



SANTA ROSA COUNTY GRANTS AND SPECIAL PROGRAMS

SHEILA FITZGERALD
Grants & Special Programs Director
sheilaf@santarosa.fl.gov

6495 Caroline Street, Suite g | Milton, Florida 32570

MEMORANDUM

TO: Tony Gomillion

FROM: Sheila Fitzgerald, Grants & Special Programs Director

DATE: November 2, 2016

SUBJECT: Quotes for Trees at the Bagdad Mill Site Park – Urban Forestry Grant

RECOMMENDATION:

Discussion of quotes received for the purchase of 147 trees funded by an Urban Forestry Grant. Low quote was from Panhandle Growers in the amount of \$19,025.

BACKGROUND

At the October 13, 2016 meeting, the Board approved the grant agreement in the amount of \$16,500 from the National Urban & Community Forestry Grant program for a tree planting demonstration project at the Bagdad Mill Site Park and authorized using \$6,000 from the tree mitigation fund as a portion of the grant match requirement. The budget amendment has been requested for approval at the November 10, 2016 meeting.

The Grants Department solicited written quotes under comparison shopping procurement process from tree nurseries in the area and received three quotes. The low quote was provided by Panhandle Growers and is within the approved grant budget.

NEXT STEPS

Upon approval by the Board, the order will be placed and the trees will be delivered in late November or early December. The trees will be planted utilizing public works personnel and equipment, which will serve to meet a portion of the matching requirement.



SANTA ROSA COUNTY GRANTS AND SPECIAL PROGRAMS

SHEILA FITZGERALD
Grants & Special Projects
Director

6495 Caroline Street, Suite G | Milton, Florida 32570

MEMORANDUM

TO: Prospective Vendor

FROM: Sheila Fitzgerald, Grants & Special Projects Director

DATE: 10/18/2016

SUBJECT: Request for Quotes

Santa Rosa County has received a grant from the Florida Forest Service for a tree planting project at the Bagdad Mill Site Park, located in Bagdad (Milton). We are seeking quotes for 147 trees and delivery fee to 6953 Main Street in Bagdad. Please review the following specifications and provide your quote on the attached form. The anticipated order date is November 11, 2016 and delivery of trees will be scheduled at a date and time convenient to the County but in no case, later than December 5, 2016.

SPECIFICATIONS

Quality - All planting stock must be Florida Grade #1 specimen or be of equivalent or better quality (Florida Division of Plant Industry, Grades and Standards). Trees must have a quality trunk form, branch arrangement and canopy uniformity.

Size – Trees may not exceed a 4-inch caliper. Minimum tree size is 1 and ½ inch caliper unless a greater caliper is indicated on the quote sheet. Trees should be in a ball and burlap unless otherwise indicated on the quote sheet.

Delivery – Trees should be protected during shipping by a tarp or shipped in an enclosed trunk. Trees will be off loaded by county staff.

SUBMITTAL INSTRUCTIONS

Use the attached form and place on vendor letterhead. Please call Sheila Fitzgerald at 850-983-1848 with questions. **Quotes should be emailed to sheilaf@santarosa.fl.gov and are due no later than October 31, 2016.**

Panhandle Growers, Inc.

5975 Southridge Drive
Milton, FL 32570

Sales Quote

Date	Quote #
11/1/2016	23543

FEIN 59-2969323

Bill To

Santa Rosa Board of
County Commissioners
6495 Caroline St., STE G
Milton, FL 32570
850-983-1848

Ship To
Bagdad Mill Site Park
6953 Main Street
Bagdad, FL 32530
Santa Rosa County, FL

P.O. No.	Terms	Project
	Net 30	

Description	Qty	Rate	Amount
Sand Live Oak - 30 gallon	26	125.00	3,250.00
Bald Cypress - 10-11' B&B	10	140.00	1,400.00
Pond Cypress - 10-11' B&B	10	140.00	1,400.00
Southern Magnolia - 12' B&B	6	165.00	990.00
Sweetgum - 2.5" B&B	11	70.00	770.00
Live Oak - 2.5" B&B	10	200.00	2,000.00
Red Maple - 2.5" B&B	19	135.00	2,565.00
Loblolly Pine - 10-11' B&B	15	110.00	1,650.00
Slash Pine - 10-11' B&B	20	110.00	2,200.00
Longleaf Pine 10-11' B&B	20	110.00	2,200.00
Freight	4	150.00	600.00

Subtotal		\$19,025.00
Sales Tax (6.5%)		\$0.00
Total		\$19,025.00
Balance Due		\$19,025.00

For Delivery to:
 Bagdad Mill Site Park
 6953 Main St
 Bagdad, Florida

Santa Rosa Board of County Commissioners
 6495 Caroline St. Suite G
 Milton, FL 32570
 (850) 983-1848

Description	Qty	Rate	Amount
Sand Live Oak - 30 gallon	26	175.00	4550.00
Bald Cypress (10-11' B&B)	10	84.00	840.00
Pond Cypress (10-11' B&B)	10	125.00	1250.00
Southern Magnolia (12' B&B)	6	299.00	1794.00
Sweetgum (2.5" B&B)	11	94.00	1034.00
Live Oak (2.5" B&B)	10	114.00	1140.00
Red Maple (2.5" B&B)	19	195.00	3705.00
Loblolly Pine (10-11' B&B)	15	94.00	1410.00
Slash Pine (10-11' B&B)	20	99.00	1980.00
Longleaf Pine (10-11' B&B)	20	165.00	3300.00
Subtotal	147		21,003.00
Sales Tax	Tax Exempt		\$0.00
Delivery Fee			1750.00
TOTAL			22,753.00

PINEY GROVE NURSERY
 1263 - PINEY GROVE RD.
 CHIPLEY, FL. 32428





4523 Chumuckla Hwy., Pace, FL 32571
 Main: 850-995-2677 / Fax: 850-995-2614

www.bandnursery.com

Email: bncnursery@aol.com

For Delivery to:
 Bagdad Mill Site Park
 6953 Main St
 Bagdad, Florida

Santa Rosa Board of County Commissioners
 6495 Caroline St. Suite G
 Milton, FL 32570
 (850) 983-1848

Description	Qty	Rate	Amount
Sand Live Oak - 30 gallon	26	175.00	4550.00
Bald Cypress (10-11' B&B)	10	190.00	1900.00
Pond Cypress (10-11' B&B)	10	190.00	1900.00
Southern Magnolia (12' B&B)	6	215.00	1290.00
Sweetgum (2.5" B&B)	11	120.00	1320.00
Live Oak (2.5" B&B)	10	300.00	3000.00
Red Maple (2.5" B&B)	19	200.00	3800.00
Loblolly Pine (10-11' B&B)	15	160.00	2400.00
Slash Pine (10-11' B&B)	20	160.00	3200.00
Longleaf Pine (10-11' B&B)	20	160.00	3200.00
Subtotal	147		
Sales Tax	Tax Exempt		\$0.00
Delivery Fee			450.00
TOTAL			\$27,010.00

These prices do **NOT include installation of trees.