August 10, 2015

ECONOMIC DEVELOPMENT COMMITTEE

1. INFO ITEM: Holley-Navarre Water System tap fee policy revision impacting economic development.

2. Discussion of inconsistency in South Santa Rosa County Tourist Development District sale of alcohol policy.

3. Discussion of amending 2013 TDC grant to the Navarre Beach Marine Sanctuary reallocating $64,000 from reef expansion to scuba/kayak wash down station as recommended by the Tourist Development Council.

No support documentation for this agenda item.

500

2

** OFFICIAL RECORDS **
BK 1187 PG 47

FILE# 9117566
RCD: JUL 30 1991 @ 3:32 PM

ORDINANCE BOOK 5 PG 51

ORDINANCE NO. 91-19

AN ORDINANCE RELATING TO SANTA ROSA COUNTY, FLORIDA, ESTABLISHING THE SOUTH SANTA ROSA COUNTY TOURIST DEVELOPMENT DISTRICT; EXPRESSING THE INTENT OF THE SANTA ROSA COUNTY BOARD OF COUNTY COMMISSIONERS TO CONSIDER THE ENACTMENT OF A TOURIST DEVELOPMENT TAX WITHIN THE SOUTH SANTA ROSA COUNTY TOURIST DEVELOPMENT DISTRICT; ESTABLISHING THE SOUTH SANTA ROSA COUNTY TOURIST DEVELOPMENT DISTRICT; PROVIDING FOR HOURS OF SALE OR PURCHASE OF ALCOHOLIC BEVERAGES WITHIN THE SOUTH SANTA ROSA COUNTY TOURIST DEVELOPMENT DISTRICT UPON APPROVAL OF A TOURIST DEVELOPMENT TAX BY THE ELECTORS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the 1991 Legislature enacted SB 1092, placing Navarre Beach within the boundaries of Santa Rosa County; and

WHEREAS, Navarre Beach is a tourist destination area which generates millions of dollars to the local economy from tourist related activities; and

WHEREAS, like Navarre Beach, tourism is the predominate economic activity for that portion of Santa Rosa County lying south of East River; and

WHEREAS, the above referenced area of Santa Rosa County while constituting only a small portion of the total land area of the county, contains the majority of motel rooms, golf courses, and other tourism related businesses,

WHEREAS, the Santa Rosa County Board of County Commissioners finds that there is a need to create a South Santa Rosa County Tourist Development District in order to address regulations unique to the District which relate to the tourist industry.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA:

SECTION 1. There is hereby established the South Santa Rosa County Tourist Development District. The District shall be comprised of that portion of Santa Rosa County lying south of the East River and as more specifically shown on Exhibit A which is attached hereto.

SECTION 2. The Santa Rosa County Board of County Commissioners pursuant to Florida Statutes 125.0104, hereby indicates its intention to consider the enactment of an ordinance levying and imposing a tourist development tax.

SECTION 3. There is hereby established the South Santa Rosa County Tourist Development Council.

a) The Council shall be composed of nine members as specified in Florida Statute 125.0104. The exact members shall be appointed by the Board of County Commissioners.

b) The Council shall prepare and submit to the Board of County Commissioners a plan for tourist development. The plan shall set forth the anticipated net tourist development tax revenue to be derived by the county for the 24 months following the levy of the tax, and a list of the proposed uses, in order of priority, of the proposed uses of the tax revenues by specific project or special use.

c) The Board of County Commissioners shall establish the time frame within which the plan shall be submitted to the Board of County Commissioners. The Board of County Commissioners may extend such time period as deemed necessary by the Board of County Commissioners.

SECTION 4. Upon the approval of a tourist development tax by the electors the hours for the sale or purchase of alcoholic beverages which are legal to be sold in Santa Rosa County, in the South Santa Rosa County Tourist Development District shall be as follows:

a) South Santa Rosa Tourist Development District (Navarre Beach) - 7:00 a.m. to 2:30 a.m., each day of the week.

b) South Santa Rosa Tourist Development District (mainland) - 7:00 a.m. to midnight, Monday - Saturday, noon to midnight, Sunday.

c) The hours of sale of alcoholic beverages in other areas of Santa Rosa County shall not be affected by this ordinance.

SECTION 5. Effective Date.

This ordinance shall take effect according to law.

PASSED AND ADOPTED by a vote of 5 yeas and 0 nays and 0 absent of the Board of County Commissioners of Santa Rosa County, Florida, this 23 day of July, 1991.

BOARD OF COUNTY COMMISSIONERS
OF SANTA ROSA COUNTY, FLORIDA

By: William S. Sudi
Chairman

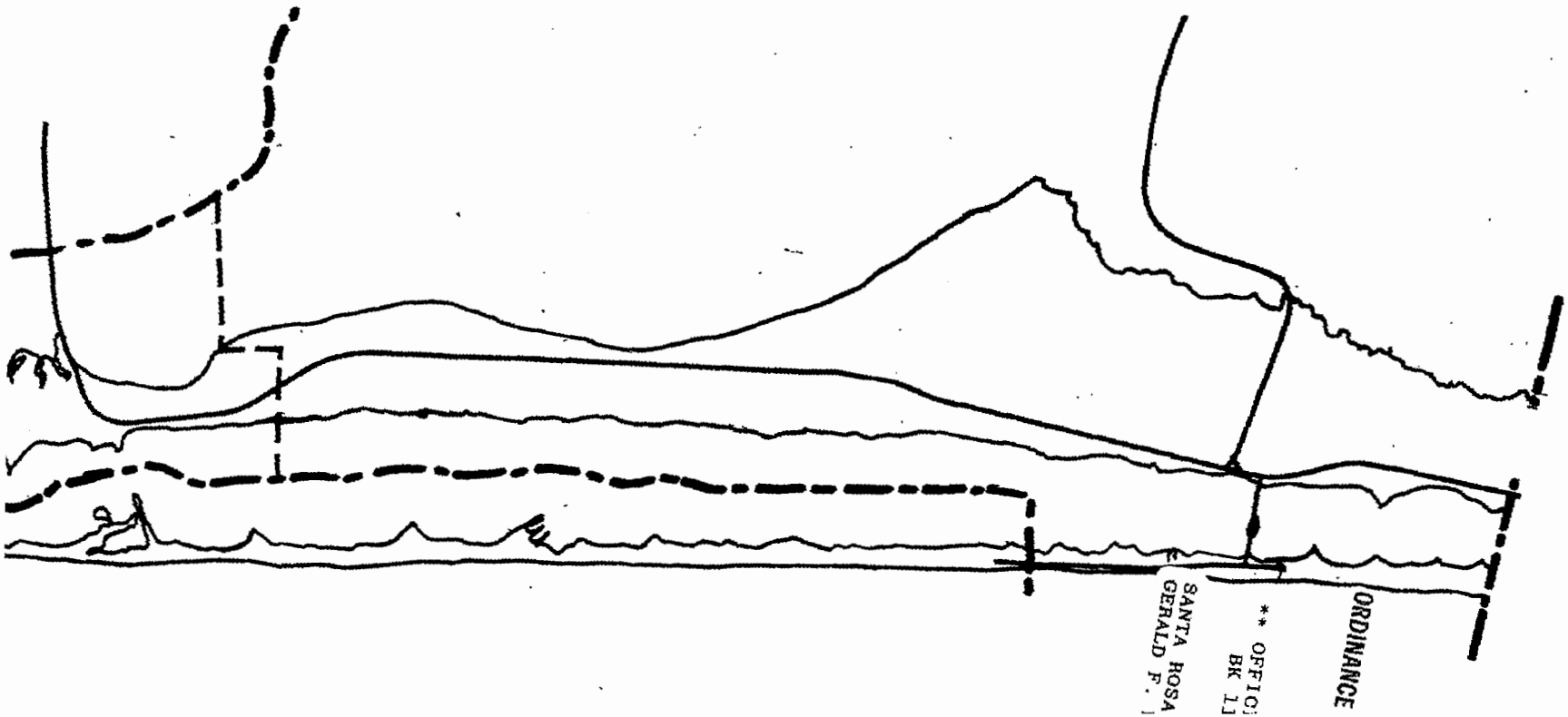
CIRCUIT COURT SANTA ROSA COUNTY FLORIDA
ATTEST:
Gerald F. Barnes
Clerk of Court

I, Gerald F. Barnes, Clerk of Court of Santa Rosa County, Florida, do hereby certify that the same was adopted and filed of record and a copy deposited in the Postal Department of the United States of America for delivery by certified mail to the Secretary of the State of Florida, on this 26 day of July, 1991.

Gerald F. Barnes
Clerk of Court

EXHIBIT A

SOUTH SANTA ROSA COUNTY TOURIST DEVELOPMENT DISTRICT



HISTORIC MILTON Navarre Beach

FLORIDA'S PLAYGROUND

Date: August 4, 2015

To: Hunter Walker, County Administrator

From: Julie Morgan, Tourist Development Director

Subject: Navarre Beach Marine Sanctuary $64,000 Grant Amendment Request

Background – In August of 2013 the Navarre Beach Marine Sanctuary requested a TDC grant of $64,000 to be used for an expansion of the Navarre Beach artificial reefs. The project proposed to add an additional 30 reef units. The grant was unanimously voted in favor by the TDC Board of Directors and moved to the BOCC, and subsequently approved. These funds have not been utilized or spent and are still in the Tourist Development Office budget. The future Navarre Beach artificial reef expansion is now going to be funded by the Florida Fish and Wildlife Conservation Commission.

Recommendation –In June of 2015 the TDC Board of Directors voted and approved the request from the Navarre Beach Marine Sanctuary to amend the August 2013 TDC grant of $64,000 for artificial reef expansion. The amendment would move the $64,000 to instead construct a SCUBA/Kayak boardwalk with a wash down station.

Currently, SCUBA divers, surfers, kayakers and paddle boarders are carrying their gear across the sand dunes. When they exit the Gulf, the only available wash down area is the fresh water individual showers at the pavilions. These showers are inadequate for this purpose and on many days there are people lined up waiting to use them. A SCUBA/kayaking boardwalk will provide a designated area for individuals with this type of equipment to travel to the beach without destroying sand dunes and sea oats. This new SCUBA/Kayak boardwalk and wash down station will lead from the Sea Oat Pavilion parking lot directly to the reef access point on the beach. It is the recommendation of the TDC Board of Directors to move forward to amend the TDC grant for $64,000 to construct a SCUBA/Kayak boardwalk with wash down station.

Sincerely,

Julie Morgan

Julie Morgan, Tourist Development Director

Santa Rosa County Tourist Development Council
8543 Navarre Parkway – Navarre, FL 32566
phone: 850.939.8000 – fax: 850.939.0065
web: floridaplayground.com

Navarre Beach Area
CHAMBER OF COMMERCE
FOUNDATION, INC

8668 Navarre Pkwy, #142, Navarre FL 32566
850-939-3267 Fax 939-0085
info@navarrechamberfoundation.org - www.navarrechamberfoundation.org

June 1, 2015

Santa Rosa County Tourist Development Office
8543 Navarre Pkwy
Navarre FL 32566

Re: Foundation Letter of Request August 3, 2013, $64K Grant for Navarre Beach Marine Sanctuary and artificial reef expansion project.

In August of 2013, the Navarre Chamber Foundation requested $64K to expand the existing Navarre Beach Marine Park artificial reef system from 30 units to 60 units. The grant was accepted, forwarded to the BoCC, and subsequently approved. Since that time the project was also accepted as part of the Florida Fish and Wildlife (FWC) five county Regional Reefing Program and was modified to increase to 60 additional reef units.

In May 2015, FWC received NRDA funding for the reefing program which includes the Navarre Beach near shore reef expansion. The NRDA funds can only be used for the reef itself and cannot be used for anything on shore.

As stated in our original request, Phase Three of our project includes reef expansion and a SCUBA/kayak boardwalk and wash down stations. Since the reef expansion will be funded by NRDA, we request the $64K held for this grant be used for the boardwalk and wash down stations.

Currently, SCUBA divers, surfers, kayakers, and paddle boarders are hauling their gear across the sand dunes. When they come out of the water, the only available rinse areas are the fresh water individual showers at the pavilions. These showers are inadequate for this purpose and on many days there are people lined up waiting to use them.

A SCUBA/kayak boardwalk would provide a designated place for individuals with this type of equipment to travel to the beach without destroying sand dunes and sea oats. In addition to the county funds, the Navarre Chamber Foundation has $20K obligated to this project.

Mike Sandler
Navarre Chamber Foundation, President

Navarre Beach Area
Chamber of Commerce
FOUNDATION, INC.
8668 Navarre Pkwy #142, Navarre, FL 32566
navarrechamberfoundation.org

August 3, 2013

Santa Rosa County Tourist Development Council
8543 Navarre Pkwy
Navarre FL 32566

Re: Request $64,000 for expansion of the current Gulf side reef structure and promotion of the artificial reefs included in TDC marketing

In December 2008, Santa Rosa County Commissioners held a Navarre Beach Park community meeting and requested input for future usage of the park. The consensus from the community was for the park to maintain a natural environment rather than commercial. Eco friendly projects and promoting Navarre Beach as an eco tourism destination were widely supported. Tourism and marine conservation are critical to our local economy. Along with the Marine Science Station and the Sea Turtle Conservation Center, our volunteers have worked diligently to continue to provide eco friendly amenities for Navarre Beach.

The sandy ocean floor off Navarre Beach does not provide any refuge for marine life. The Navarre Beach artificial reef structures installed in 2012 provide an essential habitat for marine life giving them an opportunity to grow to optimal breeding size, and improve survival rates which will help to replenish and increase marine life populations. This has a positive environmental impact and provides a recreational amenity for scuba diving, snorkeling, kayaking, and paddle boarding. As fish mature and swim away from the protective habitat, they become available for anglers for sport and consumption.

When the Gulf side Navarre Beach artificial reefs were installed at the end of last summer, there were only a few weeks of summer remaining. During the winter months, the Navarre Chamber Foundation Marine Sanctuary committee provided funding for additional showers, walkways, and signage for the Navarre Beach Park. We redesigned Phase Three of our project to include reef expansion and a SCUBA /kayak boardwalk and wash down stations.

As the weather and water warmed up this year, the importance of these projects for tourists and residents became evident. We discovered the reefs are not just an attraction for scuba divers and snorkelers. The reefs provide educational opportunities for all ages. Individuals and groups swim, kayak or paddle board out to the structures and spend hours enjoying the sea life above and below the water. We have no way to measure how many people have

visited the reefs, however reports of from people who are at the beach daily and inquiries regarding the reefs reflect high usage. Hotel and property managers commonly ask for reef information for their guests as they get frequent questions from out of town visitors.

In less than one year, the reef structures developed significant growth, providing shelter and a food source for marine animals. This not only benefits our environment, it will bring more people to the area to explore the reefs. When visitors come to use the reefs, they will most likely spend the day and spend money at local businesses.

Because permitting for the initial reefs took so long, and was delayed even longer by the oil spill, when our reefs were finally installed last year, the cost had almost doubled from the original estimate. Increasing the size of the existing reef will require only an amendment to the current permit. This should take a fraction of the time. We have paid for and applied for this permit.

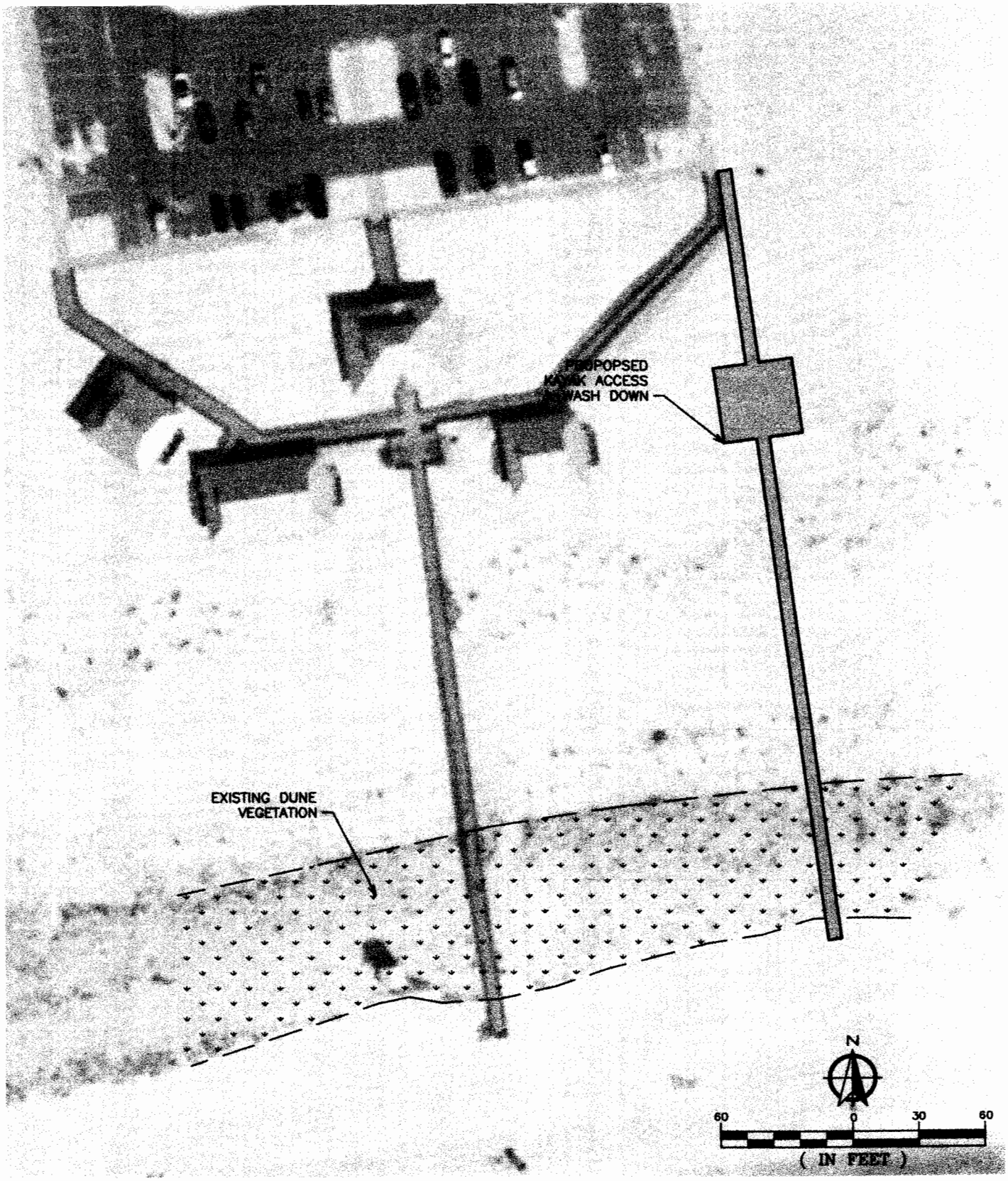
We had high hopes for funding the additional reef structures through the BP Seafood and Tourism Promotion Grant. We have also included this expansion in a request through Santa Rosa County for NRDA funds for this project. The BP Seafood and Tourism grant process has stalled and the process to award NRDA funds is moving very slowly. We have some money from our Run for the Reef 5K each October. When we requested an updated estimate for reef installation, we found the price increased from $50,000 to $84,000. We have $20,000 to contribute to the expansion. As the cost of these structures continues to increase, we need additional funding now.

According to a 2006 report on the economic impact of artificial reefs, Florida has the most permitted artificial reefs in the nation and these reefs have been shown to have a benefit to local economies. While many of the reefs included in this study are off-shore, near-shore reefs are expected to have a similar or greater impact because they are more accessible. Near-shore reefs allow people of all skill levels to easily view marine life and ecosystems supported by the reefs. Experts believe that the proximity of the reefs to the shore and the increased recreational opportunities should result in at least a twenty-five percent increase in tourism dollars.

We also request that you include the artificial reefs in your marketing and promotion campaigns and literature. Publicizing these marine amenities will bring visitors who were not previously aware of these options in our area.

The Northwest Florida Daily News recently stated, "The future of Northwest Florida's success as a tourism destination will depend on the preservation of the region's environment."

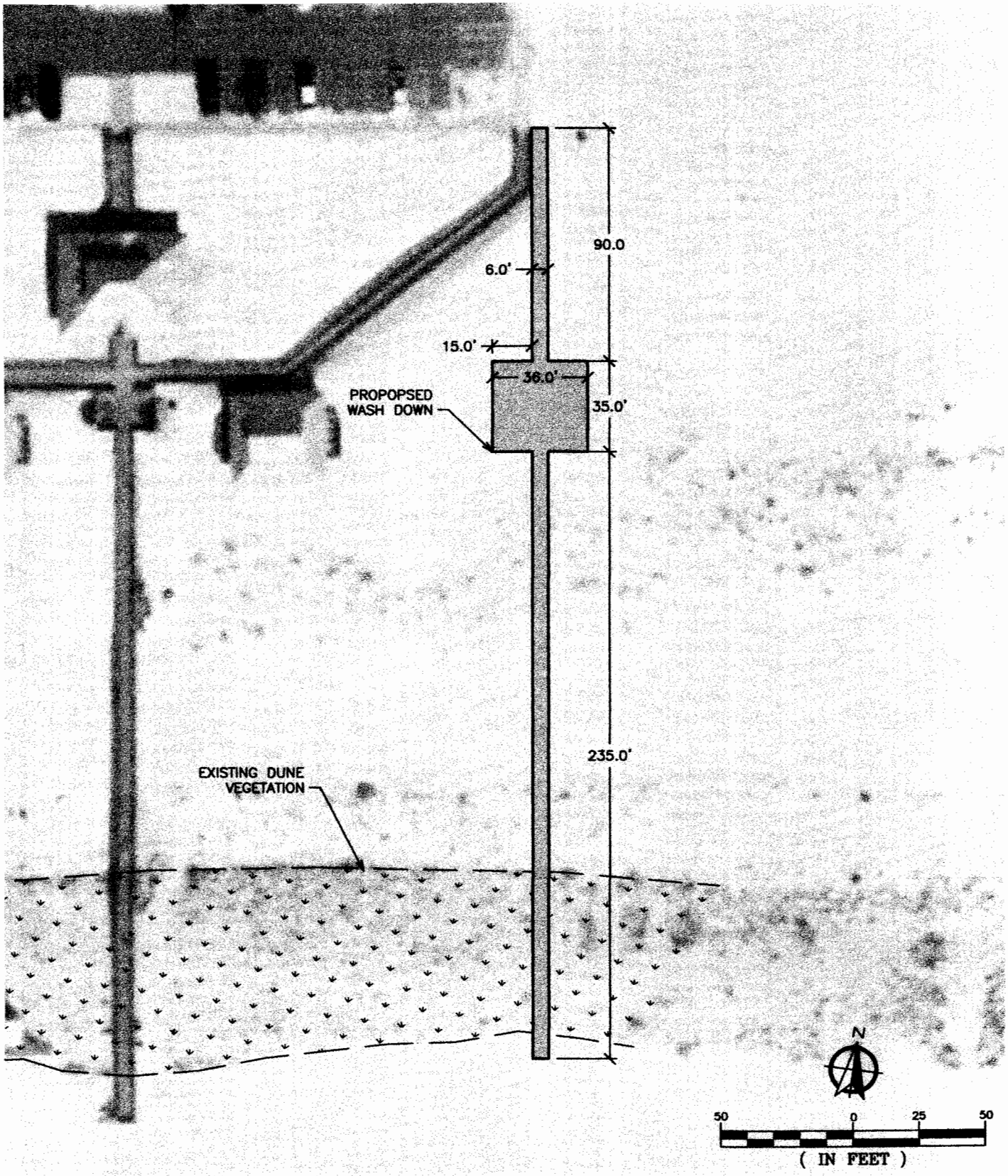
Mike Sandler
President, Navarre Chamber Foundation
attachment: Project Cost



WETLAND SCIENCES INCORPORATED

ENVIRONMENTAL CONSULTANTS
3308 GULF BEACH HIGHWAY
PENSACOLA, FLORIDA 32507
TEL: 850.453.4700
JTAYLOR@WETLANDSCIENCES.COM

PROJECT NAME: NAVARRE BEACH PARK	
PLAN VIEW DEPICTED ON AERIAL	
PROJECT NO.: xxxxx	
DRAWN BY: CEP	DATE: 07/08/2015
SHEET: 1 OF 1	



