

Regular Meeting
October 13, 2016
Milton, Florida

The Board of County Commissioners of Santa Rosa County, Florida, met in Regular Session on the above date with the following members present: Chairman Lane Lynchard, Robert “Bob” Cole and Don Salter. Also present were the Public Works Director (Stephen Furman), Clerk of Court (Donald C. Spencer), Administrative Assistant (Emily Spencer), County Administrator (Tony Gomillion), County Attorney (Roy Andrews), County Engineer (Roger Blaylock) and Budget Director (Jayne Bell). Lynchard called the meeting to order at 9:00 a.m. The meeting was opened in prayer by Jim Liberacki, East Side Baptist Church. Those present joined in the pledge of allegiance to the flag.

First on the agenda, Lynchard moved approval without objection of the minutes of the September 20, 2016 Special Meeting (Budget Hearing) and the September 22, 2016 Regular and Special Meetings.

Next on the agenda, Lynchard moved approval without objection of the agenda.

Next on the agenda, Lynchard moved approval without objection of establishing the Bear Wise Safety Ordinance.

ORDINANCE NO. 2016-22 RECORDED IN ORD. BOOK NO. 15 AT PAGE NO. 5

RECORDED IN ORD. BOOK NO. 3565 AT PAGE NO. 1147-1150

Lynchard said the Bear Wise Safety Ordinance has been discussed at length over the past 5 - 6 months. Andrews said he has had the ordinance reviewed by the Fish and Wildlife Commission representatives and they found it sufficient to qualify for the grant opportunity. He said the requirement of the ordinance is that waste or trash be retained until the date of pick-up and the receptacle removed thereafter. Andrews said if a bear resistant container is received, the requirements to retain trash need not be met. He said the plan is that the County will subsidize the cost of the bear resistant containers assuming the County is successful in obtaining the grant. Salter said it is a portion of South Santa Rosa County that has major bear problems and not the entire county. Andrews said it is a portion of the peninsula essentially and the mainland south of Eglin Air Force Base.

Next on the agenda, Lynchard moved without objection to deny the vacation for that part of Rancho Villa Drive, lying north of Ranchettes Square, as requested by James R. Clark.

Furman said the Public Works Department does not have objection to the request. He said Public Works does not have any plans as far as drainage or expanding the roadway going north.

Loretta Fluitt, property owner adjacent to the lot in question, spoke in opposition of the vacation. She said she has several letters opposing the “vacate” and pictures of the property to present to the Board (in file). L. Fluitt said she and her husband maintain the property because they want the beautification of the neighborhood. She said her concern is if the lot is divided, half of it will not be taken care of.

David Fluitt spoke in opposition of the vacation. He said he and his wife have maintained the lot in question for 30 years. D. Fluitt said his concern is Clark is not going to take care of the lot in a proper manner and it will affect the appearance of the neighborhood. He said Clark’s rental property is not kept up.

Cole said in the past it has been the policy of the Board that if there are any objections to a vacation, it is denied. Lynchard said he is not sure if it is an official policy or just what the Board has done through the years.

Rose Miller spoke in opposition of the vacation. She said she moved into the neighborhood 8 years ago and the Fluitt’s have taken care of the lot as their own. Miller said she has pictures that she wants to present to the Board (in file).

James Clark spoke in favor of the vacation. He said he is the owner of the rental property which adjoins the lot in question. Clark said he intends to maintain and improve the lot. He said the rental property is his investment, he is disabled and his income is limited. Clark said he has had 2 tenants move out of the property because they have been harassed by the neighbors, which is costing him money. He said the reason he decided to apply for a vacation of the property is because he would like to keep tenants.

D. Fluitt said the statement Clark made about him harassing tenants is false and the only problem he has had with the tenants is their parking cars on the lot.

Lynchard said as Cole stated, normally with vacations, if there are objections, the Board takes a stringent look at them. Cole asked if Andrews can verify there should not be parking on or personal use of the property owned by the County. Andrews said it is a public right of way, at this point, so the public can park on it or utilize it otherwise. He said statutorily, if the property is vacated then the adjacent land owners receive it to the center line. Andrews said if the property is vacated then the 25 feet to each of the property owners would be subject to their control. He said otherwise it is public property, open to the public obviously not to be vandalized or trashed but the public can use it for parking. Lynchard said this is a neighbor issue and if the neighbors can come to an agreement about the property then bring it back to the Board for a vacation and the Board will entertain it again.

He said at this point, with objections by the property owners and neighbors in the subdivision, he will not support the vacation.

Next on the agenda, Lynchard moved approval without objection to the vacation of 50 foot wide drainage easement on southeast side of Lot 19 in Holley by the Sea as requested by Rick Alex.

Lynchard said one of the concerns he has is if the vacation will impact the Stormwater Drainage Master Plan that BDI (Baskerville Donovan, Inc.) has prepared. Furman said staff looked at the plan and actually “put boots on the ground” to look at the configuration of the existing ditch that runs parallel to this easement, south of the property. He said the ditch falls entirely on property owned by Santa Rosa County and is routinely maintained. Furman said the ditch is clean and does not impact into the southern part of the lot on Pepperwood Street, where the 50 foot platted drainage easement is. He said he feels that the vacation of the 50 foot easement, across the back of the Alex’s lot, is not going to have any effect on the future work to expand or enhance the drainage for the Holley by the Sea area as designated by the BDI study.

There was further discussion.

Next on the agenda, Lynchard moved approval without objection to the vacation of unpaved road lying between Dewey Jernigan Road and Ten Mile Road as requested by Stacy Turman.

Furman said Public Works does not have an objection to this request. He said it is a dirt road that the County currently maintains and the vacation will lessen the amount of maintenance in that area. He said the County is currently in the process of paving the unpaved portion of Ten Mile Road that is immediately adjacent to this road. Furman said the surrounding and connecting property owners are in support of the request. Salter said he supports the vacation.

