



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, August 10, 2015 – 9:00 a.m.

Administrative Complex - Board Meeting Room

***** REMINDER: August 13th Meeting held at Tiger Point Community Center*****

Economic Development Committee – Lynchard & J. Williamson

1. INFO ITEM: Holley-Navarre Water System tap fee policy revision impacting economic development.
2. Discussion of inconsistency in South Santa Rosa County Tourist Development District sale of alcohol policy.
3. Discussion of amending 2013 TDC grant to the Navarre Beach Marine Sanctuary reallocating \$64,000 from reef expansion to scuba/kayak wash down station as recommended by the Tourist Development Council.

9:30 a.m. Public Hearings

Submission of Application for Funding to Improve Floridatown Park located at 3900 Floridatown Road, Pace

Administrative Committee – Salter & Lynchard

1. Discussion of Navarre Beach Renourishment Project.
2. Discussion of Agreement for Special Event with Navarre Family Watersports, LLC for use of Navarre Beach Marine Park for Country on the Sound event September 25-26, 2015.
3. Discussion of letter of support for Santa Rosa Island Fee Simple legislation to Senators Nelson and Rubio, Congressman Miller and Senate Energy and Natural Resources Committee Chairman and House Natural Resources Committee Chairman.

Administrative Committee – continued

4. Discussion of acquisition of conservation easement on following three (3) parcels adjacent to NAS Whiting Field in on-going base buffering program funded by Florida Defense Initiative Grant and US Navy REPI funds.
 - 21.52 acre parcel owned by Freddie and Madelyn Blakely with an appraised value of \$49,000
 - 24 acre parcel owned by Beverly Craig Fontenot with an appraised value of \$92,000
 - 28.193 acre parcel owned by Ferrall McCormick, Jr. with an appraised value of \$102,000
5. Discussion of Resolution related to lease agreement with Longleaf Alliance, Inc. for property located at 8831 Whiting Field Circle.
6. Discussion of Agreements with Florida Division of Emergency Management for following Hazard Mitigation Grant Program (HMGP) projects:
 - Ranchettes Subdivision, Gulf Breeze for Phase I design of stormwater improvements
 - Pace/Patterson Lane, Pace for Phase I design of stormwater improvements
7. Discussion of funding capital transportation needs including Local Option Gas Tax and transportation impact fees.
8. Discussion of approval of construction of 4-H Field Education Facility adjacent to the Cooperative Extension Office funded by Impact 100 grant.
9. Discussion of designating the Arc of the Emerald Coast, Santa Rosa as recipient of \$22,000 annual allocation for adults with developmental disabilities replacing the Arc of Santa Rosa.
10. Discussion of the Navarre Pedestrian Overpass project funded by FDOT Transportation Alternatives Program.
11. Discussion of proposal from Pegasus Engineering, Inc. in the amount of \$12,000 for project management and grant administration services for Settlers Colony drainage improvement project Phase II funded by HMGP grant.
12. Discussion of Resolution authorizing submission of annual EMS grant application with Florida Department of Health in the amount of \$21,862 for pre-hospital supplies and equipment and authorize execution of relevant documents.
13. Discussion of extension of contract with Holt Well Services for Monitoring Well Maintenance/Repair Contract at current rates through September 30, 2017.
14. Discussion of county administrator recruitment process.

Administrative Committee – continued

15. Discussion of Canvassing Board designee and alternate for 2016 election cycle.
16. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, August 13, 2015:

Amendment to Ordinance 2003-25; amending Chapter 10, the Capital Improvements Element, Updating the 5-year schedule of Capital Improvements to include improvements to Floridatown Park.

Engineer's Report

1. Navarre Beach Renourishment Project update.
2. Discussion of Westgate Drive Carwash Demolition bid in the amount of \$34,250.00 from LJFD, Inc. – Joiners, as the only responsive bidder. Source of funding is the FDSTF grant.
3. Discussion of proposal for Phase II CEI services with Ken Horne & Associates in the amount of \$20,000.00 for Settlers Colony. Amount is fully budgeted within the grant with reimbursement up to 75%. (Attachment A)
4. Discussion of Ranchettes and Pace/Patterson Lane, request for qualifications for drainage engineering services.

Public Services Committee – J. Williamson & Lynchard

1. Discussion of adoption of resolution for Local Housing Plan Demolition and Reconstruction Strategy which was approved by the Board on October 23, 2014.
2. Discussion of Board approval to move forward on the following property abatements:

1655 Champagne Avenue – Gulf Breeze
5201 Dale Street – Milton
2584 Salamanca Street – Navarre

Public Services Committee – continued

3. Discussion of approval to submit Citizen Corps Grant application in the amount of \$26,000 and authorization for the chairman to sign all related documents. The required match will be met with “in-kind” services.

Public Works Committee – Cole & R. Williamson

1. Discussion of resurfacing the following roads in District One at an estimated cost of \$108,027.60:

Riverview Drive
Riverview Court
Mills Bayou Drive
Sheridan Drive
Sea Lark Lane
San Juan Street
Serry Lane

2. Discussion of resurfacing the following roads in District Two at an estimated cost of \$92,782.00:

Milton Court
Old Spanish Trail (Cathy St. to the eastern right of way of Hwy. 90)
Katie Street
Sweeney Road
Bobby Brown Road
N. 38th Avenue (south of Santa Monica St.)

3. Discussion of paving the following roads in District Two at an estimated cost of \$54,800.00:

Santa Monica Street (N. 37th Ave. to N. 38th Ave.)
Faulkville Road
Boundary Line Road

4. Discussion of first yearly renewal option of fencing contract with Santa Rosa Fence & More, LLC at current pricing.
5. Discussion of FDOT’s County Incentive Grant Program (CIGP) funding for Country Club Road.

Budget & Financial Management Committee – R. Williamson & Cole

1. Discussion of rejection of bids received for the Bagdad Mill Site Park Phase I Construction and authorization to rebid with a revised version.
2. Discussion of Budget Amendment 2015 – 187 in the amount of \$15,878 to carry forward funds received from the sale of old cell phones and allocate for expenditure in the Communications account in the General Fund.
3. Discussion of Budget Amendment 2015 – 188 in the amount of \$400,255 to recognize FEMA HMGP Grant Revenues and required match for Phase II construction of stormwater and drainage improvements for Settler’s Colony HMGP grant with local match coming from Electric Franchise Fee Drainage Reserves as approved at the July 23, 2015 meeting.
4. Discussion of Budget Amendment 2015 – 189 in the amount of \$7,210 to fund the installation of underground power to the Industrial Boulevard Parking Lot from Economic Development Reserves in the Electric Franchise Fee Fund as approved at the May 14, 2015 meeting.
5. Discussion of County Expenditures / Check Register.

Public Forum