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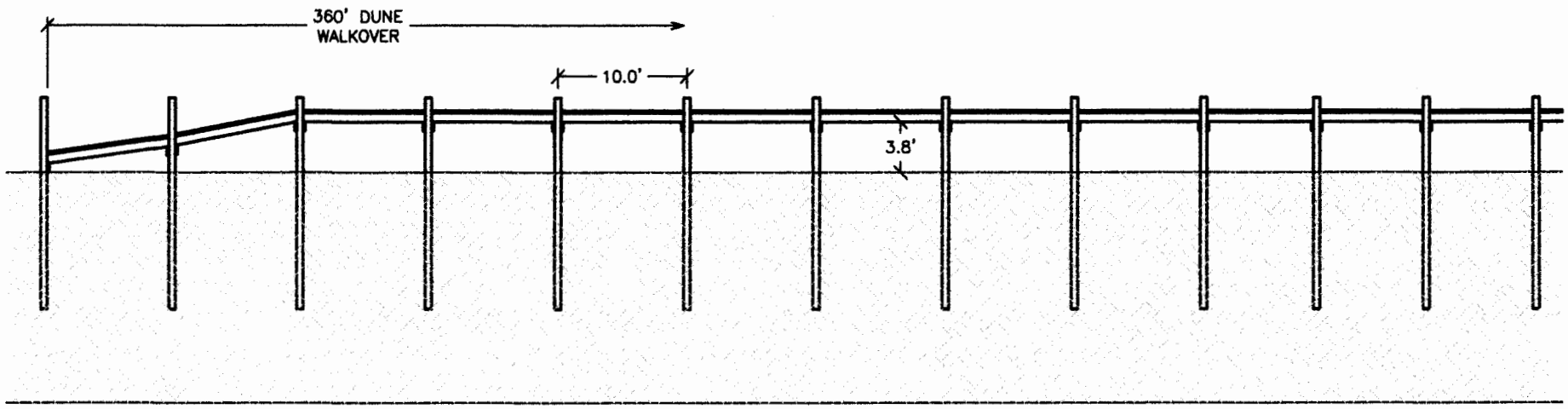

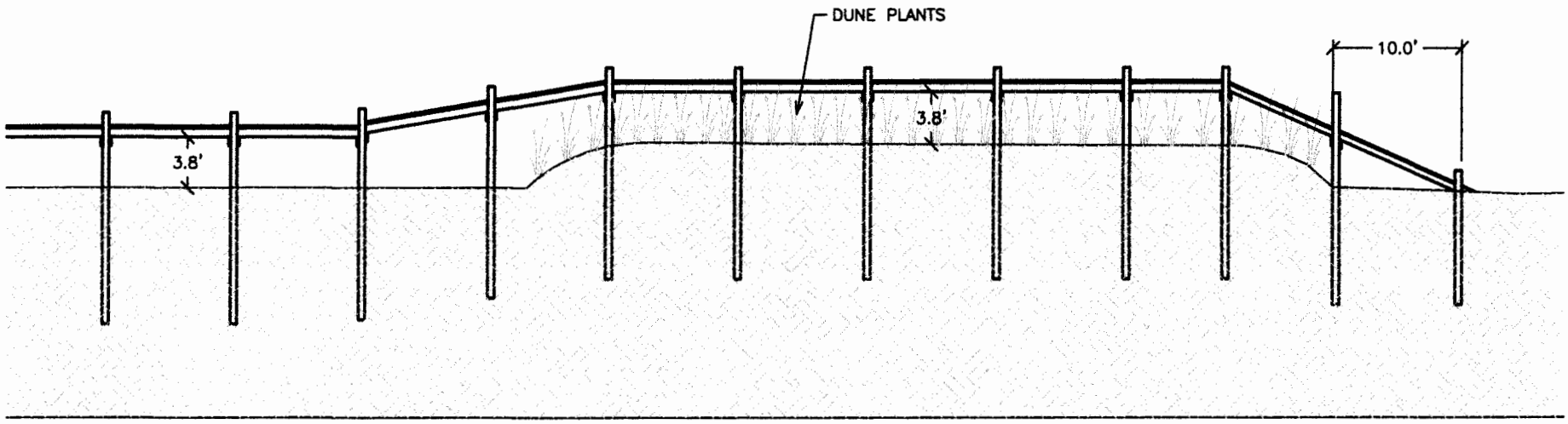

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3308 GULF BEACH HIGHWAY
PENSACOLA, FLORIDA 32507
TEL: 850.453.4700
JTAYLOR@WETLANDSCIENCES.COM

PROJECT NAME: NAVARRE BEACH PARK	
WALKOVER PROFILE (TYPICAL)	
PROJECT NO.: xxxx	
DRAWN BY: CEP	DATE: 07/08/2015
SHEET: 1 OF 1	

12 0 6 12
(IN FEET)

From: Keith Johnson <keith@wetlandsciences.com>
Subject: Navarre Beach Park Kayak Access Walkover and Washdown
To: "'rsboston'" <rsboston@bellsouth.net>
Date: Friday, July 31, 2015, 1:41 PM

Mr. Boston, Pursuant to your request, I have reviewed the regulatory implications associated with the construction of a wooden deck and six foot wide walkover connecting the eastern most parking lot at Navarre Beach just beyond the seaward toe of the primary dune to facilitate the movement of recreational kayaks and/other paddle craft from the parking lot to the beach. To facilitate this conversation I have developed the attached conceptual sketch. In my opinion, the proposed structure will require a field permit from the Florida Department of Environmental Protection's Beaches and Coastal Systems Bureau and Santa Rosa County Building Inspections Department. The Florida Department of Environmental Protection has regulatory purview over construction activities on the beach fronting the open waters of the Gulf of Mexico where a Coastal Construction Control Line (CCCL) has been established pursuant to the provisions of Section 161.053 Florida Statutes (F.S.). The location of the larger square deck which will be used as wash-down area will be located landward of the CCCL line and will not be part of the DEP's permit review. The walkover, however, will require a permit. DEP authorizes walkovers via a field permit. Field permits are typically issued by DEP Field Inspectors. The field permit is issued on a form with site specific information. An application is not required. All that is needed to facilitate the issuance of a field permit by a DEP field inspector is a site visit and review of the plans. No fee is required. Field Permits for walkovers contain standard conditions that require construction to be conducted in a manner that minimizes short-term disturbance to the dune system and existing vegetation. Replacing vegetation destroyed during construction with similar plants suitable for beach and dune stabilization is required. Only limited excavation for the placement of support posts is authorized, and construction of walkovers may not occur during the marine turtle-nesting season, which extends May 1 through October 31. The walkover shall be designed and sited to protect dune features, to minimize disturbance of native vegetation, to not restrict lateral beach access and to minimize the amount of construction material that may become debris during a storm. The walkovers should be constructed perpendicular to the shoreline and extend at least to the seaward toe of the frontal dune or the existing line of vegetation but not farther than 10 feet seaward of the vegetation (as shown on the attached sketch). Walkovers are designed to be minor, expendable structures that pose a minimal interference with coastal processes and generate minimal amounts of debris. Walkovers constructed across native beach and dune vegetation should be post-supported and elevated a sufficient distance above the existing or proposed vegetation to allow for sand build-up and clearance above the vegetation. Whenever possible, stairways and ramps leading from the dune bluff or crest down to the beach should be designed with posts that completely span the seaward slope of the dune. The structure should be designed to minimize the quantity of material used in construction, such as avoiding the use of vertical wood pickets, and reducing the length and width of construction on the beach. The walkovers shall not exceed 6 feet in overall width and the support posts shall not be greater than 6-inch wide posts. Round posts are preferred to square posts. Support posts shall not be encased in concrete nor installed into dune slopes that are steeper than approximately 30 degrees. Support posts should have a minimum 5 feet of soil penetration.

The construction of the wash down and walkover will require a building permit from Santa Rosa County. The building inspection department will require plans that detail the construction of the structure. SR County will charge a permit fee which will be based on the size of the structure and estimated construction costs. This permit fee is typically less than $500. I hope this helps.

Please let me know if you should have any questions.

Respectfully, Keith Johnson
Wetland Sciences, Inc.
3308 Gulf Beach Hwy Pensacola, FL 32507 Tel: 850.453.4700

Navarre Beach Marine Park

Kayak, Paddelboard, Surfboard, & SCUBA equipment Wash down and Walkover

Proposed timeline 120 days

Performance:

Santa Rosa County TDO/TDC

- Design and concept approval TDO/TDC 1 day

SR County Commercial Building Permit (2 Weeks or less for design/plan acceptance)

- Pre-Application meeting 1 day
- Action letter 1 day/Site plan 3 days
- Buildings permits 3 weeks

Florida Department of Environmental Protection (Beach Permit for Walkover)

- FDEP Coastal Control Line Permit for 6' wide Dune-walkover 3 weeks
    - Protect Dunes and vegetation

Cost:

Materials and Labor rough order-of-magnitude (ROM) estimate: Two building ROM's: AVG **$72,500**

- Includes
    - Pilings
    - Plumbing
    - Decking
    - Excavation
    - Permits for building/construction
- Plan and Permit for Dune Walkover ROM **$5,500.00**

Schedule: Timeline estimate based on TDO and BoCC approval

TDO/TDC Approval	6 Aug
Project Start: BoCC decision	13 Aug
RFP for work selection	1 Sep
Contract Award	10-20 Sep
Work Start	10 Oct*
Work Complete	10 Dec

- No construction allowed further seaward than the dune line before November 1 due to sea turtle nesting season restrictions.

August 10, 2015

ADMINISTRATIVE COMMITTEE

1. Discussion of Navarre Beach Renourishment Project.

2. Discussion of Agreement for Special Event with Navarre Family Watersports, LLC for use of Navarre Beach Marine Park for Country on the Sound event September 25-26, 2015.

3. Discussion of letter of support for Santa Rosa Island Fee Simple legislation to Senators Nelson and Rubio, Congressman Miller and Senate Energy and Natural Resources Committee Chairman and House Natural Resources Committee Chairman.

4. Discussion of acquisition of conservation easement on following three (3) parcels adjacent to NAS Whiting Field in on-going base buffering program funded by Florida Defense Initiative Grant and US Navy REPI funds.

    - 21.52 acre parcel owned by Freddie and Madelyn Blakely with an appraised value of $49,000
    - 24 acre parcel owned by Beverly Craig Fontenot with an appraised value of $92,000
    - 28.193 acre parcel owned by Ferrall McCormick, Jr. with an appraised value of $102,000

5. Discussion of Resolution related to lease agreement with Longleaf Alliance, Inc. for property located at 8831 Whiting Field Circle.

6. Discussion of Agreements with Florida Division of Emergency Management for following Hazard Mitigation Grant Program (HMGP) projects:

    - Ranchettes Subdivision, Gulf Breeze for Phase I design of stormwater improvements

    - Pace/Patterson Lane, Pace for Phase I design of stormwater improvements

7. Discussion of funding capital transportation needs including Local Option Gas Tax and transportation impact fees.

8. Discussion of approval of construction of 4-H Field Education Facility adjacent to the Cooperative Extension Office funded by Impact 100 grant.

9. Discussion of designating the Arc of the Emerald Coast, Santa Rosa as recipient of $22,000 annual allocation for adults with developmental disabilities replacing the Arc of Santa Rosa.

10. Discussion of the Navarre Pedestrian Overpass project funded by FDOT Transportation Alternatives Program.

11. Discussion of proposal from Pegasus Engineering, Inc. in the amount of $12,000 for project management and grant administration services for Settlers Colony drainage improvement project Phase II funded by HMGP grant.

12. Discussion of Resolution authorizing submission of annual EMS grant application with Florida Department of Health in the amount of $21,862 for pre-hospital supplies and equipment and authorize execution of relevant documents.

13. Discussion of extension of contract with Holt Well Services for Monitoring Well Maintenance/Repair Contract at current rates through September 30, 2017.

14. Discussion of county administrator recruitment process.

15. Discussion of Canvassing Board designee and alternate for 2016 election cycle.

16. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, August 13, 2015: NONE

SANTA ROSA COUNTY
BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592

JAYER WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
ROB WILIAMSON, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ROY V. ANDREWS, County Attorney
JAYNE N. BELL, OMB Director

M E M O R A N D U M

TO: Board of Commissioners

FROM: Hunter Walker, County Administrator

DATE: July 31, 2015

SUBJECT: Navarre Beach Renourishment Project

Find attached memo dated February 4, 2015 regarding the Navarre Beach Renourishment project. This outlined a project funding plan based upon receiving $8,045,606 in State of Florida funding to assist with the total estimated project cost of $18,408,400. Santa Rosa County received a grant or allocation from the State in the amount of $2,750,000 for this effort leaving a shortfall from the original project estimates.

In talking with engineering firm Coastal Tech and the lobbying/advocacy team at Johnson-Blanton it seems reasonable to apply to the State for the remainder of the original $8,045,606 request and there are two options for the county to consider in this regard.

The first option is the county can commit to proceed with beach renourishment this fall as planned and request reimbursement from the State of Florida beaches/coastal system grant and legislative process in next session. This keeps the original timeline and should reduce any unknown cost aside from uncertainty of bid process itself.

The following outlines the currently known funding sources available for the $18.4 M estimated construction cost of beach renourishment:

FEMA	$ 2,300,000
FDEP BMFA Program	$ 2,750,000
Tourist Tax	$ 2,000,000
Local Share	$ 11,650,000

In February, Commissioner Salter directed staff to work with Commissioner Rob Williamson on equitable division of the local share between property leaseholders and the County. At that time we recommended an even split of the local share which based on full State contribution would have required $4,022,803 each. With the reduced FDEP amount and allocating seven (7) years of Tourist Development Tax set aside for renourishment, the local share is $11,650,000 which divided equally yields $5,825,000 each. Any reimbursement from State for additional funds could be taken off the local share equally in out years.

The second option is to delay the project a year (with bid in late summer of 2016) and proceed with requesting additional funds from FDEP and legislature in that regard. The delay will result in additional project cost in additional erosion and monitoring costs estimated by Coastal Tech as $720,000 and $37,000 respectively. Finally the probability of additional state funds certainly is not guaranteed so there are number of reasons that this alternative is not optimal.

The application deadline for FDEP Beach Funding Assistance Program was July 31, 2015 and Santa Rosa County submitted application requesting additional funds and delaying the project a year. I was not comfortable committing for the Board to do the project this year based on the funding so hence the delay. According to our consultants, the application can be easily amended to allow proceeding this year and seeking reimbursement based on Board approval.

This matter will be on agenda for August 10, 2015 Committee-of-the-Whole event for Board input and direction.

SANTA ROSA COUNTY
BOARD OF COMMISSIONERS

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Milton, Florida 32570-4592

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ROY V. ANDREWS, County Attorney
JAYNE N. BELL, OMB Director

M E M O R A N D U M

TO: Board of Commissioners

FROM: Hunter Walker, County Administrator

DATE: February 4, 2015

SUBJECT: Navarre Beach Renourishment Project

At the January 28, 2015 planning workshop, the Board directed staff to develop a funding plan for the upcoming beach renourishment project. For purposes of this plan, approval of the State portion of the project cost is assumed.

The following is list of funding sources currently identified for that project:

FEMA	$ 2,317,187
State BMFA Program	8,045,606
Local Share	8,045,606
TDT	500,000

Regarding the local share, it is my recommendation that the county submit an application for this beach renourishment to the Local Restore Council in the amount of $1.0 million. Historically, the local share is allocated on recreation benefits and property protection on pro rata basis across beachfront. From preliminary staff analysis this project has both economic and environmental benefits and should score well in the competition.

The cost to renourish the eastern portion of Navarre Beach was borne by the State in 2006 project since it housed the State Park. That 3,707 linear feet of beachfront is county responsibility this year and therefore is included in the recreation calculation for purposes of this memo. An option to drop this segment from the project is available should cost become a concern.

The inclusion of the above noted 3,307 linear feet in recreation area divides the Navarre Beach frontage 26% recreation and 74% property protection using the 2006 renourishment funding plan. If the 2006 renourishment funding model is used that would prorate the local share 26% County and 74% leaseholder based on total linear footage of 22,282.

With the above as background, Chairman Salter directed Commissioner Rob Williamson and I to craft an equitable division of the local share currently estimated at $8,045,606. In our judgment an equal division of $4,022,803 between the county and the leaseholders is equitable.

Once the division of local share is determined by the Board, staff will work with Coastal Tech to develop the cost for each lot based on the allocation formula of the Navarre Beach lease areas as outlined in the 2006 study conducted for that renourishment. Attached is schematic of these assessment areas from that effort.

This matter will be on agenda for February 9, 2015 Committee-of-the-Whole meeting.

Beach Renourishment

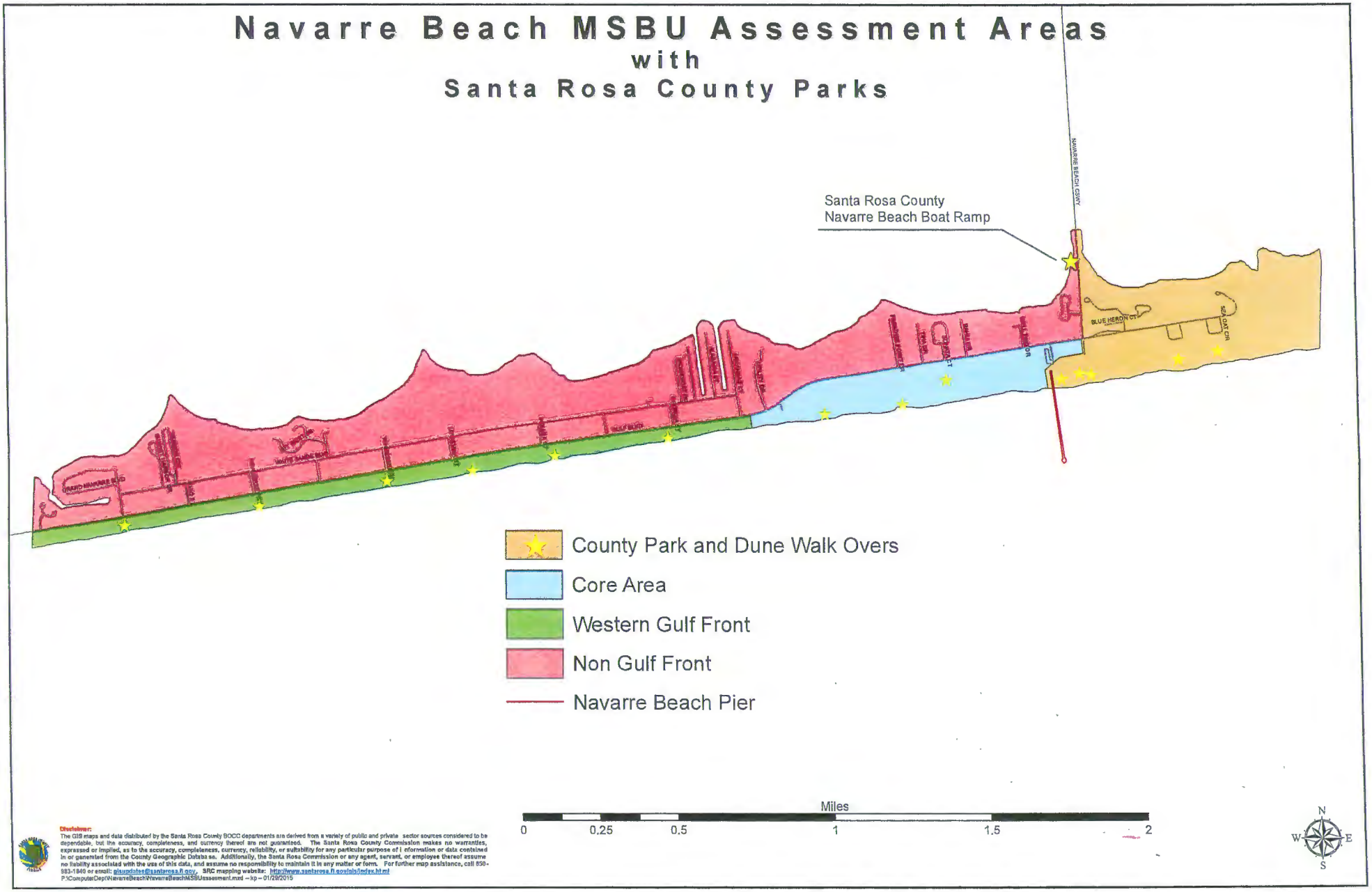
✓ Project design completed and permits issued

Probable Construction Costs Estimate

Item	Description	Quantity	Unit Price	Cost
1	Mobilization/Demobilization	1 LS	$3,000,000 LS	$3,000,000
2	Furnish & Install Sand	1,600,000 cy	$9.00 /cy	$14,400,000
3.1	Permit Compliance Including Turbidity Monitoring	1 LS	$45,000 LS	$45,000
3.2	Dredge Standby	15 hours	$3,000 /hour	$45,000
4	Beach Tilling	132 acres	$600 /acre	$79,200
5	Furnish & Install Native Plants	112,000 plants	$1.00 /plant	$112,000
			Total Cost:	$17,681,200
			Contract Time:	90 days

Engineering & Administration:	$727,200
Total:	$18,408,400

Navarre Beach MSBU Assessment Areas
with
Santa Rosa County Parks



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2015 SPECIAL EVENT FACILITY USE AGREEMENT

COUNTRY ON THE SOUND

This Special Event Facility Use Agreement ("Agreement") is entered into between the Santa Rosa County, Florida ("County"), and Navarre Family Watersports, LLC ("Promoter").

WHEREAS, the Promoter desires to hold the 2015 Country on the Sound on Friday, September 25, 2015 and Saturday, September 26, 2015 ("Event"); and,

WHEREAS, the Promoter intends to hold the Event at Navarre Beach Marine Park ("Public Facility"); and,

WHEREAS, the County has determined that the is a valid public purpose for the event because it will promote and enhance tourism on Navarre Beach and generate revenue for the commercial lessees and County; and,

NOW, THEREFORE, in exchange for the County granting permission to use the Public Facility by the Promoter, the Promoter agree to the following terms and conditions:

1. Submission of Agreement: The Promoter shall have this Agreement signed and submitted to the County within ten (10) days after the County has approved the start times and dates of the Event permitted by this Agreement.

2. Right to Use the Public Facility: The County agrees to allow the Promoter to use the Public Facility for staging of the 2015 Country on the Sound, to-wit:

(SEE ATTACHED EXHIBIT "A" FOR LEGAL DESCRIPTION)

3. Activities permitted by this Agreement:

   a. Name of the Activity: 2015 Country on the Sound ("Activity").

   b. Detailed Description of the Activity: Country on the Sound will be a two (2) day music festival on the Public Facility. The Festival will consist of multiple musical performances by a number of different bands and artists. The festival is intended to bring in the outer market tourist which will have a positive economic impact to the area.

   c. Dates and Times: The Promoter will be allowed to use the Public Facility on the following dates and times (must cover times and dates for set up and take down): September 24, 2015 through and including 12:00 PM (NOON) September 27, 2015.

      It is anticipated that (i) stage construction will commence no earlier than 12:00 noon (CDT) the Thursday before the Activity and be removed no

later than 8:00 AM (CDT) the Sunday following the Activity; (ii) The fencing around Navarre Beach Marine Park will be installed no earlier than 8:00 AM (CDT) on the Friday before the Activity and be removed no later than 1:00 P.M. (CDT) the Sunday following the Activity. Notwithstanding the foregoing dates and times, the parties hereto shall cooperate regarding the timing of Activity preparation and removal activities to assure that all such activities occur in a timely and orderly manner; however, the Promoter shall have all aspects of the Activity removed and the Public Facility cleaned by noon (CDT), September 27, 2015. All equipment fixtures, etc., utilized by the promoter will be removed from Navarre Beach by noon Sunday after the event.

d. Expected Attendance: 4000 to 4500 people on Friday, September 25, 2015, and Saturday, September 26, 2015.

4. Contact Information for Promoter:

a. Name of Contact:

Greg S. Britton
13 Calle Rio
Mary Esther, Florida 32569

Telephone Number: _____
Secondary Number: _____

Email: greg@nfwllc.com

5. Lease Fees to be paid by the Promoter:

The Promoter agrees to pay to the County the sum of Five Thousand and No/100 Dollars ($5,000.00 – County Fee) in consideration for the use of the Public Facility. The Promoter shall pay the $5,000 fee upon execution of this Agreement prior to the event.

6. Tents: If the Promoter intends to use a tent(s), a scale drawing must be submitted to the SRJA with the Agreement showing the desired tent location(s) in sufficient time for approval by the Executive Director of the SRJA 30-days prior to the event. Additionally, the Promoter must obtain any required permits from the appropriate federal, state and local governmental agencies 60-days prior to the event. A copy of any required tent permit must be given to the County 30-days prior to the event. Promoter agrees that no staking of tents is allowed in any public parking lot. The Promoter is not required to have a tent permit for tents that are 10' x 10' or less.

7. Insurance: The Promoter is required to provide insurance in the amount of One Million Dollars ($1,000,000) per incident and two million dollars ($2,000,000) in the aggregate

for the Activity permitted by this Agreement ("Insurance Policy"). The County shall be listed as additional insureds on the Insurance Policy. The Insurance Policy shall cover any and all liability, losses, damages (including punitive damages), claims, settlement payments, costs and expenses, interest, awards, judgments, diminution in value, fines, fees, and penalties, or other charges, arising out of or relating to, in whole or in part, directly or indirectly, to the Activity permitted by this Agreement regardless of the location of the act or omission giving rise to the liability, loss, damage (including punitive damages), claim, settlement payment, cost and expense, interest, award, judgment, diminution in value, fine, fee, and penalty, or other charge and regardless of whether the act or omission giving rise to the liability, loss, damage (including punitive damages), claim, settlement payment, cost and expense, interest, award, judgment, diminution in value, fine, fee, and penalty, or other charge occurs before or after the designated times and dates of the Activities permitted by this Agreement. Additionally, if the Promoter utilizes independent contractors to fulfill, in whole or in part, directly or indirectly, any of Promoter's obligations under this Agreement, Promoter shall ensure that the independent contractors maintain insurance coverage in the same amounts as the with the County listed as additional insureds.