Presentation - Information Only

NRDA (Natural Resource Damage Assessment) Phase III Early Restoration – Navarre Beach Marine Park Improvements, Pearce Barrett (NRDA Project Coordinator at Florida Department of Environmental Protection), DEP (Department of Environmental Protection)

Barrett said he is the coordinator for early restoration phase projects that have come out of the oil spill. He said he is here today to give an update on the project and announce that it is almost ready to go out for bid and construction. Barrett made a presentation to the Board. He said this project involves both improvements on the gulf side and sound side of the Navarre Beach Marine Park. Barrett said on the gulf side there is a new pavilion, parking area, boardwalk to the beach with picnic shelters and restrooms. He said the existing western pavilion will have an observation platform to allow for people to observe the very prominent bird nesting area. Barrett said on the sound side the improvements are, primarily, for access to the sound. He said there will be a boardwalk and accessible kayak facility. Barrett said there is approximately 1 acre of dune vegetation planting proposed. He said the project was originally budgeted for \$1.4 million to cover both the sound side and the gulf side but unfortunately the new estimate is about \$1 million over budget because the estimates were put together as much as 10 years ago, construction has changed and is more expensive. Barrett said the project is approximately 90% “design ready.” He said if as anticipated the permits are received in December of this year, the

project will be released to bid in January and awarded in February. Barrett said the project will hopefully be under contract as of April 2017 and he expects the project to take between 9 and 12 months to construct depending on weather.

Lynchard said this project will enhance the property. He said the sound side improvements will be completely new. Lynchard asked Barrett when he expects to receive answers regarding funding. Barrett said he is working within the department now and as projects go through the process, he will know how much additional funding is available to allocate. He said the project may go out to bid with alternatives which will be to reduce some of the features that may bring pricing down but the preference is to build as it has been presented to the public. Barrett said once the bids come back, in February, he will have real prices opposed to estimates and at that time will talk further with the County on how to proceed.

Gomillion asked that as Barrett goes through the bid process, to whatever extent he can, that he acknowledge and think through the timing of peak season. Barrett said he thinks the construction activities can be managed and staged to not disturb other activities.

Economic Development Committee - Lynchard & Williamson

1) Seasonal/Holiday Decorations for Navarre Beach Bridge Entrance

Recommend approval of request for funding from the Navarre Beach Beautification Committee for seasonal/holiday decorations for the Navarre Beach Bridge entrance in the amount of \$1,000.00 from TDC (Tourist Development Council) funds. Lynchard moved approval without objection.

2) Santa Rosa County Chamber of Commerce & Visitor Information Center on Avalon Boulevard Funding

Recommend approval of request for funding of the new Santa Rosa County Chamber of Commerce & Visitor Information Center on Avalon Boulevard in the amount of \$120,000.00 to be distributed in a two year period from TDC funds. Lynchard moved approval without objection.

3) Infrastructure Improvement at Northwest Florida Industrial Park @ I-10 (Interstate 10)

Recommend acceptance of the \$1 million dollar allocation from the state of Florida for infrastructure improvements to the Northwest Florida Industrial Park @ I-10 and approval of an additional \$41,000.00 from the economic development franchise fee for phase 1 improvements; approval of an additional \$223,200.00 from the economic development franchise fee for the second entrance into the Northwest Florida Industrial Park @I-10 for a total allocation up to \$264,000.00. Lynchard moved approval without objection.

Gomillion said once the design is complete, he will bring the action items related to the construction back to the Board.

4) Retail Incentive Program

Recommend approval to advertise to amend the Santa Rosa Economic Development Incentive Ordinance 2012-01 to include large scale retail development. Lynchard moved approval without objection.

Administrative Committee - Lynchard & Williamson

1) Florida's Great Northwest Request

Recommend designation of Commissioner Rob Williamson as point of contact for the FG NW (Florida's Great Northwest) Oil Spill Advocacy Plan. Lynchard moved approval without objection.

Kim Wilmes, President and CEO of FG NW, said FG NW supports the 12 counties that range from Escambia County to Liberty County and Franklin County. She said FG NW is looking at 3 main pillars of work: advocacy, collaboration and promotion. Wilmes said a lot is still unknown about the Triumph funds. She said one of the missions of FG NW is to make sure that those funds remain in Northwest Florida and are dedicated to Economic Development Projects. Wilmes said the request is to have an elected official as a point of contact for information flow between support areas. She said Shannon Ogletree (Economic Development Director) will be on the team from the economic development side. Wilmes said it is a goal to bring everyone together within the region to pool resources and facilitate communication. She said FG NW is working on a Regional Economic Transformation Strategy. Wilmes said FG NW received a grant to fund a consultant and is organizing focus groups with developers, businesses, elected officials and young professionals to gather input. She said FG NW is promoting Northwest Florida as a

top location for business. Wilmes said she is speaking with site location consultants and business executives who might be looking to relocate or expand and is also supporting Ogletree with any local efforts he needs.

Lynchard said he appreciates what FG NW is doing to help promote the Florida Panhandle. He said the County looks forward to working with FG NW on what can be a transformative set of events for businesses coming to the Panhandle. Lynchard said Williamson will be designated as the point of contact. He said Ogletree and Williamson will keep the Board informed moving forward.

2) Pace High School Homecoming Parade

Recommend approval of Pace High School SGA (Student Government Association) request to utilize Norris Road and Pace Patriot Boulevard for their homecoming parade scheduled for Thursday, November 3, 2016. Lynchard moved approval without objection.

3) Pace Band Boosters' Request to Utilize Santa Rosa Soccer and Horse Complex

Recommend approval of the request from Pace Band Boosters to utilize the Santa Rosa Soccer and Horse Complex on December 10, 2016 for the Cajun Christmas Festival. Lynchard moved approval without objection.

Gomillion said staff notified the soccer club that the Board will consider this item for approval today.

4) Annual Contract - FL Department of Health

Recommend approval of annual contract with FY2016-2017 Florida Department of Health for operation of Santa Rosa County Health Department which includes a provision for the lease of two office spaces for Guardian Ad Litem at a cost of \$1000.00 per month. Lynchard moved approval without objection.

5) Employee Merit System Modification

Recommend the approval of the modification to the Employee Merit System as presented by the Human Resources Department. Lynchard moved approval without objection.

6) Fiduciary First Indemnity Documents

Recommend approval of the Deferred Compensation Plan Resolution (No. 2016-35) and Indemnity Agreement. Lynchard moved approval without objection.

Andrews said the resolution has been revised to make it clear that it is subject to review and approval by the Board of County Commissioners.

