,1xCH,4xB200w/2xE5-2640v2,128G	1	\$0.00	\$0.00
2	UCS-SP-INFRA-CHSS	UCS SP BASE 5108 Blade Svr AC Chassis	1	\$6,085.80	\$6,085.80
3	CON-SNTP-SPINFRAC	SMARTNET 24X7X4 UCS SP BASE 5108 Bla	1	\$197.20	\$197.20
			for 12 mo(s)		
4	N01-UAC1	Single phase AC power module for UCS 5108	1	\$0.00	\$0.00
5	N20-CAK	Accessory kit for UCS 5108 Blade Server Chassis	1	\$0.00	\$0.00
6	N20-CBLKB1	Blade slot blanking panel for UCS 5108/single slot	8	\$0.00	\$0.00
7	N20-FAN5	Fan module for UCS 5108	8	\$0.00	\$0.00
8	N20-FW011	UCS Blade Server Chassis FW Package 2.1	1	\$0.00	\$0.00
9	UCS-IOM-2208XP	UCS 2208XP I/O Module (8 External, 32 Internal 10Gb Ports)	2	\$0.00	\$0.00
10	UCSB-PSU-2500ACPL	2500W Platinum AC Hot Plug Power Supply for UCS 5108 Chassis	4	\$0.00	\$0.00
11	CAB-C19-CBN	Cabinet Jumper Power Cord, 250 VAC 16A, C20-C19 Connectors	4	\$0.00	\$0.00
12	UCS-SP7-INFR-FI48	(Not sold standalone) UCS 6248UP 1RU Fabric Int w/12p LIC	2	\$4,328.10	\$8,656.20
13	CON-SNTP-SP7F6248	SMARTNET 24X7X4 TBD	2	\$780.30	\$1,560.60
			for 12 mo(s)		
14	CAB-C13-C14-2M	Power Cord Jumper, C13-C14 Connectors, 2 Meter Length	4	\$0.00	\$0.00
15	DS-SFP-FC8G-SW	8 Gbps Fibre Channel SW SFP+, LC	12	\$0.00	\$0.00
16	N10-MGT011	UCS Manager v2.1	2	\$0.00	\$0.00
17	SFP-10G-SR	10GBASE-SR SFP Module	4	\$0.00	\$0.00
18	SFP-H10GB-CU3M	10GBASE-CU SFP+ Cable 3 Meter	8	\$0.00	\$0.00
19	UCS-ACC-6248UP	UCS 6248UP Chassis Accessory Kit	2	\$0.00	\$0.00

# PRESIDIO™

Quote #: 11474278-01

Date: 01/28/2014

Page: 2 of 2

20	UCS-BLKE-6200	UCS 6200 Series Expansion Module Blank	2	\$0.00	\$0.00
21	UCS-FAN-6248UP	UCS 6248UP Fan Module	4	\$0.00	\$0.00
22	UCS-FI-DL2	UCS 6248 Layer 2 Daughter Card	2	\$0.00	\$0.00
23	UCS-PSU-6248UP-AC	UCS 6248UP Power Supply/100-240VAC	4	\$0.00	\$0.00
24	UCS-SP7-SR-B200-V	(Not a standalone SKU) B200M3 w/ 2xE52640B,8x16GB,VIC1240	4	\$6,017.76	\$24,071.04
25	N20-BBLKD	UCS 2.5 inch HDD blanking panel	8	\$0.00	\$0.00
26	UCS-CPU-E52640B	2.00 GHz E5-2640 v2/95W 8C/20MB Cache/DDR3 1600MHz	8	\$0.00	\$0.00
27	UCS-MR-1X162RZ-A	16GB DDR3-1866-MHz RDIMM/PC3-14900/dual rank/x4/1.5v	32	\$0.00	\$0.00
28	UCSB-HS-01-EP	CPU Heat Sink for UCS B200 M3 and B420 M3	8	\$0.00	\$0.00
29	UCSB-MLOM-40G-01	Cisco UCS VIC 1240 modular LOM for M3 blade servers	4	\$0.00	\$0.00
30	CON-STLOC	State/Local Govt 1-yr warranty provision (bundled warranty) CON-SNT-SP7B200V	4	\$0.00	\$0.00

**Sub Total: \$40,570.84**

Florida State Contract Cisco 250-000-09-1 F581667655014

**Grand Total: \$40,570.84**

Terms of the Florida State Contract 250-000-09-1 apply to this quote

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

Customer Signature

Date

Good Afternoon,

Thank you for contacting SHI. Included is the quote you requested. If you have any further questions regarding this please feel free to contact me. If you'd like to purchase your quote online, click on the link at the bottom of your quote to retrieve it. Please use the following information to create an account:

TOKEN: 15474  
ACCESS KEY: OrangeSLG\_ABC

Have a great day!

Shaina Chinchilla



**Pricing Proposal**

<b>Quotation #:</b>	7655438
<b>Description:</b>	Microsoft
<b>Created On:</b>	Feb-18-2014
<b>Valid Until:</b>	Mar-20-2014

**Santa Rosa County FL**

**Val Jarvis**

6495 Caroline St., Suite L.  
Milton, FL 32570  
UNITED STATES  
Phone: (850) 983-1844  
Fax: (850) 983-1861  
Email: ValJ@santarosa.fl.gov

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 Microsoft Windows Server 2012 R2 Standard - License - 2 processors - Select, Select Plus - Single Language Microsoft - Part#: P73-06309	12	\$499.65	\$5,995.80
2 Microsoft Windows Server 2012 Standard - Media - volume - DVD - 64-bit - English Microsoft - Part#: P73-05186	1	\$18.00	\$18.00
		<b>Total</b>	<b>\$6,013.80</b>

**Additional Comments**

\*Please note that SHI now has Adobe, Oracle, Symantec, McAfee, Trend Micro and Corel under State Contract # 252-030-09-ACS.\*

To process your order, you can e-mail your request to [floridateam@shi.com](mailto:floridateam@shi.com). You can also fax it to 732-868-6055. Please include a contact e-mail address on all orders, as this is required by most vendors.

SHI Fed ID# 22-3009648

SHI is a Certified Minority (Asian-Pacific) Large Account Reseller, specializing in the sale and distribution of government priced software and hardware...including, but not limited to- Microsoft, Symantec, Adobe, Trend Micro, Citrix, Nuance, McAfee, LANDesk, Intel, Cisco, HP, IBM, VMware and more.

**Retrieve your quote:**

<https://www.shi.com/Quotes/Quoteinfo.aspx>

The Products offered under this proposal are subject to the SHI Return Policy, unless there is an existing agreement between SHI and the Customer.