PROMOTER SHALL FURNISH TO THE COUNTY CERTIFICATE(S) OF INSURANCE WHICH PROVIDES FOR THE ABOVE ENUMERATED COVERAGES THIRTY (30) DAYS PRIOR TO THE EVENT.

8. Indemnification: Promoter shall indemnify, defend and hold harmless the County, its officials, employees, agents and representatives at all times after the date of this Agreement against:

a. Any liability, loss, damage (including punitive damages), claim, settlement payment, cost and expense, interest, award, judgment, diminution in value, fine, fee, and penalty, or other charge, arising out of or relating to, in whole or in part, directly or indirectly, to the Activity permitted by this Agreement regardless of the location of the act or omission giving rise to the liability, loss, damage (including punitive damages), claim, settlement payment, cost and expense, interest, award, judgment, diminution in value, fine, fee, and penalty, or other charge and regardless of whether the act or omission giving rise to the liability, loss, damage (including punitive damages), claim, settlement payment, cost and expense, interest, award, judgment, diminution in value, fine, fee, and penalty, or other charge occurs before or after the
designated dates and times of the Activity permitted by this Agreement;

b. Any court filing fee, court cost, arbitration fee or cost, witness fee, and each other fee and cost of investigating and defending or asserting any claim for indemnification under this Agreement, including, without limitation, in each case, attorneys' fees, other professionals' fees, and disbursements, both at trial and on appeal;

c. Promoter's indemnification obligations set forth in subsections a., b., and c. herein shall not be limited by, or in any way to, any insurance coverage or by any provision in or exclusion or omission from any policy of insurance or by any bond. Promoter agrees to pay for and provide a legal defense for the County, their officials, employees, agents and representatives, which will be done only if and when requested by the County to the Promoter in writing.

9. Activity Logistics: Attached hereto as Exhibit B is a description of the transportation, security, and safety facilities and services that will be provided by the Promoter (the "Event Logistics"). The Promoter shall also obtain all necessary pelmitting from the appropriate local, state and/or federal agencies necessary for the Promoter to hold the Event on the Public Facility (the "Event Permitting"). The Promoter shall complete making arrangements for all of the above described Event Logistics and Event Permitting no later than twenty (20) days prior to the Event and provide the County with such proof satisfactory to the County that such arrangements have been made no later than thirty (30) days prior to the Event. The Promoter's failure to meet this condition shall give the County the right to revoke this Agreement after giving ten (10) days written notice to the Promoter.

10. Environment and Habitat Protection; Clean Up, Repairs and Maintenance:

The Promoter shall provide for preservation and protection of all natural vegetation, habitat, flora and fauna within the public facility. In the event of any damage thereto caused by the activity, the Promoter will be responsible for restoration and replacement. All trash, debris and waste shall be removed by Promoter. Promoter agrees to repair, replace or compensate County for any damage to County's property. If promoter fails to comply with this requirement, County may do so and will be compensated therefor by Promoter.

11. Performance Bond: The Promoter shall furnish to the County a commercially reasonable performance bond in the amount of Ten Thousand and No/100 Dollars ($10,000.00) to ensure that the County is reimbursed if the Promoter fails to satisfactorily perform any of the Promoter's obligations under this Agreement. **PROMOTER SHALL FURNISH THE AFOREMENTIONED BOND TO THE COUNTY FOURTEEN (14) DAYS IN ADVANCE OF THE EVENT.**

12. Assignment: This Agreement shall not be assigned by either party to this Agreement without the written consent of the other party.

13. Choice of Law: The laws of the State of Florida govern all matters arising out of or relating to this Agreement, including, without limitation, its validity, interpretation, construction, performance, and enforcement.

14. Designation of Forum: Any party bringing a legal action or proceeding against any other party arising out of or relating to this Agreement shall bring the legal action or proceeding only in the United States District Court for the Northern District of Florida or in any court of the State of Florida sitting in Santa Rosa County, Florida. Each party waives, to the

fullest extent permitted by law, any objection which it may now or later have to the laying of venue of any legal action or proceeding arising out of or relating to this Agreement brought in any court of the State of Florida sitting in Santa Rosa County, or the United States District Court for the Northern District of Florida; and any claim that any action or proceeding brought in any such court has been brought in an inconvenient forum.

15. Waiver of Jury Trial: Each party, to the extent permitted by law, knowingly, voluntarily and intentionally waives its right to a trial by jury in any action or other legal proceeding arising out of or relating to this Agreement and the transactions it contemplates. This waiver applies to any action or legal proceeding, whether sounding in contract, tort or otherwise. Each party acknowledges that it has received the advice of competent counsel or has had an adequate opportunity to consult with competent counsel.

16. Amendments: The parties may amend this Agreement only by a written agreement of the parties.

17. Non-Waiver: No provision in this Agreement may be waived, except pursuant to a writing executed by the party against whom the waiver is sought to be enforced.

18. Severability; Counterparts: Any provision of this Agreement held invalid, illegal or unenforceable shall not affect the remaining valid, legal or enforceable provisions of this Agreement. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

19. Litigation Expenses: If any legal action or other proceeding is brought under this Agreement, in addition to any other relief to which the successful or prevailing party or parties ("Prevailing Party") is entitled, the Prevailing Party is entitled to recover, and the non-Prevailing Party shall pay all:

a. Reasonable attorneys' fees of the Prevailing Party;

b. Court costs; and

c. Expenses, even if not recoverable by law as court costs (including, without limitation, all fees, taxes, costs and expenses incident to the action as well as appellate, bankruptcy and post-judgment proceedings), incurred in that action or proceeding and all appellate proceedings. For purposes of this sub-section, the term "attorneys' fees" shall include, without limitation, paralegal fees, investigative fees, expert witness fees, administrative costs, disbursements, and all other charges billed by the attorney to the Prevailing Party.

20. Notice: Any notices ("Notice") to be sent pursuant to this Agreement shall be to the following designated individuals:

For the County: Hunter Walker, County Administrator
6495 Caroline Street
Suite M
Milton, Florida 32570

Primary Number:	850-983-1877
Fax Number:	850-983-1856
Email(s):	HunterW@santarosa.fl.gov RoyA@santarosa.fl.gov

For the Promoter: See Section 4 above.

All Notices must be sent via (a) facsimile transmission, and (b) (i) certified U.S. Mail, return receipt requested, or (ii) nationally recognized overnight carrier (such as FedEx or UPS).

Signed this _____ day of _____, 2015.

PROMOTER:

NAVARRE FAMILY WATERSPORTS, LLC
A Florida Liability Company

BY: _____
Greg S. Britton, Manager

COUNTY:

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

BY: _____
Don Salter, Chairman

DONAT INSURANCE SERVICES, LLC

7081 Hwy 58, New Lisbon, WI 53950

Phone: 608-847-2604 Ken@DonatInsurance.com

A-Star Promotions
Country Music on the Santa Rosa

Event Location – 8671 Navarre Parkway
Navarre, FL 32566

Policy Information - Commercial General Liability Coverage
Coverage Term: 10/09/2015 - 10/11/2015

*Admitted & Licensed Carrier in state of Florida
*A.M. Best Rating – "A Excellent XII"

Kenneth D. Donat – Agent
*Licensed in state of Florida

Coverage	*Limits*
General Liability Coverage	
Aggregate Limit	$2,000,000
Products/Completed Operations Aggregate Limit	$2,000,000
Personal/Advertising Injury Limit	$1,000,000
Each Occurrence	$1,000,000
Damages to Premises Rented to You	$ 300,000
. Medical Payments Limit – Any One Person	$ 5,000

- **General Liability Policy Coverage's** –

*Medical Payments Coverage:
This covers your smaller claim items, up to $5,000 for any one person. Items paid for under this coverage, do not affect renewal premiums

*Zero Deductibles on this General Liability policy

Total Due - **$1,025.00**

Donat Insurance Services, LLC
7081 Hwy 58
New Lisbon, WI 53950
Phone: 608-847-2604 Fax: 608-847-7733

INVOICE NO.	1360	Page 1
ACCOUNT NO. ASTAR-2	OP LA	DATE 06/09/2015
PRODUCER Kenneth D. Donat		
BALANCE DUE ON 06/09/2015		
AMOUNT PAID		AMOUNT DUE $1,025.00

AStar Promotions LLC
Frank Lena
961 Hampton Course Unit 16
West Chicago, IL 60185

Itm #	Due Date	Trn	Type	Description	Amount
14361	06/09/15	MEM	GL-S	GL 10/9/15-10/11/15	$1,025.00
				Invoice Balance:	$1,025.00

WE HAVE MOVED!!!!!!!!!!!! - 7081 Hwy 58 New Lisbon, WI 53950

8/5/15

2

Country On The Sound - Sept 25th & 26th

Hot Beaches Cool Jams

Prepared by: Greg Britton, President

August 1, 2015

Proposal number: Santa Rosa-2015

EXECUTIVE SUMMARY

Navarre Family Watersports, Free Bird Consulting and Astar Promotions have come together to bring an event like no other to the Panhandle. This is a two day country music festival that will bring in local talent and national headliners. Astar Promotions is the production company and Navarre Family Watersports and Free Bird Consulting are the promotors.

The event will bring fun to all ages both in town and out of town. It will focus on bringing local artists to the stage from Pensacola to Destin. The music will start at 2:00pm and continue into the night. The main stage will close with a big name headliner each night and an after party beach event will be held until 1:30am.

The talent is locked in for September 25th and 26th this year. The festival will always be planned for the weekend of Columbus Day for every year thereafter. The festival is designed to bring in local as well as out-of-market attendees to the event. Big name headliners will hit the main stage in the evening drawing a large out-of-market crowd. The event is scheduled for the shoulder months to increase economic impact for the year. The initial projections for this event will bring over 4500 people each day to this event. The projections also estimate a 35% out-of-market attendance level which will put significant heads in beds for the local economy.

As an added feature the team has requested in our offers to the headliners as well as a few other artists visit one of the local bases and prior to the event and thank our men and women in uniform for the services that they provide. It is important to our team that we recognize their efforts and have even earmarked a percentage of the profits from the event to be donated to a local military charity.

EVENT DESCRIPTION

COUNTRY On The SOUND is a two day event, which will start on Friday afternoon and conclude on Sunday morning. It will mix live country music, watersports activities, helicopter tours and miniature golf throughout the day. As the day turns to night the event will transform to a county music ocean breeze beach party. It will bring in big name talent and commingle local flavor to not only boost the economy for Santa Rosa County in the shoulder months, but as well bring notice to local talent that is so deserving of a break. After the headliners complete their acts for the evening there will be an after party concert on the beach.

Local vendors as well as out-of market vendors will be utilized as the supporting infrastructure of the event. Several food vendors will be utilized. Other merchandise vendors on site will include, but will not be limited to T-shirt vendors, cowboy hat vendors and even mechanical bull riding opportunities.

EVENT VISION

The team has established a 2020 vision for the event. This evening event would be a ticketed event and would mix music, fireworks, kids zones and other activities for a great evening of fun. The first year the event will focus on country music, but the vision of the event team is to bring in multiple stages to the event and different music genres will be included in the festival. Spread out through the festival would be vendors of food, drinks, and music merchandise. The event would turn into a multi-day event; which would bring in some of the most famous country, blues, jazz, and retro musicians around.

TALENT

Country On The Sound
Navarre FL
SEPTEMBER 25-26
FRIDAY
SATURDAY
TRACE
ADKINS
Big & Rich
JT HODGES
JASON WYATT
DILLON CARMICHAEL
CORTNI
JASON CLARK
MICHAEL RAY
THE MANTZ BROTHERS
RED MARLOW
JAIME FOX AND THE DESERT OKIES
THE ROWDIES
AND THE AFTER SHOW BEACH JAM
HOT BEACHES. HOT MUSIC.
COUNTRYONTHESOUND.COM
PRODUCED BY
ASTAR
PROMOTIONS

EVENT SAFETY AND LOGISTICS

The event coordinators will coordinate with Santa Rosa County Planning Department, Santa Rosa County Board of County Commissioners, Navarre Chamber, Tourist Development Office, Santa Rosa County Sheriffs Department, Florida Fish and Wildlife and Holley Navarre Life Safety to ensure a safe and family fun environment.

Off-Duty Paid officers will be utilized to ensure the safety of the event. No coolers will be allowed in the event and all bags will be searched for items that would create a security concern. Volunteers will be in areas to ensure that only ticketed individuals will be allowed into the event. Temporary fencing will be installed to ensure only paid attendees will be able to enjoy the entertainment. Volunteers will help with the policing of this event as well.

PARTNERS

The promoters will work with the TDO to bring in local lodging partners to discuss promotional packages for these partners. A 10% discount on tickets will be given to these lodging partners as to package with rooms. A code will be given so that they can buy tickets through ExtremeTix at the discounted rate. Each lodging partner will have a different code so that the promoters will understand the impact to each lodging partner and have defined data for future events for TDO money.

PARKING PLAN

The event team has analyzed the layout for parking at the boardwalk, the boat ramp and all parking lots in the Marine Park with exception of the large lot where the event is depicted and the lot where the promotors office will be located for settling up with artists. These total parking area just counting spaces and utilizing the 5 people per car method is 5000 people. The diagrams of the event show that the first large parking lot will be utilized for VIP parking and life safety.

REQUEST FROM THE BOCC

- Use of Marine Park
- Use of Beach/Boardwalk Parking Lot
- Use of Boat Ramp Parking
- Allow Alcohol Permit For Event
- Allow Music Until 1:30am
- Allow Food, Vendors, Mechanical Bulls in Park Area
- Allow 10' x 10' Tents Set Up For Artist Merchandise and Vendor Merchandise
- Allow Ticket Sales On August 6th

PROPOSAL

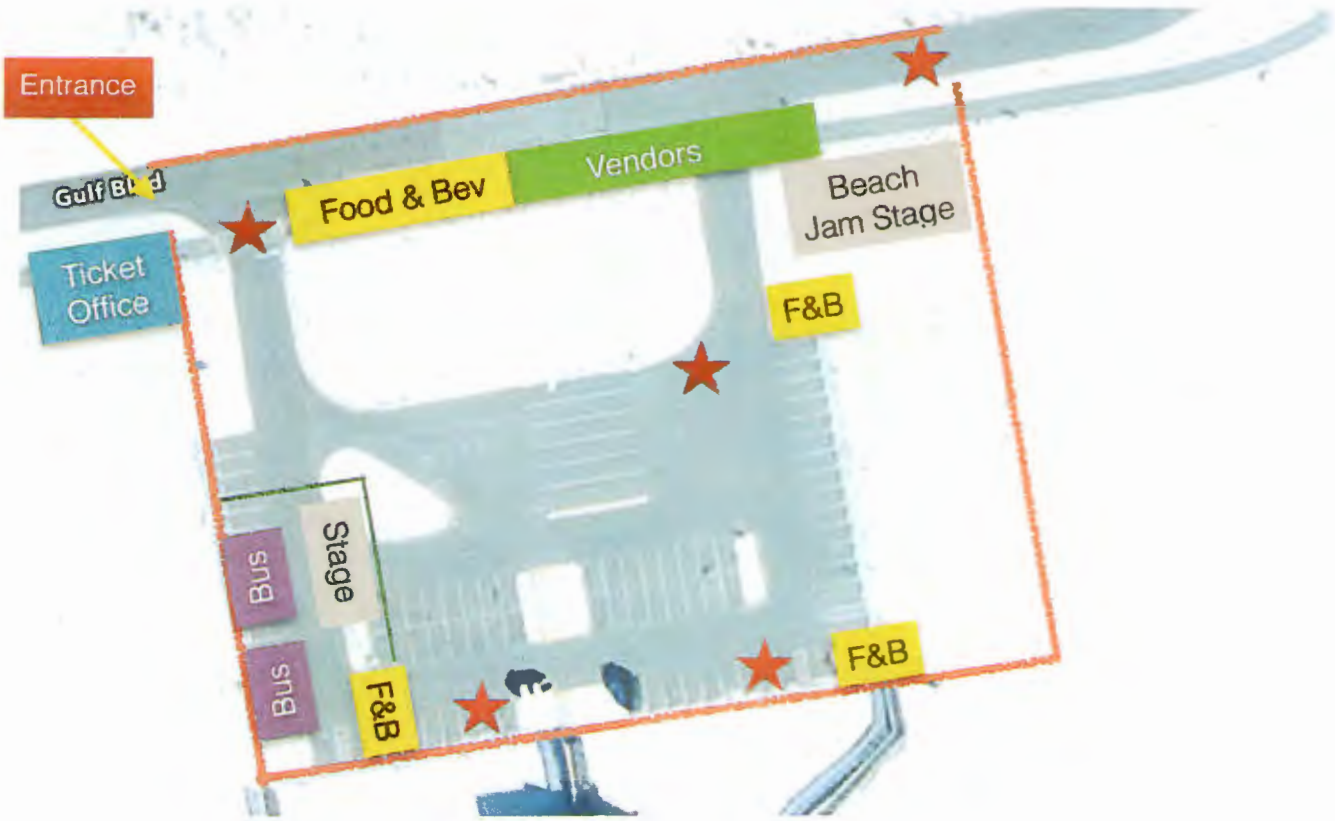
- Promoters will retain all ticket revenue
- Promoters will retain all sponsorship dollars
- Promoters will have 100% of sales revenues on all food and beverage sales
- 20% of all profits will be donated to Blackhawk Memorial

CONCLUSION

The management and team are very excited about this event and we are certain that we will continue to carry this event on for many years to come. We are excited to be partnering with AStar Promotions to bring some of the biggest names in music to Navarre, Florida. This will be a significant event to Navarre and will bring out-of-market participation to shoulder months to strengthen the economy of Santa Rosa County. The money spent during this two day event in Santa Rosa County will average more than $100.00 per person not including hotels. Those coming from out-of market will average approximately $500.00 per person. The team feels these are conservative numbers.

So come early, be loud and stay late! This is an event you will make history in Navarre!

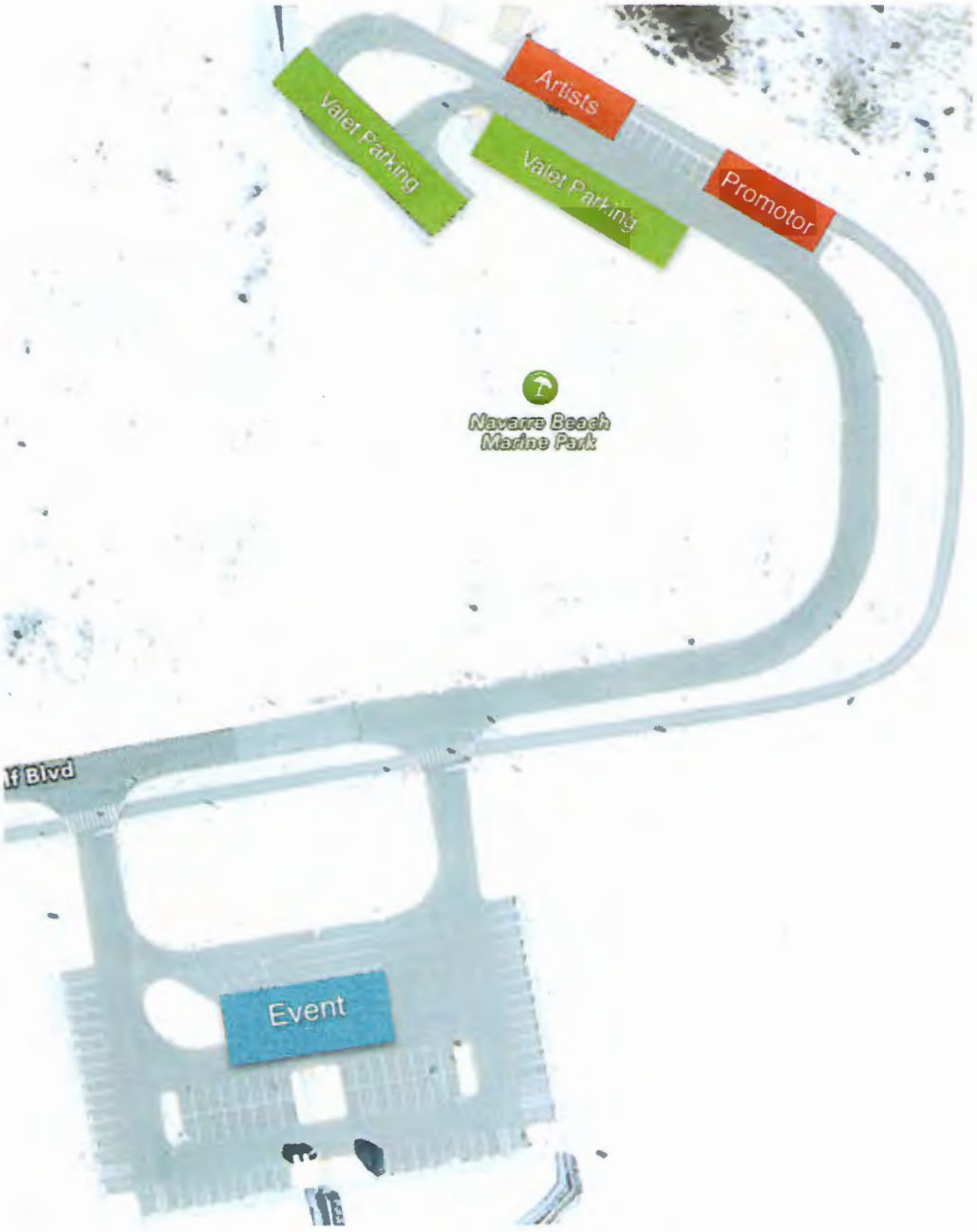
LAYOUT OF EVENT



Off-Duty Paid Deputies

LAYOUT PARKING AND EVENT

LAYOUT CONT'D



PARK OVERVIEW

Event Schedule

Thursday

- 9:00am-11:00am safety/event meeting will be held
  - Event safety
  - Event expectations
  - Vendor participation and expectations
  - Volunteer Roles and Responsibilities
  - Pass types - Numbered Passes (ID's) Stage will be brought in and set-up will begin
- Motor homes for ticket office and Promoter will arrive
- Fencing company will come in and set-up fence
- Generators, trash cans, dumpster and portalets will be delivered
- Night security will be hired

Friday

- 9:00 am vendors will start arriving to set-up
- Final stage set-up banners hung and all finishing touches will be completed
- 2:00pm is the kick off of the 2015 - Country On The Sound event
- Light crowd expected to trickle in until about 6:00pm
- 6:00pm to 7:30pm or so the main crowd will start arriving
- 11:00pm main crowd will leave in a large number
- 11:00 The beach jam event will begin
- 11:00 to 1:30 crowd will filter out until event shuts down at 1:30am
- All alcohol sales will cease at midnight to allow for chill time

Saturday

- 9:00am to Noon NFWS employees will police the grounds of all parking lots, beaches affected by event and the park to ensure the beauty of our natural resources are left the way we found them if not better.
- 2:00pm music will begin

- Light crowd expected to trickle in until about 6:00pm
- 6:00pm to 7:30pm or so the main crowd will start arriving
- 11:00pm main crowd will leave in a large number
- 11:00 The beach jam event will begin
- 11:00 to 1:30 crowd will filter out until event shuts down at 1:30am
- All alcohol sales will cease at midnight to allow for chill time

Sunday

- Sunday by noon all vendors will vacate premises and all cleanup will be complete on parking lots, park and beaches.

Monday

- By noon all equipment including stage, fencing, portallets, dumpsters, trash cans and any other items will be moved off of property and park will be back to normal.

Questions:

Does county have any sweeping equipment? Maybe get quotes on this?

Safety/Nature Plan

The event coordinators will coordinate with Santa Rosa County Planning Department, Santa Rosa County Board of County Commissioners, Navarre Chamber, Tourist Development Office, Santa Rosa County Sheriffs Department, Florida Fish and Wildlife and Holley Navarre Life Safety to ensure a safe and family fun environment.

Off-Duty Paid officers will be utilized to ensure the safety of the event. No coolers will be allowed in the event and all bags will be searched for items that would create a security concern. Volunteers will be in areas to ensure that only ticketed individuals will be allowed into the event. Temporary fencing will be installed to ensure only paid attendees will be able to enjoy the entertainment. Volunteers will help with the policing of this event as well.

Traffic Concerns

The event staff estimates the following traffic concerns and patterns:

2:00pm till about 6:00pm the traffic will be light to moderate and would not expect anymore traffic than what the county would expect during a normal tourism day in the heart of the season.

6:00 till about 7:30 traffic will become heavy.

7:30pm till about 11:00pm little traffic movement will be noticed

11:00pm once the headliners complete their acts we will see heavy traffic patterns

The after Beach Party was designed to allow people to hang around and chill and as well to alleviate a large amount of traffic from exiting at one time. Therefore from 11:30pm to 1:30am the traffic will relieve itself naturally at a light pace.

Therefore the event staff has thought through the process of the day and believe we have a solid plan for traffic management.

Two Officers will be needed from 6:00pm till about 7:30 at 98 and the Navarre Bridge to relieve any congestion from highway 98.

Parking Concerns

Parking was calculated based on actual painted spaces and no other room was added for parking along the sides of streets or anything else as normally seen on a summer day on the beach.