7) Voluntary Benefit Programs

Recommend approval of the following items related to Voluntary Benefit Programs:

- Approval of Primerica for payroll deduction status.
- Submittal of request by Boston Mutual Life Insurance to Employee Benefit Group for their consideration.

Lynchard moved approval without objection.

8) Tuition Reimbursement Program

Recommend approval of the BOCC (Board of County Commissioners) Tuition Reimbursement Policy. Lynchard moved approval without objection.

9) Medical Examiner Contract

Recommend renewal of the District Medical Examiner contract for FY2016-2017 in the amount of \$260,000.00. Lynchard moved approval without objection.

10) Florida Urban and Community Forestry Grant Award

Recommend approval of grant agreement FDACS (Florida Department of Agriculture and Consumer Services) # 023923 in the amount of \$16,500.00 for a tree planting and demonstration project at the Bagdad Mill Site Park and allocation of \$6,000.00 from the tree mitigation fund as local match. Lynchard moved approval without objection.

11) Derelict Vessel Removal Grant Application

Recommend approval of a grant application submittal in the amount of \$9,000.00 for removal of a derelict vessel in Santa Rosa Sound under the Bulk Derelict Vessel Removal Grant Program

with local match in the amount of \$2,250.00 coming from Boater Registration Fee fund as recommended by the Marine Advisory Committee. Lynchard moved approval without objection.

12) Coastal Partnership Initiative Grant – Bagdad Mill Site Park Restroom

Recommend approval of DEM Agreement # CM632 in the amount of \$30,000.00 to construct a permanent restroom at the Bagdad Mill Site Park including match commitment of \$30,000.00 from District II Recreation Reserves and authorization to advertise a Request for Design/Build Proposals. Lynchard moved approval without objection.

Cole said he and Sheila Fitzgerald, Grants and Special Projects Director, are going to work together to maximize what the County gets for its money. He said the park has been well received and he thinks the County will see good things and growth at the park. Gomillion said there is a significant cost in the infrastructure to have a restroom.

13) Airspace Agreement

Recommend renewal of the Airspace Agreement with the Florida Department of Transportation for the display of the Blue Angel A-4 aircraft at the westbound rest area on I-10. Lynchard moved approval without objection.

14) Extension of 2016 Tax Rolls

Recommend approval of request from the Tax Collector for approval by the Board to direct the Property Appraiser to extend the 2016 tax rolls prior to the completion of the Value Adjustment Board hearings. Lynchard moved approval without objection.

15) Lighting Replacement

Recommend approval to solicit proposals for the replacement of existing lighting in select buildings as part of our ongoing conservation measures. Lynchard moved approval without objection.

Lynchard said projections are that the County will see significant savings on the electricity bill with a relatively short payback time of just a few years.

16) Federal Election Funds Grant

Recommend approval for the Chairman to sign the Federal Election Funds grant and provision for a County match in the amount of \$4,642.66. Lynchard moved approval without objection.

17) Letter of Support

Recommend approval of a letter of support for Commissioner Rob Williamson's FY2018 candidacy for the position of 2nd Vice President Florida Association of Counties. Lynchard moved approval without objection.

18) Meeting List

Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

| | | |
|---|------------|------------|
| Public Safety Coordinating Council Sheriff's Dept. Training Room, 5755 E. Milton Rd., Milton | October 18 | 11:30 a.m. |
| Aviation Advisory | October 19 | 5:00 p.m. |
| Commission Committee | October 24 | 9:00 a.m. |
| Bagdad Architectural Advisory Board Public Services Conference Room, 6051 Old Bagdad Hwy., Milton | October 26 | 8:30 a.m. |
| Parks and Recreation | October 26 | 5:30 p.m. |
| Commission Regular | October 27 | 9:00 a.m. |
| Local Mitigation Strategy Task Force Public Services Conference Room, 6051 Old Bagdad Hwy., Milton | October 27 | 1:30 p.m. |
| Commission Special – Rezoning Meeting | October 27 | 6:00 p.m. |

Lynchard moved approval without objection.

Engineer's Report

1) Advertise a RFQ (Request For Qualifications) Landfill Site Plan/Permitting Services

Recommend approval to advertise a RFQ for Landfill Site Plan Preparation and Permitting Services for Central Landfill. Lynchard moved approval without objection.

2) Purchase of Bucket to Load Recyclable Materials

Recommend the purchase of a 7.0 cubic yard bucket with a mesh grapple attachment to be used to load recyclable material at Central Landfill, to TEC in the amount of \$20,329.89 as the lowest bidder meeting specifications. Lynchard moved approval without objection.

Lynchard said recycling resumed a couple weeks ago. He asked Blaylock if there are any early indications of participation. Blaylock said the County is loading several semitrailers each day that are being processed. He said there are contaminated materials but other than that there is very good participation. Blaylock said he anticipates participation will grow with education and outreach efforts.

3) Mosquito Control Surveillance Program

Recommend the contract with Florida State University for mosquito control surveillance service at a cost of \$38,248.00 for FY2016/2017. Lynchard moved approval without objection.

4) Bomag Landfill Compactor Repairs (#1134)

Recommend purchase of parts from Beard Equipment (\$10,115.59), and the machining to be performed by Chavers Machine (\$6,000.00) for a total of \$16,115.59 to complete the Bomag compactor repair. Lynchard moved approval without objection.

5) Permit Modifications for Central Landfill Class III

Recommend Change Order 2 to SCS Engineers Task Order 15-03 in the amount of \$12,951.82 for a total cost for Task Order 15-03 of \$88,426.00 to complete the Central Landfill Class III Permit Application for submission to the Florida Department of Environmental Protection. Lynchard moved approval without objection.

6) Heather's Place

Recommend approval of Construction Plans for Heather's Place, a 61 lot subdivision located in District 5. Lynchard moved approval without objection.

Public Service's Committee - Cole & Williamson

1) SHSGP (State Homeland Security Grant Program) Grant Agreement FY2016

Recommend approval of the FY2016 State Homeland Security grant in the amount of \$100,132.00. Cole moved approval without objection.

2) Citizen Corps and CERT (Community Emergency Response Team) Grant Agreement FY2017

Recommend approval of the FY2017 Citizen Corps grant in the amount of \$7,600.00 and the CERT grant in the amount of \$7,600.00 for a total of \$15,200.00. Cole moved approval without objection.