**Emily Spencer**

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**From:** Aleta Floyd  
**Sent:** Wednesday, February 19, 2014 1:51 PM  
**To:** Aleta Floyd  
**Subject:** FW: quote

**From:** Val Jarvis  
**Sent:** Wednesday, February 12, 2014 4:40 PM  
**To:** Aleta Floyd  
**Subject:** RE: quote

Blade Server						
Presidio		TIG		Hixardt		
\$40,570.84		\$40,972.75		\$50,808.18		

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Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.



# SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices  
6495 Caroline Street, Suite M  
Milton, Florida 32570-4592



10

JIM WILLIAMSON, District 1  
ROBERT A. "BOB" COLE, District 2  
W. D. "DON" SALTER, District 3  
JIM MELVIN, District 4  
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator  
ANGELA J. JONES, County Attorney  
JAYNE N. BELL, OMB Director

## M E M O R A N D U M

TO: Board of Commissioners

FROM: Hunter Walker, County Administrator

DATE: February 20, 2014

SUBJECT: Replacement Vehicles/Equipment

Based on previous discussions, I recommend soliciting bids on the following vehicles and equipment which due to excessive age and maintenance cost need replacing:

Building Inspections - three (3) small pickup trucks  
Mosquito Control - two (2) ½ ton pickup trucks  
Building Maintenance - one (1) ½ ton pickup truck  
Animal Services - one (1) ¾ ton pickup with container  
Parks Department - two (2) zero turn mowers  
Parks Department - one (1) 15 passenger van  
Engineering - one (1) ¾ ton pickup truck  
Navarre Beach (Gen.Fund) - one (1) ATV

Estimated cost of this equipment/vehicle replacement is \$220,000 which will be taken from Reserves for Capital Purchases account. With you permission bids will be solicited over the next few weeks for this equipment for subsequent review and approval by Board.

## Hunter Walker

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**From:** Commissioner Lynchard  
**Sent:** Wednesday, February 19, 2014 2:16 PM  
**To:** Beckie Cato  
**Cc:** Hunter Walker  
**Subject:** RE: Request by Lindsey Friar

Ok, thanks. That makes sense. I think revisiting portion of the code dealing with home occupations would be worthwhile. Can we add this to the agenda next week to refer to the planning board?

Lane Lynchard  
Santa Rosa County Commissioner, District 5  
850-983-1876

### Public Records Notice

Florida has a very broad public records law. Written communications to or from elected officials regarding official matters are public records available to the public and media upon request. Your e-mail and other communications are subject to public disclosure.

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**From:** Beckie Cato  
**Sent:** Wednesday, February 19, 2014 1:30 PM  
**To:** Commissioner Lynchard  
**Subject:** RE: Request by Lindsey Friar

Actually, the code already places limits (copied below) on those kinds of impacts for home occupations which can be enforced through code compliance when necessary. For example, traffic cannot be more than 8 trips per day. So, for something like a photography studio, the only code change needed would be to strike that from the list of prohibited uses.

If there was a desire to allow a use that was more impactful than the current limit on home occupations (i.e. more than 8 trips a day of traffic), then the Conditional Use route would be the way to go. The R-3 district already allows some commercial as Conditional Uses. I'm not sure you would want to extend that to the R-1 and R-2 districts.

With the evolution of digital photography, and more people undertaking that as a part-time business, I've been expecting someone to request allowing photography studios as home occupations.

B. Home occupation accessory to a residential activity shall be carried on within a dwelling unit or accessory building by one or more residents of the dwelling unit and shall not occupy more than 20 percent of the total floor area of such dwelling unit or more than 300 square feet of floor area. Home occupation shall not include the manufacture and repair of motor vehicles or transportation equipment. The following shall not be permitted:

1. Exterior displays, or a display of goods or chattels visible from the outside or exhibited on the premises by any method or device whatsoever, including signs which would indicate from the exterior that the dwelling unit or accessory building is being utilized in whole or in part as a home occupation;
1. Use, in connection with the home occupation, of any mechanical or electrical equipment, except that which generally would be used for purely domestic or household purposes;
2. Storage materials or goods or chattels, or any part or parts outside of principal or accessory building or other structure;

3. External structure alterations not customarily in residential buildings;
4. Offensive noise, vibration, smoke, dust, or other particulate matter, odorous matter, heat, glare or other objectionable effects;
5. Employment of other persons than a family member of the dwelling unit in the conduct of the home occupation.
6. The home occupation shall not generate more than eight (8) vehicular trips per day.
7. Group instruction or assembly; fortune telling; massage parlors, modeling studios, photography studios and similar services;
8. Parking of heavy equipment such as backhoes, bulldozers, tractor trailer rigs, dual axle trucks, and front end loaders, etc., shall be prohibited in recorded subdivisions in residentially zoned districts except for equipment located at construction sites.
9. Storage of more than one (1) motor vehicle used for the home occupation is prohibited.

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**From:** Commissioner Lynchard  
**Sent:** Wednesday, February 19, 2014 12:57 PM  
**To:** Beckie Cato  
**Subject:** RE: Request by Lindsey Friar

Beckie,

Thank you for the information. Would it be possible to change the LDC to allow certain home occupations by variance or conditional use? That way if circumstances (client load, traffic, etc) changed in the future there would be an avenue to correct?

Lane Lynchard  
Santa Rosa County Commissioner, District 5  
850-983-1876

**Public Records Notice**

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**From:** Beckie Cato  
**Sent:** Tuesday, February 18, 2014 4:41 PM  
**To:** Commissioner Lynchard; Lindsey Friar  
**Subject:** RE: Request by Lindsey Friar

Commissioner,

Ms. Friar is referring to the Home Occupation section of the LDC which lists photography studios as a prohibited use. It is lumped together with "group instruction or assembly; fortune telling; massage parlors, modeling studios, photography studios and similar services" which leads me to believe this may be an outdated prohibition.

Operation of a permitted home occupation out of an accessory structure is allowed.

Approval of a photography studio as a home occupation cannot be done by variance, but would require an amendment to the code. As always, we would just need direction from the Board to prepare an amendment and schedule the required public hearings.

Please let me know if I can provide more information.

Beckie

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**From:** Commissioner Lynchard  
**Sent:** Tuesday, February 18, 2014 4:02 PM  
**To:** Lindsey Friar  
**Cc:** Beckie Cato  
**Subject:** RE: Request by Lindsey Friar

Ms. Friar,

Thank you for the email. I will ask our Planning Director, Beckie Cato, to address the zoning issues pertaining to commercial use in a residential area. I think building a dedicated commercial structure might be problematic, but your proposed use may be so low impact that an exception could be made. You have shot some friends of mine and your photography is outstanding!

