



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

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JAYNE BELL, OMB Director

MEMORANDUM

TO: Board of Commissioners

FROM: Tony Gomillion, County Administrator

DATE: August 26, 2016

SUBJECT: Highway 98 Landscape Contract Amendment

DISCUSSION

Discussion of a change order to the Highway 98 landscape agreement with Escape Landscaping and Lawn Care to include an additional median that was not included in the original contract.

BACKGROUND

The original RFP and contract for this project utilized the work area description from a previous contract which excluded the median section. The previous contractor for this project had history of maintaining the median and had continued to do so even though it was not described in their agreement. The overall contract amount with Escape still remains significantly below the other bids received for this project. Additional information is contained in the attached memo from Public Works.



Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Glenn Bailey
Asst. Public Works Director
6075 Old Bagdad Hwy.

Thad Allen
Superintendent
Building Maintenance/Parks
P.O. Box 864
623-1569 • 939-1877

Stephen L. Furman P.E.
Director of Public Works
6075 Old Bagdad Hwy.
(850) 626-0191
Fax 623-1331

MEMORANDUM

TO: Tony Gomillion, County Administrator

FROM: Stephen Furman, Public Works Director 

DATE: September 5, 2016

SUBJECT: TDC Landscape Maintenance Contract

RECOMMENDATION

Discussion of a contract modification to the Tourist Development Corridor Landscape Maintenance Contract. The contract modification will increase the annual contract amount \$3,300.00 annually. The maintenance price per square yard is slightly higher than in the original contract. However, the contractor's bid remains much less than all the other contractor bids. Even with the proposed increase/modification the annual cost is approximately \$12,900 less annually than the next low bid. Recommend proceeding with the contract modification.

BACKGROUND

The TDC Landscape contract was awarded to Escape Landscaping and Lawn Care on July 28, 2016. The contractor began work in early August and it was discovered that the contract description had an error/omission that excluded the median between Baywoods Road and Tiger Point Blvd. This omission occurred because a previous contract was used as a template. The previous contract had an error in it that was not noticed by the county or the previous contractor. The error was brought to our attention by the new contractor once he began the maintenance services. The modification will add an additional \$ 3,300.00 annually to the maintenance contract.

CHANGE ORDER #1
For
TDC Landscape Maintenance Contract

CHANGE ORDER NO. 1 CONTRACTOR: Escape Landscaping and Lawn Care

DESCRIPTION: This change order shall provide landscape maintenance as specified in the original agreement for the additional area on US 98 median between Bay Woods Road and Tiger Point Blvd.

TO: SANTA ROSA COUNTY DATE: 8/25/16

PROJECT NAME: Tourist Corridor Landscape Maintenance

Under our AGREEMENT dated 07/28/16 ,

You hereby are authorized and directed to make the following change(s) in accordance with

Terms and conditions of the Agreement:

FOR THE (Additive) (Deductive) Sum of: \$ 3300.00 Annually (\$ 3300.00).

Original Agreement Amount: \$34,800 Annually/\$2900.00 Monthly

Sum of Previous Changes: \$ N/A

This Change Order (Add) (Deduct): \$ N/A

Present Agreement Amount: \$38,100 Annually/\$3175.00 Monthly

The time for completion shall be (increased/decreased) by (0) calendar days due to this Change Order, Accordingly, the Contract Time is now (365) calendar days and the final completion date is 8/2/17 Your acceptance of this Change Order shall constitute a modification to our

Agreement and will be performed subject to all the same terms and conditions in our Agreement indicated above, as fully as if the same were repeated in this acceptance, The adjustment, if any, to this Agreement shall constitute a full and final settlement of any and all claims arising out of or related to the change set forth herein, including claims for impact and delay costs.

Accepted: _____, 2016

By: _____
Contractor: _____

By: _____
Owner: Santa Rosa County