



# Santa Rosa County

## Board of County Commissioners

6495 Caroline Street, Suite M  
Milton, Florida 32570

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### COMMISSION COMMITTEE MEETING

Monday, April 21, 2014 – 9:00 a.m.

Administrative Complex - Board Meeting Room

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#### Economic Development Committee – Salter & Melvin

No Items.

#### Administrative Committee – Melvin & Salter

1. Discussion of variance to sidewalk requirements contained in Article IV of the Land Development Code (LDC) in Parkwood Commons Phase I as requested by Thomas Homes Corporation.
2. Presentation/update on the NRDA artificial reef project which has been assigned to the Florida Fish and Wildlife Commission (FWC).
3. Discussion of renewal of the Leases for Office Space in Santa Rosa Kids House for Office of State Attorney and Guardian Ad Litem at current rates.
4. Discussion of acquisition of conservation easements on the following two (2) parcels adjacent to NAS Whiting Field in on-going base buffering program funded by Florida Defense Initiative Grant and US Navy REPI funds:
  - Beverly Craig Fontenot: 24 acre parcel with appraised value of \$92,000.
  - James Frank & Marguerite Paige Skinner: 12.29 acre parcel with appraised value of \$50,000.
5. Discussion of Amendment No. 5 to Agreement with U.S. Navy for encroachment in the vicinity of NAS Whiting Field.
6. Discussion of assumption of the former Sandy Bottoms lease for building on Navarre Beach by Deep South Investments, LLC.

## **Administrative Committee - continued**

7. Discussion of Amendment No. 3 to Florida Department of Environmental Protection Coastal Management Program Grant extending Bagdad Mill Site project through December 30, 2014.
8. Discussion of allocation of \$25,000 from District Three Recreation Funds for maintenance of Town of Jay recreation park.
9. Discussion of Triathlon event on Navarre Beach Saturday, September 13, 2014 with partial proceeds going to HOMES for HEROES.
10. Discussion of annual State Aid to Libraries Grant Agreement with Florida Division of Libraries and Information System and authorize execution of relevant documents.
11. Discussion of two (2) amendments to the Human Resources Policy as recommended by Human Resources Director.
12. Discussion of permitting Think Pink campaign to decorate Navarre Park pink, excluding two (2) large pavilions for the month of October and use of the entire park including pavilions on Saturday October 11, 2014 for associated event.
13. Discussion of submission of Florida Office of Greenways and Trails Certificate of Eligibility for grant to obtain easement for trail connecting NAS Whiting Field Military Heritage Trail on NAS Whiting Field to Blackwater River State Forest.  
**(Requires action Monday)**
14. Discussion of rescheduling MSBU rate hearing due to conflict with the August 26<sup>th</sup> primary election.
15. Public Hearing items scheduled for 9:30 a.m. Thursday, April 24, 2014:

## **Engineer's Report**

1. Discussion of work order from Hatch Mott MacDonald in the amount of \$41,480.00 for the Peter Prince East Apron rehabilitation and Expansion. Funding will be 80% FDOT and 20% County. (Attachment A)
2. Discussion of Peter Prince T-Hanger project. (Attachment B)
3. Discussion of change order #1 to the contract with Panhandle Grading and Paving in the amount of \$25,173.40 for the Navarre Beach Causeway project. (Attachment C)

### **Engineer's Report - continued**

4. Discussion of contract with Volkert Inc. for engineering services in the amount of \$62,811.00 for site certification process for the Jeff Ates Road site. (Attachment D)
5. Discussion of work order from Baskerville Donovan in the amount of \$399,820.00 for the Holley by the Sea drainage study. Sections 1.0, 2.0, 3.0, 4.0 (Geotechnical & Environmental Services) (Attachment E)
6. Recommend approval of Construction Plans for Boracay Cove Subdivision, a 67 lot subdivision of a portion of Section 12, Township 1 North, Range 29 West, Santa Rosa County, Florida. (Working District 1) (Attachment F)
7. Recommend approval of Final Plat for New Haven Estates, a 23 lot subdivision a portion of Section 12, Township 2 South, Range 27 West, Santa Rosa County, Florida. (Working District 5) (Attachment G)

### **Public Services Committee – Lynchard**

1. Discussion of award for bid for the SHIP Emergency Repair project to the lowest bidder, Kyser Siding & Construction, Inc. The bid amount of \$9,850, exceeds the maximum emergency repair limit of \$10,000. The total project cost and lien would be \$10,611.95.
2. Discussion of approval of the SHIP second mortgage subordination request for the property located at 4373 Pine Villa Circle, Pace.
3. Discussion of approval of the SHIP second mortgage subordination request for the property located at 6495 Skyline Drive, Milton.
4. Discussion of a floodplain variance request of V-zone construction standards for a lot located at 7513 North Shores Drive, Navarre.
5. Discussion of award for printing the 2014 Disaster Guides to Panaprint in the amount of \$16,697 for 30,000 copies as lowest quote through comparison shopping.

## **Public Works Committee – Cole**

1. Discussion of resurfacing the following roads in working District Five at an estimated cost of \$134,797.00:
  - Frontera Street (Nevada Street to Escola Street)
  - Pamplona Street (Eastern End)
  - El Fernando Way
  - El Sereno Place
  - Village Parkway (Champagne Avenue to Highway 98)
  - Cypress Lane
  - Pro Am Court
2. Discussion of posting “No Thru Trucks” signage on Chantilly Way and Ridge Avenue in District One.
3. Discussion of one year extension of agreement with Southern Energy Company for fuel, oil and lubricants at the same pricing which is equal to Santa Rosa School Board pricing.
4. Discussion of comparison shopping proposals from Smith Tractor Company and Beard Equipment Company in the amount of \$13,532.75 each for two 10 foot Flex-wing Rotary Mowers.
5. Discussion of approximately 2600 feet of storm drain replacement on Pine Blossom Road.

## **Budget & Financial Management Committee – Cole & Lynchard**

1. Discussion of Budget Amendment 2014 – 114 in the amount of \$3,500 to increase the budget for the FEMA HMGP Settlers Colony HMGP grant to include reimbursement of project management costs approved by the BOCC at the April 10, 2014 Regular Meeting. The grant will fund 75% of project management costs (\$2,625) with local match coming from Electric Franchise Fee Drainage Reserves.
2. Discussion of Budget Amendment 2014 – 115 in the amount of \$125,000 to carry forward funds for the NWFL Marine EDGE, Inc. Gateway to the Gulf program as approved at the April 10, 2014 BOCC Regular Meeting in the Tourist Development Fund.

### **Budget & Financial Management Committee – continued**

3. Discussion of Budget Amendment 2014 – 116 in the amount of \$23,820 to fund the drainage work in the Santander Subdivision by Three Trade Consultants, Inc. as approved at the April 10, 2014 BOCC Regular Meeting in the Road & Bridge Fund.
4. Discussion of Budget Amendment 2014 – 117 in the amount of \$40,780 to carry forward funds in the General Fund for engineering services for site certification process for Northwest Florida Industrial Site at I-10 as approved at the April 10, 2014 BOCC Regular Meeting.
5. Discussion of Budget Amendment 2014 – 118 in the amount of \$75,179 to recognize Dori Slosberg Driver Education Safety Act Revenue FY 2013 of \$32,108 and \$43,071 FY 2014 earned to date and distributes to fund driver's education programs for Santa Rosa County in the General Fund.
6. Discussion of County Expenditures / Check Register.

### **Public Forum**