3) Subordination Request for 7196 Pro Lane

Recommend approval of the SHIP (State Housing Initiatives Partnership) mortgage subordination request for property located at 7196 Pro Lane, Milton. Agreement is consistent with Board policy. Cole moved approval without objection.

4) Request for Local Government Contribution

Recommend approval of a \$20,000.00 local government contribution using SHIP funding for a proposed Senior Housing Development and authorization for the chairman to sign all related documents. Cole moved approval without objection.

Public Works Committee - Salter & Cole

1) Uniform Contract Renewal

Recommend a one year contract extension with UniFirst Corporation for uniforms for the Public Works Department at current pricing. Salter moved approval without objection.

2) Contract Renewal for Signs & Reflective Materials

Recommend a one year contract extension with Osburn Associates, Inc. for signs and reflective materials at current pricing. Salter moved approval without objection.

3) Encroachment Agreement for Lot 1 Block B, Bay Ridge Park 1st Add.

Recommend Encroachment Agreement to be granted to Danny G. Arnold & Sandra A. Arnold, allowing for a three foot (3') encroachment of a retaining wall into the County's 25 foot wide drainage easement on Lot 1, Block "B", Bay Ridge Park First Addition. Salter moved approval without objection.

4) Paving of Odom Young Lane

Recommend paving the southern 500 feet of Odom Young Lane at a cost of \$5,800.00 with funding from the District 3 Paving Budget. Salter moved approval without objection.

5) Contract Renewal for Roadway Striping

Recommend a one year contract extension with Coastline Striping, Inc. at current pricing. Salter moved approval without objection.

Budget & Financial Management Committee - Williamson & Salter

1) Budget Amendment 2017-001

Recommend Budget Amendment 2017 - 001 in the amount of \$10,000.00 for the sponsorship of the Young Entrepreneurs Program (YEP) at Pace High School in the development of the entrepreneurial spirit as approved at the September 22, 2016 meeting. Salter moved approval without objection.

2) Budget Amendment 2017-002

Recommend Budget Amendment 2017 - 002 in the amount of \$208,805.00 to carry forward funds to award bid to Roberson Excavation for the Peter Prince Field Service Road & Aviation Drive Extension as low bidder meeting specifications as approved at the September 22, 2016 meeting. Salter moved approval without objection.

3) Budget Amendment 2017-003

Recommend Budget Amendment 2017 - 003 in the amount of \$57,000.00 to transfer funds from District IV Recreation Funds to the Parks Department in the General Fund for the Navarre Park Master Site Plan with Genesis as approved at the September 22, 2016 meeting. Salter moved approval without objection.

4) Budget Amendment 2017-004

Recommend Budget Amendment 2017 - 004 in the amount of \$35,594.00 to recognize State of Florida Federal Elections Grant and 15% County Matching Funds for HAVA (Help America Vote Act) requirements. Salter moved approval without objection.

5) Budget Amendment 2017-005

Recommend Budget Amendment 2017 - 005 in the amount of \$17,984.00 to allocate funds for the implementation of Police Priority Dispatch at the Santa Rosa County's Sheriff's Office as approved at the September 22, 2016 meeting. Salter moved approval without objection.

6) Budget Amendment 2017-006

Recommend Budget Amendment 2017 - 006 in the amount of \$12,000.00 to carry forward funds received from the Florida Sports Foundation and allocate for expenditure. Salter moved approval without objection.

7) Budget Amendment 2017-007

Recommend Budget Amendment 2017 - 007 in the amount of \$57,474.00 to recognize self-insurance settlement revenue and allocate for expenditure for the replacement of the portable destroyed at East Milton Park (arena area). Salter moved approval without objection.

8) Budget Amendment 2017-008

Recommend Budget Amendment 2017 - 008 in the amount of \$30,060.00 to carry forward the account balance from grants received from the TDC to the Navarre Beach Marine Science Center. Salter moved approval without objection.

9) Budget Amendment 2017-009

Recommend Budget Amendment 2017 - 009 in the amount of \$100,132.00 to recognize FY2016 Homeland Security grant award and allocate for expenditure in the Grant Fund. Salter moved approval without objection.

10) Budget Amendment 2017-010

Recommend Budget Amendment 2017 - 010 in the amount of \$15,200.00 to recognize FY2016 Citizen Corp (\$7,600.00) and CERT (\$7,600.00) Grants and allocate for expenditure in the Grant Fund. Salter moved approval without objection.

11) Check Register

Recommend approval of Check Register. Salter moved approval without objection.

County Administrator - Tony Gomillion

None

County Attorney – Roy Andrews

None

Public Forum:

None

Adjournment:

There being no further business to come before the Board at this time, the meeting adjourned.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: Lane Lynchard, Chairman

Attest: Donald C. Spencer, Clerk of Court.

Committee Meeting
October 24, 2016
Milton, Florida

The Board of County Commissioners of Santa Rosa County, Florida, met on the above date with the following members present: Chairman Lane Lynchard, Don Salter and Rob Williamson. Bob Cole was absent. Also present were the Public Works Director (Stephen Furman), Clerk of Court (Donald Spencer), Administrative Assistant (Emily Spencer), County Administrator (Tony Gomillion), County Attorney (Roy Andrews), County Engineer (Roger Blaylock), and Budget Director (Jayne Bell). Lynchard called the meeting to order at 9:00 a.m. The meeting was opened in prayer by Tony Gomillion. Those present joined in the pledge of allegiance to the flag.

Lynchard said Cole will be out on Thursday and Williamson had a death in the family and will also be out on Thursday. He said there will not be a quorum on Thursday so the Board will take action on all action items today. Lynchard said this meeting has been properly noticed. Andrews said the requirements of the Sunshine Law is that all action has to be taken in a dually advertised hearing with public participation, and minutes being taken. He said taking action today does not violate the Sunshine Law. Lynchard said the Rezoning meeting will not be held on Thursday night. Andrews said action can be taken to cancel the Rezoning meeting. He said the action items will be moved to the next regularly scheduled agenda.

Next on the agenda, Lynchard moved approval of the agenda as amended.

Lynchard said there will still be a meeting on Thursday to present proclamations (National 4-H Month and Hospice Month) and for public forum.

