



SANTA ROSA COUNTY GRANTS AND SPECIAL PROJECTS

SHEILA FITZGERALD
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6495 Caroline Street, Suite H | Milton, Florida 32570

MEMORANDUM

TO: Tony Gomillion

FROM: Sheila Fitzgerald, Grants & Special Projects Director

DATE: August 4, 2016

SUBJECT: FRDAP – Unique Abilities Opportunity

RECOMMENDATIONS

Recommend board approve development and submittal of a Fiscal Year 2016-2017 grant application not to exceed \$200,000 under special cycle for “Unique Abilities”, execute resolution agreeing to amend the Santa Rosa County Capital Improvement Program (CIP) to include the proposed project as part of the Recreation/Open Space element; and authorize allocation of matching funds from District III Recreation Fund.

BACKGROUND

The Department of Environmental Protection is accepting Fiscal Year 2016-2017 grant applications for “projects that incorporate adaptations or modifications to the design and development of recreational resources or equipment to meet the needs of all potential participants including those with physical or developmental disabilities”. In the legislative session held for FY 2016-2017, the legislature allocated \$3,000,000 to this opportunity. The cycle opened on July 27 and closes August 17 which results in a very constrained timeline in which to develop an application, therefore action on Monday is requested.

Since the notice of opportunity, I have worked with DeVann Cook and Tammy Simmons to identify recreational opportunities for individuals of all abilities, meet ADA compliant goals, and serve the needs of the community. Based on several factors, we are recommending that an application be developed for recreational improvements at Fidelis Park including construction of an ADA compliant restroom, ADA improvements to the parking lot including access to amenities, installation of all abilities playground equipment, and other recreational amenities that may be identified during application development. The application will not exceed \$200,000 and District III Commissioner is agreeable to providing the required \$200,000 match for a total project cost of \$400,000.

FUTURE ACTION

Upon approval by the Board we will work to develop the application including coordination with the users of the park. Applications will be scored and ranked and notifications could be made as early as September or October. The DEP has indicated a desire to execute grant agreements no later than December.

RESOLUTION NO. 2016-____

WHEREAS, the County of Santa Rosa is in need of improvements to existing neighborhood recreational facilities; and

WHEREAS, it is the desire of the Board of County Commissioners to utilize funding, via a grant from the Florida Recreation Development Assistance Program (FRDAP), to assist in the development and/or improvement of recreation facilities; and

WHEREAS, the improvements/development of this park shall be cause for the Board of County Commissioners to request amending the Santa Rosa County Capital Improvement Program (CIP) a part of the Santa Rosa County Comprehensive Plan, to include the additional facilities as part of the Recreation/Open Space element;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA;

SECTION I. The Santa Rosa Board of County Commissioners, upon approval of the Florida Recreation Development Assistance Program grant, for the park known as “Fidelis Park”, shall:

- A. Provide the additional funding required for the development/improvements of the property, and
- B. Proceed to develop the grant approved recreational facilities improvements and
- C. Complete the development/improvements of the facilities within the designated time limits.

SECTION II. The Santa Rosa Board of County Commissioners, upon approval of the Florida Recreation Development Assistance Program grant to develop the recreational land, shall prepare and submit the appropriate documents to request amending the Capital Improvement Program element of the Santa Rosa County Comprehensive Plan to include the additional facilities.

SECTION III. That this Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED by the Santa Rosa Board of County Commissioners on a vote of ____ yeas, ____ nays, and ____ absent, in regular session, this 8th day of August 2016.

**BOARD OF COUNTY
COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

BY _____
Chairman

ATTEST:

Clerk of Courts

FL 32801, (407)839-4006, SVillavicencio@vhb.com. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

For more information, you may contact Kevin Cook, P.E., Public Works Director, (321)567-3846, kevin.cook@titusville.com.