Boardwalk Parking - 450 Spaces or 2250 people of capacity
Boat Ramp Parking - 240 Spaces or 1200 people of capacity*
1st Main Lot in Marine Park - 125 spaces or 625 people
All Other Lots in Marine Park - 190 spaces or 950 people

* Note the boat ramp parking can be increased significantly by allowing staff to put up dividers utilizing ropes and concrete buckets with posts to trim down some of the sizes of the parking spaces since they are made for trailers and cars.

The staff fully believes that there are no parking concerns with the event and it will have more than enough spaces without relying on any type of shuttle service form extended parking areas.

Two lots are of concern for parking that we may need to direct people into. One is the boat ramp and the other is the Marine Park. Signs can be placed at the parking areas for first parking entrance at the boat ramp next to Juana's, the Boardwalk, VIP parking, and Valet parking. Special parking passes from the Marine Park, VIP parking and Valet parking will be given out and these passes will be numbered with will say on them to parking the Marine Park Lot. Signs will be clear and placed as needed to ensure the safety and coordination of parking.

Unauthorized Attendees

It is the concern of the event staff that individuals will try to find a way to get into the concert without paying and enjoy the event from the beach or from the North side of the park by coming by boat.

The event staff would like to put an orange fence that is temporary up for the event that will will have signs that will not allow individuals past a certain point. We would like to have officers patrol this area and feel that we have a plan where one officer that is working the South exit/entrance to the beach could patrol the beach by foot to ensure that we are compliant. The Southeast most parking area was utilized for the event as to try to ensure that boaters could not hear of see the event and they would have to be a paying client. We believe that an officer that is working the event could as well patrol every so often to ensure that we are warding off any unauthorized boaters from attending the event for free.

The whole event will be fenced off and wrist bands will be issued at the gate prior to entry. Different color arm bands will be utilized for the event to signify under and over 21 years of age. A valid ID must be given to prove age and if one is not shown the band will automatically be the color for underage.

Officers and Volunteers

The event staff feels that we will need the following Officers and Volunteers for the event:

- 2 - Officers at 98 and Navarre Bridge from 6:00pm till 7:30pm
- 1 - Officer at Main Gate
- 1 - Officer at auxiliary gate
- 3 - Officers throughout the event for security
- 1 - Officer at main gate of park
- 1 - Officer at Medical/Safety Tent

The staff believes that the 3 officers overseeing the event could patrol the beach area and the area on the sound for unauthorized attendees.

Volunteers/Watersports Employees

- 3 - Volunteers to work the venue gates with officers
- 3 - Volunteers to work food and beverage satellite stations
- 2 - Volunteers to work boat ramp parking
- 1 - Volunteer at main gate with officer

Emergency Response

A medical and safety tent or area has been laid out for the event for the first parking lot as you come into the park. The purpose of this is to have an area where first aid can be given if needed and as well have an ambulance on site to ensure any issues that arise are covered.

Respect For Nature

The event staff has thoroughly thought through the event including what impacts this could have on nature. We fully understand and respect that Song Birds and Sea Turtles make the dunes their home. The team has strategically set the stage up to face towards the East as to allow the sound to dissipate prior to hitting the mainland. Temporary lighting will be strategically placed so that the lights will project away from the beach.

We understand that lighting is not a part of the park and that we will need to provide safety for those walking to and from their vehicles. The team has evaluated the conditions of the day and we will have a full moon during the event therefore we feel very good about the amount of lighting that is needed for the event.

Signs will be made after consultation with Florida Fish and Wildlife and put at all entrances to the event as to denote what precautions need to be taken to ensure that we all respect the beauty of nature.

We will also put a statement on Extreme Tix that highlights the need for respecting nature that will have to be acknowledged prior to ticket purchase. We will as well put things on Social Media and our Webpage to ensure that all are informed of the seriousness of the Sea Turtles and Song Birds.

August XX, 2015

Honorable Rob Bishop, Chairman
Committee on Natural Resources
United States House of Representatives
1324 Longworth House Office Building
Washington, DC 20515

Dear Chairman Bishop,

As the local officials with governance over Santa Rosa Island, a 40 mile long barrier island in Northwest Florida, we ask your committee's immediate consideration of *H.R. 1452, the Escambia County Land Conveyance Act*, introduced on March 18, 2015 by Representative Jeff Miller. This important legislation has been referred to your committee and would allow Escambia County, Florida to release the restrictions on land conveyance to facilitate the transfer of county controlled leased interests to the existing leaseholders.

Since 1947, when the property was originally deeded from the Federal Government to Escambia County, this barrier island had undergone tremendous changes. A few small seasonal cottages have grown to two communities, Pensacola Beach and Navarre Beach, with full time residents living in multi-million dollar homes. Since 1956, when the four miles of beach on the eastern end was deeded by Escambia County to Santa Rosa County, these long-term leases, while technically having little value, have become highly valued assets.

As a result of this situation, the tax collectors in both counties, over time, took notice. Efforts began with the property appraisers levying taxes on the improvements to the leases (i.e. the houses, pools, piers, etc.) and culminated with leaseholders being taxed on the land itself. Furthermore, the courts have agreed with the appraisers time and again, with the Florida Supreme Court recently ruling in favor of Santa Rosa County's right to levy taxes on both the land and structures built on the leaseholds.

With leaseholders on Santa Rosa Island now paying not only lease fees associated with their leases, but also being taxed as if they own the property, County Officials in both Escambia and Santa Rosa Counties strongly support remedial actions to eliminate this double taxation, but their hands are tied by a federal statute adopted in the aftermath of World War II.

H.R. 1452, and its companion Senate bill, S. 770, introduced by Senator Marco Rubio, provide the best possible solution by allowing leaseholders to obtain a fee-simple title transfer of their leases. Once transferred, the property owners would no longer be required to pay lease fees and pay only the rightful property taxes on the land they own. Services now provided on the island from lease fees would be taken over by the respective county governments and provided for in the same manner as the mainland areas of each county.

Also from a conservation standpoint, the legislation permanently codifies all conservation and public land uses are preserved in perpetuity, thereby preventing future elected officials in either county from rezoning these lands for development. Both counties firmly believe that these undeveloped parcels, along with land included the Gulf Islands National Seashore, must remain pristine to provide habitat for the wildlife that enhances the entire Gulf Coast.

The Escambia County Land Conveyance Act enjoys strong support from County Officials and the residents of Santa Rosa Island. The time is now to correct this long-running problem of unfair taxation.

We respectfully request your committee's careful consideration of this important legislation. Furthermore, should you have questions or need any additional information, please do not hesitate to contact our offices.

Sincerely,

SANTA ROSA COUNTY
BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592

JAYER WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
ROB WILLIAMSON, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ROY V. ANDREWS, County Attorney
JAYNE BELL, OMB Director

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ROY V. ANDREWS

DATE: AUGUST 3, 2015

RE: AGENDA ITEM - WHITING FIELD CONSERVATION EASEMENT PURCHASES

Attached hereto is a map setting forth the parcels proposed for purchase of restrictive easements to protect against encroachment of development around Whiting Field. The parcels are highlighted and the Summary from the appraisals of each property is attached.

The parcels and purchase price are as follows:

Blakely - $49,000 – 21.52 acres
Fontenot - $92,000 – 24 acres
McCormick, Jr., - $102,000 – 28.193 acres

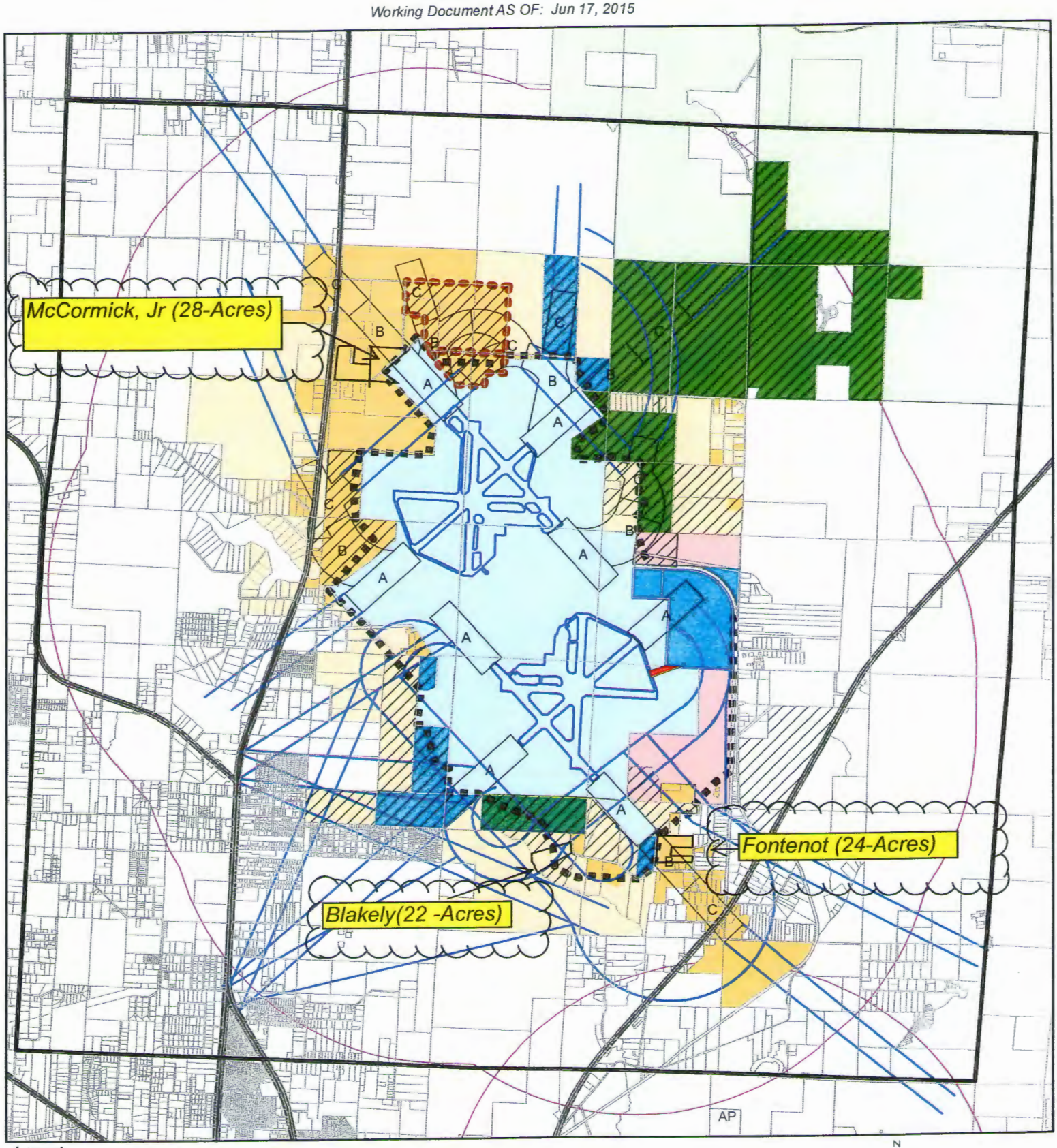
The cost share of the county is 25% with the Navy paying 75%. According to Sheila Fitzgerald, we currently have $785,734.75 available in DIG grant funding. Additionally, there is approximately $675,000 remaining in the REPI proceeds balance.

The language of the restrictive easement as approved by the Navy most recently, expressly provides it is perpetual, and thus it would remain in effect after any cessation of military operations at Whiting Field.

* * * * * *

Land Acquisition and Other Planning Efforts Around NAS Whiting Field

Working Document AS OF: Jun 17, 2015



Legend

- FlightTracks
- Area of Concern
- Whiting Air Park Taxiway
- Parcels
- Wolfe Creek Forest Proposal

Navy Restrictive Easement Agreement/Covenants

- Complete

- Ag Easements Purchased
- APZ
- Planned Multiple Use Trail
- Main Roads

Acquistion Status

- Clear Creek
- NAS Whiting Field
- Navy Projects
- Santa Rosa County Desired
- Acquired Santa Rosa County
- Acquired (Blackwater State Forest Mgt)
- Acquired (DEP Mgt)

N W E S

Miles

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Map Document: (C:\mav's-d-drive\mav\marty-projects\Grants for Land Acquisitions\Plans Around NAS WF Small Map Jun 2015.mxd

SUMMARY OF SALIENT FACTS AND IMPORTANT CONCLUSIONS

Property Identification:	21.52-acres (+/-) of vacant agricultural land located along the south side of Whiting Acres Lane near Milton, Florida.
Ownership:	Freddie N. and Madelyn Blakely 93 Fair Oaks Drive Brandenburg, KY 40108
Location of Property:	Located along the south side of Whiting Acres Lane near its western terminus near Milton, Florida.
Present Use of the Property:	Vacant Agricultural Land
Zoning:	AG, Agriculture/Rural Residential
Future Land Use:	AG, Agriculture/Rural Residential
Concurrency:	Adequate infrastructure exists to support the highest and best use of the property.
Property rights appraised:	Fee Simple
Highest and Best Use:	Sparse Residential Development
Total Site Area:	21.52-Acres (+/-)
Date of Value:	July 26, 2013
Date of Inspection:	July 26, 2013
Date of Report:	July 29, 2013
Date of Inspection and Persons Performing Inspection:	R. Shawn Brantley, MAI, inspected the property on July 26, 2013.
VALUATIONS:	
LAND VALUE OPINION "BEFORE" ("AS THOUGH UNENCUMBERED", "AS-IS):	$ 86,000
LAND VALUE OPINION "AFTER", ("AS ENCUMBERED"):	$ 37,000
VALUE OF THE CONSERVATION EASEMENT:	$ 49,000

SUMMARY OF SALIENT FACTS AND IMPORTANT CONCLUSIONS

Property Identification:	24-acres (+/-) of improved agricultural land located along the west side of Barnhill Road at its intersection with Saddleback Lane, near Milton, Florida. The address is 7631 Saddleback Lane, Milton, FL 32570.
Ownership:	Beverly Craig Fontenot 8230 Tavira Street Navarre, FL 32566
Location of Property:	Located along the east side of Barnhill Road at its intersection with Saddleback Lane, near Milton, Florida.
Present Use of the Property:	Improved Agricultural Land. The site has an dilapidated home and a dilapidated barn situated upon it.
Zoning:	AG, Agriculture/Rural Residential
Future Land Use:	AG, Agriculture
Concurrency:	Adequate infrastructure exists to support the highest and best use of the property.
Property rights appraised:	Fee Simple
Highest and Best Use:	Sparse residential, agricultural, or recreational use.
Total Site Area:	24-Acres (+/-)
Date of Value:	March 31, 2014
Date of Inspection:	March 31, 2014
Date of Report:	April 1, 2014
Date of Inspection and Persons Performing Inspection:	Bruce A. Black and R. Shawn Brantley, MAI inspected the property on March 31, 2014.
VALUATIONS:	
LAND VALUE OPINION "BEFORE" ("AS THOUGH UNENCUMBERED", "AS-IS):	$132,000
LAND VALUE OPINION "AFTER", ("AS ENCUMBERED"):	$ 40,000
VALUE OF THE CONSERVATION EASEMENT:	$ 92,000

SUMMARY OF SALIENT FACTS AND IMPORTANT CONCLUSIONS

Property Identification:	A conservation easement over 24.623-acres of vacant land.
OWNERSHIP:	Ferrall Lee McCormick, Jr. 9630 Roberts Drive Atlanta, GA 30350
Location of Property:	Located at the northwest corner of the intersection of Whiting Field Circle and George Leonard Road in Milton, Florida.
Present Use of the Property:	Vacant Land
Zoning:	AG, Agriculture/Rural Residential
Future Land Use:	AG, Agriculture
Concurrency:	Adequate infrastructure exists to support the highest and best use of the property.
Property rights appraised:	Fee Simple
Highest and Best Use:	Sparse residential, agricultural, silvicultural, or recreational use.
Total Site Area:	24.623-acres
Area of Easement:	24.623-acres
Date of Value:	June 30, 2015
Date of Inspection:	June 30, 2015
Date of Report:	July 9, 2015
VALUATIONS:	
LAND VALUE OPINION "BEFORE" ("AS THOUGH UNENCUMBERED", "AS-IS):	$160,000
LAND VALUE OPINION "AFTER", ("AS ENCUMBERED"):	$ 66,000
VALUE OF THE CONSERVATION EASEMENT:	$ 94,000

SUMMARY OF SALIENT FACTS AND CONCLUSIONS

PROPERTY IDENTIFICATION:	3.57 Acres of Vacant Land
OWNERSHIP:	Ferrall Lee McCormick, Jr. 9630 Roberts Drive Atlanta, GA 30350
LOCATION OF PROPERTY:	Along the south side of Whiting Field Circle, approximately 1,575' (+/-) east of its intersection with Highway 87 N, in Milton, Santa Rosa County, Florida.
PRESENT USE:	Vacant Land
ZONING:	AG, Agriculture
FUTURE LAND USE:	AG, Agriculture
CONCURRENCY:	Adequate infrastructure exists to support the highest and best use of the property.
PROPERTY RIGHTS APPRAISED:	Fee-Simple
HIGHEST AND BEST USE:	Sparse residential, agricultural, recreational
TOTAL SITE AREA:	3.57-acres
AREA OF EASEMENT:	3.57-acres
DATE OF VALUATION:	February 9, 2015
DATE OF INSPECTION:	February 9, 2015
DATE OF REPORT:	March 3, 2015
IMPROVEMENTS:	None
VALUATION: LAND VALUE OPINION "BEFORE" ("AS THOUGH UNENCUMBERED", "AS IS"	$31,000
LAND VALUE OPINION "AFTER", ("AS ENCUMBERED"):	$13,000
VALUE OF THE CONSERVATION EASEMENT:	$18,000

RESOLUTION NO. 2015 - _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA, CONCERNING THE LONGLEAF ALLIANCE LEASE OF PROPERTY LOCATED AT 8831 WHITING FIELD CIRCLE

WHEREAS, F.S. 125.38 establishes the procedure for leasing County owned property to a not for profit organization for the purpose of promoting community interest and welfare; and

WHEREAS, it has been determined that the property located at 8831 Whiting Field Circle is not needed for other County purposes; and

WHEREAS, the base buffering effort centered on NAS-Whiting Field and led by Santa Rosa County has become a national model of how to leverage funding and partner conservation efforts to better protect the military base from encroachment; and

WHEREAS, The Longleaf Alliance uses the office at 8831 Whiting Field Circle as a base of operations for work with 11 other public and private partners. The Longleaf Alliance works on base buffering and improving the status of biodiversity, through working together with a diverse group of partners. In Santa Rosa County these partners own land stretching from the Gulf of Mexico all the way to the Alabama state line. The Alliance has a staff of seven trained to work on conservation projects such as prescribed burning, fighting wildfires, invasive species control, mechanical treatments that improve wildlife habitat, recovery of threatened and endangered species habitat, and ecological monitoring. In addition, the staff conducts education and outreach programs, provides technical assistance to private landowners, and conducts prescribed fire training classes. Our military partners, The Navy and Air Force, have repeatedly highlighted how important that assistance and on the ground work is to them; and

WHEREAS, pursuant to F.S. 125.38, The Longleaf Alliance has applied to the County for lease of the property located at 8831 Whiting Field Circle,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA AS FOLLOWS:

1. That the Board of County Commissioners of Santa Rosa County does accept the application of The Longleaf Alliance for the lease of the property located at 8831 Whiting Field Circle for the purpose of base buffering and other conservation work for the benefit of the citizens of Santa Rosa County.

2. The Longleaf Alliance will pay rent in the amount of Ten Dollars ($10.00) per year and the term of this lease shall be for a three year period, which may be extended for additional one (1) year terms by agreement of the parties.

PASSED AND ADOPTED this ____ day of August, 2015, by a vote of __ yeas, __ nays, and __ absent of the Board of County Commissioners of Santa Rosa County, Florida.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

ATTEST:

By: _____
Chairman

_____
Clerk of Court

The Longleaf Alliance

12130 Dixon Center Road
Andalusia, Alabama 36420
www.longleafalliance.org

July 31, 2015

Don Salter, Chairman
Santa Rosa County Board of County Commissioners
6495 Caroline Street, Suite M
Milton, FL 32570

Dear Chairman Salter:

The Longleaf Alliance has had a lease agreement with Santa Rosa County for property located at 8831 Whiting Field Circle since 2012. We are very appreciative of the opportunity to partner with Santa Rosa County to increase base buffering and land management and restoration efforts in Santa Rosa County. We would like to make application for continuing the lease at 8831 Whiting Field Circle.

The base buffering effort centered on NAS-Whiting Field and led by Santa Rosa County has become a national model of how to leverage funding and partner conservation efforts to better protect the military base from encroachment. We are proud of those efforts and to have been able to be a partner working with Santa Rosa County to continue that important work.

The RAND National Defense Research Institute completed a document titled *The Thin Green Line, An Assessment of DoD's Readiness and Environmental Protection Initiative to Buffer Installation Encroachment*. The document highlights that encroachment stems from two main sources, sprawl and loss of biodiversity. It indicates that "The former occurs as housing, retirement communities, and other developments are built near military bases, resulting in complaints and constraints on testing and training operations. Loss of biodiversity can also affect operations by causing species on military bases to become threatened or endangered, which can also limit testing or training." The document also highlights the important role that partnerships play in addressing both base buffering and management and restoration of conservation lands.

The Longleaf Alliance uses the office at 8831 Whiting Field Circle as a base of operations for work with 11 other public and private partners. We work on base buffering and improving the status of biodiversity, all through working together with a diverse group of partners. In Santa Rosa County these partners own land stretching from the Gulf of Mexico all the way to the Alabama state line. We have a staff of seven trained to work on conservation projects such as prescribed burning, fighting wildfires, invasive species control, mechanical treatments that improve wildlife habitat, recovery of threatened and endangered species habitat, and ecological monitoring. In addition, the staff conducts education and outreach programs, provides technical assistance to private landowners, and conducts prescribed fire training classes. Our military partners, both the Navy and Air Force, have repeatedly highlighted how important our assistance and on the ground work is to them.

We would like to continue our important base buffering and conservation work based out of 8831 Whiting Field Circle. Such a central base of operations has helped us to increase the effectiveness of our conservation, management, and restoration efforts. These conservation

projects play an important role in support of local military installations and provide outstanding leverage to Santa Rosa County, especially in relation to protection of NAS-Whiting Field and the Outlying Fields they need to support their training mission. In addition, natural resources are better protected and managed due to the work conducted both by our staff and our partners. By being solution focused and by working together we are able to accomplish so much more for the betterment of Santa Rosa County.

Sincerely,

Vernon Compton
Project Director
The Longleaf Alliance

cc: Roy Andrews, Santa Rosa County Attorney

THE LONGLEAF ALLIANCE

HISTORY, ACCOMPLISHMENTS AND VISION FOR THE FUTURE

Over the past 18 years, interest in restoring longleaf pine forests has gained momentum and significant progress has been made, largely as a result of the initial efforts of **The Longleaf Alliance**; however, much more work is needed. A coordinated restoration and management effort is required to ensure the perpetuation of the longleaf pine ecosystem. This effort should take place in all nine states across the longleaf range and incorporate government agencies, private landowners, universities, research institutions, conservation organizations, forest industry and forest investment organizations.

The Longleaf Alliance was established in 1995 to promote retention, management, and restoration of longleaf throughout its historic range, serve as a clearinghouse of information on all things longleaf, provide technical assistance to landowners and managers, provide education and training to natural resource professionals and facilitate partnerships among the numerous public and private interests vital to the future of the longleaf forest. Since that time, **The Longleaf Alliance** has:

- Supported the addition of more than 1.5 million acres of planted longleaf pine;
- Contributed to an overall increase in longleaf seedling production, including a more than 100% increase in the production of containerized longleaf seedlings, resulting in significant gains in seedling survival;
- Conducted hundreds of workshops, seminars, and presentations to professionals, land managers, and landowners in all nine states in the longleaf range;
- Developed publications, brochures, videos and web-based learning tools on all aspects of longleaf pine management;
- Developed an elementary curriculum, "Teaching Kids the Longleaf Story," and told the story in teacher workshops and classrooms;
- Identified and supported or conducted applied research necessary for longleaf restoration;
- Hosted major biennial regional conferences, mountain longleaf conferences, nursery conferences, and understory restoration conferences that served as gathering points and information exchanges for a full spectrum of longleaf interests;
- Initiated the Regional Longleaf Working Group that resulted in development of the Range-wide Conservation Plan for Longleaf Pine and the America's Longleaf Initiative;
- Conducted intensive Longleaf Academies providing in-depth instruction to forestry and wildlife professionals with the latest information on longleaf pine management in the context of history, economics and ecology as well as course work targeting specific facets of longleaf restoration;
- Incorporated as a 501(c)(3) nonprofit organization in 2007 to better address the demands of longleaf conservation; and
- Provided direct technical assistance to hundreds of forest landowners and managers across the region annually.