Next on the agenda there was a check presentation by Stan Nichols, Tax Collector. Nichols said his office earns fees every time they have a transaction. He said at the end of the fiscal year he returns any unspent revenue back to the appropriate taxing authorities. Nichols said today he is returning \$772,591.00. He said \$755,000.00 goes directly back to the Board of Commissioners.

Lynchard said he appreciates Nichols and his staff. He said he receives a lot of compliments on Nichols' office. Williamson said this is \$400,000.00 more than was budgeted for, so this is good news.

Economic Development Committee - Lynchard & Williamson

1) Appointment of Jade Kelly to Careersource Escarosa Board of Directors

Discussion of appointment of Jade Kelly, Human Resources Director for Eastman Chemical, to the Careersource Escarosa Workforce Board of Directors as a Santa Rosa County private business sector member. Lynchard moved approval without objection.

2) Holiday seasonal decorations, management and funding for Navarre Park

Discussion of approval for the holiday decorations for the Navarre Park using Tourist Development Office funding in the amount of \$6,000 from Marketing account 5400112. Lynchard moved approval without objection.

3) 31st Annual Navarre Mardi Gras Parade

Discussion of approval of the Special Event Permit application from the Navarre Krewe of Jesters to host the 31st Annual Navarre Mardi Gras Parade on February 18, 2017. Lynchard moved approval without objection.

Gomillion said there was an additional request for \$2,000.00 to fund off duty officers. He said in the annual appropriation, from the TDC (Tourist Development Council), there was \$4,000.00 approved in the spring.

Charlene Tremor said the parade chairman made this request. She said TDC grants have been used to pay sheriff deputies.

Williamson said all of the funding requests for local events were approved.

Gomillion said what was presented in the spring was \$4,000.00. He said there was an additional request for \$2000.00 that has not been approved.

Lynchard said if there is a discrepancy it can be brought back to the Board. He said the amount will not be changed, it can be allocated to the award that was given in the spring.

Administrative Committee - Lynchard & Williamson

1) Navarre Beach Sea Turtle Conservation Center's Request

Discussion of the extension of the Navarre Beach Sea Turtle Sanctuary lease and approval of the construction of an 8X10 exterior covering. Lynchard moved approval without objection.

Yvonne Harper thanked Gomillion and Williamson for coming out to the Turtle Sanctuary. She said the original request was for 10 years but Williamson offered 5 years with automatic renewal. Harper said she is agreeable to that. She asked if there can be language or definition added to the lease regarding the county being able to end the lease at the sole discretion at the highest and best use.

Lynchard said the highest and best use is defined by statute and will be subjective. He said there is a 180 day notice required.

Williamson thanked Harper for the tour of the facility. He said adding 5 years to the lease is making it a 6 year lease with an expiration of 2022. Williamson said he does not think the finances will be an issue. He said there are 2 opportunities for growth regarding the Discovery Center and the Turtle Conservation Center. Williamson said he would move approval for the lease expiration to be 2022.

Harper asked if she would come back before the Board at that time. Williamson said yes. He said he would like Harper to come before the Board to discuss the future plan.

Williamson moved approval without objection of the lease with an expiration date of 2022.

Gomillion said he has discussed the addition with Building Inspections and once this is approved by the Board the permits will be completed.

Lynchard moved approval without objection of the construction, subject to permitting.

2) Navarre Beach Lease Amendments

Discussion and clarification of the November 1, 2016 deadline for Navarre Beach lease amendment. Lynchard moved approval without objection.

Andrews said when the Board moved approval to limit the time in which leaseholders had to obtain an amendment to cap the lease fees at \$250.00 a lot of people ignored this. He said when he sent the latest communication stating the proposed amendment must be executed by November 1st he received 200 responses. He said he wants to clock in the request for amendments as received and anything being received or postmarked by November 1st will receive the \$250 cap retroactive to November 1st 2014. Andrews said after that date the lease holder will still receive the cap but will have to pay the lease fees up to date.

3) County Small Quantity Generator Contract

Discussion of approval of the Small Quantity Generator agreement with the West Florida Regional Planning Council. Lynchard moved approval without objection.

Gomillion said this is a Department of Environmental Protection requirement. He said this covers most small quantity generators within the county.

4) Coastal Partnership Initiative Grant Application - Sandpiper Village Park

Discussion of Coastal Partnership Initiative Grant application submittal for the replacement of fishing pier and seawall at the Sandpiper Village Park requesting \$30,000 in grant funds and committing matching contributions in the amount of \$62,500 from District 5 Recreation Reserves and \$27,500 from Boater Registration Fee Reserves. Lynchard moved approval without objection.

Lynchard said this has been recommended by the Marine Advisory Committee.

5) Patterson Lane Drainage Improvement Project

Discussion of approval to purchase the following properties for the Patterson Lane, Pace Lane Drainage Improvement Project:

- David & Anne Demsky - \$16,500
- Michael Fitzsimons - \$31,000
- James Patterson - \$16,500
- Debra Suggs - \$15,500
- Eugene Nowling - \$56,000

Lynchard moved approval without objection.

Andrews said the acquisition of the properties is contingent of the county receiving Phase 2 funding for the construction. Lynchard said this is an HMGP drainage project. He asked staff for an updated spreadsheet that shows amounts received and expended in HMGP grants.

6) Economic Development Incentives

Discussion of approval to schedule and advertise a public hearing for ordinance related to Economic Development Incentives on December 8, 2016. Lynchard moved approval without objection.

Lynchard said this action is to schedule the public hearing. Williamson said there has been discussion regarding this particular development but this is not a retail strategy that is specific to one development. He said this is the county's attempt to create an environment favorable for large scale retail development.

Gomillion said this is going to allow the Board to have less reliance on ad valorem taxes.

7) Surplus Property Items

Discussion of declaration as surplus property items from various departments within the county as recommended by the Clerk of Courts. Lynchard moved approval without objection.

8) Pace Fire District - Certificate of Need

Discussion of annual issuance of Permit to Provide Advanced Life Support (ALS) non-transport emergency response services to Pace Volunteer Fire Department. Lynchard moved approval without objection.

9) Midway Fire District - Certificate of Need

Discussion of annual issuance of Permit to Provide Advanced Life Support (ALS) non-transport emergency response services to Midway Volunteer Fire Department. Lynchard moved approval without objection.

