

Special Meeting
Budget Workshop
Public Hearing
September 6, 2016
Milton, Florida

In attendance: Chairman Lane Lynchard, members Robert "Bob" Cole, Rob Williamson, and Don Salter. Also in attendance was County Administrator (Tony Gomillion), County Attorney (Roy Andrews) Budget Director (Jayne Bell), Clerk of Court (Don Spencer) and Administrative Assistant (Emily Spencer). The meeting was called to order by Chairman Lynchard at 6:00 p.m. in the boardroom of the Santa Rosa County Administrative Complex. Those in attendance joined in the pledge of allegiance to the flag.

County Administrator Budget Overview-FY2016-2017

Gomillion made a power point presentation to the Board. He said this budget maintains the current millage rate of 6.0953 mills. Gomillion said there is employee merit increases included in the budget. He said the current total budget is \$127,276,875.00.

Cole asked if the Local Option Sales Tax funding will be kept separate and categorized as it is received. Gomillion said yes. He said the Board will work through the process of prioritizing of these funds. Cole asked if it is possible to post information regarding these funds on the county website. Gomillion said yes. He said a quarterly report can be provided to the Board.

1. Adoption of Tentative Millage Rate of 6.0953 mills for FY2016-2017 Budget

Lynchard moved approval without objection.

2. Adoption of Tentative Operating Budget of \$127,276,875.00.

Lynchard moved approval without objection.

3. Final Public Hearing on FY16-17 Budget - September 20, 2016 at 6:00 p.m.

Lynchard moved approval without objection.

Williamson said as budget committee chair, he enjoyed going through the budget process with staff and appreciates the changes.

Public Forum

None

There being no further business to come before the Board at this time, the meeting adjourned.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: Lane Lynchard, Chairman

Attest: Donald Spencer, Clerk of Court

Regular Meeting
September 8, 2016
Milton, Florida

The Board of County Commissioners of Santa Rosa County, Florida, met in Regular Session on the above date with the following members present: Chairman Lane Lynchard, Robert "Bob" Cole, Don Salter and Rob Williamson. Also present were the Public Works Director (Stephen Furman), Clerk of Court (Donald C. Spencer), Administrative Assistant (Emily Spencer), County Administrator (Tony Gomillion), County Attorney (Roy Andrews), County Engineer (Roger Blaylock) and Budget Director (Jayne Bell). Lynchard called the meeting to order at 9:00 a.m. The meeting was opened in prayer by Pastor Joey Rogers, Pace Assembly of God Church. Those present joined in the pledge of allegiance to the flag.

First on the agenda, Lynchard moved approval without objection of the agenda.

Next on the agenda, Lynchard moved approval without objection of the minutes of the August 11, 2016 and August 25, 2016 Regular Meetings and the August 23, 2016 Special Meeting (MSBU hearing).

Economic Development Committee - Lynchard & Williamson

No Agenda Items.

Administrative Committee - Lynchard & Williamson

1) Zoning Board Appointment - District 2

Recommend approval of Greg Scoville as District 2 representative to the Zoning Board. Lynchard moved approval without objection.

2) Annual Pass Discount

Recommend approval of offering a 10% discount on annual fishing passes at the Navarre Beach Gulf Pier on October 1-2, 2016. Lynchard moved approval without objection.

3) Highway 98 Landscape Contract Amendment

Recommend change order Number 1 to the contract with Escape Landscaping and Lawn Care in the amount of \$3,300.00 annually. Lynchard moved approval without objection.

Williamson asked if there was an answer on the median issue inquired about. Gomillion said he will bring this back at next the meeting. He said the contractor has stated he does not think that was part of the contract.

4) Library Paperback Rack Disposal

Recommend the transfer of nine (9) surplus paperback book racks to Santa Rosa County School System. Lynchard moved approval without objection.

5) State Aid to Libraries Grant

Recommend approval to accept the 2016-2017 State Aid to Libraries grant in the approximate amount of \$56,734.00. Lynchard moved approval without objection.

6) Select Physical Therapy Agreement

Recommend approval of agreement with Select Physical Therapy for Ergonomic Job Site Analysis. This would be in preparation for Post-Offer Employment Testing (POET). Lynchard moved approval without objection.

7) Additional Meeting/Ceremony

Recommend scheduling Administration of Oath of Office and Board Reorganization meeting at 9:00 a.m. Tuesday, November 15, 2016. Lynchard moved approval without objection.

8) Pregnancy Resource Center of Milton - Walk for Life

Recommend approval of the request from the Pregnancy Resource Center of Milton for the Walk for Life on November 5, 2016 around Spencer Field. Lynchard moved approval without objection.