Section VII

Notice of Petitions and Dispositions Regarding Declaratory Statements

NONE

Section VIII

Notice of Petitions and Dispositions Regarding the Validity of Rules

Notice of Petition for Administrative Determination has been filed with the Division of Administrative Hearings on the following rules:

NONE

Notice of Disposition of Petition for Administrative Determination has been filed with the Division of Administrative Hearings on the following rules:

NONE

Section IX

Notice of Petitions and Dispositions Regarding Non-rule Policy Challenges

NONE

Section X

Announcements and Objection Reports of the Joint Administrative Procedures Committee

NONE

Section XI

Notices Regarding Bids, Proposals and Purchasing

DEPARTMENT OF TRANSPORTATION

Adam Leigh Cann Building Envelope Waterproofing Project Phase 3

DEPARTMENT OF TRANSPORTATION – DISTRICT 6

Contract No.: E-6L13

ITB – Adam Leigh Cann Building Envelope Waterproofing Project – Phase 3

Bids will accepted at the District 6 office until 11:00 a.m. local time, Wednesday, September 7, 2016.

Budget: \$475,000.00.

Invitation to Bid package can be accessed at:

<http://www.dot.state.fl.us/contractsadministrationdistrict6/FCO/FCO.shtm>

Section XII

Miscellaneous

DEPARTMENT OF ENVIRONMENTAL PROTECTION

Division of Recreation and Parks

NOTICE OF GRANT APPLICATION SUBMISSION

PERIOD FOR THE FLORIDA RECREATION

DEVELOPMENT ASSISTANCE PROGRAM FOR

PROJECTS THAT PROVIDE RECREATIONAL

OPPORTUNITIES FOR INDIVIDUALS WITH UNIQUE

ABILITIES

The Department of Environmental Protection (Department) will accept Fiscal Year 2016-17 grant applications, in accordance with Rule Chapter 62D-5.053-62D-5.059, Florida Administrative Code (F.A.C.), from local governmental entities requesting funding awards to acquire or develop land for public outdoor recreation purposes from the Florida Recreation Development Assistance Program (FRDAP) established pursuant to Section 375.075, Florida Statutes (F.S.), “exclusively for projects that provide recreational enhancement and opportunities for individuals with unique abilities.” Pursuant to Section 375.075(4)(a), F.S., the Florida Legislature awarded \$3 million in FRDAP funding effective July 1, 2016, for unique ability projects.

UNIQUE ABILITIES PROJECT REQUIREMENTS

Eligible projects submitted for funding in Fiscal Year 2016-17 must “provide recreational enhancement and opportunities for individuals with unique abilities” which means “those projects that incorporate adaptations or modifications to the design and development of recreational resources or equipment to meet the needs of all potential participants including those with

physical or developmental disabilities,” Section 375.075(4) of the Florida Statutes.

All applications received for Fiscal Year 2016-17 funding, must demonstrate projects that enhance recreational opportunities for individuals with unique abilities or will be deemed ineligible.

Pursuant to Section 375.075(4)(b), F.S., “the selection criteria used by the department for grant applications submitted pursuant to this subsection shall prioritize projects that allocate the greatest share of state funds to provide recreational enhancements and opportunities for individuals with unique abilities.” Project costs that will be the basis for this legislatively mandated prioritization must be for adaptations or modifications to the development of a "primary facility" as defined in Rule 62D-5.054, F.A.C., incorporating unique abilities. Because projects are prioritized based on amount of funding as outlined above, any proposed modification to the Physical Characteristics after the application has been submitted must be approved by the Department for funding eligibility.

The application must provide specific, detailed documentation on how the Project Site will fulfill this legislative directive in the Physical Characteristics of the Project section of the application.

APPLICATION SUBMISSION PERIOD: July 27 – August 17, 2016. Completed applications must be postmarked on or before August 17, 2016. Incomplete applications will not be accepted.

ELIGIBLE APPLICANTS: All local governmental entities with the legal responsibility for the provision of outdoor recreational sites and facilities for the use and benefit of the public may submit FRDAP applications during the application submission period. A local government entity is a county government, municipality (incorporated city, town or village), or an independent special district of the State of Florida with legal responsibility for the provision of outdoor recreational sites and facilities for use and benefit of the general public.

MAXIMUM GRANT REQUEST: The maximum project grant for each project application that provides recreational enhancements and opportunities for individuals with unique abilities may not exceed \$500,000 in state funds.