10) Library Advisory Committee Appointment

Discussion of appointment of Linda Carden as District Three member of Library Advisory Committee. Lynchard moved approval without objection.

Salter said Carden has been the Town of Jay Clerk for 40 years and she is retiring at the end of the month. He said she has agreed to serve on the Library Advisory Committee.

11) Substitute Member of Canvassing Board

Discussion of appointment of a qualified elector as substitute member of the Canvassing Board if no member of the Board of County Commissioners is available.

Lynchard said this is necessary for the remainder of this week due to Cole and Williamson's absence.

Andrews said statute provides that if there is no available member of the Board, a qualified elector can be appointed. He said Commissioner Elect Sam Parker is willing to serve as a substitute and he recommends his appointment. Andrews said Scott Kemp is also available. He said statute provides that the Chairman of the Board can appoint a substitute if there is no commissioner available.

Lynchard said he appoints Parker and Kemp as alternates to the Canvassing Board.

12) Cancellation of rezoning hearing. Lynchard moved approval without objection.

Gomillion said these items will be carried over to December.

Engineer's Report

1) Navarre Beach Fishing Pier Wood Panel Repairs

Discussion of obtaining competitive quotes to facilitate Navarre Beach Fishing Pier Repairs. Lynchard moved approval without objection.

Blaylock said the county assumed ownership in April of 2000. He said construction of a new pier began in 2009. Blaylock said over the course of the past year a number of the deck panels and blow out panels have exhibited signs of severe deterioration requiring the change out of individual boards in the panels and on the deck. He said last summer emergency repairs were made to boards and panels. Blaylock said over 300 individual boards have been replaced. Blaylock said he is asking for approval to obtain competitive quotes to pull the panels and invert them.

Lynchard asked if these panels can be replaced with composite decking material. Blaylock said composite decking will not meet the structural design of the pier. He said the pier is vehicular compatible. He said he is in discussion with the pier consultants about increasing the treatment requirement of the material. Blaylock said he is proposing to do this project this winter. He said the funds will come from pier revenue.

Williamson asked if there is a coating or staining that will help with splintering of the boards. Blaylock said he is looking into this.

2) Proposed interconnection roadway, from Armstrong Road to Aviation Drive.

Discussion of road construction currently underway within Peter Prince Airfield. Interconnecting roadway from Armstrong Road (County Industrial Park) to Aviation Drive (Peter Prince Airfield). Lynchard moved approval without objection.

Blaylock said the goal is to connect Jeff Ates Road and Armstrong Drive. He said there is a contract with Roberston Construction to construct an access road along the southern hangars to Aviation Drive and extend Aviation Drive. Blaylock said this is a change order. He said this roadway will be industrial.

Williamson asked if enterprise funding will be used for this extension. Blaylock said yes. He said these funds will come from Peter Prince reserves.

Williamson asked what problem this project solves. Blaylock said this will provide access to Johnson Avenue or Airport Road in the event of the railroad track being blocked.

3) Paving of Fairlands Road by Henry Company Homes

Discussion of the paving of Fairlands Road (approximately 1750 lineal feet) from Tanfield Road to the west end of Crosswinds Drive by Henry Company Homes. Lynchard moved approval without objection.

Public Services Committee - Cole & Williamson

1) Request for RFP - UPS Units

Discussion of approval to authorize the issuance of an RFP for replacement of UPS backup units in the EOC. Lynchard moved approval without objection.

2) Information Only- Hurricane Matthew Deployment

Brad Baker, Emergency Management Director, will provide an update of lessons learned in the recent staff deployment to Flagler County. This item was for discussion only.

Baker said Tom Lloyd (Operations), Jonathan Kanzigg (Fire Liaison) and himself went to Flagler County to help with emergency assistance during Hurricane Matthew. He said this was an invaluable experience. Baker said when a category 4 or 5 storm approaches, shelter needs dramatically increase. He said Flagler County sheltered 1,230 general population with 256 pets and 436 persons with special needs. He said many of the counties are struggling with Red Cross being able to staff the shelters. Baker said alternative staffing needs to be considered. He said with an increase of shelter population there will need to be law enforcement presence at the shelter.

3) Henry Street - Milton to Bagdad Bicycle Pedestrian Connection

Discussion of the utilization of existing county reserves in the amount of \$202,558 as a local match for the Henry Street, Milton to Bagdad Bicycle Pedestrian Connection design phase. Lynchard moved approval without objection.

Shawn Ward (Transportation Planner) said this project started several years ago. He said the county and Florida Department of Environmental Protection was able to open the Bagdad Mill Site Park. Ward said the historical districts of Milton and Bagdad have walkable communities. Ward said he has been submitting this as a transportation alternative through the Transportation Planning Organization, Florida Department of Transportation and Federal Highways Work Program. He said there are 3 bridge crossings that need to be considered to move forward with this project. Ward said this is a request to use \$202,558 of carried forward funds as a local match for the design fund.

Williamson asked if design cost will be reduced if sidewalks are only on one side of the road. Ward said yes. He said he can look into that. Ward said the primary cost is the pedestrian bridge crossing design. He said the big issue is the bridges and the right of way in this area.

4) Leash Law for Cheyenne Estates

Discussion of a leash law petition by residents of Cheyenne Estates and consideration of a public hearing to amend the leash law ordinance. Williamson moved approval without objection.

Jeff Fisher said there have been several incidents in his subdivision and the neighboring subdivision regarding loose dogs. He said his wife has been charged by dogs 3 times. He said animal control has been called and he was advised there is nothing they can do because there is not a leash law. Fisher said his wife has obtained signatures of 50% of the residents in support of this.

Salter said he will support this. Williamson said he will support this.

Gomillion said this is approval for advertising for a public hearing. Andrews said the public hearing will be scheduled for December.

Public Works Committee - Salter & Cole

1) Ortega Street Sidewalk

Discussion of award of the Ortega Street sidewalk project to Gulf Coast Industrial Construction, LLC in the amount of \$46,546.50, as the low bidder meeting specifications. Funding to be from the Area 3 Impact Fees as approved at the March 10, 2016 meeting. Salter moved approval without objection.

