



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Tuesday, September 8, 2015 – 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Lynchard & J. Williamson

1. Discussion of soliciting proposals for lease of approximately 18 acres located in the Santa Rosa Industrial Park.

Administrative Committee – Salter & Lynchard

1. Discussion of location of proposed Navarre Black Hawk Memorial in the Navarre Park as requested by Leadership Santa Rosa Class #29.
2. Discussion of county public transit options as requested by Bridges out of Poverty and faith based partners.
3. Discussion of joint meeting with Santa Rosa County School Board regarding growth management issues by Tim Wyrosdick School Superintendent.
4. Discussion of advertising Request for Qualifications (RFQ) for consulting services to update the Land Acquisition Study limiting encroachment at NAS Whiting Field and outlying fields.
5. Discussion of ordinance suspending transportation impact fees which expires September 30, 2015.
6. Discussion of replacement of panic alarm system at Courthouse at total cost of \$17,640 as recommended by Courts Administration and Courts Security.
7. Discussion of repealing Resolution 2015-43 removing Ponderosa Drive design and construction projects from 2015 MSBU Rate Resolution due to inadequate notice.
8. Discussion of appointing Don Richards as District Five member of Zoning Board.

Administrative Committee – continued

9. Discussion of placement of Little Free Library in District One parks/recreation facilities.
10. Discussion of Fun Run/Walk around Spencer Field OLF either Saturday November 14, or November 21, 2015 benefitting Benny Russell Park by Pace Chapter Beta Sigma Phi.
11. Discussion of site access agreement with Florida Department of Environmental Protection for assessment of underground fuel storage tanks at Public Works complex.
12. Discussion of FY2015-2016 Florida Division of Library and Information Services State-Aid to Libraries Agreement for library operations.
13. Discussion of Community Off-site Clinic Agreement with Walgreen Company for annual employee flu shots at several locations at no cost to Santa Rosa County.
14. Discussion of proposed amendments to Human Resources Policies as recommended by Human Resources Director.
15. Discussion of annual contract with FY2015-2016 Florida Department of Health for operation of Santa Rosa County Health Department.
16. Discussion of declaration as surplus property items from Navarre Beach & Parks Department and the County Offices & Appointing Authorities as recommended by the Clerk of Courts.
17. Discussion of 2016 Legislative Priorities for upcoming legislative session.
18. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, September 10, 2015:

Proposed ordinance imposing a five cent local option gas tax in Santa Rosa County.

Proposed ordinance imposing the local option ninth-cent gas tax in Santa Rosa County.

Amendment to Ordinance 91-19 regarding hours of sale of alcohol in the South Santa Rosa County Tourist Development District.

Engineer's Report

1. Discussion of Revised Supplemental Agreement 2015-1 with Coastal Tech for beach renourishment services. (Attachment A)
2. Discussion of annual topographic survey by SCS Engineers to determine remaining capacity at Central Landfill. (Attachment B)
3. Discussion of Certified Mosquito Contract 2015/2016 with the Department of Agriculture and Consumer Services. (Attachment C)
4. Discussion of Central Landfill Cell C construction bids. (Attachment D)
5. Discussion of annual water quality sampling and analysis proposal for SRC landfills. (Attachment E)
6. Discussion of bids received for CR184A-Berryhill Road Mill and Resurfacing project partially funded through the LAP program administered through FDOT. (Attachment F)
7. Discussion of reimplemention of expired development order 2005S-025 for Holley Cliff Estates. (Attachment G)
8. Discussion of approval of Final Plat for Ashley Plantation Phase Five, an 18 lot subdivision, a portion of Section 25, Township 2 North, Range 30 West, Santa Rosa County, Florida. (District 3) (Attachment H)

Public Services Committee – J. Williamson & Lynchard

1. Discussion of approval of proposed fee schedule resolution for Inspections and Compliance as discussed by the Board at the August 18th and 24th budget workshops. The requested effective date is October 1, 2015.
2. Discussion of approval of the emergency housing repair project located at 4157 Woodville Road, Milton. The total project cost with fees is \$11,357.40, which exceeds the policy limit.
3. Discussion of approval of SHIP Annual Report and authorization of the execution of the Certification forms by the chairman and county administrator.

Public Works Committee – Cole & R. Williamson

No Items.

Budget & Financial Management Committee – R. Williamson & Cole

1. Discussion of bids received for Housing Rehabilitation Project located at 4536 Brian Street. Low bidder meeting specifications is Joe Baker Construction, Inc. with a bid of \$21,180.
2. Discussion of Budget Amendment 2015 – 193 in the amount of \$6,474 for additional outdoor exercise equipment and bench to be installed at Swenson Park from District V Recreation Funds.
3. Discussion of Budget Amendment 2015 – 194 in the amount of \$27,030 for LED lighting of the Industrial Park parking lot from Electric Franchise Fee Economic Development Reserves as approved at the August 27, 2015 meeting.
4. Discussion of Budget Amendment 2015 – 195 in the amount of \$56,000 to fund the increased utility costs at the SRC Jail due to housing of Escambia County inmates.
5. Discussion of Budget Amendment 2015 – 196 in the amount of \$2,150 to install a water system to the East Milton Horse Arena from District II Recreation Funds.
6. Discussion of Budget Amendment 2015 – 197 in the amount of \$1,450 to carry forward funds in the Santa Rosa Shores Canal Fund to pay the Wetland Sciences invoice for a submerged aquatic vegetation survey.
7. Discussion of Budget Amendment 2015 – 198 in the amount of \$15,000 to fund the Countywide Internet Wireless Project implemented ahead of schedule to close security vulnerabilities; the relocation of the Blackwater Soil Conservation Office to the new office in Jay; and expanded county network services to Tiger Point Community Center for stable video meeting streaming.
8. Discussion of Budget Amendment 2015 – 199 in the amount of \$115,000 to recognize FEMA HMGP grant revenues and required match for Phase I design of stormwater and drainage improvements for the recently approved Pace/Patterson Lane HMGP grant with local match coming from the Electric Franchise Fee Drainage Reserves.
9. Discussion of Budget Amendment 2015 – 200 in the amount of \$132,500 to recognize FEMA HMGP grant revenues and required match for Phase I design of stormwater and drainage improvements for the recently approved Ranchettes HMGP grant with local match coming from the Electric Franchise Fee Drainage Reserves.
10. Discussion of County Expenditures / Check Register.

Public Forum