APPLICATION INFORMATION: FRDAP application packets may be obtained from the Department of Environmental Protection, Office of Operations, Land and Recreation Grants Section, Mail Station 585, 3900 Commonwealth Boulevard, Tallahassee, Florida 32399-3000, (850)245-2501, Tamika.Bass@dep.state.fl.us, Angie.Bright@dep.state.fl.us or at http://dep.state.fl.us/lands/Land_and_Recreation/Land_Recreation.htm.

APPLICATION DELIVERY ADDRESS: For mail and carrier service deliveries, the delivery address is: Department of Environmental Protection, Office of Operations, Land and Recreation Grants Section, Mail Station 585, 3900 Commonwealth Boulevard, Tallahassee, Florida 32399-3000.

PROGRAM DESCRIPTION: FRDAP is a competitive grant program which provides financial assistance to local governmental entities for the development or acquisition of land for public outdoor recreational purposes.

Section XIII Index to Rules Filed During Preceding Week

NOTE: The above section will be published on Tuesday beginning October 2, 2012, unless Monday is a holiday, then it will be published on Wednesday of that week.

Florida Department of Environmental Protection
Instructions for Completing
Florida Recreation Development Assistance Program
Grant Application Process for
Projects That Provide Recreational Enhancements and
Opportunities for Individuals with Unique Abilities (DRP-106)

WHAT IS FRDAP AND HOW IS IT ADMINISTERED?

The Florida Recreation Development Assistance Program (FRDAP) is a competitive program which provides grants to local governmental entities for acquisition and development of land for public outdoor recreation use or to construct recreational trails. The Florida Department of Environmental Protection (DEP), Office of Operations, Land and Recreation Grants Section administers FRDAP. The FRDAP Administrative Rule can be downloaded at http://dep.state.fl.us/lands/Land_and_Recreation/Land_Recreation.htm.

FISCAL YEAR 2016-17 FUNDING

Pursuant to Section 375.075(4)(a), Florida Statutes (F.S.), the Florida Legislature awarded \$3 million in funding for FRDAP projects with funds becoming available July 1, 2016, “exclusively for projects that provide recreational enhancements and opportunities for individuals with unique abilities.” The department shall make the schedule for Grant Application process for projects that provide recreational enhancements and opportunities for individuals with unique abilities publicly available and shall award the grants for such projects by December 31, 2016. This subsection expires July 1, 2017.

UNIQUE ABILITIES PROJECT REQUIREMENT

Eligible projects submitted for funding in Fiscal Year 2016-17 must “provide recreational enhancement and opportunities for individuals with unique abilities” which means “those projects that incorporate adaptations or modifications to the design and development of recreational resources or equipment to meet the needs of all potential participants including those with physical or developmental disabilities,” pursuant to Section 375.075(4) of the Florida Statutes.

All applications received for Fiscal Year 2016-17 funding, must demonstrate projects that enhance recreational opportunities for individuals with unique abilities or will be deemed ineligible.

Pursuant to Section 375.075(4)(b), F.S., “the selection criteria used by the department for grant applications submitted pursuant to this subsection *shall prioritize projects that allocate the greatest share of state funds to provide recreational enhancements and opportunities for individuals with unique abilities.*” Project costs that will be the basis for this for this legislatively mandated prioritization must be for adaptations or modifications to the development of a "primary facility" as defined in Rule 62D-5.054, F.A.C., incorporating unique abilities. Since projects are required by the Legislature to be prioritized based on amount of funding as outlined above, **any proposed modification to the Physical Characteristics after the Application has been submitted must be approved by the Department for funding eligibility.**

The application must provide specific, detailed documentation on how the Project Site will fulfill this legislative directive in the Physical Characteristics of the Project section of the application.

For additional information on accessibility and project design, you may choose to review the following resources available online:

- [Centre for Excellence in Universal Design -- The 7 Principles \(http://universaldesign.ie/What-is-Universal-Design/The-7-Principles/\)](http://universaldesign.ie/What-is-Universal-Design/The-7-Principles/)
- [National Center on Accessibility \(http://www.ncaonline.org/\)](http://www.ncaonline.org/)
- [Center for Universal Design -- Universal Design Principles \(https://www.ncsu.edu/www/ncsu/design/sod5/cud/about_ud/udprinciples.htm\)](https://www.ncsu.edu/www/ncsu/design/sod5/cud/about_ud/udprinciples.htm)
- [Florida Building Code 5th Edition \(2014\) Accessibility \(http://codes.iccsafe.org/app/book/toc/2014/Florida/Accessibility%20Code/index.html\)](http://codes.iccsafe.org/app/book/toc/2014/Florida/Accessibility%20Code/index.html)
- [Americans with Disabilities Act Title II Regulations \(http://www.ada.gov/regs2010/titleII_2010/titleII_2010_regulations.pdf\)](http://www.ada.gov/regs2010/titleII_2010/titleII_2010_regulations.pdf)

WHO MAY APPLY FOR FRDAP FUNDS?