Lane Lynchard  
Santa Rosa County Commissioner, District 5  
850-983-1876

**Public Records Notice**

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**From:** Lindsey Friar [lindseyfriar@lindseyfriar.com]  
**Sent:** Tuesday, February 18, 2014 3:30 PM  
**To:** Commissioner Lynchard  
**Subject:** Request by Lindsey Friar

Hello,

My name is Lindsey Friar. I live in your district in Gulf Breeze, FL at 4613 Hickory Shores Blvd. I am a newborn, child and family photographer. I am also a stay at home mom of 3 young children. I am wanting to have a photography studio to shoot newborn babies on my property. I am requesting that the code be changed so that I may legally do so. I'm looking at a 12x30 building to put on my lot. I would at a best case scenario have 2 clients a week at my home studio. But realistically it would be more like 2 a month. My goal is to work from home in a professional environment while still caring for my young children. I could provide several references and I have permission from all of my neighbors.

What are the chances of this happening? I appreciate your time and consideration.

--  
Warmest regards,

Lindsey Friar



# BIBLE WAY BAPTIST CHURCH

William B. Wright  
Pastor

Mailing Address: P.O. Box 812 · Milton, FL. 32572  
Physical Address: 5976 Dogwood Drive · Milton, FL 32570  
(850) 981-0560 · e-mail: pastor @biblewaybaptistministries.com

February 12, 2014

Santa Rosa County  
Board of County Commissioners

RE: Annual Day of Prayer Observance

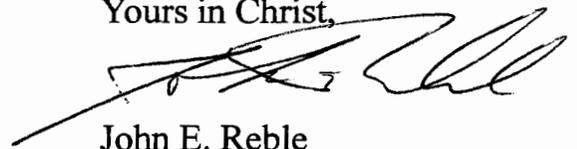
Dear Sirs:

On behalf of the Coordinating Committee for the annual "National Day of Prayer" in Santa Rosa County, I respectfully request that concerned citizens of our county be given permission to again gather on the lawn of the County Court House on Thursday, May 1, 2014, from 12:00 noon to 12:35 P.M. for a public observance of the National Day of Prayer.

In case of inclement weather, we again request permission to use one of the courtrooms in the Court House.

Thank you in advance for your continued cooperation and support in this matter.

Yours in Christ,



John E. Reble

† AV 1611  
† FUNDAMENTAL  
† BIBLE-BELIEVING  
† INDEPENDENT  
† MISSIONS-MINDED

† BIBLE WAY PRESS  
† www.biblewaybaptistministries.com



No support documentation for this agenda item.



# SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA

6051 OLD BAGDAD HWY., STE. 300

MILTON, FLORIDA 32583

[www.santarosa.fl.gov](http://www.santarosa.fl.gov)

Preliminary  
Engineers Report  
February 24, 2014

Roger A. Blaylock, P.E.  
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for February 27, 2014 at 9:00 a.m. in Milton, Florida.

1. Discussion of the dual northbound left turn lanes from Navarre Beach Causeway.
2. Discussion of Change Order #2 to the contract with A.E. New, Jr., Inc. resulting in a reduction of \$2,053.17 and an additional 19 days relative to the Bagdad Volunteer Fire Department. (Attachment A)
3. Discussion of asbestos removal relative to the Ramblewood stormwater drainage improvement project. (Attachment B)
4. Recommend approval of Preliminary Plat for Spring Lake Phase 1, an 18 lot subdivision of a portion of Section 26, Township 2 South, Range 28 West, Santa Rosa County, Florida. (Working District 5)

Location: 1-1/2 miles, more or less, South and East on Soundside Drive, property on the north side of Soundside Drive.

5. Recommend approval of Construction Plans for Boracay Cove Subdivision, a 67 lot subdivision of a portion of Section 12, Township 1 North, Range 29 West, Santa Rosa County, Florida. (Working District 1)

Location: 2 miles, more or less, West on U.W. 90 from the intersection of S.R. 281 (Avalon Boulevard), North on Evelyn Street, West on La Casa Circle, East on La Hacienda Drive, property at the end.



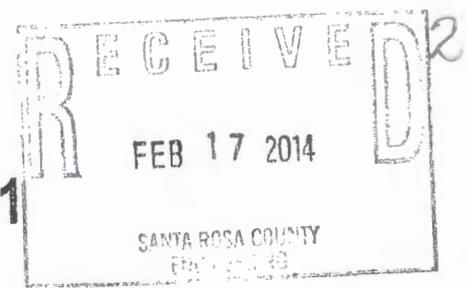
No support documentation for this agenda item.





# AIA<sup>®</sup>

# Document G701<sup>™</sup> – 2001



## Change Order

**PROJECT (Name and address):**  
 BAGDAD VOLUNTEER FIRE STATION  
 7098 Windwood Lane  
 Bagdad, FL

**CHANGE ORDER NUMBER:** 002  
**DATE:** 02/12/2014

**OWNER:**   
**ARCHITECT:**   
**CONTRACTOR:**   
**FIELD:**   
**OTHER:**

**TO CONTRACTOR (Name and address):**  
 A. E. New, Jr., Inc.  
 460 Van Pelt Lane  
 Pensacola, FL 32505

**ARCHITECT'S PROJECT NUMBER:**  
**CONTRACT DATE:** 05/09/2013  
**CONTRACT FOR:** General Construction

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

- |  |                |
|--|----------------|
| 1. Owner Direct Purchases / Sales Tax Savings: | ( \$19,107.17) |
| 2. CR #07 - Additional letters                 | 326.00         |
| 3. CR #08 - Additional framing                 | 1,599.00       |
| 4. CR #09 - Electrical ASI's 2 & 3             | 1,521.00       |
| 5. CR #11 - Mezzanine fire sprinkler           | 1,410.00       |
| 6. CR #12A - Access controls (electrical only) | 1,567.00       |
| 7. CR #13 - Truck bay lights                   | 363.00         |
| 8. CR #15 - Light pole bases                   | 2,558.00       |
| 9. CR #19 - Fuel pump power ASI #06            | 2,179.00       |
| 10. CR #14 - HVAC Equipment changes            | 2,770.00       |
| 11. CR #20 - Directional Boring                | 1,591.00       |
| 12. CR #21 - Irrigation and Address numbers    | 1,170.00       |

Total Change: (2,053.17)

The original Contract Sum was	\$ 789,500.00
The net change by previously authorized Change Orders	\$ -688.00
The Contract Sum prior to this Change Order was	\$ 788,812.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 2,053.17
The new Contract Sum including this Change Order will be	\$ 786,758.83

The Contract Time will be increased by Nineteen (19) days.