To meet current and future demands for longleaf restoration and conservation, increasing interest by private landowners and professionals, policy demands, and expectations of supporters and the public, The Longleaf Alliance must increase its capacity. This increased capacity will support continuing current work and expanding efforts through numerous activities including but not limited to:

- Raising awareness of the longleaf ecosystem as a national conservation and public priority;
- Making Longleaf Alliance staff available throughout the range of longleaf to provide technical assistance, support, and outreach;
- Maintaining an interactive website that serves as a central repository of longleaf information and provides range-wide connectivity;
- Supporting and maintaining a database that assesses current status of longleaf ecosystems and tracks progress in obtaining range-wide goals and objectives;
- Supporting local, cooperative partnerships to implement range-wide planning efforts such as the America's Longleaf Initiative, State Wildlife Action Plans, Statewide Forest Resource Assessments, Joint Venture Implementation Plans and other compatible efforts;
- Expanding educational efforts to develop the next generation of longleaf enthusiasts;
- Ensuring policies that support longleaf restoration and management such as fire and smoke management, private landowner incentives to restore and maintain longleaf, adequate state and federal agency capacity, conservation easement tax incentives, etc.;
- Conducting applied research in areas including understory restoration, regeneration, and stand management; and
- Developing markets for the ecosystem services provided by longleaf forests.

Est. 1995

The Longleaf Alliance

THE LONGLEAF ALLIANCE NEEDS YOU

Longleaf pine forests are among the most diverse and beautiful forests in the world and provide a home for numerous plants and animals found nowhere else. Your support is critical to save the remaining longleaf forests and provide for a future southern landscape that includes more functioning longleaf ecosystems.

To find out more about The Longleaf Alliance and how you can support longleaf pine conservation, visit our website at **www.longleafalliance.org** or call our headquarters at (334) 427-1029.

www.longleafalliance.org

The Longleaf Alliance

We need you to be a part of the future of longleaf forests by supporting **The Longleaf Alliance!**

The open, fragrant longleaf "piney woods" are as much a part of Southern culture and history as cornbread. Longleaf forests are truly America's forest, literally woven into the cultural and economic fabric of our nation. Although once occupying a larger land area dominated by a single species than any other forest type on the continent, the longleaf pine ecosystem has declined from an estimated high of 90 million acres to become one of the nation's rarest ecosystems today with between 3 and 4 million acres remaining. The mission of **The Longleaf Alliance** is to ensure a sustainable future for the longleaf pine ecosystem through partnerships, landowner assistance and science-based education and outreach.

An Ecological Treasure Chest

A fire-maintained longleaf pine ecosystem is one the most ecologically diverse in the world and home to some of the rarest and most unique plants and animals on the continent:

- Nearly 900 plant species are found in longleaf forests and virtually nowhere else in the world;
- 140 different kinds of plants can be found in an area the size of a house, and 40 different species in a single square yard in some longleaf forests; and
- 26 federally listed threatened or endangered species are part of the longleaf ecosystem.

A Unique Working Forest

Maintaining and restoring the longleaf ecosystem will not be accomplished through hands-off preservation. In fact, quite the opposite is needed. Longleaf ecosystems require considerable effort to restore and are maintained through the frequent use of prescribed fire. The result is a unique situation where economics, wildlife management and biodiversity conservation are compatible and mutually beneficial.

Economics. High-value timber, pine straw, wildlife leases, cost-share programs and emerging ecological markets provide vital economic incentives for private landowners. Longleaf offers reduced risk with its resistance to wind, fire, and pests.

Wildlife and game management. Bobwhite quail, wild turkeys, songbirds and white-tailed deer thrive in managed longleaf forests.

Biodiversity conservation. The same longleaf forests that provide timber and game also provide a home to countless unique species of plants and animals.

6

Santa Rosa County
Board of County Commissioners

Sheila Fitzgerald, Special Projects/Grants Director
6495 Caroline Street, Milton, FL. 32570-4978, Phone (850) 983-1848 / Fax (850) 983-1944

MEMORANDUM

TO: Hunter Walker

FROM: Sheila Fitzgerald

DATE: August 5, 2015

SUBJECT: HMGP Phase I awards for Ranchettes Subdivision in Gulf Breeze and Patterson Lane, Pace Lane, and Faircloth Street in the Pea Ridge community

---

As of August 5, 2015, FEMA's approval has been granted for two of the four HMGP project submitted as a result of the April 2014 flood disaster allocation. The agreements fund Phase I design and permitting costs and authorize reimbursement of pre-award expenditures incurred for the development of the grant application. The grant will pay 75% of all eligible costs and the county is responsible for the 25% local match. The local match commitment for these two projects is currently $79,308. The source of matching funds for these projects has historically been the Electric Franchise Fee Stormwater Drainage Reserves. Attached are the grant agreements for the following areas:

Ranchettes Subdivision – Gulf Breeze
The proposed drainage improvements will encompass the acquisition of drainage easements, the land acquisition and construction of a stormwater pond in addition to the construction of conveyance swales, concrete ditches and the installation of strategically located storm sewer pipes. In addition, two (2) existing downstream outfall systems will be upgraded to properly convey the flood waters to Pensacola Bay. These drainage improvements will facilitate a drainage avenue from the affected properties to a safe outfall into the Pensacola Bay. The improvements, when completed, will minimize or eliminate future structural damage and provide protection to the surrounding properties in the area; minimize recurring flooding and reduce repetitive flood loss to properties. **Please refer to attached map and proposed improvements.**

Pace/Patterson Lane - Pace
The proposed drainage improvements will encompass the installation of storm sewer systems (inlets and pipes), in combination with French drains, to properly convey stormwater runoff and manage groundwater base flow to an existing retention pond on Overlook Circle, as well as three (3) proposed stormwater ponds. It is worth noting that the three (3) proposed stormwater ponds will be located on five (5) undeveloped parcels that will need to be acquired by the County. In addition, the proposed improvements include enhancements to the current ditch systems in order to convey stormwater to the new piping systems. Due to right-of-way constraints, the new storm sewer systems will be placed beneath the existing roadway. The improvements, when completed, will minimize or eliminate future structural damage and provide protection to the surrounding properties in the area; minimize recurring flooding and reduce repetitive flood loss to properties. **Please refer to attached map and proposed improvements.**

RANCHETTES, NORTHRIDGE AND WHISPER BAY SUBDIVISIONS DRAINAGE IMPROVEMENTS (PHASE I)
PENSACOLA BAY
ENGLISH NAVY COVE
RANCHETTE SQ
RANCHO VILLA DR
WHISPER BAY BLVD
WHISPER PINE DR
SUNRUNNER LN
CORAL STRIP PKWY
COQUINA WAY
QUIET WATER LN
WAKE LN
GUAM LN
LUZON LN
BALIHAI CT
LLANI LN
MAUNA KEA CT
LAHAINA CT
KAUAI CT
COLLEGE PKWY
STANFORD RD
DUKE DR
CORNELL DR
NOTRE DAME DR
AUBURN PKWY
CLEMSON RD
FORDHAM PKWY
EL SERENO PL
EL RITO DR
PURDUE LN
GREEN BRIAR PKWY
GULF BREEZE PKWY (U.S. 98)
FERNWOOD DR
COLLEGE CT
SANTA ROSA DR
WINDSOR PARK RD
BAYSHORE CT
MANOR CIR
SANIBEL PL
SUMMERTREE LN
MARBLE CT
SANIBEL LN
E BAYSHORE RD
ANGEL CT
EDMUND DR
KELTON BLVD
BAYSHORE RD
MEEK ST
GULF BREEZE PKWY
VESTAVIA WAY
AQUAMARINE DR
CORONADO DR
CORONADO CT
NAPOLI WAY
VENETIAN WAY
LIDO BLVD
TIGER TRACE BLVD
JAGUAR CIR
CRANE COVE BLVD
FINCH DR
WOODLORE CIR
BAY ST
PAULA CIR
RAMBLEWOOD DR
EULA ST
PINE ST
PALM ST
REIS ST
WESTFIELD RD
ORIOLE BEACH RD
ORIOLE DR
REDWOOD LN
ENTRANCE RD
MAPLEWOOD DR
WEST AV
PINS LN
LAUREL DR
LINDEN AV
EDGEWATER DR
CIRCLE DR
SHADY LN
BAYVIEW LN
HILLSIDE AV
PARK LN
HARBOR LN

PROPOSED IMPROVEMENTS
HMGP APPLICATION
RANCHETTES SUBDIVISION
SANTA ROSA COUNTY, FLORIDA

Pegasus ENGINEERING
301 WEST STATE ROAD 434, SUITE 309
WINTER SPRINGS, FL 32708
TEL: 407-992-9160 • FAX: 407-358-5155
WEB: WWW.PEGASUSENGINEERING.NET

JOB NO.: SRC-22004
DATE: 03/2015

FIGURE
3

PATTERSON LANE AND PACE LANE
DRAINAGE IMPROVEMENTS
RIDGE POINTE DR
DEAN DR
LIVE OAK LN
PINE LN
WINTERDALE DR
SANTA ROSA DR
BRIAROAK DR
DU PONT CIR
KEYSER LN
CYRIL DR
EASTER ST
GREGG AV
EVELYN ST
BESSINGER LN
ALEX REED TR
LORI LN
SANFORD ST
SAN ST
IDLEWOOD DR
HIGHWAY 90
BOONE RD
CROWDER ST
FRIENDLY ST
ORLEANS ST
HIGHWAY 90
SUNSET DR
DANA ST
AIR PRODUCTS PLANT RD
DAVENPORT LN
WATKINS ST
FISKE ST
HAZELHURST DR
MUNDY LN
SKIPPER LN
HYATT LN
LISA LN
PEADEN RD
SWANAV
SANTA VILLA DR
NANCY LN
BRIAN ST
TAMARIND DR
STRUTH LN
TRICE RD
SHEFFIELD DR
BOSTIC LN
CHANTILLY WAY
LORING DR
SEAPORT RD
NISLAND RD
AUCKLAND RD
MACEY LN
PACE LN
CALVARY LN
BABB LN
KRYSTAL DR
MATTHEW RD
FAIRCLOTH ST
KING OAKS CT
CECIL RD
E AVENIDA DE GOLF
W AVENIDA DE GOLF
COMPASS CT
CHANTILLY CIR
RIDGE AV
OAK LN
ROWELL RD
BALTIC CT
BARCELONA ST
PIN OAK AV
KINGERY RD
TOM SAWYER RD
KAUFFMAN RD
BORDEN RD
DELONA RD
BUSBY LN
ENTRANCE RD
AIR PRODUCTS PLANT RD
PATRIOT DR
ROXIES LN
LANDMARK LN
OVERLOOK CIR
BELL LN
BREEZY LN
PEACH DR (PROPOSED)
RED CEDAR RD (PROPOSED)
AVALON BLVD
IBIS RD
MULAT RD
HOLLEY ST
OAKUS DR
BALSAM ST
STERLING WAY
YUCCA DR
CYANAMID RD
BACH DR

PROPOSED IMPROVEMENTS
HMGP APPLICATION
PATTERSON LANE AND PACE LANE
DRAINAGE IMPROVEMENTS
SANTA ROSA COUNTY, FLORIDA

Pegasus ENGINEERING
301 WEST STATE ROAD 434, SUITE 309
WINTER SPRINGS, FL 32708
TEL: 407-992-9160 • FAX: 407-358-5155
WEB: WWW.PEGASUSENGINEERING.NET

JOB NO.: SRC-22007
DATE: 03/2015

FIGURE
2

Gas Tax Options

County governments can levy up to 12 cents of local option gas tax in 3 separate levies:

1. Tax of 1 to 6 cent, adopted by majority vote or referendum and yields **$3,679,288** annually. Proceeds are used for specified transportation expenditures. SRC levies the maximum allowed.

2. The "9th cent" is adopted by extraordinary vote or referendum and would yield **$638,919** annually. Proceeds are much less restrictive and can be used for specified transportation expenditures including operations. For example **major resurfacing projects, personal expenses, drainage, street lighting, engineering, bridge maintenance, capital projects, etc.** SRC has not levied this tax.

3. Tax of 1 to 5 cent, adopted by a majority plus one vote or referendum and would yield **$2,983,541** annually. Proceeds can be used to meet the requirement of the **capital improvement element** of an adopted comprehensive plan **including major resurfacing projects**. SRC has not levied this tax.

Local Option Gas Tax Uses

Examples of authorized expenditures 1 to 5 cent of local option gas tax include:

- Construction of new roads
- Adding turn lanes
- Resurfacing or reconstruction of existing paved roads
- Paving of existing graded roads
- Roadway and right of way drainage projects associated with capacity increase projects

NOT authorized:

- Routine Maintenance like pot hole repair and restriping
- Shoulder maintenance
- Maintenance of storm drains, ditches and retention ponds
- Traffic calming
- Drainage projects not related to new projects

Gas Tax in Other Counties

- Okaloosa – 12 cents
- Citrus – 12 cents
- Martin – 12 cents
- Escambia – 11 cents
- Walton – 7 cents
- Indian River – 6 cents
- Santa Rosa – 6 cents

Gas Prices

Lowest Price Per Zip Code According to GasBuddy.com

Date	Milton 32583 6 cents	Navarre 32566 6 cents	Pensacola 32514 11 cents	Pensacola 32504 11 cents	Pensacola 32507 11 cents	Okaloosa 32548 12 cents	Okaloosa 32578 12 cents	Okaloosa 32531 12 cents	Leon County 12 cents
7/8/2015	$2.57	$2.59	$2.56	$2.59	$2.56	$2.63	$2.62	$2.75	
7/9/2015	$2.57	$2.59	$2.56	$2.58	$2.56	$2.63	$2.61	$2.75	
7/10/2015	$2.57	$2.59	$2.56	$2.59	$2.56	$2.63	$2.61	$2.75	
7/13/2015	$2.56	$2.57	$2.56	$2.56	$2.56	$2.63	$2.58	$2.79	
7/14/2015	$2.58	$2.54	$2.56	$2.58	$2.58	$2.63	$2.56	$2.79	
7/15/2015	$2.58	$2.54	$2.56	$2.57	$2.57	$2.63	$2.55	$2.70	
7/16/2015	$2.49	$2.51	$2.51	$2.57	$2.55	$2.63	$2.52	$2.69	
7/21/2015	$2.49	$2.56	$2.51	$2.52	$2.49	$2.61	$2.50	$2.73	
7/23/2015	$2.53	$2.52	$2.51	$2.60	$2.49	$2.61	$2.46	$2.69	
7/24/2015	$2.53	$2.52	$2.51	$2.54	$2.49	$2.61	$2.55	$2.69	
7/27/2015	$2.47	$2.49	$2.47	$2.51	$2.49	$2.57	$2.45	$2.69	$2.35
7/28/2015	$2.45	$2.47	$2.46	$2.47	$2.49	$2.57	$2.47	$2.69	$2.34
7/29/2015	$2.45	$2.47	$2.46	$2.45	$2.45	$2.47	$2.43	$2.69	$2.32
7/30/2015	$2.43	$2.43	$2.44	$2.44	$2.43	$2.55	$2.39	$2.69	$2.31
7/31/2015	$2.42	$2.43	$2.44	$2.44	$2.42	$2.53	$2.39	$2.63	$2.31
8/1/2015	$2.39	$2.39	$2.42	$2.42	$2.41	$2.52	$2.38	$1.99	$2.29
8/2/2015	$2.39	$2.39	$2.41	$2.42	$2.41	$2.52	$2.37	$2.49	$2.28
8/5/2015	$2.39	$2.46	$2.41	$2.42	$2.41	$2.50	$2.37	$2.49	$2.28

5 Year Major Resurfacing Needs

Year	Project	Estimated Cost
1	Hickory Hammock Road	$580,545
1	Market Road (S.R. 87 to Letcher Black Road) includes road widening	$358,722
1	Country Mill Road includes road widening	$374,677
1	Munson Highway (Stewart St to East Gate Road) includes road widening	$905,131
1	America Avenue (Supreme to End)	$30,563
1	Segura Street (Frontera to Avenida De Sol)	$45,596
2	Greenwood Road includes road widening	$1,763,494
2	Allentown Road includes road widening	$434,244
2	Coral Street	$43,173
3	Del Monte Street	$163,073
3	Oak Drive	$86,899
3	Soundside Drive	$657,259
3	Morristown Road	$256,514
3	C.R. 182 (west of C.R. 197) includes road widening	$437,190

5 Year Major Resurfacing Needs

Year	Project	Estimated Cost
3	Manatee Street (Sunrise to Basswood)	$29,300
3	Kell Road	$17,095
3	West Bayshore	$63,303
3	Whispering Pines Blvd. (from Address 2279 to 2196)	$17,135
3	Edgewood Drive (Bellingham to Bushton)	$69,687
3	Edgewood Drive (DeSoto to Hwy. 399)	$30,116
4	East Bay Boulevard	$1,910,888
4	Hickory Shores Boulevard	$151,848
4	Hickory Shores Road	$18,593
5	Woodbine Road	$1,076,054
5	Tractor Trail	$267,964
5	College Parkway	$32,890
	Total:	***$9,821,953***

Potential Turn Lane Projects

Impact Fee Area	Intersection
1	CR 197 @ CR 197A (Spring Street)
1	CR 197 @ Morristown Road
1	CR 197 @ CR 164 (Peanut Trail)
1	CR 197 @ CR 178 (Spanish Trail)
1	CR 197 @ CR 182 (Chumuckla crossroads)
1 & 2	CR 197 @ Ten Mile Road
1	SR 89 @ CR 197 (Chumuckla Highway)
1	SR 89 @ CR 178 (Spanish Trail)
1	SR 89 @ CR 182 (Allentown crossroads)
1	SR 87 @ CR 399 (Country Mill Road/Whitfield Road)
1	SR 87 @ CR 178 (Spanish Trail)
1	SR 87 @ CR 182 (Allentown Road)
2	CR 197 (Chumuckla) @ Crossroads

Potential Turn Lane Projects

Impact Fee Area	Intersection
2	CR 197 (Chumuckla) @ Sawmill
2	CR 197 (Chumuckla) @ Adams
2	CR 191 (Munson Highway) @ CR 87A (East Gate Road)
2	CR 184A (Berryhill Road) @ Whispering Woods Drive
2	CR 184A (Berryhill Road) @ Cross Roads
2	CR 184A (Berryhill Road) @ Ashmore Drive
2	CR 184A (Berryhill Road) @ Luther Fowler Road
2	CR 184A (Berryhill Road) @ Windham Road
3	CR 399 (East Bay Boulevard) @ Bergren Road
3	CR 399 (East Bay Boulevard) @ Edgewood Drive
3	CR 399 (East Bay Boulevard) @ Andorra Street
3	Hwy. 98 @ Brook Beach Dr./Serosa Dr./Shannon Road

Potential Turn Lane Projects

Impact Fee Area	Intersection
3	Hwy. 98 @ Edgewood/Brown Cir./Candle Wood/Sound Retreat
3	Hwy. 98 @ Harvard Drive
3	Hwy. 98 @ Sunrise/Constitution/Cotton Bay
3	Hwy. 98 @ Bal Alex Avenue
3	Hwy. 98 @ Beachwood/Kitty Hawk/Mohawk/New Hope
3	Hwy. 98 @ Tom Street/Orion Parker Blvd.
3	Hwy. 98 @ Ramblewood Drive/Rancho Villa Drive
3	Hwy. 98 @ Costa Verde/Larker Woods/Rue la Fontaine
3	Hwy. 98 @ Presideo/Luneta/Prado
	Total $8,820,000

Potential Third Lane Projects

- Three lane Chumuckla Highway – Norris Road to Five Point w/right tapers 12,500 LF/2.37 miles @ 1.5 million/mile - $3,600,000

- Three lane Berryhill – West Spencer Field to Ashmore Drive w/right tapers 9,000 LF/1.7 miles @ 1.5 million/mile – $2,600,000

Total $6.2 million

Total Estimated

Project Type	Estimates
Resurfacing	$9,821,953
Turn Lanes	$8,820,000
Third Lanes	$6,200,000

Estimated Total $24.84 million

Impact Fee Uses

Examples of authorized impact fee uses:

- Construction of new roads
- Adding turn lanes
- Roadway and right of way drainage projects associated with capacity increase projects
- Bike and pedestrian paths

NOT authorized:

- Repair or reconstruction of existing paved roads
- Routine Maintenance like pot hole repair and restriping
- Shoulder maintenance
- Maintenance of storm drains, ditches and retention ponds
- Traffic calming
- Drainage projects not related to new projects

Impact Fees

Impact Fee Revenue

January 2006 – December 2008

Area	Revenue	Current Balance
1	$329,258	$ 347,662
2	$5,473,599	$307,981
3	$3,683,622	$1,201,260

Impact Fees

2013 Construction by Impact Area

Area	New Home Construction	Home Remodel	Commercial Construction
1	25	33	6
2	509	526	17
3	483	790	13

Official 2014 numbers are not yet available, but staff estimates that the number of permits are up, but see a drop in the number of single family homes, in the range of 8%.

Impact Fees

2014 Estimated Collections

Area	Commercial	Residential	Total
1	$1,230	$67,210	$68,440
2	$296,188	$1,026,190	$1,332,378
3	$578,298	$1,036,530	$1,614,828

Impact Fees

Impact fees vary by business and residential type, size, and where it is located. Examples include:

Category	One-time Impact Fee
Single Family Home in Urban Area	$2,090
Walk-in Bank in Urban Area	$5,343
High Turnover, Sit Down Restaurant in Urban Area Per 1,000 feet	$6,677
Car Sales in Rural Area per 1,000 feet	$2,560
Offices under 100,000 feet, per 1,000 feet in Rural Area	$1,292
Convenience Retail in Rural Area	$4,533

Potential Bike/Pedestrian Projects

Impact Fee Area	Project	Estimated Cost
1	Langley Street Paved Shoulders and Sidewalk (single) from Hwy 87 to Whiting Field Gate	$1,392,213
2	Pace Lane Sidewalks (single) from Hwy 90 to Skipper Lane	$312,600
2	Henry Street Sidewalks from Train Depot to Old Bagdad Hwy (double)	$3,273,930
3	Goodwin Connector from Soundside Drive to Tiger Point	$203,076
3	Edgewood Drive Paved Shoulders and Sidewalk (double) from Hwy 98 to East Bay Blvd	$2,324,420
3	Ortega Street Paved Shoulders and Sidewalk (single) from Hwy 98 to Branston Dr.	$350,375
	Total Estimated Cost	***$7,856,614***

Additional projects have been identified in the South Santa Rosa Bicycle Pedestrian Master Plan and the proposed Pace-Pea Ridge Bicycle Pedestrian Master Plan.

Uncollected Impact Fees

January 2009 - June 2015

Area	Commercial	Residential	Total
1	$218,738	$18,335	$237,073
2	$5,628,370	$1,801,374	$7,429,744
3	$5,172,750	$2,128,182	$7,300,932

Based on residential building permits and commercial DO's issued. Important caveats: some residential permits would have been for replacements and would not have incurred the fee, some of the commercial projects would not have moved forward to construction.

Estimated total uncollected fees - $14 million

Santa Rosa County 4-H

Memo

To: Hunter Walker

From: Prudence Caskey

cc: Mike Donahoe

Date: August 3, 2015

Re: 4-H Field Education Facility

Re: Impact 100 request

Santa Rosa County 4-H Association has applied for the 2015 Impact 100 Grant to build the 4-H Field Education Facility at the County Extension Office. Upon the site visit, the members of Impact 100 would like for the BOCC to approve the building of this facility prior to their approval of the grant.

We ask that BOCC approve the building of the 4-H Field Education Facility as applied for with Impact 100. Impact 100 is concerned that if the grant monies are awarded to Santa Rosa County 4-H, they want to be assured we have permission to begin the project. A site plan is attached to this memo to indicate location of the 4-H Field Education Facility.

The proposed cost of the building is $124,000. The Impact 100 grant will cover $106,000. Santa Rosa County 4-H will be responsible for fundraising for the remaining $18,000 and have already received pledges in the amount of $6,500. The remaining $11,500 will be raised by fundraising and a building fund over the next two years of the project.

N
1 inch = 100 feet
Santa Rosa County Property
Proposed 4-H Building

SANTA ROSA COUNTY
BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592

JAYER WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
ROB WILIAMSON, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ROY V. ANDREWS, County Attorney
JAYNE N. BELL, OMB Director

M E M O R A N D U M

TO: Board of Commissioners

FROM: HW Hunter Walker, County Administrator

DATE: July 30, 2015

SUBJECT: Arc of the Emerald Coast, Santa Rosa

Historically the Arc of Santa Rosa has received an allocation in the amount of $22,000 in the annual budget to support services to adults with developmental disabilities. The Arc of Santa Rosa no longer provides those services, they are now provided by the Arc of the Emerald Coast, Santa Rosa which is a subsidiary of the Arc of the Emerald Coast which has provided those services in Okaloosa County for a long number of years.

The County Attorney advised that the Board needs to approve this change and it will be on agenda for August 10, 2015 Committee-of-the-Whole agenda. Call with questions.

An affiliated chapter of

The Arc.

