



SANTA ROSA COUNTY EMERGENCY MANAGEMENT

BRAD BAKER
Director
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4499 Pine Forest Road | Milton, Florida 32583

To: Santa Rosa County Board of County Commissioners
From: Brad Baker, Director, Emergency Management
Through: Tony Gomillion, Director, Public Services
Re: RFP-EOC Generator
Date: May 26, 2016

RECOMMENDATION

Recommend that the Board of County Commissioners approve a request for proposal (RFP) for a EOC whole building generator.

BACKGROUND

The current 500 KW generator is designed to run the entire building. The back-up generator is a 50 KW and designed to run essential items in the 911 center and some lighting. In December of 2015 the primary generator had a bad radiator that had to be custom built, the cost was \$9,000 and it took one month to receive the part. We have researched different major components and have determined if we have a failure it would take between two days and thirty days to get the generator repaired.

General funds were used to obtain the original generator so this purchase would qualify to be funded with 911 monies. Current fund balance 1.1 Million.

COMPLETION

The RFP will be managed through the Office of Management & Budget.

REQUEST FOR PROPOSALS GENERATOR REPLACEMENT

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida is soliciting proposals for the removal and replacement of the emergency generator located at the Emergency Management Building located at 4499 Pine Forest Road, Milton, Florida 32583. Only properly licensed and insured contractors are invited to submit proposals.

All proposals must be in writing and delivered by hand, mail, or Fed EX to the Santa Rosa County Procurement Department, 6495 Caroline Street Suite J, Milton, Florida 32570, and must be received by 10:00 a.m., _____. Only proposals received by the aforesaid time and date will be considered. All proposals shall be sealed and clearly labeled, "**RFP#_____ – GENERATOR REPLACEMENT**". Please provide the original proposal, labeled "ORIGINAL", and SIX (6) copies labeled "COPY" (7 total complete packages) plus 1 electronic copy (CD preferred).

Specifications may be secured from the Santa Rosa County Website (www.santarosa.fl.gov/bids) or the Santa Rosa County Procurement Department, at the address provided above. Telephone (850) 983-1870

Questions concerning this proposal should be directed to Mr. Brad Baker at 850-983-5360.

The Board of County Commissioners reserves the right to accept or reject any and all proposals in whole or in part and to waive all informalities and to award the proposal that it determines to be in the best interest of Santa Rosa County.

Santa Rosa County does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service.

By order of the Board of County Commissioners of Santa Rosa County, Florida

LEGAL NOTICE

One Issue – _____, 2016 – Press Gazette, _____, 2016 Navarre Press, _____, 2016 – Gulf Breeze News, and _____, 2016 - South Santa Rosa News

Bill and Proof of Publication to Santa Rosa County Procurement Department, Attention: Dave King, 6495 Caroline Street, Suite J, Milton, Florida 32570

_____, 2016

MEMORANDUM

TO: Company Addressed

FROM: Santa Rosa County Procurement Department

SUBJECT: Generator Replacement

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida is soliciting proposals for the removal and replacement of the emergency generator located at the Emergency Management Building located at 4499 Pine Forest Road, Milton, Florida 32583. Only properly licensed and insured contractors are invited to submit proposals.

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Generator Replacement

General Information and Requirements:

- Building Size: 14,000 square feet.
- Current generator: 500Kw, 60Hz.
- Generator must have automatic transfer switch.
- Pricing shall include for the installation of the new generator as primary and convert the current system to backup.
- Pricing options shall be provided for both a natural gas system and a diesel fuel system.
- **It is the responsibility of the submitter to review the building and the site limitations and size the generator to provide for the correct service level.**
- Proposal shall contain brochures fully detailing the specifications for the equipment submitted in the proposal.
- Proposal must detail the warranty.
- A time table is to be included in the proposal fully detailing delivery time and installation time.
- Proposals shall include a minimum of five references.

SWORN STATEMENT UNDER SECTION 287.133 (3) (A),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to _____
_____ by
(print individual's name and title)
_____ for
(print name of entity submitting sworn statement)
_____ whose
business address is _____
_____ and (if applicable) its Federal
Employer Identification Number (FEIN) is _____. If the entity has no FEIN,
include the Social Security Number of the individual signing this Sworn Statement: _____.

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of public entity crime.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with legal power to enter into a binding contract and which bids or appeals to bid on contracts for the provision of goods and services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

_____ Neither the entity submitting this sworn statement, nor one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officers determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (ATTACH A COPY OF THE FINAL ORDER.)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

_____ (Signature)

Sworn to and subscribed before me this _____ day of _____, 2_____.

Personally known _____

or Produced identification _____ Notary Public – State of _____

(Type of identification)

My commission expires _____

(Printed, typed, or stamped commissioned name of notary public.)