The date of Substantial Completion as of the date of this Change Order therefore is March 20, 2014

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Quina Grundhoefer Architects  
**ARCHITECT (Firm name)**  
 400 W. Romana Street  
 Pensacola, FL 32502  
**ADDRESS**  
 BY (Signature)   
Danny Grundhoefer, AIA  
 (Typed name)  
 DATE 2/13/14

A. E. New, Jr., Inc.  
**CONTRACTOR (Firm name)**  
 460 Van Pelt Lane  
 Pensacola, FL 32505  
**ADDRESS**  
 BY (Signature)   
Will Errington, Vice-President  
 (Typed name)  
 DATE FEB 13, 2014

Santa Rosa County  
**OWNER (Firm name)**  
 6495 Caroline Street, Suite M  
 Milton, FL 32570  
**ADDRESS**  
 BY (Signature) \_\_\_\_\_  
 (Typed name) \_\_\_\_\_  
 DATE \_\_\_\_\_

VENDOR	PO NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	SALES TAX	SUR TAX	TOTAL
Slone Doors	13005964	131422	9/6/2013	\$ 2,995.00	\$ 179.70	\$ 14.98	\$ 3,189.68
		131486	9/27/2013	\$ 3,215.00	\$ 192.90	\$ 10.02	\$ 3,417.92
		131485	9/27/2013	\$ 1,145.00	\$ 68.70	\$ -	\$ 1,213.70
		131637	11/26/2013	\$ 4,333.80	\$ 260.03	\$ -	\$ 4,593.83
<b>Subtotal</b>				\$ 11,688.80	\$ 701.33	\$ 25.00	\$ 12,415.13
Harris Rebar	13005963	3086845	8/23/2013	\$ 6,667.98	\$ 400.08	\$ 25.00	\$ 7,093.06
		3087243	8/27/2013	\$ (401.02)	\$ -	\$ -	\$ (401.02)
<b>Subtotal</b>				\$ 6,266.96	\$ 400.08	\$ 25.00	\$ 6,692.04
<b>Total ODP Invoices</b>				\$ 17,955.76	\$ 1,101.41	\$ 50.00	\$ 19,107.17

Cason Environmental & Demolition  
1118 Stuckey Avenue  
Tallahassee, FL 32310

February 17, 2014  
File No.: P-14-0027

**Attention: Mr. Kip Smith**

**Subject:** Asbestos Survey of Two Residential Structures located at 1250 and 1246  
Ramblewood Drive, Gulf Breeze, Florida

Dear Mr. Smith:

As requested, **Southern Earth Sciences, Inc.**, has completed an asbestos survey of the residential structures located at 1250 and 1246 Ramblewood Drive in Gulf Breeze, Florida. We understand that the buildings are scheduled for demolition. This report will provide the results of our investigation.

## 1.0 INTRODUCTION

On February 10, 2014, asbestos surveyors with our firm obtained a total of forty-four (44) bulk samples of suspect asbestos-containing building materials for analysis. The samples consisted of popcorn ceiling material, drywall, drywall joint compound, vinyl floor tile, floor tile mastic, vinyl floor sheeting, window putty, roofing materials and concrete. The bulk samples were sent to Carolina Environmental, Inc, an analytical laboratory in Cary, NC. Bulk samples were analyzed by Polarized Light Microscopy (PLM), E.P.A. Method 600/R-93/116. Test results are attached.

## 2.0 DEFINITIONS

**Asbestos Containing Materials (ACM):** Building materials used for construction of a structure that are known or are suspect for containing asbestos.

**Asbestos:** Asbestos is the asbestiform varieties of chrysotile, crocidolite, amosite, anthophyllite, tremolite, and actinolite.

**Asbestos Inspection:** An evaluation performed by a trained and E.P.A. certified inspector to determine the presence or absence of Asbestos-containing materials. Asbestos inspectors engage in the survey and assessment of ACBM.

**Category I non-friable ACM:** asbestos-containing packings, gaskets, resilient floor covering and asphalt roofing products.

Category II non-friable ACM: any material, excluding Category I ACM, that when dry, cannot be crumbled, pulverized, or reduced to powder by hand pressure.

Demolition: the removal of load-bearing walls or structural components.

Regulated Asbestos Containing Material (RACM): (a) Friable asbestos materials, (b) Category I non-friable ACM that has become friable, (c) Category I non-friable ACM that will be or has been subjected to sanding, grinding, cutting, or abrading, or, (d) Category II non-friable ACM that has a high probability of becoming or has become crumbled, pulverized, or reduced to powder by the forces expected to act on the material in the course of demolition or renovation operations regulated by NESHAPS.

Renovation: the removal of any other building components other than load-bearing walls or structural components.

### 3.0 PHYSICAL SURVEY

Information from the Santa Rosa County Property Appraiser's Office indicated that the structures were constructed in the 1970s.

1250 Ramblewood -- The building is a single story wood frame building on slab foundation with a brick exterior. The roof was shingles. Some of the interior walls and ceilings had been damage due to removal of wiring and vandalism. Most interior walls were drywall with the living room having wood paneling walls. The ceilings were drywall with popcorn ceiling texture. The floors in the kitchen, hallway, living room and the bathroom off the kitchen were vinyl floor tile. The bedrooms had carpet over concrete floors. The two remaining bathrooms had ceramic tile floors. The ceiling in the garage also had popcorn ceiling. The walls were wood paneling and the floor was concrete. Loose fiberglass insulation was located in the attic. Piping observed was metal or PVC. The residence was heated and cooled using central heating and air conditioning. No mastic was observed on the duct work.

1246 Ramblewood -- The building is a single story wood frame building on slab foundation with a brick exterior. The roof was shingles. Some of the interior walls and ceilings had been damage due to removal of windows from this building. The interior walls were drywall. The ceilings were drywall with popcorn ceiling texture. The floor in the kitchen was ceramic tile over vinyl floor sheeting. The floors in the bathrooms were two layers of vinyl floor sheeting. The floors in the formal living room and dining room, hallway and bedrooms were carpeting. The ceiling in the garage also had popcorn ceiling. Loose fiberglass insulation was located in the attic. Piping observed was metal or PVC. The residence was heated and cooled using central heating and air conditioning. No mastic was observed on the duct work.

#### 4.0 SUMMARY OF FINDINGS

The E.P.A. definition for an asbestos-containing material is a building material that contains more than 1 percent asbestos when analyzed by PLM, and is placed into two categories; friable and non-friable. Friable ACM is a material that can be easily pulverized with hand pressure as opposed to non-friable ACM.

#### 4.1 FRIABLE ACM

1250 Ramblewood - The popcorn ceiling material contained 3% Chrysotile asbestos. The material was located throughout the building including the garage. There is approximately 2635 square feet of popcorn ceiling in the building. Some of the material is damaged and debris is located on the flooring (including carpeting).

1246 Ramblewood - The popcorn ceiling material contained 2% Chrysotile asbestos. The material was located throughout the building including the garage. There is approximately 2420 square feet of popcorn ceiling in the building.

#### 4.2 NON-FRIABLE ACM

1250 Ramblewood - the drywall joint compound contained 2% Chrysotile asbestos. The composite of the drywall and joint compound contained less than 1% asbestos. Some of the material is damaged and is located on the floor (including carpeting). The joint compound was not used as a surfacing material.

1246 Ramblewood - The vinyl floor sheeting located in the kitchen area (not including the informal living room) contained 25% Chrysotile asbestos. The material is located under ceramic tile and is in good condition. There is approximately 235 square feet of the floor sheeting in the kitchen area.