The Arc of the Emerald Coast Santa Rosa

6225 Dixie Road, Milton Florida 32570123
(850) 623-9320 / Fax: (850) 362-2877
www.horizonsfwb.com

From Disability to **Capability**

Dear Mr. Walker: 7/15/15

I am Crystal Whitley, Service Director for The Arc of the Emerald Coast Santa Rosa. As you may know, recent events have taken place for us. The State of Florida and Florida Arc contacted Dr. Julie McNabb, CEO of The Arc of the Emerald Coast, regarding the Arc of Santa Rosa and stated that the Santa Rosa clients there would not receive services anymore, unless The Arc of the Emerald Coast could agree to take on this venture. Of course, Dr. McNabb's first thought was serving the clients. So the Arc of Santa Rosa has become The Arc of the Emerald Coast Santa Rosa. Our clients have not lost services throughout this transition. We are already making improvements. Currently, we have Adult Day Training services, Supported Living services, Supported Employment services and Personal Supports services for cognitive, intellectual, and developmentally disabled adults. We are expanding our services and growing each and every day. We are looking forward to this venture and would appreciate your support.

Please know that any donations we receive for the Arc of the Emerald Coast Santa Rosa will stay at the Arc of the Emerald Coast Santa Rosa. I am told that in the past the Santa Rosa Board of County Commissioners donated $22,000.00 to our cause. Any monies donated would be spent to improve services for our clients. Currently, we are in need of educational materials, computers, recreational funding, and repairs to the greenhouse and plant center. The greenhouse and plant center provide our clients training on a regular basis to increase their independence and expand their knowledge of horticulture.

Currently, we have loaded blueberry bushes ripe for the picking. You may come pick blueberries anytime from 8:00AM-2:00PM and we would love for you to take a tour. Thank you for your time. You may contact me at 850-623-9320.

Sincerely,

Crystal Whitley

Crystal Whitley- Service Director

BCC
Adm
Roy A

received MAR 2 5 2015
3/25/15

The Arc
Santa Rosa

March 17, 2015

Board of Santa Rosa County Commissioners
6945 Carolina Street
Suite M
Milton, Florida 32570

To whom it may concern,

Please consider this letter notification of our intent to discontinue providing services to adults who have developmental disabilities at The Arc Santa Rosa.

The Arc Santa Rosa is ceasing operations effective March 28, 2015. We have negotiated with Horizons , a sister Arc agency and in Okaloosa County, for the lease of our facilities, equipment, and vehicles so that they are in a position to continue to provide services to our clientele who have developmental disabilities. They plan to continue operations at the Dixie Road facility.

As Horizons will continue with the mission of serving adults who have developmental disabilities in Santa Rosa County, we hope that the Board of County Commissioners can continue to show the generous support to them as a provider agency. We thank you for your years of kindness and support.

If you have any questions or concerns, please contact Dr. Dave Miller at 850-974-5746.

Sincerely,

Alice Smith, Corporate Secretary
Board of Directors

Pam Davis, Treasurer
Board of Directors

6225 Dixie Road, Milton, FL 32570 850-623-9320, 850-623-2877

Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208

Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Shawn Ward, Transportation Planner

THROUGH: Tony Gomillion, Public Services Director

SUBJECT: Navarre Pedestrian Overpass Discussion

DATE: July 15, 2015

BACKGROUND

In March 2012, the BOCC submitted a Transportation Alternatives Program (TAP) application to the Florida – Alabama Transportation Planning Organization (FL-AL TPO) for consideration of the Navarre Pedestrian Bridge.

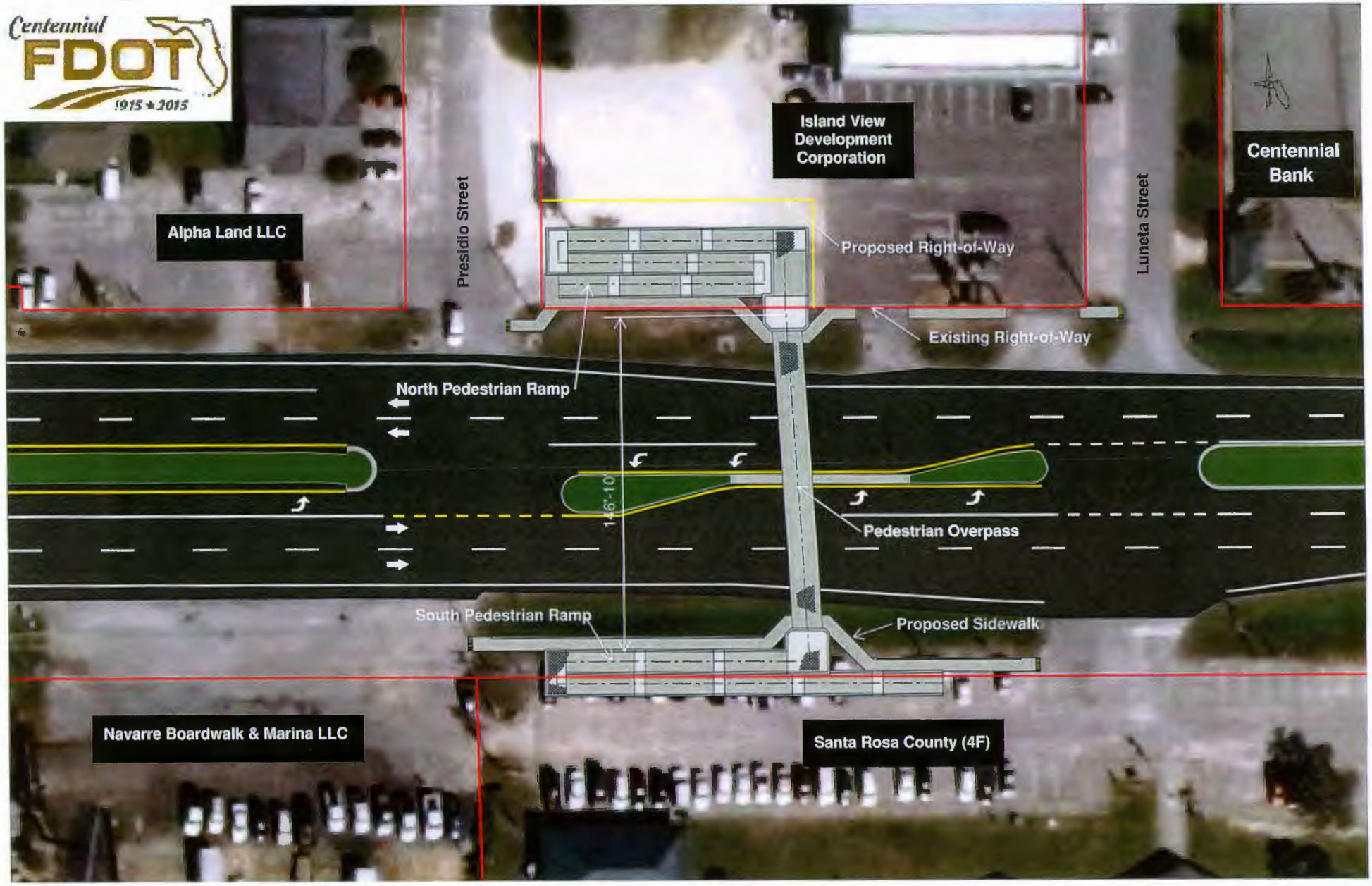
The pedestrian bridge as proposed by Commissioner Melvin was approximately 220 ft span over US Hwy 98 utilizing a pre-fab box truss type pedestrian bridge with stair towers and elevators on each end. Property on the north end will have to be purchased with the south end landing on County property. County staff estimated $15,000 for a warrant study and the total estimated cost was approximately $2.4 million.

Each year, the Florida – Alabama Transportation Planning Organization (FL-AL TPO) and Florida Department of Transportation requests an application and resolution of support from local governments for projects to be funded through the TAP Program. Once they are received, the TPO ranks the projects based on adopted criteria. The TPO submits the priority list to the Florida Department of Transportation (FDOT) for consideration in the FDOT Five Year Work Program.

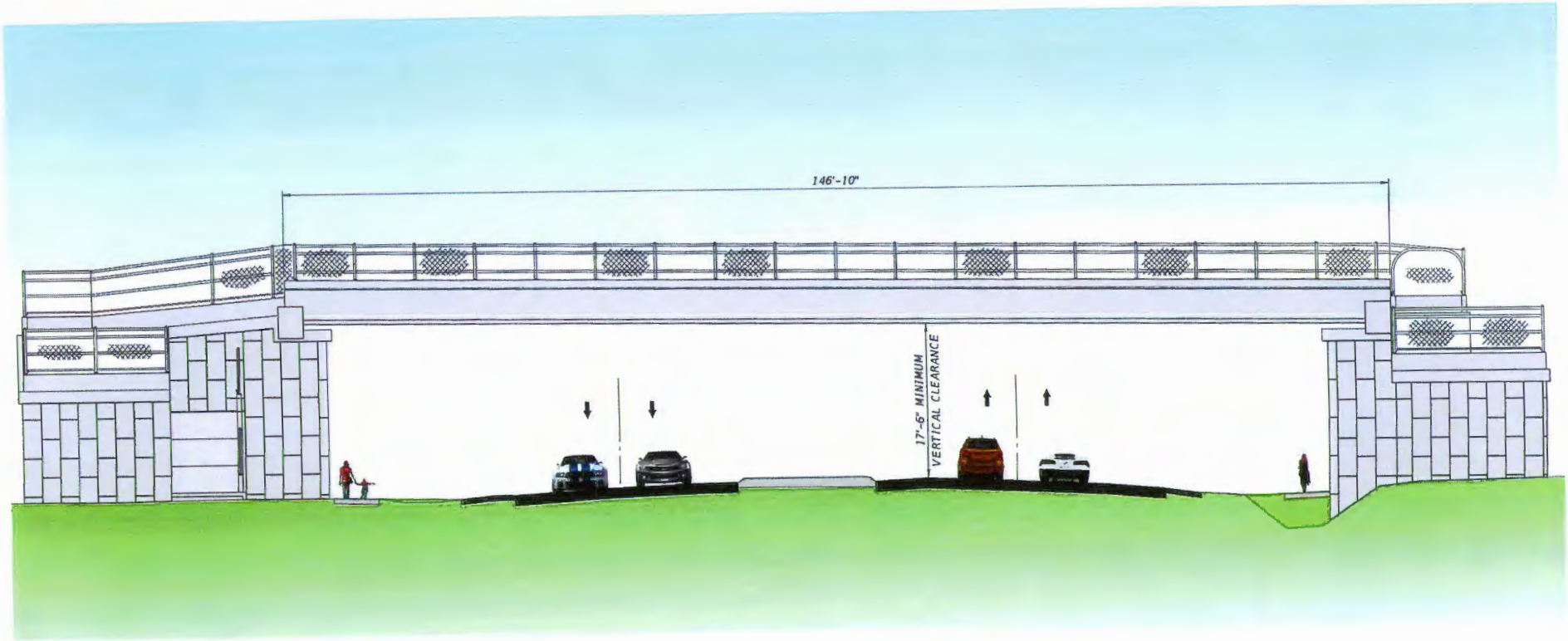
The Tentative FY15-19 FDOT Five Year Work Program released in November 2013 funded 2.8 million for the proposed project beginning in 2015 with construction in 2018; however, the Tentative FY16-20 FDOT Five Year Work Program released in November 2014 completely removed the project funding from the FDOT Work Program. The following explanation was provided: "Since FDOT anticipated some major impacts to adjacent properties and utilities in the location identified for the crossing, funding in the FDOT Work Program was moved to

other projects in the region until further details are developed during the development of the plans. It is FDOT's intent to introduce the funds back into the Work Program the next cycle and present to the TPO. At that point, design of the project will have progressed to a point where details associated with the cost, R/W needs, and utility impacts can be further defined". A warrant study was not completed.

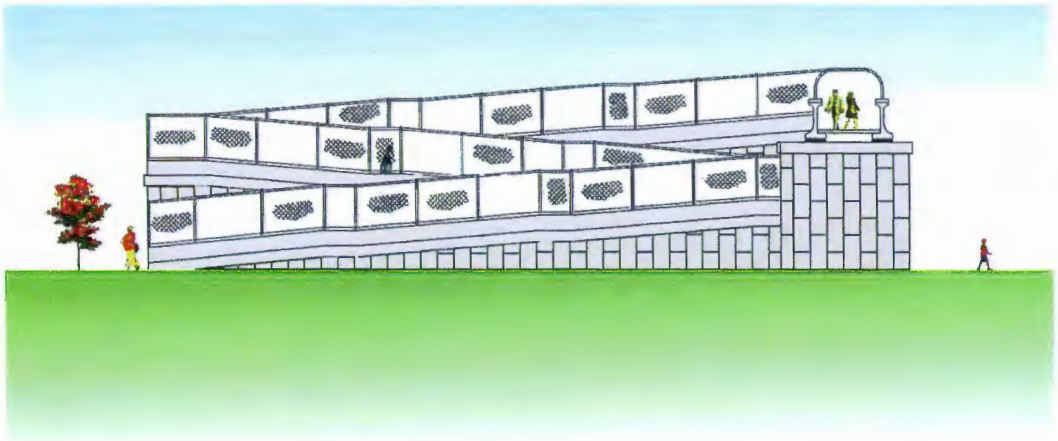
The Transportation Alternatives Program (TAP) authorized under Section 1122 of MAP-21 provides funding for programs and projects defined as transportation alternatives, including on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, community improvement activities, and environmental mitigation; recreational trail program projects; safe routes to school projects; and projects for the planning, design or construction of boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.



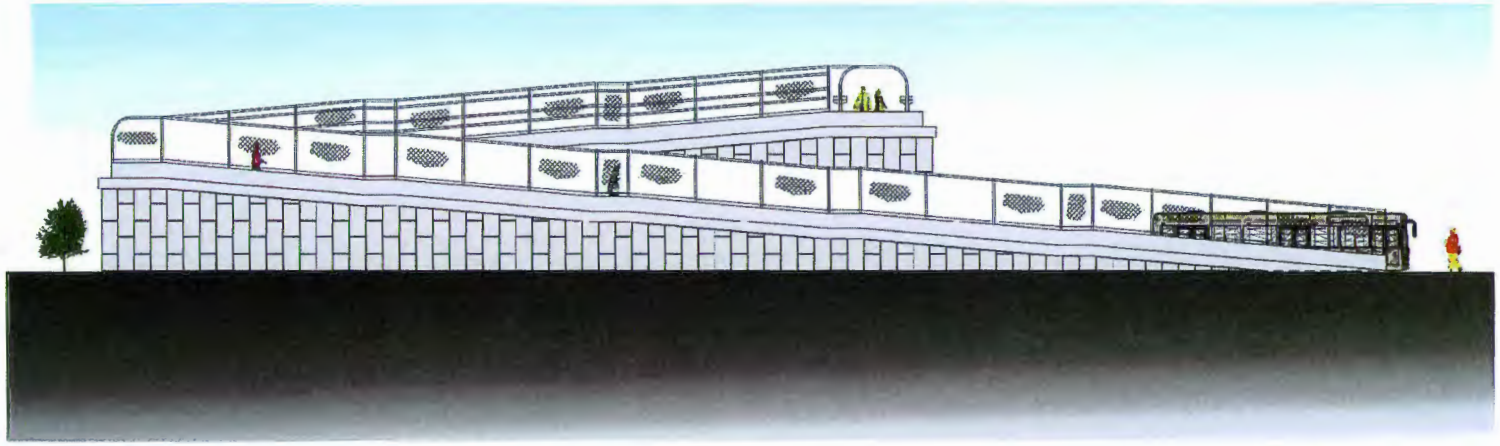
S.R. 30 (U.S. 98 / Navarre Parkway)
Pedestrian Overpass



S.R. 30 (U.S. 98 / Navarre Parkway)
Pedestrian Overpass



North Ramp



South Ramp

S.R. 30 (U.S. 98 / Navarre Parkway) Pedestrian Overpass

11

Pegasus ENGINEERING

July 22, 2015 SRC-22002

Ms. Sheila A. Fitzgerald
Special Projects/Grants Coordinator
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570

Re: Settlers Colony Drainage Improvements
FEMA Hazard Mitigation Grant Program (HMGP) Application
Tropical Storm Debby (FEMA-4068-FL-DR)

Subj: Project Management/Grant Administration Services
Change Order #2

Dear Sheila:

We are pleased to submit our proposal for project management/grant administration services for the above referenced project.

The Phase II of the Hazard Mitigation Grant Program (HMGP) contract for the Settlers Colony Drainage Improvements encompasses project implementation (i.e., construction costs and construction inspection services).

FEMA has established the end date of the Period of Performance for Phase II services as December 31, 2016. Phase II final deliverables will need to be submitted to DEM no later than November 30, 2016, to allow for the timely close-out of the HMGP contract for Phase II services.

This Change Order incorporates the following project management/grant administration services related to the Settlers Colony Drainage Improvements project as it relates to Phase II grant services:

- Coordinate with the consultant regarding quarterly project status.
- Prepare and submit Quarterly Reports to DEM during the course of the contract.
- Coordinate with County staff regarding paid invoices, cancelled checks and supporting documentation.
- Prepare and submit Reimbursement Requests to DEM.
- Review the Phase II Deliverables collected from the Phase II consultant prior to submittal to DEM.

- Prepare and submit the Close-out documentation package to DEM including a request for final inspection.
- Submit all Work Products electronically to Santa Rosa County and DEM.
- Prepare Status Reports via Monthly Invoices (Project Administration).

The above described services will be performed for an hourly not-to-exceed fee amount of **$12,000.** Reimbursable expenses, such as courier, tolls, mileage, photocopies, plotting, and exhibits incurred in connection with the above described work will be included in the above quoted fee. Note that the fee amount specified above is an authorized expense that qualifies for reimbursement from FEMA.

If you have any questions, please contact me directly at 407-992-9160, extension 309, or by email at david@pegasusengineering.net.

Sincerely,

PEGASUS ENGINEERING, LLC

David W. Hamstra, P.E.
Principal / Project Manager

cc: Leylah Saavedra, Pegasus Engineering, LLC

Settlers Colony Drainage Improvement Projects
FEMA HMGP Project No. 4068-008-R

Change Order #2

Approved for Pegasus Engineering, LLC

Fursan Munjed, P.E.	Principal Officer's Title	July 22, 2015 Date

Proposal is hereby accepted and authorization to proceed is hereby given. (Please return one executed copy of this proposal for our Pegasus Engineering records).

Santa Rosa County Authorized Signature	Santa Rosa County Officer's Title	Date

JUL 30 2015 12

BCC
Adm
Ray a
Brad
Tony

Mission:
To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.

Florida HEALTH

Vision: To be the **Healthiest State** in the Nation

Rick Scott
Governor

John H. Armstrong, MD, FACS
State Surgeon General & Secretary

July 24, 2015

Chairperson
Santa Rosa County BOCC
6495 Caroline Street, Suite M
Milton, FL 32570

Dear Chairperson:

We are pleased to announce that you may now request your annual emergency medical services (EMS) county grant funds. The amount for your county this year is $21,862.00. Section 401.113 (I); Florida Statutes, requires the funds must be used solely to improve and expand pre-hospital EMS.

Your grant budget total that you submit must equal the amount cited above. After your new grant begins, you may request the transfer of unexpended funds, if any, from your previous grant to the new grant.

To obtain the new funds, the county must submit an original and one copy of: the two-page application form, the Request for Grant Fund Distribution page and a current resolution described by Item #4 of page one of the application form. Completed applications must be mailed to:

Attn: Alan Van Lewen DOH EMS, County Grants,
4052 Bald Cypress Way, Mail Bin A-22
Tallahassee, FL 32399-1722.

I have enclosed a copy of an instruction page and the forms. The deadline for completed applications is December 16, 2015. Please contact me if you have any questions.

Sincerely,

A. Van Lewen

Alan Van Lewen
Health Services and Facilities Consultant
EMS Section Grants Unit

Enclosures

Florida Department of Health
Bureau of Emergency Medical Oversight
4052 Bald Cypress Way, Bin A-22 • Tallahassee, FL 32399-1722
PHONE: 850/245-4440 • FAX 850/488-9408

www.FloridaHealth.gov
TWITTER:HealthyFLA
FACEBOOK:FLDepartmentofHealth
YOUTUBE: fldoh
FLICKR: HealthyFla
PINTEREST: HealthyFla

Application Form July 2015-2016

Effective July 24 County Governments may submit their Fiscal Year 2015-2016 application for county grant funds. The deadline for state EMS to receive the required pages of your completed county grant application form is by December 16, 2015.

You can see the amount of your new grant at the state EMS website in the "Total" column of the county amount table.

The first application form page has five items, the first three of which are self-explanatory.

However, note that Item 2 is where the county's authorized person must provide his/her signature.

Item 4 describes the content of the resolution. Please provide this in your county's customary format and approval process.

The **resolution must be current** and not a copy of a previous resolution. We need this current resolution or we will not be able to process the application for funds.

Item 5 of the first page of the application form asks for the name of the organizations that will receive funds from your new county grant. The second page of the application form is the budget page and one of these budget pages is needed for each organization listed in item 5,

The budget page for each organization must have on it specific and quantifiable items or services, with the cost for each unit or type of item or service.

All costs must add to the exact amount of new funds for your grant. You can transfer unexpended funds from your previous grant after the new grant begins.

No general statements can be used in the budget because we are now required to have specificity up-front and need it to obtain your grant funds. However, you can still make change requests during the new grant, so you do not lock yourself into the initial items.

Your budget totals in the application should be added for you if you place your cursor over a subtotal or total field, right click your mouse, then left click on the resulting menu "Update Field."

Request for Grant Fund Distribution Form

This page is included with your application form. Complete only the top part of this form and the state will complete the bottom part, as indicated on the form.

SANTA ROSA COUNTY ENGINEERING
ENVIRONMENTAL DEPARTMENT
6065 Old Bagdad Highway
Milton, FL 32583
www.santarosa.fl.gov

Roger A. Blaylock, P.E.
County Engineer

Ronald C. Hixson
Environmental Manager

Memo

To: Hunter Walker, County Administrator

From: Ronald Hixson, Environmental Manager

Thru: Roger Blaylock, P.E., County Engineer

Date: **July 22, 2015**

Re: **RECOVERY AND MONITORING WELLS MAINTENANCE AND REPAIR CONTRACT**

Situation:

The Santa Rosa County Environmental Department had a contract with Holt Well Service to perform the annual requirements for recovery well and monitoring well maintenance and repair at the Central Landfill, Reinhardt, Holley, and Santa Rosa Class III remediation systems. The contract was annual and went into effect on January 6, 2014.

Finding:

That the previous annual contract with Holt Well Services expired on January 6th, 2015. Holt Well Drilling has agreed to honor their original bid price to perform the work listed in the September 9th, 2013 Recovery & Monitoring Wells Maintenance and Repair Project Contract Document for a two (2) year period until September 30, 2017. See the attached signed letter and bid form from Holt Well Services.

Recommendation:

That the SRC BOCC approves the extension of the Recovery & Monitoring Wells Maintenance and Repair Contract with Holt Well Services for the original annual amount of $35,565.00 for a period of two (2) years until September 30, 2017.

RECEIVED
JUL 23 2015
SANTA ROSA COUNTY
ENGINEERING

Holt Well Service

8331 Hwy 189 N.
Baker, FL 32531
(850) 537-5193

July 20, 2015

I, Steve Holt, agree to uphold the contract executed in September 2013 until September 30, 2017 in accordance with the contract documents as stated.

Sincerely,

Steve Holt

Steve Holt

HOLT WELL SERVICE
8331 Hwy 189 North
BAKER, FL 32531
Phone (850) 537-5193

BID FORM

TO: Santa Rosa County Procurement Department
6495 Caroline Street, Suite G
Milton, FL 32570

REFERENCE: Recovery & Monitoring Wells Maintenance and Repair

Gentlemen:

I have received the Bidding Documents consisting of specifications entitled Recovery Wells Maintenance and Repair for Santa Rosa County Environmental Department dated September 9th, 2013 as prepared by Santa Rosa County, Environmental Department, 6065 Old Bagdad Highway, Milton, Florida 32583, phone (850) 981-7135.

In submitting the Bid, I agree:

1. To hold my Bid in full force and effect for a period of thirty (60) calendar days after the time of the opening of this Bid.

2. To accept the provisions of the Instructions to Bidders regarding disposition of Bid Guarantee.

3. To enter into and execute a Contract within ten (10) calendar days after said Contract is delivered to me, if awarded on the basis of this Bid, and to furnish Guarantee Bonds in accordance with this Contract.

4. To accomplish the work in accordance with the Contract Documents.

I will perform the annual requirements for recovery well maintenance and repair at Central Landfill, Reinhardt, Holley, and Santa Rosa County Class III remediation systems through September 30, 2017:

Twenty Six Thousand Eight Hundred Sixty Five Dollars ($ 26,865.00)

I will perform the annual requirements for maintenance and repair of 20 monitoring wells above ground casings at Central, Holley, and Santa Rosa County Class III Landfills through September 30, 2017 for the total amount:

Eight Thousand Seven Hundred Dollars ($ 8,700.00)

FIRM: Holt Well Service
BY: Steve Holt
TITLE: Owner
DATE: July 22, 2015

SANTA ROSA COUNTY
BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592

JAYER WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
ROB WILIAMSON, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ROY V. ANDREWS, County Attorney
JAYNE N. BELL, OMB Director

M E M O R A N D U M

TO: Board of Commissioners

FROM: HW Hunter Walker, County Administrator

DATE: August 6, 2015

SUBJECT: County Administrator Recruitment Update

Santa Rosa County received thirty eight (38) applications for the county administrator position which was advertised from July 1 through July 31, 2015. Copies have been made for you and are available in your office along with compact disc which contains the resumes.

