



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

DAVID KING
Procurement Officer
davidk@santarosa.fl.gov

6495 Caroline Street, Suite J | Milton, Florida 32570

TO: Board of County Commissioners
FROM: Dave King
Procurement Officer
DATE: July 14, 2016

PROCUREMENT DEPARTMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** Housing Rehab at 5277 San Miguel St., Milton, FL 32583
2. **SOLICITATION NUMBER:** 16-045
3. **RESPONSIBLE OFFICE:** HOUSING DEPARTMENT
4. **DESCRIPTION OF SERVICE/PRODUCT:**
Rehabilitate home from damage sustained during tornado.
5. **SCOPE OF WORK:**
Replace existing roof, flashings, plumbing and ridge vents. Replace damaged decking. Cover soffits and fascia with vinyl. Replace hot water heater, existing HVAC units, and inspect/repair/replace duct work as needed.
6. **BIDDERS AND PRICES:**
 - a. **Mike Motes Builders, LLC** **\$25,290.00**
7. **GRADING BASIS:**
Lowest price of Responsive and Responsible bidder.
8. **RECOMMENDATION:** Acceptance of the proposal submitted by Mike Motes Builders, LLC



SANTA ROSA COUNTY DEVELOPMENT SERVICES - HOUSING

6051 Old Bagdad Highway, Suite 201 | Milton, Florida 32583

BECKIE CATO
Planning and Zoning Director
beckiec@santarosa.fl.gov

RHONDA C. ROYALS
Building Official
rhondar@santarosa.fl.gov

TO: David King
Procurement Officer

FROM: Erin Malbeck
Housing Program Coordinator

DATE: July 13, 2016

RE: Recommendation to Award Housing Rehab Project SHIP
5277 San Miguel Ave, Milton, FL 32583
Bid Opening: 7/1/2016

RECOMMENDATION:

Authorization to use Mike Motes Builders, LLC. for this substantial rehabilitation project

BACKGROUND:

On July 1, 2016, bids were opened for the above stated project. The lowest bid received was \$25,290.00. When housing project costs are added, it brings the total lien amount to \$26,856.61. Bid(s) received are listed below:

- Mike Motes Builders, LLC. \$25,290.00



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BID OPENING July 1, 2016

**Santa Rosa County Procurement Conference Room
Milton, Florida**

Present: For Santa Rosa County:

Dave King - Procurement Officer; Henry Brewton - Sr. Budget Manager;

Others in attendance:

None

The meeting took place at 9:00 a.m.

The purpose of the meeting was to receive bids for Housing Rehabilitation at 5277 San Miguel St project.

The following were received:

Rehab 5277 San Miguel St

Bid # 2016-045:

1. Mike Motes Builders, LLC

\$25,290.00

**NOTICE TO BIDDERS
HOUSING REHABILITATION**

The Board of County Commissioners of Santa Rosa County, Florida will receive bids from qualified licensed contractors for the rehabilitation of the residence located at 5277 San Miguel St., Milton, Florida 32583.

All bids must be original and delivered by hand, Fed EX, or mail to the Santa Rosa County Procurement Department at 6495 Caroline Street Suite J, Milton, Florida 32570; and must be received by 9:00 a.m. local time, on June 30, 2016, at which time bids will be publicly opened and read aloud. Bids are to be sealed and clearly labeled “**BID# 16-045– Rehab San Miguel St**”. Bids received after the time set for the bid opening will be rejected and returned unopened to the bidder. All interested parties are invited to attend.

Questions concerning this project should be directed to Erin Malbeck of the Santa Rosa County Development Service Center at (850) 981-7092.

Project documents may be viewed at the Santa Rosa County Procurement Department at 6495 Caroline Street, Milton, Florida. Specifications may be secured from the Santa Rosa County Procurement Department or online. Telephone (850) 983-1870

A **MANDATORY** pre-bid conference will be held on *Thursday, June 16, 2016 at 8:30 am*, at 5277 San Miguel St., Milton, Florida 32583. All interested parties are invited to attend. Only those businesses represented may participate in the bid.

The Board of County Commissioners reserves the right to waive informalities in bids, to reject any or all bids with or without cause, and to accept the bid that in its judgment is in the best interest of Santa Rosa County, Florida.

Santa Rosa County Board of County Commissioners encourages all segments of the business community to participate in its procurement opportunities, including small businesses, minority/women owned businesses, and disadvantaged business enterprises. The Board does not discriminate on the basis of race, color, religion, national origin, disability, sex, or age in the administration of contracts.

By order of the Board of County Commissioners of Santa Rosa County, Florida