The bottom layer of vinyl floor sheeting located in the bathrooms contained 25% Chrysotile asbestos. The material is in good condition. There is approximately 100 square feet of vinyl flooring in the two bathrooms.

The drywall joint compound contained 2% Chrysotile asbestos. The composite of the drywall and joint compound contained less than 1% asbestos. Some of the material is damaged and is located on the floor (including carpeting). The joint compound was not used as a surfacing material.

## 5.0 CONCLUSIONS AND RECOMMENDATIONS

In accordance with the National Emission Standards for Hazardous Air Pollutants (NESHAPS), 40 CFR Part 61, Subpart M, Regulated Asbestos Containing Materials (RACM) are required to be removed prior to demolition.

The popcorn ceiling material is friable and is RACM therefore it is required to be removed prior to demolition.

The vinyl floor sheeting is classified as a Category 1 non-friable asbestos containing material that may become friable during demolition activities. Therefore this material is required to be removed prior to building demolition.

The drywall and joint compound is classified as a Category 2 asbestos containing material. Some of this material is damaged and the debris must be removed prior to demolition. The remaining material could be left in place. However, demolition with non-friable asbestos containing materials left in place is considered Class II work by OSHA (29CFR1926.1101) and requires worker and supervisor asbestos training and the debris must be disposed in a landfill that accepts non-friable asbestos containing materials. The non-friable materials that are left in place must be adequately wetted during all demolition activities, to avoid "Visible Emissions" as described in NESHAPS regulations. An OSHA Competent Person must be on site during demolition to ensure proper engineering controls and work practices are utilized and to recognize suspect ACM. Southern Earth Sciences, Inc. recommends that the drywall and joint compound be removed at the same time the popcorn ceiling material is removed and then the demolition debris can be disposed of in a C & D landfill.

Removal of asbestos containing materials must be performed by an Asbestos Abatement Contractor licensed by the State of Florida, with certified personnel. ACM abatement must comply with the State of Florida Department of Business and Professional Regulation, Chapter 469, licensing and training; Chapter 62-701.520, Waste Disposal Rules; Chapter 62-257, DEP 1999, Asbestos Program and OSHA 29 CFR 1926.1100 (Construction Industry Standard).

NESHAPS requires a 10 working day notification to the Florida Department of Environmental Protection (FDEP) Division of Air Management prior to the start date of an asbestos abatement project and 10 working day notification prior to demolition.

## 6.0 GENERAL COMMENTS

This asbestos survey has been performed to identify asbestos containing materials in the existing buildings and is not intended as abatement specifications and drawings.

Comments and observations given above reflect an opinion as to the various materials and conditions visually observed during the inspections and should not be construed as a representation or warranty expressed or implied, as to scope, thoroughness or accuracy of the inspection.

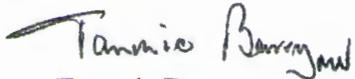
A conscious effort is made to identify all suspect materials. There is a possibility that conditions or materials may exist which could not be identified during our survey due to physical inaccessibility and the use of nondestructive sampling methods. Materials that typically do not contain asbestos have not been sampled. These materials include but are not limited to rubber, fiberglass, etc.

Conclusions and recommendations given in this report are based upon our interpretation of current regulatory standards. Changes in regulatory standards may require changes in our conclusions and recommendations.

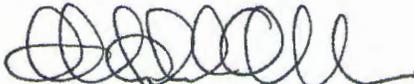
We appreciate the opportunity to be of service to you on this project. Should you have any questions or require additional information, please contact our office.

Sincerely,

**SOUTHERN EARTH SCIENCES, INC.**



Tammie Barry  
Asbestos Surveyor



Michael K. Varner, P.E.  
Asbestos Consultant No. 0023  
State of Florida

2/17/14

No support documentation for this agenda item.



No support documentation for this agenda item.



# Public Services Committee

**Chaired by:**  
Lynchard & Williamson

**Meeting:**  
February 24, 2014, 9:00 A.M.

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## AGENDA

### Development Services

1. Recommend approval of the HHRP second mortgage subordination request for the property located at 4331 Crosswinds Drive, Milton.
2. Recommend approval of the SHIP second mortgage subordination request for the property located at 1760 Narrow Road, Jay.
3. Recommend approval of the SHIP short sale request for the property located at 6507 Flagler Drive, Gulf Breeze.



# Department of Public Services

Santa Rosa County, Florida  
6051 Old Bagdad Highway, Suite 202  
Milton, Florida 32583  
www.santarosa.fl.gov  
Office: (850) 981-7040 Fax: (850) 623-1208



**Tony Gomillion, Director**

## MEMORANDUM

**TO:** Board of County Commissioners

**FROM:** Erin Malbeck  
Housing Program Coordinator

**THROUGH:** Beckie Cato

**DATE:** February 10, 2014

**SUBJECT:** Hurricane Housing Recovery Program (HHRP)  
Second Mortgage Subordination Request  
4331 Crosswinds Drive, Milton, FL 32583  
17-1N-28-0795-00A00-0330

### RECOMMENDATION:

Board approval of the request submitted on behalf of homeowner to execute a subordination agreement to be recorded in connection with a refinance of the first mortgage in the approximate amount of \$116,011

### BACKGROUND:

HHRP Second Mortgage: \$25,000.00  
Recorded: 3/16/2007  
Purpose: HHRP Home Purchase Assistance

Proposal is to reduce the annual interest rate on the first mortgage from 6.00% to 4.75%.

Current monthly principal and interest: \$766.77  
Proposed monthly principal and interest: \$605.17

The refinance and subordination request meets established guidelines and will:

- Reduce the mortgage interest rate.
- Reduce the monthly mortgage payment.
- Not provide any cash out.

**Animal Services**  
Dale Hamilton  
Director

4451 Pine Forest Road  
Milton, FL 32583  
(850) 983-4680

**Building Inspections &  
Code Compliance**  
Rhonda C. Royals  
Building Official

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Emergency Management**  
Brad Baker  
Director

4499 Pine Forest Rd  
Milton, FL 32583  
(850) 983-5360

**Community Planning,  
Zoning & Development**  
Rebecca Cato  
Director

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Veterans Services**  
Karen Haworth  
Director

6051 Old Bagdad Hwy, Ste 204  
Milton, FL 32583  
(850) 981-7155

**"One Team, One Goal, One Mission"**



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www.santarosa.fl.gov  
Office: (850) 981-7040 Fax: (850) 623-1208



**Tony Gomillion, Director**

## MEMORANDUM

**TO:** Board of County Commissioners  
**FROM:** Erin Malbeck  
Housing Program Coordinator  
**THROUGH:** Beckie Cato  
**DATE:** February 10, 2014  
**SUBJECT:** State Housing Initiatives Partnership (SHIP)  
Second Mortgage Subordination Request  
1760 Narrow Road, Jay, FL 32565  
04-3N-30-0000-00108-0000

## RECOMMENDATION:

Board approval of the request submitted on behalf of homeowner to execute a subordination agreement to be recorded in connection with a refinance of the first mortgage in the approximate amount of \$130,918.00

## BACKGROUND:

SHIP Second Mortgage: \$2,611.00  
Recorded: 10/4/2007  
Purpose: SHIP First Time Homebuyer Assistance

Proposal is to reduce the annual interest rate on the first mortgage from 5.750% to 4.250%.