2) District 2 Roadway Paving Recommendations

Discussion of paving the following dirt roads in District 2 at an estimated cost of \$68,480.00:

- Bolden Lane, 300 feet at a cost of \$3,900.00
- Koinonia Place, 3230 feet at a cost of \$41,860.00
- Valeta Lane, 1650 feet at a cost of \$17,200.00
- North New Street, 425 feet at a cost of \$5,520.00

Salter moved approval without objection.

3) District 2 Resurfacing Recommendations

Discussion of approval of resurfacing the following roads in District 2 at an estimated cost of \$230,400.00:

- Fortune Road (from Carl Booker Road to 2,145 feet to the east), \$23,200.00
- Pauline Street, \$28,400.00
- Douglas Street, \$10,300.00
- Carl Booker Road (from Carl Booker Road to Fortune Road), \$44,400.00
- Leopard Road, \$48,000.00
- Glenview Road, \$22,900.00
- Glenwood Drive, \$16,600.00
- Bliss Way (2,300 feet in two separate sections), \$31,500.00
- Dickerson City Road (western 475 feet), \$5,100.00

Salter moved approval without objection.

4) Track Loader Trade Replacement

Discussion of the purchase of two (2) T870 T4 Bobcat Track Loaders in the amount of \$76,906.00 from Bobcat of Pensacola, with the trade in of our two current track loader machines, based on comparison shopping, and subject to a two (2) year buy-back as specified in the agreement. Salter moved approval without objection.

5) Tiger Point Park Playground Expansion

Discussion of approval of quote from GameTime, doing business as J.A. Dawson & Company, in the amount of \$173,082.80, utilizing U.S. Communities Pricing, for the expansion of the Tiger Point Park playground. Funding is from District 5 Recreation Funds. Salter moved approval without objection.

Gomillion said he intends to take advantage of the discount being offered. He said there will be an \$8,658.00 discount.

Budget & Financial Management Committee - Williamson & Salter

1) Outside Agency Funding and Assistance Agreement and Agency Request Form Discussion of the draft of the Outside Agency Funding and Assistance Agreement and Agency Request Form. Williamson moved approval without objection.

Bell said there is not a formal process when an organization or agency appeals to the Board for funding of the use of a public facility. She said this request is the approval of 2 forms which are an agency request form and a miscellaneous appropriations agreement.

Andrews said section 2 has a termination with or without cause and for convenience with a 30 day written notice. He said statutorily there is certain language in regard to public records which puts the recipients on notice they have to comply with Florida public records law.

Williamson said this adds consistency into agreements.

2) Budget Amendment 2017-011

Discussion of Budget Amendment 2017 - 011 in the amount of \$1,264,000 to carry forward funds received from the State of Florida (\$1M) and from the Economic Development Franchise Fees

(\$264,000) for infrastructure improvements at the Northwest Florida Industrial Park @ I-10 as approved at the October 13, 2016 meeting. Williamson moved approval without objection.

3) Budget Amendment 2017-012

Discussion of Budget Amendment 2017 - 012 in the amount of \$30,770 to carry forward Tree Mitigation revenues to be used for the purposes of purchasing, planting and maintaining trees on public property. Williamson moved approval without objection.

4) Budget Amendment 2017-013

Discussion of Budget Amendment 2017 - 013 in the amount of \$60,000 to recognize 2016/2017 Coastal Partnership Initiative Grant (\$30,000) and local match from District II Recreation Funds (\$30,000) for construction of a restroom at the Bagdad Mill Site Park as approved at the October 13, 2016 meeting. Williamson moved approval without objection.

5) Budget Amendment 2017-014

Discussion of Budget Amendment 2017 - 014 in the amount of \$36,446 to carry forward funds for the purchase of a 7.0 cu. yd. bucket attachment to be used to load recyclable material at the Central Landfill (\$20,330); the replacement of parts from Beard Equipment (\$10,116) and the machining to be performed by Chavers Machine (\$6,000) to complete the Bomag compactor repair as approved at the October 13, 2016 meeting. Williamson moved approval without objection.

6) Budget Amendment 2017-015

Discussion of Budget Amendment 2017 - 015 in the amount of \$51,131 to carry forward of prior year Defense Reinvestment Grant budget authorization (BA 2016-180) recognizing \$40,631 in unearned grant revenue, carrying forward \$10,500 in unspent cash match, and authorizing expenditure in the amount of \$51,131 through June 30, 2017. Williamson moved approval without objection.

7) Budget Amendment 2017-016

Discussion of Budget Amendment 2017 - 016 in the amount of \$117,061 which establishes the grant budget to implement the NRDA Sea Turtle Lighting Retrofit Project approved by the Board at the December 10, 2015 meeting. Williamson moved approval without objection.

8) Budget Amendment 2017-017

Discussion of Budget Amendment 2017 - 017 in the amount of \$294,615 to carry forward unspent funds for the construction of a multi-use path at the Godwin Connection (\$145,857), the Madura Road sidewalk from Tiger Point Boulevard to the Godwin Connection (\$86,000) and the Ortega Street Sidewalk (\$62,758) as approved at the February 25, 2016 meeting from Area 3 Impact Fees. Williamson moved approval without objection.

9) Budget Amendment 2017-018

Discussion of Budget Amendment 2017 - 018 in the amount of \$5,000 to fund youth development programs at the YMCA from District 4 Project Fund Reserves. Williamson moved approval without objection.

10) Budget Amendment 2017-019

Discussion of Budget Amendment 2016 - 019 in the amount of \$328,981 to carry forward existing Federal Home Program balance and recognize FY17 HUD Home funding and allocate for expenditure. Williamson moved approval without objection.

11) Budget Amendment 2017-020

Discussion of Budget Amendment 2017 - 020 in the amount of \$931,824 to carry forward prior year program income and interest, and recognizes current year program income and interest (7/1/2015 through 6/30/2016); and reallocates strategy balances to Substantial Rehabilitation and SHIP Administration. Williamson moved approval without objection.

12) Budget Amendment 2017-021

Discussion of Budget Amendment 2017 - 021 in the amount of \$25,611 to carry forward unspent funds from the Agriculture Best Management Practices Grant and allocate for expenditure for the grant

position as outlined in the grant for the Soil Conservation Department. Williamson moved approval without objection.