Vince Long, President of the Florida Association of County Managers (FACM) indicates that they are aware of the open meeting/sunshine requirements and will comply. The Human Resources Department is sending discs to the committee members and a meeting will be scheduled which will be advertised, recorded, and open to public.

Attached is schedule/timeline we are using as guide. I will provide this update at Monday Committee meeting for your information.

Santa Rosa County, Florida

County Administrator Recruitment Process

Proposed Timeline

**Dates subject to change if application window is extended/re-opened*

Advertisement/ Pre-Review Period (4-6 weeks)	Santa Rosa County posts County Administrator job opening Santa Rosa County BOCC approves FACM proposal to assist in the recruitment process Representatives from FACM and FAC attend the Santa Rosa County Commission Regular Meeting to receive any specific guidance from the Board on the recruitment process and answer questions Press release announcing formation of FACM's search committee Application window for County Administrator position ends		
Week of August 10-14	Santa Rosa County Human Resources screens applications and compiles a list of candidates meeting the minimum qualifications Santa Rosa County Human Resources forwards application materials of candidates meeting the minimum qualifications to FACM's search committee Initial meeting between FACM's search committee and Santa Rosa County to review applications and plan preliminary tasks		
August 17 – September 4	Review period for FACM's search committee reviews applications, checks references, and works with Santa Rosa County staff to conduct background checks	August 17-21	Second meeting between FACM's search committee and Santa Rosa County to refine the candidate list and review reference and background checks
		August 24-28	Conference call between FACM's search committee and Santa Rosa County to determine whether to finalize a short list of candidates or re-advertise
		August 31-September 4	FACM's search committee delivers a report to Santa Rosa County BOCC which will include a short list of recommended candidates to interview or a recommendation for additional recruitment based on the candidate pool
Interview/Selection Period (September 7-25)	Santa Rosa County BOCC selects finalists to be interviewed at the Commission Regular Meeting Santa Rosa County Human Resources notifies finalists that they have been selected for an interview Santa Rosa County Human Resources confirms travel arrangements for finalist candidates Santa Rosa County BOCC conducts candidate interviews Staff conducts tours of Santa Rosa County with finalists Santa Rosa County BOCC selects its preferred candidate at the Commission Regular Meeting Santa Rosa County BOCC Chairman confirms preferred candidate's willingness to accept the position Santa Rosa County Human Resources sends employment contract to the preferred candidate		

received
7/21/15

BCC
Adm 15
Roy

Supervisor of Elections Santa Rosa County

Tappie A. Villane
Supervisor of Elections

6495 Caroline Street
Suite F
Milton, Florida 32570

Memorandum

To: Hunter Walker, Santa Rosa County Administrator
From: Tappie Villane, Supervisor of Elections T. Villane
Date: July 17, 2015
Re: County Commission appointment for 2016 Canvassing Board

The 2016 election cycle is rapidly approaching and it is time to appoint a County Commissioner (plus 1 alternate) to serve on the Canvassing Board. There are three (3) scheduled elections next year and they are as follows:

Presidential Preference Primary	March 15, 2016
Primary	August 30, 2016
General	November 8, 2016

There will be a Canvassing Board workshop held in Orlando on January 14, 2016 and I have attached the information with all of the details.

Meeting dates will be set in the near future, so please let me know when an appointment, along with an alternate, has been made.

Thanks for your help!

Phone: (850) 983-1900 • Fax: (850) 983-1829 • E-mail: villane@santarosa.fl.gov

FLORIDA STATE ASSOCIATION OF SUPERVISORS OF ELECTIONS
PO Box 350 | Tallahassee, FL 32302 | Telephone: (850) 599-9120

June 8, 2015

Dear Canvassing Board Member:

The 2016 election cycle is almost upon us. While the 2014 and 2015 Legislative Session brought about few changes to the Florida Election Code, it is important that we review our responsibilities and prepare ourselves to canvass three statewide elections in the coming year.

The Florida State Association of Supervisors of Elections (FSASE) is hosting a statewide **Canvassing Board Workshop** to be held at the Caribe Royale Orlando on **Thursday, January 14, 2016**. This workshop is intended for County Judges, County Commissioners, Supervisors of Elections, alternate members, and Canvassing Board Attorneys.

Our workshop will highlight the important role that each member of the Canvassing Board plays in the elections process.

The registration fee of **$75.00** covers the workshop, luncheon, and the Canvassing Board CD (Manual) and handouts that you will receive at the workshop that day.

The Caribe Royale has extended a special rate of **$139.00** to FSASE for those attendees who plan to arrive the day before and /or stay for the night after the workshop adjourns.

To make Hotel Reservations:

Online: http://www.cariberoyale.com/Accommodations/
By Phone: **888-258-7501**
Be sure to mention FSASE to receive the contracted rate.

To register and pay for the workshop:

You can either go to www.myfloridaelections.org (FSASE website) to complete registration form and pay online OR complete the registration form and mail with payment to FSASE at P.O. Box 350, Tallahassee, Florida 32302

Continuing education credits for this workshop are being requested for all judges, attorneys, election supervisors and alternates.

We are truly looking forward to your participation and the opportunity to provide you with an informative and educational program.

Sincerely,

Brian Corley, FSASE President
Bill Cowles, Chair, Canvassing Board Committee and Host Supervisor

Ordinance No. 2:

AN ORDINANCE RELATING TO SANTA ROSA COUNTY, FLORIDA; AMENDING ORDINANCE 2003-25; AMENDING CHAPTER 10, THE CAPITAL IMPROVEMENTS ELEMENT, UPDATING THE 5- YEAR SCHEDULE (TABLE 10-1) OF CAPITAL IMPROVEMENTS TO INCLUDE IMPROVEMENTS TO FLORIDATOWN PARK; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Ordinance No. 3:**

AN ORDINANCE RELATING TO SANTA ROSA COUNTY, FLORIDA; AMENDING ORDINANCE 2003-25; DELETING CHAPTER 1 –ADMINISTRATIVE PROCEDURES ELEMENT IN ITS ENTIRETY, DELETING CHAPTER 2 – ECONOMIC DEVELOPMENT ELEMENT IN ITS ENTIRETY, SUBSTANTIALLY AMENDING CHAPTER 3- FUTURE LAND USE ELEMENT INCLUDING THE ALLOWABLE RESIDENTIAL DENSITIES WITHIN THE AGRICULTURE FUTURE LAND USE CATEGORY TO CREATE CONSISTENCY WITH THE ADOPTED OFFICIAL ZONING MAP, SUBSTANTIALLY REVISING THE FUTURE LAND USE MAP SERIES TO RELOCATE CERTAIN MAPS TO THE PLAN'S SUPPORTING DOCUMENTATION AND CREATE TWO SEPARATE AGRICULTURE CATEGORIES; REMOVING AFFORDABLE/WORKFORCE HOUSING DENSITY BONUSES; AND ADOPTING POLICIES RELATED TO AMENDMENT OF THE FUTURE LAND USE MAP ; SUBSTANTIALLY AMENDING CHAPTER 6-INFRASTRUCTURE ELEMENT; AND SUBSTANTIALLY AMENDING CHAPTER 10- CAPITAL IMPROVEMENTS ELEMENT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

**** ORDINANCE NO. 3 WILL BE HEARD BY THE BOARD OF COUNTY COMMISSIONERS AT THE AUGUST 27, 2015 MEETING. IT WAS REVIEWED BY THE ZONING BOARD AT THEIR JULY 16, 2015 MEETING.**

The proposed ordinance and map may be inspected by the public prior to the above scheduled meetings at the Santa Rosa County Planning Department, 6051 Old Bagdad Highway, Milton, Florida. The agenda and backup documentation will be available via the Meetings & Agendas Page of the County's website at www.santarosa.fl.gov approximately 1 week prior to each scheduled meeting. Interested parties may appear at the meetings and be heard with respect to this proposed ordinance. All interested parties should take notice that if they decide to appeal any decision made by the Santa Rosa County Board of County Commissioners with respect to any matter coming before said Board at said meeting, it is their individual responsibility to insure that a record of proceedings they are appealing exists and for such purpose they will need to insure that a verbatim record of the proceedings is made, which record shall include the testimony and the evidence upon which their appeal is to be based.

Santa Rosa County adheres to the Americans with Disabilities Act and will make reasonable modifications for access to this meeting upon request. Please call Santa Rosa County Planning, Zoning and Development Division at (850) 981-7075 to make a

SANTA ROSA COUNTY ENGINEERING
SANTA ROSA COUNTY, FLORIDA
6051 OLD BAGDAD HWY., STE. 300
MILTON, FLORIDA 32583
www.santarosa.fl.gov

Preliminary
Engineers Report
August 10, 2015

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:
The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for August 13, 2015 at 9:00 a.m. in Milton, Florida.

1. Navarre Beach Renourishment Project update.

2. Discussion of Westgate Drive Carwash Demolition bid in the amount of $34,250.00 from LJFD, Inc – Joiners, as the only responsive bidder. Source of funding is the FDSTF grant.

3. Discussion of proposal for Phase II CEI services with Ken Horne & Associates in the amount of $20,000.00, for Settlers Colony. Amount is fully budgeted within the grant with reimbursement up to 75%. (Attachment A)

4. Discussion of Ranchettes and Pace/Patterson lane, request for qualifications for drainage engineering services.

(850)981-7100 • FAX (850)983-2161

No support documentation for this agenda item.

No support documentation for this agenda item.

Kenneth Horne & Associates, Inc.
CIVIL ENGINEERS

July 14, 2015

Mr. Hunter Walker
County Administrator
Santa Rosa County
6495 Caroline Street, Suite M
Milton, FL 32570-4592

RE: Professional Services Proposal – Phase II
(HMGP) Settlers Colony Drainage Improvements Project

Dear Mr. Walker:

We are pleased to submit this proposal for professional engineering services necessary for the bidding and construction of the referenced project. It is our understanding that the project will entail upgrading and expanding the existing drainage system in Settlers Colony as depicted in the Phase I documents. The following tasks are anticipated to be performed based upon our understanding of the anticipated scope of work:

SCOPE OF WORK

Task 1 –Project Bidding: KH&A will coordinate with the County regarding provisions of the contract documents for bid purposes, and coordinate with purchasing to assure that the contract front end documents are the latest and complete. The Consultant will review and update construction specifications. The Consultant will attend the pre-solicitation meeting. Additionally, The Consultant will respond to contractor initiated requests for information during the bidding phase. These requests and responses will be coordinated through the County Engineering Department. The Consultant will attend the bid opening with County personal. This task also includes bid reviews and recommendation of award. The Consultant will provide the tabulation sheet for the bid reviews. The Consultant will prepare a letter approved by the County Engineer notifying the citizens within 300-feet of the project limits and the tentative construction schedule. The construction schedule will be 90 days to achieve substantial completion with an additional 15 days to achieve final completion.

Task 2 – Grant Coordination: The consultant will assist the County Grants Department (or their designee) with quarterly reports based on the completed construction activities, milestones, and construction schedule. The reports will detail the construction activities achieved during the quarter, construction concerns or issues that need to be resolved that

850 471 9005 info@kh-a.com F 850 471 0093
7201 N. 9TH AVENUE, SUITE 6, PENSACOLA, FL 32504 PO BOX 10669, PENSACOLA, FL 32524

are affecting the construction schedule, and future construction activities to be completed next quarter. The Consultant will assist the County Grant Coordinator in the final documentation required to close out and complete the project.

Task 3 – Construction Observation and Administration: The consultant will attend a preconstruction meeting at the project site with the contractor and the County Engineer or his designee to review the construction activities, contractor requirements, and any construction concerns. The Consultant will conduct necessary field reviews of the project site during construction activities to ensure that the contractor is meeting the responsibilities of the all permits, County Standards, and construction plans. During construction, the Consultant shall provide assistance with responses to contractor requests for information (RFI) and the review of change order requests. These requests and responses will be coordinated through the County Engineering Department. The County Engineer will coordinate change orders. The Consultant will review all submittals and contractor payment requests. The Contractor will be paid based on the percentage complete as of the date of the payment request. No payment will be recommended to the County if the contractor has failed to address construction discrepancies, County requests, or permit violations. The Consultant shall review and approve shop drawings for conformance with design concepts and information provided in technical specifications. The Consultant will review the completed construction project and certify the project has been completed based on as-builts supplied by the contractor, the Consultant surveys, and any other information provided during construction.

Compensation for these services described herein shall be as follows:

Task 1	Project Bidding	$5,000.00
Task 2	Grant Coordination	$3,000.00
Task 3	Construction Observation and Administration	$12,000.00
	Total	$ 20,0000.00

The fee estimate includes allowances for normal direct expenses such as mileage, printing, telephone, etc.

If this proposal is acceptable, please sign one copy and return to us for our files. We are prepared to commence with our efforts immediately upon receipt of your Notice-to-Proceed.

Robert C. Krasnosky, P.E.

Robert C. Krasnosky

Kenneth Horne & Associates, Inc.

Approved

By:_____

Date:_____

No support documentation for this agenda item.

Public Services Committee

Chaired by:
J. Williamson and Lynchard

Meeting:
August 10, 2015, 9:00 A.M.

AGENDA

Development Services

1. Discussion of the addition of the Floridatown Park to the Capital Improvements Element of the Comprehensive Plan and amendment of the ordinance.

2. Discussion of the adoption of a resolution for the Local Housing Plan Demolition and Reconstruction Strategy which was approved by the Board on October 23, 2014.

3. Discussion of Board approval to move forward on the following property abatements:
   1655 Champagne Av – Gulf Breeze
   5201 Dale St – Milton
   2584 Salamanca St – Navarre

Emergency Management

4. Discussion of approval to submit Citizen Corps Grant application in the amount of $26,000 and authorization for the chairman to sign all related documents. The required match will be met with "in-kind" services.

Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208

Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Shawn Ward, Transportation Planner

THROUGH: Tony Gomillion, Public Services Director

SUBJECT: Floridatown Park Addition to FY 2015-2019 Schedule of Capital Improvements

DATE: August 3, 2015

RECOMMENDATION

That the Board approve an amendment to the Comprehensive Plan (Chapter 10, Capital Improvements Element) updating the Five-Year Schedule of Capital Improvements adding the Floridatown Park Project.

BACKGROUND

On July 9, 2015, the Board discussed the submittal of a grant to the Florida Recreation Development Assistance Program (FRDAP) for the Floridatown Park in the amount of $50,000. No local match is required. The addition of the subject project to the Five-Year Schedule of Capital Improvements within the Capital Improvements Element of the local comprehensive plan allows the project to receive additional points within the scoring criteria.

The Five-Year Schedule of Capital Improvements within the Capital Improvements Element of the local comprehensive plan is updated yearly. The schedule of capital improvements includes publicly funded projects (and may include privately funded projects for which the local government has no fiscal responsibility) necessary to ensure that adopted level-of-service standards are achieved and maintained.

Proposed changes to the 5-year schedule of capital improvements are shown on the following pages in strikethrough and underline format.

Capital Improvements Element

Table 10-1 Five Year Schedule of Capital Improvements FY 2015 – 2019						
Project	***Description***	***Consistent with Comprehensive Plan***	***Anticipated Cost***	***Revenue Source***	***Year***	***Funding Status***
Transportation						
For transportation projects in the FDOT FY 2016-2020 Work Program, funds are only appropriated for 2016. Beyond 2016, funds are scheduled.						
US 90/98 Corridor Management Plan Update	Plan for median improvements on US 90/98	Yes	$150,000	Federal and state	FY 2017-2021	Scheduled
Traffic signal timing	Traffic signal timing on arterial approximately every five years	Yes	$300,000 shared with Escambia County and municipalities	Federal and state	FY 2015 – 2020	Funded and scheduled
Advanced traffic management system	Phase I of Intelligent Transportation System (ITS) on arterials in Escambia and Santa Rosa Counties	Yes	$9,422,000 total shared with Escambia County	Federal and state	FY 2016-2020	Deferred
Old US 90 Sidewalks	Sidewalk on the north side of Old US 90 from the Blackwater Heritage Trail to Henry Street	Yes	$470,007	$311,000 Federal and state $159,007 Local Match	FY 2016	Federal and State Funded Local Pending
SR 4 Sidewalks in Jay	Sidewalk on the north side of SR 4 from Max Lane to Jay City Hall	Yes	$271, 525	Federal and state	FY 2015	Funded
SR 4 Sidewalks in Jay	Sidewalk on the west side of Spring Street from School Street to Mildred Street	Yes	$736,000	Federal and state	FY 2016-2020	Funded
Transportation and water supply projects continued next page						

Capital Improvements Element

Table 10-1 Five Year Schedule of Capital Improvements FY 2015 – 2019						
Project	***Description***	***Consistent with Comprehensive Plan***	***Anticipated Cost***	***Revenue Source***	***Year***	***Funding Status***
Transportation						
For transportation projects in the FDOT FY 2016-2020 Work Program, funds are only appropriated for 2016. Beyond 2016, funds are scheduled.						
King Middle School Connection	5 ft sidewalk on northside of Rosasco St. from SR 89 to SR 87 and 5 ft sidewalk on Byrom St from Rosasco St. to Magnolia St.	Yes	$354,963	$283, 000 Federal and state $71,963 Local Match	FY 2016 PE FY 2019 CST	Federal and State Funded Local Pending
Hamilton Bridge Road & Glover Lane	5 ft sidewalk on the west side of Glover Lane and on the south side of Hamilton Bridge Road eastward to the existing sidewalk network on SR89.	Yes	$503,678	$295,000 Federal and state $208,678 Local Match	FY 2016 PE FY 2019 CST	Federal and State Funded Local Pending
Hamilton Bridge Road from Spencer Field to Emerald Drive	5 ft sidewalk on the North side of Hamilton Bridge Road.	Yes	$597,924	$200,000 Federal and state $397, 924 Local Match	FY 2017 PE FY 2018-2019 CST	Federal and State Funded Local Pending
Navarre US 98 Pedestrian Overpass	Design and construction of pedestrian overpass	Yes	$2,476,310	Federal and state	FY 2015 - 2019	Deferred
Watkins Street Extension	Extend Watkins Street from its southern terminus to Sterling Way	Yes	$3,200,000	Developer contribution	FY 2019	Unfunded
Navarre Community Access Road	Feasibility study to connect existing roads north of US 98 from Edgewood Drive to east of Panhandle Trail including crossing over Williams Creek	Yes	$500,000	Half TRIP & Half Local Match	FY 2017-2018	Scheduled
I-10 from Escambia Bay Bridge to Avalon Blvd.	6-laning - Add Lanes and reconstruct	Yes	$47,043,493	Federal and state	FY 2015	Funded
SR 87 from 2 miles south of the Yellow River to CR 184	4-laning - Add Lanes and reconstruct	Yes	$34,259,000	Federal and state	FY 2016	Funded
SR 87 from Eglin AFB to 2 miles south of the Yellow River	4-laning - Add Lanes and reconstruct	Yes	$18,367,000	Federal and state	FY 2015	Funded
Transportation and water supply projects continued next page						

Capital Improvements Element

Table 10-1 Five Year Schedule of Capital Improvements FY 2015 – 2019

Project	*Description*	*Consistent with Comprehensive Plan*	*Anticipated Cost*	*Revenue Source*	*Year*	*Funding Status*
Transportation						
For transportation projects in the FDOT FY 2016-2020 Work Program, funds are only appropriated for 2016. Beyond 2016, funds are scheduled.						
US 98 from Bayshore Road to Portside Drive	ROW for future 6 -laning	Yes	$6,779,000	Federal and state	FY 2015-2018	Funded and scheduled
US 98 from Portside Drive to Okaloosa County Line	PD&E for future 6 -laning	Yes	$2,244,000	Federal and state	FY 2016	Funded
US 90 from Escambia County line to Glover Lane	PD&E for future 6 -laning	Yes	$2,828,000	Federal and state	FY 2016	Funded
CR 399 – East Bay Blvd	Multi-use path	Yes	$986,426.00	Local impact fees	FY 2016	Funded
SR 87 S and SR 87N Connector	Design for New Alignment	Yes	$4,374,000	Federal and State	FY 2019	Scheduled
CR 182 / SR 89	Turnlanes	Yes	$305,875	Local impact fees	FY 2015	Funded
Water Supply						
Pace Water System	Various Water Main Upgrades for Fire Suppression	Yes	Unavailable	Pace Water System	FY 2015-2020	Unavailable
Pace Water System	Water Meter Upgrades	Yes	Unavailable	Pace Water System	FY 2015-2020	Unavailable
Pace Water System	Asbestos Pipe Replacement	Yes	Unavailable	Pace Water System	FY 2015-2020	Unavailable
Pace Water System	Install PRV's in Existing Waterlines	Yes	Unavailable	Pace Water System	FY 2015-2020	Unavailable
Water Supply, Recreation and Environmental projects continued next page						

Capital Improvements Element

Table 10-1 Five Year Schedule of Capital Improvements FY 2015 – 2019

Project	*Description*	*Consistent with Comprehensive Plan*	*Anticipated Cost*	*Revenue Source*	*Year*	*Funding Status*
Bagdad Garcon Point	System Wide Meter Upgrades	Yes	$800,000	Grants	2015-2019	Grant Submitted
City of Milton	Wastewater Treatment Plan	Yes	$30,000,000	Still Pending	2015-2019	Unfunded
Midway	Rehibilitation to Improve Fire Protection	Yes	$750,000	CDBG	2015-2019	Grant Submitted
Navarre Beach	Upgrade Well House #2	Yes	$500,000	Navarre Beach Water/Sewer System	2015-2019	Unfunded
Recreation						
Navarre Park	Navarre Park Improvements	Yes	$400,000 (200,000 grant and 200,000 match)	Land and Water Conservation Fund	FY 2016	Grant Submitted
Floridatown Park	Floridatown Park Improvements	Yes	$50,000	Florida Recreation Development Assistance Program (FRDAP)	FY 2016-2017	Grant Submitted
Environmental						
Navarre Beach Restoration Project	Beach Re-Norishment for 4.1 miles on Navarre Beach	Yes	$18,400,000	USACE FEMA Local	FY 2015-2018	Unfunded

NOTICE OF TEXT CHANGE

AND INTENT TO CONSIDER AN ORDINANCE

The Santa Rosa County Board of County Commissioners will conduct a public hearing to consider a text amendment to the Santa Rosa County Comprehensive Plan as noticed within this advertisement. The hearing is scheduled as follows:

Board of County Commissioners (to consider adoption of the ordinance):

Thursday, August, 13, 2015 at 9:00 A.M.

The Board of County Commissioners meeting will be held at the Santa Rosa County Administrative Center in the Board Meeting Room, 6495 Caroline Street, Milton, Florida. The Board of County Commissioners shall consider an ordinance entitled:

AN ORDINANCE RELATING TO SANTA ROSA COUNTY, FLORIDA; AMENDING ORDINANCE 2003-25; AMENDING CHAPTER 10, THE CAPITAL IMPROVEMENTS ELEMENT, UPDATING THE 5- YEAR SCHEDULE (TABLE 10-1) OF CAPITAL IMPROVEMENTS TO INCLUDE IMPROVEMENTS TO FLORIDATOWN PARK; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

The proposed ordinance may be inspected by the public prior to the above scheduled meetings at the Santa Rosa County Planning Department, 6051 Old Bagdad Highway, Milton, Florida. The agenda and backup documentation will be available via the Meetings & Agendas Page of the County's website at www.santarosa.fl.gov approximately 1 week prior to each scheduled meeting. Interested parties may appear at the meeting and be heard with respect to this proposed ordinance. All interested parties should take notice that if they decide to appeal any decision made by the Santa Rosa County Board of County Commissioners with respect to any matter coming before said Board at said meeting, it is their individual responsibility to insure that a record of proceedings they are appealing exists and for such purpose they will need to insure that a verbatim record of the proceedings is made, which record shall include the testimony and the evidence upon which their appeal is to be based.

Santa Rosa County adheres to the Americans with Disabilities Act and will make reasonable modifications for access to this meeting upon request. Please call Santa Rosa County Planning, Zoning and Development Division at (850) 981-7075 to make a request. For the Hearing-Impaired, 1-800-955-8770 (Voice). Requests must be received at least 48 hours in advance of the meeting in order to provide the requested service.

---------- This ad is required to be at least two columns wide by ten (10) inches long.

The headline should be 18 point type.

The body of this ad should be between 8 and 11 point type.

Press Gazette – 1 issue – July 29, 2015

Navarre Press – 1 issue – July 30, 2015

Gulf Breeze News – 1 issue – July 30, 2015

Bill and proof of publication to:

Santa Rosa County

Community Planning, Zoning & Development Division

6051 Old Bagdad Highway

Milton, FL 32583

Attn: Darliene Stanhope, Planner III

Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208

Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Erin Malbeck, Housing Program Coordinator

THROUGH: Tony Gomillion, Public Services Director

SUBJECT: Local Housing Assistance Plan Amendment Resolution
State Housing Initiative Partnership (SHIP)
Three Year Plan: 2013/2014, 2014/2015, and 2015/2016

DATE: July 23, 2015

RECOMMENDATION:

Adoption by resolution of the Plan Amendment approved by the Board of County Commissioners on October 23, 2014

BACKGROUND:

A Plan Revision under SHIP Rule 67-37-006 requires that amendments to an approved local housing assistance plan involving the deletion or addition of a strategy must be adopted by resolution.