Current monthly principal and interest: \$737.73  
Proposed monthly principal and interest: \$644.04

The refinance and subordination request meets established guidelines and will:  
Reduce the mortgage interest rate.  
Reduce the monthly mortgage payment.  
Not provide any cash out.

**Animal Services**  
Dale Hamilton  
Director  
4451 Pine Forest Road  
Milton, FL 32583  
(850) 983-4680

**Building Inspections & Code Compliance**  
Rhonda C. Royals  
Building Official  
6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Emergency Management**  
Brad Baker  
Director  
4499 Pine Forest Rd  
Milton, FL 32583  
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**Community Planning, Zoning & Development**  
Rebecca Cato  
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**Veterans Services**  
Karen Haworth  
Director  
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# Department of Public Services

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Milton, Florida 32583  
www.santarosa.fl.gov  
Office: (850) 981-7040 Fax: (850) 623-1208



**Tony Gomillion, Director**

## MEMORANDUM

**TO:** Board of County Commissioners  
**FROM:** Erin Malbeck  
Housing Program Manager  
**THROUGH:** Beckie Cato, Director  
**DATE:** February 17, 2014  
**SUBJECT:** State Housing Initiatives Partnership (SHIP)  
Short Sale Request  
6507 Flagler Drive, Gulf Breeze, FL 32563  
18-2S-26-1920-06300-0070

## RECOMMENDATION:

Board approval to accept \$2,000.00 for payment of an outstanding SHIP loan in connection with a short sale in order to prevent foreclosure. This approval covers the sale of the property under comparable conditions and terms.

## BACKGROUND:

The property was purchased in 2008 for \$153,300.  
\$7,500 of SHIP funding was provided to assist with closing costs.  
The first mortgage loan was in the amount of \$156,000. If the short sale is approved, the first mortgage lender would receive approximately \$109,463.83.

Since the purchase of this home, the borrower's have had to relocate due to employment. They are unable to maintain payments on their new home and existing home in Gulf Breeze. The borrower's feel their only option is to pursue a short sale instead of foreclosure.

An offer to purchase dated 5/9/2013 is pending in the amount of \$122,500.

**Animal Services**  
Dale Hamilton  
Director

4451 Pine Forest Road  
Milton, FL 32583  
(850) 983-4680

**Building Inspections &  
Code Compliance**  
Rhonda C. Royals  
Building Official

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Emergency Management**  
Brad Baker  
Director

4499 Pine Forest Rd  
Milton, FL 32583  
(850) 983-5360

**Community Planning,  
Zoning & Development**  
Rebecca Cato  
Director

6051 Old Bagdad Hwy, Ste 202  
Milton, FL 32583  
(850) 981-7000

**Veterans Services**  
Karen Haworth  
Director

6051 Old Bagdad Hwy, Ste 204  
Milton, FL 32583  
(850) 981-7155

**"One Team, One Goal, One Mission"**

AGENDA  
PUBLIC WORKS COMMITTEE

February 24, 2014

Chairman: Commissioner Williamson

Vice Chairman: Commissioner Cole

1. Discussion of the removal and disposal of the abandoned boat at the Morrell Road Boat Ramp and license agreement with property owner adjacent to boat ramp for area to dismantle and load boat.
2. Discussion of purchase of steel piling and beams for bridge construction from Sabel Steel Service at a cost of \$62,557.25 based on comparison shopping.

## Avis Whitfield

---

**From:** Tony Gomillion  
**Sent:** Tuesday, February 18, 2014 8:52 AM  
**To:** Avis Whitfield; Hunter Walker; Randy Jones; Rhonda Royals  
**Subject:** boat Morrell Rd.

**Attachments:** Morrell RD. derelict vessell 005.jpg; Morrell RD. derelict vessell 001.jpg



Morrell RD.



Morrell RD.

derelict vessell . derelict vessell .

As a follow-up on this case, we received several complaints on the above referenced boat and it's deteriorating condition. The neighborhood questioned the length of time it takes to go through the normal FWC process and the concern that the boat would become several pieces over time and be much more difficult to remove. After reviewing we concurred that this case had merit and potential based on it's proximity to the boat ramp and shore to be removed by Public Works standard equipment. Given this unique situation, we pursued the potential for expedited or emergency action through the Sheriff's Office, and after some research Dep. Barnes located the owner who he describes as indigent. In essence there is little or no opportunity to pursue the owner and expect him be financially able to remove the boat regardless of any enforcement action. Given the indigent condition of the owner, Dep Barnes requested and received the proper authorizations from the owner for the County to remove and dispose of the boat. I will request that Dep Barnes provide the County Attorney the authorizations for her review and approval. Assuming that she concurs, request that Public Works take the necessary steps to remove and dispose of the boat. I have attached several pictures of the boat.

If more information is needed let me know.

Tony Gomillion  
Public Services Director  
(850) 981-7040  
(850) 393-9800

How is our departments customer service?  
<http://www.santarosa.fl.gov/customerservice/survey.html>

Please note: Florida has a very broad public records law. Most written communications to or from state officials regarding state business are public records; available to the public and media upon request. Your e-mail communications to or from Santa Rosa County employees may be subject to public disclosure. (Florida Statute, Chapter 119)

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Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.



**LICENSE AGREEMENT**

**STATE OF FLORIDA)  
COUNTY OF SANTA ROSA)**

James E. Byrd  
7204 Morrell Road  
Milton, FL 32572

Parcel ID: 11-1N-28-2920-04700-0040

FOR THE CONSIDERATION, the receipt and sufficiency of which is hereby acknowledged, the undersigned agrees to and does hereby grant a license and permission to Santa Rosa County to enter upon the land of the undersigned with personnel and heavy equipment for the purpose of *boat disposal*.

Upon expiration of 30 days from commencement of the project this license shall terminate.

