



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

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ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
ROB WILLIAMSON, District 4
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TONY GOMILLION, County Administrator
ROY V. ANDREWS, County Attorney
JAYNE BELL, OMB Director

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ROY ANDREWS

RVA

DATE: OCTOBER 20, 2016

RE: NAVARRE BEACH LEASE AMENDMENTS

The Board previously voted to allow amendments to leases on Navarre Beach to cap the lease fees at \$250.00 annually and remove the 5% fee for short term rentals. Accordingly, over 1400 letters and forms were sent to affected leaseholders in March 2015 and an additional 490 were sent in August 2016 so the amended leases could be prepared and executed.

The present process is that the amendment is processed and the \$250.00 fee cap is granted retroactively to November 1, 2014. The leaseholders were notified on August 25, 2016, of the deadline and many wish to receive the amendment. This flood of requests is such that the amendments may not be completed by November 1.

I suggest that the leaseholders whose requests are received or postmarked by November 1, 2016, be granted the fee cap retroactive to November 1, 2014. All requests received after November 1, 2016, will be responsible for the full amounts due on the lease fees.

cc: Tony Gomillion