The plan amendment approved 10/23/2014 included:

- An addition of a new strategy: Demolition & Reconstruction Loan Program

RESOLUTION # _____

WHEREAS, Santa Rosa County has elected to participate in the State Housing Initiative Partnership (SHIP) Program for the specific purpose of supporting and expanding the availability of affordable housing resources; and,

WHEREAS, the three year Local Housing Assistance Plan for 2013/2014, 2014/2015, and 2015/2016 was adopted on March 28, 2013 by the Santa Rosa Board of County Commissioners by Resolution No. 2013-06; and,

WHEREAS, under SHIP Rule 67-37.006, amendments to an approved local housing assistance plan involving the deletion or addition of a strategy must be adopted by resolution.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA, THAT:

The Santa Rosa County 2013/2014, 2014/2015, and 2015/2016 Local Housing Assistance Plan is hereby amended. The amendments include the addition of a new strategy, **Demolition/Reconstruction Loan Program**

Passed and adopted by the Santa Rosa County Board of Commissioners on a vote of ____ Yeas, _____ Nays, and _____Absent on this 13th Day of August 2015.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: _____
W. D. "Don" Salter, Chairman

ATTEST:

_____
Donald C. Spencer, Clerk of Court

Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208

Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Randy Jones, Code Compliance Supervisor

THROUGH: Tony Gomillion, Public Services Director

DATE: August 10, 2015

SUBJECT: **Request Approval to Proceed with the Abatement/Bid Process for Three (3) Properties**

RECOMMENDATION

The Board directs Compliance Division staff to proceed with the Abatement/Bid Process for the following abandoned/derelict properties:

1655 Champagne Av – Gulf Breeze
5201 Dale St – Milton
2584 Salamanca St – Navarre

BACKGROUND

All of the above listed properties have had multiple letters sent including the required Notification of Declaration of Nuisance with information suggesting they could appeal to the county commissioners if they disagreed with the building official's determination. More case specific information is listed below.

- **Champagne Av** – Received complaint of abandoned, burned structure in Feb 2015. Staff has been unsuccessful in owner contact. The mortgage co and attorney involved with the property have received notice.

- **Dale St** – Complaint of abandoned, unsafe house with debris on property in March of 2015. Owner is aware of pending action. Demo was slated to take place mid-July. To date, no action has been taken.

- **Salamanca St** – Derelict mobile home with junk/debris complaint was received in September 2014. Staff has been unsuccessful in contacting owner; however a rep for the owner stated the owner wishes to comply, but currently out of the country. There has been no activity toward clean up. 2013-current property taxes are due.

NEXT STEPS

If authorized, staff will carry out their requirement to post on properties and mail the 'Intent for Demolition and Removal of Unsafe Buildings'. If no action is taken and after allowing significant response time, bid specifications will be prepared and forwarded to the Procurement Department.

ABATEMENT HISTORY

There are currently eight (8) properties pending demo bids; there are five (5) pending contracts for demolition totaling $18,300.00.

As of July 1, 2015 and since 2006, Santa Rosa County has contracted to demolish 65 properties at a total cost of $187,079.00. Inclusive in this figure is the following:

2010 11 properties at a total cost of $14,522.
2011 5 properties at a total cost of $14,000.
2012 5 properties at a total cost of $10,978.
2013 13 properties at a total cost of $31,275.
2014 2 properties at a total cost of $4,790.

*From 2010 through 2014 Santa Rosa County recovered $37,828 from eight (8) liens.

* Information as received from SRC Attorney's office – current as of December 2014.

Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208

Tony Gomillion, Director

MEMORANDUM

To: Santa Rosa County Board of County Commissioners

From: Brad Baker, Director, Emergency Management

Through: Tony Gomillion, Director, Public Services

Re: Citizen Corps Sub-Grant

Date: August 10, 2015

RECOMMENDATION

Request approval to submit grant applications to the Florida Division of Emergency Management for funding of up to twenty-six thousand dollars ($26,000.00) through the 2015 Citizen Corp grant program and authorize the Chairman to sign all related documentation. The required match will be provided as 'in-kind' services.

BACKGROUND

Since 2005 Emergency Management established and has participated in the Citizen Corps program. The purpose of the grant is to continue the Citizen Corps program and support those volunteer groups already established within Santa Rosa County. The volunteer groups provide additional response capabilities throughout our county. The funds requested would cover the costs for training, supplies and equipment to maintain these groups.

COMPLETION

The Citizen Corps project will continue to be managed by DEM staff.

AGENDA
PUBLIC WORKS COMMITTEE

August 10, 2015

Chairman: Commissioner Cole Vice Chairman: Commissioner Rob Williamson

1. Discussion of resurfacing the following roads in District One at an estimated cost of $108,027.60:

   Riverview Drive
   Riverview Court
   Mills Bayou Drive
   Sheridan Drive
   Sea Lark Lane
   San Juan Street
   Serry Lane

2. Discussion of resurfacing the following roads in District Two at an estimated cost of $92,782.00:

   Milton Court
   Old Spanish Trail (*Cathy St to the eastern right of way of Hwy 90*)
   Katie Street
   Sweeney Road
   Bobby Brown Road
   N. 38th Avenue (*south of Santa Monica St.*)

3. Discussion of paving the following roads in District Two at an estimated cost of $54,800.00:

   Santa Monica Street (*N. 37th Ave. to N. 38th Ave.*)
   Faulkville Road
   Boundary Line Road

4. Discussion of first yearly renewal option of fencing contract with Santa Rosa Fence & More, LLC at current pricing.

5. Discussion of FDOT's County Incentive Grant Program (CIGP) funding for Country Club Road.

Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

STEPHEN FURMAN
Director of Public Works
6075 Old Bagdad Hwy.
626-0191
Fax 623-1331

Glenn Bailey
Asst. Director of Public Works
Road & Bridge Dept.
6075 Old Bagdad Hwy.
626-0191

Thad Allen
Superintendent
Building Maintenance/Parks
P.O. Box 864
981-7071

August 4, 2015

Mr. Jayer Williamson
Santa Rosa County Board of County Commissioners
6495 Caroline St., Suite M
Milton, FL 32570

Dear Mr. Williamson:

Please find listed below the estimated cost for resurfacing the following roads in District One at an estimated total of $108,027.60.00:

Riverview Drive	$28,236.00
Riverview Court	2,751.20
Mills Bayou Drive	17,856.10
Sheridan Drive	27,048.80
Sea Lark Lane	13,285.90
San Juan Street	5,236.00
Serry Lane	13,613.60

Sincerely,

Stephen Furman
Public Works Director

SF/tt

Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

STEPHEN FURMAN
Director of Public Works
6075 Old Bagdad Hwy.
626-0191
Fax 623-1331

Glenn Bailey
Asst. Director of Public Works
Road & Bridge Dept.
6075 Old Bagdad Hwy.
626-0191

Thad Allen
Superintendent
Building Maintenance/Parks
P.O. Box 864
981-7071

July 29, 2015

Mr. Bob Cole
Santa Rosa County Board of County Commissioners
6495 Caroline St., Suite M
Milton, FL 32570

Dear Mr. Cole:

Please find listed below the estimated cost for resurfacing the following roads in District Two at an estimated total of $92,782.00:

Milton Court	$ 4,750.00
Old Spanish Trail (*Cathy St. to the eastern right of way of Hwy 90*)	9,912.00
Katie Street	12,890.00
Sweeney Road	3,330.00
Bobby Brown Road	57,000.00
N. 38th Avenue (*south of Santa Monica St.*)	4,900.00

Sincerely,

Stephen Furman
Public Works Director

SF/tt

Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

STEPHEN FURMAN
Director of Public Works
6075 Old Bagdad Hwy.
626-0191
Fax 623-1331

Glenn Bailey
Asst. Director of Public Works
Road & Bridge Dept.
6075 Old Bagdad Hwy.
626-0191

Thad Allen
Superintendent
Building Maintenance/Parks
P.O. Box 864
981-7071

July 29, 2015

Mr. Bob Cole
Santa Rosa County Board of County Commissioners
6495 Caroline St., Suite M
Milton, FL 32570

Dear Mr. Cole:

Please find listed below the estimated cost for paving the following roads in District Two at an estimated total of $54,800.00:

Santa Monica Street (*N. 37th Ave. to N. 38th Ave.*)	$8,840.00
Faulkville Road	7,850.00
Boundary Line Road	38,110.00

Sincerely,

Stephen Furman
Public Works Director

SF/tt

SANTA ROSA FENCE

4581 Trice Rd. Pace, FL 32571 850-995-4001

July 27, 2015

Attention: Santa Rosa County BOCC

Santa Rosa Fence & More, LLC would like to accept the first yearly option to extend our existing annual fence contract. The existing pricing will remain in effect.

Thank you,

Daniel Dunlap Manager
Santa Rosa Fence & More, LLC
4581 Trice Rd.
Pace, FL 32571

AGREEMENT

SANTA ROSA COUNTY ("County") and **SANTA ROSA FENCE & MORE, LLC,** ("Contractor") enter into this Agreement this 18th day of September, 2014.

A. This Agreement shall be for the period of October 1, 2014, through September 30, 2015, for Chain Link Fencing for the County as follows:

1. Contractor will provide material and services as set out in the Minimum Specifications Chain Link Fencing and Contractors Bid attached as Exhibit A.

2. Payment shall be per unit as set out in the bid form.

3. Contractor shall have and maintain the required insurance as specified in Exhibit B, and shall provide Santa Rosa County proof of such insurance prior to commencing work.

4. All prices are firm for a period of one year. This contract may be extended by additional one (1) year periods not to exceed two additional years upon the agreement of both parties.

5. Contractor agrees to indemnify and hold harmless County, its agents, officials, and employees for any and all claims, suits and damages arising out of the operation of this contract.

6. Santa Rosa County may terminate this contract with thirty (30) days written notice. Contractor will be paid for all work performed prior to termination.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: _____
Chairman

ATTEST:

_____
Clerk of Court

BCC approved: August 28, 2014

CONTRACTOR: SANTA ROSA FENCE & MORE, LLC

By: _____
Daniel Dunlap, President

WITNESSES:

_____

Brandy N. Kea

MEMO

Date: **Aug. 5, 2015**

To: **Hunter Walker**

From: **Stephen Furman**

Subject: **Country Club Road**

Discussion: Country Club Rd. is a platted, private road that connects between U.S. Highway 98 (S.R. 30) and the Tiger Point and Santa Rosa Shores subdivisions in the Gulf Breeze area. The roadway is currently owned by the Tiger Point Office Park Owner's Association; and is in a significantly deteriorated condition. The majority of the roadways within Santa Rosa Shores and Tiger Point are publically maintained. The DOT has installed a traffic signal at the intersection of U.S. 98 and Country Club Rd./Green Briar Pkwy. Since the installation of this traffic signal, the traffic count on Country Club Rd. has reportedly increased by approximately 300%.

Due to the increase in traffic on the road, and other factors, the property owner's association has requested public assistance to have the road brought to a standard that will enable the BCC to accept the roadway for public maintenance. With assistance from State Representative Doug Broxson, Dot has offered the county the opportunity to participate in a County Incentive Grant Program (CIGP) for the repair and resurfacing of Country Club Road. The CIGP is a 50% match grant, up to a maximum reimbursable amount established by the DOT. To the best of knowledge, the maximum reimbursable amount has not yet been established by DOT. DOT is waiting on a formal letter of commitment from the county and an Engineer's Opinion of Probable Cost.

In accordance with the grant process, we have prepared an Engineer's Estimate of Probable Cost for submission to DOT. The cost estimate includes a drainage work estimate of $30,000, provided by the City of Gulf Breeze which includes the construction of a berm along the western and northern side of the golf course's driving range, and the rehabilitation of the pond in the northwest corner of the driving range. The Gulf Breeze City Council is scheduled to meet on Aug. 17th, and it is our understanding that the commitment of funds for this drainage work is slated to be discussed at that meeting. The cost estimate also includes county labor and equipment costs for the preparation of the roadway for paving by the county's contracted paving contractor. The DOT grant is focused on the condition of the roadway paving, and not the drainage situation. DOT will have to determine how the cost of the (possible) work by the City of Gulf Breeze will be considered as a reimbursable or "in-kind" feature of the grant.

Stormwater runoff from the office park properties, Country Club Road, and a portion of the golf course property, all flow to the referenced pond in the northwest corner of the driving range. The boundaries of this pond extend into the right of way of Country Club

Road, onto the driving range, onto the Sonic restaurant property, and onto property owned by Johnson Investments of NWF, LLC., of the Tiger Point Office Park. The pond is not fenced; and currently, deeds are not being sought by the county to acquire the property encompassing the pond.

The structure located on the Johnson Investments property, as well as a portion of Country Club Road, reportedly flooded during the April 2014 flood event. The drainage work around this pond (that may be approved by the Gulf Breeze City Council) is not being engineered; therefore, the frequency and severity of future flooding of this area cannot be determined at this time. Because a "positive drainage outfall" is not being proposed as a part of the drainage work, it is likely that future flooding of Country Club Road will occur during significant rainfall events.

It is understood and acknowledged that the installation of the traffic signal at the intersection of Hwy. 98 and Country Club Road may have significantly increased the traffic on Country Club Road. It is also accepted that the majority of these drivers may be citizens of Santa Rosa County. Even accepting that these statements are true, the Public Works Department feels compelled to present to the BCC that we receive requests each year from citizens that live on privately owned or maintained roadways, and/or, near privately owned or maintained stormwater ponds, for the county to make improvements, and accept these roads and drainage for perpetual maintenance. In the past, there has been no precedence for the county to contribute toward the cost of the improvements needed to bring the infrastructure into conformance with our standards. It has been the county's position that the cost for improvements needed to bring deficient infrastructure into a conforming state be borne by someone other than the county. The suggestions for possible funding sources previously given to citizens were the MSBU process, individual pay, HOA assessments, or other means.

The successful completion and acceptance of this project, with the DOT grant and participation from the county, may present other citizens in similar situations with leverage to encourage the county to assist them with improvements on their non-county maintained roadways or drainage features. A specific example is Constitution Drive in the Gulf Breeze area. For many years, the residents on Constitution Drive have requested that the county accept this roadway for maintenance. Their particular situation is that a school was built in their vicinity, and one of the roadways to the school connects to Constitution Drive. They also have reported a significant increase in traffic as a result of parents using Constitution Drive as an access to the school. We have repeatedly advised these residents that they will be responsible for implementing the needed improvements to the roadway and drainage before the county will be in a position to consider it for acceptance. We anticipate that citizens with unmaintained roadways and drainage areas throughout the county may come forward for assistance as a result of the Country Club Road project.

ENGINEERS OPINION OF PROBABLE CONSTRUCTION COST

Country Club Road, Gulf Breeze

	A	B	C	D	E	F
1	Item	Description	Qty	Unit	Unit Price	Total
		GENERAL COSTS				
3	1	Mobilization (10% of Bid Max)	N/A	LS		
4	2	Bonds and insurance (2% of Bid Max)	N/A	LS		
5	3	NPDES Permitting	N/A	LS		
6	4	Maintenance of Traffic	N/A	LS		
7		SUBTOTAL				
8		**ITEMS**				
9	5	**Asphalt and Base Work**				
10	6	150 lbs/sy. Type SP 9.5 Structural Asphalt	390	TN	$ 72.40	$ 28,236.00
11	7	Stripping	0.42	Mile	$ 18,000.00	$ 7,560.00
12	8	6" Rock Base	52	TN	$ 22.00	$ 1,144.00
13	9	Mill 1.5" of existing asphalt	5400	SY	$ 1.35	$ 7,290.00
14						
15		**Subtotal**				**$ 44,230.00**
16	10					
17	11	**Drainage Work by City of Gulf Breeze**				
18	12	Erosion Control				
19	13	Earth Berm				
20	14	Pond Reclaimation				
21	15	**Subt**	1	LS	$ 30,000.00	**$ 30,000.00**
22						
24	16	**County Labor and Equipment**				
25	17	Labor (5 man crew, 40 Hr. =200 MH)	200	HR	$ 25.06	$ 5,012.00
26	18	Trac Hoe	15	HR	$ 18.00	$ 270.00
27	19	Loader	15	HR	$ 40.00	$ 600.00
28	20	Tamp	5	HR	$ 11.00	$ 55.00
29	21	Dump TruckS	20	HR	$ 65.00	$ 1,300.00
30	22	Chop Saw	3	HR	$ 6.00	$ 18.00
31	23	Broom	8	HR	$ 59.00	$ 472.00
32	24	Steel Wheel Roller	3	HR	$ 11.00	$ 33.00
33	25					
34	26	**Subtotal**				**$ 7,760.00**
35	27					
36	28					
37	29					
38	30					
39		SUBTOTAL				**$ 81,990.00**
40		TOTAL ESTIMATED CONSTRUCTION COSTS				
41						
42						
43	SLF	Contingencies @ 10@		LS		$ 8,199.00
	Aug-15	**TOTAL ESTIMATED COST**				**$ 90,189.00**

BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Williamson
Vice Chairman: Commissioner Cole

August 10, 2015

Bid Actions:

1) Discussion of the rejection of the bids received for the Bagdad Mill Site Park Phase I Construction, and authorization to rebid with a revised version.

Budget:

2) **Budget Amendment 2015 – 187** in the amount of **$ 15,878** to carry forward funds received from the sale of old cell phones and allocate for expenditure in the Communications account in the General Fund.

3) **Budget Amendment 2015 – 188** in the amount of **$ 400,255** to recognize FEMA HMGP Grant Revenues and required match for Phase II construction of stormwater and drainage improvements for Settler's Colony HMGP grant with local match coming from Electric Franchise Fee Drainage Reserves as approved at the July 23, 2015 meeting.

4) **Budget Amendment 2015 – 189** in the amount of **$ 7,210** to fund the installation of underground power to the Industrial Boulevard Parking Lot from Economic Development Reserves in the Electric Franchise Fee Fund as approved at the May 14, 2015 meeting.

County Expenditure/Check Register:

5) Discussion of County Expenditures / Check Register

BID OPENING
July 21, 2015
Milton, Florida

Present: Procurement Officer; Michael Schmidt, Glenn Bailey, and Sheila Fitzgerald representing Santa Rosa County; Bradley Rhodes Hite representing Three Trade Consultants. Inc.; Tom Dulaney representing J. Miller Construction, Inc.; Don LaBell representing Environmental Remediation Services, Inc.; Byron Bauer representing Gulf-Atlantic Constructors, Inc.; Christy Baker representing Roberson Excavation; and Misty Broxson representing LJFD, Inc. – Joiner's. The meeting took place at 10:00 a.m.

The purpose of the meeting was to receive bids for the Bagdad Mill Site Utilities Phase I and the Carwash Site Demolition; bids were received from the following:

Bagdad Mill Site Utilities Phase I:

1.	Three Trade Consultants. Inc.	$499,999.00
2.	J. Miller Construction, Inc.	$520,090.00
3.	Gulf-Atlantic Constructors, Inc.	$523,865.00
4.	Roberson Excavation	$760,607.20

Carwash Site Demolition:

		Base Bid	Alternate Bid
1.	LJFD, Inc. – Joiner's	$27,750	$34,250
2.	Environmental Remediation Services, Inc.		Non-responsive

Orrin Smith

From: Sheila Fitzgerald
Sent: Thursday, July 30, 2015 11:00 AM
To: Jayne Bell
Cc: Orrin Smith; Hunter Walker; Stephen Furman; Glenn Bailey
Subject: Agenda Item - Rejection of Bids for Bagdad Mill Site Park
Attachments: Bid072115.pdf

Hi Jayne,

Can you please add an agenda item to the next meeting for Budget & Financial Management Committee as follows:

Recommend rejection of bids received for the Bagdad Mill Site Park Phase I Construction as exceeding available budget and authorize rebidding.

The scope will be revised to scale back the project to more closely match available funds. The bid tab is attached for reference.

***Please note, my email address is now sheilaf@santarosa.fl.gov.

Sheila A. Fitzgerald, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilaf@santarosa.fl.gov

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION — DATE: July 28, 2015

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	Line Item Number	Description	Amount
From:	**001 – 3990001**	**Cash Carried Forward**	**$ 15,878**
To:	**0100 – 541001**	**Communications**	**$ 15,878**

State reason for this request:

To carry forward funds received from the sale of old cell phones and allocate for expenditure in the communications account.

Requested by Aleta Floyd /s/

BUDGET DIRECTOR ACTION — DOCUMENT NO. **2015-187**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

_____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION — DATE: August 10, 2015

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this ***13th*** *day Of* ***August, 2015.***

ATTESTED:

_____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Aleta Floyd
Sent: Tuesday, July 28, 2015 11:55 AM
To: Jayne Bell
Cc: Henry Brewton
Subject: FW: Emailing: 28554
Attachments: 28554.pdf; 28552.pdf; 7731.pdf

Hello Jayne,
You had asked me to wait till we finished selling most of the cell phones before you did a budget amendment.
Probably best for us to do one now since we are getting low on funds in 0100-541001.
Carrie send 3 reports with the below amounts:
9458.50
5951.99
467.00

15,877.49 needs to be transferred from 001-101101 to 0100-541001.

There will be a few more phones to be sold before the end of the FY and I will send in another email in September.

Thanks,
Aleta

From: Aleta Floyd
Sent: Friday, July 24, 2015 10:48 AM
To: Clerk's Office - Carrie Burnham <burnhamc@flcjn.net>
Subject: FW: Emailing: 28554

Hello Carrie,
Can you give a report of the most recent checks.
I think there should have been 1 or 2 more since these reports.
Thank you,
Aleta

From: Carrie Burnham [mailto:burnhamc@flcjn.net]
Sent: Friday, April 10, 2015 4:12 PM
To: Aleta Floyd <AletaF@santarosa.fl.gov>
Subject: Emailing: 28554

If you would please let me know when Shannon paid and the check number it would help me find his payment. Thanks.

Carrie

Email scanned by Check Point

3

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: July 29, 2015

FROM: **Road & Bridge Fund** ADDITION:
TO: Board of County Commissioners MODIFICATION: X
VIA: Budget Director DELETION:
SUBJ: Request Approval of the following OVERDRAFT:

	Line Item Number	Description	Amount
Fund 101:	**101 – 33150022**	**FEMA HMGP Revenue – Settler's Colony**	**$ 300,191**
	101 – 3810001	**From EFF Drainage Reserves**	**$ 100,064**
	2106 – 53400035	**Contractual Services – Settler's Colony**	**$ 400,255**
Fund 106:	**9106 – 5990016**	**From EFF Drainage Reserves**	**($ 100,064)**
	9106 – 59100101	**To Road & Bridge Fund**	**$ 100,064**

State reason for this request:

Recognizes FEMA HMGP Grant Revenues and required match for Phase II construction of stormwater and drainage improvements for Settler's Colony HMGP grant. Grant funds 75% of anticipated construction, CEI and project management costs with the local match coming from Electric Franchise Fee Drainage Reserves.

Requested by Sheila Fitzgerald/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2015-188**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: August 10, 2015

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

---

*PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 13th day Of **August, 2015.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Sheila Fitzgerald
Sent: Wednesday, July 29, 2015 2:35 PM
To: Jayne Bell
Cc: Henry Brewton
Subject: Budget Amendment Request - Settler's Colony HMGP Phase II Construction

Jayne,

Please process a budget amendment as follows:

Fund 101:	101-33150022	FEMA HMGP Revenue – Settlers Colony	$ 300,191
	101-3810001	From EFF Drainage Reserves	$ 100,064
	2106-53400035	Contractual Services – Settler's Colony	$ 400,255
Fund 106	9106-5990016	EFF Drainage Reserves	($ 100,064)
	9106-59100101	To Road & Bridge Fund	$ 100,064

Recognizes FEMA HMGP Grant Revenues and required match for Phase II construction of stormwater and drainage improvements for the Settlers colony HMGP grant. Grant funds 75% of anticipated construction, CEI and project management costs with the local match coming from Electric Franchise Fee Drainage Reserves.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

4

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: July 30, 2015

FROM:	**Road & Bridge Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
Fund 106:	**9106 – 5990015**	**EFF Economic Development Reserves**	**($ 7,210)**
	9106 – 59100101	**To Road & Bridge Fund**	**$ 7,210**
Fund 101:	**101 – 3810001**	**From EFF Economic Development Reserves**	**$ 7,210**
	2106 – 534001	**Other Contractual Services**	**$ 7,210**

State reason for this request:

To fund the installation of underground power to the Industrial Boulevard Parking Lot approved at the May 14, 2015 meeting.

Requested by Roger Blaylock/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2015-189**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: August 10, 2015

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 13th day Of ***August, 2015.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Shirley Powell
Sent: Thursday, July 30, 2015 1:47 PM
To: Jayne Bell
Cc: Roger Blaylock
Subject: Industrial Boulevard Parking Lot

Jayne,

Would you please prepare a budget amendment in the amount of $7,210.00 for the referenced project? This item will fund the fee to Gulf Power for the installation of underground power to the site. Please let me know if you have any questions. Thanks!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Highway
Ste. 300
Milton, FL 32583
(850) 981-7100 Voice
(850) 983-2161 Fax

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

No support documentation for this agenda item.