



SANTA ROSA COUNTY GRANTS AND SPECIAL PROJECTS

SHEILA FITZGERALD
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6495 Caroline Street, Suite H | Milton, Florida 32570

MEMORANDUM

TO: Tony Gomillion

FROM: Sheila Fitzgerald, Grants & Special Projects Director

DATE: September 30, 2016

SUBJECT: Coastal Partnership Initiative Grant Award – Bagdad Mill Site Park Restroom

RECOMMENDATION

Recommend Board approve DEM Agreement # CM632 in the amount of \$30,000, authorize local funds in the amount of \$53,250 from District II Recreation Reserves and approve advertisement of Request for Design/Build Bids for construction of a permanent restroom at the Bagdad Mill Site Park.

BACKGROUND

A grant application to construct a restroom at the Bagdad Mill Site Park was submitted in October through the Florida Coastal Management Program's (FCMP) Coastal Partnership Initiative Grant Opportunity. We received notification of award in July. As a condition of the award, the county must complete the project by June 30, 2017.

The proposed project includes design and construction of an ADA compliant, unisex two-family (two) restroom building each having one toilet and one sink. Competitive bids will be solicited via a design/build process. The estimated cost of the project is \$83,250 which is \$53,250 more than available grant funds.

FUTURE ACTION

Upon approval by the Board, the grant agreement will be returned for execution and staff will proceed with advertisement of the Request for Design/Build Proposals. Construction of the restroom will be complete by May 30, 2017.

ATTACHMENT A
PROJECT WORK PLAN

DEP Agreement # CM632

Project Title: Bagdad Mill Site Passive Park, Phase III Construction

Grantee

Organization Name: Santa Rosa County Board of Commissioners
Chief Elected Official or Agency Head: Lane Lynchard
Title: Chairman
Address: 6495 Caroline St., Suite M
City: Milton
Zip Code: 32570
Area Code and Telephone Number: 850-983-1877
Area Code and Facsimile Machine Telephone Number: 850-983-1856
E-Mail Address: comm-lynchard@santarosa.fl.gov

Project Manager

Organization Name: Santa Rosa County Board of Commissioners
Name: Sheila Fitzgerald
Address: 6495 Caroline St., Suite H
City: Milton
Zip Code: 32570
Area Code and Telephone Number: 850-983-1848
Area Code and Facsimile Machine Telephone Number: 850-983-1944
E-Mail Address: sheilaf@santarosa.fl.gov

Fiscal Agent

Organization Name: Santa Rosa County Board of Commissioners
Name: Sheila Fitzgerald
Address: 6495 Caroline St., Suite H
City: Milton
Zip Code: 32570
Area Code and Telephone Number: 850-983-1848
Area Code and Facsimile Machine Telephone Number: 850-983-1944
E-Mail Address: sheilaf@santarosa.fl.gov

FEID No.: 59-6000842

DUNS No.: 077906444

Project Location:

Santa Rosa County. The address of the property is 6953 Main St. Bagdad, FL.

Watershed Name: Blackwater

USGS Cataloging Unit: 03140104

Latitude: 30.605357

Longitude: -87.032176

Attachment A
Scope of Work

Location: Bagdad Mill Site Park

Scope of Work: The Bagdad Mill Site Park is located adjacent to the historic Village of Bagdad (a designated Waterfronts Florida Partnership Community) in Santa Rosa County at the confluence of Pond Creek and Blackwater River. The Village of Bagdad is the only county-zoned historic district in Santa Rosa County and is listed on the National Register of Historic Places. The property was previously operated as a saw mill, door and furniture factories and grist mill, but was donated to the State of Florida in 2000 with the intention that the site would be used as a public park. The County has a sublease with the Department of Environmental Protection's Office of Greenways & Trails through 2054 for overall management and development of the passive park. The park was designed utilizing Coastal Partnership Initiative Funds (CM 117) and a Fishing Pier was constructed in 2014 utilizing Coastal Partnership Initiative Funds (CM 304). The park was opened to the public in May 2016 following development utilizing various funding sources including federal, state and local contributions.