9) Santa Rosa County Chamber of Commerce Request

Recommend approval of request from the Santa Rosa County Chamber of Commerce to serve alcohol at the County Auditorium during their Annual Banquet on January 28, 2017. Lynchard moved approval without objection.

10) Navarre Beach Lease Amendment Policy

Recommend approval of the Navarre Beach Lease Amendment Policy and Process as presented.

Williamson said he feels as though the process is well noticed to the public. He said he feels this is an example of putting more government and expense in the way and he is opposed to this change.

Lynchard said he believes this brings parity between the mainland and the beach.

Salter moved approval. Cole seconded, and the motion passed with Cole, Lynchard and Salter voting in favor. Williamson opposed.

11) Pirates on the Panhandle Request to use Navarre Park

Recommend approval of the request from the Pirates of the Panhandle for the First Responders Appreciation Rally on September 17, 2016 at the Navarre Park. Lynchard moved approval without objection.

12) Town of Jay Request

Discussion of the request by the Town of Jay to cut Booker Lane and School Street for water line installation.

Gomillion said Furman has reviewed these streets. Furman said he has looked at the construction plans and ratings of these streets and they both have a low ranking. Furman said he does not have an objection to this request.

Williamson said as a matter of process he hopes these types of projects will not come before the Board without being on a Monday agenda for discussion.

Mayor Kervin Qualls (Town of Jay) said he did not realize this project was not in the plans. He said he appreciates this very much.

13) Meeting List

Building Code Board of Adjustments	September 14	Cancelled
Commission Committee	September 19	9:00 a.m.
Fire Department Executive Group	September 20	5:30 p.m.
Emergency Operations Center, 4499 Pine Forest Rd, Milton		
Final Public Hearing on FY16/17 Tentative Budget	September 20	6:00 p.m.
Commission Regular	September 22	9:00 a.m.
Commission Special – Rezoning Meeting	September 22	6:00 p.m.
Bagdad Architectural Advisory Board	September 28	8:30 a.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Parks and Recreation	September 28	5:30 p.m.

Lynchard moved approval without objection.

Williamson said on September 19th he will be attending the Rural Economic Development Conference and will not be able to attend the committee meeting.

Engineer's Report

1) State Detailed Work Plan Budget-Arthropod Control 2016/2017

Recommend State Detailed Work Plan for submission to the Florida Department of Agriculture and Consumer Services (FDACS) for Arthropod Control for Fiscal Year 2016/2017 for \$603,648 to include \$571,180 of local funding and \$32,468 in Mosquito Control State Matching funds. Lynchard moved approval without objection.

2) Leased Caterpillar D6K2 Bulldozer Undercarriage Overhaul

Recommend approval of the quote from Thompson Caterpillar in the amount of \$16,283.47 for a complete undercarriage overhaul for the Leased Caterpillar D6K2 Bulldozer utilized by the Central Landfill. Lynchard moved approval without objection.

3) Camden Drive Drainage Improvements

Recommend approval of Camden Drive Phase 1 design and construction project estimated at \$1,500,000. (State \$650,000.00 County \$850,000.00) Lynchard moved approval without objection.

Williamson asked if the county tries to retain the other \$650,000.00 from the state, will it be applied to phase 2. Gomillion said that is his understanding.

4) Sunrise Drive Entrance Project

Recommend approval for BDI, Inc. to design the Sunrise Drive Entrance Project as identified in the Holley-by-the-Sea Drainage Study utilizing a portion of the remaining study funds. Lynchard moved approval without objection.

5) Holley-by-the-Sea Drainage Study

Recommend approval of the project priority lists for Holley-by-the-Sea (HBTS) as identified in the HBTS Drainage Study. Lynchard moved approval without objection.

Williamson thanked Blaylock for his efforts on this project.

6) Holley-by-the-Sea Maintenance Projects

Recommend BDI, Inc. develop a maintenance project priority list with cost estimates for each project. Lynchard moved approval without objection.

Lynchard said it is exciting to see this work developing from the study. Gomillion said he asked BDI to detail whether or not the county has maintenance on the prioritized projects.

Public Services Committee - Cole & Williamson

1) EOC Generator

Recommend bid from Bill Smith Electric in the amount of \$167,989 for a 200kw EOC Building generator as low bidder meeting specifications. Funding provided from the 911 fund. Cole moved approval without objection.

Jerry Couey asked why a 200kw generator is needed to operate the building. Lynchard said Brad Baker (Emergency Management Director) addressed this on Monday. He said the needs for the building are closer to 150kw but the 200kw provides "head room". Lynchard said this is replacing a 500kw generator.

