

# FLORIDA SPORTS

F O U N D A T I O N

February 24, 2016

Julie Morgan  
Tourist Development Director  
Santa Rosa County Tourist Development Office  
8543 Navarre Parkway  
Navarre, FL 32566

Dear Julie:

On behalf of the Florida Sports Foundation, I am pleased to inform you that the Board of Directors has approved the following grant(s):

**\$12,000.00** for **Tough Mudder Gulf Coast 2016**- April 9-10, 2016

Please accept the amount of this conditional award by signing and returning both copies of the enclosed contract agreements to my attention within thirty (30) days. A checklist is provided below for your convenience.

- **Read and sign both contracts and return both to FSF**
- **Make sure a certificate of insurance naming Florida Sports Foundation is in place and a copy is sent to FSF 15 days prior to the event.**
- **A Post Event Report is required within 90 days of the event end date for disbursement and should include:**
  - Front and back copies of cancelled checks, or electronic funds transfers, from grantee to third party for reimbursable expenses.
  - An invoice supporting charges paid above.
  - Proof of exposure for FSF- photos of banners if available.

The Post Event Report can be found and completed on our website at [www.fsfgiants.com](http://www.fsfgiants.com).

If you have any questions or concerns, please contact me at (850) 410-5288

Sincerely,



Lisa Kirkland OSteen  
Director of Marketing