Witness: \_\_\_\_\_

James E. Byrd \_\_\_\_\_

Witness: \_\_\_\_\_

\_\_\_\_\_

The foregoing instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Personally Known: \_\_\_\_\_  
Produced Identification: \_\_\_\_\_  
Type: \_\_\_\_\_

Notary Public \_\_\_\_\_

-----  
This License Agreement was approved at a regular or special meeting of the Board of County Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Chairman \_\_\_\_\_

Attest \_\_\_\_\_

Corporate Headquarters  
 749 North Court Street  
 P.O. Box 4747  
 Montgomery, AL 36103  
 334-265-6771 FAX 334-263-7949  
 800-392-5754

# Sabel Steel Service

Quote No 05 - 31861  
 Quote Date 2/12/2014

1968 Taylor Road  
 P.O. Box 6463  
 Dothan, AL 36302  
 334-793-2322  
 FAX 334-793-6132  
 800-225-7313

2809 Flannery Rd  
 P.O. Box 45888  
 Baton Rouge, LA 70895  
 225-356-9812  
 Fax 225-272-2215  
 877-797-8335

126 Western Road  
 Woodstock, AL 35188  
 205-938-0467  
 FAX 205-938-0467  
 800-452-5929

6051 Highway 90  
 P.O. Box 88  
 Theodore, AL 36590  
 251-653-1911  
 Fax 251-653-0808  
 800-824-6568

20 East Gordon Road  
 P.O. Box 1904  
 Newnan, GA 30264-1904  
 770-252-4280  
 FAX 770-252-4043  
 800-754-1989

Bill To		Ship To	
45360 SANTA ROSA COUNTY DEPT. OF PUBLIC WORKS 6075 OLD BAGDAD HWY. MILTON, FL 32583		SANTA ROSA COUNTY DEPT. OF PUBLIC WORKS 6075 OLD BAGDAD HWY. MILTON, FL 32583	
Your Order No.	Ship Via	Special Instructions	
Sales Rep 22	In House Sales LG		

Quantity	Description	Weight	Footage	Price	Amount	
24	H. PILING BEAM 12" @ 74# ROLLING 3-23-2014	50'	88800	1200	1809.30	43423.20
13	W.F. BEAM 21" @ 62# PRIMED	50'	40300	650	1471.85	19134.05
PRICES INCLUDE DELIVERY TO SANTA COUNTY COUNTY, FL. SUBJECT TO PRIOR SALE THANKS, LARRY GRIMES						

Quote Valid Through 3/14/2014      Total Weight 129,100      Total Amount \$62,557.25

All quotes are subject to material availability and prior sale at time of order.  
 Changes in quantity may require recalculation of price.

# Bell Steel

Quote # 914859

over 45 years of excellence

Quoted	2/12/2014
Promised	2/12/2014

8788 Paul Starr Drive  
Pensacola, FL 32514  
phone: (850)479-2980  
fax: (850)474-0833

Bill To: SANTA ROSA CTY ROAD DEPART.  
6075 OLD BAGDAD HWY  
MILTON, FL  
32583

Ship To: SANTA ROSA CTY ROAD DEPART.  
6075 OLD BAGDAD HWY  
MILTON, FL  
32583  
Telephone 850-626-0191

Entered	Sold By	Ship Via	Sale Type	Customer #	Customer PO	Terms
MG	NB	TRUCK	Quote	19140		NET 30

B/O	Qty	Description	Weight	Unit Price	Total Price
	24	Miscellaneous X H PILES12X74                    A992                    Dom 50' 0" MATERIAL WILL BE ROLLING THE WEEK OF 3/23/14. *****	88800	1990.23 U	\$47765.52
	13	Miscellaneous X W21X62                                A992                    Dom 50' 0" MATERIAL IS BLASTED AND PRIMED.	40300	1619.04 U	\$21047.52
Totals			129100		\$68813.04

02-12 15:10:23 #  
Add 3.25% to all invoices paid with American Express

) ) )

# ***BUDGET & FINANCIAL MANAGEMENT COMMITTEE***

Chairman: Commissioner Cole  
Vice Chairman: Commissioner Lynchard

February 24, 2014

## **Budget:**

- 1) **Budget Amendment 2014 – 083** in the amount of \$ **2,000** to carry forward funds for the Jay Library from a donation from The Curtis Finlay Foundation, Inc. in the General Fund.
- 2) **Budget Amendment 2014 – 084** in the amount of \$ **2,000** to carry forward funds for crime prevention materials to be distributed by the Crime Prevention Specialist and the Sheriff's Office in the Fine & Forfeiture Fund.
- 3) **Budget Amendment 2014 – 085** in the amount of \$ **25,000** to fund the participation in the Team Florida Partnership Program Commitment Agreement as approved by the BOCC on February 13, 2014 from the Electric Franchise Fee Reserves.
- 4) **Budget Amendment 2014 – 086** in the amount of \$ **12,562** to carry forward funds for the purchase of materials for the extension of the water line to upgrade fire protection at Peter Prince Airport as approved at the February 13, 2014 BOCC Regular Meeting from the Peter Prince Enterprise Fund.
- 5) **Budget Amendment 2014 – 087** in the amount of \$ **86,730** to transfer funds from the Capital Fund to the Self-Insurance Fund and the General Fund for copiers and network equipment.
- 6) **Budget Amendment 2014 – 088** in the amount of \$ **12,760** to fund the purchase of computers and thin clients for the Grants Department, the Personnel Department and the Libraries from Reserve for Contingencies in the General Fund.
- 7) **Budget Amendment 2014 – 089** in the amount of \$ **800** to transfer funds from the Reserve for Contingencies for the purchase of a computer for the Self Insurance Department in the Self Insurance Fund.
- 8) **Budget Amendment 2014 – 090** in the amount of \$ **200,000** to recognize the 2013-2014 Defense Infrastructure Grant Award to purchase land or secure easements around Whiting Field as identified in the Joint Land Use Study (JLUS) agreement as approved at the February 13, 2014 BOCC Regular Meeting in the Grant Fund.

## **County Expenditure/Check Register:**

- 9) Discussion of County Expenditures / Check Register

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION	DATE: February 11, 2014
FROM: <b>Libraries</b>	ADDITION:
TO: Board of County Commissioners	MODIFICATION: X
VIA: Budget Director	DELETION:
SUBJ: Request Approval of the following	OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
<b>From:</b>	<b>001 – 3990001</b>	<b>General Fund Cash Carry Forward</b>	<b>\$ 2,000</b>
<b>To:</b>	<b>0610 – 534001</b>	<b>Other Contract Services</b>	<b>\$ 2,000</b>

**State reason for this request:**

Carries forward funds for the Jay Public Library from a \$ 2,000 donation from The Curtis Finlay Foundation, Inc. in the General Fund.

**Requested by: Devann Cook/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-083**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: February 24, 2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27<sup>th</sup> day Of February, 2014.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

## BUDGET MODIFICATION RESOLUTION

No. \_\_\_\_\_

*Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:*

REQUESTER ACTION

DATE: February 12, 2014

FROM: **Fine & Forfeiture Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	102 – 3990001	Cash Carried Forward	\$ 2,000
To:	0071 – 5490038	Crime Prevention	\$ 2,000

**State reason for this request:**

Carries forward Crime Prevention Fund amount and allocates for the Sheriff's Office expenditures in the Fine & Forfeiture Fund.