13) Budget Amendment 2017-022

Discussion of Budget Amendment 2017 - 022 in the amount of \$12,952 to carry forward funds for Change Order 2 to SCS Engineers Task Order 15-03 to complete the Central Landfill Class III Permit Application for submission to the Florida Department of Environmental Protection as approved at the October 13, 2016 meeting. Williamson moved approval without objection.

14) Budget Amendment 2017-023

Discussion of Budget Amendment 2017 - 023 in the amount of \$1,277,124 to carry forward the unspent FAA Grant to fund Peter Prince Runway Rehabilitation (\$1,149,477 from FAA Grant and \$127,713 from Peter Prince Airport reserves) as approved at the August 25, 2016 meeting. Williamson moved approval without objection.

15) Budget Amendment 2017-024

Discussion of Budget Amendment 2017 - 024 in the amount of \$61,200 to carry forward unspent funds for Task Order 30 to CH2M Hill for engineering services related to the rehabilitation of Wellhouse No. 2 backup power and electrical system as approved at the March 24, 2016 meeting. Williamson moved approval without objection.

16) Budget Amendment 2017-025

Discussion of Budget Amendment 2017 - 025 in the amount of \$199,735 to carry forward unspent funds for the award of contract to Bill Smith Electric for the Navarre Beach Wellhouse No. 2 Electrical Upgrades as approved at the August 25, 2016 meeting. Williamson moved approval without objection.

17) Budget Amendment 2017-026

Discussion of Budget Amendment 2017 - 026 in the amount of \$160,700 to carry forward unspent funds for Task Order 31 to authorize CH2M Hill Engineering, Inc. to provide professional engineering services during the design, bid and construction phases for the Lift Station No. 7 replacement project with a budget ceiling of \$160,700 as approved at the June 9, 2016 meeting. Williamson moved approval without objection.

18) Budget Amendment 2017-027

Discussion of Budget Amendment 2017 - 027 in the amount of \$74,700 to carry forward unspent funds for the Madura Road Sidewalk Project from Tiger Point Boulevard to East View Place with funding from Area 3 Impact Fees as approved at the August 11, 2016 meeting. Williamson moved approval without objection.

19) Budget Amendment 2017-028

Discussion of Budget Amendment 2017 - 028 in the amount of \$50,000 to carry forward funds in the Navarre Beach Utility Fund to cover Landrum staffing costs. Williamson moved approval without objection.

20) Budget Amendment 2017-029

Discussion of Budget Amendment 2017 - 029 in the amount of \$109,385 to carry forward funds for the Navarre Beach Kayak Dune Walkover. Navarre Chamber Foundation will fund \$45,385 and the TDC will fund \$64,000 as approved at the August 11, 2016 meeting. Williamson moved approval without objection.

21) Budget Amendment 2017-030

Discussion of Budget Amendment 2017 - 030 in the amount of \$36,727 to carry forward unspent authorization (BA 2016-035) for Phase 1 design of stormwater and drainage improvements for Ranchettes Subdivision HMGP grant. Grant funds 75% of anticipated engineering, permitting and survey fees (132,500) with the local match coming from Electric Franchise Fee Drainage Reserves. Williamson moved approval without objection.

22) Budget Amendment 2017-031

Discussion of Budget Amendment 2017 - 031 in the amount of \$144,223 to carry forward unspent authorization (BA 2016-128) for Phase I design of stormwater and drainage improvements for Venetian Way/Coronado Drive HMGP grant. Grant funds 75% of anticipated engineering, permitting, survey fees and Phase I grant administration (\$207,500) with local match coming from Electric Franchise Fee Drainage Reserves. Williamson moved approval without objection.

23) Budget Amendment 2017-032

Discussion of Budget Amendment 2017 - 032 in the amount of \$28,460 to carry forward unspent authorization (BA 2016-178) for Phase 1 design of stormwater and drainage improvements for the Venetian Way/Coronado Drive HMPG grant. Williamson moved approval without objection.

24) Budget Amendment 2017-033

Discussion of Budget Amendment 2017 - 033 in the amount of \$21,500 to carry forward unspent authorization (BA 2016-183) for consulting services provided by CliftonLarsonAllen, LLP in the amount of \$21,500, with a travel budget not to exceed \$3,000, related to an Enterprise Wide Risk Assessment as required by the U.S. Treasury and as approved at the August 11, 2016 meeting. Williamson moved approval without objection.

25) Budget Amendment 2017-034

Discussion of Budget Amendment 2017 - 034 in the amount of \$20,250 to carry forward unspent funds for the Wastewater Treatment Plant/Effluent Disposal (CH2M Hill) in the Navarre Beach Utility Fund. Williamson moved approval without objection.

26) Budget Amendment 2017-035

Discussion of Budget Amendment 2017 - 035 in the amount of \$127,000 to carry forward additional 1% tourist development tax and allocate for expenditure to Coastal Tech for engineering, consulting and beach monitoring. Williamson moved approval without objection.

27) Budget Amendment 2017-036

Discussion of Budget Amendment 2017 - 036 in the amount of \$90,000 to carry forward funds for the Holley by the Sea drainage study in the Road & Bridge Fund as approved at the September 8, 2016 meeting. Williamson moved approval without objection.

28) Check Register

Discussion of approval of County Check Register. Williamson moved approval without objection.

Public Forum:

Scott Kemp said there is a new home being built on Sunrise Drive and the foundation is 24-30 inches above each of the houses on both sides. He said most of this is due to the requirement of grading for the septic tank. Kemp said the issue is continual flooding. He said the lots are not wide enough to do sloping. Kemp said this is not fair to people who live there. He said there has to be a better way of controlling the water run-off.

Salter said this is an issue the county has had for a long time. He said backfilling of lots is a challenge.

Williamson said he does not know what the answer is. He said Public Works can possibly look into what can be done to incorporate stormwater drainage solutions for this lot.

Other Discussion:

Spencer said in the current budget year the Board gave the Clerk funds for the step increase on the court side of the budget. He said the Board has given the clerk \$203,294 for raises in the current budget. Spencer said he is going to return \$231,857 which is approximately \$28,000 more than the Board gave to fund raises.

Adjournment

There being no further business to come before the Board at this time, the meeting adjourned.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: Lane Lynchard, Chairman

Attest: Donald C. Spencer, Clerk of Court