2) SHIP Annual Reports & Certifications

Recommend approval and submission of the State Housing Initiatives Partnership (SHIP) Annual Reports and authorization for the execution of the Certification forms by the Chairman. Cole moved approval without objection.

Public Works Committee - Salter & Cole

1) Constitution Drive Acceptance

Recommend acceptance of the southern 2,800 feet of Constitution Drive for Paved Road and Drainage Maintenance. Salter moved approval without objection.

Budget & Financial Management Committee - Williamson & Salter

1) Bid Action

Recommend bid from Porter Roofing Contractors, Inc. of \$61,500.00 for Milton Library Reroofing Project as low bidder meeting specifications. To be paid from the Capital Fund. Bid# 16-057. Williamson moved approval without objection.

Williamson said there is a 15 year warranty on the project with an additional year for labor.

2) Bid Action

Recommend bid from Freeman Roofing Co. of \$47,007.00 for Navarre Library Reroofing project as low bidder meeting specifications. To be paid from the Capital Fund. Bid# 16-058. Williamson moved approval without objection.

3) Budget Amendment 2016-174

Recommend Budget Amendment 2016-174 in the amount of \$199,735.00 to carry forward funds for the award of contract to Bill Smith Electric for the Navarre Beach Wellhouse No. 2 Electrical Upgrades as approved at the August 25, 2016 meeting. Williamson moved approval without objection.

4) Budget Amendment 2016-175

Recommend Budget Amendment 2016-175 in the amount of \$18,885.00 to transfer funds from the Capital Fund to the General Fund for the installation of a 22 KW natural gas, standby generator for the Clerk of the Court facilities at the Courthouse based on comparison shopping as approved at the August 25, 2016 meeting. Williamson moved approval without objection.

5) Budget Amendment 2016-176

Recommend Budget Amendment 2016-176 in the amount of \$3,616.00 to transfer funds from Boater Registration Fees for repair work at the Archie Glover Boat ramp pier and channel markers as approved at the August 25, 2016 meeting. Williamson moved approval without objection.

6) Budget Amendment 2016-177

Recommend Budget Amendment 2016-177 in the amount of \$120,000.00 to carry forward funds from Self-Insurance reserves to the Self-Insurance budget lines for Workers Compensation (\$75,000) and for Property Damage (\$45,000.00). Williamson moved approval without objection.

7) Budget Amendment 2016-178

Recommend Budget Amendment 2016-178 in the amount of \$21,160.00 for additional engineering services for the Chipper Lane/Maranatha Way Project. This was approved at the June 23, 2016 meeting. Williamson moved approval without objection.

8) Budget Amendment 2016-179

Recommend Budget Amendment 2016-179 in the amount of \$1,277,124.00 to recognize the FAA Grant to fund the Peter Prince Runway Rehabilitation (\$1,149,411.00 FAA Grant and \$127,713.00 from the Peter Prince Airport Fund) as approved at the August 25, 2016 meeting. Williamson moved approval without objection.

9) Budget Amendment 2016-180

Recommend Budget Amendment 2016-180 in the amount of \$48,725.00 to recognize FY15/16 DRG Grant final amounts with a grant budget decrease (\$12,600.00) and the new FY16/17 award (\$46,050.00) and match (\$15,275.00) as approved at the July 28, 2016 meeting. Williamson moved approval without objection.

10) Budget Amendment 2016-181

Recommend Budget Amendment 2016-181 in the amount of \$61,200.00 to carry forward funds in the Navarre Beach Utility Fund for Task Order 30 to CH2M Hill for engineering services related to the rehabilitation of Wellhouse No. 2 backup power and electrical system as approved at the March 24, 2016 meeting. Williamson moved approval without objection.

11) Budget Amendment 2016-182

Recommend Budget Amendment 2016-182 in the amount of \$160,700.00 to carry forward funds in the Navarre Beach Utility Fund for Task Order 31 to authorize CH2M Hill Engineering, Inc. to provide professional engineering services during the design, bid and construction phases for the Lift Station No. 7 replacement project with a budget ceiling of \$160,700.00 as approved at the June 9, 2016 meeting. Williamson moved approval without objection.

12) Check Register

Recommend approval of the County Check Register. Williamson moved approval without objection.

Public Forum

Couey said he supported the tax for the courthouse. He said he feels the county was moving in the right direction. He said it is disappointing working 18 months toward a plan and it was not supported. He said he supports the downtown Milton site. He said himself and other citizens will not tolerate the discussion or action by the Board to buy more property for a courthouse.