Construction of ADA compliant Restroom - Santa Rosa County will use FCMP funds to construct an ADA compliant two-family restroom facility. There is not currently a restroom in the Park. The addition of restroom facilities will allow the community to enjoy and fully utilize this park. Bordered by the Blackwater River (an Outstanding Florida Water Body), there are few restroom facilities along the river for kayakers, paddlers and other water enthusiasts. Installation of a restroom facility will address this critical need while attracting water enthusiasts from surrounding areas, increase visitor stays at the park, reduce human waste issues and maintain aesthetic values of coastal resources. The 2006 Village of Bagdad Community Vision Plan identified the need for public restroom facilities at public access locations. Matching funds will be used to share in the cost of the facility.

Tasks: Implement Phase III Construction activity (Restroom) at the Bagdad Mill Site Park

- 1) Finalize design/build bid package, advertise and solicit Sealed Bids for General Contractor.
- 2) Construction of restroom and final inspection.

Deliverables

- 1) Bid package, bid results and contractor selection (Task 1)
- 2) Design/Build contract, building permit approval, certificate of occupancy/completion, photos of before/during/after construction. (Task 2)

Total Budget Summary:

	Grant	Match
AGREEMENT TOTAL	\$ 30,000	\$ 53,250

TOTAL GRANT FUNDS

Categories	Task 1	Task 2	TOTAL BY CATEGORY
Contractual	\$ 0.00	\$ 30,000	\$ 30,000
SUB-TOTAL BY TASK	\$ 0.00	\$ 30,000	\$ 30,000

TOTAL MATCH FUNDS

Categories	Task 1	Task 2	TOTAL BY CATEGORY
Contractual	\$ 0.00	\$ 53,250	\$ 53,250
SUB-TOTAL BY TASK	\$ 0.00	\$ 53,250	\$ 53,250

*Construction of the ADA compliant restroom facility cannot start until all permits have been issued and received by the applicant and submitted to the FCMP Grant Manager.

Task 1 (\$0.00): Grantee will finalize design/build bid package, advertise and solicit Sealed Bids for General Contractor. Bids will be solicited following the county's procurement methods including advertisement of bid in local newspapers, solicitation of all pre-registered contractors and placed on the county's website. The selection of contractor will be based on low bid meeting specifications.

Deliverable: Bid package, bid results including vendor bid summary and copies of proposals and contractor selection verified by Board approval of low bid.

Performance Measure: The Department will review the deliverable(s) to ensure it meets the specifications provided in the Task Description, above.

Budget Information: \$ 0.00 – FCMP & \$ 0.00 – MATCH

Funding for Task 1: \$0.00

Task 2 (\$83,250.00): Construction of restroom and final inspection. The restroom facility will be an ADA compliant, unisex two-family (two) restrooms encompassed in one building constructed with traditional materials such as reinforced concrete masonry block walls, wood trusses and metal roofing. The structure will meet all local and state building codes including hurricane rated doors, frames and hardware. Each restroom will have one toilet, one sink and an infant care table. Each restroom is approximately 8' x8' and there will be a small utility room located in between. The total size of the restroom building, including roof line will be approximately 250 SF. The water and power will be connected to existing water, sewer and power lines that were installed by a general contractor in 2016. The bathroom will be serviced using a dual grinder pump. The bathroom will be permitted and inspected by the county building inspection office prior to a certificate of occupancy being issued.

Deliverable: Design/Build contract, building permit approval, certificate of occupancy/completion, photos of before/during/after construction.

Due Date/Frequency/Performance Period: May 30, 2017

Requests for payment must be made within 15 days of completion of the deliverable.

Performance Measure: The Department will review the deliverable(s) to ensure it meets the specifications provided in the Task Description, above.

Budget Information: \$ 30,000.00 – FCMP & \$ 53,250.00 - MATCH

Funding for Task 2:

Category	Grant Funds	Match Funds
Contractual:	\$ 30,000	\$ 53,250
TASK TOTAL:	\$ 30,000	\$ 53,250