Municipal and county governments or other legally constituted entities with the legal responsibility to provide public outdoor recreation.

WHAT IS THE GENERAL APPLICATION INFORMATION?

A proposed FRDAP project must be for one of the three following categories: acquisition of land for public outdoor recreational purposes, development and/or renovation of land for public outdoor recreational purposes, or construction and/or renovation of a public recreational trail. If an **acquisition** project receives a FRDAP grant, the applicant must develop the acquired site for public outdoor recreation use within three (3) years.

HOW DO I APPLY?

Applicants must submit a completed FRDAP Grant Application during an announced submission period. Applicants may submit up to three applications during the submission period. Applications must involve only one project site except for acquisition or development of salt water beach access. DEP evaluates applications on the basis of the information provided by the applicants, except where such data is superseded by official DEP information. Failure by an applicant to present all required application information and documentation may result in the application being declared ineligible for funding consideration, or may result in a loss of points from the applicant's competitive score. **Applications will be evaluated and scored based on the information submitted by the end of the submission period.**

Applicants must submit three copies (1 original and 2 copies) of the completed application and all supporting documents during the announced submission period of **July 27 – August 17, 2016**. **Please use a soft covered binder, no HARD 3-ring binders.** To facilitate review and scoring, please tab all exhibits. **ANY APPLICATIONS SUBMITTED WITHOUT EXHIBITS BEING TABBED, WILL BE SENT BACK TO THE APPLICANT AND ASKED TO BE TABBED OR WILL BE CONSIDERED INELIGIBLE.** Applications must be postmarked **NO LATER THAN August 17, 2016**, and submitted to:

DEPARTMENT OF ENVIRONMENTAL PROTECTION
OFFICE OF OPERATIONS
LAND AND RECREATION GRANTS SECTION
3900 COMMONWEALTH BOULEVARD, MAIL STATION 585
TALLAHASSEE, FLORIDA 32399-3000

If you plan to prepare this document by retyping or downloading it to your computer, the language and format used must exactly match this application. You may request an electronic application by e-mailing: Angie.Bright@dep.state.fl.us or Tamika.Bass@dep.state.fl.us visit our web site at: http://dep.state.fl.us/lands/Land_and_Recreation/Land_Recreation.htm.

WHAT IS THE MAXIMUM GRANT AMOUNT?

Maximum grant funds an applicant may apply for is \$500,000

GRANT MATCH RATIOS: (Based on the grant cap of \$500,000)

Project Cost	State Share	Grantee Share
\$50,000 or less	100%	0%
\$50,001 to \$150,000	75%	25%
\$150,001 up to \$1,000,000	50%	50%

Project Cost = State Share + Grantee Share

Refer to Chapter 62D-5.055(4), F.A.C. for complete information on match requirements and match types.

WHAT CAN I USE TO MATCH A FRDAP GRANT?

Cash Land value of **undeveloped** land owned by applicant (subject to conditions) *In-kind services

HOW ARE FRDAP GRANTS AWARDED?

Each application is reviewed to determine eligibility. The Florida Department of Environmental Protection (DEP), Office of Operations, Land and Recreation Grants Section evaluates each eligible application according to Florida Administrative Code and assigns a final score. Based on the scores, DEP prepares and submits a recommended priority list to the Florida Legislature for funding consideration. **DEP’s performance and obligation to award program grants is contingent upon an annual appropriation by the Florida Legislature. Should the project receive funding, the grantee will have up to three (3) years from the start of the state’s fiscal year in which funds are appropriated to complete the project or funds will revert.**

If questions arise while preparing the application, please contact the Land and Recreation Grants Section at 850-245-2501.