**Requested by: Jayne Bell/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-084**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: February 24, 2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27<sup>th</sup> day Of February, 2014.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

## BUDGET MODIFICATION RESOLUTION

No.

*Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:*

REQUESTER ACTION

DATE: February 14, 2014

FROM: **Electric Franchise Fee Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
<b>Fund 106:</b>	<b>9106 – 5990015</b>	<b>Economic Development Reserves</b>	<b>(\$ 25,000)</b>
	<b>9106 – 5910001</b>	<b>To General Fund</b>	<b>\$ 25,000</b>
<b>Fund 001:</b>	<b>001 – 3810001</b>	<b>From Electric Franchise Fee Fund</b>	<b>\$ 25,000</b>
	<b>0018 – 548007</b>	<b>Eco Dev Promotional Activities</b>	<b>\$ 25,000</b>

**State reason for this request:**

Funds the participation in the Team Florida Partnership Program Commitment Agreement as approved by the BOCC on February 13, 2014 from Electric Franchise Fee Reserves.

**Requested by Jayne Bell/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-085**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 02/24/2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27th day Of February, 2014.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: February 14, 2014

FROM: **Peter Prince Field Enterprise Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	405 – 3990001	Cash Carried Forward	\$ 12,562
To:	4021 – 563001	Improvements Other Than Buildings	\$ 12,562

**State reason for this request:**

Funds the purchase of materials for the extension of water line by East Milton Water System to upgrade fire protection at Peter Prince Airport as approved at the February 13, 2014 BOCC Regular Meeting.

**Requested by: Roger Blaylock/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-086**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: February 24, 2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27<sup>th</sup> day Of February, 2014.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: February 18, 2014

FROM: **Capital Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
<b>Fund 302:</b>	<b>9302 – 5990017</b>	<b>Future Capital Outlay</b>	<b>(\$ 99,930)</b>
	<b>9302 – 5910001</b>	<b>To General Fund</b>	<b>\$ 93,330</b>
	<b>9302 – 59100501</b>	<b>To Self Insurance Fund</b>	<b>\$ 6,600</b>
<b>Fund 501:</b>	<b>501 – 3810023</b>	<b>From Capital Fund</b>	<b>\$ 6,600</b>
	<b>0750 – 564001</b>	<b>Machinery &amp; Equipment</b>	<b>\$ 6,600</b>
<b>Fund 001:</b>	<b>001 – 3810023</b>	<b>From Capital Fund</b>	<b>\$ 93,330</b>
	<b>Various</b>	<b>See Attached</b>	

**State reason for this request:**

Transfer of funds from the Capital Fund to the Self-Insurance Fund and the General Fund for copiers and network equipment for the Computer Support Department, the Personnel Department, Planning & Zoning Department, the Co-Op Extension Department and the Libraries.

**Requested by: Jayne Bell/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-087**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_  
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: February 24, 2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27<sup>th</sup> day Of February, 2014.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

**BA2014-087 (cont)**

Fund	Dept.	<b><u>General Fund</u></b>		
001	0010	564001	Machinery & Equipment	\$6,600
	0200	564001	Machinery & Equipment	\$6,600
		564001	Machinery & Equipment	\$6,600
	0630	564001	Machinery & Equipment	\$3,350
	3300	564001	Machinery & Equipment	\$7,000
	0610	564001	Machinery & Equipment	\$16,180
	0120	564001	Machinery & Equipment	\$40,000
	0120	568001	Intangible Assets	\$7,000
			Total Expenditure	\$ 93,330

## BUDGET MODIFICATION RESOLUTION

No.

*Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:*

REQUESTER ACTION

DATE: February 18, 2014

FROM: **General Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
<b>From:</b>	<b>9001 – 599001</b>	<b>Reserve for Contingency</b>	<b>(\$ 12,760)</b>
<b>To:</b>	<b>0014 – 552001</b>	<b>Operating Supplies</b>	<b>\$ 800</b>
	<b>0400 – 552001</b>	<b>Operating Supplies</b>	<b>\$ 3,200</b>
	<b>0610 – 552001</b>	<b>Operating Supplies</b>	<b>\$ 8,760</b>

**State reason for this request:**

Funds the purchase of pc's and thin clients for the Grants Department, the Personnel Department and the Libraries.

**Requested by: Jayne Bell/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-088**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: February 24, 2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27<sup>th</sup> day Of February, 2014.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION		DATE: February 18, 2014
FROM: <b>Self Insurance Fund</b>		ADDITION:
TO: Board of County Commissioners		MODIFICATION: X
VIA: Budget Director		DELETION:
SUBJ: Request Approval of the following		OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
<b>From:</b>	<b>0750-599001</b>	<b>Reserve for Contingency</b>	<b>(\$ 800)</b>
<b>To:</b>	<b>0750 – 552001</b>	<b>Operating Supplies</b>	<b>\$ 800</b>

**State reason for this request:**

Transfers funds from Reserve for Contingencies for the purchase of a computer for the Self Insurance Department.

**Requested by: Jayne Bell/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-089**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_  
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: February 24, 2014

Approved: \_\_\_ Hold: \_\_\_ Withdrawn: \_\_\_ Comment: \_\_\_\_\_

*PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27<sup>th</sup> day Of February, 2014.*

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

## BUDGET MODIFICATION RESOLUTION

No.

*Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:*

REQUESTER ACTION

DATE: February 19, 2014

FROM: **Grant Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
<b>From:</b>	<b>104 – 3342003</b>	<b>Defense Infrastructure Grant</b>	<b>\$ 200,000</b>
<b>To:</b>	<b>4011 - 5610011</b>	<b>DIG Land Acquisition</b>	<b>\$ 200,000</b>

**State reason for this request:**

Recognizes 2013-2014 Defense Infrastructure Grant Award (DIG 14-xx) to purchase land or secure easements around Whiting Field as identified in the Joint Land Use Study (JLUS) agreement as approved at the February 13, 2014 BOCC Regular Meeting.

**Requested by Sheila Harris/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-090**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 02/24/2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27<sup>th</sup> day Of February, 2014.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

## BUDGET MODIFICATION RESOLUTION

No.

*Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:*

REQUESTER ACTION

DATE: February 24, 2014

FROM: **Dist. 3 Capital Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	2323 – 599001	Dist. 3 Project Fund Reserves	(\$ 24,532)
To:	2323 – 562001	Buildings	\$ 24,532

**State reason for this request:**

Funds the purchase of a portable concession trailer for Fidelis Park from Southwest Trailer Mfg., Inc. d/b/a Trailer Factory from Dist. 3 Recreation Funds as approved at the February 24, 2014 Board Meeting

**Requested by: Jayne Bell/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2014-091**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: February 24, 2014

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27<sup>th</sup> day Of February, 2014.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS



No support documentation for this agenda item.